

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., September 23, 2025 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

1. Call to Order

Meeting called to order at 4:00 p.m.

2. Invocation

Led by Mr. Walker

3. Pledge of Allegiance

Led by Mr. Grice

4. Roll Call

Present:

Robert Hudson
Charles Shirley
Chris Grice
Jackie Williams
Jason Walker
Bob Bagley

Not present:

Kelly Inman

5. Public Comment

No one from the public made a comment.

6. Special Recognition

Service Award – 10 Years – Jimena Morales and Sergio Borrego
15 Years - Veronica Torres and Shawn Henners

Field Employee – Kristen Cooper

NonField Employee – Lela Prater

7. Consider and act on renewal of the employee health related benefits, including employee health insurance. (Mrs. Williams, Chair – Personnel Committee)

Mr. John Bass with McGriff presented to the board the renewal of the employee health related benefits, including employee health insurance.

Mrs. Williams made a motion to accept staff's recommendation on the renewal of the employee health related benefits, including employee health insurance. Mr. Shirley offered a second. After board discussion motion passed unanimously.

8. Monthly Reports:

- a. **CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.**
- b. **Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.**
- c. **COO Report to include updates on facilities, radio system, supply chain, staff activities, community paramedicine, and IT.**
- d. **Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education and clinical services.**
- e. **Update on Accounting and Billing departments.**

Mr. Randy Johnson, CEO presented the CEO report to the board.

Mr. James Campbell, EMS Chief presented the EMS report to the board.

Mrs. Melissa Miller, COO presented the COO report to the board.

Mrs. Ade Moronkeji, HCAP Manager presented the HCAP report to the board.

Mr. Brett Allen, CFO presented Accounting and Billing report to the board.

9. Consider and act on changes to TCDRS retirement eligibility requirements. (Mrs. Williams, Chair – Personnel Committee)

Mrs. Williams made a motion to consider and act on changes to TCDRS retirement eligibility requirements. Mr. Shirley offered a second. After board discussion motion passed unanimously.

10. Consider and act on District Policies:

- a. **ACC 05-101 District Purchasing Policy. (Mr. Shirley, Treasurer – MCHD Board)**
- b. **HR 25-314 Insurance For Retirees. (Mrs. Williams, Chair – Personnel Committee)**

Mr. Shirley made a motion to consider and act on ACC 05-101 District Purchasing Policy. Mrs. Williams offered a second. After board discussion motion passed unanimously.

Mrs. Williams made a motion to consider and act on HR 25-314 Insurance For Retirees. Mr. Walker offered a second and motion passed unanimously.

11. Consider and act on Assistant Medical Director agreement. (Mr. Hudson, Chair – EMS Committee)

Mr. Hudson made a motion to consider and act on Assistant Medical Director agreement. Mr. Shirley offered a second. After board discussion motion passed unanimously.

12. Consider and act on the purchase of VHF Equipment Upgrades through RFP No. FY2023-04-02. (Mr. Hudson, Chair – EMS Committee)

Mr. Hudson made a motion to consider and act on the purchase of VHF Equipment Upgrades through RFP No. FY2023-04-02. Mr. Shirley offered a second. After board discussion motion passed unanimously.

13. Consider and act sole source letter for ImageTrend. (Mr. Hudson, Chair – EMS Committee)

Mr. Hudson made a motion to consider and act sole source letter for ImageTrend. Mr. Shirley offered a second and motion passed unanimously.

14. Consider and act contract renewal for ImageTrend. (Mr. Hudson, Chair – EMS Committee)

Mr. Hudson made a motion to consider and act contract renewal for ImageTrend. Mrs. Williams offered a second and motion passed unanimously.

15. Consider and act on the purchase of Matrix Consulting to provide Fleet Management as a Service (FMaaS) to MCHD. (Mr. Hudson, Chair – EMS Committee)

Mr. Hudson made a motion to consider and act on the purchase of Matrix Consulting to provide Fleet Management as a Service (FMaaS) to MCHD. Mr. Shirley offered a second. After board discussion motion passed unanimously.

16. Consider and act on the City of Conroe's proposed utility easement on the property at 100 Medical Center Blvd. (Mr. Walker, Chair -PADCOM Committee)

Mr. Walker made a motion to consider and act on the City of Conroe's proposed utility easement on the property at 100 Medical Center Blvd. Mrs. Williams offered a second and motion passed unanimously.

17. Consider and act on purchase of Virtual Server Replacement Project. (Mr. Walker, Chair – PADCOM Committee)

Mr. Walker made a motion to consider and act on purchase of Virtual Server Replacement Project. Mr. Shirley offered a second. After board discussion motion passed unanimously.

18. Consider and act on agreement for Docunav to migrate and host Laserfiche servers. (Mr. Walker, Chair – PADCOM Committee)

Mr. Walker made a motion to consider and act on agreement for Docunav to migrate and host Laserfiche servers. Mr. Shirley offered a second. After board discussion motion passed unanimously.

19. Consider and act on USDD Sole Source Letter. (Mr. Walker, Chair – PADCOM Committee)

Mr. Walker made a motion to consider and act on USDD Sole Source Letter. Mrs. Williams offered a second and motion passed unanimously.

20. Consider and act on USDD Station Alerting Annual Renewal. (Mr. Walker, Chair – PADCOM Committee)

Mr. Walker made a motion to consider and act on USDD Station Alerting Annual Renewal. Mr. Shirley offered a second and motion passed unanimously.

21. Consider and act on Replacement of Access Control Software and Hardware. (Mr. Walker, Chair – PADCOM Committee)

Mr. Walker made a motion to consider and act on Replacement of Access Control Software and Hardware. Mr. Shirley offered a second. After board discussion motion passed unanimously.

22. Consider and act on Janitorial Services RFP No. FY2026-016-01. (Mr. Walker, Chair – PADCOM Committee)

Mr. Walker made a motion to consider and act on Janitorial Services RFP No. FY2026-016-01. Mrs. Williams offered a second and motion passed unanimously.

- 23. Consider and act on Replacement of Communication Shelters. (Mr. Walker, Chair – PADCOM Committee)**

Mr. Grice requested agenda item no. 23 be tabled for a future board meeting.

- 24. Consider and act on the purchase of Interference Detection Equipment through RFP No. FY2024-04-02. (Mr. Walker, Chair – PADCOM Committee)**

Mr. Walker made a motion to consider and act on the purchase of Interference Detection Equipment through RFP No. FY2024-04-02. Mrs. Williams offered a second and motion passed unanimously.

- 25. Consider and act on the 2025-2028 Medical Supply RFP. (Mr. Walker, Chair – PADCOM Committee)**

Mr. Walker made a motion to consider and act on the 2025-2028 Medical Supply RFP. Mr. Hudson offered a second and motion passed unanimously.

- 26. Consider and act on Zoll Ventilators for expansion trucks and shelf reserves. (Mr. Walker, Chair -PADCOM Committee)**

Mr. Walker made a motion to consider and act on Zoll Ventilators for expansion trucks and shelf reserves. Mr. Shirley offered a second and motion pass unanimously.

- 27. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Inman, Chair – Indigent Care Committee)**

Mr. Grice made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mrs. Williams offered a second and motion passed unanimously.

- 28. Consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Inman, Chair – Indigent Care Committee)**

Mr. Grice made a motion to consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mr. Bagley offered a second and motion passed unanimously.

- 29. CFO report of preliminary financials for eleven months ended August 31, 2025, and report updates on financial statements and investment.**

Mr. Brett Allen, CFO presented the Financial Report to the board.

- 30. Consider and ratify the payment of the Impac Fleet monthly invoice for fuel charges for the month of August 2025. (Mr. Shirley, Treasurer – MCHD Board)**

Mr. Shirley made a motion to consider and ratify the payment of the Impac Fleet monthly invoice for fuel charges for the month of August 2025. Mrs. Williams offered a second and motion passed unanimously.

- 31. Consider and act on the payment of the MCAD quarterly invoice. (Mr. Shirley, Treasurer – MCHD Board)**

Mr. Shirley made a motion to consider and act on the payment of the MCAD quarterly invoice. Mrs. Williams offered a second and motion passed unanimously.

32. Consider and act on ratification of payment of District invoices. (Mr. Shirley, Treasurer – MCHD Board)

Mr. Shirley made a motion to consider and act on ratification of District invoices. Mrs. Williams offered a second and motion passed unanimously.

33. Consider and act on salvage and surplus. (Mr. Shirley, Treasurer – MCHD Board)

Mr. Shirley made a motion to consider and act on salvage and surplus. Mr. Bagley offered a second and motion passed unanimously.

34. Consider and act on Secretary's Report – Minutes from the August 26, 2025 Public Budget Hearing, August 26, 2025 MCHD Regular BOD meeting, September 2, 2025 Public Budget Hearing and September 2, 2025 MCHD Special BOD meeting.

Mrs. Williams made a motion to approve the Minutes from the August 26, 2025 Public Budget Hearing, August 26, 2025 MCHD Regular BOD meeting, September 2, 2025 Public Budget Hearing and September 2, 2025 MCHD Special BOD meeting. Mr. Bagley offered a second and motion passed unanimously.

35. Convene into executive session as authorized by the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- a. In regards to section 551.072 of the Texas Government code for , both regarding the lease of real property by Park Place Professional Building, LLC for property located at 100 Medical Center Blvd, Conroe, Texas 77304 and sale of property at this location. (Mr. Grice, Chairman - MCHD Board)
- b. In regards to section 551.072 of the Texas Government code for deliberations about real estate property and under 551.071 to receive legal advice, both regarding property located at 10655 FM 1097 West, Willis, TX. (Mr. Walker, Chair – PADCOM Committee)

Mr. Grice convened the board into executive session at 5:43 p.m. as authorized by the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- b. In regards to section 551.072 of the Texas Government code for deliberations about real estate property and under 551.071 to receive legal advice, both regarding property located at 10655 FM 1097 West, Willis, TX. (Mr. Walker, Chair – PADCOM Committee)

36. Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Mr. Grice, Chairman - MCHD Board)

Mr. Grice reconvened the board into open session at 5:49 p.m.

37. Adjourn.

The board adjourned 5:49 p.m.


Jackie Williams, Secretary