

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., February 24, 2026 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

**1. Call to Order**

Meeting called to order at 4:00 p.m.

**2. Invocation**

Led by Mr. Grice

**3. Pledge of Allegiance**

Led by Mr. Bagley

**4. Roll Call**

**Present:**

Bob Bagley  
Charles Shirley  
Kelly Inman  
Chris Grice  
Robert Hudson

**Not Present:**

Jason Walker  
Jackie Williams

**5. Public Comment**

No one from the public made a comment.

**6. Special Recognition**

**Years of Services**

**20 years** – Kellie Gonzales and Colleen Jarosek

**Employee of the Month**

**Field Employee** – Rafael Espinoza

**Clinical Excellence Award** – Christian Zoutis and Hannah Taylor

**7. Monthly Reports:**

- a. CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.**

- b. **Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.**
- c. **COO Report to include updates on facilities, radio system, supply chain, staff activities, community paramedicine, and IT.**
- d. **Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education and clinical services.**
- e. **Update on Accounting and Billing departments.**

Mrs. Melissa Miller, COO presented the CEO report to the board.

Mr. James Campbell, EMS Chief presented the EMS report to the board.

Mrs. Melissa Miller, COO presented the COO report to the board.

Mrs. Ade Moronkeji, HCAP Manager presented the HCAP report.

Mr. Brett Allen, CFO presented Accounting and Billing report.

8. **Consider and act on District Policies. (Mrs. Williams, Chair – Personnel Committee):**
  - a. **HR 25-313 Ambulance Services for MCHD Employees.**

Mr. Shirley made a motion to consider and act on District Policy, HR 25-313 Ambulance Services. Mr. Bagley offered a second and motion passed unanimously.

9. **Consider and act on the Conversion to Direct Current (DC) Power at Tower Sites. (Mr. Walker, Chair – PADCOM)**

Mr. Shirley made a motion to consider and act on an additional two sites on the Conversion to Direct Current (DC) Power at Tower Sites. Mr. Bagley offered a second. After board discussion motion passed unanimously.

10. **Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Inman, Chair – Indigent Care Committee)**

Mrs. Inman made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mr. Shirley offered a second and motion passed unanimously.

11. **Consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Inman, Chair – Indigent Care Committee)**

Mrs. Inman made a motion to consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mr. Hudson offered a second and motion passed unanimously.

12. **CFO report of preliminary financials for four months ended January 31, 2026, and report updates on financial statements and investment.**

Mr. Brett Allen, CFO presented the Financial Report to the board.

- 13. Consider and act upon Valley View Consulting contract extension. (Mr. Grice, Treasurer – MCHD Board)**

Mr. Grice made a motion to consider and act upon Valley View Consulting contract extension. Mr. Hudson offered a second and motion passed unanimously.

- 14. Consider and ratify the payment of the Montgomery County Appraisal District (MCAD) first quarter invoice. (Mr. Grice, Treasurer – MCHD Board)**

Mr. Grice made a motion to consider and ratify the payment of the Montgomery County Appraisal District (MCAD) first quarter invoice. Mr. Bagley offered a second and motion passed unanimously.

- 15. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2026. (Mr. Grice, Treasurer - MCHD Board)**

Mr. Shirley advised that agenda item no. 15 would be tabled for a future board meeting.

- 16. Consider and act on ratification of payment of District invoices. (Mr. Grice, Treasurer – MCHD Board)**

Mr. Grice made a motion to consider and act on ratification of District invoices. Mr. Hudson offered a second and motion passed unanimously.

- 17. Consider and Act on the surplus of the 2019 Clayton Homes Model 31ANN16763AH19. (Mr. Grice, Treasurer – MCHD Board)**

Mr. Grice made a motion to consider and act on the surplus of the 2019 Clayton Homes Model 31ANN16763AH19. Mr. Bagley offered a second. After board discussion motion passed by a vote of four for (Mr. Bagley, Mr. Shirley, Mrs. Inman and Mr. Grice). Mr. Hudson abstained from the vote.

- 18. Consider and act on salvage and surplus. (Mr. Grice, Treasurer – MCHD Board)**

Mr. Grice made a motion to consider and act on salvage and surplus. Mr. Bagley offered a second. After board discussion motion passed unanimously.

*Agenda item no. 18 Salvage & Surplus revisited by the board when they reconvened at 5:04 p.m. from Executive Session, motion as follows:*

Mr. Shirley made a motion to transfer one ambulance to Montgomery County. Mr. Bagley offered a second and motion passed unanimously.

- 19. Consider and act on Secretary's Report – Minutes from the January 26, 2026 Regular BOD meeting. (Mrs. Williams, Secretary – MCHD Board)**

Mr. Shirley made a motion to consider and act on Minutes from the January 26, 2026 Regular BOD meeting. Mr. Bagley offered a second and motion passed unanimously.

- 20. Convene into executive session as authorized by the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:**

- a. In regards to section 551.072 of the Texas Government code for deliberations about real estate property and under 551.071 to receive legal advice, both regarding property on 200 South Kennedy, Willis, TX and other comparable properties. (Mr. Shirley, Chairman – MCHD Board)**

Mr. Shirley convened the board into executive session at 4:45 p.m. in regards to section 551.072 of the Texas Government code for deliberations about real estate property and under 551.071 to receive legal advice, both regarding property on 200 South Kennedy, Willis, TX and other comparable properties.

**21. Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Mr. Shirley, Chairman - MCHD Board)**

Mr. Shirley reconvened the board from executive session at 5:04 p.m.

*"Mr. Shirley requested the board revisit agenda item no. 18 Salvage and Surplus"*

Mr. Shirley made a motion to purchase property at 200 South Kennedy St., Willis Texas from, Montgomery County ESD #1 for \$2,834,669.00 and pursuant to negotiation of terms. Mr. Bagley offered a second and motion passed unanimously.

**22. Adjourn.**

The board adjourned 5:06 p.m.

  
\_\_\_\_\_  
Jackie Williams, Secretary