

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., October 28, 2025 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

**1. Call to Order**

Meeting called to order at 4:00 p.m.

**2. Invocation**

Led by Mr. Grice

**3. Pledge of Allegiance**

Led by Mrs. Williams

**4. Roll Call**

**Present:**

Robert Hudson  
Charles Shirley  
Chris Grice  
Jackie Williams

**Not present:**

Bob Bagley  
Jason Walker  
Kelly Inman

**5. Public Comment**

No one from the public made a comment.

**6. Special Recognition**

**Service Award – 20 Years – Jeremy McMinn**

**Field Employee – Kelsey Parker, Megan Bullinger and Esteban Torrez**

**Clinical Excellence Award - Jacob Peterson and Kelsie Prieto**

**7. Presentation of Investment report for quarter ending September 30, 2025. (Mr. Shirley, Treasurer - MCHD Board)**

Ms. Jamie Hobbs with Valleyview Consulting presented the Investment report to the board for the Quarter ending September 30, 2025.

**8. Monthly Reports:**

- a. CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.
- b. Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.
- c. COO Report to include updates on facilities, radio system, supply chain, staff activities, community paramedicine, and IT.
- d. Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education and clinical services.
- e. Update on Accounting and Billing departments.

Mr. Randy Johnson, CEO presented the CEO report to the board.

Mr. James Campbell, EMS Chief presented the EMS report to the board.

Mrs. Melissa Miller, COO presented the COO report to the board.

Mrs. Ade Moronkeji, HCAP Manager and Mr. Luis Vasquez, HCAP Assistant Manager presented the HCAP report to the board.

Mr. Brett Allen, CFO presented Accounting and Billing report to the board.

**9. Presentation of The Open Meetings Act (TOMA). (Mr. Grice, Chairman – MCHD Board)**

Mr. Leonard Schneider, MCHD Legal Counsel gave a presentation to the board on The Open Meetings Act (TOMA).

**10. Presentation of HR Turnover Report. (Mrs. Williams, Chair – Personnel Committee)**

Mrs. Emily Fitzgerald, HR Manager presented the HR Turnover report to the board.

**11. Consider and act on updated/redlined MCHD Compliance Policy. (Mr. Grice, Chairman – MCHD Board)**

Mr. Grice made a motion to consider and act on updated/redlines MCHD Compliance Policy. Mrs. Williams offered a second and motion passed unanimously.

**12. Consider and act on the November and December, 2025 MCHD Regular Board of Directors meeting dates and times. (Mr. Grice, Chairman – MCHD Board)**

Mr. Grice made a motion to accept the November and December, 2025 MCHD Regular Board of Directors meeting date and time as presented. Mr. Shirley offered a second and motion passed unanimously.

**13. Consider and act on Enterprise Leasing vehicles. (Mr. Hudson, Chair – EMS Committee)**

Mr. Hudson made a motion to consider and act on Enterprise Leasing vehicles. Mr. Shirley offered a second and motion passed unanimously.

**14. Consider and act on approval to use NASPO ValuePoint Contract. (Mr. Walker, Chair – PADCOM Committee)**

Mr. Grice made a motion to consider and act on approval to use NASPO ValuePoint Contract Contingent on final legal approval. Mr. Shirley offered a second and motion passed unanimously.

**15. Consider and act on Replacement of Communication Shelters. (Mr. Walker, Chair – PADCOM Committee)**

Mr. Grice made a motion to consider and act on Replacement of Communication Shelters. Mr. Shirley offered a second. After board discussion motion passed unanimously.

**16. Consider and act on the Purchase of Dispatch Console Hardware Replacement. (Mr. Walker, Chair – PADCOM Committee)**

Mr. Grice made a motion to consider and act on the Purchase of Dispatch Console Hardware Replacement. Mrs. Williams offered a second and motion passed unanimously.

**17. Consider and act on Mobile Radios for Ambulance and Tahoe Replacements. (Mr. Walker, Chair – PADCOM Committee)**

Mr. Grice made a motion to consider and act on Mobile Radios for Ambulance and Tahoe Replacements. Mrs. Williams offered a second and motion passed unanimously.

**18. Consider and act on Replacement Portable Radios for EMS. (Mr. Walker, Chair – PADCOM Committee)**

Mr. Grice made a motion to consider and act on Replacement Portable Radios for EMS. Mr. Hudson offered a second and motion passed unanimously.

**19. Consider and act on the Replacement of Chiller 1. (Mr. Walker, Chair – PADCOM Committee)**

Mr. Grice made a motion to consider and act on the Replacement of Chiller 1. Mrs. Williams offered a second and motion passed unanimously.

**20. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Inman, Chair – Indigent Care Committee)**

Mr. Grice made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mr. Shirley offered a second and motion passed unanimously.

**21. Consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Inman, Chair – Indigent Care Committee)**

Mr. Grice made a motion to consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mrs. Williams offered a second and motion passed unanimously.

**22. CFO report of preliminary financials for twelve months ended September 30, 2025, and report updates on financial statements and investment.**

Mr. Brett Allen, CFO advised agenda item will be tabled until the December board meeting.

**23. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2025. (Mr. Shirley, Treasurer - MCHD Board)**

Mr. Brett Allen, CFO advised agenda item will be tabled until the December board meeting.

**24. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2026. (Mr. Shirley, Treasurer - MCHD Board)**

Mr. Brett Allen, CFO advised agenda item will be tabled until the December board meeting.

**25. Consider and ratify the payment of the Impac Fleet monthly invoice for fuel charges for the month of September 2025. (Mr. Shirley, Treasurer – MCHD Board)**

Mr. Shirley made a motion to consider and ratify the payment of the Impac Fleet monthly invoice for fuel charges for the month of September 2025. Mr. Hudson offered a second and motion passed unanimously.

**26. Consider and act on ratification of payment of District invoices. (Mr. Shirley, Treasurer – MCHD Board)**

Mr. Shirley made a motion to consider and act on ratification of District invoices. Mrs. Williams offered a second and motion passed unanimously.

**27. Consider and act on salvage and surplus. (Mr. Shirley, Treasurer – MCHD Board)**

Mr. Shirley made a motion to consider and act on salvage and surplus. Mr. Grice offered a second and motion passed unanimously.

**28. Consider and act on Secretary's Report – Minutes from the September 23, 2025 MCHD Regular BOD meeting and the October 10, 2025 MCHD Special BOD meeting.**

Mrs. Williams made a motion to approve the Minutes from the September 23, 2025 MCHD Regular BOD meeting and the October 20, 2025 MCHD Special BOD meeting. Mr. Shirley offered a second and motion passed unanimously.

**29. Convene into executive session as authorized by the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:**

- a. In regards to section 551.072 of the Texas Government code for deliberations about real estate property and under 551.071 to receive legal advice, both regarding property on 200 South Kennedy, Willis, TX. (Mr. Grice, Chairman – MCHD Board)**

Mr. Grice convened the board into executive session at 5:03 p.m. as authorized by the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- a. In regards to section 551.072 of the Texas Government code for deliberations about real estate property and under 551.071 to receive legal advice, both regarding property on 200 South Kennedy, Willis, TX. (Mr. Grice, Chairman – MCHD Board)**

**30. Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Mr. Grice, Chairman - MCHD Board)**

Mr. Grice reconvened the board into open session at 5:19 p.m.

Mr. Shirley made a motion to authorize senior staff to negotiate or investigate purchasing property in Willis, TX. Mr. Hudson offered a second and motion passed unanimously.

31. **Adjourn.**

The board adjourned at 5:19 p.m.



Jackie Williams

Jackie Williams, Secretary