

**NOTICE OF A PERSONNEL COMMITTEE MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY HOSPITAL DISTRICT**

Notice is hereby given to all interested members of the public that the Personnel Committee of the Board of Directors of Montgomery County Hospital District will hold a Personnel Committee meeting as follows:

Date: September 1, 2026

Time: 3:00 p.m.

Place: MONTGOMERY COUNTY HOSPITAL DISTRICT
ADMINISTRATIVE BUILDING
1400 SOUTH LOOP 336 WEST
CONROE, MONTGOMERY COUNTY, TEXAS 77304

**DOCH# 26-1776
POSTED**

08/26/2026 10:31AM

Rosio Munoz

BRANDON STEINMANN, COUNTY CLERK
MONTGOMERY COUNTY, TEXAS

Committee members: Chair- Jackie Williams
Members: Tanya Peacock, Jason Walker
Staff Liaison: Randy Johnson

Open to Public: The Personnel Committee meeting will be open to the public at all times during which such subjects are discussed, considered, or formally acted upon as required by Texas Open Meetings Act, Chapter 551 of the Government Code.

This Notice in detail was posted at least three business days prior to the beginning of said meeting with the County Clerk's Office and is on the Bulletin Board of the Courthouse and in the District's Administrative Office.

Subject: The agenda for such meeting shall include the consideration of, and if deemed advisable, the taking of action upon:

1. Call to Order
2. Roll Call
3. Discussion:
 - A. Obtain copies of exit interviews & voluntary resignation emails from Alarm and EMS for the last 3 months (May, June, July)
 - B. Report the overall impact of how departing personnel affect our schedules, time for onboarding/training, gaps in coverage, and hiring for Alarm and EMS. (May-July).
 - C. Provide an overtime report. How much are we spending on overtime to cover gaps in schedules?
 - D. How many employees are currently working from home? How is their productivity measured?
 - E. Potentially develop a metric to document levels on a monthly report for Alarm and EMS. How many crews are fully staffed by shift? How many shifts are understaffed (by location)? Where is the Board/organization accepting risk?
 - F. Can Alarm run a report so we can develop a baseline metric?
 - G. How many of each type of truck were scheduled to be in service in January vs how many are scheduled to be in service next month?

- H. Is there a report that tracks when units are reassigned? How often are units converted, and what is that process?
 - I. Review promotion process:
 - If a checklist/application/job description is used, when was the last modification? Is it revision controlled? Is this maintained on file?
 - Please report the number of candidates that applied for the following positions within the last 6 months .
 - *Deputy chief
 - *District chief
 - *Captain
 - *In-charge paramedic
 - J. Any other related topics as necessary.
(Mrs. Williams, Chair – Personnel Committee)
4. Adjourn


Jackie Williams, Chair – Personnel Committee

The Board of Directors of the Montgomery County Hospital District reserves the right to adjourn into closed executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with District's Attorney); 551.072 (Deliberations about Real property); 551.073 (Deliberations about gifts and Donations); 551.074 (Personnel Matters); 551.076 (Deliberations about Security Devices); and 551.086 (Economic Development).