

**NOTICE OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
MONTGOMERY COUNTY HOSPITAL DISTRICT**

Notice is hereby given to all interested members of the public that the Board of Directors of Montgomery County Hospital District will hold a regular meeting as follows:

**Date:** September 23, 2025

**Time:** 4:00 P.M.

**Place:** MONTGOMERY COUNTY HOSPITAL DISTRICT  
ADMINISTRATIVE BUILDING  
1400 SOUTH LOOP 336 WEST  
CONROE, MONTGOMERY COUNTY, TEXAS 77304

Open to Public: The meeting will be open to the public at all times during which such subjects are discussed, considered, or formally acted upon as required by Texas Open Meetings Act, Chapter 551 of the Government Code.

This Notice in detail was posted three business days prior to the beginning of said meeting with the County Clerk's Office and is on the Bulletin Board of the Courthouse and in the District's Administrative Office.

**Subject:** The agenda for such meeting shall include the consideration of, and if deemed advisable, the taking of action upon:

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Public Comment
6. Special Recognition

**Items Involving Visitors**

7. Consider and act on renewal of the employee health related benefits, including employee health insurance. (Mrs. Williams, Chair – Personnel Committee)

**District**

8. Monthly Reports:
  - a. CEO Report to include executive summary, update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, and any other related district matters. Attached reports include:
  - b. Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.
  - c. COO Report to include updates on facilities, radio system, supply chain, staff activities, community paramedicine, and IT.
  - d. Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education and clinical services.
  - e. Update on Accounting and Billing departments.
9. Consider and act on changes to TCDRS retirement eligibility requirements. (Mrs. Williams, Chair – Personnel Committee)

10. Consider and act on District Policies:
  - a. ACC 05-101 District Purchasing Policy. (Mr. Shirley, Treasurer – MCHD Board)
  - b. HR 25-314 Insurance For Retirees. (Mrs. Williams, Chair – Personnel Committee)
11. Consider and act on Assistant Medical Director agreement. (Mr. Hudson, Chair – EMS Committee)
12. Consider and act on the purchase of VHF Equipment Upgrades through RFP No. FY2023-04-02. (Mr. Hudson, Chair – EMS Committee)
13. Consider and act sole source letter for ImageTrend. (Mr. Hudson, Chair – EMS Committee)
14. Consider and act contract renewal for ImageTrend. (Mr. Hudson, Chair – EMS Committee)
15. Consider and act on the purchase of Matrix Consulting to provide Fleet Management as a Service (FMaaS) to MCHD. (Mr. Hudson, Chair – EMS Committee)
16. Consider and act on the City of Conroe's proposed utility easement on the property at 100 Medical Center Blvd. (Mr. Walker, Chair -PADCOM Committee)
17. Consider and act on purchase of Virtual Server Replacement Project. (Mr. Walker, Chair – PADCOM Committee)
18. Consider and act on agreement for Docunav to migrate and host Laserfiche servers. (Mr. Walker, Chair – PADCOM Committee)
19. Consider and act on USDD Sole Source Letter. (Mr. Walker, Chair – PADCOM Committee)
20. Consider and act on USDD Station Alerting Annual Renewal. (Mr. Walker, Chair – PADCOM Committee)
21. Consider and act on Replacement of Access Control Software and Hardware. (Mr. Walker, Chair – PADCOM Committee)
22. Consider and act on Janitorial Services RFP No. FY2026-016-01. (Mr. Walker, Chair – PADCOM Committee)
23. Consider and act on Replacement of Communication Shelters. (Mr. Walker, Chair – PADCOM Committee)
24. Consider and act on the purchase of Interference Detection Equipment through RFP No. FY2024-04-02. (Mr. Walker, Chair – PADCOM Committee)
25. Consider and act on the 2025-2028 Medical Supply RFP. (Mr. Walker, Chair – PADCOM Committee)
26. Consider and act on Zoll Ventilators for expansion trucks and shelf reserves. (Mr. Walker, Chair - PADCOM Committee)
27. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Inman, Chair – Indigent Care Committee)
28. Consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Inman, Chair – Indigent Care Committee)
29. CFO report of preliminary financials for eleven months ended August 31, 2025, and report updates on financial statements and investment.
30. Consider and ratify the payment of the Impac Fleet monthly invoice for fuel charges for the month of August 2025. (Mr. Shirley, Treasurer – MCHD Board)
31. Consider and act on the payment of the MCAD quarterly invoice. (Mr. Shirley, Treasurer – MCHD Board)
32. Consider and act on ratification of payment of District invoices. (Mr. Shirley, Treasurer – MCHD Board)
33. Consider and act on salvage and surplus. (Mr. Shirley, Treasurer – MCHD Board)
34. Consider and act on Secretary's Report – Minutes from the August 26, 2025 Public Budget Hearing, August 26, 2025 MCHD Regular BOD meeting, September 2, 2025 Public Budget Hearing and September 2, 2025 MCHD Special BOD meeting. (Mrs. Williams, Secretary – MCHD Board)

**Executive Session**

35. Convene into executive session as authorized by the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:
  - a. In regards to section 551.072 of the Texas Government code for deliberations about real estate property and under 551.071 to receive legal advice, both regarding the lease of real property by Park Place Professional Building, LLC for property located at 100 Medical Center Blvd, Conroe, Texas 77304 and sale of property at this location. (Mr. Grice, Chairman - MCHD Board)
  - b. In regards to section 551.072 of the Texas Government code for deliberations about real estate property and under 551.071 to receive legal advice, both regarding property located at 10655 FM 1097 West, Willis, TX. (Mr. Walker, Chair – PADCOM Committee)
36. Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Mr. Grice, Chairman - MCHD Board).
37. Adjourn.

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Jackie Williams, Secretary

**The Board of Directors of the Montgomery County Hospital District reserves the right to adjourn into closed executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with District's Attorney); 551.072 (Deliberations about Real property); 551.073 (Deliberations about gifts and Donations); 551.074 (Personnel Matters); 551.076 (Deliberations about Security Devices); and 551.086 (Economic Development).**

# Agenda Item # 7



We Make a Difference!

**To:** Board of Directors

**From:** Brett Allen, CFO

**Date:** September 23, 2025

**Re: Employee Health Related Benefits**

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Consider and act on renewal of the employee health related benefits, including employee health insurance. (Mrs. Williams, Chair – Personnel Committee)

*“Presentation will be give at the board meeting”*



# Agenda Item # 8a



We Make a Difference!

**To:** Board of Directors  
**From:** Randy Johnson, CEO  
**Date:** September 23, 2025  
**Re:** **CEO Report**

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## Current Significant Activities:

- Following the budget and tax rate approval at the last board meeting, managers, Chiefs and staff members were concerned regarding how the reduced tax rate may affect future Hospital District Plans. Brett Allen studied the history of the “No New Revenue Rate” for the past ten years, by modeling our five-year projection with the no new revenue rate. Due to the continued expected development growth in the county, MCHD predicts it will continue to provide the services to properly perform our mission and execute our plans for the continued county growth for the next several years.
- We presented the No New Revenue Model, to the Chiefs and Managers and answered questions. We are planning to have town halls next week to answer any concerns any MCHD employees may have regarding the continued financial health of MCHD.
- The Station off Calvary Road should be completed November, 2025. The purchase of the land and building for replacement of Station 13 in Willis should be closing September 26<sup>th</sup>. The Woodlands replacement of Station 24 should be opening before end of year 2025. Station 46, the multi-bay station on FM 2854 is planned to open in May, 2026.
- The Sixteen year VHF Simulcast System that MCHD shares with the Montgomery County Fire Chiefs Association has come to end of term and end of life. The new replacement system has been presented and approved by the Montgomery County Fire Chiefs Association and is ready to be approved at October’s meeting.
- We had a Public Health Board meeting last Thursday and recommended that since the State has not yet completed transitioning the Public Health Grants from Montgomery County Public Health District to Montgomery County Hospital District, the Public Health District will continue to exist until such time that all the grants are transitioned to the Hospital District. At that time, we will have a final Public Health District Board Meeting to dissolve the Public Health Board District.

- The Hospital District Management has been made aware that we have a data storage issue that continues to grow. The storage of our data will continue to be more expensive. As a result, we are going to review the Texas State Library and any federal retention policies and aggressively destroy any old records that are being held past the storage retention date that is required by law.

**Plans for the Next Ninety Days:**

- Implement the Matrix Consultant Management system in fleet to complete the Policy and Procedures Manual, the Driving manual, our fleet Preventive Maintenance program and transition MCHD to select a new Fleet Manager.
- Complete the Oracle software transition in accounting and procurement.
- Complete the purchase of the Willis property and complete the current Station under construction.
- Meet with staff and supervisors in each department to better understand and prioritize the needs of MCHD.
- Work on reducing MCHD's record storage to reduce unneeded and duplicated record storage.

Thank you,

Randy

# Agenda Item #8b



**To:** Board of Directors

**From:** James Campbell

**Date:** September 23, 2025

**RE:** EMS Division Report

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## Executive Summary

- The MCHD EMS overall Customer Service score for August 2025 was 96.16. There were 208 patient surveys returned between 8/1/2025 and 8/31/2025. Our overall Top Box score, which represents the percentage of the highest possible rating of 'Very Good,' was 88%. In addition, our rolling 12-month score of 96.07 is 3.19 points higher than the national database score of 92.88. Nationally, we are ranked 16<sup>th</sup> (up three spots from last month) out of 249 total agencies, which is in the top 10%.
- In August 2025, we responded to 8,162 calls and transported 4,701 patients to the hospital. The data breaks down to 263 responses and 152 transports per day.
- During the August 2025 Board meeting, Mr. Bagley requested data regarding our responses on Lake Conroe. The data is attached, and below is some information regarding the data:
  - When MCHD covers Lake Conroe on holiday weekends, District (D5) is the name of the unit that is assigned in CAD. Quantifying the number of responses for D5 is challenging because D5 is not always added to the response and D5 does not always complete an ePCR.
  - Michael Wells used our data and "drew a line" around Lake Conroe to capture the responses "on the lake."
  - Dating back to 2013, we average 112 responses on the lake per year.
  - For specific holiday weekends during that same time period, we averaged 10 responses on the lake.
  - The types of responses range from drownings, cardiac arrests, extremity trauma, and water rescues.
- The last week of August was our 3<sup>rd</sup> quarter continuing education session. This was another historical milestone for MCHD, as we introduced a new mobile application for our clinical protocols. Dr. DePasquale led this project, and now our clinical protocols are in a more streamline format for our clinicians. We believe this more efficient setup will allow references to happen more quickly and there is hypothesis that we could also see a reduction in medication administration errors.
- Lona Snell, lead counselor from Grace & Guidance, provided a one-hour training session for our District Chiefs and Administration Managers. The presentation focused on overall balance/wellness, personality assessment, and positive mentality training.
- M25 experienced a fleet accident in August, striking a stationary object. Three crew members were transported to the hospital as a result of the collision. Two crew members are back to work and one crew member is still recovering. We are completing all the fact-gathering for this incident and will be conducting a review to determine the contributing factors and root cause for the collision.
- We are excited to announce that Kevin Lee is the new MCHD Fleet Foreman. Kevin has 22 years of experience with MCHD, and has played an integral role in our Fleet department over the years. As the Fleet Foreman, Kevin will help ensure day-to-day operations in Fleet are running smoothly and that we remain focused on an efficient and safe maintenance program at MCHD.
- Members of the Executive Team attended the celebration that made the old Montgomery County Hospital a county historical marker. The ceremony provided some great history of the county and MCHD. It was particularly nice to hear from Mr. Rigby Owen, one of the first MCHD Board Members, shared his accounts of how the hospital and MCHD interacted in the late 1970s.



## **Assistant Chief Seek's Report**

### **Hiring and On-Boarding**

- Fourteen Paramedic NEOPs are near completion of Phase 2 or have already completed it. Upon completion, they are being assigned to Paramedic Attendant vacancies. This addition to our staff will further stabilize scheduling and improve service coverage.
- MCHD has extended full-time employment offers to 15 paramedics. These team members will begin classroom training on October 15 with an anticipated release from new employee training in mid-December. Their addition supports planned growth in 2026.
- MCHD is currently accepting applications for EMT–Basic Attendant positions. To date, we have received 144 applications. Over the coming weeks, Amy and the hiring team will conduct testing and interviews to select top candidates. Orientation for those hired will begin on December 3.

### **Operations**

- EMS Operations, Quality Department, ALARM, and DCS are collaborating to on-board and implement a telehealth provider to manage low-acuity 911 callers. This initiative will create more efficient workflows, allowing increased unit availability for time-sensitive emergencies. We are partnering with RiteSite, based in San Antonio, to provide this service to consenting patients. Next steps include collaborating with CAD/IT to develop response plans, and training ALARM staff and EMS Resource Navigators. Implementation is anticipated this winter.
- **System Performance (August 2025):**
  - Average number of units staffed (per day) during peak hours: 35
  - Unit Hour Utilization (UHU): 45.5% (average of 10.92 hours/day for 24-hour units), capturing time spent outside the station including patient care, training, shop exchanges, equipment swaps, case review call-ins, administrative call-ins, and posting.
  - Industry standard UHU or time a unit was on a response: 31%; Fitch recommended UHU: 30–45% (17–28 minutes of work per hour)
  - Low-level availability (<8 MICU units available): 2.39% (34.4 minutes/day)
  - Total Incidents: 6,646 (↑ 2.8% year-over-year)
  - Total Transports: 4,701 (↑ 2% year-over-year)
  - Low-Acuity Unit Productivity: 537 incidents (8% of total incident volume)

- Response Time Compliance: 78%, we will continue to monitor response time compliance and seek strategies to improve hospital wall-times, unit positioning, and correct reporting errors.
- Time to First Medical Contact (Priority 1): 7 minutes

#### **Full-Time Staffing Update (current count and change in last 30 days)**

- Deputy Chief: 2 (0)
- District Chief: 16 (0)
- Captain: 17 (+1; correction of prior reporting error)
- In-Charge: 97 (0)
- Attendant Paramedic: 118 (-3)
- Attendant EMT: 28 (0)
- Cohort EMT: 10 (0)

#### **Education and Training**

- EMS and ALARM hosted leadership training, *"5 Chairs, 5 Choices,"* for frontline leaders to improve awareness of perceptions and behavioral drivers.
- EMS hosted targeted HR training for frontline leadership and Department Managers to ensure compliance with federal and state laws while supporting staff.
- Captains Fischer, Bell, Serra, and Amy hosted an In-Charge Academy for 10 Paramedic Attendants preparing for promotion. The course was well received, and most attendees successfully passed oral boards with Dr. Patrick and Dr. DePasquale, moving on to Phase 1 evaluation.
- Amy and her team conducted interviews for the January 2026 EMT Cohort. Four applicants were offered positions and will attend MCHD-supported paramedic training at Lone Star College–Montgomery. Unlike previous practice of hiring specifically for Cohort positions, this approach allows us to support those ready for paramedic school while stabilizing staffing for low-acuity units.
- Education Supervisor Jay Roberts hosted 3rd Quarter CE, focusing on patient care report documentation, airway training (using intubation recordings from the UE Scope), and introducing staff to the new MCP protocol app. Operational updates were delivered via pre-recorded presentation by Chief Campbell and myself; Clinical updates were presented by Chief Smith and Dr. Patrick.

#### **ALARM Updates**

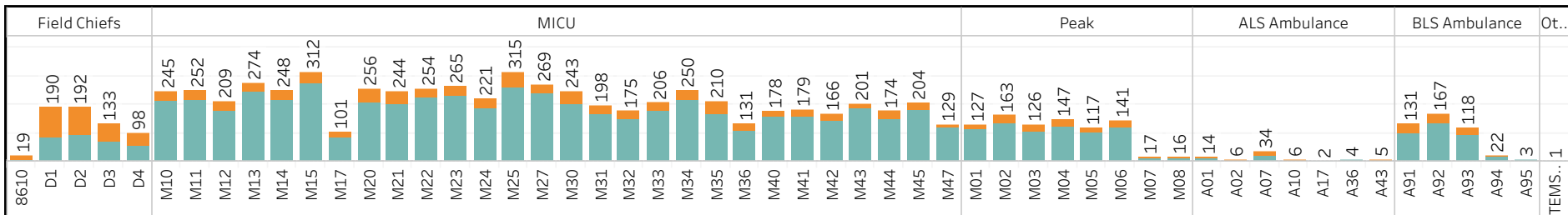
- Staffing Update:
  - Our next group of new hire trainees will start on October 6<sup>th</sup>. We have made offers to six people, and they have all accepted their job offers.
  - Once these group completes their new hire training, ALARM will be at full staffing, it has been sometime since we were at or near fully staffing levels in ALARM.
- The ALARM Captains have moved to a 24-hour shift schedule. This schedule allows for better leadership coverage across the four-shift schedule in ALARM. This is a trial, and will be reevaluated at shift bid in January 2026.



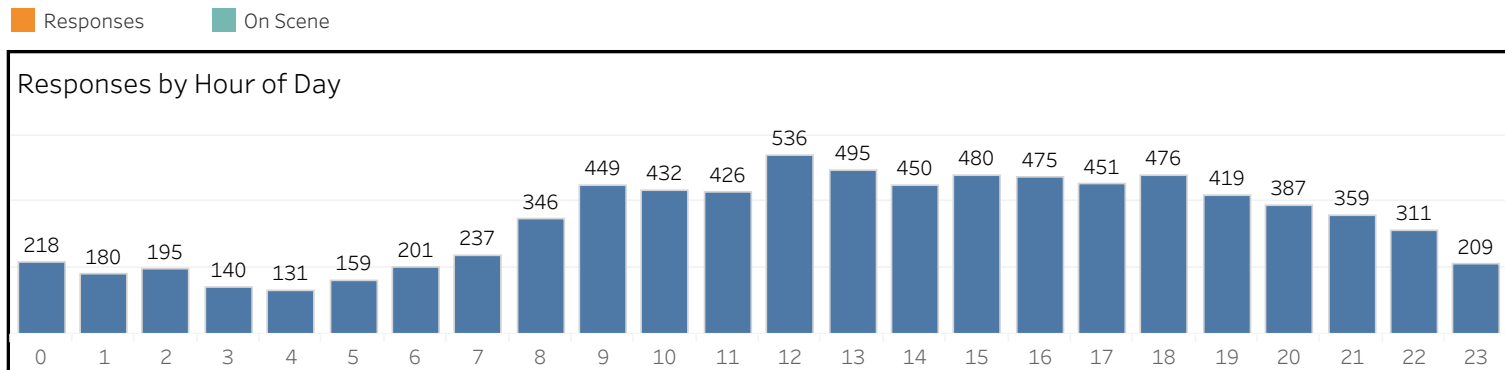
# Dispatched Incident Review

August 1, 2025 to August 31, 2025

Dispatched		On Scene		Transports		Response Times			
Incidents	6,646	Incidents	6,281	Incidents	4,635	Priority 1	Priority 2	Priority 3	Overall
Responses	8,162	Responses	6,872	Transports	4,701	76.83%	78.61%	77.47%	78.04%



Incident Types (Top 20)	
Problem Category	
Fall	882
Sick Person	541
MVC	522
Chest Pain	519
Breathing Problems	511
Unconscious/Fainting	443
Transfer/Evaluation	404
SEND	328
Stroke	318
Seizures	260
Hemorrhage	190
Emotional Crisis	177
Abdominal Pain	159
Assault	142
Traumatic Injury	141
Unknown Problem	114
Heart Problems	97
Diabetic	87
Back Pain	84
Overdose Ingestion	79



Median Hospital Turn-Around Time (Top 10 Facilities by Transports)									
37 min n = 1,101	42 min n = 960	41 min n = 882	40 min n = 524	47 min n = 419	32 min n = 194	34 min n = 164	44 min n = 116	40 min n = 53	24 min n = 31
HCAHH - Conroe	M. Hermann - The Woodlands	H. Methodist Hospital - The Woodlands	CHI - St. Lukes - The Woodlands	HCAHH - Kingwood	TCH - The Woodlands	HCAHH - Tomball	M. Hermann - Northeast	H. Methodist Hospital - Willowbrook	Elite Hospital Kingwood

# Hospital Patient Transports

08/01/25 - 8/31/2025

Total Transports  
to All Facilities

**4,737**

	Sepsis	STEMI	Stroke	Trauma	Grand Total
HCAHH - Conroe	7	5	33	9	54
H. Methodist - The Woodlands	12	9	21		42
M.Hermann - The Woodlands	9	4	18	4	35
HCAHH - Kingwood	6	2	13	3	24
CHI - St. Lukes - The Woodlands	10		11		21
H.Methodist Hospital - Willowbrook	1		5		6
M.Hermann - Northeast	1	1			2
MD Anderson Cancer Center - TMC	1				1
M. Hermann - Cypress	1				1
HCAHH - Tomball		1			1
CHI - St. Luke's - TMC	1				1
Grand Total	49	22	101	16	188

## Avg. Turnaround Time

Main Facilities (Minutes)

HCAHH - Northwest	61.38
M.Hermann - Northeast	60.41
M.Hermann - Memorial City	60.00
M. Hermann - Children's TMC	55.00
HCAHH - Kingwood	49.43
Ben Taub General	47.25
Lyndon B Johnson General	47.00
The Woman's Hospital of Texas	46.00
Baylor Scott & White College Station	44.00
M.Hermann - The Woodlands	43.78
CHI - St. Luke's Vintage	42.75
H. Methodist - The Woodlands	42.70
CHI - St. Lukes - The Woodlands	41.50
HCAHH - North Cypress	41.00
St. Joseph Medical Center	41.00
H.Methodist Hospital - Willowbrook	40.79
TCH - Women's Pavillion	40.00
HCAHH - Conroe	39.52
M.Hermann - TMC	39.50
M. Hermann - Cypress	38.67
H. Methodist Hospital - TMC	37.00
HCAHH - Tomball	36.54
TCH - TMC	36.33
MD Anderson Cancer Center - TMC	33.30
TCH - The Woodlands	33.25
St. Joseph Health College Station Hosp..	33.00
CHI - St. Luke's - TMC	32.57
H. Methodist - West	32.00
TCH - West Campus	32.00
Michael E. DeBakey VA Medical Center	30.71
Huntsville Memorial	28.00

## Patients Per Facility

Main Facilities (Count)

HCAHH - Conroe	1,106
M.Hermann - The Woodlands	974
H. Methodist - The Woodlands	886
CHI - St. Lukes - The Woodlands	522
HCAHH - Kingwood	428
TCH - The Woodlands	195
HCAHH - Tomball	166
M.Hermann - Northeast	116
H.Methodist Hospital - Willowbrook	53
M. Hermann - Cypress	21
CHI - St. Luke's Vintage	20
M.Hermann - TMC	10
MD Anderson Cancer Center - TMC	10
HCAHH - Northwest	8
CHI - St. Luke's - TMC	7
Michael E. DeBakey VA Medical Center	7
H. Methodist Hospital - TMC	6
Ben Taub General	4
TCH - TMC	3
Baylor Scott & White College Station	1
H. Methodist - West	1
HCAHH - North Cypress	1
Huntsville Memorial	1
Lyndon B Johnson General	1
M. Hermann - Children's TMC	1
M.Hermann - Memorial City	1
St. Joseph Health College Station Hos..	1
St. Joseph Medical Center	1
TCH - West Campus	1
TCH - Women's Pavillion	1
The Woman's Hospital of Texas	1

For more information, visit <https://hosp.mchd-tx.org/>

## Avg. Turnaround Time Support Facilities (Minutes)

H.Methodist Hospital - Walter Tower	54.00
CHI - St. Luke's - Memorial Livingston	35.00
H. Methodist Hospital - Cypress	34.40
CHI - St. Luke's - Lakeside	34.00
M.Hermann - Woodlands West	31.38
M. Hermann CCC – Kingwood	30.40
H. Methodist ECC – The Woodlands	30.13
CHI - St. Luke's - Springwoods Village	29.40
Behavioral - Kingwood Pines	29.00
HCAHH - Spring Freestanding	26.21
HCAHH - Cleveland ER	25.89
Elite Hospital Kingwood	24.39
Behavioral - Woodland Springs	22.40
H. Methodist ECC - Magnolia	21.55
M.Hermann CCC - Spring	21.00
CHI - St. Joseph - Grimes	20.00
America's ER Magnolia	18.29
Behavioral - Tri-County	14.00

## Patients Per Facility Support Facilities (Count)

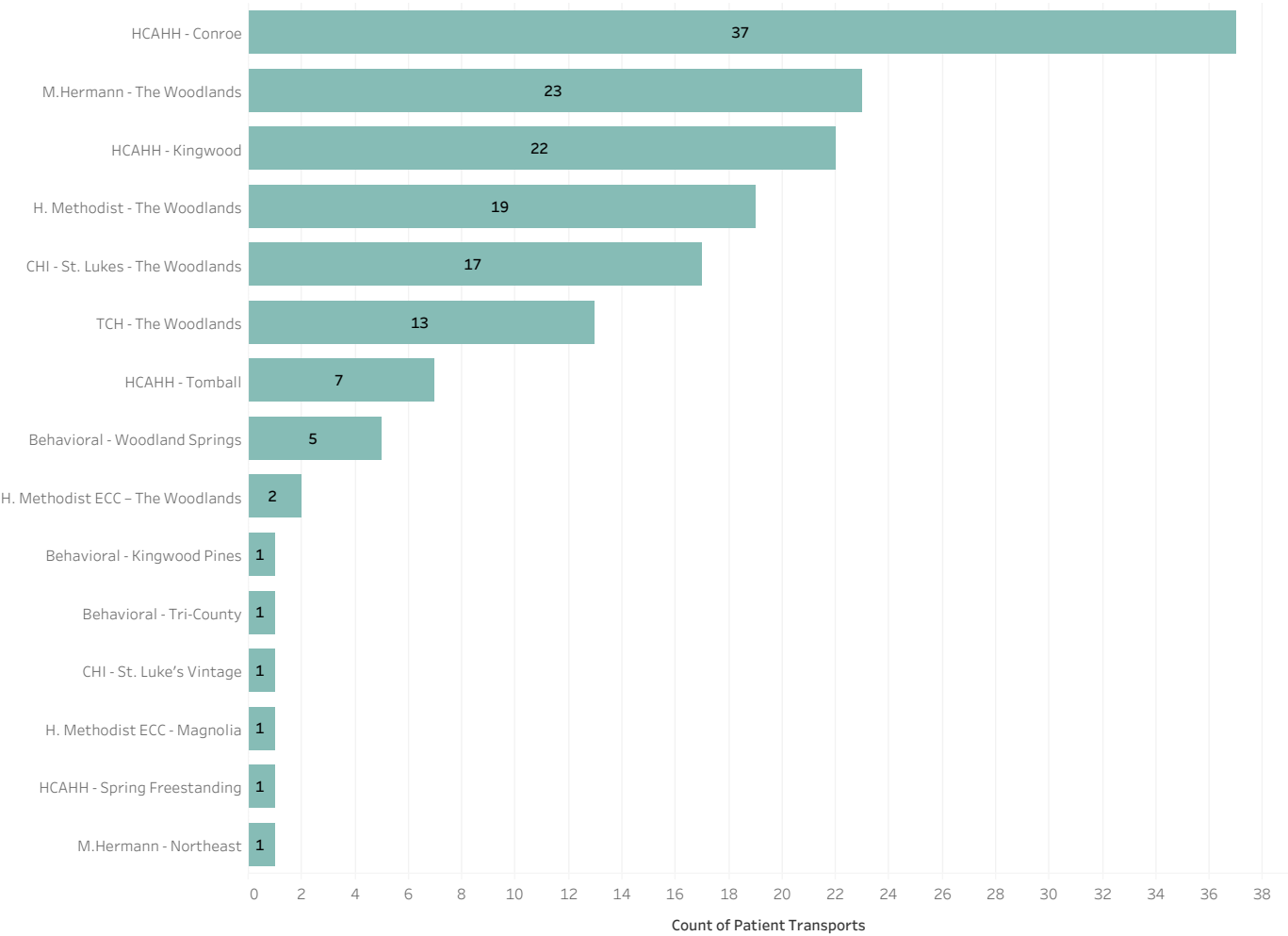
Elite Hospital Kingwood	31
H. Methodist ECC – The Woodlands	30
H. Methodist Hospital - Cypress	20
HCAHH - Cleveland ER	19
HCAHH - Spring Freestanding	19
M.Hermann - Woodlands West	16
H. Methodist ECC - Magnolia	11
CHI - St. Luke's - Lakeside	9
America's ER Magnolia	7
Behavioral - Woodland Springs	5
CHI - St. Luke's - Springwoods Village	5
M. Hermann CCC – Kingwood	5
Behavioral - Kingwood Pines	1
Behavioral - Tri-County	1
CHI - St. Joseph - Grimes	1
CHI - St. Luke's - Memorial Livingston	1
H.Methodist Hospital - Walter Tower	1
M.Hermann CCC - Spring	1

For more information, visit <https://hosp.mchd-tx.org/>



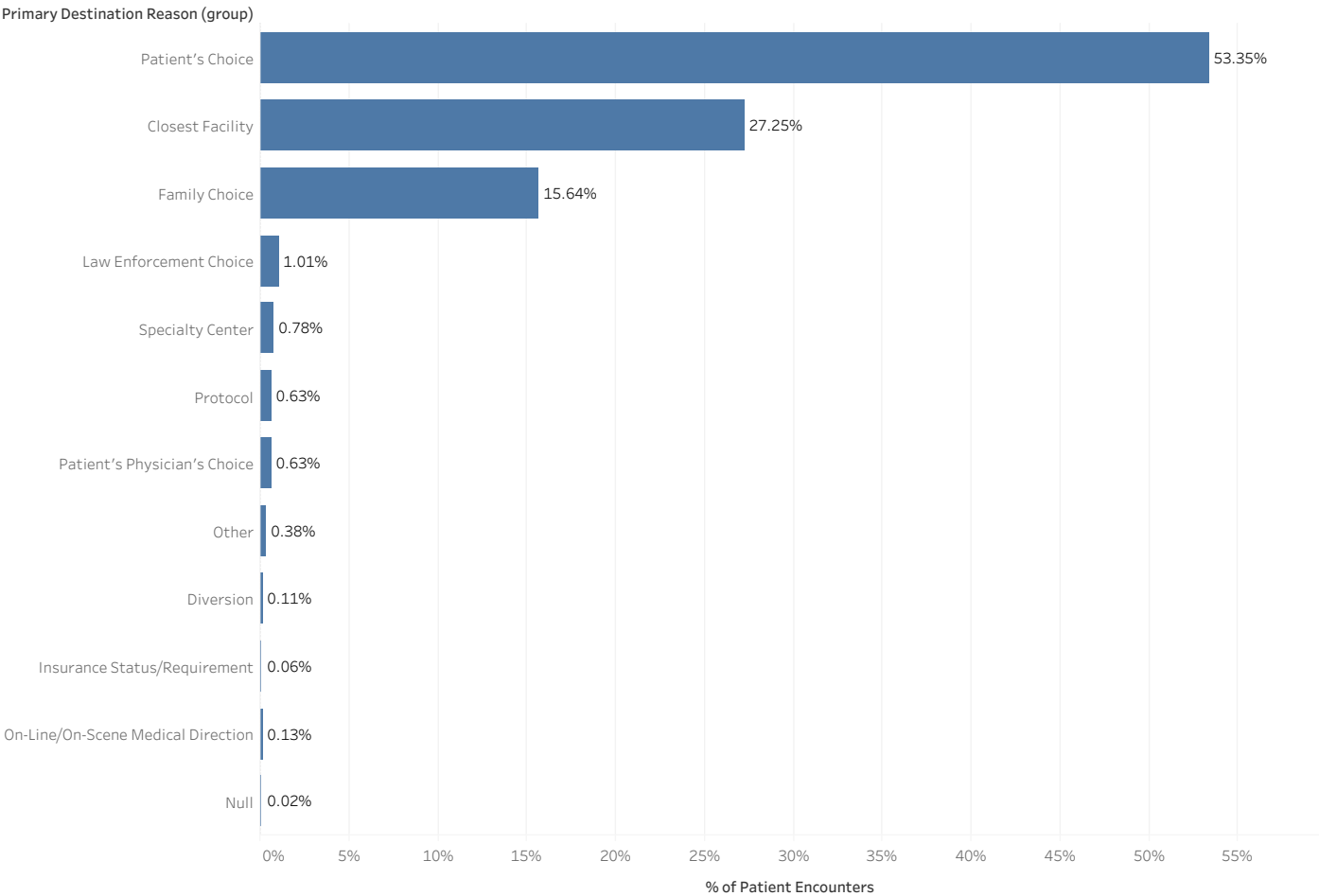
# Psychiatric / Behavioral Patients per Facility

08/01/25 - 8/31/2025

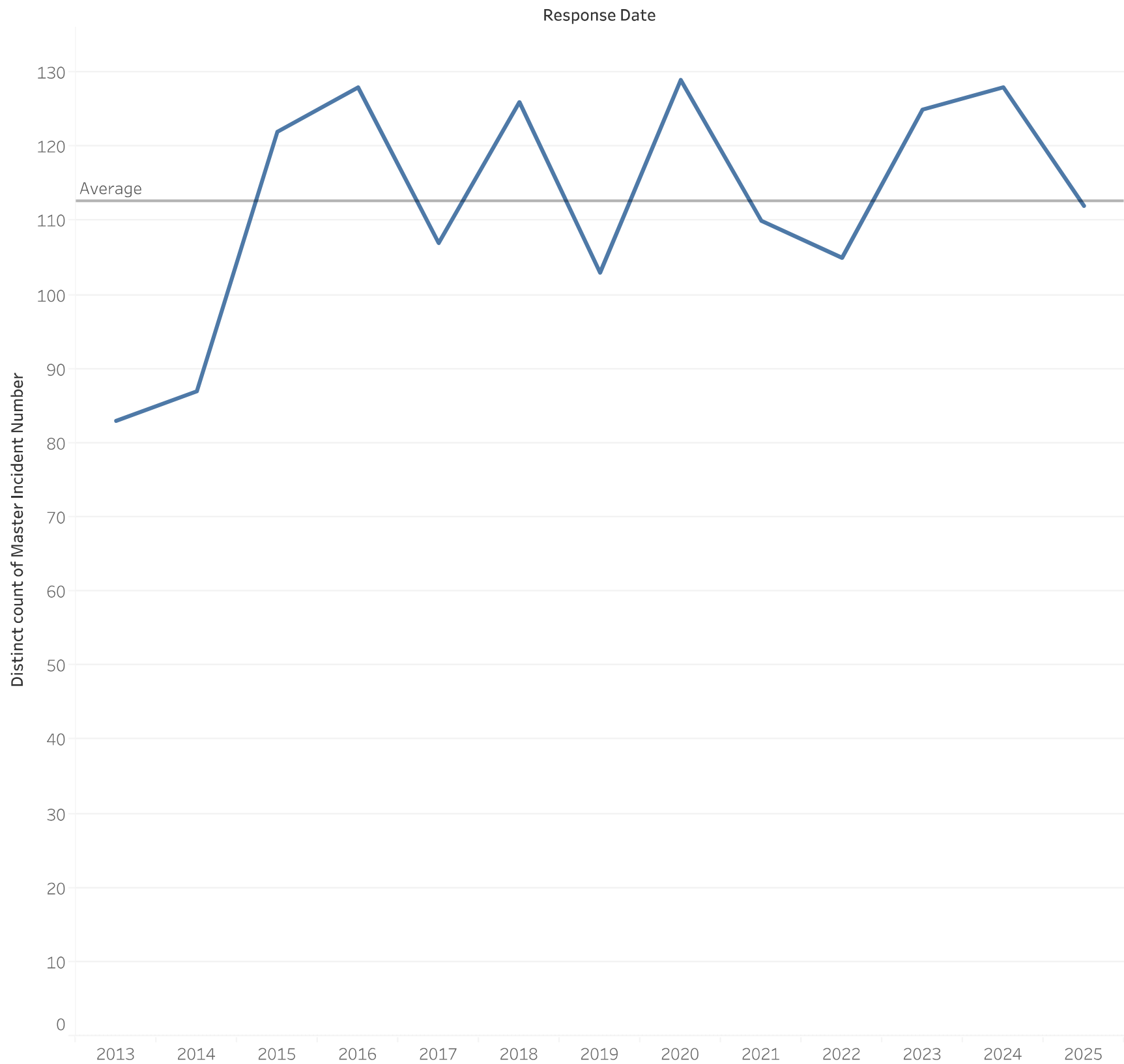


# Primary Reason for Destination Choice

08/01/25 - 8/31/2025

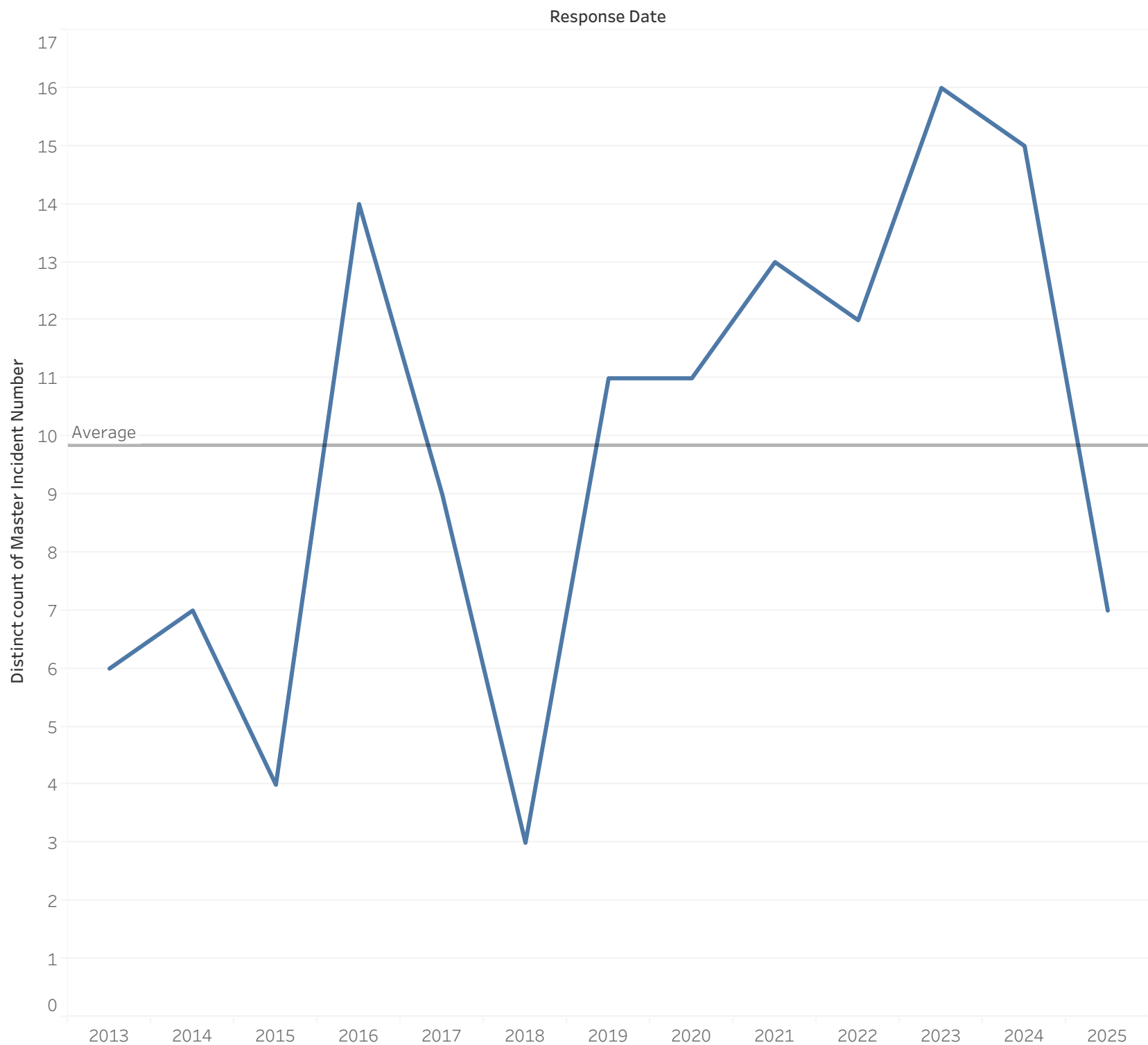


Lake Conroe Incidents by Year



# Lake Conroe Incidents on Holiday Weekends

Memorial Day, 4th of July, and Labor Day



MCHD

Conroe, TX

Client 6577



1515 Center Street

Lansing, MI 48096

(517) 318-3800

support@EMSSurveyTeam.com

www.EMSSurveyTeam.com

# Patient Experience Report

August 01, 2025 to August 31, 2025

Your Score

**96.16**

Your Patients in this Report

**208**

Number of National Database Patients in this Report

**4335**

Total EMS Organizations

**249**



## Executive Summary

Your overall score for the period selected is **96.16**, a difference of **+0.90**, compared to your score from the previous year, **95.26**.

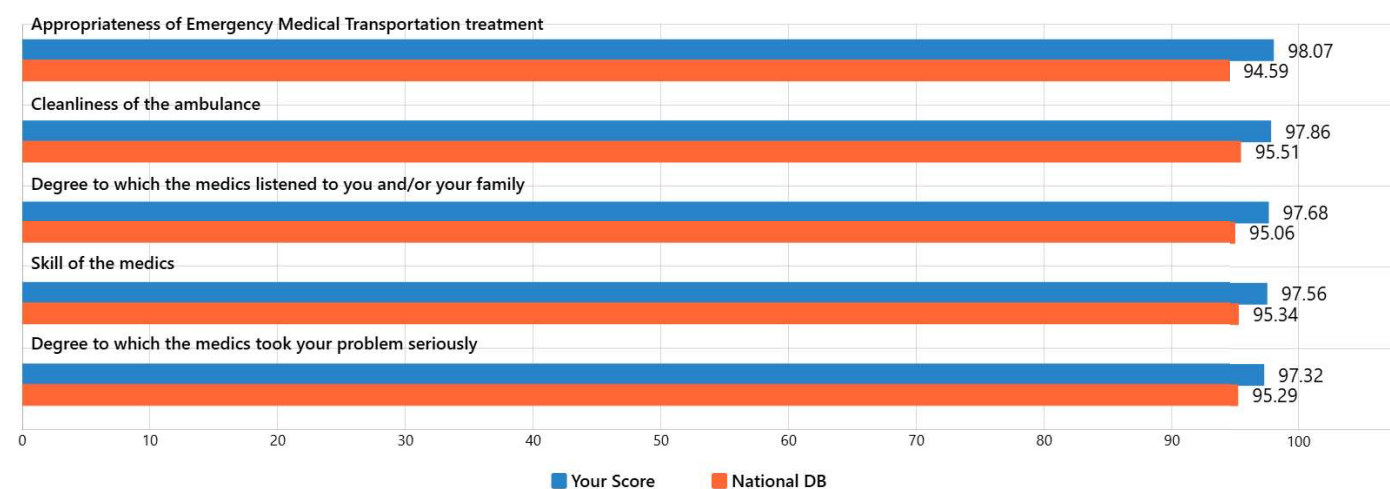
Your overall Top Box score, which represents the percentage of the highest possible rating Very Good, is **88%**.

In addition, your rolling **12-** month score of **96.07** is a difference of **+3.19** from the national database score of **92.88**.

When compared to all organizations in the national database, your score of **96.07** is ranked **16th**.

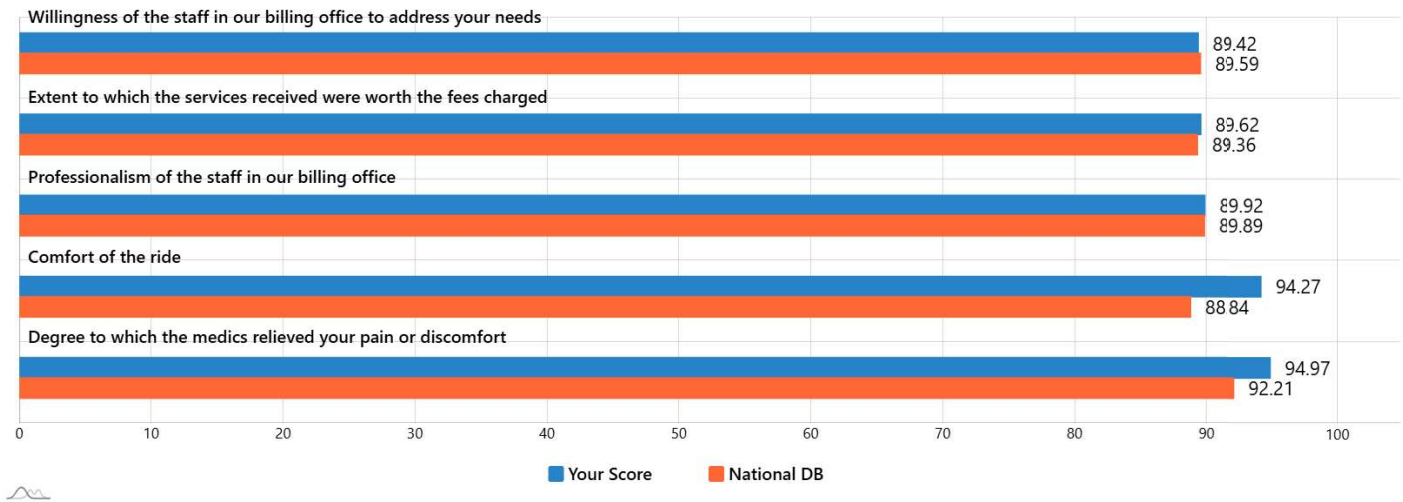
## Highest and Lowest Scores

### 5 Highest Scores





### 5 Lowest Scores





## Greatest Increase and Decrease in Scores by Question

<b>Increases</b>	<b>Current</b>	<b>Previous</b>	<b>(+/-)</b>	<b>National DB</b>
Appropriateness of Emergency Medical Transportation treatment	98.07	95.25	+2.82	94.56
Comfort of the ride	94.27	91.58	+2.69	88.84
Extent to which medics included you in the treatment decisions (if applicable)	96.84	94.55	+2.29	93.70
Extent to which the medics kept you informed about your treatment	97.24	95.10	+2.13	93.73
Extent to which our staff eased your entry into the medical facility	97.29	95.26	+2.03	94.73
Extent to which you were told what to do until the ambulance arrived	96.26	94.30	+1.96	92.64
How well did our staff work together to care for you	97.05	95.44	+1.61	94.55
Degree to which the medics listened to you and/or your family	97.68	96.11	+1.57	95.22
Overall rating of the care provided by our Emergency Medical Transportation service	97.25	95.87	+1.38	94.67
Skill of the person driving the ambulance	97.15	95.80	+1.35	94.91

<b>Decreases</b>	<b>Current</b>	<b>Previous</b>	<b>(+/-)</b>	<b>National DB</b>
Likelihood of recommending this ambulance service to others	95.83	100.00	-4.17	94.06
Extent to which the ambulance arrived in a timely manner	95.05	96.04	-0.99	93.17
Professionalism of the staff in our billing office	89.92	90.55	-0.63	89.70
Willingness of the staff in our billing office to address your needs	89.42	90.03	-0.61	89.59
Care shown by the medics who arrived with the ambulance	96.95	97.25	-0.30	95.47
Extent to which medics cared for you as a person	96.70	96.80	-0.10	95.34
Extent to which the services received were worth the fees charged	89.62	89.71	-0.08	89.36





## Monthly Overall Score Trend





## Cumulative Comparisons

This section lists a synopsis of the information about your individual questions and overall scores over the dataset's lifetime. The first column shows your score, and the second details the National DB score.

Medic	Your Score	National DB
Skill of the medics	97.21	95.05
Extent to which medics cared for you as a person	96.34	94.70
Degree to which the medics listened to you and/or your family	97.33	94.61
Medics' concern for your privacy	95.71	94.02
Care shown by the medics who arrived with the ambulance	96.49	94.93
Extent to which the medics kept you informed about your treatment	96.95	93.19
Degree to which the medics relieved your pain or discomfort	94.17	91.70
Extent to which medics included you in the treatment decisions (if applicable)	96.43	93.26
Degree to which the medics took your problem seriously	96.94	94.84

Billing Office Staff	Your Score	National DB
Willingness of the staff in our billing office to address your needs	89.01	89.26
Professionalism of the staff in our billing office	89.42	89.50

Dispatch	Your Score	National DB
Concern shown by the person you called for ambulance service	96.58	94.00
Extent to which you were told what to do until the ambulance arrived	95.76	92.17
Helpfulness of the person you called for ambulance service	96.89	94.11

Ambulance	Your Score	National DB
Skill of the person driving the ambulance	96.67	94.41
Comfort of the ride	93.75	88.40
Cleanliness of the ambulance	97.47	95.10
Extent to which the ambulance arrived in a timely manner	94.23	92.57

Overall Experience	Your Score	National DB
Extent to which the services received were worth the fees charged	88.70	88.79
Overall rating of the care provided by our Emergency Medical Transportation service	96.73	94.12
Likelihood of recommending this ambulance service to others	95.45	93.69
Appropriateness of Emergency Medical Transportation treatment	97.84	94.28
How well did our staff work together to care for you	96.49	94.16
Extent to which our staff eased your entry into the medical facility	96.80	94.33



## Benchmark Comparison By Question

	Your Score	ACE	CAAS	Texas
Helpfulness of the person you called for ambulance service	97.25	95.38	94.26	96.04
Concern shown by the person you called for ambulance service	96.97	95.83	94.16	95.83
Extent to which you were told what to do until the ambulance arrived	96.26	92.96	92.30	94.64
Extent to which the ambulance arrived in a timely manner	95.05	95.10	92.19	95.06
Cleanliness of the ambulance	97.86	96.52	95.11	97.07
Comfort of the ride	94.27	91.61	87.61	92.83
Skill of the person driving the ambulance	97.15	96.26	94.74	96.38
Care shown by the medics who arrived with the ambulance	96.95	96.38	94.98	96.49
Degree to which the medics took your problem seriously	97.32	96.43	94.89	96.56
Degree to which the medics listened to you and/or your family	97.68	96.37	94.88	96.41
Skill of the medics	97.56	96.81	94.78	96.68
Extent to which the medics kept you informed about your treatment	97.24	94.86	93.32	95.70
Extent to which medics included you in the treatment decisions (if applicable)	96.84	95.30	93.24	95.89
Degree to which the medics relieved your pain or discomfort	94.97	93.11	91.78	94.14
Medics' concern for your privacy	96.25	95.00	93.96	96.07
Extent to which medics cared for you as a person	96.70	95.97	94.87	96.43
Professionalism of the staff in our billing office	89.92	90.78	89.59	90.88
Willingness of the staff in our billing office to address your needs	89.42	89.90	89.24	91.00
How well did our staff work together to care for you	97.05	95.36	94.10	96.63
Extent to which our staff eased your entry into the medical facility	97.29	95.69	94.39	96.48
Appropriateness of Emergency Medical Transportation treatment	98.07	95.78	94.12	96.82
Extent to which the services received were worth the fees charged	89.62	89.33	88.15	91.28
Overall rating of the care provided by our Emergency Medical Transportation service	97.25	95.78	94.42	96.44
Likelihood of recommending this ambulance service to others	95.83	94.26	93.13	95.85
Overall Score	95.87	94.62	93.09	95.32

# Agenda Item # 8c



We Make a Difference!

**To:** Board of Directors  
**From:** Melissa Miller, COO  
**Date:** September 23, 2025  
**Re:** **COO Report**

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## **FACILITIES:**

- Station 16 - 11111 Calvary Road: MCHD shared station at ESD 1 Station 96 has experience 300 weather delays and the updated schedule for occupancy will be November 2025. MCHD Medic 16 will have a drive through bay, an EMS storage room and quarters consisting of a day room, work desk area, kitchenette, 3 dorm rooms, 2 baths.
- Station 13 – We have completed all inspections, have a current survey and the requested owner repairs are complete. We have a final review with an architect and engineer to ensure the property can be built out (added bays, septic size, drainage, fire suppression tank placement) to meet our needs. Our closing date is projecting for September 26<sup>th</sup>.
- Station 24 is a part of WFD Station 5 -8005 McBeth Way, The Woodlands. This station will replace the original WFD Station 5 and is scheduled for completion by calendar year end.
- Station 46 (NEW) 13984 FM 2854: The contract with and LaW Construction, the RFP selected contractor, has been completed. The contractors plan to “break ground” in October with occupancy May 2026.
- Covered Ambulance Parking Phase II Electrical- The contract with and LaW Construction, the RFP selected contractor, has been completed. The contractors will start onsite by October 15.
- The Boiler Replacement project budgeted for FY25, has been ordered with 8-week lead time, projected equipment arrival is the first week of October.
- RFP for Janitorial Services has been posted with bids due September 9. A recommendation will be brought to the September Board Meeting.

## **RADIO:**

- VHF Project: The latest draft of the Mont. County Fire Chief Association (MCFCA) and MCHD Interlocal Agreement (ILA) for the VHF Simulcast System has been approved by MCHD Legal Counsel and was distributed to each ESD at the MCFCA meeting on April 24<sup>th</sup> 2025. The MCHD Interlocal Agreement with the MCFCA will be brought to the October board meeting.
- Justin MacEwan is transferring for Facilities Tech III into the Radio Infrastructure Technician role. He has extensive knowledge about access control systems and will continue to assist us in that capacity until such time his Facilities role is filled.
- Completed the radio programming and installations of radio equipment on 3 replacement ambulances.
- Inspected/Tested all Bi-directional amplifiers at recently deployed Willis ISD. This equipment is in 189 buildings in the county and is used to improve public safety communications within facilities and ensure that 95% of the building is covered at a signal of 95%. Critical areas must be 99% coverage with a signal of at least 95%.
- We are working with Conroe Fire Department for utilization of US Digital Service.

## **MATERIALS MANAGEMENT:**

- The Colo-Lockers approved at the June 24<sup>th</sup> Board Meeting are being installed the week of 9/15/2025. Each regional station will house an access-controlled Colo-Locker to house equipment and supplies. In the Service Center there will be a 24 Door locker unit for events and narcotics to improve the efficiency and reduce costs associated with the exchange of narcotics. This is a large Materials Management project that includes EMS Operations, Clinical, IT and Facilities.
- The team from Operative IQ, our warehouse inventory, asset and narcotics management software, were onsite for a 2-day training that included EMS Ops, EMS Clinical, Project and Materials Management staff. The goal of the training was to enhance our knowledge of the software and be trained to increase utilization and automate inventory, equipment (assets) and supply ordering functions to improve efficiency.

## **INFORMATION TECHNOLOGY, COMPUTER AIDED DISPATCH (CAD) and LASERFICHE:**

- IT team finished the replacement of computers for the EMS Stations and Alarm workstations.
- CAD team performed the quarterly update of mapping data for the computer aided dispatch system. This process helps to include the new roads and subdivisions for routing of emergency vehicles.
- IT team assisted Materials Management in preparing the network for the new narcotics and supply lockers installation.
- IT team is working with the last department to complete the district wide update to Windows 11 operating system before the end of life for Windows 10 in mid-October.
- We are thrilled to welcome our new Electronic Business Process Specialist, Dwayne Marshall, who started in September and has jumped right in. Dwayne comes to us with several years of experience building Laserfiche processes, both as a user and administrator for a university AND a project manager and solution engineer for Laserfiche supporting other customers.
- We have been working with the Accounting Department for several months preparing for the implementation of Oracle Net Suite for Government. We are glad to be able to support the Accounting Department and work with them and our contractors to streamline accounting processes and record storage.
- This fall, pending board approval, we will be migrating our Laserfiche server environment from our on-premise servers to an environment hosted by Docunav. Our server environment has grown too large for the IT department to cost effectively manage back-ups and support, and Docunav specializes in supporting Laserfiche environments. While we have been told this should be complete by the end of October, but realistically we plan to have this completed by the end of December.

## **Public Health District:**

- Meghna Bhatt and Melissa Miller have been working with the MCPHD DSHS Grant Contract Managers for the past year to develop a transition plan to change the Applicant Agency (Grantee) from MCPHD to MCHD. We completed new budgets and grant packets, provided on September 2<sup>nd</sup>, for our grants that to transition to MCHD on Oct. 1, 2025.
- The Texas Vaccines for Children and Adult Safety Net programs will undergo the name change with the annual October recertification.
- County Funding FY 26 per Interlocal Agreement:
  - September 5, 2025 – Amanda Carter, Budget Officer, confirmed that the contracted \$600,000 paid at \$50,000/month is still in the county's preliminary budget 3200 Other -740120 Medical Services
  - July 31 – Brett Allen attended the County Budget workshop and Judge Keough confirmed that the County funding was "a done deal".

- June 5, 2025 – Amanda Carter, Budget Officer replied to the June 2nd email confirming receipt and wrote “This will be included in our preliminary budget.” Jason Millsaps also confirmed that he and Judge Keough received the email and have verified that the Budget Officer built this into their preliminary budget.
- June 2, 2025 at 10:58 am –A formal FY 26 written budget request for \$600,000 paid at \$50,000/month, with the ILA attached, was sent via email to Amanda Carter, Montgomery County Budget Officer and included Judge Keough, Jason Millsaps, Randy Johnson, Brett Allen and Counsel Leonard Schneider.
- September 12 – MCPHD received a notification of award that PHEP was going to fully fund the grant for FY26, adding the 28% or \$86,474 back into our reimbursement funding.
- July 1- MCHD received notice via email that the federal grant funding for Public Health Emergency Preparedness (PHEP) Base from the CDC is being partially funded at 72% or a \$86,474 cut in funds to MCPHD. The PHEP program works with local health departments (LHDs) to improve their ability to respond to a range of public health threats, including but not limited to infectious diseases, natural disasters, and biological, chemical, nuclear, and radiological events. This grant period began July 1st. In order to operate within the new funding, cuts were made to conferences, supplies and sadly the elimination of the Chief Epidemiologist Position. The new grant budget with these changes is pending State approval.

# Agenda Item # 8d



**To:** Board of Directors  
**From:** Ade Moronkeji, HCAP Manager  
**Re:** **HCAP Report**

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## Eligibility Criteria

To qualify for HCAP benefits, applicants must meet the following eligibility criteria promulgated by the State of Texas and the District:

- Residence: Must live in Montgomery County prior to completing an application
- Citizenship: Must be a U.S. citizen or a legal permanent resident
  - Legal Permanent residents are non-citizens who are lawfully authorized to live permanently within the United States (green-card holder) and has lived in the U.S. continuously for a minimum of five years
- Income: May not exceed the minimum established Federal Poverty Income Level (FPIL) of 150%  
This information is updated yearly when the State releases the CIHCP income guidelines.
  - Details per income for each household size can be found on the MCHD website as well as in the HCAP handbooks
- Resources: May not exceed \$2,000 per month or \$3,000 for individuals who are aged or disabled
- Medical Need: There must be a medical reason for pursuing HCAP benefits since this is not insurance but coverage funded by tax payer's dollars.
  - This criterion is not a state requirement but the District's prerogative.

## Program Updates

- In August, the annual Public Notice was published for County communities in Community Impact newspaper. The Impact report shows that the newspaper, which included HCAP information, was distributed to 261,562 mailboxes resulting in a total readership of 410,652. We expect to gain responses from the advertisement and provide assistance with the application process as needed.
  - To increase efficiency and minimize errors, the bill pay team is working to streamline its processes for providers. Currently, Luis Vasquez is working with Shawn Henners to convert
-

required provider reimbursement forms to an electronic format through Laserfiche. This change will take effect October 1st.

- The eligibility team made visits to Salvation Army, Under Over and Conroe House of Prayer on the 6th, and 20th of August. They assisted 14 individuals with the HCAP application and 6 were approved for coverage.

## Eligibility Updates

### Applications

- The total number of applications received in August was 174, bringing the fiscal year total to 1,857; a 4% decrease from FY24 numbers. 12% of the applications received were from local hospitals specifically, HCA Conroe, with 16 submitted applications, four applications from HCA Kingwood and one from HCA Tomball. Figure 1 depicts a monthly comparison between FY24 and FY25 application numbers.

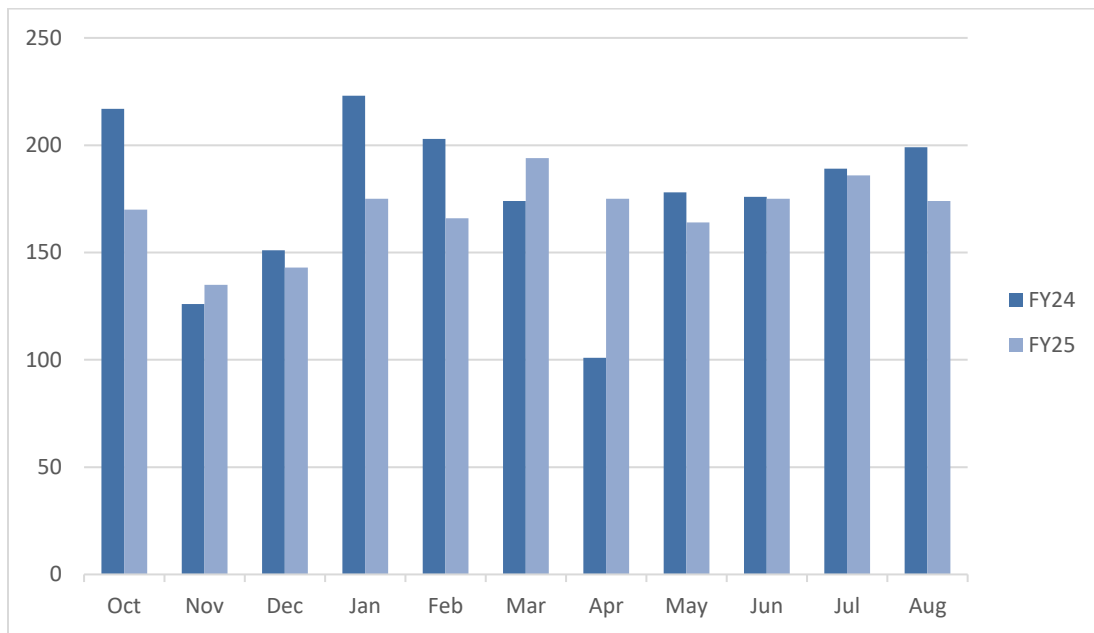


Figure 1 – Monthly Application Volume FY24 V. FY25

- 65 of the applications received were submitted through Laserfiche, an online application tool designed to facilitate easier access to HCAP information. The corresponding graph is a comparison between the volumes of applications received in FY24 versus FY25.



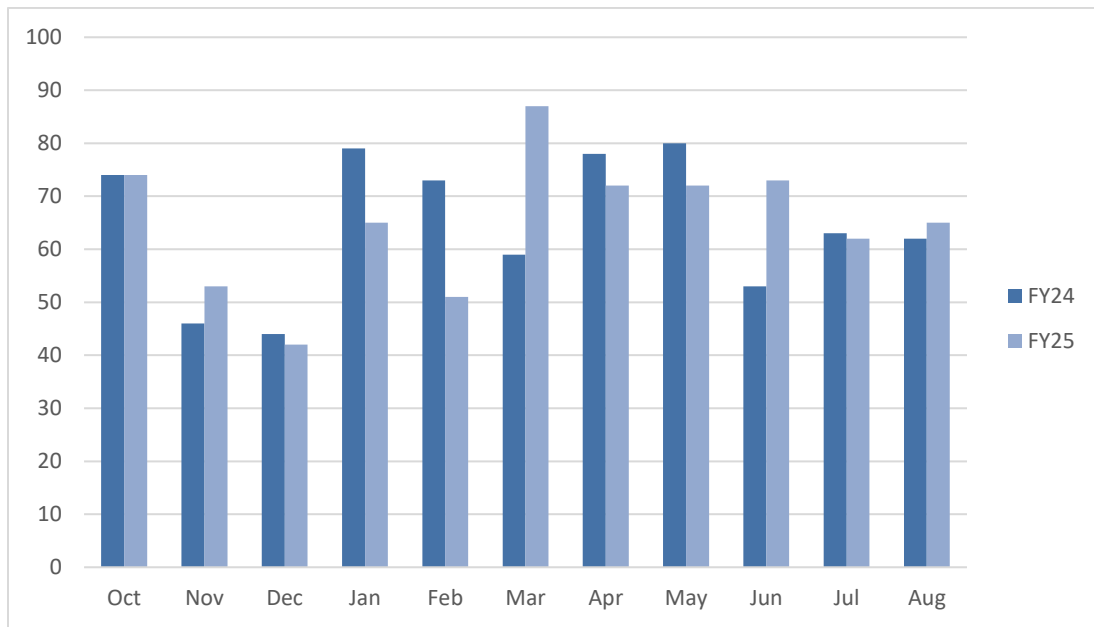


Figure 2 – Monthly Online Application Volume FY24 V. FY25

## Enrollment

- August concluded with 328 active clients, a 2% increase over July's volume.
- Medical service utilization in August was 63%, mirroring the average for FY24. Tracking medical utilization allows for critical adjustments and informs decisions to appropriately deploy resources for best client outcomes.
- Figure 3 compares FY24 and FY25 enrollment numbers while figure 4 compares the number of clients enrolled in the three HCAP program classification for FY24 and FY25. MCICP clients who represent the lower income bracket of 0-21% of the FPIL continue to represent the largest group on the program.

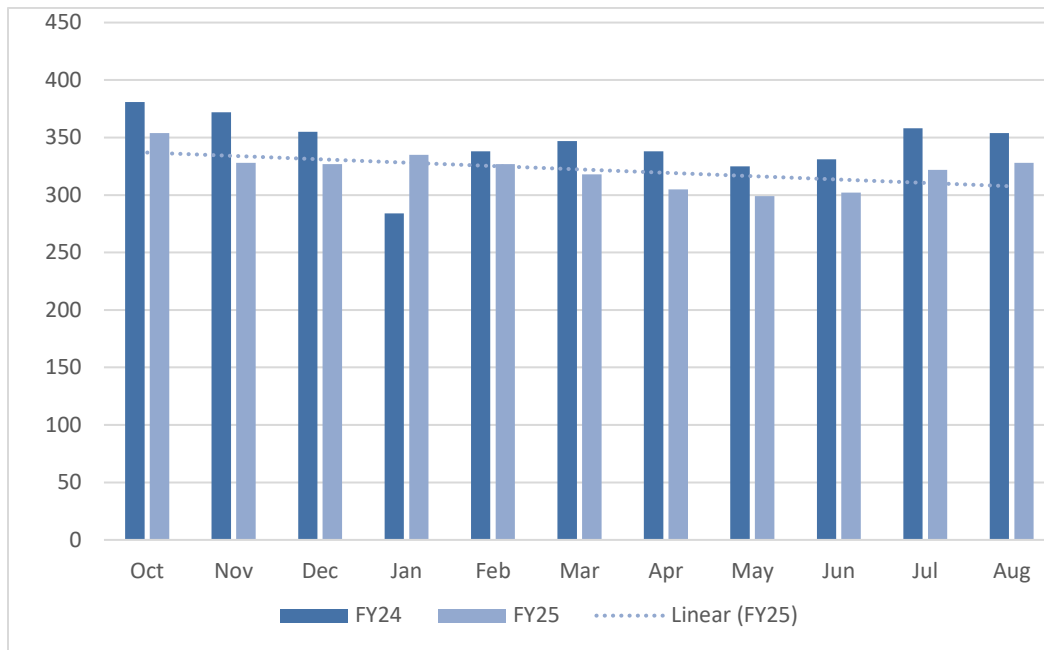


Figure 3 - Active Clients FY24 V. FY25

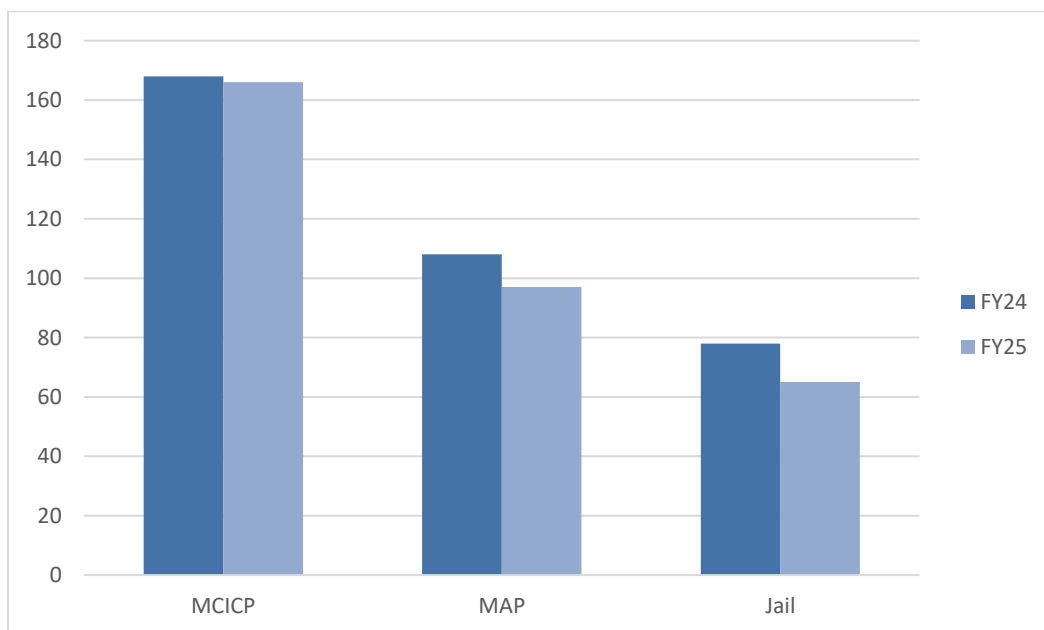


Figure 4 – August HCAP Program Breakdown FY24 V. FY25

## New Clients

59 new clients were added to the program in August. The graph below depicts the current trend by showing the number of new clients added to the program monthly.

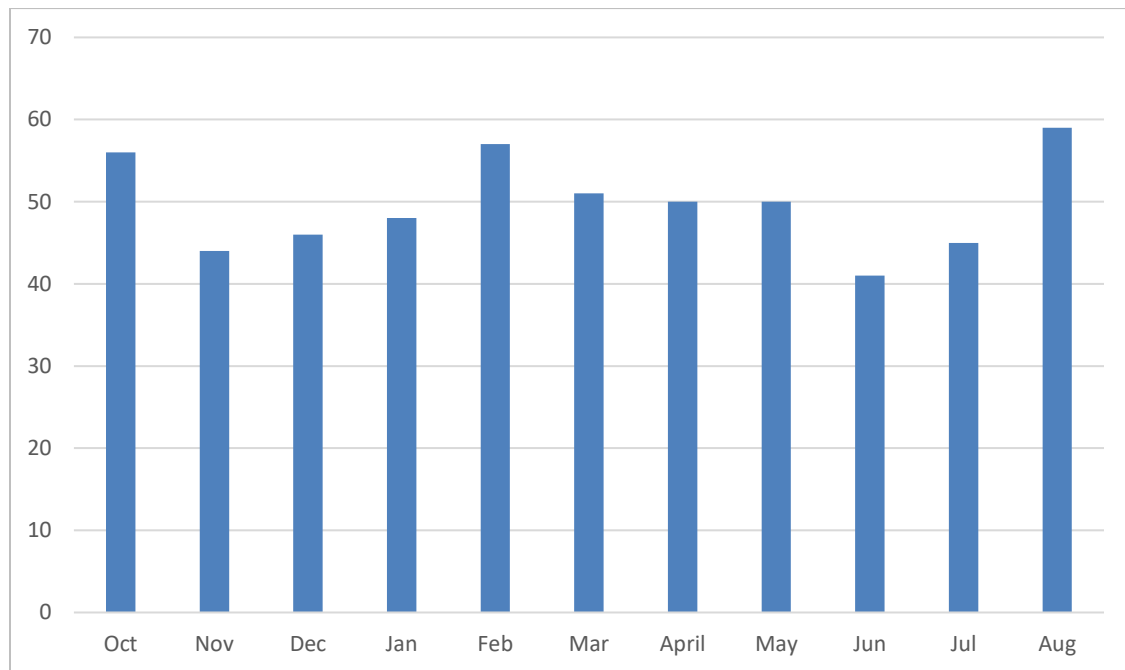


Figure 5 – Monthly New Clients

## **Bill Pay Updates**

### Claims Administration

- The team received 733 medical claims in August, which is a decrease of 21% from the volume of claims received in July. Figure 6 shows a monthly comparison between the volumes of medical claims received FY24 over FY25.

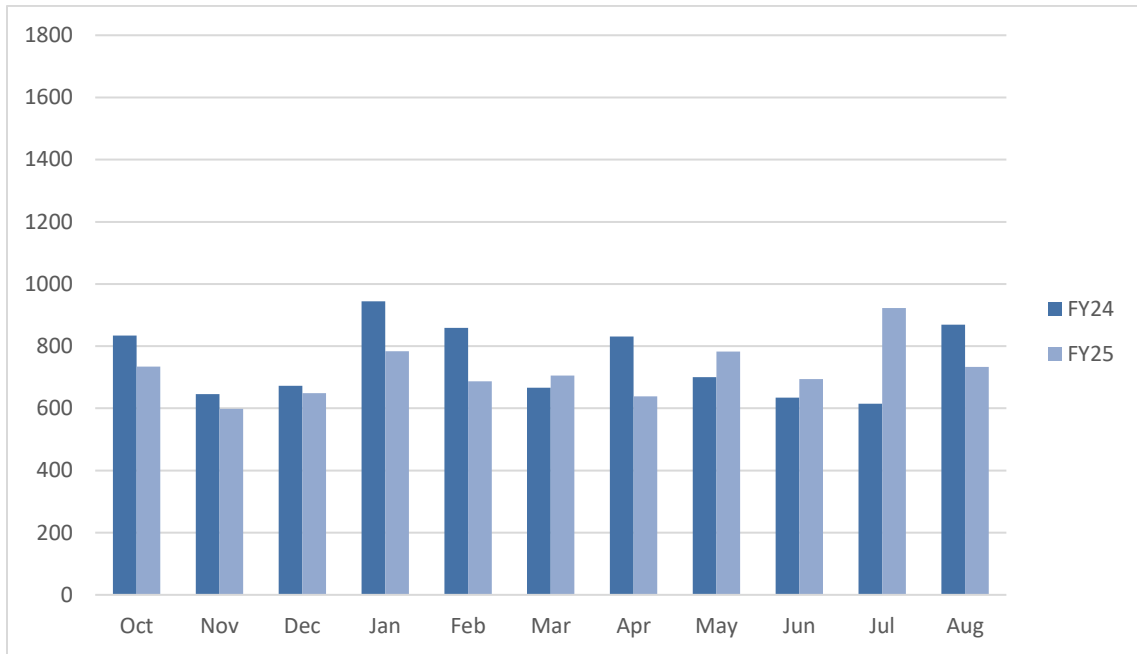


Figure 6 – Volume of Medical Claims FY24 V. FY25

- Total number of denied claims was 182 which constitutes 24% of all claims processed by the bill pay team. The main denial reasons are depicted in Figure 7. This information guides relevant conversations with providers.

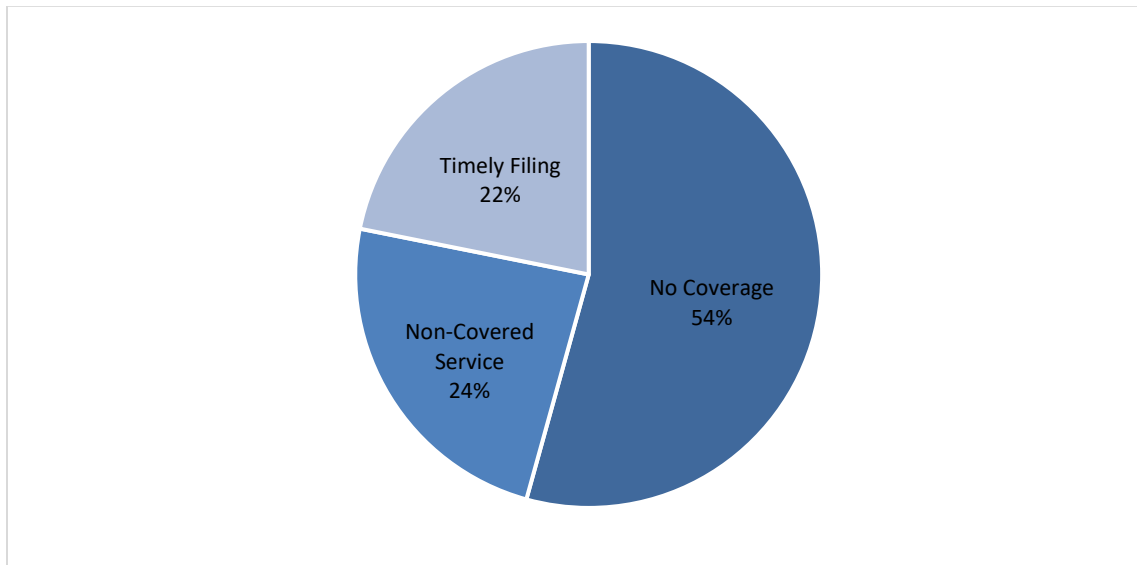


Figure 7 – Main Reasons for Denied Claims

### Provider Utilization

- Figure 8 represents the percentage breakdown of claims by provider groups and depicts the main providers that HCAP clients utilize for their health care needs, while figure 9 shows the amount spent on each of the most utilized provider types/group.
  - UC hospital inpatient and outpatient refers to HCA Houston Healthcare Conroe, Tomball, and Kingwood hospitals
  - Inpatient/outpatient hospital with the IHC designation refers to CHI St. Luke's The Woodlands and other non-HCA local hospitals
- UC hospital inpatient and physician services constitute our highest expenditures for claims processed in August.

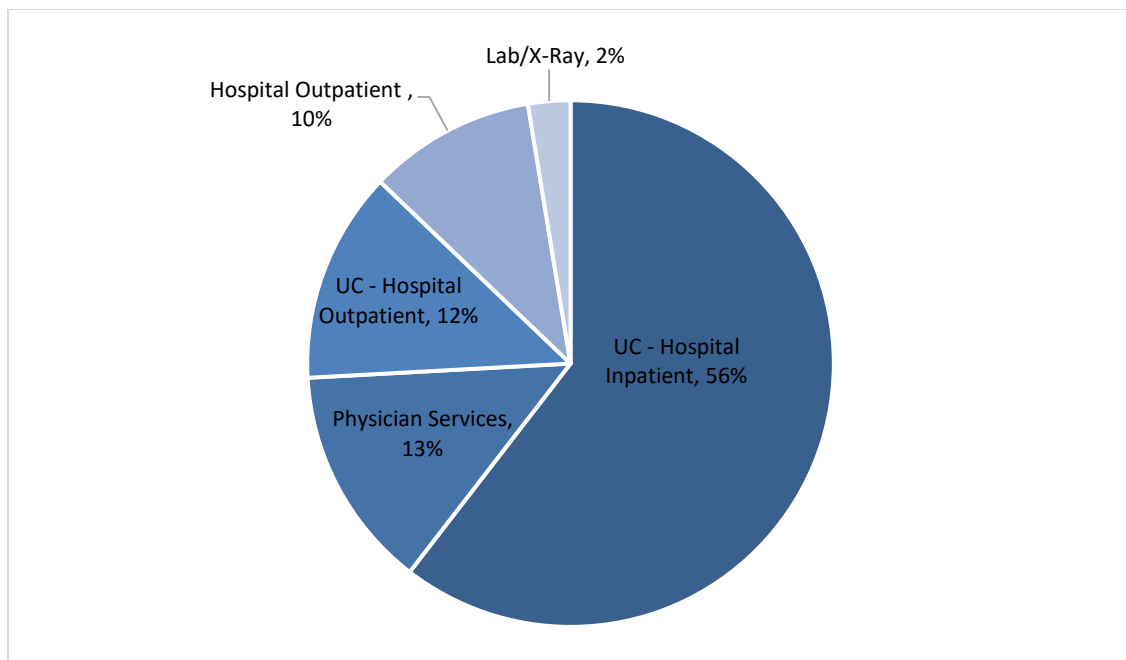


Figure 8 - Source of Care Identified by the Top 5 Providers Utilized by HCAP Clients in August

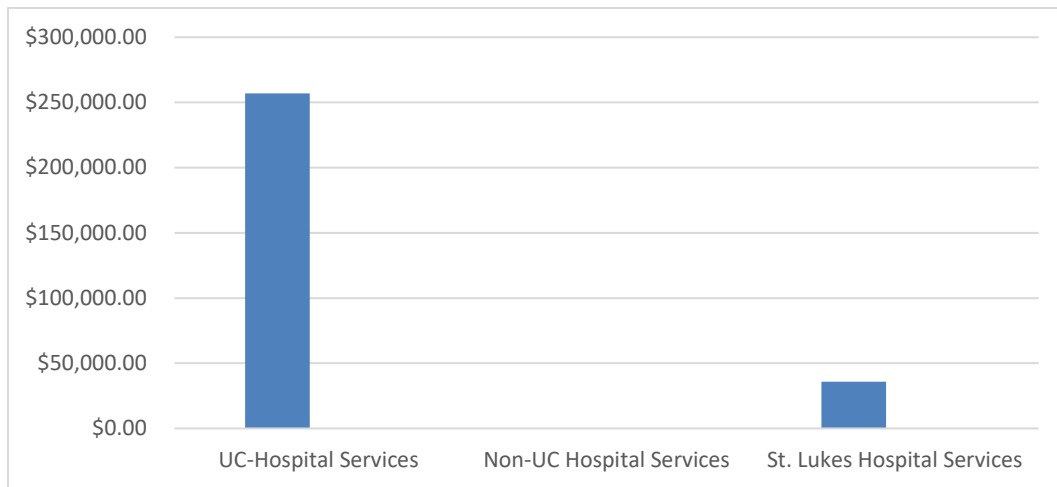


Figure 9 – Reimbursement Amount for Top Provider Groups

## Case Management Updates

### Education

This is a tool the case managers use to address chronic disease management. The goal is to encourage the adoption and maintenance of healthy behaviors needed for health stabilization. Our team emphasize care plans implemented by primary care providers, and conduct well checks with clients to foster compliance. Well checks are critical as they alert our staff to cases needing immediate medical attention. Below is a comparison graph of education efforts for the reporting month and the previous month.

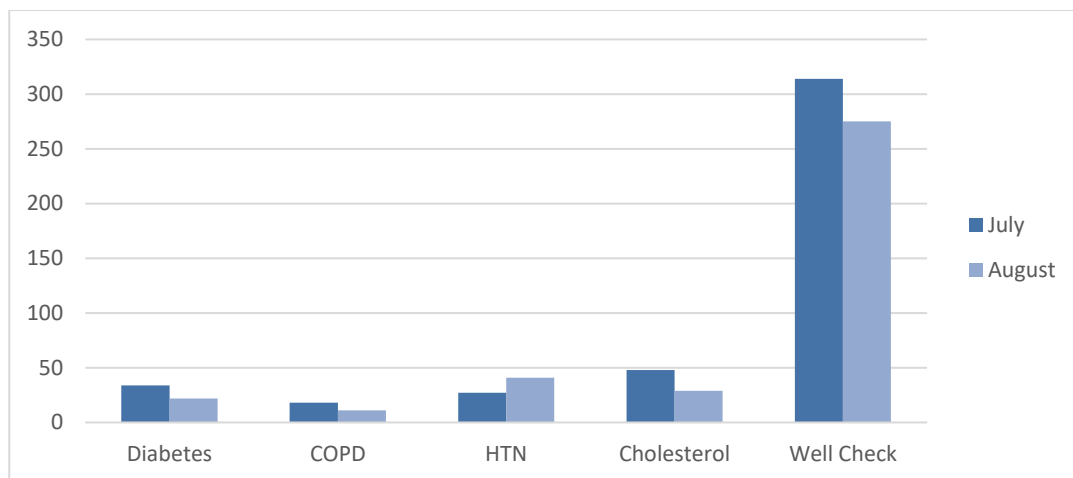


Figure 10 - Client Education

### Top Five Diagnoses

The diagnoses below were extracted from claims processed in August. The following graphs provide a visual of the average cost of each claim for the top 5 diagnoses, and the corresponding reimbursement amount for services provided.

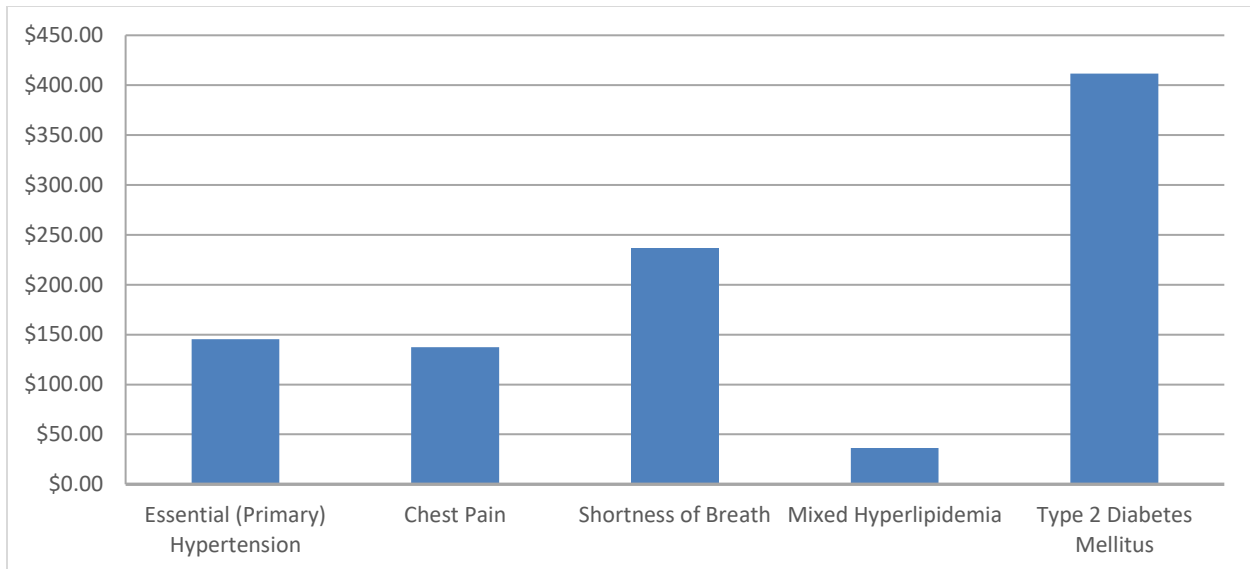


Figure 11 – Average Cost per Claim for Top 5 Diagnoses

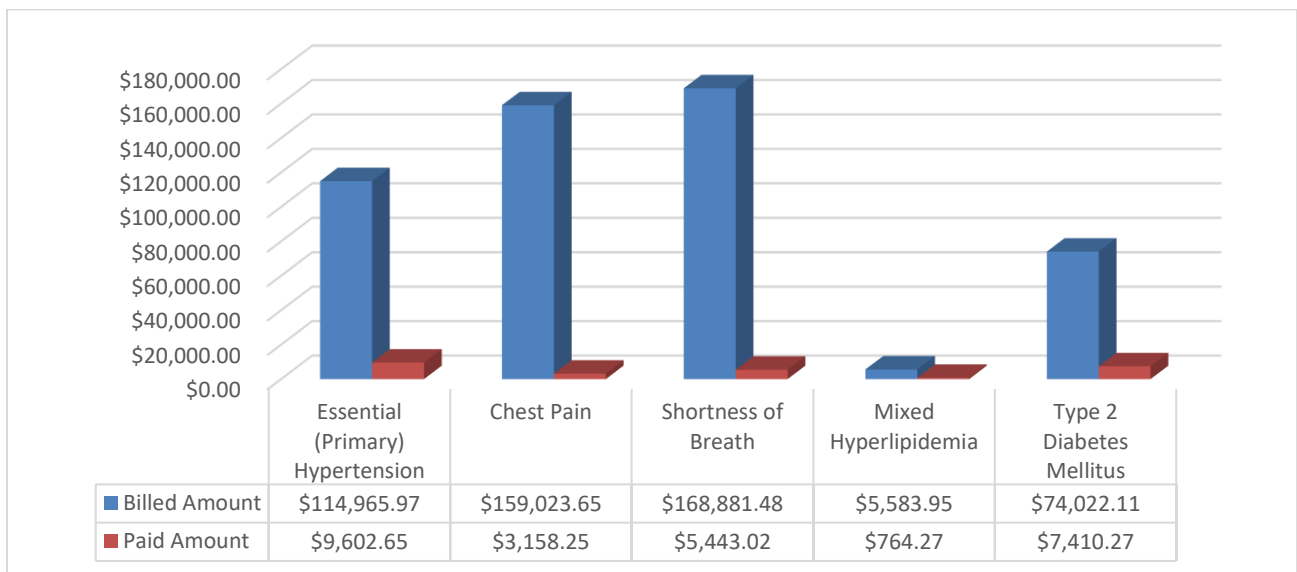


Figure 12 – Amount Billed V. Amount Paid for Top 5 diagnoses

### Maximum Liability

Figure 13 shows the number of clients who have reached the maximum annual benefits of \$60,000 or 30 inpatient days each fiscal year, and figure 14 depicts the number of clients who reached their maximum liability due to a cancer diagnosis. 12 clients have reached the maximum liability for the fiscal year.

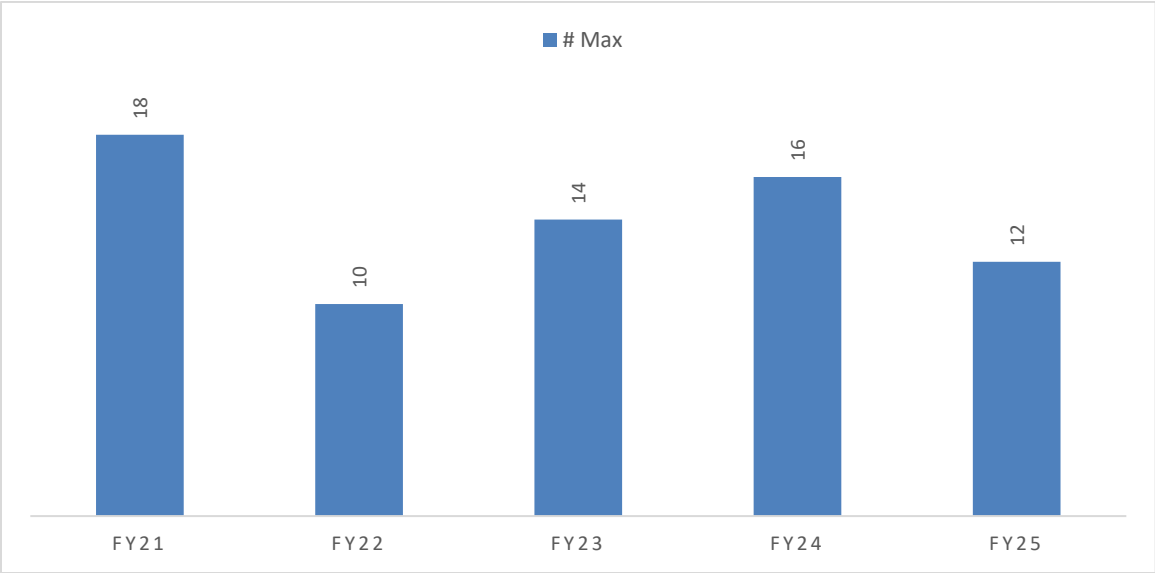


Figure 13 – Maximum Liability Exhausted FY21-25

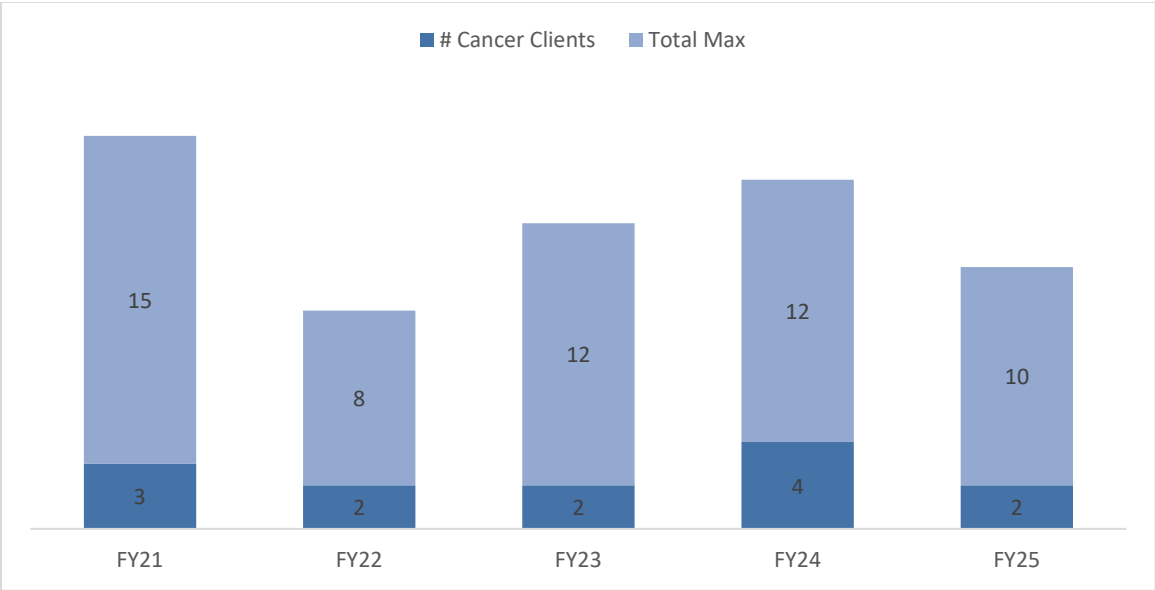


Figure 14 – Number of Clients at Maximum Liability V. Portion of Max with Cancer Diagnosis



**Prescription Benefit Updates:**

Table 1

Month	Applying Clients	Total Applications	Monthly Savings= (ACQ + Dispensing Fee + 2%)
Aug-25	4	4	\$34,740.95
Jul-25	12	17	\$42,625.13
Jun-25	8	9	\$35,071.41
May-25	9	10	\$26,888.55
Apr-25	11	20	\$10,098.03
Mar-25	19	23	\$47,865.70
Feb-25	9	10	\$28,729.73
Jan-25	12	20	\$17,304.34
Dec-24	7	8	\$9,882.53
Nov-24	6	6	\$10,852.05
Oct-24	11	12	\$29,082.96
Sep-24	12	12	\$39,259.82
Aug-24	7	9	\$3,464.00

\*Patient assistance programs are run by pharmaceutical companies to provide free medications to people who cannot afford to buy their medicine

572 claims were filled in August, a decrease of 8% from July's volume. 563 of the claims filled were generic and nine brand. This high percentage of generic claims helps produce a lower cost for clients as well as MCHD. The HCAP Pharmacy Representatives triage prescriptions daily to obtain this outcome. Figure 15 indicates the total number of RX's dispensed in a month and Figure 16 is MCHD's monthly cost for all RX's.

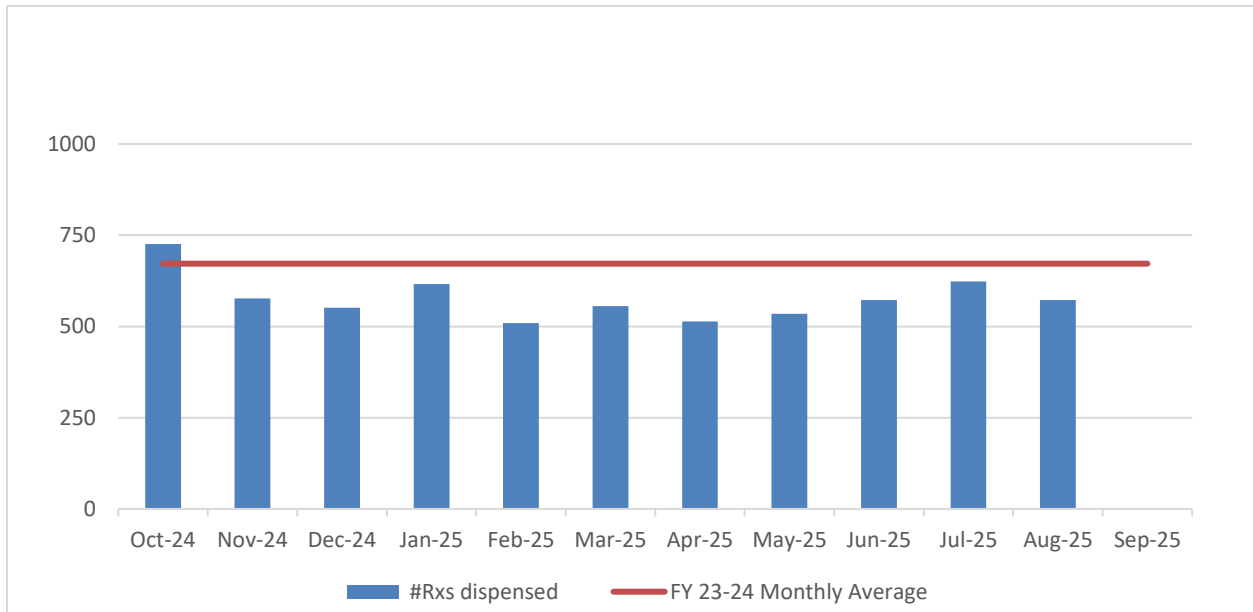


Figure 15 – Monthly Volume of Claims

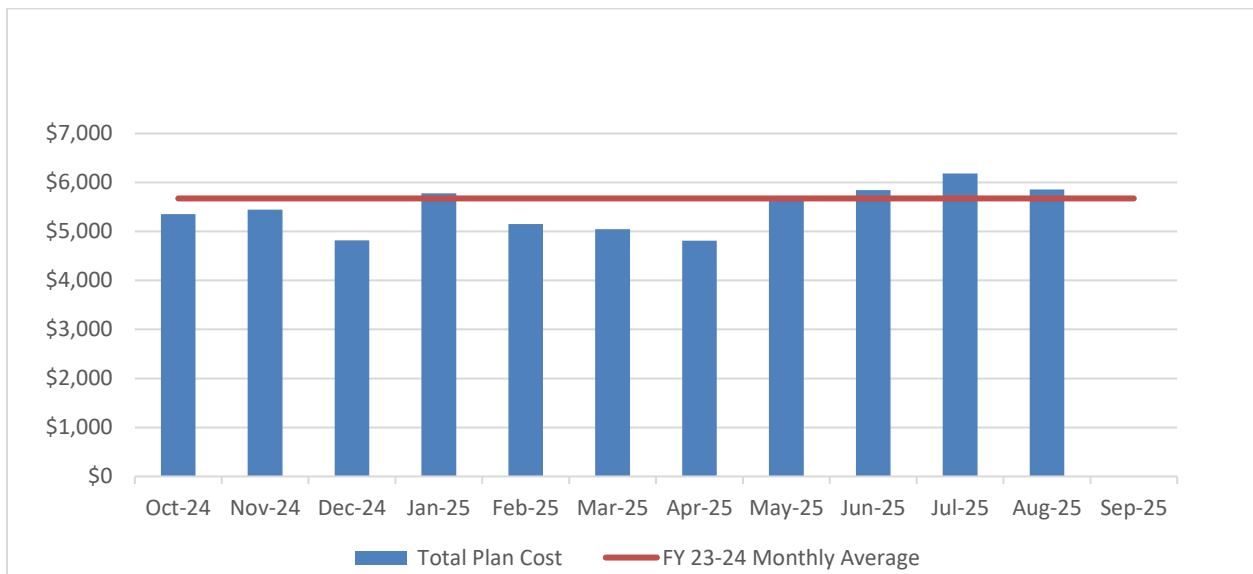


Figure 16 – Total Plan Cost

# Agenda Item # 8e



**To:** Board of Directors

**From:** Brett Allen, CFO

**Date:** September 23, 2025

**Re:** Update on Accounting and Billing Departments

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## Accounting

- Accounting System Conversion:
  - End-user training is taking place this week.
  - The last day to work in Blackbaud FE NXT (current software) will be Friday, September 26<sup>th</sup>.
  - Final data will then be loaded into Oracle Netsuite for Government (NS4G) (new software).
  - Go-live for NS4G will be October 1<sup>st</sup>.

## Billing

- Billing Software Conversion:
  - Billing continues to analyze work flow activity and make adjustments to improve processes.
  - They are also working with ImageTrend to improve efficiency through some enhanced reports.
- Collections
  - Collections for the month of July 2025: \$2,606,921
  - Collections for the month of July 2024: \$2,570,121

# Agenda Item # 9



**To:** Board of Directors

**From:** Brett Allen, CFO

**Date:** September 23, 2025

**Re:** TCDRS Retirement Eligibility Requirements

Consider and act on changes to TCDRS retirement eligibility requirements. (Mrs. Williams, Chair – MCHD Board)

The current TCDRS retirement eligibility requirements are:

	Current Plan	Proposed Plan
Age 60 (Vesting)	5 Yrs of Svce	5 Yrs of Svce
Rule of	75 Yrs Total Age + Service	75 Yrs Total Age + Service
At Any Age	30 Yrs of Svce	20 Yrs of Svce

We propose reducing the number of years of service at any age from thirty (30) years to twenty (20) years.

The required MCHD funding rate would increase from 7.79% to 7.93%, which is still below the 9.50% rate at which MCHD is budgeted and chooses to fund.

Yes No N/A

- ☒ ☐ ☐ Budgeted item?
- ☒ ☐ ☐ Within budget?
- ☐ ☐ ☒ Renewal contract?
- ☒ ☐ ☐ Special request?



# PLAN CUSTOMIZER SUMMARY FOR PLAN YEAR 2026

Montgomery County Hospital District

## CURRENT PLAN AND PROPOSED PLAN(S)

	Current Plan	20 Years of Svc
<b>Basic Plan Options</b>		
Employee Deposit Rate	7.00%	7.00%
Employer Matching	200%	200%
Application of Matching	Future Only	Future Only
Prior Service Credit	0%	0%
<b>Retirement Eligibility</b>		
Age 60 (Vesting)	5 yrs of service	5 yrs of service
Rule Of	75 yrs total age + service	75 yrs total age + service
At Any Age	30 yrs of service	<b>20 yrs of service</b>
<b>Optional Benefits</b>		
Partial Lump-Sum Payment at Retirement	No	No
Group Term Life	NONE	NONE
COLA	N/A	N/A
<b>Retirement Plan Funding</b>		
Normal Cost Rate	7.33%	7.39%
UAAL/(OAAL) Rate	0.46%	0.54%
Required Rate	7.79%	7.93%
Elected Rate	9.50%	9.50%
Additional Employer Contribution	\$0.00	\$0.00
<b>Total Contribution Rate</b>		
Retirement Plan Rate	9.50%	9.50%
Group Term Life Rate	0.00%	0.00%
Total Contribution Rate	9.50%	9.50%
<b>Valuation Results</b>		
Actuarial Accrued Liability	\$89,494,528	\$89,730,420
Actuarial Value of Assets	\$86,918,274	\$86,918,274
Unfunded/(Overfunded) Actuarial Liability	\$2,576,254	\$2,812,146
Funded Ratio	97.1%	96.9%

# Agenda Item # 10



**To:** Board of Directors  
**From:** Brett Allen, CFO  
**Date:** September 23, 2025  
**Re: District Policies**

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Consider and act on District Policies:

- a. ACC 05-101 District Purchasing Policy. (Mr. Shirley, Treasurer – MCHD Board)
- b. HR 25-314 Insurance For Retirees. (Mrs. Williams, Chair – Personnel Committee)



We Make a Difference!

# Montgomery County Hospital District

## District Purchasing Policy

MONTGOMERY COUNTY HOSPITAL DISTRICT

PURCHASING POLICIES

Updated through ~~September 27, 2016~~July 23, 2024

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## **INTRODUCTION**

Montgomery County Hospital District is a political subdivision of the State of Texas created by an election of the District's voters in 1977. The District's purpose is to provide medical care and other health care services to qualifying, low-income residents of Montgomery County. In connection with such duties, the District must periodically make expenditures of public funds for purchases of supplies, equipment, materials and services. Although not required by the District's enabling legislation, the Board of Directors has sought to adopt comprehensive purchasing policies to ensure that District receives the best value.

This policy outlines the methods of procurement and the duties and responsibilities of the Montgomery County Hospital District as delegated to the Chief Executive Officer or his/her designee(s) by the Board of Directors.

It is the District's intention that all purchases of supplies, equipment, materials, and contracted services, (other than those covered by the Texas Professional Services Procurement Act)<sup>1</sup> where the costs exceed ~~\$50,000~~100,000 are to be purchased using a procurement methodology selected by the Chief Executive Officer and/or Board of Directors which is intended to result in obtaining the best value for the district.

Purchases of less than ~~\$50,000~~100,000 may be made to the open market by the District's Chief Executive Officer and/or his/her designee(s) as outlined in this policy.

### **PUBLIC PURCHASING HAS SEVERAL GOALS:**

- Purchase the proper goods or services to suit the District's needs.
- Procure the best possible price and value for the goods or services required.
- Have the goods or services available where and when they are needed.
- Assure a continuing supply of needed goods and services.
- Guard against any misappropriation of the District Funds.

### **PUBLIC PURCHASING MUST ALSO ASSURE THAT:**

- Responsible bidders are given a fair opportunity to compete for the District's business.
- The best value is received for the public dollar.
- Public spending is not used to enrich elected officials or government employees, or to confer favors upon constituents.

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<sup>1</sup> Texas Local Government Code ch. 2254

The efficiency and effectiveness of any program depends on good, sound principles and management. Purchasing is no different. There are common, basic principles of purchasing which can be applied to any purchasing program to make it operational to the best advantage of any organization.

It is the intent of the policy to promote effective, efficient and consistent procurement in Montgomery County Hospital District, using procurement methodologies yielding the best value to the District for the benefit of its taxpayers.

There are several different types of purchases. They are as follows:

**EMERGENCY:**

Emergency purchases are made to meet a critical, unforeseen need of the District due to urgent circumstances and/or factors outside the District's control. Because the utilization of normal procurement processes would result in unreasonable delay in situations where public health and/or safety is at immediate risk, emergency purchases shall be exempt from otherwise applicable purchasing procedures as set forth herein.

**SOLE SOURCE:**

Sole Source purchases are goods and services available from only one supplier. This may be because of patents and copyrights or simply because a single vendor supplies the particular goods or services. These purchases shall be exempt from the otherwise applicable purchasing procedures set forth herein, so long as the decision is made that sole source procurement represents the best value to the District in light of the circumstances.

**SERVICES:**

Different types of services are needed by the District. Professional services shall be procured pursuant to the Professional Services Procurement Act for those services contemplated under said Act, and pursuant to a request for qualifications and/or request for proposals for services not contemplated under the Professional Services Procurement Act. In some instances, due to sole source, specialized skills and/or knowledge, service providers will be directly retained by the District, based upon the discretion of the Chief Executive Officer that a request for qualifications and/or request for proposals is unnecessary.

**CONSTRUCTION:**

These are projects normally involving the extensive use of plans, prints and/or professional construction services. The supervision of this type of procurement typically requires the services of an engineer. These projects will be procured pursuant to the methodology which results in the best value to the District and in strict compliance with Chapter 2267 of the Texas Government Code.

ITEMS:

Items include any service, equipment, goods, or other tangible or intangible personal property, including insurance and technology and are generally subject to competitive procurement as provided by these policies.

MCHD utilizes the following instruments in effecting purchases:

**REQUISITION:** Is a request for a purchase to be made. It is the first step taken after the need for goods and services is recognized. The requisition process must include a system of authorizations and safeguards to ensure that ethical purchasing procedures are followed.

**PURCHASE ORDERS:** Constitutes a contract for delivery of the goods and services and usually contains the terms, quantity, delivery and price.

MCHD personnel shall exercise diligence in utilizing requisitions and purchase orders for purchases of goods and services.

**CIRCUMVENTING THE SYSTEM**

Some types of purchases by the District are governed by statutory requirements of local, state or federal origin. The requirements of the statutes have been incorporated into the District's internal policies and will be followed where applicable. Circumvention of these policies is discouraged and any evidence of circumvention will constitute grounds for disciplinary action up to and including termination.

## **CHAPTER 1**

### **STATEMENT OF PURCHASING POLICY**

Montgomery County Hospital District operates under the authority granted by the State of Texas in its enabling statute (Chapter 1063 Texas Special District Local Law Code). With the exception of contracts for construction governed by ch. 2267 of the Government Code, the District's Board of Directors has been granted "the power to prescribe the method and manner of making purchases and expenditures by and for the hospital district."<sup>2</sup> The District's Board of Directors has elected to establish the following policies and reserve the right to amend them at any time.

The Montgomery County Hospital District pledges to discharge its duties in a manner that will provide, to all responsible vendors and contractors, an equitable and competitive access to Montgomery County Hospital District procurement processes. Further, the District's procurement will be conducted in a manner that will promote public confidence in the integrity of the organization.

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<sup>2</sup> Texas Special District Local Law Code §1063.106 .

**CHAPTER 2**  
**PURCHASING**  
**CODE OF ETHICS**

**GENERAL ETHICAL STANDARDS**

1. It shall be a breach of ethics for an employee of the Montgomery County Hospital District to attempt to realize personal gain through public employment with Montgomery County Hospital District by any conduct inconsistent with the proper discharge of the employee's duties.
2. It shall be a breach of ethics for an employee of the Montgomery County Hospital District to attempt to influence any public employee of Montgomery County Hospital District to breach the standards of ethical conduct set forth in these policies.
3. It shall be a breach of ethics for any employee of Montgomery County Hospital District to participate directly or indirectly in procurement when the employee knows that:
  - a. the employee, or a member of the employee's immediate family has a financial interest pertaining to the procurement;
  - b. A business or organization in which the employee, or any member of the employee's immediate family, has a financial interest pertaining to the procurement; or any other person, business, or organization with whom the employee, or any member of the employee's immediate family, is negotiating or, has an arrangement concerning prospective employment, or is involved in the procurement.
4. Gifts – It shall be a breach of ethics for any person to offer, give or agree to give any employee or former employee of Montgomery County or for any employee or former employee of Montgomery County Hospital District to solicit, demand, accept or agree to accept from another person, a gift or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation of any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or any other advisory capacity in any proceeding or application request for ruling, determination, claim or controversy, or other peculiar matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal, therefore, pending before the District.

5. Kickbacks – It shall be a breach of ethics for any payment, gift or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier of subcontractor for any contract for Montgomery County Hospital District or any person associated therewith, as an inducement for the award of a subcontract or order. No such inducement is proper prior to or subsequent to an award of contract.
6. It shall be a breach of ethics for any employee or former employee of Montgomery County Hospital District knowingly to use confidential information for actual or anticipated personal gain or for the actual or anticipated gain of any person.
7. Employees of the Montgomery County Hospital District who are found to have violated any one or more of the Code of Ethics shall be subject to disciplinary action, including possible termination of employment with the District and prosecution as may be afforded by law.
8. Employees of the Montgomery County Hospital District shall ensure that all applicable laws and regulations pertaining to procurements of goods and services are honored, including for example, acknowledging conflicts of interest under Chapter 171 of the Texas Local Government Code, vendors who are disbarred from participating in government contracts due to violations of Medicare or Medicaid regulations, et cetera.
9. It shall be a breach of ethics for any employee who is involved in the purchasing of goods or services for Montgomery County Hospital District to intentionally seek to evade the competitive procurement of such goods or services by breaking down the purchase into component or sequential purchases.

### **CHAPTER 3**

#### **THE PURCHASING AGENT**

1. The Chief Executive Officer of the Hospital District, and/or his designee(s), shall act as the District's purchasing agent and supervise all purchases to ensure compliance with this policy.
2. A purchase made by the Chief Executive Officer and/or his designee(s) shall be paid for by the manner provided by law, including but not limited to the Texas Prompt Payment Act (Texas Government Code chapter 2251). The District may not honor a payment for a purchase unless the purchase is made and/or authorized by the Chief Executive Officer and/or his designee(s) or by the Board of Directors and funds have been appropriated and budgeted for such purchase.
3. In addition to the aforementioned requirements, the Chief Executive Officer for Montgomery County Hospital District and/or his designee(s) will:
  - a. encourage and support compliance with the Texas state statutes, including the District's enabling legislation and the policies adopted there under by the Board of Directors, including but not limited to this policy; and
  - b. promote local business participation in the Montgomery County Hospital District procurement process.

## **CHAPTER 4**

### **THE PURCHASING PROCESS**

#### **A. GENERAL INFORMATION**

1. Montgomery County Hospital District will not be obligated to purchase equipment or accessories that are delivered for use on a trial basis.
2. The following purchasing procedures that are made with the intention of avoiding competitive bidding requirements are not authorized:
  - a. **COMPONENT PURCHASES:** defined as purchasing an item that, as a whole, would have normally been competitively bid, in a series of component purchases.
  - b. **SEPARATE PURCHASES:** defined as purchasing an item in a series of separate purchases that normally would have been purchased in one.
  - c. **SEQUENTIAL PURCHASES:** defined as purchases made over a period of time that in normal purchasing practices would be made as one purchase.
3. No District employee has the authority to request a purchase of supplies, materials, equipment, or services for his/her own personal use.

#### **B. ADDITIONAL PURCHASING RESPONSIBILITIES**

1. The Chief Executive Officer and/or his designee(s) should be cognizant of budget balances and refrain approving expenditures in excess of those balances, except in cases of public necessity and/or public calamity.
2. The Chief Executive Officer and/or his designee(s) shall plan purchases in order to keep “rush” and “emergency” purchases to a minimum. The District rarely enjoys any economic benefits from rush and emergency purchases. In most cases, prices for commodities and services are at a premium when there is not proper time allowed to explore sources, options, and alternatives.
3. The Chief Executive Officer and/or his designee(s) shall assure that all District employees responsible for making requests for purchases have read and understand the purchasing policies of Montgomery County Hospital District as embodied in this policy.



4. The Chief Executive Officer and/or his designee(s) shall ensure that where possible, purchase and procurement requests are descriptive and specific but do not prevent competitive bidding of comparable items.
5. The Chief Executive Officer and/or his designee(s) should understand and appreciate the nature of public purchasing, and seek to put all interested vendors on a level playing field with respect to awards of MCHD contracts.

## **C. PURCHASES**

1. The purchase process should include a system of authorizations and safeguards so that improper or illegal purchasing is difficult both to initiate and to conceal.
2. Purchases for services will include information from the requisitioning employee that will provide additional details regarding the required service if necessary, and the budget account for which such item shall be charged.
3. The Chief Executive Officer may designate one or more persons authorized to make purchasing decisions for MCHD based upon department needs, employment seniority, employment responsibility, employment designation, amount of purchase, or other criteria as chosen by the Chief Executive Officer. The Chief Executive Officer at his discretion may set purchasing limits for his designees and authorized employees. All such delegations shall be memorialized in writing in one or more instruments.
4. In purchasing under this Policy any real property or personal property that is not affixed to real property, if MCHD receives one or more bids from a responsible bidder whose principal place of business is in Montgomery County and whose bid is within three percent of the lowest bid price received by MCHD from a responsible bidder who is not a resident of Montgomery County, MCHD, at its sole option may enter into a contract with:
  - a. the lowest responsible bidder; or
  - b. the responsible bidder whose principal place of business is in Montgomery County if MCHD determines, in writing, that the local bidder offers MCHD the best combination of contract price and additional economic development opportunities for MCHD created by the contract award, including the employment of residents of Montgomery County and increased tax revenues to MCHD.<sup>3</sup>

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<sup>3</sup> Texas Local Government Code § 271.905.

- c. This section does not prohibit MCHD from rejecting all bids.

## **CHAPTER 5**

### **STANDARD PURCHASE ORDERS**

#### **A. STANDARD PURCHASE ORDERS**

1. Authorized purchases must be conducted through the District's Requisition Process. Whenever practical the Purchase Order must be completed and approved prior to the time of purchase of the good or service. Point of sale purchases, generally for smaller amounts and small items are not required to have a Purchase Order completed prior to purchase; however, all District employees shall endeavor to use the Purchase Order process as much as possible.
2. Whenever possible, a Purchase Order should be generated using the online electronic Requisition System.
3. File copies of all Purchase Orders will be maintained in accordance with the District's records retention policy.

#### **B. CONTRACTS/BLANKET PURCHASE ORDERS**

1. Contract/Blanket Purchase Orders are agreements with vendors which allow frequent or small purchases by departments during the District's fiscal year without going through repetitive procurement procedures. Blanket Purchase Orders can also control pricing.
2. Montgomery County Hospital District will have two classes of Contract/Blanket Purchase Orders:
  - a. Purchase Orders of up to and including ~~\$50,000~~100,000 in a fiscal year which will be solicited unilaterally by the Chief Executive Officer and/or his designee(s);
  - b. Purchase Orders expected to exceed ~~\$50,000~~100,000 in a fiscal year, and which require the approval of the Board of Directors.
3. Annual Contracts for Maintenance and Service Agreements.
  - a. Where feasible, the District may enter into annual contracts with selected vendors for various maintenance services. These contracts may include, but not be limited to, office machine maintenance including computers and related office equipment, software maintenance and upgrades, cleaning services, pest control, and equipment rental agreements.

- b. Negotiation of these contracts and agreements is the responsibility of the Chief Executive Officer and/or his designee(s).
- c. As contracts are initiated, appropriate staff will be notified as to the terms of the agreements and how to obtain needed service through them.

**C. PURCHASE ORDERS FOR TRAINING, SEMINARS, MEMBERSHIPS, SUBSCRIPTIONS, TRAVEL, LODGING, FOOD, AND BOOKS.**

Competitive quotes are not required for individual expenses incurred in connection with training, seminars, memberships, subscriptions, travel, foods, or books which total less than \$2,000.00 per person unless the Chief Executive Officer and/or his designee(s) deems it necessary; however, persons making such purchases are encouraged to ensure the District is obtaining a reasonable governmental rate for all expenditures in connection with District business. Persons making such expenses are not required to select the lowest cost item under this section if legitimate reasons exist for selection of an item of higher cost. Expenses incurred for travel, lodging, and meals will be approved and paid in accordance with the Personnel Policies & Procedures – Travel and Entertainment Policy<sup>4</sup>.

**D. DOLLAR THRESHOLDS FOR PURCHASE ORDERS**

- 1. If a purchase requires an expenditure of funds in an amount up to and including ~~\$50~~100,000.00 the Chief Executive Officer and/or his designee(s) will make and approve all purchases unilaterally. The purchasing procedure will be as follows:
  - a. \$5,000.00 or LESS –  
quotations may or may not be solicited, only if Chief Executive Officer and/or his designee(s) deems necessary;
  - b. \$5,000.01 to \$25,000.00  
telephone and/or electronic (internet, online, email) price quotations will be sought. All telephone and/or electronic quotations will be documented and recorded by the Chief Executive Officer and/or his designee(s). Alternatively, informal written bids and/or proposals may be solicited. Whenever possible, any quotes received shall be documented in the electronic Requisition system;
  - c. \$25,000.01 to ~~\$50,000.00~~100,000.00  
written quotations will be requested and documented in connection with the award decision;
  - d. Greater than ~~\$50,000.00~~100,000.00

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<sup>4</sup> These policies incorporate by reference the reimbursement rates approved by the federal government.

will be conducted by the formal, sealed, bid or request for proposal process.

2. The Chief Executive Officer and/or his designee(s) reserves the right to deviate from these policies for any purchases under the ~~\$50,000~~100,000 competitive bidding threshold, if it is in the best interest of the District and if it will facilitate specific District operations.
3. Sequential, Component, Separate, or Cumulative purchase orders for a single particular product and which would amount to more than ~~\$50,000~~100,000 ~~or more~~ within a fiscal year shall be subject to the competitive bid procedures set out in this policy.

**E. EXCEPTIONS TO THE PURCHASE CYCLE FOR EXPENDITURES ~~UNDER~~  
UP TO ~~\$50,000~~100,000**

1. As with any set of guidelines or rules, there will be exceptions to the normal purchasing cycle with the understanding that the exceptions will only apply when there is a legitimate and obvious need.
2. EMERGENCY: An emergency situation is commonly described as an unforeseen situation which adversely and unduly affects the life, health, or convenience of the residents of Montgomery County, or circumstances that would cause a loss to the District. If an emergency arises during normal working hours, the affected employee(s) shall:
  - a. notify the Chief Executive Officer and/or his designee(s) of the situation and possible cost, if known;
  - b. within the working day or not exceeding the next working day, the employee will submit the Requisition to the Chief Executive Officer and/or his designee(s) noting the reason for the emergency.
3. If an emergency should arise after regular hours, the employee may proceed with the emergency acquisition and on the next regular day of business, a Requisition, invoices and properly completed receiving report (including a brief explanation of the purchase) will be sent to the Chief Executive Officer and/or his designee(s). The Chief Executive Officer and/or his designee(s) will then assign a Purchase Order number and forward that number to the appropriate vendor.

**EMERGENCY PURCHASES EXCEEDING \$~~50,000~~100,000 CAN NOT BE MADE WITHOUT PRIOR APPROVAL FROM THE BOARD OF DIRECTORS AND THE CHIEF EXECUTIVE OFFICER OR HIS EXECUTIVE STAFF DESIGNEE.**

**F. REIMBURSEMENTS TO AN INDIVIDUAL AND/OR STORE ACCOUNT**

1. Since reimbursements are different from purchases, only in that the vendor is a specified employee or Store account, they must meet all purchasing procedures as outlined in the Purchasing Policy.
2. When possible, reimbursements must have prior approval from the Chief Executive Officer and/or his designee(s).
3. If prior approval was not obtained, written documentation explaining why it was not possible to do so, must be submitted to the Chief Executive Officer and/or his designee(s).

**G. CONTRACT WITH PERSON INDEBTED TO THE DISTRICT**

1. The District may refuse to enter into a contract or other transaction with a person and/or entity indebted to the District.

## **CHAPTER 6**

### **PROCUREMENT OF PROFESSIONAL SERVICES**

1. The procurement of professional services will be governed by the “Professional Services Procurement Act” (Tex. Gov’t. Code ch. 2254). Professional Services includes:
  - a. accounting,
  - b. architecture,
  - c. landscape architecture,
  - d. land surveying,
  - e. medicine,
  - f. optometry,
  - g. professional engineering,
  - h. real estate appraising, or
  - i. professional nursing.
2. Though competitive bids/quotes may not be used, it will be the policy of the District to procure, in most cases, professional services through a request for qualifications (RFQ). There may be instances when it is not practical to pursue this method of procurement for professional services. The procurement of services must be based on qualifications and competence, and shall comply with the express statutory requirements where such are applicable.
3. The Board of Directors is required to approve any contract for a professional service which will exceed \$50,000 during a fiscal year. The contract shall be in writing and approved and signed before services are rendered.
4. The Chief Executive Officer will sign contracts up to and including \$50,000 for professional services; the contract shall be in writing and signed before services are rendered.
5. For other professional type services not specifically defined above in paragraph 1 of this Chapter, the District shall review whether such services should be bid by Request for Proposal (RFP), Request for Qualifications (RFQ), or direct hire. The Chief Executive Officer or his designee shall have the discretion to decide the manner and method of contracting for such services based upon his evaluation of each circumstance.

## **CHAPTER 7**

### **COMPETITIVE BIDS/PROPOSALS**

#### **A. COMPETITIVE BIDS**

1. Competitive bidding means letting the available vendors compete with each other to provide goods and/or services. In the case of local governmental entities, the bidding process has two additional purposes.
  - a. The first purpose of competitive bidding is to ensure that public monies are spent properly, legally, and for public projects or goods, and that the best possible value is received for the money.
  - b. The second purpose is to give those qualified and responsible vendors who desire to do business with the District a fair and equitable opportunity to do so. The employment of a standard, and consistent bidding process provides the public with an assurance that their tax dollars are being spent properly.
2. With a few exceptions, competitive bidding of expenditures in excess of ~~\$50,000~~100,000 will be accomplished by the following:
  - a. After specifications are developed, notice of the proposed purchase will be advertised in the manner required by law or this policy.
  - b. All purchases over ~~\$50,000~~100,000 require Board approval and are subject to the bidding criteria set forth in the bid specifications.
3. Nothing in these policies shall be construed to prohibit or prevent the District from using competitive bidding and/or competitive proposals for procurements of items in which the anticipated expenditure by the District is ~~less than \$50,000~~100,000 or more ~~whereless where~~ it is determined to be advantageous to the District to do so.

#### **B. REQUEST FOR PROPOSALS**

If the Chief Executive Officer and/or his designee(s) determine that it is impractical to prepare detailed specifications for an item to support the award of a purchase contract, the person may use a competitive proposal procedure.

**C. BONDING**

Bid solicitations may include, as necessary, bonding requirements (e.g. bid bonds). This is to ensure that if the bidder attempts to withdraw after his bid is accepted, the District will not suffer financial loss.

**D. PRE-BID CONFERENCE**

The Chief Executive Officer and/or his designee may require a principal, officer, or employee of each prospective bidder/proposer to attend a mandatory pre-bid/pre-proposal conference for the purpose of discussing specifications, contract requirements and answering questions of prospective bidders/proposers.

**E. AWARDING A CONTRACT**

1. The Chief Executive Officer and/or his designee(s) will evaluate all bids and/or proposals, and a recommendation will be made to the Board of Directors for those purchases that require Board of Directors' approval. Factors that shall be considered in such evaluation shall include but not be limited to, the bidder's/proposer's ability to perform and or supply the product or service in a timely manner, the bidder's/proposer's history in supplying such goods and /or services, the quality of the goods and/or services offered, and any other factors identified by the Chief Executive Officer and/or his designee as being pertinent to the determination of a bidder's/proposer's responsibility and ability to perform under its bid and/or proposal. The District shall endeavor to determine and publish its scoring criteria for evaluation of bids and/or proposals in the bid specifications and/or request for proposals.
2. The Chief Executive Officer and/or his designee(s) or Board of Directors as appropriate, will either approve the recommendation or reject all bids and authorize the Chief Executive Officer to re-bid the item and/or service.
3. After an award is made, a purchase order will be issued and a contract signed as may be appropriate under the circumstances.

**F. MODIFICATION AFTER AWARD**

1. After award of a contract but before the contract is made, the Chief Executive Officer and/or his designee(s) may negotiate a modification of the contract if the



modification is in the best interests of the District and does not substantially change the scope of the contract or cause the contract amount to exceed the next lowest bid.

2. If it becomes necessary to make changes in plans, specifications, or proposals after a contract is made or if it becomes necessary to increase or decrease the quantity of items purchased, the Chief Executive Officer and/or his designee(s) may make the changes. Generally such changes will be documented in a change order or a contract amendment reflecting the reasons for the change and the amount the contract is increased or decreased. However, the total contract price may not be increased unless the cost of the change can be paid from budgeted and available funds of the District.
3. No change order and/or attempted modification of a contract, in the aggregate, which causes the contract price to increase by \$25,000 or more shall be valid unless approved by the District's Board of Directors.

## **CHAPTER 8**

### **EXEMPTIONS TO THE COMPETITIVE BIDDING PROCESS**

Some goods and services are exempt from the competitive bidding process. Section 262.024 of Texas Local Government Code lists several circumstances when purchases may be exempt from the competitive bidding process. While the District is not bound to Section 262.024 of the Texas Local Government Code, by way of example, the following is a list of items and circumstances that may be exempt from competitive bidding. The Chief Executive Officer may in his discretion exempt a purchase from competitive bidding for good cause. In such instance the Chief Executive Officer must get Board approval for any exception over ~~\$50,000.00~~100,000.

#### **A. ITEMS AND SERVICES THAT ARE EXEMPT FROM COMPETITIVE BIDDING INCLUDE:**

1. An item that must be purchased in a case of public calamity, if it is necessary to make the purchase promptly to relieve the necessity of the citizens, or to preserve the property of the District,
2. Personal or professional services,
3. Real property purchases or right of way circumstance,
4. Personal property sold at auction or at a going out of business sale,
5. Property owned by a political subdivision of a local, state or federal governmental entity,
6. Purchases made by and through the District's participation in a local government purchasing cooperative and/or through an interlocal agreement<sup>5</sup> with another governmental entity shall be deemed to have satisfied the requirements of this policy.

**(NOTE: EMERGENCY ORDERS WHICH EXCEED ~~\$50,000~~100,000 REQUIRE THE BOARD OF DIRECTORS APPROVAL BEFORE A PURCHASE ORDER CAN BE ISSUED)**

#### **B. GOODS AND SERVICES WHICH CAN ONLY BE OBTAINED FROM ONE SOURCE, INCLUDING:**

1. Goods and services for which competition is precluded because of the existence of patents, copyrights, trade secrets, or monopolies,
2. Electric power, gas, water, other utility type services,
3. Captive replacement parts for equipment or parts made by a specific manufacturer for equipment produced by same manufacturer,

4. Other goods or services which may be provided by only one vendor or manufacturer.

**SOLE SOURCE ITEMS** require a memo or statement from the Chief Executive Officer and/or his designee(s) supported by a statement from the vendor as to the existence of only one source, to be accepted by the Board of Directors and this must be reflected in the minutes of the meeting of the Board of Directors.

**C. THE RENEWAL AND/OR EXTENSION OF A LEASE, MAINTENANCE AGREEMENT, LICENSE AGREEMENT, OR SIMILAR CIRCUMSTANCE.**

1. The renewal or extension of a lease, maintenance agreement, license, or similar issue is exempt from competitive bidding, but remains subject to appropriations by the Board when:
  - a. The lease, maintenance agreement, license, or similar issue has gone through the competitive bidding procedure originally, or was exempt by Sole Source exceptions and continues to be subject to Sole Source exceptions.
2. It is possible that a lease, maintenance agreement, license, or similar issue may be subject to a Sole Source exception as well. In such cases, the Chief Executive Officer may with good cause exempt the purchase from competitive bidding on that basis. However, the Chief Executive Officer shall endeavor at all times to secure the best price available for the District.
3. The Chief Executive Officer may in his discretion exempt EMS Station Leases which are \$25,000 or less per year per Station from competitive bidding requirements.

## **CHAPTER 9**

### **CONSTRUCTION**

- A.** Chapter 2267 of the Texas Government Code shall govern all contracts for construction by the Montgomery County Hospital District. In addition, the bonding requirements set forth in Chapter 2253 of the Texas Government Code shall apply to all contracts for construction.
- B.** The District will consult legal counsel before entering into a construction contract to ensure all legal requirements have been met.
- C.** All the methods for construction set forth in Chapter 2267 of the Texas Government Code shall be available to the District to choose from at the discretion of the Board of Directors, which shall pick the method which provides the best value to the District.

**CHAPTER 10**  
**STATE CONTRACT, CATALOGUE PURCHASES AND INTERLOCAL**  
**AGREEMENTS**

**A. INTRODUCTION**

Several statutory provisions in Texas law provide authority to local governments to purchase goods and services through the State General Services Commission's vendors and/or through agreements with other local governments and political subdivisions and through local government purchasing cooperatives. One such provision allows purchasing from vendors with which the State has entered into contracts as a result of competitive bidding procedures. These are referred to as State Contract purchases. Another provision allows purchasing automated information services from approved vendors based on their catalogue prices and negotiations. These are referred to as State Catalogue purchases. Other provisions allow for purchasing through interlocal agreements, including through local government purchasing cooperatives.

**B. STATE CONTRACT PURCHASES**

1. Sections 271.081 through 271.083 of the Texas Local Government Code requires the State Purchasing and General Services Commission to establish a local government purchasing program. The Montgomery County Hospital District may participate in this program and may make purchases under such program and by doing so is deemed to have satisfied the bidding requirements imposed by these policies.
2. The Chief Executive Officer or his designee is designated to act for the District at the direction of the Board of Directors in all matters relating to the program, including the purchase of goods and services from the vendor under any contract. The District is responsible for making payments directly to the vendor.
3. The Chief Executive Officer or his designee is responsible for submitting requisitions to the commission under any contract or electronically sending purchase orders directly to vendors and reports to the commission on actual purchases in compliance with the commission's regulations.

4. The Chief Executive Officer is responsible for vendor's compliance with all the conditions of delivery and quality of the purchased goods and services.
5. The Chief Executive Officer is authorized to sign and deliver all necessary documents for purchases under this program on behalf of the District.
6. The award of any contract from state contracts shall be in writing, approved and signed by the Chief Executive Officer up to and including ~~\$50,000~~100,000 or if more than ~~\$50,000~~100,000 such award approved by the Board of Directors prior to any services being rendered.

#### **C. STATE CATALOGUE PURCHASES**

1. The District is authorized by the Texas Government Code Section 2157.067 and the Texas Local Government Code Sections 271.082 and 271.083 to participate in the State General Services Commission's catalogue purchasing procedure for automated information systems.
2. The District will follow procedures outlined the Texas Government Code Chapter 2157 for the purchase of automated information systems. The District will seek the best value which is in the District's best interest by following the Request for Offer (RFO) procedure.
3. The award of any contract from the state catalogue shall be in writing, approved by either the Chief Executive Officer if the contract amount is up to and including ~~\$50,000~~100,000 or approved by the Board of Directors if more than ~~\$50,000~~100,000 prior to services being rendered.

#### **D. INTERLOCAL AGREEMENTS**

Purchases made by the District through interlocal agreements with other local governmental entities and/or through local government purchasing cooperatives shall be deemed to satisfy these purchasing policies with respect to the competitive bidding and/or competitive procurement of items purchased through such agreements.

## **CHAPTER 11**

### **SPECIFICATIONS**

#### **A. SPECIFICATIONS – GENERAL**

A specification is a concise description of a good or service an entity seeks to buy, and the requirements the vendor must meet in order to be considered for the award. A specification may include requirements for testing, inspection, preparing, or installation. The specification is the total description of the purchase. The specification may also contain the evaluation criteria for the evaluation of the bid or proposal.

#### **B. PURPOSE**

The purpose of any specification is to provide clear guides of what is to be purchased and to provide vendors with firm criteria of a minimum standard acceptable for goods or services. A properly drafted specification has four characteristics:

1. It establishes the minimum acceptability of the goods or services;
2. It promotes competitive bidding;
3. It contains provisions for reasonable test and inspections for acceptability of the goods or services; and
4. It provides for an equitable award to the lowest and best bid from a responsible bidder.

#### **C. PREPARATION OF SPECIFICATIONS** – District personnel shall use diligent efforts to prepare procurement specifications meeting these policies and guidelines, and such specifications shall provide sufficient detail to enable all bidders/proposers to avoid speculation and/or conjecture in the preparation of their bids in identifying the goods and/or services sought by the District.

## **CHAPTER 12**

### **PROPERTY SALVAGE AND DISPOSAL – DISPOSITION**

1. Throughout the fiscal year, items may outlive their usefulness and become unserviceable or obsolete. Prior to taking any item out of service, it should first be determined that the item in question could not be transferred to another user department for continued service. If it is found that the item is no longer serviceable to the District it shall be reported to the Board of Directors for ultimate disposal.
2. Upon approval by the Board of Directors, surplus or salvage material, and equipment may be disposed of in one the following methods:
  - a. public auction and or public sale;
  - b. trade-in on new equipment;
  - c. sealed bids;
  - d. distribution as unsalvageable and/or donation to local charity groups;
  - e. if salvage property cannot be donated, then disposed of in a commercially prudent manner.
3. At times, the District may be asked to purchase an item for and on behalf of another Government Entity wishing to rely on expertise of the District in a particular area. The District may do so only when the purchase will not interfere financially or otherwise with the mission of the District and when such purchase is outlined in a written interlocal agreement. Such purchases may not result in a gift or grant to the other Government Entity.



## **CHAPTER 13**

### **INVOICES**

Invoicing is considered an important part of the procurement process.

As per this policy, the vendor's invoice will be submitted directly to the Chief Executive Officer and/or his designee(s) by the vendor. If the mail is used, the address to be used is:

MONTGOMERY COUNTY HOSPITAL DISTRICT  
ACCOUNTS PAYABLE  
P.O. BOX 478  
CONROE, TX 77305

OR

[accountspayable@mchd-tx.org](mailto:accountspayable@mchd-tx.org)

## **CHAPTER 14**

### **PURCHASING AUTHORIZATION**

#### **A. APPOINTMENT OF DESIGNEES**

1. The Chief Executive Officer shall be authorized to appoint one or more designees as purchasing officers to carry out the requirements of this policy and to act in the place of the Chief Executive Officer in the making of purchases of goods and services for the District.

#### **B. PURCHASING AUTHORIZATION FORM**

1. A written designation shall be signed by the Chief Executive Officer for each person who has been delegated the authority to approve purchases on the Chief Executive Officer's behalf.
2. The purchasing authorization designation shall indicate that the person having the authority to approve purchases has read and understood the Purchasing Policies and Procedures and will abide by the guidelines, restrictions, and duties enumerated therein.

## **CONCLUSION**

This Purchasing Policy may be amended and supplemented from time to time by resolution of the Board of Directors. All existing purchasing policies of the District containing provisions inconsistent with these policies and procedures are hereby repealed and replaced by these policies and procedures. No violation of these policies and procedures alone shall constitute a basis for a legal challenge, as it is intended by the District that these policies are intended to provide a method of guidance for the District's purchases, but shall not be construed as having the force and effect of law. Any provisions of the District's enabling status as well as other state or federal laws, rules or regulations which are applicable to the District and which conflict with these policies and procedures shall supersede these policies and procedures to the extent of such conflict.

This policy has been approved by the Board of Directors of the Montgomery County Hospital District, acting at a public meeting held in strict compliance with the Texas Open Meetings Act, to take effect immediately.

THESE POLICIES AND PROCEDURES WERE PASSED AND APPROVED BY THE BOARD OF DIRECTORS OF THE MONTGOMERY COUNTY HOSPITAL DISTRICT ON THE 17<sup>TH</sup> DAY OF JUNE, 2008. AMENDMENTS TO THIS POLICY WERE ADOPTED BY THE BOARD OF DIRECTORS ON THE 28<sup>TH</sup> DAY OF MAY, 2012 AND ON THE 27<sup>TH</sup> DAY OF SEPTEMBER, 2016.



We Make a Difference!

# Montgomery County Hospital District

## District Purchasing Policy

MONTGOMERY COUNTY HOSPITAL DISTRICT

PURCHASING POLICIES

Updated through July 23, 2024

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## **INTRODUCTION**

Montgomery County Hospital District is a political subdivision of the State of Texas created by an election of the District's voters in 1977. The District's purpose is to provide medical care and other health care services to qualifying, low-income residents of Montgomery County. In connection with such duties, the District must periodically make expenditures of public funds for purchases of supplies, equipment, materials and services. Although not required by the District's enabling legislation, the Board of Directors has sought to adopt comprehensive purchasing policies to ensure that District receives the best value.

This policy outlines the methods of procurement and the duties and responsibilities of the Montgomery County Hospital District as delegated to the Chief Executive Officer or his/her designee(s) by the Board of Directors.

It is the District's intention that all purchases of supplies, equipment, materials, and contracted services, (other than those covered by the Texas Professional Services Procurement Act)<sup>1</sup> where the costs exceed \$100,000 are to be purchased using a procurement methodology selected by the Chief Executive Officer and/or Board of Directors which is intended to result in obtaining the best value for the district.

Purchases of less than \$100,000 may be made to the open market by the District's Chief Executive Officer and/or his/her designee(s) as outlined in this policy.

### **PUBLIC PURCHASING HAS SEVERAL GOALS:**

- Purchase the proper goods or services to suit the District's needs.
- Procure the best possible price and value for the goods or services required.
- Have the goods or services available where and when they are needed.
- Assure a continuing supply of needed goods and services.
- Guard against any misappropriation of the District Funds.

### **PUBLIC PURCHASING MUST ALSO ASSURE THAT:**

- Responsible bidders are given a fair opportunity to compete for the District's business.
- The best value is received for the public dollar.
- Public spending is not used to enrich elected officials or government employees, or to confer favors upon constituents.

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<sup>1</sup> Texas Local Government Code ch. 2254

The efficiency and effectiveness of any program depends on good, sound principles and management. Purchasing is no different. There are common, basic principles of purchasing which can be applied to any purchasing program to make it operational to the best advantage of any organization.

It is the intent of the policy to promote effective, efficient and consistent procurement in Montgomery County Hospital District, using procurement methodologies yielding the best value to the District for the benefit of its taxpayers.

There are several different types of purchases. They are as follows:

**EMERGENCY:**

Emergency purchases are made to meet a critical, unforeseen need of the District due to urgent circumstances and/or factors outside the District's control. Because the utilization of normal procurement processes would result in unreasonable delay in situations where public health and/or safety is at immediate risk, emergency purchases shall be exempt from otherwise applicable purchasing procedures as set forth herein.

**SOLE SOURCE:**

Sole Source purchases are goods and services available from only one supplier. This may be because of patents and copyrights or simply because a single vendor supplies the particular goods or services. These purchases shall be exempt from the otherwise applicable purchasing procedures set forth herein, so long as the decision is made that sole source procurement represents the best value to the District in light of the circumstances.

**SERVICES:**

Different types of services are needed by the District. Professional services shall be procured pursuant to the Professional Services Procurement Act for those services contemplated under said Act, and pursuant to a request for qualifications and/or request for proposals for services not contemplated under the Professional Services Procurement Act. In some instances, due to sole source, specialized skills and/or knowledge, service providers will be directly retained by the District, based upon the discretion of the Chief Executive Officer that a request for qualifications and/or request for proposals is unnecessary.

**CONSTRUCTION:**

These are projects normally involving the extensive use of plans, prints and/or professional construction services. The supervision of this type of procurement typically requires the services of an engineer. These projects will be procured pursuant to the methodology which results in the best value to the District and in strict compliance with Chapter 2267 of the Texas Government Code.

ITEMS:

Items include any service, equipment, goods, or other tangible or intangible personal property, including insurance and technology and are generally subject to competitive procurement as provided by these policies.

MCHD utilizes the following instruments in effecting purchases:

**REQUISITION:** Is a request for a purchase to be made. It is the first step taken after the need for goods and services is recognized. The requisition process must include a system of authorizations and safeguards to ensure that ethical purchasing procedures are followed.

**PURCHASE ORDERS:** Constitutes a contract for delivery of the goods and services and usually contains the terms, quantity, delivery and price.

MCHD personnel shall exercise diligence in utilizing requisitions and purchase orders for purchases of goods and services.

**CIRCUMVENTING THE SYSTEM**

Some types of purchases by the District are governed by statutory requirements of local, state or federal origin. The requirements of the statutes have been incorporated into the District's internal policies and will be followed where applicable. Circumvention of these policies is discouraged and any evidence of circumvention will constitute grounds for disciplinary action up to and including termination.



## **CHAPTER 1**

### **STATEMENT OF PURCHASING POLICY**

Montgomery County Hospital District operates under the authority granted by the State of Texas in its enabling statute (Chapter 1063 Texas Special District Local Law Code). With the exception of contracts for construction governed by ch. 2267 of the Government Code, the District's Board of Directors has been granted "the power to prescribe the method and manner of making purchases and expenditures by and for the hospital district."<sup>2</sup> The District's Board of Directors has elected to establish the following policies and reserve the right to amend them at any time.

The Montgomery County Hospital District pledges to discharge its duties in a manner that will provide, to all responsible vendors and contractors, an equitable and competitive access to Montgomery County Hospital District procurement processes. Further, the District's procurement will be conducted in a manner that will promote public confidence in the integrity of the organization.

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<sup>2</sup> Texas Special District Local Law Code §1063.106 .

**CHAPTER 2**  
**PURCHASING**  
**CODE OF ETHICS**

**GENERAL ETHICAL STANDARDS**

1. It shall be a breach of ethics for an employee of the Montgomery County Hospital District to attempt to realize personal gain through public employment with Montgomery County Hospital District by any conduct inconsistent with the proper discharge of the employee's duties.
2. It shall be a breach of ethics for an employee of the Montgomery County Hospital District to attempt to influence any public employee of Montgomery County Hospital District to breach the standards of ethical conduct set forth in these policies.
3. It shall be a breach of ethics for any employee of Montgomery County Hospital District to participate directly or indirectly in procurement when the employee knows that:
  - a. the employee, or a member of the employee's immediate family has a financial interest pertaining to the procurement;
  - b. A business or organization in which the employee, or any member of the employee's immediate family, has a financial interest pertaining to the procurement; or any other person, business, or organization with whom the employee, or any member of the employee's immediate family, is negotiating or, has an arrangement concerning prospective employment, or is involved in the procurement.
4. Gifts – It shall be a breach of ethics for any person to offer, give or agree to give any employee or former employee of Montgomery County or for any employee or former employee of Montgomery County Hospital District to solicit, demand, accept or agree to accept from another person, a gift or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation of any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or any other advisory capacity in any proceeding or application request for ruling, determination, claim or controversy, or other peculiar matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal, therefore, pending before the District.

5. Kickbacks – It shall be a breach of ethics for any payment, gift or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier of subcontractor for any contract for Montgomery County Hospital District or any person associated therewith, as an inducement for the award of a subcontract or order. No such inducement is proper prior to or subsequent to an award of contract.
6. It shall be a breach of ethics for any employee or former employee of Montgomery County Hospital District knowingly to use confidential information for actual or anticipated personal gain or for the actual or anticipated gain of any person.
7. Employees of the Montgomery County Hospital District who are found to have violated any one or more of the Code of Ethics shall be subject to disciplinary action, including possible termination of employment with the District and prosecution as may be afforded by law.
8. Employees of the Montgomery County Hospital District shall ensure that all applicable laws and regulations pertaining to procurements of goods and services are honored, including for example, acknowledging conflicts of interest under Chapter 171 of the Texas Local Government Code, vendors who are disbarred from participating in government contracts due to violations of Medicare or Medicaid regulations, et cetera.
9. It shall be a breach of ethics for any employee who is involved in the purchasing of goods or services for Montgomery County Hospital District to intentionally seek to evade the competitive procurement of such goods or services by breaking down the purchase into component or sequential purchases.

### **CHAPTER 3**

#### **THE PURCHASING AGENT**

1. The Chief Executive Officer of the Hospital District, and/or his designee(s), shall act as the District's purchasing agent and supervise all purchases to ensure compliance with this policy.
2. A purchase made by the Chief Executive Officer and/or his designee(s) shall be paid for by the manner provided by law, including but not limited to the Texas Prompt Payment Act (Texas Government Code chapter 2251). The District may not honor a payment for a purchase unless the purchase is made and/or authorized by the Chief Executive Officer and/or his designee(s) or by the Board of Directors and funds have been appropriated and budgeted for such purchase.
3. In addition to the aforementioned requirements, the Chief Executive Officer for Montgomery County Hospital District and/or his designee(s) will:
  - a. encourage and support compliance with the Texas state statutes, including the District's enabling legislation and the policies adopted there under by the Board of Directors, including but not limited to this policy; and
  - b. promote local business participation in the Montgomery County Hospital District procurement process.

## **CHAPTER 4**

### **THE PURCHASING PROCESS**

#### **A. GENERAL INFORMATION**

1. Montgomery County Hospital District will not be obligated to purchase equipment or accessories that are delivered for use on a trial basis.
2. The following purchasing procedures that are made with the intention of avoiding competitive bidding requirements are not authorized:
  - a. **COMPONENT PURCHASES:** defined as purchasing an item that, as a whole, would have normally been competitively bid, in a series of component purchases.
  - b. **SEPARATE PURCHASES:** defined as purchasing an item in a series of separate purchases that normally would have been purchased in one.
  - c. **SEQUENTIAL PURCHASES:** defined as purchases made over a period of time that in normal purchasing practices would be made as one purchase.
3. No District employee has the authority to request a purchase of supplies, materials, equipment, or services for his/her own personal use.

#### **B. ADDITIONAL PURCHASING RESPONSIBILITIES**

1. The Chief Executive Officer and/or his designee(s) should be cognizant of budget balances and refrain approving expenditures in excess of those balances, except in cases of public necessity and/or public calamity.
2. The Chief Executive Officer and/or his designee(s) shall plan purchases in order to keep “rush” and “emergency” purchases to a minimum. The District rarely enjoys any economic benefits from rush and emergency purchases. In most cases, prices for commodities and services are at a premium when there is not proper time allowed to explore sources, options, and alternatives.
3. The Chief Executive Officer and/or his designee(s) shall assure that all District employees responsible for making requests for purchases have read and understand the purchasing policies of Montgomery County Hospital District as embodied in this policy.

4. The Chief Executive Officer and/or his designee(s) shall ensure that where possible, purchase and procurement requests are descriptive and specific but do not prevent competitive bidding of comparable items.
5. The Chief Executive Officer and/or his designee(s) should understand and appreciate the nature of public purchasing, and seek to put all interested vendors on a level playing field with respect to awards of MCHD contracts.

### **C. PURCHASES**

1. The purchase process should include a system of authorizations and safeguards so that improper or illegal purchasing is difficult both to initiate and to conceal.
2. Purchases for services will include information from the requisitioning employee that will provide additional details regarding the required service if necessary, and the budget account for which such item shall be charged.
3. The Chief Executive Officer may designate one or more persons authorized to make purchasing decisions for MCHD based upon department needs, employment seniority, employment responsibility, employment designation, amount of purchase, or other criteria as chosen by the Chief Executive Officer. The Chief Executive Officer at his discretion may set purchasing limits for his designees and authorized employees. All such delegations shall be memorialized in writing in one or more instruments.
4. In purchasing under this Policy any real property or personal property that is not affixed to real property, if MCHD receives one or more bids from a responsible bidder whose principal place of business is in Montgomery County and whose bid is within three percent of the lowest bid price received by MCHD from a responsible bidder who is not a resident of Montgomery County, MCHD, at its sole option may enter into a contract with:
  - a. the lowest responsible bidder; or
  - b. the responsible bidder whose principal place of business is in Montgomery County if MCHD determines, in writing, that the local bidder offers MCHD the best combination of contract price and additional economic development opportunities for MCHD created by the contract award, including the employment of residents of Montgomery County and increased tax revenues to MCHD.<sup>3</sup>

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<sup>3</sup> Texas Local Government Code § 271.905.

- c. This section does not prohibit MCHD from rejecting all bids.

## **CHAPTER 5**

### **STANDARD PURCHASE ORDERS**

#### **A. STANDARD PURCHASE ORDERS**

1. Authorized purchases must be conducted through the District's Requisition Process. Whenever practical the Purchase Order must be completed and approved prior to the time of purchase of the good or service. Point of sale purchases, generally for smaller amounts and small items are not required to have a Purchase Order completed prior to purchase; however, all District employees shall endeavor to use the Purchase Order process as much as possible.
2. Whenever possible, a Purchase Order should be generated using the online electronic Requisition System.
3. File copies of all Purchase Orders will be maintained in accordance with the District's records retention policy.

#### **B. CONTRACTS/BLANKET PURCHASE ORDERS**

1. Contract/Blanket Purchase Orders are agreements with vendors which allow frequent or small purchases by departments during the District's fiscal year without going through repetitive procurement procedures. Blanket Purchase Orders can also control pricing.
2. Montgomery County Hospital District will have two classes of Contract/Blanket Purchase Orders:
  - a. Purchase Orders of up to and including \$100,000 in a fiscal year which will be solicited unilaterally by the Chief Executive Officer and/or his designee(s);
  - b. Purchase Orders expected to exceed \$100,000 in a fiscal year, and which require the approval of the Board of Directors.
3. Annual Contracts for Maintenance and Service Agreements.
  - a. Where feasible, the District may enter into annual contracts with selected vendors for various maintenance services. These contracts may include, but not be limited to, office machine maintenance including computers and related office equipment, software maintenance and upgrades, cleaning services, pest control, and equipment rental agreements.

- b. Negotiation of these contracts and agreements is the responsibility of the Chief Executive Officer and/or his designee(s).
- c. As contracts are initiated, appropriate staff will be notified as to the terms of the agreements and how to obtain needed service through them.

**C. PURCHASE ORDERS FOR TRAINING, SEMINARS, MEMBERSHIPS, SUBSCRIPTIONS, TRAVEL, LODGING, FOOD, AND BOOKS.**

Competitive quotes are not required for individual expenses incurred in connection with training, seminars, memberships, subscriptions, travel, foods, or books which total less than \$2,000.00 per person unless the Chief Executive Officer and/or his designee(s) deems it necessary; however, persons making such purchases are encouraged to ensure the District is obtaining a reasonable governmental rate for all expenditures in connection with District business. Persons making such expenses are not required to select the lowest cost item under this section if legitimate reasons exist for selection of an item of higher cost. Expenses incurred for travel, lodging, and meals will be approved and paid in accordance with the Personnel Policies & Procedures – Travel and Entertainment Policy<sup>4</sup>.

**D. DOLLAR THRESHOLDS FOR PURCHASE ORDERS**

1. If a purchase requires an expenditure of funds in an amount up to and including \$100,000.00 the Chief Executive Officer and/or his designee(s) will make and approve all purchases unilaterally. The purchasing procedure will be as follows:
  - a. \$5,000.00 or LESS –  
quotations may or may not be solicited, only if Chief Executive Officer and/or his designee(s) deems necessary;
  - b. \$5,000.01 to \$25,000.00  
telephone and/or electronic (internet, online, email) price quotations will be sought. All telephone and/or electronic quotations will be documented and recorded by the Chief Executive Officer and/or his designee(s). Alternatively, informal written bids and/or proposals may be solicited. Whenever possible, any quotes received shall be documented in the electronic Requisition system;
  - c. \$25,000.01 to \$100,000.00  
written quotations will be requested and documented in connection with the award decision;
  - d. Greater than \$100,000.00

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<sup>4</sup> These policies incorporate by reference the reimbursement rates approved by the federal government.



will be conducted by the formal, sealed, bid or request for proposal process.

2. The Chief Executive Officer and/or his designee(s) reserves the right to deviate from these policies for any purchases under the \$100,000 competitive bidding threshold, if it is in the best interest of the District and if it will facilitate specific District operations.
3. Sequential, Component, Separate, or Cumulative purchase orders for a single particular product and which would amount to more than \$100,000 within a fiscal year shall be subject to the competitive bid procedures set out in this policy.

**E. EXCEPTIONS TO THE PURCHASE CYCLE FOR EXPENDITURES UP TO \$100,000**

1. As with any set of guidelines or rules, there will be exceptions to the normal purchasing cycle with the understanding that the exceptions will only apply when there is a legitimate and obvious need.
2. EMERGENCY: An emergency situation is commonly described as an unforeseen situation which adversely and unduly affects the life, health, or convenience of the residents of Montgomery County, or circumstances that would cause a loss to the District. If an emergency arises during normal working hours, the affected employee(s) shall:
  - a. notify the Chief Executive Officer and/or his designee(s) of the situation and possible cost, if known;
  - b. within the working day or not exceeding the next working day, the employee will submit the Requisition to the Chief Executive Officer and/or his designee(s) noting the reason for the emergency.
3. If an emergency should arise after regular hours, the employee may proceed with the emergency acquisition and on the next regular day of business, a Requisition, invoices and properly completed receiving report (including a brief explanation of the purchase) will be sent to the Chief Executive Officer and/or his designee(s). The Chief Executive Officer and/or his designee(s) will then assign a Purchase Order number and forward that number to the appropriate vendor.

**EMERGENCY PURCHASES EXCEEDING \$100,000 CAN NOT BE MADE WITHOUT PRIOR APPROVAL FROM THE BOARD OF DIRECTORS AND THE CHIEF EXECUTIVE OFFICER OR HIS EXECUTIVE STAFF DESIGNEE.**

**F. REIMBURSEMENTS TO AN INDIVIDUAL AND/OR STORE ACCOUNT**

1. Since reimbursements are different from purchases, only in that the vendor is a specified employee or Store account, they must meet all purchasing procedures as outlined in the Purchasing Policy.
2. When possible, reimbursements must have prior approval from the Chief Executive Officer and/or his designee(s).
3. If prior approval was not obtained, written documentation explaining why it was not possible to do so, must be submitted to the Chief Executive Officer and/or his designee(s).

**G. CONTRACT WITH PERSON INDEBTED TO THE DISTRICT**

1. The District may refuse to enter into a contract or other transaction with a person and/or entity indebted to the District.

## **CHAPTER 6**

### **PROCUREMENT OF PROFESSIONAL SERVICES**

1. The procurement of professional services will be governed by the “Professional Services Procurement Act” (Tex. Gov’t. Code ch. 2254). Professional Services includes:
  - a. accounting,
  - b. architecture,
  - c. landscape architecture,
  - d. land surveying,
  - e. medicine,
  - f. optometry,
  - g. professional engineering,
  - h. real estate appraising, or
  - i. professional nursing.
2. Though competitive bids/quotes may not be used, it will be the policy of the District to procure, in most cases, professional services through a request for qualifications (RFQ). There may be instances when it is not practical to pursue this method of procurement for professional services. The procurement of services must be based on qualifications and competence, and shall comply with the express statutory requirements where such are applicable.
3. The Board of Directors is required to approve any contract for a professional service which will exceed \$50,000 during a fiscal year. The contract shall be in writing and approved and signed before services are rendered.
4. The Chief Executive Officer will sign contracts up to and including \$50,000 for professional services; the contract shall be in writing and signed before services are rendered.
5. For other professional type services not specifically defined above in paragraph 1 of this Chapter, the District shall review whether such services should be bid by Request for Proposal (RFP), Request for Qualifications (RFQ), or direct hire. The Chief Executive Officer or his designee shall have the discretion to decide the manner and method of contracting for such services based upon his evaluation of each circumstance.

## **CHAPTER 7**

### **COMPETITIVE BIDS/PROPOSALS**

#### **A. COMPETITIVE BIDS**

1. Competitive bidding means letting the available vendors compete with each other to provide goods and/or services. In the case of local governmental entities, the bidding process has two additional purposes.
  - a. The first purpose of competitive bidding is to ensure that public monies are spent properly, legally, and for public projects or goods, and that the best possible value is received for the money.
  - b. The second purpose is to give those qualified and responsible vendors who desire to do business with the District a fair and equitable opportunity to do so. The employment of a standard, and consistent bidding process provides the public with an assurance that their tax dollars are being spent properly.
2. With a few exceptions, competitive bidding of expenditures in excess of \$100,000 will be accomplished by the following:
  - a. After specifications are developed, notice of the proposed purchase will be advertised in the manner required by law or this policy.
  - b. All purchases over \$100,000 require Board approval and are subject to the bidding criteria set forth in the bid specifications.
3. Nothing in these policies shall be construed to prohibit or prevent the District from using competitive bidding and/or competitive proposals for procurements of items in which the anticipated expenditure by the District is \$100,000 or less where it is determined to be advantageous to the District to do so.

#### **B. REQUEST FOR PROPOSALS**

If the Chief Executive Officer and/or his designee(s) determine that it is impractical to prepare detailed specifications for an item to support the award of a purchase contract, the person may use a competitive proposal procedure.

**C. BONDING**

Bid solicitations may include, as necessary, bonding requirements (e.g. bid bonds). This is to ensure that if the bidder attempts to withdraw after his bid is accepted, the District will not suffer financial loss.

**D. PRE-BID CONFERENCE**

The Chief Executive Officer and/or his designee may require a principal, officer, or employee of each prospective bidder/proposer to attend a mandatory pre-bid/pre-proposal conference for the purpose of discussing specifications, contract requirements and answering questions of prospective bidders/proposers.

**E. AWARDING A CONTRACT**

1. The Chief Executive Officer and/or his designee(s) will evaluate all bids and/or proposals, and a recommendation will be made to the Board of Directors for those purchases that require Board of Directors' approval. Factors that shall be considered in such evaluation shall include but not be limited to, the bidder's/proposer's ability to perform and or supply the product or service in a timely manner, the bidder's/proposer's history in supplying such goods and /or services, the quality of the goods and/or services offered, and any other factors identified by the Chief Executive Officer and/or his designee as being pertinent to the determination of a bidder's/proposer's responsibility and ability to perform under its bid and/or proposal. The District shall endeavor to determine and publish its scoring criteria for evaluation of bids and/or proposals in the bid specifications and/or request for proposals.
2. The Chief Executive Officer and/or his designee(s) or Board of Directors as appropriate, will either approve the recommendation or reject all bids and authorize the Chief Executive Officer to re-bid the item and/or service.
3. After an award is made, a purchase order will be issued and a contract signed as may be appropriate under the circumstances.

**F. MODIFICATION AFTER AWARD**

1. After award of a contract but before the contract is made, the Chief Executive Officer and/or his designee(s) may negotiate a modification of the contract if the

modification is in the best interests of the District and does not substantially change the scope of the contract or cause the contract amount to exceed the next lowest bid.

2. If it becomes necessary to make changes in plans, specifications, or proposals after a contract is made or if it becomes necessary to increase or decrease the quantity of items purchased, the Chief Executive Officer and/or his designee(s) may make the changes. Generally such changes will be documented in a change order or a contract amendment reflecting the reasons for the change and the amount the contract is increased or decreased. However, the total contract price may not be increased unless the cost of the change can be paid from budgeted and available funds of the District.
3. No change order and/or attempted modification of a contract, in the aggregate, which causes the contract price to increase by \$25,000 or more shall be valid unless approved by the District's Board of Directors.

## **CHAPTER 8**

### **EXEMPTIONS TO THE COMPETITIVE BIDDING PROCESS**

Some goods and services are exempt from the competitive bidding process. Section 262.024 of Texas Local Government Code lists several circumstances when purchases may be exempt from the competitive bidding process. While the District is not bound to Section 262.024 of the Texas Local Government Code, by way of example, the following is a list of items and circumstances that may be exempt from competitive bidding. The Chief Executive Officer may in his discretion exempt a purchase from competitive bidding for good cause. In such instance the Chief Executive Officer must get Board approval for any exception over \$100,000.

#### **A. ITEMS AND SERVICES THAT ARE EXEMPT FROM COMPETITIVE BIDDING INCLUDE:**

1. An item that must be purchased in a case of public calamity, if it is necessary to make the purchase promptly to relieve the necessity of the citizens, or to preserve the property of the District,
2. Personal or professional services,
3. Real property purchases or right of way circumstance,
4. Personal property sold at auction or at a going out of business sale,
5. Property owned by a political subdivision of a local, state or federal governmental entity,
6. Purchases made by and through the District's participation in a local government purchasing cooperative and/or through an interlocal agreement<sup>5</sup> with another governmental entity shall be deemed to have satisfied the requirements of this policy.

**(NOTE: EMERGENCY ORDERS WHICH EXCEED \$100,000 REQUIRE THE BOARD OF DIRECTORS APPROVAL BEFORE A PURCHASE ORDER CAN BE ISSUED)**

#### **B. GOODS AND SERVICES WHICH CAN ONLY BE OBTAINED FROM ONE SOURCE, INCLUDING:**

1. Goods and services for which competition is precluded because of the existence of patents, copyrights, trade secrets, or monopolies,
2. Electric power, gas, water, other utility type services,
3. Captive replacement parts for equipment or parts made by a specific manufacturer for equipment produced by same manufacturer,
4. Other goods or services which may be provided by only one vendor or manufacturer.

**SOLE SOURCE ITEMS** require a memo or statement from the Chief Executive Officer and/or his designee(s) supported by a statement from the vendor as to the existence of only one source, to be accepted by the Board of Directors and this must be reflected in the minutes of the meeting of the Board of Directors.

**C. THE RENEWAL AND/OR EXTENSION OF A LEASE, MAINTENANCE AGREEMENT, LICENSE AGREEMENT, OR SIMILAR CIRCUMSTANCE.**

1. The renewal or extension of a lease, maintenance agreement, license, or similar issue is exempt from competitive bidding, but remains subject to appropriations by the Board when:
  - a. The lease, maintenance agreement, license, or similar issue has gone through the competitive bidding procedure originally, or was exempt by Sole Source exceptions and continues to be subject to Sole Source exceptions.
2. It is possible that a lease, maintenance agreement, license, or similar issue may be subject to a Sole Source exception as well. In such cases, the Chief Executive Officer may with good cause exempt the purchase from competitive bidding on that basis. However, the Chief Executive Officer shall endeavor at all times to secure the best price available for the District.
3. The Chief Executive Officer may in his discretion exempt EMS Station Leases which are \$25,000 or less per year per Station from competitive bidding requirements.



## **CHAPTER 9**

### **CONSTRUCTION**

- A.** Chapter 2267 of the Texas Government Code shall govern all contracts for construction by the Montgomery County Hospital District. In addition, the bonding requirements set forth in Chapter 2253 of the Texas Government Code shall apply to all contracts for construction.
- B.** The District will consult legal counsel before entering into a construction contract to ensure all legal requirements have been met.
- C.** All the methods for construction set forth in Chapter 2267 of the Texas Government Code shall be available to the District to choose from at the discretion of the Board of Directors, which shall pick the method which provides the best value to the District.

**CHAPTER 10**  
**STATE CONTRACT, CATALOGUE PURCHASES AND INTERLOCAL**  
**AGREEMENTS**

**A. INTRODUCTION**

Several statutory provisions in Texas law provide authority to local governments to purchase goods and services through the State General Services Commission's vendors and/or through agreements with other local governments and political subdivisions and through local government purchasing cooperatives. One such provision allows purchasing from vendors with which the State has entered into contracts as a result of competitive bidding procedures. These are referred to as State Contract purchases. Another provision allows purchasing automated information services from approved vendors based on their catalogue prices and negotiations. These are referred to as State Catalogue purchases. Other provisions allow for purchasing through interlocal agreements, including through local government purchasing cooperatives.

**B. STATE CONTRACT PURCHASES**

1. Sections 271.081 through 271.083 of the Texas Local Government Code requires the State Purchasing and General Services Commission to establish a local government purchasing program. The Montgomery County Hospital District may participate in this program and may make purchases under such program and by doing so is deemed to have satisfied the bidding requirements imposed by these policies.
2. The Chief Executive Officer or his designee is designated to act for the District at the direction of the Board of Directors in all matters relating to the program, including the purchase of goods and services from the vendor under any contract. The District is responsible for making payments directly to the vendor.
3. The Chief Executive Officer or his designee is responsible for submitting requisitions to the commission under any contract or electronically sending purchase orders directly to vendors and reports to the commission on actual purchases in compliance with the commission's regulations.
4. The Chief Executive Officer is responsible for vendor's compliance with all the conditions of delivery and quality of the purchased goods and services.

5. The Chief Executive Officer is authorized to sign and deliver all necessary documents for purchases under this program on behalf of the District.
6. The award of any contract from state contracts shall be in writing, approved and signed by the Chief Executive Officer up to and including \$100,000 or if more than \$100,000 such award approved by the Board of Directors prior to any services being rendered.

#### **C. STATE CATALOGUE PURCHASES**

1. The District is authorized by the Texas Government Code Section 2157.067 and the Texas Local Government Code Sections 271.082 and 271.083 to participate in the State General Services Commission's catalogue purchasing procedure for automated information systems.
2. The District will follow procedures outlined the Texas Government Code Chapter 2157 for the purchase of automated information systems. The District will seek the best value which is in the District's best interest by following the Request for Offer (RFO) procedure.
3. The award of any contract from the state catalogue shall be in writing, approved by either the Chief Executive Officer if the contract amount is up to and including \$100,000 or approved by the Board of Directors if more than \$100,000 prior to services being rendered.

#### **D. INTERLOCAL AGREEMENTS**

Purchases made by the District through interlocal agreements with other local governmental entities and/or through local government purchasing cooperatives shall be deemed to satisfy these purchasing policies with respect to the competitive bidding and/or competitive procurement of items purchased through such agreements.

**CHAPTER 11**  
**SPECIFICATIONS**

**A. SPECIFICATIONS – GENERAL**

A specification is a concise description of a good or service an entity seeks to buy, and the requirements the vendor must meet in order to be considered for the award. A specification may include requirements for testing, inspection, preparing, or installation. The specification is the total description of the purchase. The specification may also contain the evaluation criteria for the evaluation of the bid or proposal.

**B. PURPOSE**

The purpose of any specification is to provide clear guides of what is to be purchased and to provide vendors with firm criteria of a minimum standard acceptable for goods or services. A properly drafted specification has four characteristics:

1. It establishes the minimum acceptability of the goods or services;
2. It promotes competitive bidding;
3. It contains provisions for reasonable test and inspections for acceptability of the goods or services; and
4. It provides for an equitable award to the lowest and best bid from a responsible bidder.

- C. PREPARATION OF SPECIFICATIONS** – District personnel shall use diligent efforts to prepare procurement specifications meeting these policies and guidelines, and such specifications shall provide sufficient detail to enable all bidders/proposers to avoid speculation and/or conjecture in the preparation of their bids in identifying the goods and/or services sought by the District.

## **CHAPTER 12**

### **PROPERTY SALVAGE AND DISPOSAL – DISPOSITION**

1. Throughout the fiscal year, items may outlive their usefulness and become unserviceable or obsolete. Prior to taking any item out of service, it should first be determined that the item in question could not be transferred to another user department for continued service. If it is found that the item is no longer serviceable to the District it shall be reported to the Board of Directors for ultimate disposal.
2. Upon approval by the Board of Directors, surplus or salvage material, and equipment may be disposed of in one the following methods:
  - a. public auction and or public sale;
  - b. trade-in on new equipment;
  - c. sealed bids;
  - d. distribution as unsalvageable and/or donation to local charity groups;
  - e. if salvage property cannot be donated, then disposed of in a commercially prudent manner.
3. At times, the District may be asked to purchase an item for and on behalf of another Government Entity wishing to rely on expertise of the District in a particular area. The District may do so only when the purchase will not interfere financially or otherwise with the mission of the District and when such purchase is outlined in a written interlocal agreement. Such purchases may not result in a gift or grant to the other Government Entity.

## **CHAPTER 13**

### **INVOICES**

Invoicing is considered an important part of the procurement process.

As per this policy, the vendor's invoice will be submitted directly to the Chief Executive Officer and/or his designee(s) by the vendor. If the mail is used, the address to be used is:

MONTGOMERY COUNTY HOSPITAL DISTRICT  
ACCOUNTS PAYABLE  
P.O. BOX 478  
CONROE, TX 77305

OR

[accountspayable@mchd-tx.org](mailto:accountspayable@mchd-tx.org)

## **CHAPTER 14**

### **PURCHASING AUTHORIZATION**

#### **A. APPOINTMENT OF DESIGNEES**

1. The Chief Executive Officer shall be authorized to appoint one or more designees as purchasing officers to carry out the requirements of this policy and to act in the place of the Chief Executive Officer in the making of purchases of goods and services for the District.

#### **B. PURCHASING AUTHORIZATION FORM**

1. A written designation shall be signed by the Chief Executive Officer for each person who has been delegated the authority to approve purchases on the Chief Executive Officer's behalf.
2. The purchasing authorization designation shall indicate that the person having the authority to approve purchases has read and understood the Purchasing Policies and Procedures and will abide by the guidelines, restrictions, and duties enumerated therein.


## **CONCLUSION**

This Purchasing Policy may be amended and supplemented from time to time by resolution of the Board of Directors. All existing purchasing policies of the District containing provisions inconsistent with these policies and procedures are hereby repealed and replaced by these policies and procedures. No violation of these policies and procedures alone shall constitute a basis for a legal challenge, as it is intended by the District that these policies are intended to provide a method of guidance for the District's purchases, but shall not be construed as having the force and effect of law. Any provisions of the District's enabling status as well as other state or federal laws, rules or regulations which are applicable to the District and which conflict with these policies and procedures shall supersede these policies and procedures to the extent of such conflict.

This policy has been approved by the Board of Directors of the Montgomery County Hospital District, acting at a public meeting held in strict compliance with the Texas Open Meetings Act, to take effect immediately.

THESE POLICIES AND PROCEDURES WERE PASSED AND APPROVED BY THE BOARD OF DIRECTORS OF THE MONTGOMERY COUNTY HOSPITAL DISTRICT ON THE 17<sup>TH</sup> DAY OF JUNE, 2008. AMENDMENTS TO THIS POLICY WERE ADOPTED BY THE BOARD OF DIRECTORS ON THE 28<sup>TH</sup> DAY OF MAY, 2012 AND ON THE 27<sup>TH</sup> DAY OF SEPTEMBER, 2016.



 <b>Montgomery County Hospital District</b>	<b>INSURANCE FOR RETIREES</b>	<b>Page 1 of 2</b>
<b>Department</b>	<b>Policy Number</b>	<b>CAAS Reference Number</b>
<b>Human Resources</b>	<b>25-314</b>	

## **I. PURPOSE**

The purpose of the retirement insurance plan is to provide eligible, long-term employees with a healthcare bridge until the retiree qualifies for Medicare benefit coverage.

## **II. DEFINITIONS**

1. Rule of 75 - MCHD full-time employment years of service plus age is greater than or equal to 75.
2. Dependents - Spouses, children and eligible, approved domestic partners and their eligible children (with proper documentation).
3. Child - Biological, adopted, or step sons or daughters up to age of 26 and of any age who are medically certified as disabled and dependent on the retiree for support.
4. Benefit - Continued insurance coverage on the High Deductible Health Plan (HDHP), basic dental and vision plans.

## **III. POLICY**

MCHD will offer a retirement insurance plan beginning January 1, 2019 to eligible employees who may wish to retire, but do not qualify for Medicare benefits. The Board will vote annually regarding the continuation of the plan. If the Board votes to discontinue the plan, any retiree on the plan at that time would be grandfathered and allowed to stay on the plan until Medicare eligibility is attained.

## **IV. ELIGIBILITY**

1. Retiree must meet the Rule of 75 and not qualify for Medicare.
2. Retiree must have 84 months (7 years) of continuous full-time MCHD employment immediately prior to retirement.
3. All seeking benefit coverage (retiree and dependents) must have been continuously enrolled in one of the MCHD health insurance programs for 24 months (2 years) immediately prior to retirement.
4. Retirees meeting the TCDRS Rule of 75 retirement requirements but not the MCHD Rule of 75 for healthcare benefits may purchase coverage at full expense. At such time as the retiree meets the MCHD Rule of 75, the retiree will qualify for the premium cost sharing described in the Benefit section below.

<b>INSURANCE FOR RETIREES</b>	<b>Policy Number 25-314</b>	<b>Page 2 of 2</b>
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5. Plan coverage terminates once the retiree qualifies for Medicare or fails to pay their share of the premium by the last day of a covered month. Once coverage terminates the retiree cannot re-enroll.

**V. BENEFIT**

1. MCHD will offer continued insurance coverage on the High Deductible Health Plan (HDHP), basic dental plan and vision plan for eligible retirees.
2. MCHD will pay 80% of the HDHP employee-only premium for the retiree.
3. MCHD will not contribute to retiree HSA accounts.
4. Retiree is responsible for 100% of premiums for basic dental and vision plans.
5. Retiree is responsible for 100% of premiums for covered dependents on the HDHP, basic dental and vision plans.
6. Further eligibility and benefits information can be found in the Employee Benefit Guide. Complete details about the benefits can be obtained by reviewing current plan descriptions, contracts, certificates, policies and plan documents available from the MCHD Payroll and Benefits Coordinator.

# Agenda Item # 11



We Make a Difference!

**To:** Board of Directors  
**From:** James Campbell, EMS Chief  
**Date:** September 23, 2025  
**Re:** **Assistant Medical Director**

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Consider and act on Assistant Medical Director agreement. (Mr. Hudson, Chair – EMS Committee)

Yes No N/A

- |                                     |                          |                                     |                   |
|-------------------------------------|--------------------------|-------------------------------------|-------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | Budgeted item?    |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | Within budget?    |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | Renewal contract? |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Special request?  |

# Assistant Medical Director Onboarding Plan

## *12-Month Comprehensive Plan*

This onboarding plan is designed to integrate the Assistant Medical Director into our organization over a 12-month period. The plan ensures comprehensive exposure to all facets of our operations, leadership development, and strategic planning, thereby preparing the Assistant Medical Director for a successful tenure.

## August - September: Orientation and Familiarization

### Introduction and Orientation

- ~~Meet with key personnel and introduction to the organization.~~
  - ~~Chiefs: District Chiefs, Campbell, Seck, Smith, Crocker, Darst, Welch, and Goodrich~~
  - ~~Executive Staff: Mr. Johnson, Mrs. Miller, and Mr. Allen~~
  - ~~Other Personnel: Roberts, Gutierrez, Ward, Adams, Wells, and Lindgren~~
- ~~Complete HR paperwork and mandatory training.~~
- ~~Overview of EMS operations and service area.~~
  - ~~Drive the county/territory with Dr. Patrick/Smith~~
  - ~~Review station maps/posting maps~~

### Systems and Protocols

- ~~Review EMS operations protocols and standard delegation orders (SDOs).~~
  - ~~Send PDF of current SDOs~~
  - ~~Ensure MCHD app access~~
- ~~Ride-alongs with EMS crews.~~
  - ~~District Chief ride-along~~
  - ~~MICU ride-along~~
- ~~Review clinical protocols, treatment guidelines, and response algorithms.~~
  - ~~Review and plan with Tobin — meeting set for 9/23~~
  - ~~Discuss protocol overhaul with Dr. Patrick and Smith~~

### Stakeholder Engagement

- ~~Meet with internal stakeholders (department heads, staff).~~
  - ~~Managers: Peachee, Fitzgerald, Henners, and Sullivan~~
  - ~~Meet crews through quarterly and Otr CE~~
- ~~Meet with external stakeholders (hospitals, fire departments, law enforcement).~~
  - ~~MCMAC~~
  - ~~Grand Rounds~~
  - ~~SLTW quarterly meeting~~
  - ~~MCECA~~
  - ~~FRO Workgroup~~

- ~~Doolittle~~
- ~~Department rounding—13 FRO's~~
  - ~~Met with SMCFD~~
  - ~~Met with TWFD~~
  - ~~Met with CCFD~~

### Initial Assessments

- ~~Conduct a preliminary assessment of current clinical practices.~~
  - ~~Review procedures, CG-11, FRO protocols, MD clinical workflows, Pulsara, and Appendix~~
- ~~Review recent Quality Improvement (QI) data and incident reports.~~
  - ~~Attend Weekly Quality Meetings~~
  - ~~Participate in Case Reviews~~
  - ~~Review Tableau KPIs~~
  - ~~Review ImageTrend categories selected by Dr. Patrick~~
  - ~~Overview of LF workflows: Unusual Occurrences, Quality Reviews, and Clinical Reviews~~
- ~~Develop an initial list of priorities and goals.~~
  - ~~SDO revamp project~~
  - ~~Ultrasound Quality Review~~

## October - November: Integration and Active Participation

### Clinical Oversight

- ~~Lead case reviews and participate in relevant conferences or symposiums.~~
  - ~~Texas EMS Conference~~
  - ~~Texas NAEMSP 2025—Pending~~
  - ~~NAEMSP 2025~~
  - ~~EMS World Expo~~
- ~~Review and provide feedback on patient care reports.~~
  - ~~ImageTrend categories/requested specialty filters~~
- ~~Work on updating or developing clinical protocols.~~
  - ~~Continue working with Tobin/Smith/Dr. Patrick with timelines~~
- ~~Begin taking Medical Director consults through Pulsara.~~

### Quality Improvement

- ~~Review ongoing QI projects.~~
  - ~~Review list of pending abstracts/publications with Dr. Patrick~~
- ~~Review metrics and benchmarks for QI initiatives.~~
- ~~Analyze clinical data to identify trends and areas for improvement.~~
  - ~~Requested reports for Clinical or Quality data gaps~~

## Training and Education

- Assist in developing and delivering training programs for EMS staff.
  - Education Supervisor collaboration
  - MCHD Paramedic Podcast participation
- Conduct training on new or revised protocols.
- Participate in the generation of Continuing Education (CE) for field providers.
  - Q1 CE— new VL training
- Monthly Clinical Education Communication— letter to field staff

## Community and Public Health

- Participate in community outreach events.
- Develop relationships with community leaders and organizations.
  - Foster relations with FRO leaders

## December - January: Leadership and Strategic Planning

### Leadership Development

- Attend local leadership development programs or workshops.
  - Begin research/requests for conferences and training for FY26
- Participate in ongoing mentorship of District and Deputy Chiefs.
  - District Chief meetings presentation and training
  - Ride-out with District Chiefs
- Regular check-ins with the Medical Director for feedback and suggestions.

### Strategic Planning

- Participate in strategic planning sessions with senior leadership.
  - Discuss long-term goals and plans with Dr. Patrick/Executive Team
- Align clinical goals with the organization's strategic objectives.
- Identify and plan for long-term projects or initiatives.
  - Clinical project planning for FY26

### Policy and Procedure Development

- Review existing policies and procedures for relevance and compliance.
  - Updates and follow-up relating to SDO revamp project
- Propose updates or new policies as needed.
  - Continuous re-evaluation of major concerns/considerations within the SDOs
- Implement new or revised procedures.

### Final Review and Feedback

- Conduct a self-assessment and review with the Medical Director.—
- Discuss achievements, challenges, and areas for improvement.
- Set goals and objectives for the next quarter.

## February - March: Mid-Year Assessment and Planning

### Mid-Year Review

- ~~Conduct a thorough review of the first six months.~~
  - ~~Work collaboratively with Dr. Patrick and DCS on implementation timelines over the upcoming 6 months~~
- ~~Assess the progress of clinical goals and QI initiatives.~~

### Feedback Collection

- ~~Gather feedback from stakeholders and EMS staff.~~
  - ~~Collaborate with Deputy Chiefs on goals and desired objectives~~
- ~~Identify areas of success and areas needing improvement.~~

### Strategic Adjustment

- ~~Adjust strategic plans based on mid-year assessments.~~
- ~~Set new goals and objectives for the next six months.~~

### Budgetary Planning

- ~~Participate in budgeting process overview for DCS~~
  - ~~Review FY26 budgeting process/workflow with Smith~~
- ~~Bring forward budgetary recommendations for clinical education, conferences, and supplies~~

## April - May: Advanced Clinical Integration

### Advanced Case Reviews

- ~~Sole lead on case reviews and contribute to advanced clinical discussions.~~
- ~~Mentor EMS staff on complex cases and advanced protocols.~~

### Quality Improvement Projects

- ~~Initiate new QI projects based on previous data analysis—POCUS.~~
- ~~Work on improving specific clinical outcomes—POCUS.~~

### Training Initiatives

- ~~Develop advanced training modules for EMS staff.~~
- ~~Organize and lead workshops, seminars, or Otr CE topics.~~
  - ~~Collaborate with Smith, Roberts, Hall, and Philogene on future Otr CE topics~~

## June - July: Policy Implementation and Review

### Policy Rollout

- ~~Finalize and implement new policies and procedures.~~
  - ~~Assess status of SDO revamp and plan final roll-out~~
- ~~Monitor the effectiveness of newly implemented policies.~~

### Continuous Improvement

- Continue to review and refine QI projects.
- Adjust training programs based on feedback and outcomes.

### Leadership Activities

- Take on more leadership roles within the organization.
- Facilitate inter-departmental collaboration on clinical projects.

### LFHR Skills Lab

- Participate in SHSU COM cadaver lab
  - Assist with LFHR merger project
  - Participate in cadaver lab training/re-credentialing
- Train and evaluate providers on annual competencies and proficiencies

## August/Beyond: Continuous Development and Long-Term Projects

### Ongoing Clinical Leadership

- Continue to lead and mentor EMS staff.
- Stay updated with the latest clinical practices and protocols.

### Long-Term Quality Improvement

- Initiate and oversee long-term QI projects.
- Track progress and make necessary adjustments.

### Advanced Training and Education

- Develop specialized training programs for advanced skills.
  - Assess and monitor card course potential and avenues working with Dr. Patrick, Smith, and Roberts
- Encourage ongoing professional development for all staff.

### Community and Strategic Involvement

- Maintain strong community relationships.
  - Continue routine meetings with FRO leadership
  - Grow and maintain LEO relationships
  - Work collaboratively with hospital partners on problem-solving
- Participate in long-term strategic planning and organizational growth initiatives.

### Annual Review and Future Planning

- Conduct an annual review with a comprehensive assessment.
- Plan for the next year based on current achievements and future goals.



#### **Additional Contributions and Participation**

- **Acted as sole Medical Director in MCHD EOC for 2025 winter storm**
- **ImageTrend Medical Advisory Board Member**
- **Medical Director Kudos Channel**
- **100% Medical Director Feedback for Intubation Cases**
- **Handtevy Substitution Transition**

## **FY26 Project List – Dr. DePasquale**

1. **Medication Error Reduction Plan**
  - Track medication errors and near miss events in a centralized database.
  - Identify trends and provide education to individual providers.
  - Develop system changes such as engineering controls and provider workflows.
2. **MCHD Study Guide**
  - Create a detailed study guide as a companion to the new set of protocols in MCHD. This guide will provide the “why” behind our processes and clinical rationale. In addition, it will serve as an adjunct for preparing providers for promotional processes.
3. **Captain Professional Development**
  - Re-engage the Captains group through subcommittee oversight, targeted education, and leadership training.
  - Assist with leading quarterly Captains meetings to discuss organizational trends, provide clinical training, and supply operational updates.
4. **FRO Education Revamp**
  - Provide consistent quarterly CE to BLS and ALS FRO partners.
  - Engage with FRO leadership responsible for EMS education to target training towards trends and quality concerns.
  - Evaluate partnership opportunities for mutual (FD/EMS) training events.
5. **MCHD BLS Quarterly CE Training**
  - Specific CE content tailored for EMTs.
  - Emphasis on hands-on education opportunities.
6. **In-Charge Oral Board Revamp**
  - Redesign the process for consistent scenario structure, involvement with Education Coordinators, and more emphasis on simulation with Education equipment.
7. **MCHD-Specific Education Courses**
  - Specific content built-out in Articulate: EKG courses, airway training, pharmacology, etc.
8. **Quality Review: Carotid Ultrasound & Video Laryngoscope Intubation**
  - With the increase in VL intubation performance by In-Charges, Medical Director review is essential. Additionally, Dr. DePasquale has continued to improve the success rate of our carotid ultrasound program through frequent training and review with the District Chiefs group.

THE STATE OF TEXAS	)	
	)	CONTRACT OF PROFESSIONAL
	)	SERVICES
COUNTY OF MONTGOMERY	)	

This Agreement (“Agreement”) is made effective the \_ day of 15<sup>th</sup> of September, 2025 ("Effective Date") between the Montgomery County Hospital District, acting by and through its Board of Directors herein referred to as "District" and Mike DePasquale, M.D. (herein referred to as "Assistant Medical Director"). It is the desire of the District to have Assistant Medical Director provide and undertake the duties and obligations herein expressed in the capacity of the District's EMS assistant medical director on a part-time basis as an independent contractor for the District in return for the consideration and other obligations herein stated.

#### Recitals

The District and its Chief Executive Officer (“CEO”) desire to assure the availability of professional services of a qualified physician to serve in the role of assistant EMS medical director for purposes of assisting the District in connection with the duties and requirements set forth in the Scope of Services appended hereto as "Exhibit A", as well as those additional duties prescribed to Assistant Medical Director by the District and its CEO, (hereinafter collectively referred to as "Assistant Medical Director Services").

Assistant Medical Director has agreed to provide Assistant Medical Director Services, as hereinafter defined, to the District on an independent contractor basis, for the compensation stated herein.

NOW, THEREFORE, be it agreed by and between the District and Assistant Medical Director for and in consideration of the mutual obligations of the parties as set forth herein, together with other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, as follows:

#### **Section 1 - Definitions.**

A. **Assistant Medical Director Services-** The term "Assistant Medical Director Services" shall mean those services prescribed to Assistant Medical Director that are set forth in the Scope of Services appended hereto as "Exhibit A", as well as those additional duties prescribed to Assistant Medical Director by the District and its CEO.

## **Section 2 - Term And Termination**

A. This Agreement shall commence on the 15<sup>th</sup> of September, 2025 and continue until close of business on the 15<sup>th</sup> day of September, 2028. Notwithstanding the foregoing, it is understood that this Agreement shall extend into future fiscal years of District only so long as the District's Board of Directors has appropriated funding in amounts sufficient to cover its financial obligations herein.

B. Notwithstanding anything to the contrary contained herein, in the event the District or CEO learns of unsatisfactory practices and/or conduct by Assistant Medical Director in connection with his provision of Assistant Medical Director Services under this Agreement, the District shall have the option to immediately terminate this Agreement without further obligation, other than to pay on a prorated basis for the services provided by Assistant Medical Director through the date of termination, including the Monthly Retainer Fee described below.

C. This Agreement may be terminated without cause by either party by giving written notice to the other party at least thirty (30) days prior to termination.

D. Assistant Medical Director shall compile and submit a monthly invoice to the District for Assistant Medical Director Services provided under this Agreement which are unpaid and owing to Assistant Medical Director. The District shall make payment from its budgeted appropriations to Assistant Medical Director for all amounts set forth on the monthly invoices it receives, to the extent not disputed, within Thirty (30) days of its receipt of the invoice from Assistant Medical Director.

## **Section 3 – Scope of Services**

Assistant Medical Director shall provide:

a. Under the express supervision and at the direction of the District's Board of Directors and its CEO, and in coordination with the District Medical Director and EMS Chief, Assistant Medical Director will provide Assistant Medical Director Services a minimum of sixteen (16) hours per week and no more than twenty-four (24) hours per week during the Term of this Agreement. Assistant Medical Director agrees that additional hours may be needed for the provision of Assistant Medical Director Services. Additional hours will be preapproved and in writing.

b. Assistant Medical Director shall be accessible by telephone to the Board of Directors of the District, the CEO, the Medical Director, the EMS Chief, and other third parties interacting with Assistant Medical Director in his role as Assistant Medical Director to answer questions and to assist in resolving issues, concerns and/or problems, including those arising from the services and matters identified in Exhibit A appended hereto;

c. At CEO's request, and with the approval of the Medical Director and the Chief of EMS, Assistant Medical Director will periodically review the District's EMS protocols and policies, systems, management, quality review, training, and reporting procedures and will provide suggestions and/or input as to how such systems may be enhanced;

d. Any other duties or responsibilities, which may hereafter be agreed upon in writing, signed by both Assistant Medical Director and the District, acting through its Board of Directors or its CEO, which shall be appended hereto as amendments to this Agreement;

e. The Assistant Medical Director shall provide assistance and guidance to District EMS ambulance personnel in connection with the provision of life support measures, including cardiac pulmonary resuscitation (CPR) and the discontinuation thereof in instances where the Assistant Medical Director has determined that continuation of CPR is no longer necessary (Termination of Life Support Calls). Assistant Medical Director agrees to provide and coordinate such services to District EMS with the District Medical Director. Assistant Medical Director agrees to coordinate scheduling of such services with the District's Medical Director so that District has coverage for these services for each week during the term of this Agreement. The commencement date for these services will be mutually agreed upon between District and its Medical Director.

f. The Assistant Medical Director shall provide consults and guidance to District EMS ambulance personnel when called relating to clinical consults, high risk refusals, capacity, termination of life support, etc., via telephone or MCHD affiliated communication App.

#### **Section 4 – Current License and Certification Necessary to Direct Medical Services**

A. At all times during the term of this Agreement, including any renewal terms, Assistant Medical Director shall maintain in full force and effect the license and the annual registration issued to him by the Texas State Board of Medical Examiners, pursuant to Chapter 155, Texas Occupations Code, and all other licenses and certifications necessary to lawfully practice medicine within the State of Texas. In the event such licenses and/or certifications are revoked or suspended at any time, Assistant Medical Director shall immediately contact the CEO and notify him/her of such event and shall immediately cease providing Assistant Medical Director Services on behalf of the district. The district, at its sole option, may immediately terminate this Agreement should Assistant Medical Director not have a current medical license in effect at any time during the term of this Agreement, including any renewal terms.

A. Assistant Medical Director shall enroll in and complete continuing education

courses as are necessary to provide Assistant Medical Director Services of a high degree of quality and standard under this Agreement

## **Section 5 – The District’s Obligations**

A. In consideration for Assistant Medical Director's provision of Assistant Medical Director Services, the District agrees to pay monthly compensation to Assistant Medical Director in the amount of Two Hundred and Six and No/100 Dollars (\$206.00) per hour ("Hourly Fee"). In addition, Assistant Medical Director will be reimbursed by the District for his reasonable reimbursable expenses to the extent such are preapproved in writing. Payment of the Hourly Fee and reimbursable expenses for the term of this Agreement shall be due within thirty (30) days of the district's receipt of Assistant Medical Director's monthly invoice to the District for Assistant Medical Director Services provided under this Agreement, as is contemplated under section 2(C) of this Agreement.

B. During the Term of this Agreement, the District shall provide to Assistant Medical Director sufficient office space, including equipment and furnishings as reasonably necessary for the performance of Assistant Medical Director's administrative functions, duties and requirements and to allow Assistant Medical Director to render Assistant Medical Director Services as defined herein.

C. Other than as set forth herein, Assistant Medical Director agrees that Assistant Medical Director is responsible for the payment of all expenses associated with Assistant Medical Director's services to the district. In addition, as an independent contractor, Assistant Medical Director shall be solely and completely responsible for all withholding as well as payment of taxes as may arise from Assistant Medical Director's receiving compensation from the district as an independent contractor under this Agreement. Assistant Medical Director shall not be entitled to any benefits afforded to District employees.

D. During those periods in which the Assistant Medical Director is furnishing the services to District EMS as described in section 3.e. and 3.f. above, District shall pay Assistant Medical Director the sum of Hundred Dollars (\$100.00) per day as an on-call stipend to answer Termination of Life Support Calls from District field supervisors and other authorized District EMS personnel on-scene. It is the Assistant Medical Director's responsibility to invoice the district monthly for services as described in 3.e. and 3.f. The Assistant Medical Director is expected to be available via telephone and MCHD chosen communication app (i.e. Pulsara) during the

aforementioned periods.

## **Section 6 – Mutual Agreement**

A. The District, its CEO and Assistant Medical Director mutually agree to annually discuss and negotiate in good faith reasonable adjustments to the compensation to be paid to Assistant Medical Director if additional duties, consultations, supervisory requirements, or added Assistant Medical Director Services (beyond the parties' expectations at the time of commencement of this Agreement) are necessary for the provision of Assistant Medical Director Services hereunder. Such agreements regarding compensation adjustments shall be reduced to writing, executed by the parties and appended to this Agreement.

B. The District and Assistant Medical Director mutually agree that the Assistant Medical Director is being engaged by the District as an **independent contractor**, and the Assistant Medical Director Services described in this Agreement are non-exclusive. Assistant Medical Director shall have the right to perform other medical services to other private or public entities, so long as those services do not conflict with the services provided in this Agreement. As an independent contractor, Assistant Medical Director understands and agrees that the District will not offer him/her any employee benefits and will provide an IRS Form 1099 by which Assistant Medical Director will be responsible for paying his/her own annual income tax obligations

## **Section 7 – Records Management**

A. Review by District. Assistant Medical Director will keep and maintain accurate books and records of the dates and time periods for which he has furnished Assistant Medical Director Services pursuant to this Agreement as well as patient records and other administrative records consistent with those created in providing Assistant Medical Director Services and shall allow the District to review and inspect such information upon request during the term of this Agreement for purposes of assuring compliance with the terms of this Agreement and state and federal laws, rules and regulations. The District and Assistant Medical Director shall ensure that reasonable steps are undertaken to ensure patient confidentiality and that all HIPPA requirements are met in the sharing of records and information containing confidential and/or protected matters, to the extent applicable.

B. Records Maintenance and Review. All records created, amended and or maintained by Assistant Medical Director in connection with the provision of Assistant Medical Director

Services for and on behalf of the District shall be provided and transferred on a monthly basis by Assistant Medical Director to the District by the Fifteenth (15) day of the following month. All records created and/or maintained by Assistant Medical Director regarding the provision of Assistant Medical Director Services during a calendar month that have not been transferred to the District shall be made available by Assistant Medical Director for inspection and audit by governmental agencies as may be authorized by law to conduct such inspections and/or audits. The obligations of Assistant Medical Director under this paragraph shall survive termination of this Agreement.

#### **Section 8 - Nondiscrimination Policy**

A. Assistant Medical Director and the District agree in the performance of this Agreement there will be no discrimination against any person or persons on account of race, color, sex, sexual orientation, religion, age, disability, national origin, or veteran status and both parties agree to comply with all applicable requirements of the Civil Rights Act of 1964, as amended, Executive Order 11246, the Vietnam Era Veteran's Readjustment Act of 1974, the Rehabilitation Act of 1973, as amended, the Age Discrimination Act of 1974, the Americans with Disabilities Act of 1974, the Americans with Disabilities Act of 1990, and all federal rules and regulations, state laws and executive orders as applicable.

#### **Section 9 -Insurance and Indemnification.**

A. Assistant Medical Director shall procure and be responsible for maintaining one or more policies of malpractice and/or professional liability insurance coverage. It is agreed that at all times during the term of this Agreement, including any renewal terms, such malpractice liability coverage shall be maintained by Assistant Medical Director in an amount not less than Two Hundred Thousand Dollars (\$200,000) per occurrence and Six Hundred Thousand Dollars (\$600,000) aggregate. Such policy(ies) shall not be terminated or reduced without at least thirty (30) days advance notice being provided to the District. The parties understand and agree that notwithstanding anything to the contrary contained herein, the lapse of malpractice liability insurance by Assistant Medical Director shall be grounds for the immediate termination of this Agreement by the District without further obligation or penalty, other than to pay for Assistant Medical Director Services provided by Assistant Medical Director through the date of termination. The parties agree that Assistant Medical Director shall be an independent contractor and not an employee of the District under this Agreement and that Assistant Medical Director shall purchase and



maintain such professional liability insurance as will protect Assistant Medical Director and the District from any claims arising out of or incident to the services provided of this Agreement.

B. ASSISTANT MEDICAL DIRECTOR AGREES TO INDEMNIFY, DEFEND AND HOLD HARMLESS THE DISTRICT, ITS OFFICERS, DIRECTORS EMPLOYEES, AND AGENTS FROM ALL CLAIMS OF ANY NATURE WHATSOEVER INCLUDING ALL DEFENSE COSTS INCLUDING BUT NOT LIMITED TO ATTORNEYS' FEES ARISING FROM ANY NEGLIGENT, RECKLESS OR ILLEGAL CONDUCT BY ASSISTANT MEDICAL DIRECTOR IN CONNECTION WITH THE ASSISTANT MEDICAL DIRECTOR SERVICES TO BE PROVIDED PURSUANT TO THIS AGREEMENT. THIS INDEMNITY OBLIGATION SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT AND SHALL BE IN FORCE AND EFFECT REGARDLESS OF WHETHER SUCH CLAIMS ARE COVERED BY APPLICABLE POLICIES OF INSURANCE.

**Section 10 - Notices.**

A. All written communications provided for hereunder shall be deemed to be given when delivered in person or deposited in the United States Mail, First Class, Registered or Certified, Return Receipt Requested, with proper postage, prepaid addressed as follows:

If to Assistant Medical Director, address to:

\_\_\_\_\_  
Mike DePasquale, MD  
141 Bronze Bow Dr,  
Montgomery, TX 77316

If to the District, address to:

Randy Johnson, Chief Executive Officer  
Montgomery County Hospital District  
Montgomery County Hospital District Administration Building  
1400 South Loop 336 W.  
Conroe, TX. 77034

Or to such other address as may from time to time be specified in a notice given to the other party at the address provided in this Section.

#### **Section 11 - Amendment.**

This Agreement shall not be amended or modified other than in a written agreement signed by all parties hereto.

#### **Section 12 - Miscellaneous**

A. Controlling Law and Venue. This Agreement shall be deemed to be made under, governed by, and construed in accordance with, the laws of the State of Texas. Venue for any disputes arising under this Agreement shall lie in Montgomery County, Texas.

B. Captions. The headings to the various sections of this Agreement have been inserted for convenient reference only and shall not modify, define, limit, or expand the express provisions of this Agreement.

C. Non-assignability/Pledge of Revenues. Neither this Agreement nor any duties or obligations hereunder shall be assignable by Assistant Medical Director without the prior written consent of the District. Assistant Medical Director shall not assign the compensation to be paid to Assistant Medical Director under this Agreement to any third party without the prior written consent of the District.

D. Mutual Obligations. All obligations of each party under this Agreement are conditions to further performance of the other party's continued performance of its obligations under the Agreement.

E. Exclusive Rights. The District and Assistant Medical Director have the exclusive right to bring suit to enforce this Agreement and no other party may bring suit, as a third-party beneficiary or otherwise, to enforce this Agreement.

F. Non-Assignable. This Agreement supersedes any and all other agreements and amendments, either oral or in writing, between the parties hereto with respect to the subject matter hereof, and no other agreement, statement, or promise relating herein shall be valid or binding. Neither this Agreement nor any duties or obligations hereunder shall be assignable by either party without the prior written consent of the other.

G. Severability. If any provision of this Agreement shall be deemed void or

invalid, such provision shall be deemed severed from the remainder of the Agreement which shall remain in full force and effect.

H. Entire Agreement. This Agreement, together with all exhibits attached hereto, embody the entire agreement between the parties hereto relative to the subject matter hereof, and this Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements and understandings, if any, between the District and Assistant Medical Director with respect to the subject matter of this Agreement. There are no representations and warranties between the District and Assistant Medical Director other than those contained in this Agreement. This Agreement may not be altered, changed or amended, except by an instrument in writing signed by both parties to this Agreement.

I. Construction. Although drawn by one party, this Agreement shall, in the event of any dispute over its meaning or application, be interpreted fairly and reasonably, and neither more strongly for nor against either party.

J. Non-waiver. Failure of a party to exercise any right or remedy in the event of default by the other party shall not constitute a waiver of such right or remedy for any subsequent breach or default.

K. Further Assurances. Each party agrees to perform all other acts and execute and deliver all other documents as may be necessary or appropriate to carry out the intent and purposes of this Agreement.

L. Retention of Defenses. The Parties agree that, neither this Agreement nor the parties' performance thereunder shall affect, impair nor limit their respective immunities and limitations of liability to the claims of third parties, including claims predicated upon negligence.

M. Counterparts. The Agreement may be signed in counterparts, each of which shall be deemed to be an original.

N. Authority. The undersigned officers of the District and Assistant Medical Director by executing said document, acknowledge that they and/or their respective governing bodies have reviewed and approved this Agreement in full compliance with their respective bylaws (to the extent applicable), policies and the laws of the State of Texas. The persons executing this Agreement represent and warrant they possess the requisite authority to do so on behalf of the persons and entities set forth below.

In WITNESS WHEREOF, the parties hereto have executed this Agreement in multiple counterparts, each of which shall be deemed an original. This Agreement shall be effective August 15, 2025 (“Effective Date”) regardless of when it is executed by the parties hereto.

MONTGOMERY COUNTY HOSPITAL DISTRICT:

Name: \_\_\_\_\_

Date: \_\_\_\_\_

ASSISTANT MEDICAL

DIRECTOR: Mike DePasquale, MD

Address: 141 Bronze Bow Dr,  
Montgomery, TX 77316

Name: \_\_\_\_\_

Date: \_\_\_\_\_

## EXHIBIT A

### ASSISTANT MEDICAL DIRECTOR SERVICES

- Conduct frequent, timely case reviews with EMS, affiliated First Responder Organizations, and ALARM crews after events as identified by the Clinical Manager, Medical Director, to improve clinical performance and share difficult cases across the agency.
- Attend hospital, First Responder Organization, community, and strategic partner meetings as physician representative of District EMS and the Medical Director as identified by the Medical Director and EMS Director.
- Employee rounding face to face with EMS providers at our stations and offices throughout the county, extending the initiatives of the Medical Director and the Department of Clinical Services.
- Complete District Emergency Vehicle Driver Training annually and respond to emergency calls to evaluate clinical performance and provide on the spot educational opportunities.
- Act as a Clinical Resource for the Community Paramedicine Program. Serve as head of the clinical rounds review and serve as a consultant for difficult or unusual clinical requests by the Community Paramedics
- Provide assistance and guidance to District EMS ambulance personnel in connection with the provision of life support measures, including cardiac pulmonary resuscitation (CPR) and the discontinuation thereof in instances wherein the Assistant Medical Director has determined that continuation of CPR is no longer necessary (Termination of Life Support Calls).

# Agenda Item # 12



We Make a Difference!

**To:** Board of Directors

**From:** Justin Evans

**Date:** September 23<sup>rd</sup>, 2025

**Re:** **VHF Equipment Upgrades through RFP No. FY2023-04-02**

---

Consider and Act on the purchase of VHF Equipment Upgrades through RFP No. FY2023-04-02.

This equipment will be replacing all the original infrastructure purchased in the original agreement 16 years ago. The Inter Local Agreement (ILA) with the Montgomery County Fire Chiefs Association (MCFCA) was approved at their last MCFCA Meeting.

The agenda item to consider and act on the ILA was left off of this board agenda in error and will be included in the October Board Meeting.

FY25 Budget	\$ 2,500,000.00
Project Cost	\$ 2,499,982.31
	\$ 17.69
Total Discounts	\$1,446,948.36

Yes No N/A

☒ ☐ ☐ Budgeted item?

☒ ☐ ☐ Within budget?

☐ ☐ ☒ Renewal contract?

☐ ☐ ☒ Special request?

Dailey and Wells Communications, Inc.

3440 E. Houston St., San Antonio, TX 78219



Bill To:

Justin Evans  
Montgomery County Hospital District  
Please email all invoices to  
accountspayable@mchd-tx.org  
Accounts Payable  
PO Box 478  
Conroe, TX 77305  
jevans@mchd-tx.org

Ship To:

Justin Evans  
Montgomery County Hospital District  
MCHD Radio Shop  
Attention: Shipping & Receiving  
1300 South Loop 336 West  
Conroe, TX 77304  
jevans@mchd-tx.org

Quotation

Quote Number: 2025-4514  
Terms: Net 30 Days  
Quote Date: 08/26/2025  
Valid Until: 10/25/2025  
Print Date: 09/18/2025

Quote Title: VHF Simulcast System Refresh

Total List Price: \$3,872,221.67  
Total Savings via Contract: \$1,446,948.36

Project includes decommissioning, and removal of equipment being replaced by vendor;  
Discounted pricing quoted includes trade-in value for decommissioned equipment.  
MCHD FY2023-04-02

Sales Person:  
**Michael Lee Lockwood**  
michael.lockwood@dwcomm.com  
+1 (281) 713-0405

Tait Monitoring & VIDA Licenses

Line	Qty	Part Number	Description	List Price	Disc	Unit Price	Ext. Price
1	1	TE1000-0201-0001-ACAC-10	E-Monitor Srvr AC Pro 500 Net Devices	\$ 36,999.00	26%	\$ 27,379.26	\$ 27,379.26
2	1	TEMMC102	Tait EnableMonitor	\$ 7,500.00	5%	\$ 7,125.00	\$ 7,125.00
3	20	NG-SH2Y	LICENSE,DFSI TALKPATH	\$ 2,500.00	5%	\$ 2,375.00	\$ 47,500.00

Group Total  
Subtotal: \$ 82,004.26  
Total: \$ 82,004.26

Magnolia Site

Line	Qty	Part Number	Description	List Price	Disc	Unit Price	Ext. Price
1	2	A30-2281-001	SECURESYNC 2400, MULTI-GNSS,TIME&FREQ	\$ 11,500.00	10%	\$ 10,350.00	\$ 20,700.00
2	2	SA-KRE1011217/02	ANTENNA,1574-1606 MHZ,WITH MOUNT	\$ 450.00	5%	\$ 427.50	\$ 855.00
3	2	AW-L1-PNMNM-50	Cable, GPS Antenna, 50ft	\$ 265.00	5%	\$ 251.75	\$ 503.50
4	2	PT-018602-001	Filter,Surge Protector,800-2500MHZ	\$ 175.00	5%	\$ 166.25	\$ 332.50
5	1	SAS-17E	EPSILON Switch and Amplifier System	\$ 4,250.00	5%	\$ 4,037.50	\$ 4,037.50
6	1	P240R-0032-002F	PLUG,CIR,3P,F,FMLB,SOLDER,16AWG,13A,300V	\$ 95.00	5%	\$ 90.25	\$ 90.25
7	1	MP06R-004-001	CABLE CLAMP,CIRC,10SL/12S,BLK ZINC ALLOY	\$ 40.00	5%	\$ 38.00	\$ 38.00
8	2	VS-CR1Y	ROUTER,ISR,C1111-4P,SEC	\$ 3,100.00	5%	\$ 2,945.00	\$ 5,890.00
9	2	VS-MN3X	KIT, C1111 ROUTER SITE MTG	\$ 156.00	5%	\$ 148.20	\$ 296.40
10	2	VS-CJ4J	POWER SUPPLY, CUI, DC-DC CONV,C1111	\$ 490.00	5%	\$ 465.50	\$ 931.00
11	2	VS-CU8Z	SWITCH,SMARTNET,C1000-16T-E-2G-L	\$ 1,650.00	5%	\$ 1,567.50	\$ 3,135.00
12	2	VS-CU7Y	MODULE,SFP GBIC	\$ 500.00	5%	\$ 475.00	\$ 950.00
13	11	SV-CK4A	CABLE, ETHERNET CAT5 BOOTED, VIOLET, 4FT	\$ 10.00	26%	\$ 7.40	\$ 81.40
14	2	VS-CJ4J	POWER SUPPLY, CUI, DC-DC CONV,C1111	\$ 490.00	5%	\$ 465.50	\$ 931.00
15	1	MASC-NMR1H	Rack,Open,86 in(Xtra Dp) with support	\$ 1,623.00	26%	\$ 1,201.02	\$ 1,201.02
16	4	TB9435S-100T	TB9400 Single 100Watts Chassis Assembly	\$ 1,566.00	26%	\$ 1,158.84	\$ 4,635.36
17	4	T01-11103-BAAA	RECITER, TB9400, 136-174MHZ	\$ 3,161.00	26%	\$ 2,339.14	\$ 9,356.56
18	4	T01-11121-BBBA	LINEAR PWR AMP TB9400 136-174MHZ 100W	\$ 2,497.00	26%	\$ 1,847.78	\$ 7,391.12
19	4	T01-11140-ADAA	TB9400 Stocker PMU TD4400-AC/DC48 Aux 12/24/48	\$ 3,063.00	26%	\$ 2,266.62	\$ 9,066.48
20	4	TBAS050	SFE P25 Common Air Interface	\$ 7,897.00	26%	\$ 5,843.78	\$ 23,375.12
21	4	TBAS060	SFE DIGITAL FIXED STATION INTERFACE	\$ 641.00	26%	\$ 474.34	\$ 1,897.36
22	4	TBAS062	SFE SIMULCAST ENABLE (TB91/94)	\$ 5,792.00	26%	\$ 4,286.08	\$ 17,144.32

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3440 E. Houston St., San Antonio, TX 78219



23	4	TBAS061	SFE CENTRAL VOTER (TB91/94)	\$ 5,910.00	26%	\$ 4,373.40	\$ 17,493.60
24	1	MASC-NMR1H	Rack,Open,86 in(Xtra Dp) with support	\$ 1,623.00	26%	\$ 1,201.02	\$ 1,201.02
25	1	TB9435S-100T	TB9400 Single 100Watts Chassis Assembly	\$ 1,566.00	26%	\$ 1,158.84	\$ 1,158.84
26	1	T01-11103-BAAA	RECITER, TB9400, 136-174MHZ	\$ 3,161.00	26%	\$ 2,339.14	\$ 2,339.14
27	1	T01-11121-BBBA	LINEAR PWR AMP TB9400 136-174MHZ 100W	\$ 2,497.00	26%	\$ 1,847.78	\$ 1,847.78
28	1	T01-11140-ADAA	TB9400 Stocker PMU TD4400-AC/DC48 Aux 12/24/48	\$ 3,063.00	26%	\$ 2,266.62	\$ 2,266.62
29	1	TBAS050	SFE P25 Common Air Interface	\$ 7,897.00	26%	\$ 5,843.78	\$ 5,843.78
30	1	TBAS060	SFE DIGITAL FIXED STATION INTERFACE	\$ 641.00	26%	\$ 474.34	\$ 474.34
31	2	DSCHPMA2DDC	SMART CH. POWER MONITOR,DC	\$ 3,975.00	10%	\$ 3,577.50	\$ 7,155.00
32	10	F1TBM-C	Connector, BNC, STR PLUG 1/4" Heliax FSJ1-50A	\$ 20.48	0%	\$ 20.48	\$ 204.80
33	100	FSJ1-50A	CABLE,RF,1/4" SPRFLEX LOWLOSS FOAM,50OHM	\$ 2.29	0%	\$ 2.29	\$ 229.00
34	100	CA-015466-001	Cable,Coaxial,1/2in Superflex	\$ 2.75	0%	\$ 2.75	\$ 275.00
35	10	CN-015463-001	Connector,N Male,1/2in Coax	\$ 40.00	0%	\$ 40.00	\$ 400.00
36	1	OmniPower600A	Infinity NES Power system 600A	\$ 75,181.11	0%	\$ 75,181.11	\$ 75,181.11
37	1	DWCDCPWRKIT400	Station DC Cabling	\$ 400.00	0%	\$ 400.00	\$ 400.00
38	1	DWCBATPWRKIT750	Battery Cables, Fuse, Fuse Retainer, Terminals	\$ 750.00	0%	\$ 750.00	\$ 750.00

Group Total

Subtotal: \$ 230,058.92

Total: \$ 230,058.92

## Thompson Road

Line	Qty	Part Number	Description	List Price	Disc	Unit Price	Ext. Price
1	2	A30-2281-001	SECURESYNCR 2400, MULTI-GNSS,TIME&FREQ	\$ 11,500.00	10%	\$ 10,350.00	\$ 20,700.00
2	2	SA-KRE1011217/02	ANTENNA,1574-1606 MHZ,WITH MOUNT	\$ 450.00	5%	\$ 427.50	\$ 855.00
3	2	AW-L1-PNMNM-50	Cable, GPS Antenna, 50ft	\$ 265.00	5%	\$ 251.75	\$ 503.50
4	2	PT-018602-001	Filter,Surge Protector,800-2500MHz	\$ 175.00	5%	\$ 166.25	\$ 332.50
5	1	SAS-17E	EPSILON Switch and Amplifier System	\$ 4,250.00	5%	\$ 4,037.50	\$ 4,037.50
6	1	P240R-0032-002F	PLUG,CIR,3P,F,FMLB,SOLDER,16AWG,13A,300V	\$ 95.00	5%	\$ 90.25	\$ 90.25
7	1	MP06R-004-001	CABLE CLAMP,CIRC,10SL/12S,BLK ZINC ALLOY	\$ 40.00	5%	\$ 38.00	\$ 38.00
8	2	VS-CR1Y	ROUTER,ISR,C1111-4P,SEC	\$ 3,100.00	5%	\$ 2,945.00	\$ 5,890.00
9	2	VS-MN3X	KIT, C1111 ROUTER SITE MTG	\$ 156.00	5%	\$ 148.20	\$ 296.40
10	2	VS-CJ4J	POWER SUPPLY, CUI, DC-DC CONV,C1111	\$ 490.00	5%	\$ 465.50	\$ 931.00
11	2	VS-CU8Z	SWITCH,SMARTNET,C1000-16T-E-2G-L	\$ 1,650.00	5%	\$ 1,567.50	\$ 3,135.00
12	2	VS-CU7Y	MODULE,SFP GBIC	\$ 500.00	5%	\$ 475.00	\$ 950.00
13	12	SV-CK4A	CABLE, ETHERNET CAT5 BOOTED, VIOLET, 4FT	\$ 10.00	26%	\$ 7.40	\$ 88.80
14	2	VS-CJ4J	POWER SUPPLY, CUI, DC-DC CONV,C1111	\$ 490.00	5%	\$ 465.50	\$ 931.00
15	1	MASC-NMR1H	Rack,Open,86 in(Xtra Dp) with support	\$ 1,623.00	26%	\$ 1,201.02	\$ 1,201.02
16	4	TB9435S-100T	TB9400 Single 100Watts Chassis Assembly	\$ 1,566.00	26%	\$ 1,158.84	\$ 4,635.36
17	4	T01-11103-BAAA	RECITER, TB9400, 136-174MHZ	\$ 3,161.00	26%	\$ 2,339.14	\$ 9,356.56
18	4	T01-11121-BBBA	LINEAR PWR AMP TB9400 136-174MHZ 100W	\$ 2,497.00	26%	\$ 1,847.78	\$ 7,391.12
19	4	T01-11140-ADAA	TB9400 Stocker PMU TD4400-AC/DC48 Aux 12/24/48	\$ 3,063.00	26%	\$ 2,266.62	\$ 9,066.48
20	4	TBAS050	SFE P25 Common Air Interface	\$ 7,897.00	26%	\$ 5,843.78	\$ 23,375.12
21	4	TBAS062	SFE SIMULCAST ENABLE (TB91/94)	\$ 5,792.00	26%	\$ 4,286.08	\$ 17,144.32
22	4	TBAS071	SFE IP NETWORKING SATELLITE	\$ 933.00	26%	\$ 690.42	\$ 2,761.68
23	1	MASC-NMR1H	Rack,Open,86 in(Xtra Dp) with support	\$ 1,623.00	26%	\$ 1,201.02	\$ 1,201.02
24	1	TB9435S-100T	TB9400 Single 100Watts Chassis Assembly	\$ 1,566.00	26%	\$ 1,158.84	\$ 1,158.84
25	1	T01-11103-BAAA	RECITER, TB9400, 136-174MHZ	\$ 3,161.00	26%	\$ 2,339.14	\$ 2,339.14
26	1	T01-11121-BBBA	LINEAR PWR AMP TB9400 136-174MHZ 100W	\$ 2,497.00	26%	\$ 1,847.78	\$ 1,847.78
27	1	T01-11140-ADAA	TB9400 Stocker PMU TD4400-AC/DC48 Aux 12/24/48	\$ 3,063.00	26%	\$ 2,266.62	\$ 2,266.62
28	1	TBAS050	SFE P25 Common Air Interface	\$ 7,897.00	26%	\$ 5,843.78	\$ 5,843.78



# Dailey and Wells Communications, Inc.

3440 E. Houston St., San Antonio, TX 78219



29	1	TBAS060	SFE DIGITAL FIXED STATION INTERFACE	\$ 641.00	26%	\$ 474.34	\$ 474.34
30	2	DSCHPMA2DDC	SMART CH. POWER MONITOR,DC	\$ 3,975.00	10%	\$ 3,577.50	\$ 7,155.00
31	12	F1TBM-C	Connector, BNC, STR PLUG 1/4" Heliax FSJ1-50A	\$ 20.48	0%	\$ 20.48	\$ 245.76
32	120	FSJ1-50A	CABLE,RF,1/4" SPRFLEX LOWLOSS FOAM,50OHM	\$ 2.29	0%	\$ 2.29	\$ 274.80
33	120	CA-015466-001	Cable,Coaxial,1/2in Superflex	\$ 2.75	0%	\$ 2.75	\$ 330.00
34	12	CN-015463-001	Connector,N Male,1/2in Coax	\$ 40.00	0%	\$ 40.00	\$ 480.00
35	1	OmniPower600A	Infinity NES Power system 600A	\$ 75,181.11	0%	\$ 75,181.11	\$ 75,181.11
36	1	DWCDCPWRKIT400	Station DC Cabling	\$ 400.00	0%	\$ 400.00	\$ 400.00
37	1	DWCBATPWRKIT750	Battery Cables, Fuse, Fuse Retainer, Terminals	\$ 750.00	0%	\$ 750.00	\$ 750.00

Group Total

Subtotal: \$ 213,658.80

Total: \$ 213,658.80

## Conroe Service Center

Line	Qty	Part Number	Description	List Price	Disc	Unit Price	Ext. Price
1	2	A30-2281-001	SECURESYNCR 2400, MULTI-GNSS,TIME&FREQ	\$ 11,500.00	10%	\$ 10,350.00	\$ 20,700.00
2	2	SA-KRE1011217/02	ANTENNA,1574-1606 MHZ,WITH MOUNT	\$ 450.00	5%	\$ 427.50	\$ 855.00
3	2	AW-L1-PNMNM-50	Cable, GPS Antenna, 50ft	\$ 265.00	5%	\$ 251.75	\$ 503.50
4	2	PT-018602-001	Filter,Surge Protector,800-2500MHz	\$ 175.00	5%	\$ 166.25	\$ 332.50
5	1	SAS-17E	EPSILON Switch and Amplifier System	\$ 4,250.00	5%	\$ 4,037.50	\$ 4,037.50
6	1	P240R-0032-002F	PLUG,CIR,3P,F,FMLB,SOLDER,16AWG,13A,300V	\$ 95.00	5%	\$ 90.25	\$ 90.25
7	1	MP06R-004-001	CABLE CLAMP,CIRC,10SL/12S,BLK ZINC ALLOY	\$ 40.00	5%	\$ 38.00	\$ 38.00
8	2	VS-CR1Y	ROUTER,ISR,C1111-4P,SEC	\$ 3,100.00	5%	\$ 2,945.00	\$ 5,890.00
9	2	VS-MN3X	KIT, C1111 ROUTER SITE MTG	\$ 156.00	5%	\$ 148.20	\$ 296.40
10	2	VS-CJ4J	POWER SUPPLY, CUI, DC-DC CONV,C1111	\$ 490.00	5%	\$ 465.50	\$ 931.00
11	2	VS-CU8Z	SWITCH,SMARTNET,C1000-16T-E-2G-L	\$ 1,650.00	5%	\$ 1,567.50	\$ 3,135.00
12	2	VS-CU7Y	MODULE,SFP GBIC	\$ 500.00	5%	\$ 475.00	\$ 950.00
13	16	SV-CK4A	CABLE, ETHERNET CAT5 BOOTED, VIOLET, 4FT	\$ 10.00	26%	\$ 7.40	\$ 118.40
14	2	VS-CJ4J	POWER SUPPLY, CUI, DC-DC CONV,C1111	\$ 490.00	5%	\$ 465.50	\$ 931.00
15	1	MASC-NMR1H	Rack,Open,86 in(Xtra Dp) with support	\$ 1,623.00	26%	\$ 1,201.02	\$ 1,201.02
16	4	TB9435S-100T	TB9400 Single 100Watts Chassis Assembly	\$ 1,566.00	26%	\$ 1,158.84	\$ 4,635.36
17	4	T01-11103-BAAA	RECITER, TB9400, 136-174MHZ	\$ 3,161.00	26%	\$ 2,339.14	\$ 9,356.56
18	4	T01-11121-BBBA	LINEAR PWR AMP TB9400 136-174MHZ 100W	\$ 2,497.00	26%	\$ 1,847.78	\$ 7,391.12
19	4	T01-11140-ADAA	TB9400 Stocker PMU TD4400-AC/DC48 Aux 12/24/48	\$ 3,063.00	26%	\$ 2,266.62	\$ 9,066.48
20	4	TBAS050	SFE P25 Common Air Interface	\$ 7,897.00	26%	\$ 5,843.78	\$ 23,375.12
21	4	TBAS060	SFE DIGITAL FIXED STATION INTERFACE	\$ 641.00	26%	\$ 474.34	\$ 1,897.36
22	4	TBAS062	SFE SIMULCAST ENABLE (TB91/94)	\$ 5,792.00	26%	\$ 4,286.08	\$ 17,144.32
23	4	TBAS061	SFE CENTRAL VOTER (TB91/94)	\$ 5,910.00	26%	\$ 4,373.40	\$ 17,493.60
24	1	MASC-NMR1H	Rack,Open,86 in(Xtra Dp) with support	\$ 1,623.00	26%	\$ 1,201.02	\$ 1,201.02
25	3	TB9435S-100T	TB9400 Single 100Watts Chassis Assembly	\$ 1,566.00	26%	\$ 1,158.84	\$ 3,476.52
26	3	T01-11103-BAAA	RECITER, TB9400, 136-174MHZ	\$ 3,161.00	26%	\$ 2,339.14	\$ 7,017.42
27	3	T01-11121-BBBA	LINEAR PWR AMP TB9400 136-174MHZ 100W	\$ 2,497.00	26%	\$ 1,847.78	\$ 5,543.34
28	3	T01-11140-ADAA	TB9400 Stocker PMU TD4400-AC/DC48 Aux 12/24/48	\$ 3,063.00	26%	\$ 2,266.62	\$ 6,799.86
29	3	TBAS050	SFE P25 Common Air Interface	\$ 7,897.00	26%	\$ 5,843.78	\$ 17,531.34
30	3	TBAS060	SFE DIGITAL FIXED STATION INTERFACE	\$ 641.00	26%	\$ 474.34	\$ 1,423.02
31	3	TBAS062	SFE SIMULCAST ENABLE (TB91/94)	\$ 5,792.00	26%	\$ 4,286.08	\$ 12,858.24
32	3	TBAS061	SFE CENTRAL VOTER (TB91/94)	\$ 5,910.00	26%	\$ 4,373.40	\$ 13,120.20
33	1	MASC-NMR1H	Rack,Open,86 in(Xtra Dp) with support	\$ 1,623.00	26%	\$ 1,201.02	\$ 1,201.02
34	3	TB9435S-100T	TB9400 Single 100Watts Chassis Assembly	\$ 1,566.00	26%	\$ 1,158.84	\$ 3,476.52
35	3	T01-11103-BAAA	RECITER, TB9400, 136-174MHZ	\$ 3,161.00	26%	\$ 2,339.14	\$ 7,017.42

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36	3	T01-11121-BBBA	LINEAR PWR AMP TB9400 136-174MHZ 100W	\$ 2,497.00	26%	\$ 1,847.78	\$ 5,543.34
37	3	T01-11140-ADAA	TB9400 Stocker PMU TD4400-AC/DC48 Aux 12/24/48	\$ 3,063.00	26%	\$ 2,266.62	\$ 6,799.86
38	3	TBAS050	SFE P25 Common Air Interface	\$ 7,897.00	26%	\$ 5,843.78	\$ 17,531.34
39	3	TBAS060	SFE DIGITAL FIXED STATION INTERFACE	\$ 641.00	26%	\$ 474.34	\$ 1,423.02
40	3	DSCHPMA2DDC	SMART CH. POWER MONITOR,DC	\$ 3,975.00	10%	\$ 3,577.50	\$ 10,732.50
41	20	F1TBM-C	Connector, BNC, STR PLUG 1/4" Heliax FSJ1-50A	\$ 20.48	0%	\$ 20.48	\$ 409.60
42	200	FSJ1-50A	CABLE,RF,1/4" SPRFLEX LOWLOSS FOAM,50OHM	\$ 2.29	0%	\$ 2.29	\$ 458.00
43	200	CA-015466-001	Cable,Coaxial,1/2in Superflex	\$ 2.75	0%	\$ 2.75	\$ 550.00
44	20	CN-015463-001	Connector,N Male,1/2in Coax	\$ 40.00	0%	\$ 40.00	\$ 800.00
45	1	OmniPower600A	Infinity NES Power system 600A	\$ 75,181.11	0%	\$ 75,181.11	\$ 75,181.11
46	1	DWCDCPWRKIT400	Station DC Cabling	\$ 400.00	0%	\$ 400.00	\$ 400.00
47	1	DWCBATPWRKIT750	Battery Cables, Fuse, Fuse Retainer, Terminals	\$ 750.00	0%	\$ 750.00	\$ 750.00

Group Total

Subtotal: \$ 331,614.18

Total: \$ 331,614.18

## Grangerland

Line	Qty	Part Number	Description	List Price	Disc	Unit Price	Ext. Price
1	2	A30-2281-001	SECURESYNCR 2400, MULTI-GNSS,TIME&FREQ	\$ 11,500.00	10%	\$ 10,350.00	\$ 20,700.00
2	2	SA-KRE1011217/02	ANTENNA,1574-1606 MHZ,WITH MOUNT	\$ 450.00	5%	\$ 427.50	\$ 855.00
3	2	AW-L1-PNMNM-50	Cable, GPS Antenna, 50ft	\$ 265.00	5%	\$ 251.75	\$ 503.50
4	2	PT-018602-001	Filter,Surge Protector,800-2500MHz	\$ 175.00	5%	\$ 166.25	\$ 332.50
5	1	SAS-17E	EPSILON Switch and Amplifier System	\$ 4,250.00	5%	\$ 4,037.50	\$ 4,037.50
6	1	P240R-0032-002F	PLUG,CIR,3P,F,FMLB,SOLDER,16AWG,13A,300V	\$ 95.00	5%	\$ 90.25	\$ 90.25
7	1	MP06R-004-001	CABLE CLAMP,CIRC,10SL/12S,BLK ZINC ALLOY	\$ 40.00	5%	\$ 38.00	\$ 38.00
8	2	VS-CR1Y	ROUTER,ISR,C1111-4P,SEC	\$ 3,100.00	5%	\$ 2,945.00	\$ 5,890.00
9	2	VS-MN3X	KIT, C1111 ROUTER SITE MTG	\$ 156.00	5%	\$ 148.20	\$ 296.40
10	2	VS-CJ4J	POWER SUPPLY, CUI, DC-DC CONV,C1111	\$ 490.00	5%	\$ 465.50	\$ 931.00
11	1	VS-CU8Z	SWITCH,SMARTNET,C1000-16T-E-2G-L	\$ 1,650.00	5%	\$ 1,567.50	\$ 1,567.50
12	1	VS-CU7Y	MODULE,SFP GBIC	\$ 500.00	5%	\$ 475.00	\$ 475.00
13	10	SV-CK4A	CABLE, ETHERNET CAT5 BOOTED, VIOLET, 4FT	\$ 10.00	26%	\$ 7.40	\$ 74.00
14	1	VS-CJ4J	POWER SUPPLY, CUI, DC-DC CONV,C1111	\$ 490.00	5%	\$ 465.50	\$ 465.50
15	1	MASC-NMR1H	Rack,Open,86 in(Xtra Dp) with support	\$ 1,623.00	26%	\$ 1,201.02	\$ 1,201.02
16	4	TB9435S-100T	TB9400 Single 100Watts Chassis Assembly	\$ 1,566.00	26%	\$ 1,158.84	\$ 4,635.36
17	4	T01-11103-BAAA	RECITER, TB9400, 136-174MHZ	\$ 3,161.00	26%	\$ 2,339.14	\$ 9,356.56
18	4	T01-11121-BBBA	LINEAR PWR AMP TB9400 136-174MHZ 100W	\$ 2,497.00	26%	\$ 1,847.78	\$ 7,391.12
19	4	T01-11140-ADAA	TB9400 Stocker PMU TD4400-AC/DC48 Aux 12/24/48	\$ 3,063.00	26%	\$ 2,266.62	\$ 9,066.48
20	4	TBAS050	SFE P25 Common Air Interface	\$ 7,897.00	26%	\$ 5,843.78	\$ 23,375.12
21	4	TBAS062	SFE SIMULCAST ENABLE (TB91/94)	\$ 5,792.00	26%	\$ 4,286.08	\$ 17,144.32
22	4	TBAS071	SFE IP NETWORKING SATELLITE	\$ 933.00	26%	\$ 690.42	\$ 2,761.68
23	2	DSCHPMA2DDC	SMART CH. POWER MONITOR,DC	\$ 3,975.00	10%	\$ 3,577.50	\$ 7,155.00
24	8	F1TBM-C	Connector, BNC, STR PLUG 1/4" Heliax FSJ1-50A	\$ 20.48	0%	\$ 20.48	\$ 163.84
25	80	FSJ1-50A	CABLE,RF,1/4" SPRFLEX LOWLOSS FOAM,50OHM	\$ 2.29	0%	\$ 2.29	\$ 183.20
26	80	CA-015466-001	Cable,Coaxial,1/2in Superflex	\$ 2.75	0%	\$ 2.75	\$ 220.00
27	8	CN-015463-001	Connector,N Male,1/2in Coax	\$ 40.00	0%	\$ 40.00	\$ 320.00
28	1	OmniPower600A	Infinity NES Power system 600A	\$ 75,181.11	0%	\$ 75,181.11	\$ 75,181.11
29	1	DWCDCPWRKIT400	Station DC Cabling	\$ 400.00	0%	\$ 400.00	\$ 400.00
30	1	DWCBATPWRKIT750	Battery Cables, Fuse, Fuse Retainer, Terminals	\$ 750.00	0%	\$ 750.00	\$ 750.00

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Group Total

Subtotal: \$ 195,560.96

Total: \$ 195,560.96

Tamina

Line	Qty	Part Number	Description	List Price	Disc	Unit Price	Ext. Price
1	2	A30-2281-001	SECURESYNC 2400, MULTI-GNSS,TIME&FREQ	\$ 11,500.00	10%	\$ 10,350.00	\$ 20,700.00
2	2	SA-KRE1011217/02	ANTENNA,1574-1606 MHZ,WITH MOUNT	\$ 450.00	5%	\$ 427.50	\$ 855.00
3	2	AW-L1-PNMNM-50	Cable, GPS Antenna, 50ft	\$ 265.00	5%	\$ 251.75	\$ 503.50
4	2	PT-018602-001	Filter,Surge Protector,800-2500MHz	\$ 175.00	5%	\$ 166.25	\$ 332.50
5	1	SAS-17E	EPSILON Switch and Amplifier System	\$ 4,250.00	5%	\$ 4,037.50	\$ 4,037.50
6	1	P240R-0032-002F	PLUG,CIR,3P,F,FMLB,SOLDER,16AWG,13A,300V	\$ 95.00	5%	\$ 90.25	\$ 90.25
7	1	MP06R-004-001	CABLE CLAMP,CIRC,10SL/12S,BLK ZINC ALLOY	\$ 40.00	5%	\$ 38.00	\$ 38.00
8	2	VS-CR1Y	ROUTER,ISR,C1111-4P,SEC	\$ 3,100.00	5%	\$ 2,945.00	\$ 5,890.00
9	2	VS-MN3X	KIT, C1111 ROUTER SITE MTG	\$ 156.00	5%	\$ 148.20	\$ 296.40
10	2	VS-CJ4J	POWER SUPPLY, CUI, DC-DC CONV,C1111	\$ 490.00	5%	\$ 465.50	\$ 931.00
11	1	VS-CU8Z	SWITCH,SMARTNET,C1000-16T-E-2G-L	\$ 1,650.00	5%	\$ 1,567.50	\$ 1,567.50
12	1	VS-CU7Y	MODULE,SFP GBIC	\$ 500.00	5%	\$ 475.00	\$ 475.00
13	10	SV-CK4A	CABLE, ETHERNET CAT5 BOOTED, VIOLET, 4FT	\$ 10.00	26%	\$ 7.40	\$ 74.00
14	1	VS-CJ4J	POWER SUPPLY, CUI, DC-DC CONV,C1111	\$ 490.00	5%	\$ 465.50	\$ 465.50
15	1	MASC-NMR1H	Rack,Open,86 in(Xtra Dp) with support	\$ 1,623.00	26%	\$ 1,201.02	\$ 1,201.02
16	4	TB9435S-100T	TB9400 Single 100Watts Chassis Assembly	\$ 1,566.00	26%	\$ 1,158.84	\$ 4,635.36
17	4	T01-11103-BAAA	RECITER, TB9400, 136-174MHZ	\$ 3,161.00	26%	\$ 2,339.14	\$ 9,356.56
18	4	T01-11121-BBBA	LINEAR PWR AMP TB9400 136-174MHZ 100W	\$ 2,497.00	26%	\$ 1,847.78	\$ 7,391.12
19	4	T01-11140-ADAA	TB9400 Stocker PMU TD4400-AC/DC48 Aux 12/24/48	\$ 3,063.00	26%	\$ 2,266.62	\$ 9,066.48
20	4	TBAS050	SFE P25 Common Air Interface	\$ 7,897.00	26%	\$ 5,843.78	\$ 23,375.12
21	4	TBAS062	SFE SIMULCAST ENABLE (TB91/94)	\$ 5,792.00	26%	\$ 4,286.08	\$ 17,144.32
22	4	TBAS071	SFE IP NETWORKING SATELLITE	\$ 933.00	26%	\$ 690.42	\$ 2,761.68
23	1	MASC-NMR1H	Rack,Open,86 in(Xtra Dp) with support	\$ 1,623.00	26%	\$ 1,201.02	\$ 1,201.02
24	2	TB9435S-100T	TB9400 Single 100Watts Chassis Assembly	\$ 1,566.00	26%	\$ 1,158.84	\$ 2,317.68
25	2	T01-11103-BAAA	RECITER, TB9400, 136-174MHZ	\$ 3,161.00	26%	\$ 2,339.14	\$ 4,678.28
26	2	T01-11121-BBBA	LINEAR PWR AMP TB9400 136-174MHZ 100W	\$ 2,497.00	26%	\$ 1,847.78	\$ 3,695.56
27	2	T01-11140-ADAA	TB9400 Stocker PMU TD4400-AC/DC48 Aux 12/24/48	\$ 3,063.00	26%	\$ 2,266.62	\$ 4,533.24
28	2	TBAS050	SFE P25 Common Air Interface	\$ 7,897.00	26%	\$ 5,843.78	\$ 11,687.56
29	2	TBAS060	SFE DIGITAL FIXED STATION INTERFACE	\$ 641.00	26%	\$ 474.34	\$ 948.68
30	2	DSCHPMA2DDC	SMART CH. POWER MONITOR,DC	\$ 3,975.00	10%	\$ 3,577.50	\$ 7,155.00
31	12	F1TBM-C	Connector, BNC, STR PLUG 1/4" Heliax FSJ1-50A	\$ 20.48	0%	\$ 20.48	\$ 245.76
32	120	FSJ1-50A	CABLE,RF,1/4" SPRFLEX LOWLOSS FOAM,50OHM	\$ 2.29	0%	\$ 2.29	\$ 274.80
33	4	CN-015463-001	Connector,N Male,1/2in Coax	\$ 40.00	0%	\$ 40.00	\$ 160.00
34	1	SPD803A-4KIT	Field Kit for 2 Ch Expansion of the TX/RX system	\$ 30,292.40	10%	\$ 27,263.16	\$ 27,263.16
35	50	EC4-50-HF	Cable,Coaxial,1/2in Superflex	\$ 2.85	5%	\$ 2.71	\$ 135.50
36	75	FSJ1-50A	CABLE,RF,1/4" SPRFLEX LOWLOSS FOAM,50OHM	\$ 2.25	5%	\$ 2.14	\$ 160.50
37	10	J95-0028-006	CONN BNC STR PLUG 1/4" HELIAX FSJ1-50A	\$ 18.74	5%	\$ 17.80	\$ 178.00
38	1	OmniPower600A	Infinity NES Power system 600A	\$ 75,181.11	0%	\$ 75,181.11	\$ 75,181.11
39	1	DWCDCPWRKIT400	Station DC Cabling	\$ 400.00	0%	\$ 400.00	\$ 400.00
40	1	DWCBATPWRKIT750	Battery Cables, Fuse, Fuse Retainer, Terminals	\$ 750.00	0%	\$ 750.00	\$ 750.00

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## Group Total

Subtotal: \$ 252,153.66

Total: \$ 252,153.66

## Splendora

Line	Qty	Part Number	Description	List Price	Disc	Unit Price	Ext. Price
1	2	A30-2281-001	SECURESYNC 2400, MULTI-GNSS,TIME&FREQ	\$ 11,500.00	10%	\$ 10,350.00	\$ 20,700.00
2	2	SA-KRE1011217/02	ANTENNA,1574-1606 MHZ,WITH MOUNT	\$ 450.00	5%	\$ 427.50	\$ 855.00
3	2	AW-L1-PNMNM-50	Cable, GPS Antenna, 50ft	\$ 265.00	5%	\$ 251.75	\$ 503.50
4	2	PT-018602-001	Filter,Surge Protector,800-2500MHz	\$ 175.00	5%	\$ 166.25	\$ 332.50
5	1	SAS-17E	EPSILON Switch and Amplifier System	\$ 4,250.00	5%	\$ 4,037.50	\$ 4,037.50
6	1	P240R-0032-002F	PLUG,CIR,3P,F,FMLB,SOLDER,16AWG,13A,300V	\$ 95.00	5%	\$ 90.25	\$ 90.25
7	1	MP06R-004-001	CABLE CLAMP,CIRC,10SL/12S,BLK ZINC ALLOY	\$ 40.00	5%	\$ 38.00	\$ 38.00
8	2	VS-CR1Y	ROUTER,ISR,C1111-4P,SEC	\$ 3,100.00	5%	\$ 2,945.00	\$ 5,890.00
9	2	VS-MN3X	KIT, C1111 ROUTER SITE MTG	\$ 156.00	5%	\$ 148.20	\$ 296.40
10	2	VS-CJ4J	POWER SUPPLY, CUI, DC-DC CONV,C1111	\$ 490.00	5%	\$ 465.50	\$ 931.00
11	2	VS-CU8Z	SWITCH,SMARTNET,C1000-16T-E-2G-L	\$ 1,650.00	5%	\$ 1,567.50	\$ 3,135.00
12	2	VS-CU7Y	MODULE,SFP GBIC	\$ 500.00	5%	\$ 475.00	\$ 950.00
13	10	SV-CK4A	CABLE, ETHERNET CAT5 BOOTED, VIOLET, 4FT	\$ 10.00	26%	\$ 7.40	\$ 74.00
14	1	VS-CJ4J	POWER SUPPLY, CUI, DC-DC CONV,C1111	\$ 490.00	5%	\$ 465.50	\$ 465.50
15	1	MASC-NMR1H	Rack,Open,86 in(Xtra Dp) with support	\$ 1,623.00	26%	\$ 1,201.02	\$ 1,201.02
16	4	TB9435S-100T	TB9400 Single 100Watts Chassis Assembly	\$ 1,566.00	26%	\$ 1,158.84	\$ 4,635.36
17	4	T01-11103-BAAA	RECITER, TB9400, 136-174MHZ	\$ 3,161.00	26%	\$ 2,339.14	\$ 9,356.56
18	4	T01-11121-BBBA	LINEAR PWR AMP TB9400 136-174MHZ 100W	\$ 2,497.00	26%	\$ 1,847.78	\$ 7,391.12
19	4	T01-11140-ADAA	TB9400 Stocker PMU TD4400-AC/DC48 Aux 12/24/48	\$ 3,063.00	26%	\$ 2,266.62	\$ 9,066.48
20	4	TBAS050	SFE P25 Common Air Interface	\$ 7,897.00	26%	\$ 5,843.78	\$ 23,375.12
21	4	TBAS062	SFE SIMULCAST ENABLE (TB91/94)	\$ 5,792.00	26%	\$ 4,286.08	\$ 17,144.32
22	4	TBAS071	SFE IP NETWORKING SATELLITE	\$ 933.00	26%	\$ 690.42	\$ 2,761.68
23	1	TB9435S-100T	TB9400 Single 100Watts Chassis Assembly	\$ 1,566.00	26%	\$ 1,158.84	\$ 1,158.84
24	1	T01-11103-BAAA	RECITER, TB9400, 136-174MHZ	\$ 3,161.00	26%	\$ 2,339.14	\$ 2,339.14
25	1	T01-11121-BBBA	LINEAR PWR AMP TB9400 136-174MHZ 100W	\$ 2,497.00	26%	\$ 1,847.78	\$ 1,847.78
26	1	T01-11140-ADAA	TB9400 Stocker PMU TD4400-AC/DC48 Aux 12/24/48	\$ 3,063.00	26%	\$ 2,266.62	\$ 2,266.62
27	1	TBAS050	SFE P25 Common Air Interface	\$ 7,897.00	26%	\$ 5,843.78	\$ 5,843.78
28	1	TBAS060	SFE DIGITAL FIXED STATION INTERFACE	\$ 641.00	26%	\$ 474.34	\$ 474.34
29	2	DSCHPMA2DDC	SMART CH. POWER MONITOR,DC	\$ 3,975.00	10%	\$ 3,577.50	\$ 7,155.00
30	8	F1TBM-C	Connector, BNC, STR PLUG 1/4" Helix FSJ1-50A	\$ 20.48	0%	\$ 20.48	\$ 163.84
31	80	FSJ1-50A	CABLE,RF,1/4" SPRFLEX LOWLOSS FOAM,50OHM	\$ 2.29	0%	\$ 2.29	\$ 183.20
32	80	CA-015466-001	Cable,Coaxial,1/2in Superflex	\$ 2.75	0%	\$ 2.75	\$ 220.00
33	8	CN-015463-001	Connector,N Male,1/2in Coax	\$ 40.00	0%	\$ 40.00	\$ 320.00
34	1	OmniPower600A	Infinity NES Power system 600A	\$ 75,181.11	0%	\$ 75,181.11	\$ 75,181.11
35	1	DWCDCPWRKIT400	Station DC Cabling	\$ 400.00	0%	\$ 400.00	\$ 400.00
36	1	DWCBATPWRKIT750	Battery Cables, Fuse, Fuse Retainer, Terminals	\$ 750.00	0%	\$ 750.00	\$ 750.00

## Group Total

Subtotal: \$ 211,533.96

Total: \$ 211,533.96

## Lake Conroe

Line	Qty	Part Number	Description	List Price	Disc	Unit Price	Ext. Price
1	2	A30-2281-001	SECURESYNC 2400, MULTI-GNSS,TIME&FREQ	\$ 11,500.00	10%	\$ 10,350.00	\$ 20,700.00
2	2	SA-KRE1011217/02	ANTENNA,1574-1606 MHZ,WITH MOUNT	\$ 450.00	5%	\$ 427.50	\$ 855.00

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3	2	AW-L1-PNMM-50	Cable, GPS Antenna, 50ft	\$ 265.00	5%	\$ 251.75	\$ 503.50
4	2	PT-018602-001	Filter, Surge Protector, 800-2500MHz	\$ 175.00	5%	\$ 166.25	\$ 332.50
5	1	SAS-17E	EPSILON Switch and Amplifier System	\$ 4,250.00	5%	\$ 4,037.50	\$ 4,037.50
6	1	P240R-0032-002F	PLUG, CIR, 3P, F, FMLB, SOLDER, 16AWG, 13A, 300V	\$ 95.00	5%	\$ 90.25	\$ 90.25
7	1	MP06R-004-001	CABLE CLAMP, CIRC, 10SL/12S, BLK ZINC ALLOY	\$ 40.00	5%	\$ 38.00	\$ 38.00
8	2	VS-CR1Y	ROUTER, ISR, C1111-4P, SEC	\$ 3,100.00	5%	\$ 2,945.00	\$ 5,890.00
9	2	VS-MN3X	KIT, C1111 ROUTER SITE MTG	\$ 156.00	5%	\$ 148.20	\$ 296.40
10	2	VS-CJ4J	POWER SUPPLY, CUI, DC-DC CONV, C1111	\$ 490.00	5%	\$ 465.50	\$ 931.00
11	2	VS-CU8Z	SWITCH, SMARTNET, C1000-16T-E-2G-L	\$ 1,650.00	5%	\$ 1,567.50	\$ 3,135.00
12	2	VS-CU7Y	MODULE, SFP GBIC	\$ 500.00	5%	\$ 475.00	\$ 950.00
13	16	SV-CK4A	CABLE, ETHERNET CAT5 BOOTED, VIOLET, 4FT	\$ 10.00	26%	\$ 7.40	\$ 118.40
14	2	VS-CJ4J	POWER SUPPLY, CUI, DC-DC CONV, C1111	\$ 490.00	5%	\$ 465.50	\$ 931.00
15	1	MASC-NMR1H	Rack, Open, 86 in (Xtra Dp) with support	\$ 1,623.00	26%	\$ 1,201.02	\$ 1,201.02
16	4	TB9435S-100T	TB9400 Single 100Watts Chassis Assembly	\$ 1,566.00	26%	\$ 1,158.84	\$ 4,635.36
17	4	T01-11103-BAAA	RECITER, TB9400, 136-174MHZ	\$ 3,161.00	26%	\$ 2,339.14	\$ 9,356.56
18	4	T01-11121-BBBA	LINEAR PWR AMP TB9400 136-174MHZ 100W	\$ 2,497.00	26%	\$ 1,847.78	\$ 7,391.12
19	4	T01-11140-ADAA	TB9400 Stocker PMU TD4400-AC/DC48 Aux 12/24/48	\$ 3,063.00	26%	\$ 2,266.62	\$ 9,066.48
20	4	TBAS050	SFE P25 Common Air Interface	\$ 7,897.00	26%	\$ 5,843.78	\$ 23,375.12
21	4	TBAS060	SFE DIGITAL FIXED STATION INTERFACE	\$ 641.00	26%	\$ 474.34	\$ 1,897.36
22	4	TBAS062	SFE SIMULCAST ENABLE (TB91/94)	\$ 5,792.00	26%	\$ 4,286.08	\$ 17,144.32
23	4	TBAS071	SFE IP NETWORKING SATELLITE	\$ 933.00	26%	\$ 690.42	\$ 2,761.68
24	1	MASC-NMR1H	Rack, Open, 86 in (Xtra Dp) with support	\$ 1,623.00	26%	\$ 1,201.02	\$ 1,201.02
25	3	TB9435S-100T	TB9400 Single 100Watts Chassis Assembly	\$ 1,566.00	26%	\$ 1,158.84	\$ 3,476.52
26	3	T01-11103-BAAA	RECITER, TB9400, 136-174MHZ	\$ 3,161.00	26%	\$ 2,339.14	\$ 7,017.42
27	3	T01-11121-BBBA	LINEAR PWR AMP TB9400 136-174MHZ 100W	\$ 2,497.00	26%	\$ 1,847.78	\$ 5,543.34
28	3	T01-11140-ADAA	TB9400 Stocker PMU TD4400-AC/DC48 Aux 12/24/48	\$ 3,063.00	26%	\$ 2,266.62	\$ 6,799.86
29	3	TBAS050	SFE P25 Common Air Interface	\$ 7,897.00	26%	\$ 5,843.78	\$ 17,531.34
30	3	TBAS062	SFE SIMULCAST ENABLE (TB91/94)	\$ 5,792.00	26%	\$ 4,286.08	\$ 12,858.24
31	3	TBAS071	SFE IP NETWORKING SATELLITE	\$ 933.00	26%	\$ 690.42	\$ 2,071.26
32	1	TB9435S-100T	TB9400 Single 100Watts Chassis Assembly	\$ 1,566.00	26%	\$ 1,158.84	\$ 1,158.84
33	1	T01-11103-BAAA	RECITER, TB9400, 136-174MHZ	\$ 3,161.00	26%	\$ 2,339.14	\$ 2,339.14
34	1	T01-11121-BBBA	LINEAR PWR AMP TB9400 136-174MHZ 100W	\$ 2,497.00	26%	\$ 1,847.78	\$ 1,847.78
35	1	T01-11140-ADAA	TB9400 Stocker PMU TD4400-AC/DC48 Aux 12/24/48	\$ 3,063.00	26%	\$ 2,266.62	\$ 2,266.62
36	1	TBAS050	SFE P25 Common Air Interface	\$ 7,897.00	26%	\$ 5,843.78	\$ 5,843.78
37	1	TBAS060	SFE DIGITAL FIXED STATION INTERFACE	\$ 641.00	26%	\$ 474.34	\$ 474.34
38	1	SPD803B-LC	VHF 8 CH TX Combiner & RX Filter Multicoupler System	\$ 145,247.00	10%	\$ 130,722.30	\$ 130,722.30
39	2	DSCHPMA2DDC	SMART CH. POWER MONITOR, DC	\$ 3,975.00	10%	\$ 3,577.50	\$ 7,155.00
40	8	KT-014864-001	Kit, Grounding, W Gnd Lug, For 1 5/8 in Ca	\$ 35.00	5%	\$ 33.25	\$ 266.00
41	6	KT-014844-001	Kit, Coax Hoisting Grip, 1 5/8 in	\$ 55.00	5%	\$ 52.25	\$ 313.50
42	1,100	EC7-50-A	Cable, Coaxial, 1 5/8 in, Low Loss Foam	\$ 10.33	5%	\$ 9.81	\$ 10,791.00
43	2	KT-014862-001	Kit, Cable Boot, 4 in, For One 1 5/8 in Cable	\$ 55.00	5%	\$ 52.25	\$ 104.50
44	3	E75-0030-007	KIT ANTENNA SIDE MOUNT ADJUSTABLE	\$ 1,340.00	5%	\$ 1,273.00	\$ 3,819.00
45	8	J29-0110-001	CONN 7-16 DIN MALE FOR 1/2" COAX CABLE	\$ 49.20	5%	\$ 46.74	\$ 373.92
46	4	J90-0114-021	CONN 7/16 DIN FEMALE COAX CABLE 1-5/8"	\$ 102.00	5%	\$ 96.90	\$ 387.60
47	1	W56-1000-410	JUMPER, 1/2IN, 7-16 DIN M-M, 10FT, FFP	\$ 60.00	5%	\$ 57.00	\$ 57.00
48	2	VUF50NHP-MA	Polyphase Lightning Protection, .5-1000MHz	\$ 311.99	5%	\$ 296.39	\$ 592.78
49	200	CA-015466-001	Cable, Coaxial, 1/2in Superflex	\$ 2.75	5%	\$ 2.61	\$ 522.00
50	12	CN-015463-001	Connector, N Male, 1/2in Coax	\$ 40.00	5%	\$ 38.00	\$ 456.00
51	9	KT-018357-001	Kit, Grounding For 7/8in Coaxial, 60in	\$ 35.00	5%	\$ 33.25	\$ 299.25
52	1	KT-014859-001	Kit, Hoisting Grip, 7/8 in Cable	\$ 30.00	5%	\$ 28.50	\$ 28.50



# Dailey and Wells Communications, Inc.

3440 E. Houston St., San Antonio, TX 78219



53	1	KT-014861-001	Kit,Cable Boot,4 in,For One 7/8 in Cable	\$ 55.00	5%	\$ 52.25	\$ 52.25
54	50	EC4-50-HF	Cable,Coaxial,1/2in Superflex	\$ 2.85	5%	\$ 2.71	\$ 135.50
55	550	EC5-50-A	7/8" Coax	\$ 5.13	5%	\$ 4.87	\$ 2,678.50
56	2	J90-0114-005	CONN 7/16 DIN FEMALE, CABLE 7/8" FOAM I	\$ 39.80	5%	\$ 37.81	\$ 75.62
57	75	FSJ1-50A	CABLE,RF,1/4" SPRFLEX LOWLOSS FOAM,50OHM	\$ 2.25	5%	\$ 2.14	\$ 160.50
58	10	J95-0028-006	CONN BNC STR PLUG 1/4" HELIAX FSJ1-50A	\$ 18.74	5%	\$ 17.80	\$ 178.00
59	1	OmniPower600A	Infinity NES Power system 600A	\$ 75,181.11	0%	\$ 75,181.11	\$ 75,181.11
60	1	DWCDPWRKIT400	Station DC Cabling	\$ 400.00	0%	\$ 400.00	\$ 400.00
61	1	DWCBATPWRKIT750	Battery Cables, Fuse, Fuse Retainer, Terminals	\$ 750.00	0%	\$ 750.00	\$ 750.00

Group Total

Subtotal: \$ 421,566.90

Total: \$ 421,566.90

## Porter Fire Department

Line	Qty	Part Number	Description	List Price	Disc	Unit Price	Ext. Price
1	1	VS-CR1Y	ROUTER,ISR,C1111-4P,SEC	\$ 3,100.00	5%	\$ 2,945.00	\$ 2,945.00
2	1	VS-MN3X	KIT, C1111 ROUTER SITE MTG	\$ 156.00	5%	\$ 148.20	\$ 148.20
3	1	VS-CJ4J	POWER SUPPLY, CUI, DC-DC CONV,C1111	\$ 490.00	5%	\$ 465.50	\$ 465.50
4	1	VS-CU8Z	SWITCH,SMARTNET,C1000-16T-E-2G-L	\$ 1,650.00	5%	\$ 1,567.50	\$ 1,567.50
5	1	VS-CU7Y	MODULE,SFP GBIC	\$ 500.00	5%	\$ 475.00	\$ 475.00
6	5	SV-CK4A	CABLE, ETHERNET CAT5 BOOTED, VIOLET, 4FT	\$ 10.00	5%	\$ 9.50	\$ 47.50
7	2	VS-CJ4J	POWER SUPPLY, CUI, DC-DC CONV,C1111	\$ 490.00	5%	\$ 465.50	\$ 931.00
8	1	MASC-NMR1H	Rack,Open,86 in(Xtra Dp) with support	\$ 1,623.00	26%	\$ 1,201.02	\$ 1,201.02
9	1	TB9435S-100T	TB9400 Single 100Watts Chassis Assembly	\$ 1,566.00	26%	\$ 1,158.84	\$ 1,158.84
10	1	T01-11103-BAAA	RECITER, TB9400, 136-174MHZ	\$ 3,161.00	26%	\$ 2,339.14	\$ 2,339.14
11	1	T01-11121-BBBA	LINEAR PWR AMP TB9400 136-174MHZ 100W	\$ 2,497.00	26%	\$ 1,847.78	\$ 1,847.78
12	1	T01-11140-ADAA	TB9400 Stocker PMU TD4400-AC/DC48 Aux 12/24/48	\$ 3,063.00	26%	\$ 2,266.62	\$ 2,266.62
13	1	TBAS050	SFE P25 Common Air Interface	\$ 7,897.00	26%	\$ 5,843.78	\$ 5,843.78
14	1	TBAS060	SFE DIGITAL FIXED STATION INTERFACE	\$ 641.00	26%	\$ 474.34	\$ 474.34
15	1	DSCHPMA2DAC	SMART Ch. Power Monitor, AC	\$ 4,373.00	10%	\$ 3,935.70	\$ 3,935.70
16	2	F1TBM-C	Connector, BNC, STR PLUG 1/4" Helix FSJ1-50A	\$ 20.48	0%	\$ 20.48	\$ 40.96
17	20	FSJ1-50A	CABLE,RF,1/4" SPRFLEX LOWLOSS FOAM,50OHM	\$ 2.29	0%	\$ 2.29	\$ 45.80
18	20	CA-015466-001	Cable,Coaxial,1/2in Superflex	\$ 2.75	0%	\$ 2.75	\$ 55.00
19	2	CN-015463-001	Connector,N Male,1/2in Coax	\$ 40.00	0%	\$ 40.00	\$ 80.00
20	1	ICT800-12SBC	12V 60A 1RU Power Supply w/TCP/IP Eth, BBU, LVD	\$ 1,395.00	0%	\$ 1,395.00	\$ 1,395.00
21	1	ICT180S-12	12/24 Vdc Distribution Panel, Standard	\$ 355.00	0%	\$ 355.00	\$ 355.00
22	1	DDWCDPWRKIT1	Fuses, Wire, Terminals, Molex connectors and pins	\$ 300.00	0%	\$ 300.00	\$ 300.00
23	1	PGFT-12V75	Power Sonic PGFT-12V75 M6 FR 12V 77.9Ah Long Life Front Terminal	\$ 577.60	0%	\$ 577.60	\$ 577.60
24	1	DWCBATPWRKIT	Battery Cables, Fuse, Fuse Retainer, Terminals	\$ 250.00	0%	\$ 250.00	\$ 250.00

Group Total

Subtotal: \$ 28,746.28

Total: \$ 28,746.28

## Spares

Line	Qty	Part Number	Description	List Price	Disc	Unit Price	Ext. Price
1	1	A30-2281-001	SECURESYNCR 2400, MULTI-GNSS,TIME&FREQ	\$ 11,500.00	10%	\$ 10,350.00	\$ 10,350.00
2	1	SAS-17E	EPSILON Switch and Amplifier System	\$ 4,250.00	5%	\$ 4,037.50	\$ 4,037.50
3	1	P240R-0032-002F	PLUG,CIR,3P,F,FMLB,SOLDER,16AWG,13A,300V	\$ 95.00	5%	\$ 90.25	\$ 90.25
4	1	MP06R-004-001	CABLE CLAMP,CIRC,10SL/12S,BLK ZINC ALLOY	\$ 40.00	5%	\$ 38.00	\$ 38.00

# Dailey and Wells Communications, Inc.

3440 E. Houston St., San Antonio, TX 78219



5	1	VS-CR1Y	ROUTER,ISR,C1111-4P,SEC	\$ 3,100.00	5%	\$ 2,945.00	\$ 2,945.00
6	1	VS-CU8Z	SWITCH,SMARTNET,C1000-16T-E-2G-L	\$ 1,650.00	5%	\$ 1,567.50	\$ 1,567.50
7	2	TB9435S-100T	TB9400 Single 100Watts Chassis Assembly	\$ 1,566.00	26%	\$ 1,158.84	\$ 2,317.68
8	2	T01-11103-BAAA	RECITER, TB9400, 136-174MHZ	\$ 3,161.00	26%	\$ 2,339.14	\$ 4,678.28
9	2	T01-11121-BBBA	LINEAR PWR AMP TB9400 136-174MHZ 100W	\$ 2,497.00	26%	\$ 1,847.78	\$ 3,695.56
10	2	T01-11140-ADAA	TB9400 Stocker PMU TD4400-AC/DC48 Aux 12/24/48	\$ 3,063.00	26%	\$ 2,266.62	\$ 4,533.24
11	2	TBAS050	SFE P25 Common Air Interface	\$ 7,897.00	26%	\$ 5,843.78	\$ 11,687.56
12	2	TBAS060	SFE DIGITAL FIXED STATION INTERFACE	\$ 641.00	26%	\$ 474.34	\$ 948.68
13	2	TBAS062	SFE SIMULCAST ENABLE (TB91/94)	\$ 5,792.00	26%	\$ 4,286.08	\$ 8,572.16
14	2	TBAS061	SFE CENTRAL VOTER (TB91/94)	\$ 5,910.00	26%	\$ 4,373.40	\$ 8,746.80
15	1	T01-11140-ABAA	TB9 Stocker PMU TD440-ACDC12 Aux12/24/48	\$ 3,063.00	26%	\$ 2,266.62	\$ 2,266.62
16	4	NE075AC48ATEZ	4085 watt rectifier module	\$ 603.89	0%	\$ 603.89	\$ 2,415.56
17	1	ICT800-12SBC	12V 60A 1RU Power Supply w/TCP/IP Eth, BBU, LVD	\$ 1,395.00	0%	\$ 1,395.00	\$ 1,395.00

Group Total

Subtotal: \$ 70,285.39

Total: \$ 70,285.39

## Antennas

Line	Qty	Part Number	Description	List Price	Disc	Unit Price	Ext. Price
1	23	SP1B06PM3U-D	DIPOL OMNI ANT,7/16 DIN,6.0dBd	\$ 3,295.00	10%	\$ 2,965.50	\$ 68,206.50
2	1	SP1B09PM3U-D	DIPOL OMNI ANT,4.3-10 CNCTOR	\$ 7,225.00	10%	\$ 6,502.50	\$ 6,502.50

Group Total

Subtotal: \$ 74,709.00

Total: \$ 74,709.00

## Services

Line	Qty	Part Number	Description	List Price	Disc	Unit Price	Ext. Price
1	1	DWCINSTALL	Dailey-Wells Services - Engineering, Staging, Installation and Cutover	\$ 373,090.00	0%	\$ 373,090.00	\$ 373,090.00
2	1	Shipping	Shipping/Freight	\$ 15,000.00	0%	\$ 15,000.00	\$ 15,000.00

Group Total

Subtotal: \$ 388,090.00

Total: \$ 388,090.00

Shipping is Pre-Paid and Added to Invoice UNLESS OTHERWISE QUOTED

## Quotation Totals

If your purchasing policy requires shipping charges added to the order, please advise your sales representative prior to submitting a purchase order.

Currency: US Dollar

Subtotal: \$ 2,499,982.31

Total: \$ 2,499,982.31

Sales Person Signature

Purchase Order to be issued to:  
Dailey and Wells Communications, Inc.

# Dailey and Wells Communications, Inc.

3440 E. Houston St., San Antonio, TX 78219



3440 E. Houston St.  
San Antonio, TX 78219

Dailey and Wells Communications, Inc. is registered with:  
Wide Area Workflow (WAWF)  
System For Award Management (SAM)

Dailey and Wells Communications, Inc. is registered as a:  
Certified SBE - Small Business Enterprise  
Certified MBE - Minority Business Enterprise  
Certified ABE - Asian American Business Enterprise  
Commodity Codes: NAICS 334220, NAICS 334515

Tax ID: 74-1873279  
CAGE Code: 0EC35  
DUNNS: 010551315

The Purchase Order must include the following references:

- Quote Number
- Contract Name and/or Number; All orders must contain valid model number, quantity, and price for each item
- Frequencies must be supplied with order if applicable
- Requested Delivery Date
- If related to Grant Funding, important to provide Grant name, Agency, deadline and product receipt deadline, when applicable
- Shipping will default to Best Way, 5 day ground, unless otherwise specific
- Special shipping/delivery instructions (ex. Delivery lift gate required) must be noted if applicable; Non Standard packing will be billed to the customer
- Bill to and Ship to addresses must be included.

This document contains confidential, proprietary, and competitive sensitive information. All information provided shall not be disclosed nor duplicated for any purpose other than to evaluate this quote. Disclosure, reproduction, or use of any part thereof shall not be made without prior written approval from Dailey & Wells Communications.

These items/technical data are controlled by the United States government and shall not be exported from the United States nor shared with a Foreign National without prior approval from the United States government. Delivery is dependent upon receipt of an export license, where applicable.

TOTAL PRICE excludes installation, programming, taxes (if applicable), and shipping (if applicable) unless i) items are itemized herein, ii) otherwise agreed to by both parties in writing, or iii) the quote is issued under an existing contract noted on quote and purchase order.



# Agenda Item # 13



**To:** Board of Directors  
**From:** Michael Wells  
**Date:** 23 September 2025  
**Re:** **ImageTrend Sole Source Letter**

---

ImageTrend's software products are widely utilized by EMS Operations, Quality, Community Paramedicine, and Education for patient care documentation, reporting, and educational initiatives. Further, it is the core program used by the Billing Department to process invoices and payments.

The interoperability between these systems in its current configuration is only available to be purchased directly from ImageTrend. Therefore we are asking the Board to consider and act on the attached sole-source letter.

Yes   No   N/A

- |                                     |                          |                                     |                   |
|-------------------------------------|--------------------------|-------------------------------------|-------------------|
| <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Budgeted item?    |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Within budget?    |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | Renewal contract? |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Special request?  |

July 10<sup>th</sup>, 2025

Brett Allen  
Chief Financial Officer  
Montgomery County Hospital District  
1400 South Loop 336 West  
Conroe, TX 77304

Dear Brett Allen,

Thank you for your recent sole source inquiry. ImageTrend Elite™ and ImageTrend Billing Bridge™ are solely developed, produced, distributed and supported by ImageTrend, LLC. Our products are copyrighted and trademarked. ImageTrend's suite of solutions allow for native interoperability of the system's platform and provides seamless integration with the other ImageTrend modules.

Billing Bridge's interoperability with Elite provides substantial efficiencies which maximize the opportunity for revenue reimbursement. By connecting both solutions to allow for bi-directional data flow, only ImageTrend can provide this seamless automation between the two platforms. Furthermore, only Elite can provide the bi-directional transfer of data with your system and your neighboring fire departments, who also utilize ImageTrend solutions.

Additionally, Billing Bridge is the only EMS billing software that integrates with Elite and with Experian's Insurance Discovery, Eligibility and Financial Clearance. Because of your need to have software that provides this integration with Experian and with your electronic patient care reporting system being Elite, only ImageTrend's solution can meet these needs.

Billing Bridge offers invoicing, account advisement and reconciliation with advanced reporting capabilities in a single enterprise solution. The open, scalable architecture and modular functionality allows the system to grow as needs, budgets and hardware capabilities allow. Billing Bridge provides efficiency, flexibility and consistent accuracy throughout the billing lifecycle with a bi-directional data exchange and automated attachment imports through Elite.

1305 Corporate Center Drive, Suite 500, Eagan, MN 55121  
Phone: (952) 469-1589 | Toll Free: (888) 469-7789 | Fax: (952) 985-5671  
[www.ImageTrend.com](http://www.ImageTrend.com)



As the sole source vendor of this software, we distribute on a use license basis and maintain beneficiary escrow accounts. All data obtained and maintained within the application is proprietary to and owned by the licensed user. ImageTrend does not distribute the source code to any other vendors or resellers and therefore development, modification or implementation of Elite, Billing Bridge and its modules and extensions can only be performed by ImageTrend, LLC.

Please feel free to contact us at 1-888-469-7789 if you need any further information.

Sincerely,

A handwritten signature in blue ink, appearing to read 'JG' with a stylized flourish.

Joe Graw  
Chief Growth Officer  
Phone: (952) 469 - 1589

1305 Corporate Center Drive, Suite 500, Eagan, MN 55121  
Phone: (952) 469-1589 | Toll Free: (888) 469-7789 | Fax: (952) 985-5671  
[www.ImageTrend.com](http://www.ImageTrend.com)

# Agenda Item # 14



We Make a Difference!

**To:** Board of Directors

**From:** Michael Wells

**Date:** 23 September 2025

**Re:** **ImageTrend Contract Renewal**

---

This is a renewal of our contract with ImageTrend that includes the software platforms for EMS operations, EMS Quality, Community Paramedicine, and the Billing Department. The use of these products have greatly increased efficiency and productivity and we are asking the Board to consider and act on this renewal.

Yes   No   N/A

- |                                     |                          |                                     |                   |
|-------------------------------------|--------------------------|-------------------------------------|-------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | Budgeted item?    |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | Within budget?    |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | Renewal contract? |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Special request?  |

## Master Subscription Agreement

This Master Subscription Agreement (the “MSA”) is between the Customer listed in the signature block below (“Customer”) and ImageTrend, LLC (“ImageTrend”), a Minnesota entity. (each, a “Party” and together, the “Parties.”)

The purpose of this Agreement is to establish the terms and conditions under which Customer may purchase ImageTrend’s Services and Professional Services as described in an Order Form, Statement of Work or other document signed or agreed to by the Parties.

In the event of any inconsistency or conflict between the terms of the MSA and the terms of any Order Form or Statement of Work, the terms of the Order Form or Statement of Work shall control.

### SECTION 1. ACCESS TO THE SERVICES

**1.1 Service.** ImageTrend will make the Services and Customer Data available pursuant to this Agreement and the applicable Order Form(s) in accordance with Customer’s Service Plan. ImageTrend will use commercially reasonable efforts to make the Services available pursuant to the Service Level Agreement which is located at <https://www.imagetrend.com/legal/sla>.

**1.2 Support.** ImageTrend will, at no additional charge, provide Customer standard customer support for the Services as detailed on the Site at <https://www.imagetrend.com/support/>.

**1.3 Implementation Services.** ImageTrend may provide Implementation Services subject to the terms and conditions stated in a Project Plan. Any education or training hours expire one year from the date of execution of such Order Form.

**1.4 Professional Services.** ImageTrend may provide Professional Services, including education or training, subject to the terms and conditions stated in a Project Plan or Statement of Work. Any education or training hours expire one year from the date of execution of such Statement of Work.

**1.5 Updates.** Customer acknowledges that ImageTrend may update the features and functionality of the Services during the Subscription Term. Customer will be notified prior to upgrade or maintenance releases. ImageTrend will not materially decrease the overall functionality of the Services purchased by Customer during the Subscription Term. ImageTrend shall provide Customer with thirty (30) days’ advance notice of any deprecation of any material feature or functionality.

### SECTION 2. USE OF THE SERVICES

**2.1 Compliance.** Customer is responsible for compliance with the provisions of this Agreement for any and all activities that occur under an Account. Without limiting the foregoing, Customer will ensure that its use of the Services is compliant with all applicable laws and regulations as well as any and all privacy notices, agreements or other obligations Customer may maintain or enter into.

**2.2 System Requirements.** Customer is responsible for procuring and maintaining the network connections that connect Customer's network to the Services including, but not limited to, browser software that supports protocols used by ImageTrend, including the Transport Layer Security (TLS) protocol or other protocols accepted by ImageTrend. ImageTrend assumes no responsibility for the reliability or performance of any connections as described in this Section.

**2.3 No Competitive Access.** Customer may not access the Services for competitive purposes or if Customer is a competitor of ImageTrend, LLC.

**2.4 Product Specific Terms.** The provision and use of certain Services are subject to ImageTrend's Product Specific Terms located at <https://www.imagetrend.com/legal/productspecifictterms>.

## SECTION 3. TERM, CANCELLATION AND TERMINATION

**3.1 Term.** The term of this Master Subscription Agreement begins on November 2, 2025 (the "Effective Date") and will remain in effect until Customer no longer has a valid Order Form or Statement of Work in effect, or until this MSA is terminated in accordance with the terms hereof, whichever occurs first. The Subscription Term will be defined in each individual Order Form. Unless a subscription to a Service is terminated in accordance with this MSA or the applicable Order Form, or unless otherwise stated in the applicable Order Form, Customer's subscription to a Service will automatically renew for a one-year Subscription Term at the end of each prior Subscription Term.

**3.2 Cancellation.** Either Party may elect to terminate an Account and subscription to a Service at the end of the then-current Subscription Term by providing notice to [revenueoperations@ImageTrend.com](mailto:revenueoperations@ImageTrend.com) no less than sixty (60) days prior to the end of such Subscription Term.

**3.3 Termination for Cause.** A Party may terminate this Agreement for cause (a) upon written notice to the other Party of a material breach by the other Party if such breach remains materially uncured after thirty (30) days from the date of receipt of such notice; or (b) if the other Party becomes the subject of a petition in bankruptcy or any other proceeding relating to insolvency, receivership, liquidation, or assignment for the benefit of creditors.

ImageTrend will refund any prepaid fees covering the remainder of the Subscription Term as of the effective date of termination if this Agreement is terminated by Customer in accordance with this Section 3.3 for ImageTrend's uncured material breach.

In no event will ImageTrend's termination for cause relieve Customer of its obligation to pay any fees payable to ImageTrend for the period prior to termination.

**3.4 Non-appropriation.** In the event Customer does not receive sufficient funds from the legislature that appropriates its budget, Customer will provide ImageTrend with written notice of such non-appropriation. In such event, the Agreement and any applicable Order Forms and Statements of Work will be terminated at the end of the then-existing Term. ImageTrend will be entitled to payment for Services and any Implementation Services or Professional Services provided through the date of notification or a date determined by such legislature, whichever is later.

**3.5 Export of Customer Data upon termination or expiration.** Upon Customer's written request, ninety (90) days after the effective date of termination or expiration, ImageTrend will make Customer Data

available to Customer. Thereafter, ImageTrend will delete Customer Data in accordance with NIST 800-88 standards, unless prohibited by law or legal order. For clarity, Customer Data that has been de-identified pursuant to section 6.5 or Aggregate Data Insights derived from Aggregate Data pursuant to section 6.6 shall not be subject to such deletion.

## **SECTION 4. USAGE AUDIT AND PLAN MODIFICATIONS**

**4.1 Usage Audit.** Once per year, ImageTrend will conduct an audit of Customer's use of the Services. In the event such audit shows increased usage beyond what is listed in the Order Form, ImageTrend will provide 30 days' notice of an increase in fees related to such increased usage.

**4.2 Payment Portals.** If Customer mandates that ImageTrend use a vendor payment portal or compliance portal that charges ImageTrend a subscription fee or a percentage of any uploaded invoice as a required cost of doing business, Customer will be invoiced by ImageTrend for, and Customer is obligated to pay, the cost of this fee.

**4.3 Taxes.** Unless otherwise stated, ImageTrend's Subscription Charges do not include any Taxes. Customer is responsible for paying Taxes assessed in connection with the subscription to the Services except those assessable against the ImageTrend Group measured by its net income. ImageTrend will invoice the Customer for such Taxes if ImageTrend believes it has a legal obligation to do so and Customer agrees to pay such Taxes if so invoiced. ImageTrend agrees to exempt Customer from any taxes for which Customer provides to ImageTrend a tax exemption certificate prior to the issuance of an invoice; provided, however, that no such exemption shall be extended to Customer following written notice to ImageTrend from a taxing authority of appropriate jurisdiction that Customer does not qualify for the claimed exemption.

## **SECTION 5. CONFIDENTIAL INFORMATION**

Each Party will protect the other's Confidential Information from unauthorized use, access or disclosure in the same manner as each Party protects its own Confidential Information, but with no less than reasonable care. Except as otherwise expressly permitted pursuant to this Agreement, each Party may use the other Party's Confidential Information solely to exercise its respective rights and perform its respective obligations under this Agreement and shall disclose such Confidential Information (a) solely to the employees and/or non-employee service providers and contractors who have a need to know such Confidential Information and who are bound by terms of confidentiality intended to prevent the misuse of such Confidential Information; (b) as necessary to comply with an order or subpoena of any administrative agency or court of competent jurisdiction; or (c) as reasonably necessary to comply with any applicable law or regulation. The provisions of this Section 5 shall control over any non-disclosure agreement by and between the Parties and any such non-disclosure agreement shall have no further force or effect with respect to the exchange of Confidential Information after the execution of this Agreement. This section shall not apply to any information which (a) was publicly known prior to the time of disclosure by the disclosing Party, or (b) becomes publicly known after such disclosure through no action or inaction of the receiving Party in violation of this Agreement. Given the unique nature of Confidential Information, the Parties agree that any violation or threatened violation by a Party to this Agreement with respect to Confidential Information may cause irreparable injury to the other Party. Therefore, the Parties agree such violation or threatened violation shall entitle the other Party to seek injunctive or other equitable relief in addition to all legal remedies.

## SECTION 6. CUSTOMER DATA SECURITY, USE AND REQUIREMENTS

**6.1 Safeguards.** ImageTrend will maintain commercially reasonably administrative, physical, and technical safeguards for protection of the security, confidentiality and integrity of Customer Data. Those safeguards will include, but will not be limited to, measures designed to prevent unauthorized access to or disclosure of Customer Data (other than by Customer). ImageTrend's compliance with such safeguards shall be deemed compliance with ImageTrend's obligations to protect Customer Data as set forth in the Agreement.

**6.2 Customer Data.** ImageTrend will, and Customer hereby instructs ImageTrend to, access Customer Data to provide, secure and improve the Services. Customer is solely responsible for the accuracy, content, and legality of all Customer Data.

**6.3 Business Associate Agreement.** To the extent Customer is considered a "covered entity" under 45 CFR 160.103 of the Health Insurance Portability and Accountability Act of 1996, and its implementing regulations ("HIPAA"), the Parties shall execute a Business Associate Agreement, which shall be attached hereto as Exhibit A and incorporated herein by reference into this Agreement once signed by the Parties.

**Insurance.** ImageTrend and its subcontractors must carry insurance to cover the costs, penalties and expenses that may be assessed by regulators or that may be imposed in a judicial proceeding, including but not limited to coverage for cyber security.

### **6.4 Data Export Authorization**

Customer hereby authorizes ImageTrend to transmit Customer Data to an end point as is required by the Service in order for it to function as intended.

**6.5 De-Identification.** ImageTrend may use Customer Data to create de-identified data (a "De-identified Data Set"). Such De-identified Data Set shall no longer constitute, as applicable, identifiable Customer Data or Protected Health Information, as defined under HIPAA at 45 CFR 160.103, and ImageTrend may, in its discretion, transform, analyze, distribute and redistribute, create derivative works of, license, make available to third party researchers, or otherwise use such De-identified Data Set except as limited by applicable law and regulation. Notwithstanding any of the foregoing, ImageTrend shall create the De-identified Data Set in accordance with the then current HIPAA standards for de-identification set forth at 45 CFR § 164.514(b).

**6.6 Data Aggregation.** Customer hereby grants ImageTrend a non-exclusive license during the term of this Agreement to use, reproduce, display, make derivative or collective works of and otherwise exploit Customer Data, including the right to compile Customer Data collected and/or combine it with data collected from other data sources to create Aggregate Data and to use such Aggregate Data to create Aggregate Data Insights;

**6.7 Data Ownership.** Customer hereby irrevocably assigns, transfers, and conveys to ImageTrend all of the Customer's right, title, and interest in and to a De-identified Data Set and Aggregate Data Insights, including the right to sue, counterclaim, and recover for all past, present, and future infringement, misappropriation, or dilution thereof, and all rights corresponding thereto throughout the world (the "Assignment"). To the extent Customer cannot make the Assignment as a matter of applicable law, Customer hereby irrevocably grants to ImageTrend, without further consideration, an exclusive, perpetual,



worldwide, transferable, sublicensable (through multiple tiers), royalty-free, fully paid-up license under any and all such rights to exercise any and all present or future rights in the De-identified Data Set and the Aggregate Data Insights.

## SECTION 7. TEMPORARY SUSPENSION

In the event ImageTrend detects or has reasonable suspicion of any Malicious Software connected to Customer's Account or use of a Service by Customer, ImageTrend reserves the right to restrict functionalities or suspend the Services (or any part thereof), Customer's Account or Customer's rights to access and use the Services and remove, disable or quarantine any Customer Data or other content. Unless legally prohibited from doing so or where ImageTrend is legally required to take immediate action, ImageTrend will use commercially reasonable efforts to notify Customer as soon as practicable when taking any of the foregoing actions. ImageTrend will use commercially reasonable efforts to (a) mitigate any interruption to the Service, and (b) restore the Services as soon as practicable. ImageTrend will not be liable to Customer or any other third party for any modification, suspension or discontinuation of Customer's rights to access and use the Services under this Section 7. ImageTrend may refer any suspected fraudulent, abusive, or illegal activity by Customer to law enforcement authorities at ImageTrend's sole discretion.

## SECTION 8. NON-IMAGETREND SERVICES

If Customer decides to enable, access or use Non-ImageTrend Services, Customer's access and use of such Non-ImageTrend Services shall be governed solely by the terms and conditions of such Non-ImageTrend Services. ImageTrend does not endorse, is not responsible or liable for, and makes no representations as to any aspect of such Non-ImageTrend Services, including, without limitation, their content or the manner in which they handle, protect, manage or process data (including Customer Data), or any interaction between Customer and the provider of such Non-ImageTrend Services. ImageTrend cannot guarantee the continued availability of such Non-ImageTrend Service features. Customer irrevocably waives any claim against ImageTrend with respect to such Non-ImageTrend Services. ImageTrend is not liable for any damage or loss caused or alleged to be caused by or in connection with Customer's enablement, access or use of any such Non-ImageTrend Services, or Customer's reliance on the privacy practices, data security processes or other policies of such Non-ImageTrend Services.

## SECTION 9. INTELLECTUAL PROPERTY RIGHTS

**9.1 Intellectual Property Rights.** Each Party shall retain all rights, title and interest in any of its respective Intellectual Property Rights. The rights granted to Customer to use the Service(s) under this Agreement do not convey any additional rights in the Service(s) or in any Intellectual Property Rights of ImageTrend associated therewith. Subject only to limited rights to access and use the Service(s) as expressly stated herein, all rights, title and interest in and to the Services and all hardware, Software and other components of or used to provide the Services and ImageTrend's machine learning algorithms, including all related Intellectual Property Rights, will remain with ImageTrend and belong exclusively to ImageTrend.

**9.2 Feedback.** ImageTrend shall have a fully paid-up, royalty-free, worldwide, transferable, sub-licensable (through multiple layers), assignable, irrevocable and perpetual license to implement, use, modify, and incorporate into the Services or otherwise use any suggestions, enhancement requests, recommendations or other feedback regarding the Services that ImageTrend receives from Customer or other third parties acting on Customer's behalf. ImageTrend also reserves the right to seek intellectual property protection for any

features, functionality or components that may be based on or that were initiated by suggestions, enhancement requests, recommendations or other feedback regarding the Services that ImageTrend receives from Customer or other third parties acting on Customer's behalf.

**9.3 Use of ImageTrend Marks.** Customer may only use the ImageTrend Marks in a manner permitted by ImageTrend, provided Customer does not attempt, now or in the future, to claim any rights in the ImageTrend Marks, dilute or degrade the distinctiveness of the ImageTrend Marks, or use the ImageTrend Marks to disparage or misrepresent ImageTrend or ImageTrend Services. ImageTrend may use Customer Marks with written agreement of Customer.

**9.4 Ownership of Customer Data.** Customer shall retain ownership rights, including all Intellectual Property Rights, to all Customer Data.

## **SECTION 10. REPRESENTATIONS, WARRANTIES AND DISCLAIMERS**

**10.1 Warranties.** Each Party represents and warrants to the other that (a) this Agreement has been duly executed and delivered and constitutes a valid and binding agreement enforceable against such Party in accordance with its terms; (b) no authorization or approval from any third party is required in connection with such Party's execution, delivery or performance of this Agreement; and (c) the execution, delivery and performance of the Agreement does not and will not violate the terms or conditions of any other agreement to which it is a party or by which it is otherwise bound.

**10.2 ImageTrend Warranties.** ImageTrend warrants that during an applicable Subscription Term (a) ImageTrend does not have any express or implied obligation to a third party which in any way conflicts with any of ImageTrend's obligations under this Agreement; (b) the Services will perform materially in accordance with the applicable documentation; and (c) all implementation services and will be provided in a professional and workmanlike manner in accordance with applicable industry standards. For any breach of a warranty in this section, Customer's exclusive remedies are those described in Section 3.3 herein. The warranties herein do not apply to any misuse or unauthorized modification of the Services made by Customer.

To the extent applicable, ImageTrend represents and warrants to Customer that ImageTrend (i) is not currently excluded, debarred, or otherwise ineligible to participate in any federal health care program as defined in 42 U.S.C. Section 1320a-7b(f) ("the Federal Healthcare Programs"); (ii) has not been convicted of a criminal offense related to the provision of health care items or services and not yet been excluded, debarred, or otherwise declared ineligible to participate in the Federal Healthcare Programs, and (iii) is not under investigation or otherwise aware of any circumstances which may result in ImageTrend being excluded from participation in the Federal Healthcare Programs. This shall be an ongoing representation and warranty during the term of this Agreement, and ImageTrend shall immediately notify Customer of any change in the status of the representations and warranty set forth in this section.

**10.3 Disclaimers.** EXCEPT AS SPECIFICALLY SET FORTH IN SECTION 10, THE SERVICES ARE PROVIDED ON AN "AS IS" AND "AS AVAILABLE" BASIS, WITHOUT ANY WARRANTIES OF ANY KIND TO THE FULLEST EXTENT PERMITTED BY LAW, AND IMAGETREND EXPRESSLY DISCLAIMS ANY AND ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, TITLE, FITNESS FOR A PARTICULAR PURPOSE, AND NON-INFRINGEMENT. CUSTOMER ACKNOWLEDGES

THAT IMAGETREND DOES NOT WARRANT THAT THE SERVICES WILL BE UNINTERRUPTED, TIMELY, SECURE, ERROR-FREE OR FREE FROM VIRUSES OR OTHER MALICIOUS SOFTWARE, AND NO INFORMATION OR ADVICE OBTAINED BY CUSTOMER FROM IMAGETREND OR THROUGH THE SERVICES SHALL CREATE ANY WARRANTY NOT EXPRESSLY STATED IN THIS AGREEMENT.

## SECTION 11. INDEMNIFICATION

**11.1 Indemnification by ImageTrend.** ImageTrend will indemnify and defend the Customer from and against any claim brought by a third party against Customer alleging that Customer's use of a Service as permitted hereunder (1) infringes or misappropriates a third party's valid patent, copyright, trademark or trade secret (an "IP Claim"); (2) is grossly negligent or constitutes willful misconduct; (3) resulted in fraud; (4) resulted in personal injury or death (any of (1) through (4) are a "Claim"). ImageTrend shall, at ImageTrend's expense, defend such Claim and pay damages finally awarded against Customer in connection therewith, including reasonable fees and expenses of attorneys engaged by ImageTrend for such defense, provided that (a) Customer promptly notifies ImageTrend of the threat or notice of such Claim; (b) ImageTrend will have sole, exclusive control and authority to select defense attorneys, defend and/or settle any such Claim (however, ImageTrend shall not settle or compromise any claim that results in liability or admission of any liability by Customer without Customer's prior written consent); and (c) Customer fully cooperates with ImageTrend in connection therewith. If use of a Service by Customer has become, or, in ImageTrend's opinion, is likely to become, the subject of any IP Claim, ImageTrend may, at ImageTrend's option and expense (i) procure for Customer the right to continue using the Service(s) as set forth hereunder; (ii) replace or modify a Service to make it non-infringing; or (iii) if options (i) or (ii) are not commercially reasonable or practicable as determined by ImageTrend, terminate Customer's subscription to the Service(s) and repay Customer, on a pro-rata basis, any Subscription Charges paid to ImageTrend for the unused portion of Customer's Subscription Term for such Service(s). ImageTrend will have no liability or obligation under this Section 11.1 with respect to any IP Claim if such claim is caused in whole or in part by (x) compliance with designs, data, instructions or specifications provided by Customer; (y) modification of the Service(s) by anyone other than ImageTrend or ImageTrend Personnel; or (z) the combination, operation or use of the Service(s) with other hardware or software where a Service would not by itself be infringing. The provisions of this Section 11.1 state the sole, exclusive and entire liability of ImageTrend to Customer and Customer's sole remedy with respect to a Claim brought by reason of access to or use of a Service by Customer.

**11.2 Indemnification by Customer.** Customer will indemnify, defend and hold ImageTrend harmless against any claim brought by a third party against ImageTrend (a) arising from or related to Customer's use of a Service in breach of this Agreement (and not arising solely from the Service itself); or (b) alleging that Customer Marks or content selected by Customer in the design and implementation of the Services, including but not limited to the URL, graphics, illustrations, logos, and marks, or Customer Data infringes or misappropriates a third party's valid patent, copyright, trademark or trade secret; provided that (i) ImageTrend promptly notifies Customer of the threat or notice of such claim; (ii) Customer will have the sole and exclusive control and authority to select defense attorneys, and to defend and/or settle any such claim (however, Customer shall not settle or compromise any claim that results in liability or admission of any liability by ImageTrend without ImageTrend's prior written consent); and (iii) ImageTrend fully cooperates with Customer in connection therewith. Subject to applicable law.

## **SECTION 12. LIMITATION OF LIABILITY**

**12.1 EXCLUSION OF DAMAGES.** UNDER NO CIRCUMSTANCES AND UNDER NO LEGAL THEORY (WHETHER IN CONTRACT, TORT, NEGLIGENCE OR OTHERWISE) SHALL EITHER PARTY TO THIS AGREEMENT, OR THEIR RESPECTIVE AFFILIATES, OFFICERS, DIRECTORS, EMPLOYEES, AGENTS, SERVICE PROVIDERS, SUPPLIERS OR LICENSORS, BE LIABLE TO THE OTHER PARTY OR ITS AFFILIATES FOR ANY LOST PROFITS, LOST SALES OR BUSINESS, LOST DATA (WHERE SUCH DATA IS LOST IN THE COURSE OF TRANSMISSION VIA CUSTOMER'S SYSTEMS OR OVER THE INTERNET THROUGH NO FAULT OF IMAGETREND), BUSINESS INTERRUPTION, LOSS OF GOODWILL, COSTS OF COVER OR REPLACEMENT, OR FOR ANY OTHER TYPE OF INDIRECT, INCIDENTAL, SPECIAL, EXEMPLARY, CONSEQUENTIAL OR PUNITIVE LOSS OR DAMAGES, OR FOR ANY OTHER INDIRECT LOSS OR DAMAGES INCURRED BY THE OTHER PARTY OR ITS AFFILIATES IN CONNECTION WITH THIS AGREEMENT, THE SERVICES OR PROFESSIONAL SERVICES, REGARDLESS OF WHETHER SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF OR COULD HAVE FORESEEN SUCH DAMAGES.

**12.2 LIMITATION OF LIABILITY.** NOTWITHSTANDING ANYTHING TO THE CONTRARY IN THIS AGREEMENT, IMAGETREND'S AGGREGATE LIABILITY TO THE CUSTOMER ARISING OUT OF THIS AGREEMENT, THE SERVICES OR PROFESSIONAL SERVICES, SHALL IN NO EVENT EXCEED THE SUBSCRIPTION CHARGES AND/OR PROFESSIONAL SERVICES FEES PAID BY THE CUSTOMER DURING THE TWELVE (12) MONTHS PRIOR TO THE FIRST EVENT OR OCCURRENCE GIVING RISE TO SUCH LIABILITY. CUSTOMER ACKNOWLEDGES AND AGREES THAT THE ESSENTIAL PURPOSE OF THIS SECTION 12.2 IS TO ALLOCATE THE RISKS UNDER THIS AGREEMENT BETWEEN THE PARTIES AND LIMIT POTENTIAL LIABILITY GIVEN THE SUBSCRIPTION CHARGES AND PROFESSIONAL SERVICES FEES, WHICH WOULD HAVE BEEN SUBSTANTIALLY HIGHER IF IMAGETREND WERE TO ASSUME ANY FURTHER LIABILITY OTHER THAN AS SET FORTH HEREIN. IMAGETREND HAS RELIED ON THESE LIMITATIONS IN DETERMINING WHETHER TO PROVIDE CUSTOMER WITH THE RIGHTS TO ACCESS AND USE THE SERVICES AND/OR THE PROFESSIONAL SERVICES PROVIDED FOR IN THIS AGREEMENT. THE LIMITATIONS SET FORTH IN SECTION 12.2 SHALL NOT APPLY TO CLAIMS OR DAMAGES RESULTING FROM IMAGETREND'S INDEMNITY OBLIGATIONS IN SECTION 11.1 OF THIS AGREEMENT.

**12.3 LIMITATION OF LIABILITY IN THE AGGREGATE.** THE LIMITATION OF LIABILITY PROVIDED FOR HEREIN APPLIES IN AGGREGATE TO ANY AND ALL CLAIMS BY CUSTOMER AND ITS AFFILIATES, AND SHALL NOT BE CUMULATIVE.

**12.4 Enforceable against ImageTrend.** Any claims or damages that Customer may have against ImageTrend shall only be enforceable against ImageTrend and not any other entity, nor any officers, directors, representatives or agents of ImageTrend.

## **SECTION 13. ASSIGNMENT, ENTIRE AGREEMENT AND AMENDMENT**

**13.1 Assignment.** Except as permitted herein, neither party may, directly or indirectly, by operation of law or otherwise, assign all or any part of this Agreement or rights under this Agreement, or delegate performance of its duties under this Agreement, without written prior consent of the other party, which

consent will not be unreasonably withheld. Notwithstanding the foregoing, (a) subject to Section 2.6 herein, Customer may, without ImageTrend's consent, assign this Agreement in connection with any merger or change of control of Customer or the sale of all or substantially all of Customer's assets provided that any such successor agrees to fulfill its obligations pursuant to this Agreement; and (b) ImageTrend may, without Customer's consent, assign this Agreement in connection with any merger or change of control of ImageTrend or the sale of all or substantially all of ImageTrend's assets provided that any such successor agrees to fulfill its obligations pursuant to this Agreement. Subject to the foregoing restrictions, this Agreement will be fully binding upon, inure to the benefit of and be enforceable by the Parties and their respective successors and assigns.

**13.2 Entire Agreement.** This Agreement constitutes the entire agreement and supersedes any and all prior agreements between Customer and ImageTrend, with regard to the subject matter hereof. This Agreement shall apply in lieu of the terms or conditions in any purchase order, request for information, request for proposal, or other order documentation Customer provide(s) and all such terms or conditions in such purchase order, request for information, request for proposal, or other order documentation are null and void. Except as expressly stated herein, there are no other agreements, representations, warranties or commitments which may be relied upon by either Party with respect to the subject matter hereof. There are no oral promises, conditions, representations, understandings, interpretations or terms of any kind between the Parties, except as may otherwise be expressly provided herein. The headings used herein are for convenience only and shall not affect the interpretation of the terms of this Agreement.

**13.3 Waiver.** Either Party's failure to enforce at any time any provision of this Agreement does not constitute a waiver of that provision or of any other provision of this Agreement.

## **SECTION 14. SEVERABILITY**

If any term in this Agreement is determined to be invalid or unenforceable by a competent court or governing body, such term shall be replaced with another term consistent with the purpose and intent of this Agreement, and the remaining provisions of this Agreement shall remain in effect.

## **SECTION 15. RELATIONSHIP OF THE PARTIES**

The Parties are independent contractors, and this Agreement does not create a partnership, franchise, joint venture, general agency, fiduciary or employment relationship between the Parties. Customer is solely responsible for determining whether the Services meet Customer's technical, business, or regulatory requirements.

## **SECTION 16. NOTICE**

**16.1 Notices to Customer.** All notices provided by ImageTrend to Customer under this Agreement may be delivered in writing by (a) nationally recognized delivery service ("Courier") or U.S. mail to the contact mailing address provided by Customer on any Order Form; or (b) electronic mail to the electronic mail address provided for the Account owner.

**16.2 Notices to ImageTrend.** All notices provided by Customer to ImageTrend under this Agreement must be delivered in writing by (a) Courier or U.S. mail to 1305 Corporate Center Drive, Suite 500, Eagan, MN 55121 Attn: Legal Department; or (b) electronic mail to [contracts@ImageTrend.com](mailto:contracts@ImageTrend.com).

**16.3 Timing of Notices.** All notices provided by either Party to the other shall be deemed to have been given immediately upon delivery by electronic mail; or upon the earlier of proof of receipt or two (2) business days after being deposited in the mail or with a Courier as permitted above.

## **SECTION 17. GOVERNING LAW**

This Agreement shall be governed by the laws of the State of Texas, without reference to conflict of laws principles. Any disputes under this Agreement shall be resolved in a court of general jurisdiction in Conroe, Texas. Customer hereby expressly agrees to submit to the exclusive personal jurisdiction of this jurisdiction for the purpose of resolving any dispute relating to this Agreement or relating to access to or use of the Services by Customer.

## **SECTION 18. ETHICAL CONDUCT AND COMPLIANCE**

Neither Party, nor any of its employees or agents, has offered, received or been offered, directly or indirectly, any illegal or improper bribe or kickback (whether in the form of a payment, gift, undue advantage, or thing of value), or will offer or accept the same in connection with this Agreement.

## **SECTION 19. SURVIVAL**

Sections 2.1, 3.5, 5, 6.5-6.7, 10-17 and 20 shall survive termination of this Agreement with respect to use of the Services by Customer. Termination of this Agreement shall not limit a Party's liability for obligations accrued as of or prior to termination or for any breach of this Agreement.

## **SECTION 20. DEFINITIONS**

When used in this Agreement with initial letters capitalized, these terms have the following meaning:

**“Account”** means any accounts or instances created by, or on behalf of, Customer within the Services.

**“Aggregate Data”** means the compilation of Customer Data collected over time and/or the combination of Customer Data with data collected from other data sources, and the derived data resulting from the analysis and processing of such compiled and combined data to create Aggregate Data Insights.

**“Aggregate Data Insights”** means the conclusions, patterns, trends, metrics, statistical models, predictions, or other analytical outcomes derived from the processing, examination, or interpretation of Aggregate Data.

**“Agreement”** means the Master Subscription Agreement together with any and all Product Specific Terms, Order Form and other mutually executed documents. The Master Subscription Agreement may also be referred to as “MSA.”

**“Confidential Information”** means all information disclosed by one Party to the other Party which is in tangible form and designated as confidential or is information, regardless of form, which a reasonable person would understand to be confidential given the nature of the information and circumstances of disclosure, including but not limited to the pricing terms, product plans and designs, business processes, security notifications, database structures, database schemas and customer communications. Notwithstanding the foregoing, Confidential Information shall not include information that (a) was already known to the receiving Party at the time of disclosure by the disclosing Party; (b) was or is obtained by the receiving Party from a third party not known by the receiving Party to be under an obligation of confidentiality with respect to such information; (c) is or becomes generally available to the public other



than by violation of this Agreement or another valid agreement between the Parties; or (d) was or is independently developed by the receiving Party without the use of the disclosing Party's Confidential Information.

**"Customer Data"** means all electronic data, text, messages, communications or other materials submitted to and stored within a Service by Customer in connection with Customer's use of such Service. "Customer" Data" does not include Protected Health Information that has been de-identified pursuant to section 6.5 of this Agreement and Aggregate Data Insights derived from Aggregate Data pursuant section 6.6.

**"Force Majeure Event"** means any circumstances beyond ImageTrend's reasonable control, including, but not limited to, an act of God, act of government, flood, fire, earthquake, civil unrest, act of terror, strike or other labor problem (other than one involving ImageTrend employees), Internet service provider failure or delay, Non-ImageTrend Services, or acts undertaken by third parties, including without limitation, denial of service attack.

**"ImageTrend Marks"** means any trademarks, service marks, service or trade names, taglines, logos or other designations of ImageTrend, whether registered or unregistered.

**"Intellectual Property Rights"** means any and all of a Party's patents, inventions, copyrights, trademarks, domain names, trade secrets, know-how and any other intellectual property and/or proprietary rights.

**"Malicious Software"** means any viruses, malware, Trojan horses, time bombs, or any other similar harmful software.

**"Non-ImageTrend Services"** means third party products, applications, services, software, networks, systems, directories, websites, databases and information which a Service links to, or which Customer may connect to or enable in conjunction with a Service, including, without limitation, Non-ImageTrend Services which may be integrated directly into an Account by Customer or at Customer's direction.

**"Order Form"** means ImageTrend's generated order form(s) executed by Customer with respect to Customer's subscription to a Service.

**"Personnel"** means employees and/or non-employee contractors of ImageTrend engaged by ImageTrend in connection with performance hereunder.

**"Planned Downtime"** means planned downtime for upgrades and maintenance to the Services scheduled in advance of such upgrades and maintenance.

**"Product Specific Terms"** means ImageTrend's Product Specific Terms located at <https://www.imagetrend.com/legal/productspecifictterms>.

**"Professional Services"** means professional services (including any training, success and implementation services) provided by ImageTrend Personnel as indicated on an Order Form or other written document such as an SOW.

**"Service(s)"** means the products and services that are used or ordered by Customer via an Order Form referencing this Agreement, and made available by ImageTrend, via the applicable Customer login. "Services" exclude (a) Non-ImageTrend Services as that term is defined in this Agreement; and (b) any Additional Features or Associated Services that are not provided under this Agreement or Customer's

Service Plan. From time to time, the names and descriptions of the Services or any individual Service may be changed. To the extent Customer is given access to such Service as so described by virtue of a prior Service Order or other prior acceptance of this Agreement, this Agreement shall be deemed to apply to such Service as newly named or described.

“**Site**” means a website operated by ImageTrend, including <https://www.ImageTrend.com>, as well as all other websites that ImageTrend operates (but does not include the Services).

“**Subscription Charges**” means all charges associated with Customer’s access to and use of an Account.

“**Subscription Term**” means the period during which Customer has agreed to subscribe to a Service.

“**Taxes**” means taxes, levies, duties or similar governmental assessments, including value-added, sales, use or withholding taxes assessable by any local, state, provincial or foreign jurisdiction.

**IN WITNESS WHEREOF:** the undersigned parties, each having authority to bind their respective organizations, hereby agree.

**Montgomery County Hospital District**

**ImageTrend, LLC**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: [Randy Johnson](#)

Print Name: \_\_\_\_\_

Title: [CEO](#)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



## ORDER FORM

Prepared For:	Bill To:
Brett Allen Montgomery County Hospital District (MCHD) (TX) 1400 S Loop 336 W, Conroe, Texas, United States, 77304 ballen@mchd-tx.org	Montgomery County Hospital District (MCHD) (TX) 1400 S Loop 336 W, Conroe, Texas, United States, 77304

Salesperson	Quote Number	Order Form Date
Cindy Gehl Senior Customer Success Manager	Q-14862	Aug 25, 2025
Contract Effective Date	Contract Term (Months)	
Nov 2, 2025	60	

### Recurring Fees

Description	Quantity	Escalator	Current	Year 1	Year 2	Year 3	Year 4	Year 5
Elite™ EMS - SaaS *Includes Elite™ Field	1	5%	\$72,716.67	\$76,352.50	\$80,170.13	\$84,178.64	\$88,387.57	\$92,806.95
Data Mart™ Subscription	1	3%	\$21,815.00	\$22,469.45	\$23,143.53	\$23,837.84	\$24,552.97	\$25,289.56
Agency Preferred Clearinghouse Vendor - Integration	1	5%		\$12,600.00	\$13,230.00	\$13,891.50	\$14,586.08	\$15,315.38
MyEMSCare	1	5%		\$1,050.00	\$1,102.50	\$1,157.63	\$1,215.51	\$1,276.28
Elite™ EMS Add-on Agency - SaaS *Includes Elite™	1	5%	\$393.75	\$413.44	\$434.11	\$455.81	\$478.61	\$502.54
ImageTrend Billing Bridge™ Clearinghouse - Base Sa	1	5%	\$113,398.11	\$119,068.02	\$125,021.42	\$131,272.49	\$137,836.11	\$144,727.92
CAD Distribution	1	3%	\$3,770.49	\$3,883.60	\$4,000.11	\$4,120.12	\$4,243.72	\$4,371.03
CARES Export	1	3%	\$10,772.84	\$11,096.03	\$11,428.91	\$11,771.77	\$12,124.93	\$12,488.67
HIH Open Platform Health Connection (bi-directiona	1	3%	\$10,772.84	\$11,096.03	\$11,428.91	\$11,771.77	\$12,124.93	\$12,488.67
Community Health™ Add-on	1	5%	\$8,441.31	\$8,863.38	\$9,306.54	\$9,771.87	\$10,260.47	\$10,773.49
Community Health™ Field	1	5%	\$1,688.26	\$1,772.67	\$1,861.31	\$1,954.37	\$2,052.09	\$2,154.70
FTP Auto Export	1	5%	\$3,939.28	\$4,136.24	\$4,343.06	\$4,560.21	\$4,788.22	\$5,027.63
Signature Customer Success (Replacing AA services)	1	5%		\$50,000.00	\$52,500.00	\$55,125.00	\$57,881.25	\$60,775.31
Insurance and Patient Discovery Integration	1	5%		\$7,000.00	\$7,350.00	\$7,717.50	\$8,103.38	\$8,508.54
Elite™ EMS Add-on Agency - SaaS *Includes Elite™ (FBO Woodlands Fire Dept)	1	5%	\$16,535.75	\$17,362.54	\$18,230.66	\$19,142.20	\$20,099.31	\$21,104.27
Hospital Hub Distribution - For Connection to Harris County	1		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Elite Site to Site Transfers - FBO Harris County ESD 11	2		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$264,244.30	\$347,163.89	\$363,551.18	\$380,728.71	\$398,735.12	\$417,610.94

### Cancellation

Description
Account Advisement Services Level 1
Auto Billing Export - NEMESIS v3 Web Service
Account Advisement Services Level 1
Slate™ Text/SMS
Slate™
Standard Direct Messaging – Hospital

This Order Form is subject to the terms of the Master Software and Services Agreement dated November 2, 2025 between Montgomery County Hospital District (MCHD) (TX) and ImageTrend.  
This proposal is valid for 90 days from the date listed above.

Additional Terms:

- Recurring fees will be invoiced annually in advance, as previously invoiced, unless Customer provides notice of cancellation in accordance with the MSA.
- Payments are due 30 days after receipt of an invoice.
- Recurring fees are subject to price increases each year and will not exceed 5% of the then-current price in any given year.
- Any terms not defined herein shall have the same meaning as defined in the Master Software and Services Agreement.
- The Subscription Term for any Services added by Customer after the beginning of the then-current Subscription Term will be coterminous with the then-current Subscription Term for existing Services.

ImageTrend		Montgomery County Hospital District (MCHD) (TX)	
Name	Jon Sachs	Name	Randy Johnson
Title	Chief Financial Officer	Title	Chief Executive Officer
Signature		Signature	
Date		Date	

## ORDER FORM

Prepared For:	Bill To:
Randy Johnson Montgomery County Hospital District (MCHD) (TX) 1400 S Loop 336 W, Conroe, Texas, United States, 77304 rjohnson@mchd-tx.org	Montgomery County Hospital District (MCHD) (TX) 1400 S Loop 336 W, Conroe, Texas, United States, 77304

Salesperson	Quote Number	Order Form Date
Kristen Halpin Enterprise Account Executive	Q-13652v5	Aug 26, 2025
Contract Effective Date	Subscription Term (Months)	
November 2, 2025	12	

### One Time Fees

Description	Qty	Fee Type	Unit Price	Total
HIH - DM/Fax/Treatment Query - Plus Setup & Implementation	1	One Time	\$0.00	\$0.00
Total Net Price				\$0.00

### Recurring Fees

Description	Qty	Fee Type	Unit Price	Total
HIH - DM/Fax/Treatment Query - Plus	1	Recurring	\$36,480.00	\$36,480.00
Total Net Price				\$36,480.00

Total Year 1:	\$36,480.00
Total Recurring:	\$36,480.00
Total One time:	\$0.00
Total Contract Value:	\$36,480.00

Incident Volume

Category	Incidents
Health Information Hub	75,342

This Order Form is subject to the terms of the Master Subscription Agreement dated November 2, 2025 between Montgomery County Hospital District (MCHD) (TX) and ImageTrend.  
This proposal is valid for 90 days from the date listed above.

Additional Terms:

- One-Time Fees will be due upon contract signature.
- Recurring fees will be invoiced annually in advance, beginning on the Effective Date, unless Customer provides notice of cancellation in accordance with the MSA, no less than sixty (60) days prior to the end of a Subscription Term.
- Customer’s subscription to a Service will automatically renew for a one-year Subscription Term at the end of each prior Subscription Term.
- Payments terms are Net 30, due after receipt of an invoice.
- Recurring fees are subject to price increases each year following the first year of the Subscription Term, and will not exceed 5% of the then-current price in any given year.
- Any terms not defined herein shall have the same meaning as defined in the Master Subscription Agreement.
- The Subscription Term for any Services added by Customer after the beginning of the then-current Subscription Term will be coterminous with the then-current Subscription Term for existing Services.

ImageTrend	
Name	Jon Sachs
Title	Chief Financial Officer
Signature	
Date	

Montgomery County Hospital District (MCHD) (TX)	
Name	Randy Johnson
Title	CEO
Signature	
Date	

MCHD (2913) EMS Add-on Invoicing									
Add-On Agency	Cust #	Escalator	Current	Year 1	Year 2	Year 3	Year 4	Year 5	Notes
ESD-1 North Montgomery County Fire Dept	3188	3%	\$3,601.63						Agency contracting--MCHD
				\$3,709.68	\$3,820.97	\$3,935.60	\$4,053.67	\$4,175.28	paying Elite EMS
ESD-10 Magnolia Fire Dept	3240	3%	\$5,682.18	\$5,852.65	\$6,028.22	\$6,209.07	\$6,395.34	\$6,587.20	Agency contracting--MCHD
									paying Elite EMS
ESD-2 Montgomery Fire Dept	3193	3%	\$4,502.04	\$4,637.10	\$4,776.21	\$4,919.50	\$5,067.09	\$5,219.10	Elite EMS Add-on. \$4,000 in 2021.
									Invoice to MCHD. 9/29/25 billing
ESD-3 Fire Dept (Montgomery County)	3187	3%	\$2,701.22	\$2,782.26	\$2,865.72	\$2,951.70	\$3,040.25	\$3,131.45	Elite EMS Add-on. \$2,400 in 2021.
									Invoice to MCHD
ESD-6 Porter Fire Dept	3225	3%	\$4,502.04	\$4,637.10	\$4,776.21	\$4,919.50	\$5,067.09	\$5,219.10	Elite EMS Add-on. \$4,000 in 2021.
									Invoice to MCHD
Timber Lakes	3999				N/A				MCHD is contracting for add-on, so amount was represented on renewal order/quote
Woodlands	4158				N/A				MCHD is contracting for add-on, so amount was represented on renewal order/quote
ESD-8 South Montgomery County Fire Dept					N/A				MCHD contracting. This was a \$0 add-on, they simply auto-post from First Due and we receive them in Elite.
<b>TOTAL</b>			<b>\$20,989.11</b>	<b>\$21,618.78</b>	<b>\$22,267.35</b>	<b>\$22,935.37</b>	<b>\$23,623.43</b>	<b>\$24,332.13</b>	

**HIPAA BUSINESS ASSOCIATE AGREEMENT  
BETWEEN  
MONTGOMERY COUNTY HOSPITAL DISTRICT  
AND  
IMAGETREND, LLC**

This Agreement is by and between Montgomery County Hospital District, (hereinafter referred to as "Covered Entity") and ImageTrend, LLC (hereinafter "Business Associate"). Covered Entity and Business Associate may be individually referred to as a "Party" and collectively as the "Parties."

**WITNESSETH**

**WHEREAS**, the Health Insurance Portability and Accountability Act ("HIPAA") of 1996, Public Law 104-91, included provisions directing the Secretary of Health and Human Services ("HHS") to implement regulations that, among other things, would ensure the privacy of individually identifiable health information (also referred to herein as "protected health information" and "PHI"); and

**WHEREAS**, under HIPAA, the Secretary of HHS implemented the Standards for Privacy of Individually Identifiable Health Information, 65 Fed. Reg. 82,462 *et seq.* (Dec. 28, 2000) (hereinafter the "Privacy Rule") to govern the uses and disclosures of protected health information by entities covered under the Privacy Rule; and

**WHEREAS**, the Health Information Technology for Economic and Clinical Health Act of 2009 ("HITECH") added additional security, accountability, and civil and criminal penalties to Covered Entities and Business Associates under the HIPAA rules; and

**WHEREAS**, the Montgomery County Hospital District is a covered entity under the Privacy Rule in that it provides a covered health program for its indigents and provides emergency medical services to residents of the District and as a covered entity must ensure the privacy of all protected health information which it, or its business associate uses or discloses; and

**WHEREAS**, Covered Entity and Business Associate have negotiated a contract whereby Business Associate provides services and or goods to Covered Entity ("the Contract"), and under the continued performance of the Contract, Business Associate may create, receive, use, disclose, or have access to protected health information from Covered Entity; and

**WHEREAS**, the Parties' Contract incorporates the terms of this Agreement; and

**WHEREAS**, in performing the Contract for Covered Entity, Business Associate is considered a business associate as this term is defined in the Privacy Rule; and

**WHEREAS**, the Parties agree that Business Associate is acting as an independent contractor, and is not an agent of the Covered Entity.

**WHEREAS**, the Privacy Rule mandates that covered entities enter into agreements with their business associates to ensure the continued privacy of protected health information; and

**WHEREAS**, this Agreement is intended to ensure that Business Associate will establish and implement appropriate safeguards, including certain administrative requirements, for the protected health information the Business Associate may create, receive, use, disclose, or have access to in connection with the Contract between Business Associate and Covered Entity;

**NOW THEREFORE**, in consideration of the Parties' continuing obligations hereunder and under the Contract, in compliance with the Privacy Rule, and for other good and valuable consideration, the sufficiency of which is hereby acknowledged, the Parties agree to the provisions of this Agreement to address the obligations imposed by the Privacy Rule and to protect the interests of the Parties.

## **I. GENERAL TERMS**

- 1.1 Any reference to private health information or PHI shall be defined broadly and includes, but is not limited to electronic data, electronic records, paper records, documents, and written information.
- 1.2 In the event of an inconsistency between the terms of this Agreement and the *mandatory* terms of the Privacy Rule, the mandatory terms of the Privacy Rule shall prevail. Where the terms of this Agreement are different from those included in the Privacy Rule but the terms of the Privacy Rule are *permissive*, the terms of this Agreement shall control.
- 1.3 The terms of the Privacy Rule may be expressly amended from time to time by HHS, or as a result of interpretations by HHS, a court, or another regulatory agency with authority over the Parties. In such an event, the interpretation of HHS, such court, or regulatory agency shall prevail. In the event of a conflict among the interpretations of these entities, the conflict shall be resolved in accordance with the rules of precedence.
- 1.4 The Contract shall govern with respect to all terms not addressed in this Agreement.
- 1.5 This Agreement does not create any rights for third parties.
- 1.6 **HITECH**. "HITECH" shall mean the Health Information Technology for Economic and Clinical Health Act and applies to this Agreement.
- 1.7 **"Protected Health Information" or "PHI"** shall have the same meaning as the term "protected health information" in 45 CFR §164.501, limited to the information created or received by Business Associate from or on behalf of Covered Entity. Used generically, PHI includes ePHI.
- 1.8 **"Electronic Protected Health Information" or "ePHI"** shall have the meaning as under the HIPAA Rule, including but not limited to 45 CFR Parts 160, 162, and 164, and under HITECH.
- 1.9 **"Sensitive Personal Information"**. Under the Texas Identity Theft Enforcement and Protection Act (TITEPA), Tex. Bus. & Comm. Code, Chapter 521, individuals and businesses (including medical practices) who own, license, or lease consumer "sensitive personal information" (SPI) have a duty to protect and secure it from data breaches. There are two types of SPI:
  - a) an individual's first name or first initial and last name in combination with either a Social Security number; a driver's license number or government-issued ID number; or a credit or debit card number.
  - b) information that identifies an individual and that relates to:
    - The physical or mental health or condition of an individual;
    - The provision of healthcare to an individual; or
    - Payment for the provision of healthcare to an individual shall mean an individual's first name or first initial and last name in combination with any one or more of the following items, if the name and the items are not encrypted:

2.0 **Texas Medical Records Privacy Act (TMRPA)**, Texas Health and Safety Code, Ch. 181 has a broader definition of “covered entity” and fewer permissible uses and disclosures than HIPAA.

- **“Covered Entity”** is any person who for commercial, financial, or professional gain, monetary fees, or dues, or on a cooperative, nonprofit, or pro bono basis, engages, in whole or in part, in the practice of *assembling, collecting, analyzing, using, evaluating, storing, or transmitting* protected health information, or *comes into the possession of or obtains or stores* protected health information. The term includes but is not limited to 45 CFR §160.103.
- **“Person”** includes a **business associate**, healthcare payer, governmental unit, information or computer management entity, school, health researcher, health care facility, clinic, healthcare provider, or a person who maintains an Internet site (webmaster), and employees, agents, or contractors of a person described above, to the extent the employee, agent, or contractor creates, receives, obtains, maintains, uses, or transmits protected health information. Under the TMRPA definitions of the terms “*creates*,” “*receives*,” “*maintains*,” “*transmits*,” and “*protected health information*,” “*treatment*,” “*payment*,” and “*written authorization*” are the same as their HIPAA definitions.
- **Legal Purpose.** Under the TMRPA, a covered entity shall not use PHI for any reason other than for **treatment, payment, or insurance/health maintenance operation** unless written authorization from an individual is obtained prior to disclosure. Access to and disclosure of such protected health information is the ***minimum necessary*** to accomplish a legal purpose.
- **Marketing.** Use, disclosure, or sale of PHI for marketing purposes without authorization is prohibited under the HIPAA Privacy Rule and the Texas Medical Privacy Act. The sale of PHI without an individual’s authorization is allowed when the sale is to another Covered Entity for treatment, payment, health care operations, or insurance/health maintenance operation; however, the remuneration a Covered Entity can receive for the sale of PHI is limited to the cost of preparing and transmitting the PHI.
- **Reidentification.** The Texas Medical Privacy Act prohibits the reidentification of PHI without the subject’s authorization.

## **II. OBLIGATIONS AND ACTIVITIES OF BUSINESS ASSOCIATE**

### **Business Associate Agrees To:**

- 2.1 Not use or disclose PHI other than as permitted or required by the Contract, this Agreement, or as required by law. Business Associate shall comply with all privacy and security requirements applicable to business associates under HIPAA, HITECH, and other applicable laws and regulations.
- 2.2 Use appropriate safeguards and comply with the Privacy Rule with respect to PHI, to prevent unauthorized use or disclosure of PHI. Business Associate shall implement and maintain administrative, physical, and technical safeguards that protect the confidentiality, integrity, and availability of the PHI that it creates, receives, maintains, or transmits on behalf of Covered Entity.
- 2.3 To the extent that Business Associate uses any electronic PHI, it shall comply with the requirements of the HIPAA Security Rule, located at 45 C.F.R Part 160 and Subparts A and C of Part 164. Among its requirements, the HIPAA Security Rule requires that Business Associates perform periodic risk assessments (as set out under 45 CFR § 164.301 et seq.) and implement administrative, technical and physical safeguards required under the Security Rule.
- 2.4 Report to Covered Entity within 3 days any use or disclosure of PHI not provided for by the Contract or this Agreement including breaches of unsecured PHI, and any security incident of



which it becomes aware, as required by the Privacy Rule or HITECH. Business Associate shall maintain a record of its investigation of any potential breach and provide a report to the Covered Entity of any loss of data or other compromise as a result of the incident. Business Associate shall take appropriate measures to prevent future breaches. Business Associate shall be responsible for all costs incurred by Covered Entity related to breach notifications to individuals and the Health and Human Services Office for Civil Rights (OCR) that were caused by the act or omission of Business Associate.

2.5 Ensure that any agents or subcontractors, to whom Business Associate provides PHI that was created, received, maintained, or transmitted on behalf of the Covered Entity agree to comply with the same obligations and implement reasonable and appropriate safeguards to protect the confidentiality, security, and integrity of the PHI. Business Associate agrees to require any subcontractor that will maintain, transmit, create, or receive PHI of Covered Entity, to sign a Business Associate Agreement with no less safeguards, restrictions, and conditions than this Business Associate Agreement. (See (45 CFR § 164.504(e)(2)(ii)(D)).

2.6 If the Business Associate receives a lawful request for access to PHI from an individual, the Business Associate agrees to make available PHI in a designated record set to the Covered Entity or the individual or the individual's designee as necessary to satisfy the Covered Entity's obligations under the Privacy Rule. Any such request shall be responded to by the Business Associate as soon as possible and no later than ten (10) business days.

2.7 Make any amendment(s) to PHI as directed or agreed to by the Covered Entity or take other measures as necessary to satisfy the Covered Entity's obligations under the Privacy Rule. Any such request shall be responded to by the Business Associate as soon as possible and no later than ten (10) business days.

2.8 Maintain and make available the information required to provide an accounting of disclosures to either the Covered Entity or an individual as necessary to satisfy the Covered Entity's obligations under the Privacy Rule. Any such request for an accounting of disclosures shall be responded to by the Business Associate as soon as possible and no later than ten (10) business days.

2.9 To the extent the Business Associate is to carry out one or more of the Covered Entity's obligations under the Privacy Rule, comply with any applicable requirements of the Privacy Rule that apply to the Covered Entity in the performance of such obligation(s). By way of example, this section would apply to a Health Care Clearinghouse and marketing operations but is not limited to such.

3.0 Make its internal practices, books, and records, which relate to the use and disclosure of PHI received from the Covered Entity, available to the Secretary of the Department of Health and Human Services for purposes of determining compliance with the Privacy Rule.

### **III. HITECH COMPLIANCE**

3.1 The Parties acknowledge that the HITECH Act includes significant changes to the Privacy Rule and the Security Rule. The privacy subtitle of the HITECH Act sets forth provisions that significantly change the requirements for business associates and the agreements between business associates and covered entities under HIPAA and these changes may be further clarified in forthcoming regulations and guidance. Each Party agrees to comply with the applicable provisions of the HITECH Act and any HHS regulations issued with respect to the HITECH Act. The Parties also agree to negotiate in good faith to modify this BAA as reasonably necessary to

comply with the HITECH Act and its regulations as they become effective but, in the event that the Parties are unable to reach an agreement on such a modification, either Party will have the right to terminate this Agreement upon 30 days' prior written notice to the other Party.

#### **IV. PERMITTED USES AND DISCLOSURES BY BUSINESS ASSOCIATE**

- 4.1 Business Associate may only create, receive, use, or disclose PHI acquired from Covered Entity as necessary to perform the services set forth in the Contract. Business Associate shall not use or disclose PHI in any manner unless specifically permitted by the terms of the Contract, this Agreement, or lawful request for information under the Privacy Rule.
- 4.2 Business Associate shall not create, receive, use, or disclose any de-identified PHI information acquired from Covered Entity unless specifically authorized by Covered Entity.
- 4.3 Business Associate may use or disclose PHI as required by law.
- 4.4 To the extent Business Associate will use or disclose PHI acquired from Covered Entity, Business Associate agrees to use and disclosure PHI as minimally necessary.
- 4.5 Business Associate may use and disclose PHI for the proper management and administration of Business Associate or to carry out the legal responsibilities of the Business Associate, provided the disclosures are authorized or required by law.
- 4.6 Neither Business Associate nor any of its subcontractors may transmit or store PHI outside of the United States.

#### **V. COVERED ENTITY TO INFORM BUSINESS ASSOCIATE**

- 5.1 Covered Entity shall notify the Business Associate of any limitations in the notice of privacy practices of the Covered Entity, to the extent that such limitation may affect the Business Associate's use or disclosure of PHI.
- 5.2 Covered Entity shall notify Business Associate of any changes in, or revocation of, the permission by an individual to use or disclose his or her PHI, to the extent that such changes may affect Business Associate's use or disclosure of PHI.
- 5.3 Covered Entity shall notify Business Associate of any restriction on the use or disclosure of PHI that Covered Entity has agreed to or is required to abide by under the Privacy Rule, to the extent that such restriction may affect Business Associate's use or disclosure of PHI.

#### **VI. TERM AND TERMINATION**

- 6.1 **Term.** The Term of this Agreement shall be effective as of the last date of signature by one of the parties below ("Effective Date") and shall continue for the duration of the underlying Contract unless terminated earlier as provided in the Contract, this Agreement, or by law. In the event that a law or statute shall be construed to require annual renewal of the Agreement, the Parties shall be deemed to have elected to renew it on the anniversary date of the Effective Date.

#### **6.2 Obligations of Business Associate Upon Termination.**

6.2.1 Except as outlined in Section 6.3.2 below, upon termination or cancellation of this Agreement for any reason, Business Associate shall return to Covered Entity, or if agreed to by Covered Entity, destroy, all PHI received by Business Associate from Covered Entity. Business Associate agrees to notify any agents and sub-contractors which may have received PHI of Covered Entity to return to Covered Entity, or if agreed to by Covered Entity, destroy, all PHI received from Covered Entity by any agents and subcontractors of Business Associate. Business Associate and any agents and subcontractors shall not retain any copies, electronic data, data, or paper form, of the PHI received from Covered Entity.

6.2.2 Upon termination or cancellation, if the Parties mutually agree that the return or destruction of the PHI is infeasible, or if the Parties mutually agree that the Business Associate needs to retain the PHI to carry out its management, administrative or legal responsibilities, Business Associate will extend the protections of this BAA to such PHI for as long as Business Associate retains such information and will limit further uses and disclosures of the PHI.

6.2.3 In summary, upon termination of this Agreement for any reason, the Business Associate shall:

1. Retain only that PHI which is necessary for the Business Associate to continue its proper management and administration or to carry out its legal responsibilities;
2. Return to the Covered Entity or, if agreed to by the Covered Entity, destroy the unnecessary PHI that the Business Associate retains;
3. Continue to use appropriate safeguards and comply with the Privacy Rule concerning PHI to prevent the use or disclosure of the PHI, other than as provided for in this Section, for as long as the Business Associate retains the PHI;
4. Not use or disclose the PHI retained by Business Associate other than for the purposes for which such PHI was retained and subject to the same conditions set out in the Contract or this Agreement; and
5. Return to Covered Entity or, if agreed to by Covered Entity, destroy the PHI retained by Business Associate when it is no longer needed by Business Associate for its proper management and administration or to carry out its legal responsibilities.

6.3 **Survival.** The obligations of the Business Associate under this Section shall survive the termination of this Agreement.

## **VII. MISCELLANEOUS**

7.1 **Exclusion Screening.** Business Associate expressly agrees that it is conducting exclusion screening services in order to ensure that the company and its staff have not been excluded from participating in Federal health benefits programs OR that Business Associate has hired an outside company to perform these services.

7.2 **Disputes.** This Agreement shall be interpreted and governed by the laws and statutes of the State of Texas. In the event of disputes between the Covered Entity and the Business Associate, it is agreed that all matters shall be tried in the venue and jurisdiction where the Covered Entity's primary office is located. **Should it be necessary for Covered Entity to retain an attorney to collect any amounts owed to Covered Entity under the terms of this Agreement, Covered**

**Entity will be entitled to recover in addition to its damages, all reasonable and related attorney fees, along with any expenses incurred.**

**7.3 Severability.** If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

**7.4 Amendments and Waivers.** This agreement may not be modified, nor will any provision be waived or amended, except in writing duly signed by authorized representatives of the Parties. A waiver with respect to one event shall not be construed as continuing or as a bar to, or waiver of any right or remedy as to subsequent events.

**IN WITNESS WHEREOF**, the Parties have executed this Agreement as of the day and year of the last signature below.

**COVERED ENTITY:**

**MONTGOMERY COUNTY HOSPITAL DISTRICT**

Signature: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**BUSINESS ASSOCIATE:**

**ImageTrend, LLC**

Signature: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

# Agenda Item # 15



**To:** Mr. Robert Hudson (EMS Committee)

**From:** Chief James Campbell

**Date:** September 23, 2025

**Re: Matrix Consulting Group**

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In April 2025, Matrix Consulting Group completed their evaluation of the Montgomery County Hospital District's Fleet Department. In their final report, Matrix noted 26 recommendations for improvement within the Fleet Department. Those recommendations were ranked according to priority, timeline to complete, and fiscal impact.

The Matrix Consulting Group has a division of their organization titled Fleet Management as a Service (FMaaS). The function of this division is to offer services to help organizations improve their fleet operations under their guidance. Matrix has submitted a proposal that aligned with MCHD's areas of improvement in Fleet. Matrix would help complete all of the noted "one time tasks" and additional monthly tasks noted in our final report through from October 2025 – January 2026.

MCHD would benefit from using the FMaaS. In the absence of a Fleet Manager, the completion of these tasks would keep MCHD on track with making the necessary improvements noted by Matrix during the consulting period, which offers MCHD some continuity during this time. Matrix is familiar with our organization and the people who work in Fleet. The proposal from Matrix for FMaaS is attached, at the cost would be a total \$44,270. These unbudgeted funds will come out of FY26, and will be accompanied by a budget amendment in October of 2025.

Fiscal Impact: Nominal

Yes	No	N/A	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Budgeted item?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Within budget?
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Renewal contract?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Special request?



September 17, 2025

James Campbell  
EMS Chief  
Montgomery County Hospital District  
1400 S Loop 336  
West Conroe, Texas 77304

Dear Chief Campbell:

Matrix Consulting Group, Ltd. is pleased to present this proposal to Montgomery County Hospital District (MCHD or the District) to provide implementation assistance following the fleet review conducted earlier this year. This proposal reflects our understanding of your needs, based on previous discussions.

Our dedicated consulting team is skilled, certified, and recognized as experts in fleet management. They hold professional designations in fleet management and have managed large government fleets. Our project portfolio comprises over 1,800 studies across every functional area of government, many of which have included fleet needs analysis. This total includes more than 350 specialized fleet studies. A tenet of our firm is that we provide unbiased assessments, as we do not sell any fleet-related products or information systems.

The following pages provide an overview of our proposed task plan, a detailed pricing table, and the resumes of the consultants assigned to this project.

As the firm's President, I am authorized to negotiate on its behalf and bind it contractually. I can be reached at 650-858-0507 or via email at [apennington@matrixcg.net](mailto:apennington@matrixcg.net). On behalf of Matrix Consulting Group, I look forward to discussing our proposal and exploring the opportunity to continue working with the District.

A handwritten signature in blue ink, appearing to read "Alan D. Pennington", is positioned above the printed name.

Alan D. Pennington, President  
Matrix Consulting Group, Ltd.

**MATRIX CONSULTING GROUP**

1875 S Grant Street, Suite 960  
San Mateo, CA 94402  
650.858.0507

## TASK PLAN

With the completion of the Fleet Management Review, Matrix Consulting Group has been asked about the possibility of providing implementation assistance. We can offer Fleet Management as a Service (FMaaS) where we will assume responsibility for coordinating many aspects of the City's fleet program and support the incoming Fleet Manager.

### TASK PLAN

Matrix is offering a new service to smaller fleets without a dedicated full-time fleet manager, as well as those transitioning to a new fleet manager. FMaaS involves providing ongoing oversight of the fleet by an experienced fleet manager who has managed several government fleets.

Specific tasks can be divided into one-time tasks and monthly tasks.

#### ONE-TIME TASKS

These tasks stem from the recommendations in the initial study, and once implemented, will not need to be repeated.

1. **Rationalizing Fleet Size.** Provide a virtual presentation on fleet utilization to educate fleet users and create a mobility mindset in the organization.
2. **Create a Fleet Policy Manual.** We will present an outline for approval and provide all content. The Policy Manual would address other recommendations, such as:
  - Policy with parts and repair approval levels.
  - Fleet utilization policy.
  - Formal lifecycle policy with standard lifecycles.
  - Preventive Maintenance schedule and conduct.
  - Upfitting performance
  - Crew switchbacks to previous units.
  - Fleet Steering Committee.
  - Annual customer surveys.
  - Pool management
  - Trip inspections
3. **Compile a Driver Handbook.** We will present an outline for approval and provide all content
4. **Create a Performance Management and Reporting Framework.** We will establish which activities are to be monitored and set up a matrix showing who needs the information, how frequently it is required, and in what format. This will include Preventive Maintenance compliance, downtime, and utilization
5. **Develop standard specifications.** We will create standard specifications for common classes of vehicles.

6. **Develop a Fleet Replacement Plan.** We will develop a ten-year replacement plan and leave the model with the District for future adjustments.
7. **Staffing and Training.** We will create a job description for an administrative position in the fleet and assist in filling it, as well as the Shop Foreman positions, if needed. We will train mechanics in completing work orders on the shop floor.

## MONTHLY TASKS

These tasks need to be performed on a regular basis. After training, they will fall within the responsibilities of the fleet manager (when a new fleet manager is hired).

1. **Revise the Preventive Maintenance program** to ensure PM emails are sent well in advance and track services rendered are tracked.
2. **Review monthly utilization** and inform users of results.
3. **Provide guidance/training** to the new fleet manager as required.

We will create a detailed Service Level Agreement (SLA) to outline responsibilities and associated costs

## PRICING

A complete price table appears on the next page and includes:

- The cost to accomplish all one-time tasks is **\$24,830**.
- In addition, the monthly cost of 2.5 days of training/support each month is **\$3,700**.
- The monthly costs for October to January would therefore be **\$15,440**.
- We have included two site visits in the final total of **\$44,270**.



Tasks	Project Manager/ Vice President	Analyst/ Manager	Cost
<b>FMaaS – One-time tasks</b>	<b>38</b>	<b>88</b>	<b>\$24,830</b>
Utilization Presentation	12	4	
Fleet Policy Manual	4	28	
Driver's Handbook	4	16	
PM Framework	12	4	
Specifications	2	12	
Replacement Plan	2	12	
Staffing	2	12	
<b>FMaaS - Monthly tasks (x4)</b>	<b>16</b>	<b>64</b>	<b>\$15,440</b>
PM Program	4	24	
Monthly Utilization	4	20	
Training	8	20	
Professional Hours	54	152	
<b>Total Professional Fees</b>	<b>\$12,150</b>	<b>\$28,120</b>	<b>\$40,270</b>
Hourly Rate	\$225	\$185	
Travel	\$2,400	\$1,600	\$4,000
<b>Total Project Cost (Hrs/Travel)</b>	<b>\$12,150</b>	<b>\$28,120</b>	<b>\$44,270</b>

## PROJECT TEAM

The consultants proposed for this engagement, Kate Vigneau and Ruth Alfson, have extensive experience analyzing local government fleet operations. Our proposed project manager, Kate Vigneau, managed a fleet of 32,000 vehicles and has been managing projects for local government for over 15 years.

Resumes for our project team are outlined in the following pages.



**KATHERINE VIGNEAU, CAFM**  
Vice President

## BIOGRAPHY:

Kate has been responsible for our fleet business worldwide since 2020. and has been a management consultant for fifteen years. She has extensive experience in all aspects of fleet, sustainability and project management.

Her relevant experience highlights include:

- Army Logistics Officer for 27+ years with extensive operational and strategic planning experience across Canada and overseas.
- Fleet Manager for the Department of National Defence responsible for policy oversight of 32,000 vehicles.
- Director of Professional Development for NAFA, responsible for fleet certification and education programs for over a decade.
- Trainer and author with a regular fleet column in *Autosphere* known as “Kate’s Corner”.
- Project Manager for more than sixty projects in the past five years.

## EXPERIENCE HIGHLIGHTS:

### SEMINOLE TRIBE, FL: FLEET UTILIZATION REVIEW

This review of the Tribe’s fleet utilization and maintenance outsourcing practices led to the following recommendations:

- Continue to use a Fleet Management Company to coordinate outsourced maintenance.
- Introduce electric vehicles and charging infrastructure.
- Eliminate and pool assets identified in the utilization review.

### ROWAN COUNTY, NC: FLEET AND MAINTENANCE AUDIT

This best practice review, maintenance audit and utilization study for the county led to the following key recommendations:

- Enhance policies, especially the take-home vehicle policy, through a Driver’s Handbook and Fleet Policy Manual.
- Retain the current outsourced fleet maintenance arrangement.
- Increase the number of bays and create a fleet manager position to oversee fleet replacement and the maintenance contract.

## ROLE ON THIS ENGAGEMENT:

Kate will be the Project Manager.

## RELEVANT CLIENTS:

CA, Carlsbad  
CA, Elsinore Valley  
CA, Long Beach  
CA, Palm Desert  
CA, Rancho Water  
CA, West Sacramento  
FL, Broward Sheriff  
FL, Miami Beach  
FL, Seminole Tribe  
MN, DOT  
MN, Hennepin County  
NC, Rowan County  
ON, Hamilton  
ON, Hydro Ottawa  
ON, RCMP  
ON, Vaughan  
SC, Mount Pleasant  
TX, Denton  
TX, Montgomery Co.  
WA, Issaquah  
WA, Redmond  
WA, Spokane  
WI, Pleasant Prairie  
WI, Janesville  
WI, UW Health

## YEARS OF EXPERIENCE:

35+

## EDUCATION:

Certified Automotive Fleet Manager (CAFM) NAFA Fleet Management Association, 2000

MBA, Royal Military College, 2003

MDS, Royal Military College, 2005



**RUTH ALFSON, CAFM**  
Manager

### BIOGRAPHY:

Ruth is a Manager/Analyst for Matrix with more than 30 years of experience as a fleet manager. She has taught fleet management for students of the CAFM designation with an emphasis on financial management for fleets.

Relevant experience highlights include:

- Fleet Manager for the City of Cincinnati and responsible for a \$12M per year garage operation including 9 locations and 60 technicians and support staff.
- Fleet Operations Manager for Mettler-Toledo, revamping the fleet department to include replacement cycling, upfitting, and vendor management.
- Fleet Manager for Serco Group, responsible for DOT programs, fleet analysis, program management for Serco contracts and RFPs.
- Fleet Consolidated Services Manager for Exelon, leading the program to unite two subsidiary fleets into one reporting structure.
- Developer of NAFA's Lifecycle Cost Analysis CD and additional instructional materials.

### EXPERIENCE HIGHLIGHTS:

#### ROWAN COUNTY, NC: FLEET AND MAINTENANCE AUDIT

Ruth's contributions to a maintenance audit included:

- Analyzed vehicle usage and made recommendations for vehicle right-sizing and elimination.
- Created a multi-year replacement plan for all fleet vehicles.
- Reviewed fleet policies, proposing solutions for improving operations.

#### PALM DESERT, CA: FLEET VEHICLE STUDY

This review of the fleet and maintenance outsourcing practices led to the following recommendations:

- Move from a leased fleet to an owned fleet for substantial savings.
- Hiring a dedicated Fleet Manager to manage operations.

### ROLE ON THIS ENGAGEMENT:

Ruth will be the Lead Analyst.

### RELEVANT CLIENTS:

CA, Carlsbad  
CA, Humboldt Bay  
CA, Palm Desert  
CA, Rancho Water  
CA, SMUD  
FL, Broward Sheriff  
FL, Seminole Tribe  
IA, Dubuque  
MA, Lowell  
MN, Hennepin County  
NC, Rowan County  
ON, Vaughan  
TX, Montgomery Co.  
WI, Pleasant Prairie  
WI, Janesville  
WI, UW Health

### YEARS OF EXPERIENCE:

30+

### EDUCATION:

Certified Automotive Fleet Manager (CAFM) NAFA Fleet Management Association, 1996

BA Communications, Wayne State University, 1998

### PROFESSIONAL ASSOCIATION:

NAFA Fleet Management Association

Florida Association of Governmental Fleet Administrators

# Agenda Item # 16



We Make a Difference!

**To:** Board of Directors  
**From:** Randy Johnson, CEO  
**Date:** September 23, 2025  
**Re: Utility Easement**

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Consider and act on the City of Conroe's proposed utility easement on the property at 100 Medical Center Blvd. (Mr. Walker, Chair -PADCOM Committee)

*NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OF THE FOLLOWING INFORMATION FROM THIS INSTRUMENT BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.*

## UNDERGROUND UTILITY EASEMENT

THE STATE OF TEXAS                   §  
                                                  §                   KNOW ALL MEN BY THESE PRESENTS:  
COUNTY OF MONTGOMERY           §

That, **MONTGOMERY COUNTY HOSPITAL DISTRICT**, (hereinafter called "Grantor" whether one or more natural persons or other legal entities), for and in consideration of the sum of Ten and no/100 (\$10.00) DOLLARS to the undersigned in hand paid by the **CITY OF CONROE, TEXAS**, a Texas home rule city (hereinafter called "City"), and other good and valuable consideration the receipt of which is hereby acknowledged and confessed, has granted, sold and conveyed and does hereby grant, sell and convey unto said City, its successors and assigns, an easement over, under, through, across and along that certain tract or parcel of real property being generally described as 0.5131 acres of land, in the Ransom House Survey, A-245, Montgomery County, Texas, and being more particularly described in Exhibit "A," attached hereto and made a part hereof by reference for all purposes.

The easement conveyed herein is for underground utility purposes only, including the installation, construction, operation, maintenance, and replacement of underground lines, pipes, mains, connections, and other related facilities or appurtenances related to the transmission or provision of potable water, wastewater, and sewage, over, under, along, upon and across said premises described in Exhibit "A," together with the right and privilege at all times of the Grantee herein, its agents, employees, and representatives of ingress and egress to and from said premises for the purpose of making any improvements, modifications, or repairs which City deems necessary.

Upon completion of any installation, construction, maintenance, or repair activities, the Grantee shall restore the surface of the easement area to as near its original condition as reasonably practicable.

The right to use the Easement Property by City for the Easement Purpose is nonexclusive, and Grantor reserves (a) the right to use all or part of the Easement Property in conjunction with City, for any lawful purpose, including, without limitation, the installation, construction, maintenance, repair, inspection, replacement, modification, removal, and operation of the Facilities thereon, so long as Grantor's use of the Easement Property does not unreasonably interfere with the use of the Easement Property by City for the Easement Purpose, and (b) the right to convey to others the right to use all or part of the Easement Property in conjunction with City so long as any such further conveyance is subject to the terms of this and does not restrict or limit the Easement and rights hereby granted.

The Easement and the rights granted hereunder to City are subject to all prior easements, reservations, grants of other rights, restrictions and other encumbrances and matters appearing of

record in the Official Public Records of Montgomery County, Texas and/or evident on said Easement Property or otherwise made known by Grantor to City.

City shall not cut, nor in any way damage, any timber, regardless of age, on Grantor's land located adjacent to said Easement Property, except that City shall have the right to cut and/or remove all trees, growth, undergrowth, and other obstructions that, in City's judgment, may injure, endanger, or interfere with the exercise by City of the rights and privileges granted hereunder for the Easement Purpose, and City shall not be required to reimburse Grantor or Grantor's successors or assigns for such action.

This Easement will be construed under the laws of the state of Texas, without regard to choice-of-law rules of any jurisdiction. Venue is in the county in which the Easement Property is located.

This Easement contains the complete agreement between the parties hereto with respect to the Easement and rights granted herein and cannot be amended or modified, except by written agreement of the parties hereto. The parties agree that there are no oral agreements, representations, or warranties that are not expressly set forth in this Easement.

Except as expressly herein provided, nothing in this easement shall be construed as a waiver by the City of any assessment, impact fee, lot fee, acreage fee, pro rata charge, tap fee or other fee or charge imposed by the City of Conroe, Texas.

TO HAVE AND TO HOLD the above described easement, together with all and singular the rights and appurtenances thereto in anywise belonging unto the said City, its successors and assigns forever, and Grantor is hereby bound, together with all heirs, executors, administrators or successors, to Warrant and Forever Defend all and singular the said easement unto the City of Conroe, Texas, its successors and assigns, against every person whomsoever lawfully claiming, or to claim the same or any part thereof.

**[signature on following page]**

DATED this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

GRANTOR:

\_\_\_\_\_

THE STATE OF TEXAS                    §

COUNTY OF MONTGOMERY           §

This instrument was acknowledged before me on this the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC, STATE OF TEXAS

After recording return to:

City Secretary  
P.O. Box 3066  
Conroe, Texas 77305

# Agenda Item # 17



**To:** Board of Directors

**From:** Calvin Hon, IT Manager

**Date:** September 23, 2025

**Re: Virtual Server Replacement Project**

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Staff is requesting purchase approval of the Nutanix virtual server software and HP server hardware for this project. This project was board approved for FY 26 budget. Due to the lead time for hardware, the IT department is asking for board approval this month instead of waiting for the October board meeting.

SHI International Corp quoted the Nutanix software under Sourcewell cooperative contract number 121923 and the HP hardware is quoted under the TX Department of Infrastructure Resources (TX DIR) state cooperative contract number DIR-TSO-4160. These contracts comply with the MCHD purchasing policy.

The vendor was able to keep the pricing the same as the initial estimated quotes obtained in April 2025.

The budget for this project is \$476,000 and this project under budget at \$433,951.20.

Virtual Server Project	SHI
HP Server Hardware Quote	\$ 315,679.20
Nutanix Server Software Quote	\$ 118,272.00
Total	\$ 433,951.20

Yes No N/A

☒ ☐ ☐ Budgeted item?

☒ ☐ ☐ Within budget?

☐ ☒ ☐ Renewal contract?

☐ ☒ ☐ Special request?





Pricing Proposal  
Quotation #: 26623651  
Reference #: HPE  
Created On: 9/10/2025  
Valid Until: 10/31/2025

## TX-County of Montgomery Hospital District

### Calvin Hon

1300 S. Loop 336 West  
Conroe, TX 77304  
United States  
Phone: 9365235041  
Fax:  
Email: chon@mchd-tx.org

## Client Solutions Manager

### Lauren Simone

290 Davidson Ave  
Somerset, NJ 08873  
Phone: 732-868-6210  
Fax:  
Email: lauren\_simone@shi.com

All Prices are in US Dollar (USD)

	Product	Qty	Your Price	Total
1	HPE DX360 Gen11 10SFF NVMe CTO Svr Nutanix - Part#: P62799-B21 Contract Name: HP Enterprise Contract #: DIR-TSO-4160	12	\$5,868.00	\$70,416.00
2	HPE DX360 Gen11 10SFF NVMe CTO Svr Nutanix - Part#: P62799-B21 ABA Contract Name: HP Enterprise Contract #: DIR-TSO-4160	12	\$0.00	\$0.00
3	INT Xeon-S 4514Y CPU for HPE Hewlett Packard Enterprise - Part#: P67092-B21 Contract Name: HP Enterprise Contract #: DIR-TSO-4160	24	\$1,074.70	\$25,792.80
4	Factory integrated HPE - CERTIFIED PARTS - Part#: P67092-B21 0D1 Contract Name: HP Enterprise Contract #: DIR-TSO-4160	24	\$0.00	\$0.00
5	HPE 64GB 2Rx4 PC5-5600B-R Smart Kit Hewlett Packard Enterprise - Part#: P64707-B21 Contract Name: HP Enterprise Contract #: DIR-TSO-4160	96	\$532.10	\$51,081.60
6	Factory integrated HPE - CERTIFIED PARTS - Part#: P64707-B21 0D1 Contract Name: HP Enterprise Contract #: DIR-TSO-4160	96	\$0.00	\$0.00
7	HPE DX 7.68TB NVMe RI SFF BC MV FIO SSD HPE - CERTIFIED PARTS - Part#: P57759-B21 Contract Name: HP Enterprise Contract #: DIR-TSO-4160	96	\$1,250.20	\$120,019.20

8	HPE DX360 Gen11 FIO x16 LP Riser Kit HPE - CERTIFIED PARTS - Part#: P62803-B21 Contract Name: HP Enterprise Contract #: DIR-TSO-4160	12	\$96.80	\$1,161.60
9	DXBCM 57414 10/25G 2p SFP28 OCP3 FIO Adp HPE - CERTIFIED PARTS - Part#: P53861-B21 Contract Name: HP Enterprise Contract #: DIR-TSO-4160	12	\$186.90	\$2,242.80
10	DX BCM 57414 10/25GbE 2p SFP28 FIO Adptr HPE - CERTIFIED PARTS - Part#: P53862-B21 Contract Name: HP Enterprise Contract #: DIR-TSO-4160	12	\$225.10	\$2,701.20
11	HPE DX 1600W Plat Ht Plg LH FIO PS Kit HPE - CERTIFIED PARTS - Part#: P18222-B21 Contract Name: HP Enterprise Contract #: DIR-TSO-4160	24	\$249.20	\$5,980.80
12	HPE Pwr Crd 1.83m 10A C13 Th-Ph Kit Hewlett Packard Enterprise - Part#: AF559A Contract Name: HP Enterprise Contract #: DIR-TSO-4160	24	\$4.30	\$103.20
13	FACTORY INTEGRATED Hewlett Packard Enterprise - Part#: AF559A 0D1 Contract Name: HP Enterprise Contract #: DIR-TSO-4160	24	\$0.00	\$0.00
14	HPE DL300 OCP2 x16 Enable Kit Hewlett Packard Enterprise - Part#: P48828-B21 Contract Name: HP Enterprise Contract #: DIR-TSO-4160	12	\$164.70	\$1,976.40
15	Factory integrated Hewlett Packard Enterprise - Part#: P48828-B21 0D1 Contract Name: HP Enterprise Contract #: DIR-TSO-4160	12	\$0.00	\$0.00
16	HPE DX360 G11 High Perf HS FIO HPE - CERTIFIED PARTS - Part#: P62372-B21 Contract Name: HP Enterprise Contract #: DIR-TSO-4160	24	\$101.90	\$2,445.60
17	Nutanix AOS FIO SW for HPE HPE - CERTIFIED PARTS - Part#: R6T15A Contract Name: HP Enterprise Contract #: DIR-TSO-4160	12	\$0.50	\$6.00
18	HPE DX NS204i-u Gen11 FIO Ht Plg Bt Opt HPE - CERTIFIED PARTS - Part#: P60454-B21 Contract Name: HP Enterprise Contract #: DIR-TSO-4160	12	\$460.80	\$5,529.60
19	HPE DL360 Gen11 NS204i-u Rear Cbl Kit Hewlett Packard Enterprise - Part#: P54702-B21 Contract Name: HP Enterprise Contract #: DIR-TSO-4160	12	\$82.90	\$994.80

20	Factory integrated Hewlett Packard Enterprise - Part#: P54702-B21 0D1 Contract Name: HP Enterprise Contract #: DIR-TSO-4160	12	\$0.00	\$0.00
21	HPE DX Gen11 Easy Install FIO Rail 3 Kit Hewlett Packard Enterprise - Part#: P62374-B21 Contract Name: HP Enterprise Contract #: DIR-TSO-4160	12	\$58.20	\$698.40
22	HPE 3Y TC Ess DX360 Gen11 HW SVC HPE - CERTIFIED PARTS - Part#: H94M5E Contract Name: HP Enterprise Contract #: DIR-TSO-4160	12	\$2,044.10	\$24,529.20
			Total	\$315,679.20

#### Additional Comments

**Need customized payment terms? Leverage HPE Financial Services Flexible Payment Solutions to match payments to your budget. Contact [SHI\\_Capital@shi.com](mailto:SHI_Capital@shi.com) for more!**

**Nutanix has a no returns policy.**

**Please Note: Hewlett Packard Enterprise has a zero returns policy on custom build machines. For these products, orders are non-cancellable and non-returnable from point of order.**

**Due to the potential impact of any current or future tariffs, the price and availability of hardware items on this quote may be subject to change.**

**The following EULA applies to all Nutanix items on this quote:**

- Your use of the software is subject to the Nutanix customer agreement at <https://www.nutanix.com/legal/eula>

**1. By issuing a purchase order or acknowledging this quote, when applicable, Customer certifies that employees at each of their locations adhere to all applicable export and re-export control laws and regulations covering the distributed products purchased and/or received by the Customer.**

**2. By issuing a purchase order or acknowledging this quote, and when applicable, Customer understands that the commodities, software and/or technology ("Items") it purchases or receives under this quote may be subject to export, re-export, or other restrictions. Customer agrees to comply with all applicable laws and regulations relating to the export and re-export of such Items obtained by Customer.**

*The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.*



Pricing Proposal  
Quotation #: 26623624  
Reference #: Nutanix  
Created On: 9/10/2025  
Valid Until: 10/31/2025

## TX-County of Montgomery Hospital District

### Calvin Hon

1300 S. Loop 336 West  
Conroe, TX 77304  
United States  
Phone: 9365235041  
Fax:  
Email: chon@mchd-tx.org

## Client Solutions Manager

### Lauren Simone

290 Davidson Ave  
Somerset, NJ 08873  
Phone: 732-868-6210  
Fax:  
Email: lauren\_simone@shi.com

All Prices are in US Dollar (USD)

	Product	Qty	Your Price	Total
1	Subscription, Nutanix Cloud Infrastructure (NCI) Pro Software License & Production Software Support Service for 1 CPU Core Nutanix - Part#: SW-NCI-PRO-PR Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI	192	\$253.14	\$48,602.88
2	Term in months Nutanix - Part#: TERM-MONTHS Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI	12	\$0.00	\$0.00
3	Subscription, Nutanix Cloud Infrastructure (NCI) Pro Software License & Production Software Support Service for 1 CPU Core Nutanix - Part#: SW-NCI-PRO-PR Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI	192	\$252.59	\$48,497.28
4	Term in months Nutanix - Part#: TERM-MONTHS Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI	12	\$0.00	\$0.00
5	Service, Infrastructure Deployment - On-Premises NCI Cluster - Nutanix AHV. For each quantity purchased, deployment is limited to 1 node. A maximum of 64 nodes distributed in up to 4 on-premises NCI clusters of a single hypervisor type at a Nutanix - Part#: CNS-INF-A-SVC-DEP-ONP-AHV Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI	6	\$1,764.33	\$10,585.98
6	Service, Infrastructure Deployment - On-Premises NCI Cluster - Nutanix AHV. For each quantity purchased, deployment is limited to 1 node. A maximum of 64 nodes distributed in up to 4 on-premises NCI clusters of a single hypervisor type at a Nutanix - Part#: CNS-INF-A-SVC-DEP-ONP-AHV Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI	6	\$1,764.31	\$10,585.86

7	Platform Integration Fee Nutanix - Part#: PLATFORM INTEGRATION Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI	1	\$0.00	\$0.00
			Total	\$118,272.00

#### Additional Comments

Nutanix has a no returns policy.

The following EULA applies to all Nutanix items on this quote:

- Your use of the software is subject to the Nutanix customer agreement at <https://www.nutanix.com/legal/eula>

1. By issuing a purchase order or acknowledging this quote, when applicable, Customer certifies that employees at each of their locations adhere to all applicable export and re-export control laws and regulations covering the distributed products purchased and/or received by the Customer.
2. By issuing a purchase order or acknowledging this quote, and when applicable, Customer understands that the commodities, software and/or technology ("Items") it purchases or receives under this quote may be subject to export, re-export, or other restrictions. Customer agrees to comply with all applicable laws and regulations relating to the export and re-export of such Items obtained by Customer.

*The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.*

# Agenda Item # 18



**To:** Board of Directors

**From:** Shawn Henners

**Date:** September 23, 2025

**Re: Docunav to migrate and host Laserfiche servers**

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Annual recurring cost for hosting is included in FY2026 budget, and the attached quote (\$66,074.88) is below the \$75,000 budgeted for this line item. The actual migration will be covered with pre-paid hours from our annual Docunav support contract. Once approved, we expect to have the work complete by the end of December 2025 at the very latest.

Because we have expanded the processes utilizing our Laserfiche software, it has grown too large for our current server farm, back-up processes and IT department to adequately support. Docunav has the expertise to host our Laserfiche server environment, and this will streamline all of our Laserfiche external support needs.

This purchase is being made through DIR Contract # DIR-CPO-5678.

**Fiscal Impact:** None

Yes	No	N/A	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Budgeted item?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Within budget?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Renewal contract?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Special request?



## Quotation

**Quote #:**  
**Date:**  
**Expires On:**

Q-01284-6  
9/3/2025  
10/3/2025

### VP Imaging Inc, dba DocuNav Solutions

8501 Wade Blvd #1440  
Frisco, TX 75034

Phone: 800-353-2320  
Email: sales@docunav.com

### Customer

### Montgomery County Hospital District

Shawn Hennes  
936-523-5122  
shennes@mchd-tx.org



SALESPERSON	EXT	EMAIL	PAYMENT METHOD
Richard Ortiz		rortiz@docunav.com	Net 30

## Software

Qty	Product Code	Product Name	Product Description	Unit Price	Total Price
1.00	DN-AWS23-T4	DocuNav Hosting AWS - Tier 4 Ultimate	Annual subscription, includes AWS hosting, Active Directory integration or VPN service, security, pricing updated based on usage.	\$68,828.00	\$68,828.00
Software SUBTOTAL:					\$68,828.00
Software Total:					\$68,828.00

## Services

Qty	Product Code	Product Name	Product Description	Unit Price	Total Price
1.00	DNPK-CUSC	DocuNav Solutions Custom Scope	All deliverables completed as defined by the attached scope of work. Deliverables could include Installation, Configuration, Project Management, Stakeholder Meetings or Training. Assumed to be paid before project begins. <b>*Server Migrations + DN Hosting</b> * Using 80 mission critical hours for this migration  <b>*Review of AWS and Shield costs will take place on an annual basis, to check to see if adjustments should be moving up or down.</b>	\$0.00	\$0.00
Services SUBTOTAL:					\$0.00
Services Total:					\$0.00

Discount

Qty	Product Code	Product Name	Product Description	Unit Price	Total Price
1.00	DSC DIR SUB	Texas DIR Subscription	DocuNav Solutions Discount (4%-off subscription) *Please See DIR Contract # DIR-CPO-5678	\$-2,753.12	\$-2,753.12
Discount SUBTOTAL:					\$-2,753.12
Discount Total:					\$-2,753.12

Subtotal	\$66,074.88
Tax	\$0.00
Total	\$66,074.88

Sign Here:

Date:

/

/

**Terms & Conditions**  
Payment Terms: All payments are Net 30 from date of invoice issued. Preferred payment method: check or ACH payment. Subscription terms will renew on the anniversary of the date of your DocuNav Annual Support Agreement unless you provide cancellation notice 45 days before the end of the agreement. On-site Professional Services Time: billing rate quoted does not include travel expenses for out of market professional services time. Pre-purchased hours or daily units expire after 3 years from invoice date. Renewal invoices paid after the renewal date will be subject to a 2% late fee.



# DocuNav Project Scope

Server Migrations + DN Hosting



## Client\*

Montgomery County Hospital District

## Project\*

Server Migrations + DN Hosting

## Project Scope Statement

### Project ID      Project Objectives

TBD      Migrate on-premise environment to DocuNav hosted & upgrade to 12

## Scope Options

### Hours From\*

☐ Existing Quote

☐ New Quote

### Work Done During\* (?)

☒ Business Hours Only

☐ Some/All After-Hours

### Estimate By

### Hours\*



## Deliverables

Below are the project deliverables and brief description of the proposed solution.

### Description\*

- 1 Project Administration (project plan, meetings, communication, ...)
  - Initiating Discovery
  - Project Planning
  - Kick Off and Status Meetings
  - Monitoring & Controlling
  - Project Closure & Sign Off
- 2 Document existing environment, prep environment for upgrade (install pre-req's, download new version, ...), & ensure environment is ready for upgrade
- 3 Setup new server environment on new servers using demo license & verify new environment functionality
  - 1) Application Server - LF, AT, LFDS, AdminHub, Installer
  - 2) Processing Server - WF, Forms (Routing)
  - 3) Processing Server - QF/A & IA
  - 4) Web Server - WC, Forms (IIS), STS
  - 5) SQL Server - LF Databases, SQL Agent Jobs, ODBC's, & Linked Servers
- 4 [DN Hosting] Migrate existing Laserfiche environment to above created server setup & relicense w/ customer license. During migration, upgrade all applications to their latest versions.
- 5 Quality Assurance & Control
  - Internal inspection of deliverables, testing & correcting outputs (where applicable)
- 6 Migrate Databases and Repository/Volume Files to new hosted servers (approx 13 TBs)
- 7 Upgrade servers to Windows Server 2022 or later

## Out of Scope

This project will NOT accomplish or include the following unless it is explicitly defined in the above deliverables:

Creation, Update, and/or Removal of any Laserfiche application/process/workflow/training/documentation not explicitly listed in the deliverables

Updating any scripts, html, code, CSS or other item for Workflow, Forms, or other application related to the upgrade that is no longer functioning properly due to being depreciated, providing customization, or other non-built-in functionality

Configuration/migration/updating of any 3rd party setups (e.g. ODBC connections, scheduled jobs/tasks, SSIS packages, data/document dumps, ...)

Upgrading of any Laserfiche components not installed on the servers (e.g. Windows Client, Workflow Designer, Connector, Administration Console, ...)

Migration, upgrade, and/or testing in non-production environment unless explicitly listed in the above deliverables.

## Assumptions

This project assumes the following unless it is explicitly defined in the above deliverables:

Assumed customer will allow a site-to-site VPN so all queried data will be available via the same means as currently used and all authentication will remain the same

Access (e.g. VPN, System, Database, ...) will be provided to DocuNav personnel with appropriate access level

Reasonable delivery of required information from Customer & access to SME's on pre-scheduled meetings to clarify project direction and needs

Change request (CR) will be used to include any design/architecture changes or updates after the baseline design is complete

Project to be accomplished Monday-Friday (excluding holidays) during business hours (8 AM to 5 PM Central) unless listed in above deliverables. If project requires after hours time, it will be billed at 1.5 times.

Customer is responsible for coordinating schedules/outages for their employees/vendors and/or locations/facilities/equipment for any meetings, trainings, demos, ...

Any training listed will be provided remotely unless purchased via "Units", part of a package, or otherwise noted in this scope

Customer is responsible for migrating, updating, testing, and any other functionality related to 3rd party integrations

Scopes are an estimate based on information given at discovery. Additional requirements discovered and/or changes requested during project implementation, may result in a Change Request and a need to purchase additional hours.

If data is being migrated as part of this project (e.g. SQL, volumes, audit logs, ...), the customer is responsible for migrating all data to the new locations, ensuring they are migrated to the same path on the new servers unless otherwise requested by DocuNav

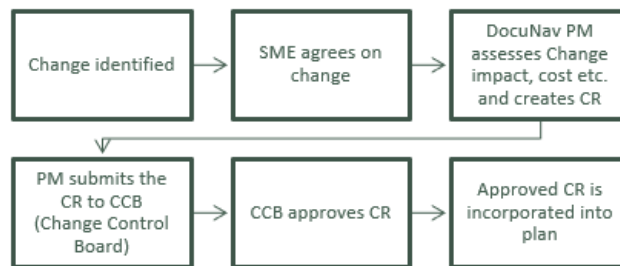
If environment is being migrated to new servers, customer is responsible at migration time for renaming the new servers to match the old server names, updating the new server IP's to match the old server IP's, and updating any internal/external DNS entries to point to their corresponding new server

Customer is responsible for providing all hardware (e.g. servers, cpu's, RAM, drive space, ...), software (e.g. OS, SQL, IIS, SSIS, ...), networking (SSL certificates, open ports, Active Directory users/groups, DNS entries, ...), and anything else needed by DocuNav to provide the scoped functionality

## Change Control Board

Any updates or changes to the baseline scope mentioned in section 1 will need to be approved by customer before DocuNav commences any new requested work. Email confirmation will be used as consent to the CR. The simplified process is described below.

Organization *	Role	Name	Alternate
----------------	------	------	-----------



Depending on the project, time listed may include but is not limited to development, project management, meetings, communication, demo's, training, documentation, testing/validation, and anything else related to this project prior to its kickoff, during the project, through post go-live.

## Scoped By

Date *	Name *
05/05/2025	Terence Johnson

# Agenda Item # 19



**To:** Board of Directors

**From:** Justin Evans

**Date:** September 23<sup>rd</sup>, 2025

**Re:** **Sole-Source letter for USDD by Honeywell**

---

Consider and act on approval of Sole-Source letter for USDD by Honeywell approved by MCHD Legal.

Yes   No   N/A

- |                          |                          |                                     |                   |
|--------------------------|--------------------------|-------------------------------------|-------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Budgeted item?    |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Within budget?    |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Renewal contract? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Special request?  |



US Digital Designs, Inc.  
1150 W. Grove Parkway,  
Suite 110  
Tempe, Arizona 85283

August 29, 2025

Montgomery County Hospital District  
1400 South Loop 336 West  
Conroe, TX 77304

RE: Phoenix G2 - Station Alerting System – Sole Source Statement

To Whom it May Concern:

The Montgomery County Hospital District (MCHD) utilizes the Phoenix G2 Fire Station Alerting System (the “System”) for the dispatch of emergency alerts. The System provides fast, reliable and concise medical emergency alerts and has demonstrated reductions in response times, providing the citizens of Montgomery County with unparalleled protection, saving lives and properties.

Honeywell International Inc., through its US Digital Designs group, is the sole manufacturer of the Phoenix G2 Fire Station Alerting system. All design, manufacturing, service and support originates from our Tempe, Arizona location. As the manufacturer, Honeywell is able to offer the lowest factory-direct pricing to MCHD. No distributor of the Phoenix G2 System is able to provide pricing at a lower price. With the exception of certified installation companies authorized to perform “installation only” services, no other organization or entity is able or authorized to service and/or support our station alerting systems.

Please let me know if I may answer any additional questions. Thank you for the opportunity to support your community.

Best Regards,

*Susheel Tenguria*

Susheel Tenguria  
General Manager / USDD group  
Susheel.Tenguria@Honeywell.com

# Agenda Item # 20



**To:** Board of Directors

**From:** Justin Evans

**Date:** September 23<sup>rd</sup>, 2025

**Re:** **Annual service agreement with US Digital for IP Station alerting system**

---

Consider and act on the purchase of the annual service agreement with Honeywell International Inc, through its US Digital Designs group for IP Station alerting system. This agreement is for FY 2026, the current agreement expires on September 30<sup>th</sup>.

Yes   No   N/A

- |                                     |                          |                                     |                   |
|-------------------------------------|--------------------------|-------------------------------------|-------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | Budgeted item?    |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | Within budget?    |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | Renewal contract? |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Special request?  |



**US DIGITAL DESIGNS**

by Honeywell

## Quote

1150 W. Grove Parkway, Suite 110  
Tempe, Arizona 85283-4482  
Phone # 877-551-USDD  
E-mail: usddsales@honeywell.com

Date	Quote #
29-Aug-2025	25-MCHD-002

This quote is effective until October 31, 2025

Name / Address
Montgomery County Hospital District 1400 S. Loop 336 W Conroe, TX 77304 Attn: Katelyn Moote  <a href="mailto:kmoote@mchd-tx.org">kmoote@mchd-tx.org</a>

ALL AMOUNTS QUOTED ARE IN US DOLLARS		Terms	Rep	Project
		Net 30		
Item	Description	Qty	Cost	Total
SrvAgrmt_Srv	G2 FSAS Annual Service Agreement - [01 October 2025 to 30 September 2026] Base Amount: \$909,202.30	1	\$ 90,920.23	\$90,920.23
SrvAgrmt_Annl	G2 FSAS Annual Service Agreement - [26 April 2026 to 30 September 2026] <i>2025 Purchases Pro-rated</i> Base Amount: \$36,216.10	1	\$ 1,567.71	\$1,567.71
Thank you for your business			<b>Total</b>	<b>\$ 92,487.94</b>

# Agenda Item # 21



We Make a Difference!

**To:** Board of Directors

**From:** Justin Evans

**Date:** September 23<sup>rd</sup>, 2025

**Re: Replacement of Access Control Software and Hardware**

---

Consider and Act on the Replacement of Access Control Software and Hardware.

This project will include the replacement of all access control hardware at the Administration and Service Center campus. In addition, all EMS Stations will be transitioned to the new software platform, enabling centralized management from a single system. Please note that while the EMS Stations will continue to operate on existing hardware in the near term, that equipment will also need to be replaced at a future date in order to support current security protocols.

This equipment will be purchased off a Montgomery County Contract with VIS Houston, Contract #20-03 through our Inter Local Agreement (ILA) we established in 2005.

FY25 Budget	\$ 300,000.00
Project Cost	\$ 299,995.95
	\$ 4.05
Total Discounts	\$ 28,126.26

Yes No N/A

☒ ☐ ☐ Budgeted item?

☒ ☐ ☐ Within budget?

☐ ☐ ☒ Renewal contract?

☐ ☐ ☒ Special request?



VIS Houston, LLC  
32311, Tamina Road suite A  
Magnolia, Texas 77354  
United States

(832) 535-1991  
[info@vision-texas.com](mailto:info@vision-texas.com)  
[Vision-Texas.com](http://Vision-Texas.com)  
Zack Spelz  
[zspelz@vision-texas.com](mailto:zspelz@vision-texas.com)

# Access Control Upgrade - Admin, Service Bldgs & Towers (Project 20-03)



**Justin Evans**  
**[jevans@mchd-tx.org](mailto:jevans@mchd-tx.org)**  
**(936) 521-5604**

Presented By  
**VIS Houston, LLC**

Quote Number  
**Q-1626**

Presented On  
**Sep 11, 2025**

Version  
**3**



# Project Goals

---

Vision Integrated Systems (VIS) is pleased to present the following proposal for MCTX Hospital District as a rough order of magnitude for budgeting and planning on this capital upgrade. If approved, VIS will do a full survey of other EMS sites to present a final contract price.

VIS has recently visited with MCHD staff to learn about their needs for a Electronic Security System (ESS) migration. **VIS is recommending the following:**

- Standardize on a unified platform for access control & video surveillance.
- Upgrade the legacy access control system's intelligent and remote controllers to mitigate cyber risks.
- Replace existing controller enclosures with managed LifeSafety Power units.
- Utilize OSDP format for card reader communication.
- Test and repair (as necessary) door locking hardware across all locations.
- Utilize hybrid architecture to reduce appliances at smaller facilities, centralize management and reduce maintenance costs.
- Capitalize on a service plan that includes preventative maintenance designed to maximize uptime and ensure continuity.

**To accomplish this, VIS proposes:**

- To conduct site assessments of all facilities to confirm device counts and placement.
- Deploy a Genetec's unified security with a central server to record the video surveillance cameras and administer the system.
- Decommission the legacy access controllers at all facilities, then install modern, non-proprietary Mercury controllers.
- Bring in a dozen cameras at the Administration Building to test & experience the Genetec unified security platform.
- Test and repair (as necessary) the door peripherals (locks, door contacts, etc...) then tie them into the new controllers.
- Testing & inspecting all devices for proper function and replace devices that aren't performing.
- Catalog all devices and produce new as-built drawings.

**MCHD To Provide:**

- Server to host Genetec Security Center
- Network infrastructure including switches
- Cleaned up and reviewed user database in CSV format for importing into Genetec
- Completed 'Security Profile' spreadsheet for VIS programming team
- PDF drawings of the facilities for mapping and record documentation
- Unrestricted access to installation teams in work areas

## Road Map & Solution Capability

---

VIS proposes a Multi-Phase Security Enhancement (MPSE) across all of MCHD facilities. The Road Map for the MPSE has an initial phase defined by VIS for the purposes and goals mentioned above, and subsequent phases that will be jointly or solely defined by MCHD.

### **PHASE 1:**

**Scope of Work:** VIS will furnish and install a Genetec unified security platform in a hybrid architecture consisting of two (2) main systems:

1. Access Control (ACS)
2. Video Surveillance (VMS) *Omnicast will be installed and ready for future use.*

- The ACS & VMS will run on Genetec's Security Center platform and this will provide the foundation for MCHD's future security applications.
- Decommission the legacy access controllers at the Admin/Service campus and radio tower facilities and install new, non-proprietary Mercury controllers.
- Install new HID Signo card readers with PIN pads on the exterior doors of the Admin/Service campus in place of the existing readers.
- Install access control at 15 new door locations (new card reader, electrified lock, door contact and REX).
- Repair or replace existing ACS field devices as needed for proper function at the Admin / Service buildings.
- Replace proprietary Open Options Dcontrollers at EMS sites with SSP-D2 intelligent controllers from the Admin building.
- Flash all EMS sites existing controller hardware with Genetec codes and reuse all the existing hardware.
- Integrate the ACS & VMS so that one software hosts, administers and records all activity.
- Provide a hybrid architecture so that all VMS & ACS events and data are recorded from the Admin Building's data center.
- Creation of as-built drawings and global device matrix.

### **System Capabilities in Phase 1:**

- A singular Genetec platform for administering the ACS and parts of the VMS via thick, thin and mobile clients.
  - Remote administration of ACS & VMS.
  - Health monitoring with notifications for offline cameras, hard drives and controllers.
  - Server performance monitoring and notifications.
  - Security Operations Center (SOC) deployment ready.
  - GIS mapping of facilities & devices.
  - Active Directory integration.
  - Badge design utility.
  - Software capacity for unlimited card readers & cameras.
- Centralized archiving of ACS & VMS events and data in RAID arrays. Video retention for a minimum of 30 days.
- Notifications of ACS doors propped open.
- Standalone ACS survivability during data & power interruptions (*the ACS will continue to grant/deny access and store events*).
- Standalone camera survivability during data interruptions to the cloud or on-premise server (*uninterrupted power sources will be required to provide energy redundancy to cameras*).
- Latest ACS hardware provides the greatest cyber-security protection possible.

### **SUBSEQUENT PHASES:**

Future enhancements could include:

- upgrading all card readers to be capable of reading Seos class & mobile credentials (smart phone as a credential).
- rollout of Genetec's native visitor management service
- creating a SOC to actively manage and respond to security & fire alarms and other notifications.
- central incident management system in Security Center.
- multi-form factor authentication via biometrics readers or cameras.
- controlled access into parking lots via automated license plate readers (ALPR) or automated vehicle identification (AVI) readers.
- automated license plate recognition (ALPR) for the purposes of controlled access, forensic capture, watch/restricted list notifications.
- additional camera installations & camera analytics for **security**: set up perimeters to monitor for intrusion detection and loitering, register visitors, unlock access controlled areas, validate / verify equipment users.

- additional camera installations & camera analytics for **safety & performance**: track and record equipment use, study workflows for improvements, record in/out shipments.
- monitoring and controlling other inputs such as HVAC, lighting, sound, machinery
- mass notification to employees & families for emergency / non-emergency events.
- panic buttons with alarms monitored by central station and / or MCHD.intercom stations for internal communication and visitor communication to receptionist.
- create a security program that identifies standards for facilities, roles, responsibilities, threats, mitigation and response.

## Sites

---

The architecture can be arranged in several ways: full-cloud, hybrid or on-premise. Vision sees an opportunity to utilize a hybrid solution of on-premise servers for larger sites (Admin & Service) and have "head-less" sites with fewer devices communicating and streaming to the central server.

The Administration Building's Data Center could serve as the host location for sites that don't have local servers. The video surveillance cameras are the biggest consumers of bandwidth. Several factors go into a bandwidth calculation including camera resolution, scene activity, frame rate and compression. VIS has made some conservative estimates to come up with an output of 4-5 Mbps / camera.

To organize a deployment like this upgrade and for future sites, VIS recommends a *standard* physical security package at the MCHD facilities classified as:

### Admin & Services Facilities

- ACS: readers for main employee entrance, secondary entrances, IDF rooms, operation spaces (as needed), sensitive material lock-up, executive areas, and monitoring of exterior doors for propped open scenarios.
- VMS: camera coverage of exterior entry/exits, storage, shipping/receiving area(s), exterior parking where equipment is stored, exterior parking and video intercom at visitor's entrance.
- IDS: door position sensors for all exterior doors, motion detectors for all rooms with exterior windows, key pads at employee entrances, hold up button(s) and central station monitoring for alarm signals and failure to arm/disarm status.
- Local recording and administration of VMS and ACS.
- Global administration of the district's physical security systems from this location including creating and disturbing access control credentials.

# The Genetec Solution

Unification vs integration

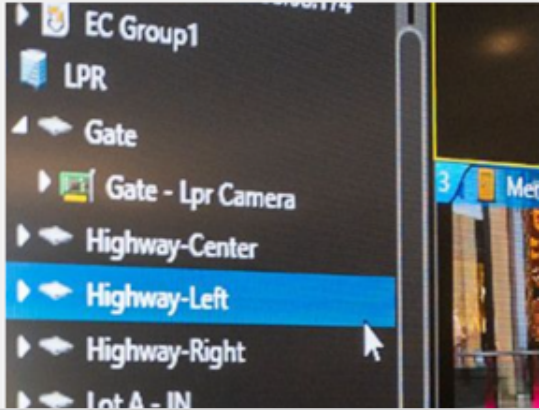
Open architecture

Flexible and scalable

One pane of glass

## How unification is different from integration

At its core, unified security is a suite of products developed as one unit. You can turn on or off different modules, but you can't break the connections – because there aren't any. Integration is when you connect one system to another; it has its benefits, but having to upgrade and maintain multiple systems isn't one of them.



Unification vs integration


Open architecture

Flexible and scalable

One pane of glass

## Open means you have the power to choose

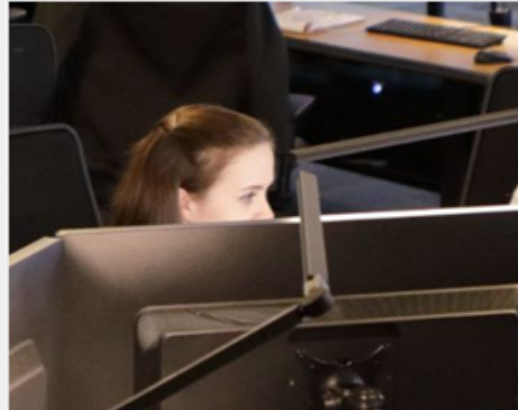
Our security platform was built on open architecture. Which means that your core physical security products are unified and you can also add the functionality or data you need to the system from other products. You're free to choose from a long list of hardware and software tools that can extend your Genetec platform and still be able to see and manage everything from a single interface.



## The key to unlock long term value

A unified solution supports your long-term growth needs by facilitating the flow and management of data across your security activities. We make it easy for you to add licenses and modules as you need them - without the compatibility issues.

[Learn more about Security Center](#)



## Simplify day to day operator tasks

Move away from the traditional approach of having multiple independent systems and take advantage of a user interface that displays all possible physical security functions as one seamless experience. Empower your operators by giving them the information they need to be more efficient, make better decisions, and respond to incidents faster.

[Go to Security Center](#)



## Administration & Service Buildings



### Conversion from Open Options access control to Genetec

- New Mercury controllers & Life Safety Power enclosures
- New HID Signo card readers.

- Genetec Security Center Enterprise platform.







ACS: 92 existing access controlled doors + 15 new locations

VMS: 12 camera licenses (*for use as a test case of larger camera migration to Genetec*)

## Products

Security > Administration & Service Bldg > Access control \$212,394.88

ITEM	QTY	UNIT PRICE	TOTAL
 Genetec Security Center Base Enterprise	1	\$5,000.00	\$5,000.00
			Genetec (MCTX)
			(15.00%)
			\$4,250.00
Includes Synergis Enterprise Package with Access Manage support, Remote Security Desk, Badge Designer. Includes Omnicast Enterprise package with Archiving and Auxiliary Archiving support, Media Router, Audio, Remote Security Desk, Camera Sequenc, Camera Blocking, Camera Dewarping, Failover			
 Genetec Advantage for 1 Synergis Reader - Enterprise	102	\$25.00	\$2,550.00
			Genetec (MCTX)
			(15.00%)
			\$2,167.50
Genetec™ Advantage for 1 Synergis™ Enterprise Reader – 1 year			
 Genetec Intercom Connection License	2	\$295.00	\$590.00
			Genetec (MCTX)
			(15.00%)
			\$501.50
1 Standard Connection to an Intercom Station			
 Genetec Advantage for 1 Intercom Connection	2	\$40.00	\$80.00
			Genetec (MCTX)
			(15.00%)
			\$68.00
Genetec™ Advantage for 1 Sipelia™ Intercom connection - 1 Year			

	Genetec Omnicast Camera License - Enterprise	12	\$300.00	\$3,600.00
				Genetec (MCTX)
				(15.00%)
				\$3,060.00
	GSC (Genetec Security Center) omnicast (Video Surveillance Solution) enterprise package			
	Genetec Advantage for 1 Camera - Enterprise	12	\$55.00	\$660.00
				Genetec (MCTX)
				(15.00%)
				\$561.00
	Genetec™ Advantage for 1 Omnicast™ Enterprise Camera – 1 year			
	Genetec One (1) Genetec™ SDK connection for LifeSafety Power with NetLink	16	\$250.00	\$4,000.00
				Genetec (MCTX)
				(15.00%)
				\$3,400.00
	LifeSafety Power FPO150-B1002D8PM8NL4E6M/P8-A	5	\$3,417.20	\$17,086.00
				LifeSafety Power (MCTX)
				(15.00%)
				\$15,071.75
	8 Door Pre-Wired Power System, DV Networked Type, 16 Aux, 8 Managed Output			
	LifeSafety Power FPO150/250-3D8P2M8NL4E8M2/P16-A	5	\$5,208.81	\$26,044.05
				LifeSafety Power (MCTX)
				(15.00%)
				\$22,776.10
	16 Door Pre-Wired Power System, DV Networked Type, 24 Aux, 16 Managed Output			
	Mercury Security MP1502 Intelligent Controller	12	\$2,155.00	\$25,860.00
				Mercury (MCTX)
				(15.00%)
				\$22,413.00
	MERCURY MP1502 INTELLIGENT CONTROLLER (2 DOORS, UP TO 4 READERS WITH OSDP) - 2 reader connection licenses included - Add GSC-SY-X-1RE if more reader connections are needed			





Mercury Security	39	\$1,220.00	\$47,580.00
MR52-S3 Sub Controller (Genetec)			Mercury (MCTX)
			(15.00%)
			\$42,198.00
Mercury MR52 2-reader interface module Series 3 (8 inputs, 6 relays, PCB only, 2 reader license connections included). Add GSC-SY-X-1RE if more reader connections are needed.			



Genetec Cloud Link-G2	2	\$1,418.90	\$2,837.80
			Genetec (MCTX)
			(15.00%)
			\$2,465.40
Synergis™ Cloud Link with 4GB of RAM, 16GB Flash, second generation, installed with Synergis™ access control firmware, four RS-485 ports, PoE.			



Panduit Cat6, unshielded, plenum, yellow	1	\$1,134.29	\$1,134.29
			Panduit
			(15.00%)
			\$1,072.15
The TX6™ Cat 6 U/UTP copper cable is constructed of 24 AWG copper conductors with FEP/HDPE insulation. The copper conductors are twisted in pairs. All four pairs are surrounded by a PVC flame-retardant jacket. The yellow, plenum (CMP) cable is supplied 1,000 feet (305 meters) to an easy pay-out cart			



Windy City Wire 4461030-500	4	\$1,014.72	\$4,058.88
			Panduit
			(15.00%)
			\$3,738.04
4 Element Access Control Composite Cable			



Panduit NK6X88MBL	10	\$25.14	\$251.40
			Panduit
			(15.00%)
			\$237.70
UTP RJ45 Cat 6A Keystone Punchdown Jack Module, BL, Black			



HID Signo 40, Terminal	15	\$512.86	\$7,692.90
			HID (MCTX)
			(15.00%)
			\$6,808.95
SIGNO 40, BLK/SLVR, PIG, CRD PFL T0-STD, BLE:ON, WIEG, 32-B MSB, LED:RED, FLSH:GRN, BZR, SRF:ON, IPM:OFF, VEL:OFF, TAP			



	HID Signo 40 Reader, Terminal with PIN Pad	15	\$684.29	\$10,264.35
				HID (MCTX)
				(15.00%)
				\$8,994.75
	Signo 40K, Black/Silver, Term, CRD PFL T0-STD, BLE, OSDP, 32-B MSB, Each, 4-B MSG, No Par, Len: 13, LED: Red			
	Hanchett 10700401	15	\$663.81	\$9,957.15
	8500-12/24D-630 Electric Strike Body, Fire Rated, Compact, 12/24 Volt DC, 0.24/0.12 Ampere, 1-5/16" Depth, Satin Stainless Steel			
	Allegion L9092	1	\$1,537.14	\$1,537.14
	L909X Series Electrified Mortoise Lock, Outside Cylinder, Outside Lever EL/EU			
	Command Access Technologies	1	\$207.69	\$207.69
	ETH2W4545/26D Electrified Transfer Hinge, 2-Wire, Chassis, 24 Volt at 4 Ampere, 4.5" Width x 4.5" Height, 20 Gauge, Steel Base Metal, Satin Chrome			
	Bosch DS160	16	\$187.89	\$3,006.24
				HID (MCTX)
				(15.00%)
				\$2,771.36
	PIR REQUEST TO EXIT SENSOR WITH SOUNDER GRAY			
	GRI 180-12WG-G	18	\$102.28	\$1,841.04
				HID (MCTX)
				(15.00%)
				\$1,807.92
	Recessed 3/4 Steel Door/Closed Loop/Wide Gap/U/L Fire Rated			
	MISC SYN-MISC	1	\$4,729.78	\$4,729.78
	Materials for field device repair / replacement			
	Labor	1	\$9,600.00	\$9,600.00
	Removal of existing enclosures, controllers & card readers; Tagging / labeling of cables			
	Labor	1	\$4,800.00	\$4,800.00
	Testing & Commissioning			
	Engineering	120 h	\$190.00	\$22,800.00



Programming






80 h

\$180.00

\$14,400.00



## Security &gt; Towers

\$41,256.07

ITEM		QTY	UNIT PRICE	TOTAL
	Genetec Advantage for 1 Synergis Reader - Enterprise	14	\$25.00	\$350.00
			Genetec (MCTX) (15.00%)	\$297.50
	Genetec™ Advantage for 1 Synergis™ Enterprise Reader – 1 year			
	LifeSafety Power FPO75-B100M8PNL4E2M/T4-A	6	\$2,013.03	\$12,078.18
			LifeSafety Power (MCTX) (15.00%)	\$10,777.38
	4-Door Mercury ProWire Pre-Wired Power System with Managed Network Control, Dual Power & 8 Lock Outputs			
	LifeSafety Power 2-Door Enclosure for Mercury, 12 / 24V Power Supplies & Managed Network Control, 8 Lock Outputs	2	\$1,639.13	\$3,278.26
	Mercury Security MP1502 Intelligent Controller	6	\$2,275.00	\$13,650.00
			Mercury (MCTX) (15.00%)	\$11,926.50
	MERCURY MP1502 INTELLIGENT CONTROLLER (2 DOORS, UP TO 4 READERS WITH OSDP) - 2 reader connection licenses included - Add GSC-SY-X-1RE if more reader connections are needed			
	Mercury Security LP1501 Intelligent Edge Controller	2	\$1,162.88	\$2,325.76
	Mercury Intelligent Controller, Linux Based, 2In/2Out/2Rd, PoE+ Support (2 reader license connections included)			

	Genetec Cloud Link-G2	2	\$1,468.74	\$2,937.48
				Genetec (MCTX) (15.00%)
				\$2,565.08
	Synergis™ Cloud Link with 4GB of RAM, 16GB Flash, second generation, installed with Synergis™ access control firmware, four RS-485 ports, PoE.			
	HID Signo 40, Terminal	11	\$512.86	\$5,641.46
				HID (MCTX) (15.00%)
				\$4,993.23
	SIGNO 40, BLK/SLVR, PIG, CRD PFL T0-STD, BLE:ON, WIEG, 32-B MSB, LED:RED, FLSH:GRN, BZR, SRF:ON, IPM:OFF, VEL:OFF, TAP			
	DETEX V40XEXVXWXL D	2	\$1,262.78	\$2,525.56
	Rim Exit Device, Electric Latch Retraction, Request To Exit (Current) Switch, Weatherized, Less/No dogging			
	GRI 4460A-72	2	\$144.83	\$289.66
	Mini Surface Mount/Institutional Use/Closed Loop/72" Armored Cable			
	MISC Misc	1	\$2,277.14	\$2,277.14
	[FILL IN DESCRIPTION WITH BUDGETED ITEMS TO MOVE QUOTES FASTER]			

Security > EMS Sites \$47,150.00

ITEM		QTY	UNIT PRICE	TOTAL
	Genetec Reader Connection - Enterprise	92	\$225.00	\$20,700.00
				Genetec (MCTX) (15.00%)
				\$17,595.00
	1 External reader connection (required when hardware not purchased from Genetec™)			
	Genetec Advantage for 1 Synergis Reader - Enterprise	92	\$25.00	\$2,300.00
				Genetec (MCTX) (15.00%)
				\$1,955.00
	Genetec™ Advantage for 1 Synergis™ Enterprise Reader – 1 year			



Installation Labor	80 h	\$120.00	\$9,600.00
Replacement of DControllers with Intelligent Controllers from Admin Building			



Programming	100 h	\$180.00	\$18,000.00
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## Labor Breakdown

Hours

Rate

Total

Engineering	120 h	190/hr	\$22,800.00
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Installation	523 h, 30 m	120/hr	\$62,820.00
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Installation Labor	80 h	120/hr	\$9,600.00
--------------------	------	--------	------------


Programming	180 h	180/hr	\$32,400.00
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<b>Total</b>	<b>903 h, 30 m</b>		<b>\$127,620.00</b>
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# Pricing Summary

Product	\$200,502.21
Labor	\$127,620.00
Total Discount	(\$27,321.26)
Adjustment	(\$805.00)
Subtotal	\$299,995.95
Total Price	\$299,995.95

# Service Plan

ITEM	TOTAL
<div></div> <div><b>Genetec's Annual Software Support Agreement</b></div>	\$5,100.00 per year
Length	12 months
Billing Frequency	Annual

# Signature

---

---

Signature

---

Date

#25E  
04-11-06

COUNTY OF MONTGOMERY }

**WITNESSETH**

**WHEREAS, MCHD agrees to provide purchasing services for County;**

## I.

## II.

3

It is agreed that all such purchases by County shall be subject to any terms and conditions established by MCHD's purchasing department, and which may be reflected in MCHD's contract with particular vendors. It is agreed that County shall abide by and follow all MCHD guidelines of the MCHD's purchasing department.

It is agreed that all purchases made by the County's purchasing department shall be made in accordance with the applicable state competitive bidding statutes.

It is agreed that all purchases made by the MCHD purchasing department shall be made in accordance with the applicable state competitive bidding statutes.

### III.

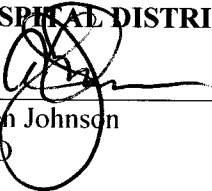
Each party to this agreement may terminate the agreement upon the giving of 30 days written notice to the other party.

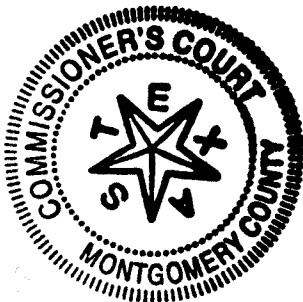
### IV.

This agreement is effective from the date of execution.


Executed this 23 day of March, 2005.

**MONTGOMERY COUNTY  
HOSPITAL DISTRICT**

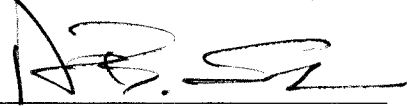
  
\_\_\_\_\_  
Allen Johnson  
CAO




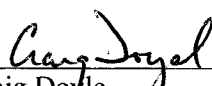
**ATTEST:**

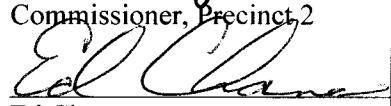
  
\_\_\_\_\_  
Mark Turnbull  
County Clerk

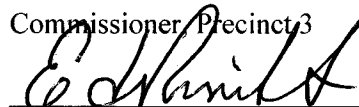
**MONTGOMERY COUNTY, TEXAS**

  
\_\_\_\_\_  
Alan B. Sadler  
County Judge

  
\_\_\_\_\_  
Mike Meador  
Commissioner, Precinct 1

  
\_\_\_\_\_  
Craig Doyle  
Commissioner, Precinct 2

  
\_\_\_\_\_  
Ed Chance  
Commissioner, Precinct 3

  
\_\_\_\_\_  
Ed Reinhart  
Commissioner, Precinct 4





**MARK E. BOSMA, CPM, CBM**  
PURCHASING AGENT  
MONTGOMERY COUNTY

301 N. Thompson  
Suite 102  
Conroe, Texas 77301

(936) 539-7983  
FAX: (936) 760-6976  
[drbos@co.montgomery.tx.us](mailto:drbos@co.montgomery.tx.us)

TO: Montgomery County Hospital District

FROM: Mark Bosma

RE: Interlocal Agreement

DATE: April 11, 2005

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Please make note that any Montgomery County Department purchasing commodities from any Montgomery County Hospital District's annual contracts must have Montgomery County Purchasing Department's approval. Please notify Montgomery County Purchasing Department of all requests for purchases from any contracts with the Montgomery County Hospital District.

MB/cs

# Agenda Item # 22



**To:** Board of Directors

**From:** Justin Evans

**Date:** 9-23-2025

**Re: Janitorial Services Proposal RFP No. FY2026-016-01 Amendment A**

We published a Request for Proposals for Janitorial services on 8-11-2025. 37 vendors completed the registration to receive all the RFP documentation. The district received 9 proposals out of the 13 vendors that attended the mandatory pre-proposal conference.

The proposals were then evaluated on Price (40%), Compliance (30%), and Project References (30%). Please see the evaluation summary below.

Evaluation Scoring Summary									
Category	ABM	Ambassador	Champion	DTK	Elite	M&R	On The Go	TCP	Treco
Pricing 40%	28.000	40.000	12.000	36.000	8.000	32.000	16.000	20.000	24.000
Compliance 30%	30.000	30.000	30.000	30.000	30.000	30.000	30.000	30.000	30.000
Project References 30%	28.000	24.000	29.750	24.250	18.750	19.000	20.000	20.000	24.750
Total Points	86.000	94.000	71.750	90.250	56.750	81.000	66.000	70.000	78.750
Total Cost	\$ 123,061.51	\$ 110,017.99	\$ 222,459.80	\$ 110,030.90	\$ 326,456.20	\$ 120,348.61	\$ 139,416.20	\$ 137,846.82	\$ 134,250.39

Based on scoring we recommend the contract be awarded to Ambassador Services with an annual cost of \$110,017.99

Yes No N/A

- ☒ ☐ ☐ Budgeted item?
- ☐ ☒ ☐ Within budget?
- ☐ ☐ ☒ Renewal contract?
- ☐ ☐ ☒ Special request?

# **REQUEST FOR PROPOSAL**

**MONTGOMERY COUNTY HOSPITAL DISTRICT**

**JANITORIAL SERVICES PROPOSAL**

**RFP NO. FY2026-016-01**

**AMENDMENT A**



**MONTGOMERY COUNTY HOSPITAL DISTRICT**

**1400 SOUTH LOOP 336 WEST**

**CONROE, TEXAS 77304**

**BIDS DUE BY SEPTEMBER 9TH at 2:00 PM**

**\*\*All changes in Amendment A are highlighted\*\***

## NOTICE FOR COMPETITIVE SEALED PROPOSALS

MCHD will receive Competitive Sealed Proposals for MCHD Annual Janitorial Services Proposal Contract, located in Montgomery County, Texas. The proposals shall be appropriately marked **“Janitorial Services Proposal RFP No. FY2026-016-01”** and delivered to 1400 South Loop 336, Conroe, Texas 77304.

Proposals are due on **Tuesday, September 9<sup>th</sup> at 2:00 PM** Proposals received after the specified time and date will be returned unopened.

Registration for the RFP will be available online at [www.mchd-tx.org/about/current-proposalbid-opportunities/](http://www.mchd-tx.org/about/current-proposalbid-opportunities/). Questions concerning this request for proposal should be directed to MCHD RFP Team at [rfpteam@mchd-tx.org](mailto:rfpteam@mchd-tx.org)

No proposal may in any way qualify, modify, substitute or change any part of the specifications or contract documents.

Pursuant to *Montgomery County Hospital District's Purchasing Policy*, Montgomery County Hospital District may enter into a contract with the offeror meeting all the qualifications and specifications that submits the proposal that offers the best value to MCHD considering the selection criteria and weighted value set forth in the request for proposals and the ranking evaluation of the proposals received. MCHD reserves the right to reject any and all proposals, award parts of proposals and to waive informalities in submission of proposals.

**Montgomery County Hospital District**

**Montgomery County**  
**Hospital District**

**1. Preparation of Proposals:**

Unless otherwise directed in the Notice to Proposers, submit proposals on the prescribed forms or copies thereof, in a sealed envelope marked "**Janitorial Services Proposal**". Prepare proposals in accordance with the requirements of the Notice to Proposers, and any instructions on the Proposal Sheet.

**2. Questions and Inquires:**

Proposers desiring further information or interpretation must request such information or interpretation in written format to rfpteam@mchd-tx.org

**3. Pre-Proposal Conference and Site Walks:**

There will be a **Mandatory Pre-Proposal Conference** on August 25th at 10:00 AM located at MCHD Administration Building at 1400 South Loop 336 West, Conroe, TX 77304.

Full RFP Release and advertising date.....	August 11 <sup>th</sup> , 2025	N/A
Cut-off Date for Offeror Registration.....	August 22 <sup>nd</sup> , 2025	5:00 PM CDT
Pre-Proposal Conference .....	August 25 <sup>th</sup> , 2025	10:00 AM CDT
Cut-off Date for Final Questions.....	August 29 <sup>th</sup> , 2025	5:00 PM CDT
Proposals Due.....	September 9 <sup>th</sup> , 2025	2:00 PM CDT
Contract Award.....	September 23 <sup>rd</sup> , 2025	To Be Determined
Contract Starts.....	October 1 <sup>st</sup> , 2025	N/A

4. **Submission of Proposals:**

One (1) Original, Three (3) hard paper copies and One (1) electronic copy (USB) of each proposal shall be submitted to the address below by the time and date set forth. Responses received later than the due date will not be accepted, and returned unopened.

Due Date: September 9<sup>th</sup>, 2025 at 2PM

Mail: MCHD RFP Team  
RFP No. FY2026-016-01  
1400 South Loop 336 West  
Conroe, TX. 77304

5. **Owner:**

MCHD reserves the right to award parts of bids, reject any or all proposals and to waive technical irregularities in bidding. Contract award will be made on the basis of the lowest qualified responsible proposer or the proposer who provides the goods and services at the best value for MCHD, considering the evaluation selection criteria below.

***Best Value Selection Criteria:***

**6. Proposers:**

Proposers desiring Purchasing information or interpretation must request such information or interpretation from the MCHD Janitorial Proposal Team. Should a Proposer discover a discrepancy or an omission in the plans or specifications, he should at once notify the MCHD Janitorial Proposal Team so that an addendum can be issued. No explanation or interpretation other than an addendum issued by MCHD will be considered official or binding.

**7. Proposal Evaluation and Award:**

The proposal award will be made on the basis of ***MCHD's Purchasing Policy***. This Policy allows MCHD to develop and apply award evaluation criteria for procurement in order to obtain goods or services that provide the ***Best Value*** to MCHD. Under this Policy, a vendor is not automatically awarded a proposal simply because they submit the lowest priced response. In the event that the selected proposer fails to enter into agreement to provide the goods or services which are the subject of this invitation MCHD retains the right to award the proposal to the next qualified proposer. An award under this RFP will not be based solely on the lowest price. Proposals will be evaluated by the MCHD Janitorial Proposal team and each proposer will be scored on a point system. If an award is made, it will go to the bidder with the highest score. Each proposer will be scored on the following point system, with a maximum of 100 points.

Pricing	40%
Compliance	30%
Project References	30%

- 8. Term of Contract:** This Contract shall be for one (1) year with no change in price with the option to renew for up to three (3) years in one-year increments. Price increases will only be considered at the renewal time and will only be allowed upon approval by MCHD. Increase requests shall be submitted in writing 30 days prior to the renewal date.
- 9. Communications:** MCHD shall not be responsible for any verbal communication between any representative of MCHD and any potential firm. All modifications to this solicitation must be made in writing. A proposer's failure to examine relevant documents or specifications will not relieve proposer from any obligation with regard to their response to this invitation.
- 10. Substitutions:** Where materials or equipment are specified by a trade or brand name, it is not the intention of MCHD to discriminate against an equal product of another manufacturer, but to set a definite standard of quality or performance, and to establish an equal basis for the evaluation of proposals. In preparing its proposal, each proposer is expected to include in its base proposal the cost of the items so specified.
- 11. Default:** MCHD reserves the right to terminate the contract immediately for failure to meet delivery or completion schedules, or otherwise perform in accordance with the general conditions of this proposal.

**12. References:**

MCHD requests proposers to supply, with this Invitation for Sealed Proposals, a list of at least three (3) references where like services have been supplied by their firm. Include name of firm, contact person, email, address, and telephone number. MCHD Janitorial Proposals team will be contacting references listed. Be prepared to provide alternative contact information if needed, If references cannot be contacted during scoring, the score will be a zero for that category.

**13. Delivery of Proposals:**

It is the proposer's responsibility to deliver the proposal at the proper time to the proper place. The fact that a proposal was dispatched will not be considered. The proposer must have the proposal actually delivered before the time set and the start of opening of the proposals. Any proposals received after the time and date specified in the Notice to Proposers will be returned unopened. All proposals shall be submitted in a sealed package, plainly marked on the outside with the RFP number and name.

**14. Corrections:**

Erasures or other corrections in the proposal must be noted over with the proposer's initials. Corrections shall not be made 3 days after Proposal Due Date.

**15. Materials and Services:**

The Proposer warrants that goods, materials or services delivered to MCHD will meet the minimum specifications set forth therein. Proposer shall furnish all data pertinent to specifications and warranties, which apply to items in the proposal.

**16. Conditions of Conduct:**

At all times any agent, officer, or employee of Proposer shall be present upon property owned by MCHD, the terms and conditions of MCHD's Substance Abuse Policy (HR 25-406) currently adopted by MCHD, shall be deemed applicable to such persons. Violations of terms and conditions while present on the premises owned by MCHD shall be grounds for termination of any contract between MCHD and Proposer. A copy of this policy is available for public inspection in the office of MCHD's Records Custodian and copies may be obtained at a nominal charge.

**17: Conditions of Work:**

Proposers are expected to be fully informed of specifications and labor conditions under which the work will be performed, and to have thoroughly reviewed the plans, contract documents and specifications. Failure to do so will not relieve a successful proposer of any obligations to furnish material and labor necessary to Complete the project.

**18. Indemnification:**

The independent contractor will protect, defend and indemnify the MCHD, its



officers, agents, services, volunteers and employees from any and all liabilities, claims, liens, fines, demands, and costs, including legal fees, of whatsoever kind and nature which may result in injury or death to any persons, including the independent contractor's own employees, and for loss or damage to any property, including property owned or in the care, custody or control of the MCHD in connection with or in any way incident to or arising out of the occupancy, use, service, operation, performance, or non-performance of work in connection with this contract resulting in whole or in part from negligent acts or omissions of the independent contractor, sub-contractor, or any employee, agent or representative of the independent contractor.

**19. Insurance Requirements:**

The Proposer shall procure and maintain, at its expense, during the term of this proposal, at least the following insurance, covering work performed. MCHD shall be an additional named insured under the Contractors policy, which may not be reduced or terminated without ten (10) days written notice to MCHD.

	COVERAGE	LIMITS
A.	Worker's Compensation	- Minimum required by Texas Law
B.	Employer's Liability	- \$ 500,000 each occurrence
C.	Public Liability (Bodily injury)	- \$1,000,000 combined single limit
D.	Public Liability (Property damage)	- \$1,000,000 combined single limit
E.	Automobile Liability (Bodily injury)	- \$ 200,000 each person
F.	Automobile Liability (Property damage)	- \$ 50,000 each occurrence

The Proposer agrees to furnish insurance certificates, showing the Proposer's compliance with this section prior to commencing any work under this agreement.

**20. Independent Contractor Relationship:**

The Proposer is and shall perform these services as an independent contractor, and as such, shall have and maintain complete control over all of its employees, agents, and operations. Neither the Proposer nor anyone employed by it shall be, represent, act, purport to act or be deemed to be the agent, representative, employee or servant of MCHD.

The Proposer selected by this Request for Proposal will be working as an independent contractor and will be required to take out and keep in force all permits, licenses, certifications, other approvals, and or insurance that may be required by MCHD, any local or regional governmental agency, the State of Texas, or the federal government. Failure to comply with any of these items would be grounds for immediate cancellation of the contract.

**21. Compliance with Laws and Regulations:** The independent contractor will comply with all federal, state and local regulations, including, but not limited to, all applicable OSHA/MIOSHA requirements and the Americans with Disabilities Act.

**22. Payroll Taxes:** The independent contractor is responsible for all applicable state and federal social security benefits and unemployment taxes and agrees to indemnify and protect the MCHD against such liability. The independent contractor is responsible for any insurance, bonding and 1099 requirements for any sub-contractors.

**23. Equal Employment Opportunity:**

Attention is called to the requirements for ensuring that employees and applicants for employment are not discriminated against because of their age, race, color, creed, sex or national origin.

**24. Price of Materials and Sales Tax:**

Prices for all goods or services shall remain firm for the duration of this contract and shall be stated on the proposal sheet. Prices shall be all inclusive including the cost of all supplies and materials. Any price not shown on the proposal sheet will not be honored by invoice. No price changes, additions or subsequent.

Qualifications will be honored during the course of this contract. Transportation, freight or other charges are to be prepaid by the proposer and included in the proposal price. If there are additional charges of any kind, other than those mentioned above, specified or unspecified, Proposer must indicate both items required and attendant cost or forfeit the right to payment. Invoices must be submitted by the vendor in duplicate to MCHD Accounts Payable Department at [accountspayable@mchd-tx.org](mailto:accountspayable@mchd-tx.org) and to the contract administrator.

This Contract is issued by an organization, which qualifies for exemption pursuant to the provisions of Article 20.04 (F) of the Texas Limited Sales, Excise and Use Tax Act. MCHD will furnish the successful proposer with a tax exemption certificate at the time of execution of the contract.

The Contractor shall furnish all labor, materials, and supplies for the Janitorial services of the MCHD Facilities and include in final bid.

25. **Unit Prices:** The unit price of each of the proposal items in the proposal shall include its pro-rata share of overhead so that the sum of the products obtained by multiplying the quantity shown for each item by the unit price proposal represents the total proposal. Any proposal not conforming to the condition may be rejected. The unit prices will be used to determine the amount of any change orders resulting from an increase or decrease in quantities.
26. **Change Orders:** The Owner may, at any time or from time to time, order additions, deletions or revisions to the Work; such changes will be authorized by written Change Order to be prepared by MCHD for execution by the OWNER and the CONTRACTOR. The Change Order shall set forth the basis for any change in contract price as hereinafter set forth for Extra Work, and any change in contract time which may result from the change.

Any request by the CONTRACTOR for a change in Contract Price shall be made prior to beginning the work covered by the proposed change.

It is agreed that the basis of compensation to the CONTRACTOR for Work either added or deleted by a Change Order for which a claim for Extra Work is made shall be determined by one or more of the following methods:

- Method (A) - By agreed unit prices; or
- Method (B) - By agreed lump sum

27. **Ethical Standard:** No MCHD official or employee shall have interest in any contract resulting from this "RFP". Individuals with a possible conflict will enact a public disclosure record by completing a "Conflict of Interest" form.

- **1295 certificate of Interested Parties and Conflict of Interest Questionnaire:**

The two forms stated above **MUST** be returned as part of your proposal response. Failure to include these forms may result in your proposal being considered unresponsive and therefore disqualified. Sample copies of these forms are included in the proposal. The notarized 1295 with the certificate number must be included with your proposal. The web address to the Texas Ethics Commission website with instructions is listed below:

(Sample Forms are attached)

[https://www.ethics.state.tx.us/whatsnew/elf\\_info\\_form1295.htm](https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm)

28. **Payment:**

Payment will be scheduled within thirty (30) days upon complete delivery and acceptance of all equipment/material/services and receipt of an original invoice for the equipment/material/services complying with the terms and conditions of the award. MCHD reserves the right to withhold up to ten percent (10%) of the purchase price in the event there is a conditional acceptance.

29. **Confidentiality Clause:** The successful proposer will agree to abide by the confidentiality clause contained in the services agreement between MCHD and the successful proposer so as to protect any information protected by law, including patient records or other information made confidential under HIPPA to the extent the successful proposer incidentally observes such information in the performance of its services contemplated hereunder. The successful proposer will be required to complete a BAA form.

### **Proposal Agreement and Certification**

#### **The Undersigned Agrees That:**

- A. No Federal, State, County or Municipal taxes have been included in the quoted prices and none will be added.
- B. Prices in this proposal have been arrived at independently, without consultation, communication or agreement for the purpose of restricting competition.
- C. No attempt has been made nor will be to induce any other person or firm to submit a proposal for the purpose of restricting competition.
- D. The individual signing this proposal certifies that he/she is a legal agent of the proposer, authorized to represent the proposer and is legally responsible for the offer set forth in its proposal with regard to supporting documentation and prices provided.

\_\_\_\_\_  
(Company Name)

\_\_\_\_\_  
(Name of Authorized Agent – Printed)

\_\_\_\_\_  
(Street Address / P.O. Box)

\_\_\_\_\_  
(Authorized Agent Signature)

\_\_\_\_\_  
(City / State / Zip Code)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Phone)

\_\_\_\_\_  
(E-Mail)

# ANNUAL JANITORIAL SERVICES PROPOSAL

## Montgomery County Hospital District

### SCOPE OF WORK

#### 1.0 OBJECTIVE

- a) The objective of this proposal is to obtain professional janitorial services for Montgomery County Hospital District Administration Campus and EMS Stations. It is the intent of these specifications for the Contractor to provide a complete, timely, safe, and professional job during the duration of the contract. The purpose of these specifications is to describe the minimum requirements of MCHD for an Annual Janitorial Services Contract. **The contract will be for twelve (12) months with the option for renewal of three (3) years at no change in price.**

#### 2.0 GENERAL SPECIFICATIONS

- a) Proposals are based by function, frequency, and annual total of each function, as described by the Annual Maintenance Program.
- b) All proposers must meet or exceed the minimum specifications to be considered as a valid proposal.
- c) The Contractor will be monitored by the Facilities Manager and/or their representative(s).
- d) The Contractor is an independent contractor and not an agent or employee of MCHD. The Contractor shall provide all labor, materials and equipment necessary to provide the services required by this agreement. The Contractor shall have control over the execution of the work and shall have sole responsibility and obligation for the hiring and supervision of its employees. **THE CONTRACTOR SHALL BE SOLEY RESPONSIBLE FOR THE SAFETY OF ITS EMPLOYEES.**
- e) The Facilities Managers or their representative will have the right to add or delete any scheduled Service cycle based on an as-needed basis.
- f) Janitorial Services shall be performed during the days and times specified in the Frequency section of this RFP. In the event of an exception the schedule shall be flexible to allow for changes to program or event schedules. Any work needed to be completed outside of the listed dates and times needs to be approved by the Facilities manager or their representative.
- g) The Contractor is responsible for the behavior of his/her employees. The Contractor's employees will act and behave in a professional manner at all times while performing maintenance for MCHD. At all times any agent, officer, or employee of Contractor shall be present upon property owned by MCHD, the terms and conditions of MCHD's Substance Abuse Policy (HR 25-406) the Drug and Alcohol Policy currently adopted by MCHD, shall be deemed applicable to such persons. Any contact with the public must be courteous. The Contractor must have a supervisor on site at all times who can communicate in the English language.
- h) The Contractor and/or his/her employees shall have a clean and professional appearance. The Contractor and/or his/her employees shall be required to work in a clean uniformed shirt. Uniformed shirt shall indicate company's name in a manner that is clearly identifiable to the public. Cutoffs, torn or ripped clothing, or shirtless employees will not be acceptable. The Contractor and/or his/her employees shall wear and display clearly their MCHD issued ID badge. **Should the issued ID badge become lost or stolen it should be reported to the MCHD Contract administrator immediately upon discovery for deactivation.** Background checks provided by the Contractor shall be required for all janitorial staff working at the MCHD offices. Prior felony charges and/or convictions for theft may be grounds for proposal rejection.
- i) The Contractor shall be responsible for replacement or compensation for damage to any MCHD property as a

result of his/her work.

- j) Any hazardous conditions or damaged MCHD property observed during normal service or as the result of the Contractor's maintenance must be reported immediately by the Contractor to the Facilities Manager.
- k) The Contractor shall provide a valid telephone and/or cell phone number that will be answered at all times during contracted working hours.
- l) Janitorial Services shall be defined as one or more of the following tasks being performed per site: Daily, Monthly, Semi-Annually, and Annually.
- m) The proposal shall include the PROPOSAL SHEET for a duration of twelve (12) months.
- n) The Contractor **MUST** submit PROPOSAL SHEET and COMPLIANCE AND UNDERSTANDING CHECKLIST to qualify as an acceptable proposal.
- o) The Contractor shall provide three valid names, addresses, emails, and telephone numbers of references in which the contractor has performed similar services.
- p) The contract will begin on an agreed upon date and serve for twelve (12) months. This contract may be renewable at the discretion of MCHD for three (3) additional one (1) year periods at no change in price, provided the successful proposer has performed satisfactorily. MCHD reserves the right to end the contract at its discretion. A thirty (30) day written termination notice is required by either the Contractor or MCHD to terminate this contract.
- q) Invoices may be submitted monthly for completed work. NO PAYMENT WILL BE MADE FOR INCOMPLETE WORK. Acceptance by MCHD shall constitute all items proposal being received and in good working order to MCHD's satisfaction. If a site is determined to be unsatisfactory the Contractor will have 24 hours after notification by MCHD to comply otherwise the site will be considered incomplete. The Contractor shall not invoice for return trips necessary to complete any deficiencies discovered by the contract administrator nor for any services not performed due to site conditions.
- r) For additional information contact MCHD RFP Team at [rfpteam@mchd-tx.org](mailto:rfpteam@mchd-tx.org) with subject line "RFP No. FY2026-016-01"
- s) The designated area for garbage is the dumpsters located between the Administration building and the Service Center. Bags are to be tied up before being placed in the dumpster. Any boxes discarded shall be taken apart before being placed in the dumpster to avoid overflowing the dumpster.
- t) The Vendor is required to be on site to receive and accept all supplies delivered to MCHD. MCHD will not be responsible for accepting supplies. The Vendor is responsible for coordinating and scheduling all deliveries with its suppliers and confirming delivery dates and times. Supplies must immediately be taken to janitorial closets for storage and cannot remain in MCHD Loading dock area.
- u) All cleaning equipment used during this contract term must be electric only, Use of gas or propane equipment is strictly prohibited. Equipment used cannot exceed a 20 Amp draw.
- v) The Holidays that the Janitorial will be allowed to observe during the term of the contract and be relieved of all duties will be Thanksgiving Day, Christmas Eve, Christmas Day, and New Years Eve. If any of the Holidays occurs on a Sunday, cleaning scheduled for Sunday shall be rescheduled to the Friday or Saturday prior to ensure the facilities are clean when staff returns to the office.

### **3.0 PROGRAM FUNCTION SPECIFICATIONS**

Attached will be a list of Sites and Stations with their corresponding physical address.

#### **❖ Daily Services Monday-Thursday (Program#1)**

##### **1) Office Areas**

- a) Empty all trash receptacles and replace liners. Liners must be replaced when a receptacle contains trash or if the liner is torn, stained, or otherwise soiled, transport to designated area.
- b) Vacuum carpeted floors to maintain a floor debris free at all times
- c) Sweep with chemically treated dust mop non-carpeted floors to maintain a floor debris free at all times
- d) Spot clean stain on carpet as needed (bonnet dry cleaning)
- e) Wipe down/Polish all wood doors with proper cleaner.

##### **2) Classrooms/Conference Rooms/Board Rooms**

- a) Empty all trash receptacles and replace liners. Liners must be replaced when a receptacle contains trash or if the liner is torn, stained, or otherwise soiled, transport to designated area
- b) Vacuum carpeted floors to maintain a floor debris free at all times
- c) Sweep with chemically treated dust mop non-carpeted floors to maintain a floor debris free at all times
- d) Spot clean stain on carpet as needed (bonnet dry cleaning)
- e) Wipe down/Polish all wood doors with proper cleaner.
- f) Wipe down/Polish all training tables.

##### **3) Bathrooms /Locker Rooms (With Showers)**

- a) Empty all trash receptacles and replace liners. Liners must be replaced when a receptacle contains trash or if the liner is torn, stained, or otherwise soiled, transport to designated area.
- b) Empty sanitary napkin container and replace liner.
- c) Clean and disinfect all basins, bowls, and urinals.
- d) Clean and disinfect all toilet seats.
- e) Sweep and mop floors with proper disinfectant to maintain a floor debris free at all times
- f) Clean and disinfect counter tops and walls around wash basins.
- g) Clean and polish mirrors, fixtures, and dispensers including shower fixtures
- h) Clean walls and toilet partitions including Shower walls
- i) Replenish all expendable supplies into proper fixtures (i.e. Soap, paper towels, toilet paper toilet seat covers, trashcan liners, and sanitary napkin liners.)

##### **4) Common Areas/Stair Wells/Elevators/Hallways/Waiting Rooms (Excluding Public Health Clinic)**

- a) Empty all trash receptacles and replace liners. Liners must be replaced when a receptacle contains trash or if the liner is torn, stained, or otherwise soiled, transport to designated area.
- b) Vacuum all carpeted floors to maintain a floor debris free at all times
- c) Sweep with chemically treated dust mop non-carpeted floors to maintain a floor debris free at all times
- d) Spot clean stains on carpet as needed (Bonnet Dry Cleaning).
- e) Clean, disinfect and polish drinking fountains
- f) Wipe down elevator doors and interior with proper cleaner
- g) Dust Ceiling of Stairwells as needed
- h) Clean Lobby doors in Administration Building and Service Center
- i) Wipe down/Polish all wood doors with proper cleaner.

##### **5) Kitchens/Break Rooms**

- a) Empty all trash receptacles and replace liners. Liners must be replaced when a receptacle contains trash or if the liner is torn, stained, or otherwise soiled, transport to designated area.
- b) Sweep and mop floors with proper disinfectant to maintain a floor debris free at all times
- c) Clean and disinfect counter tops, tables, and chairs.
- d) Clean and polish sinks and appliances.

6) Public Health Clinic

- a) All cleaning will be by approved and appropriate techniques and equipment and shall comply with all guidelines rules and regulations pertaining to proper cleaning of health care facilities.
- b) The cleaning solution required is tuberculocidal. MCHD has selected “Virex TB” Brand as the Cleaning Solution to be used.
- c) Empty all non-biohazard trash receptacles and replace liners. Liners must be replaced when a receptacle contains trash or if the liner is torn, stained, or otherwise soiled, transport to designated area.
- d) Empty sanitary napkin container and replace liner.
- e) Clean and disinfect all basins, bowels, and urinals.
- f) Clean and disinfect all toilet seats.
- g) Sweep with chemically treated dust mop non-carpeted floors to maintain a floor debris free at all times
- h) Clean and disinfect counter tops and walls around wash basins.
- i) Clean and polish all mirror, fixtures, and dispensers.
- j) Clean wall and toilet partitions.
- k) Replenish all expendable supplies into proper fixtures (i.e. Soap, paper towels, toilet paper toilet seat covers, trashcan liners, and sanitary napkin liners.)
- l) In the Lobby: Wipe down all furniture, door knobs, and counter tops with COVID-19 CDC approved disinfectant

7) Gym Area

- a) Sweep/Mop gym floor to maintain a floor debris free at all times
- b) Empty all waste receptacles and replace liners, transport to designated area
- c) Wipe down gym equipment with proper cleaner for gym equipment

8) Alarm Center

- a) Empty all waste receptacles and replace liners



❖ **Weekly Services Sunday (Program #2)**

1) **Office Areas**

- a) Empty all trash receptacles and replace liners. Liners must be replaced when a receptacle contains trash or if the liner is torn, stained, or otherwise soiled, transport to designated area.
- b) Vacuum carpeted floors
- c) Sweep with chemically treated dust mop non-carpeted floors
- d) Spot clean stain on carpet as needed (bonnet dry cleaning)
- e) Wipe down/Polish all wood doors with proper cleaner.

2) **Classrooms/Conference Rooms/Board Rooms**

- a) Empty all trash receptacles and replace liners. Liners must be replaced when a receptacle contains trash or if the liner is torn, stained, or otherwise soiled, transport to designated area
- b) Vacuum carpeted floors
- c) Sweep with chemically treated dust mop non-carpeted floors
- d) Spot clean stain on carpet as needed (bonnet dry cleaning)
- e) Wipe down/Polish all wood doors with proper cleaner.
- f) Wipe down/Polish all training tables.

3) **Bathrooms /Locker Rooms (With Showers)**

- a) Empty all trash receptacles and replace liners. Liners must be replaced when a receptacle contains trash or if the liner is torn, stained, or otherwise soiled, transport to designated area.
- b) Empty sanitary napkin container and replace liner.
- c) Clean and disinfect all basins, bowls, and urinals.
- d) Clean and disinfect all toilet seats.
- e) Sweep and mop floors
- f) Clean and disinfect counter tops and walls around wash basins.
- g) Clean and polish mirrors, fixtures, and dispensers including shower fixtures
- h) Clean walls and toilet partitions including Shower walls
- i) Replenish all expendable supplies into proper fixtures (i.e. Soap, paper towels, toilet paper toilet seat covers, trashcan liners, and sanitary napkin liners.)

4) **Common Areas/Stair Wells/Elevators/Hallways/Waiting Rooms (Excluding Public Health Clinic)**

- a) Empty all trash receptacles and replace liners. Liners must be replaced when a receptacle contains trash or if the liner is torn, stained, or otherwise soiled, transport to designated area.
- b) Vacuum all carpeted floors
- c) Sweep with chemically treated dust mop non-carpeted floors
- d) Spot clean stains on carpet as needed (Bonnet Dry Cleaning).
- e) Clean, disinfect and polish drinking fountains
- f) Wipe down elevator doors and interior with proper cleaner
- g) Dust Ceiling of Stairwells as needed
- h) Clean Lobby doors in Administration Building and Service Center
- i) Wipe down/Polish all wood doors with proper cleaner.

5) **Kitchens/Break Rooms**

- a) Empty all trash receptacles and replace liners. Liners must be replaced when a receptacle contains trash or if the liner is torn, stained, or otherwise soiled, transport to designated area.
- b) Sweep and mop floors
- c) Clean and disinfect counter tops, tables, and chairs.
- d) Clean and polish sinks and appliances.

6) **Public Health Clinic**

- a) All cleaning will be by approved and appropriate techniques and equipment and shall comply with all guidelines rules and regulations pertaining to proper cleaning of health care facilities.
- b) The cleaning solution required is tuberculocidal. MCHD has selected "Virex TB" Brand as the Cleaning Solution to be used.

- c) Empty all non-biohazard trash receptacles and replace liners. Liners must be replaced when a receptacle contains trash or if the liner is torn, stained, or otherwise soiled, transport to designated area.
  - d) Empty sanitary napkin container and replace liner.
  - e) Clean and disinfect all basins, bowels, and urinals.
  - f) Clean and disinfect all toilet seats.
  - g) Sweep with chemically treated dust mop non-carpeted floors
  - h) Clean and disinfect counter tops and walls around wash basins.
  - i) Clean and polish all mirror, fixtures, and dispensers.
  - j) Clean wall and toilet partitions.
  - k) Replenish all expendable supplies into proper fixtures (i.e. Soap, paper towels, toilet paper **toilet seat covers, trashcan liners, and sanitary napkin liners.**)
  - l) In the Lobby: Wipe down all furniture, door knobs, and counter tops with COVID-19 CDC approved disinfectant.
- 7) Gym Area
- a) Sweep/Mop gym floor
  - b) Empty all waste receptacles and replace liners, transport to designated area
  - c) Wipe down gym equipment with proper cleaner for gym equipment
- 8) Alarm Center
- Empty all trash receptacles and replace liners. Liners must be replaced when a receptacle contains trash or if the liner is torn, stained, or otherwise soiled, transport to designated area.**
- ❖ **Semi-Annual Services (Program #3)**
- a) Deep Cleaning specific to Ceramic Tile in the Administration building and Service Center
  - b) Buff wet or dry as required all VCT Vinyl floors in the Administration building and Service Center and EMS Stations
- ❖ **Annually (Program #4)**
- a) Strip Clean and Apply wax finish to all VCT Vinyl floors in the Administration building and Service Center and EMS Stations
  - b) Shampoo all carpeted areas using method of extraction, rinse, deodorize, and scotch guard. (This excludes all non-carpeted floors and Alarm Center Carpet) in the Administration building and Service center.
  - c) Deep Cleaning specific to concrete floors in service center hallway

## **Frequency Chart**

### Daily Services (Program #1)

Daily Janitorial services shall be performed between the hours of 5:00 p.m. and 6:00 a.m., Monday through Thursday, unless approved otherwise by the Facilities Manager or their representative.

### Weekly Services (Program #2)

Weekly Janitorial Services will be performed once a week on Sunday between the hours of 5:00 p.m. and 6:00 a.m., unless approved otherwise by the Facilities Manager or their representative.

### Semi-Annual Services (Program #3)

Semi-Annual Janitorial Services will be performed in the months of April and August. The specific day and time within the months listed will be approved by the Facilities Manager or their representative.

### Annual Services (Program #4)

Annual Janitorial Services will be performed in the month of December.

### **Addresses**

<u>Administration Building:</u> 1400 S. Loop 336 W. Conroe, TX 77304	<u>Station 10:</u> 2920 N. Loop 336 E. Conroe, TX 77305
<u>Service Center/Clinic:</u> 1300 S. Loop 336 W. Conroe, TX 77304	<u>Station 20:</u> 250 Harpers Landing Blvd. Conroe, TX 77385
<u>Station 11:</u> 1300 S. Loop 336 W. Conroe, TX 77304	<u>Station 30:</u> 21084 Loop 494 New Caney, TX 77357
	<u>Station 32:</u> 14596 FM 1314 Conroe, TX 77302

### **Square Footage**

#### **Service Center 15,178 Sq. Ft.**

Carpet Total 4,950 Sq. Ft.

VCT Total 7,169 Sq. Ft.

Ceramic Tile Total 1,366 Sq. Ft.

Concrete Total 1,693 Sq. Ft.

#### **Public Health Clinic 1,470 Sq. Ft.**

VCT Total 1,344 Sq. Ft.

Ceramic Tile Total 126 Sq. Ft.

#### **Administration Building 33,256 Sq. Ft.**

Carpet Total 24,651 Sq. Ft.

VCT Total 3,436 Sq. Ft.

Ceramic Tile Total 5,169 Sq. Ft.

Gym Area Total VCT 1,020 Sq. Ft.

## PROPOSAL SHEET

### ANNUAL JANITORIAL SERVICES CONTRACT

### MONTGOMERY COUNTY HOSPITAL DISTRICT

COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

OWNER OR REPRESENTATIVE: \_\_\_\_\_

(PRINT)

SIGNATURE: \_\_\_\_\_

#### Program # 1 (Daily Services)

Cost for Admin Building: \_\_\_\_\_ (Monthly) X12 \_\_\_\_\_ (Annually)

Cost for Service Center: \_\_\_\_\_ (Monthly) X12 \_\_\_\_\_ (Annually)

Cost for Public Health Clinic: \_\_\_\_\_ (Monthly) X12 \_\_\_\_\_ (Annually)

Cost for Gym Area : \_\_\_\_\_ ( Monthly) X12 \_\_\_\_\_ (Annually)

#### Program # 2 (Weekly Services)

Cost for Admin Building: \_\_\_\_\_ (Monthly) X12 \_\_\_\_\_ (Annually)

Cost for Service Center: \_\_\_\_\_ (Monthly) X12 \_\_\_\_\_ (Annually)

Cost for Public Health Clinic: \_\_\_\_\_ (Monthly) X12 \_\_\_\_\_ (Annually)

Cost for Gym Area : \_\_\_\_\_ ( Monthly) X12 \_\_\_\_\_ (Annually)

#### Program #3 (Semi-Annual Services)

Cost for Admin Building Ceramic Tile: \_\_\_\_\_ X 5,169 Sq.Ft.: \_\_\_\_\_ X2: \_\_\_\_\_

Cost for Service Center/Clinic Ceramic Tile: \_\_\_\_\_ X 1,492 Sq.Ft.: \_\_\_\_\_ X2: \_\_\_\_\_

Cost for Admin Building VCT: \_\_\_\_\_ X 3,436 Sq.Ft.: \_\_\_\_\_ X2: \_\_\_\_\_

Cost for Service Center/Clinic VCT: \_\_\_\_\_ X 8,513 Sq.Ft.: \_\_\_\_\_ X2: \_\_\_\_\_

Cost for Station 11 VCT: \_\_\_\_\_ X 2,220 Sq.Ft.: \_\_\_\_\_ X2: \_\_\_\_\_

Cost for Station 10 VCT: \_\_\_\_\_ X 3,463 Sq.Ft.: \_\_\_\_\_ X2: \_\_\_\_\_

Cost for Station 20 VCT: \_\_\_\_\_ X 6,611 Sq.Ft.: \_\_\_\_\_ X2: \_\_\_\_\_

Cost for Station 30 VCT: \_\_\_\_\_ X 3,463 Sq. Ft.: \_\_\_\_\_ X2: \_\_\_\_\_

Cost for Station 32 VCT: \_\_\_\_\_ X 1,638 Sq. Ft.: \_\_\_\_\_ X2: \_\_\_\_\_

#### Program #4 (Annual Services)

Cost for Admin Building VCT: \_\_\_\_\_ X 3,436 Sq. Ft.: \_\_\_\_\_

Cost for Admin Building Carpet: \_\_\_\_\_ X 24,651 Sq. Ft.: \_\_\_\_\_

Cost for Service Center/Clinic VCT: \_\_\_\_\_ X 8,513 Sq. Ft.: \_\_\_\_\_  
 Cost for Service Center/Clinic Carpet: \_\_\_\_\_ X 4,950 Sq. Ft.: \_\_\_\_\_  
 Cost for Service Center Concrete: \_\_\_\_\_ X 1,693 Sq Ft.: \_\_\_\_\_  
 Cost for Station 11 VCT: \_\_\_\_\_ X 2,220 Sq. Ft.: \_\_\_\_\_  
 Cost for Station 10 VCT: \_\_\_\_\_ X 3,463 Sq. Ft.: \_\_\_\_\_  
 Cost for Station 20 VCT: \_\_\_\_\_ X 6,611 Sq. Ft.: \_\_\_\_\_  
 Cost for Station 30 VCT: \_\_\_\_\_ X 3,463 Sq. Ft.: \_\_\_\_\_  
 Cost for Station 32 VCT: \_\_\_\_\_ X 1,638 Sq. Ft.: \_\_\_\_\_

**TOTAL PROPOSAL:** \_\_\_\_\_

**Example Only:**

**Program #1 (Daily Services)**

Cost for Building B: \$1.00 X 10 Sq. Ft.: \$10.00 (Monthly) X12 \$120.00 (Annually)

Total Proposal: \$120.00

## COMPLIANCE AND UNDERSTANDING CHECKLIST

Initial all that apply

	<b>Read</b>	<b>Understood</b>	<b>Fully Compliant</b>	<b>Partially Compliant</b>	<b>Non- Compliant</b>
<b>RFP Requirements (Pages 1-10)</b>					
<b>Scope of Work</b>					
1.0 Objective					
2.0 General Specifications					
3.0 Program Specifications					
3.0 Program Specifications – Daily Services					
3.0 Program Specifications – Weekly Services					
3.0 Program Specifications – Semi-Annual Services					
3.0 Program Specifications – Annual Services					
Frequency Chart					

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the goods or services to be provided under the contract.

4 Name of Interested Party	City, State, Country (place of business)	Nature of Interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party.

6 AFFIDAVIT I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

\_\_\_\_\_  
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said \_\_\_\_\_, this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, to certify which, witness my hand and seal of office.

\_\_\_\_\_  
Signature of officer administering oath

\_\_\_\_\_  
Printed name of officer administering oath

\_\_\_\_\_  
Title of officer administering oath



ADD ADDITIONAL PAGES AS NECESSARY



# CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

## OFFICE USE ONLY

Date Received

Name of vendor who has a business relationship with local governmental entity.

2

Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated Completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3

Name of local government officer about whom the information is being disclosed.

\_\_\_\_\_  
Name of Officer

4

Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a) (2) (A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

Yes

No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

Yes

No

5

Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6

Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts As described in Section 176.003(a) (2) (B), excluding gifts described in Section 176.003(a-1).

7



\_\_\_\_\_  
Signature of vendor doing business with the governmental entity

\_\_\_\_\_  
Date



## CONFLICT OF INTEREST QUESTIONNAIRE

### For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

- (a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

\*\*\*

- (2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed;  
or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

- (a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

- (a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

- (1) the date that the vendor:

(A) Begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or proposals, correspondence, or another writing related to a potential contract with the local governmental entity; or

- (2) The date the vendor becomes aware:

(A) Of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) That the vendor has given one or more gifts described by Subsection (a); or

(C) Of a family relationship with a local government officer.





# Agenda Item # 24



**To:** Board of Directors

**From:** Justin Evans

**Date:** September 23<sup>rd</sup>, 2025

**Re:** **Interference Detection Equipment through RFP No. FY2024-04-02**

---

Consider and act on the approval of the purchase of budgeted in FY 2026 RF Interference Detection equipment.

This will be purchased through RFP contract FY2024-04-02. It will enable the ability to monitor and identify/locate RF (radio frequencies) interference and jamming of frequencies on our public safety radio networks at all tower locations.

FY26 Budget	\$ 150,000.00
Project Cost	\$ 149,379.16
	\$ 620.84
Total Discounts	\$ 16,492.84

Yes No N/A

- |                                     |                          |                                     |                   |
|-------------------------------------|--------------------------|-------------------------------------|-------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | Budgeted item?    |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | Within budget?    |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Renewal contract? |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Special request?  |



P25 Test and Interference Detection Equipment, Products, and Services Category No.	Part/Item Number	Item Description	QTY	MSRP/List Price (Before MCHD Discount)	CAT Discount	MCHD Price/Unit (w/Standard Discount)	MCHD Price Total
1	08920-01	SeeHawk Monitor P25 Remote Test Unit (RTU) w/ Spectrum Analysis & P25 Uplink	4	\$34,995	3%	\$33,945.15	\$135,780.60
1	09500-05	Public Safety Network Testing Solution – In-Building P25	1	\$23,024	3%	\$22,333.28	\$22,333.28
1	SW074-F	SeeHawk Touch SW Commissioning Test Option with Permanent or Transferable License	1	\$2,488	3%	\$2,413.36	\$2,413.36
1	OP009A	Rack Mount, Dual Bracket/Shelf Kit, 19 Inch 1U (For SeeHawk Monitor Remote Test Unit)	4	\$95	3%	\$92.15	\$368.60
Total (w/STANDARD Discounts)							\$160,895.84
Additional DISCOUNTS & INCENTIVES							
TYPE	Applicable P/N	Description	QTY	Additional Discount Percentage Off MSRP	Discount /Unit	TOTAL ADDITIONAL DISCOUNT	
PROMO-Discount	08920-01	SeeHawk Monitor P25 Remote Test Unit (RTU) w/ Spectrum Analysis & P25 Uplink PROMOTIONAL DISCOUNT (7%) *Order MUST be received by: 11/30/25*	4	7.00%	\$2,449.65	-\$9,798.60	
PROMO-Discount	09500-05	Public Safety Network Testing Solution – In-Building P25 PROMOTIONAL DISCOUNT (7%) *Order MUST be received by: 11/30/25*	1	7.00%	\$1,611.68	-\$1,611.68	
PROMO-Discount	OP009A	SeeHawk Monitor Maintenance, Calibration, Warranty Extension per RTU (1 year - BUNDLE)1-Additional Year (1st Year INCLUDED w/Equipment Purchase) PROMOTIONAL DISCOUNT (7%) *Order MUST be received by: 11/30/25*	4	7.00%	\$26.60	-\$106.40	
DISCOUNT & INCENTIVES TOTAL							-\$11,516.68
Total (AFTER ALL Qualifying Discounts & Incentives)							\$149,379.16
**NOTES**							
1) Pricing and Discounts are based on PCTEL's proposal response to MCHD's RFP No. FY2024-04-02 and are contingent upon Contract Award to PCTEL							

- All purchase orders are subject to acceptance by confirmation in writing by PCTEL's authorized officer.
- This Quotation is valid for thirty (30) days from Quote Date unless otherwise indicated.
- Delivery of all Products ordered by Buyer shall be made, and title and risk of loss shall pass to Buyer in accordance with, EXW (Ex-Works) PCTEL's point of shipment.

The additional Terms and Conditions of Sale that follow are part of this Quotation.



# Agenda Item # 25



We Make a Difference!

**To:** Board of Directors

**From:** Ashley Peachee

**Date:** September 23, 2025

**Re:** Medical Supply RFP

---

Consider and act on the 2025-2028 Medical Supply RFP. (Mr. Walker, Chair – PADCOM Committee)

Yes No N/A

- |                          |                                     |                                     |                   |
|--------------------------|-------------------------------------|-------------------------------------|-------------------|
| <input type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Budgeted item?    |
| <input type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Within budget?    |
| <input type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Renewal contract? |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Special request?  |

# Agenda Item # 26



We Make a Difference!

**To:** Board of Directors

**From:** Ashley Peachee

**Date:** September 23, 2025

**Re:** Zoll Ventilators

---

Consider and act on Zoll Ventilators for expansion trucks and shelf reserves. (Mr. Walker, Chair - PADCOM Committee)

Yes No N/A

- |                                     |                                     |                          |                   |
|-------------------------------------|-------------------------------------|--------------------------|-------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | Budgeted item?    |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | Within budget?    |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Renewal contract? |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Special request?  |

**ZOLL Medical Corporation**

269 Mill Road  
Chelmsford, MA 01824-4105  
Federal ID# 04-2711626

Phone: (800) 348-9011  
Fax: (978) 421-0015  
Email: esales@zoll.com

Quote No: Q-118430 Version: 4

Montgomery County Ho Bill To & Ship To 1300 S Loop 336 W TX

Quote No: Q-118430  
Version: 4

ZOLL Customer No: 6559\*EBS

Angela Mathews  
(936)521-5622  
amathews@mchd-tx.org

Issued Date: September 8, 2025  
Expiration Date: September 30, 2025

Terms: Net due in 30 days

FOB: Destination  
Freight: Free Freight

Prepared by: Brian Price  
Vent Territory Manager  
bprice@zoll.com  
+1 8582291717

Item	Contract Reference	Part Number	Description	Qty	List Price	Adj. Price	Total Price
1	CH-19732	8660-001400-01	<b>Z Vent® Portable Ventilator, Basic</b>  Includes: 1 each: Circuit, Vent, Single Limb, WYE, Adult/Pedi, 1 each: Circuit, Vent, Single Limb, WYE, Infant, 1 Assembly Oxygen Hose 6 inch Long, 2 each: Filter, Foam, Inlet, 1/2 inch dia X 108 inch Long, Individually Bagged, 2 each: Filter, Disk, Fresh Gas/Emergency Air Intake, Individually Bagged, 1 Power Cord, 6 inch 18AWG 3 SPT-2, NEMA 5- 15P, IEC60320-C5 (Check MFR), 1Power Supply, 100-240 VAC, 100W, 24V, 42A, IEC 320 & DT7L Plugs.	6	\$15,990.00	\$10,866.80	\$65,200.80
2		703-0731-27	<b>Ventilator Carrier (White), Eagle II</b>	6	\$526.00	\$394.50	\$2,367.00
3		SC-731-PM-4Y	<b>Vent - PM Only, 4 Years, Point of Sale w/battery replacement</b>  Includes: Annual preventive maintenance, 24/7 Telephone support, general software updates, CPT, filter replacement, and minimum service fee waived. Shipping and use of a Service Loaner upon request during device service, no charge shipping. Includes battery replacement during 4-year PM.	6	\$2,560.00	\$2,560.00	\$15,360.00

Subtotal: \$82,927.80

**Total: \$82,927.80**

Contract Reference	Description
CH-19732	Reflects Public Safety Association Inc PSAI 2024-06 contract Pricing. Notwithstanding anything to the contrary herein, the terms and conditions set forth in Public Safety Association Inc PSAI Buying Group Contract No. 2024-06 shall apply to the customer's purchase of the products set forth on this quote.

**ZOLL Medical Corporation**

269 Mill Road  
Chelmsford, MA 01824-4105  
Federal ID# 04-2711626

Phone: (800) 348-9011

Fax: (978) 421-0015

Email: [esales@zoll.com](mailto:esales@zoll.com)

Montgomery County Ho Bill To & Ship To 1300 S Loop 336 W TX  
Quote No: Q-118430 Version: 4

To the extent that ZOLL and Customer, or Customer's Representative have negotiated and executed overriding terms and conditions ("Overriding T's & C's"), those terms and conditions would apply to this quotation. In all other cases, this quote is made subject to ZOLL's Standard Commercial Terms and Conditions ("ZOLL T's & C's") which for capital equipment, accessories and consumables can be found at <https://www.zoll.com/terms-and-conditions-of-sale>, for software products can be found at <https://www.zoll.com/software-legal>, and for ExpertCare Service Plans can be found at <https://www.zoll.com/ExpertCare-Service-Terms>. Except in the case of overriding T's and C's, any Purchase Order ("PO") issued in response to this quotation will be deemed to incorporate ZOLL T's & C's, and any other terms and conditions presented shall have no force or effect except to the extent agreed in writing by ZOLL.

1. Delivery will be made upon availability.
2. This Quote expires on September 30, 2025. Pricing is subject to change after this date.
3. Applicable tax, shipping & handling will be added at the time of invoicing.
4. All purchase orders are subject to credit approval before being accepted by ZOLL.
5. To place an order, please forward the purchase order with a copy of this quotation to [esales@zoll.com](mailto:esales@zoll.com) or via fax to 978-421-0015.
6. All discounts from list price are contingent upon payment within the agreed upon terms.
7. Place your future accessory orders online by visiting the ZOLL web store.

**Order Information (to be completed by the customer)**

☐ Tax Exempt Entity (Tax Exempt Certificate must be provided to ZOLL)

☐ Taxable Entity (Applicable tax will be applied at time of invoice)

BILL TO ADDRESS	SHIP TO ADDRESS
Name/Department:	Name/Department:
Address:	Address:
City / State / Zip Code:	City / State / Zip Code:

Is a Purchase Order (PO) required for the purchase and/or payment of the products listed on this quotation?

☐ Yes      PO Number: \_\_\_\_\_      PO Amount: \_\_\_\_\_  
(A copy of the Purchase Order must be included with this Quote when returned to ZOLL)

☐ No      (Please complete the below section when submitting this order)

For organizations that do not require a PO, ZOLL requires written execution of this order. The person signing below represents and warrants that she or he has the authority to bind the party for which he or she is signing to the terms and prices in this quotation.

**Montgomery County Ho Bill To & Ship To 1300 S  
Loop 336 W TX**

Authorized Signature:

\_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

## AGENDA ITEM # 27

Board Mtg: 09/23/25

Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Inman, Chair-Indigent Care Committee)

### Montgomery County Hospital District Summary of Claims Processed For the Period 07/02/25 to 08/27/25

Disbursement Date	Board Reviewed	Payments Made to All Other Vendors (Non-UPL)	
<u>July</u>			
July 2, 2025	Yes	\$	25,148.19
July 9, 2025	Yes	\$	41,044.93
July 16, 2025	Yes	\$	23,323.29
July 23, 2025	Yes	\$	15,238.56
July 30, 2025	Yes	\$	42,717.07
Total July Payments - MTD		\$	147,472.04
Monthly Budget - July 2025		\$	157,929.00
<u>August</u>			
August 6, 2025	No	\$	29,385.54
August 13, 2025	No	\$	18,202.96
August 20, 2025	No	\$	16,566.36
August 27, 2025	No	\$	45,884.16
Total August Payments - MTD		\$	110,039.02
Monthly Budget - August 2025		\$	157,930.00

Note: Payments made may differ from the amounts shown in the financial statements due to accruals and/or other adjustments.

## AGENDA ITEM # 28

**Board Mtg: 09/23/25**

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Consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Inman, Chair – Indigent Care Committee)

**Montgomery County Hospital District  
Summary of Claims Processed  
For the Period 09/01/25 through 09/30/25**

<b>Disbursement Date</b>	<b>Value of Services Provided by HCA and Affiliated Providers</b>
<b><u>September</u></b>	
September Voluntary Contribution for Medicaid 1115 Waiver Program	\$ 248,284.00
Budgeted Amount September 2025	\$ 248,284.00
Over / (Under) Budget	\$ -

AGENDA ITEM # 29

Board Mtg.: 9/23/2025

Montgomery County Hospital District  
Financial Dashboard for August 2025  
(dollars expressed in 000's)

	Aug 2025	Aug 2024	Var	Var %
Cash and Investments	54,423	52,089	2,334	4.5%

Legend	
Green	Favorable Variance
Red	Unfavorable Variance

Income Statement	August 2025				Year to Date			
	Act	Bud	Var	Var %	Act	Bud	Var	Var %
Revenue								
Tax Revenue	188	174	14	8.1%	50,546	50,807	(260)	-0.5%
EMS Net Revenue	2,875	2,410	466	19.3%	28,470	25,974	2,496	9.6%
Other Revenue	804	458	346	75.6%	8,413	7,568	845	11.2%
Total Revenue	3,868	3,042	826	27.2%	87,429	84,348	3,081	3.7%
Expenses								
Payroll	4,750	4,760	(10)	-0.2%	49,417	51,374	(1,957)	-3.8%
Operating	1,384	1,404	(20)	-1.4%	16,793	19,093	(2,300)	-12.0%
Indigent Healthcare	116	406	(290)	-71.4%	3,447	4,468	(1,021)	-22.9%
Total Operating Expenses	6,250	6,570	(321)	-4.9%	69,657	74,935	(5,278)	-7.0%
Capital	1,031	758	273	36.0%	11,353	9,470	1,882	19.9%
Total Expenditures	7,281	7,328	(48)	-0.7%	81,010	84,406	(3,396)	-4.0%
Revenue Over / (Under) Expenses	(3,413)	(4,287)	874	20.4%	6,419	(58)	6,477	11225.3%

Total Tax Revenue: Year-to-date, Total Tax Revenue is \$260k or 0.5% less than budget. In other words, 99.5% has been collected year-to-date. The monthly Tax Revenue budget is allocated based on a rolling three-year collection average.

EMS Net Revenue: Year-to-date, EMS Net Revenue is \$2.5M or 9.6% greater than budget.

Other Revenue: Year-to-Date, Other Revenue is \$845k or 11.2% greater than budget. Investment Income, Tobacco Settlement Proceeds, Miscellaneous Income, and Inter Local 800 Mhz are more than expected compared to budget, but are offset by Proceeds from Capital Lease, Contract Revenue, Ambulance Supplemental PaymentProgram, and Gain/Loss on Sale of Assets, which are less than budget.

Payroll: Year-to-date, overall payroll expenses are \$2.0M lower than budget with most of that variance occurring in EMS Operations and Alarm.

Operating Expenses: Operating Expenses are \$2.3M less than budget primarily due to expenses being less than expected in the following accounts:

- \* Computer Maintenance
  - \* Computer Software
  - \* Disposable Medical Supplies
  - \* Fuel - Auto
- \* Training & Continuing Education
  - \* Uniforms
  - \* Vehicle Parts

Indigent Care Expenses: Year-to-data, Indigent Care Expenses are \$1.0M less than budget. Expenses for both uncompensated care and specialty care have been less than expected.

Capital: Year-to-date, Capital Expenditures are \$1.9M or 19.9% greater than budget.

# Montgomery County Hospital District

## Balance Sheet

As of 08/31/2025

**Fund 10**  
**08/31/2025**

### ASSETS

#### Cash and Equivalents

10-000-10100	Petty Cash-Admin-BS	\$1,400.00
10-000-11401	Operating Account-WF-BS	\$2,023,036.07
10-000-12500	Investments-MMA/ICS-BS	\$24,610,404.64
10-000-13100	Texpool-District-BS	\$58,432.12
10-000-13300	Investments-WF Bank-BS	\$18,483,280.38
10-000-13400	Texstar Investment Pool-BS	\$40,654.26
10-000-13500	Investments-BS	\$9,205,641.82

Total Cash and Equivalents		\$54,422,849.29
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#### Receivables

10-000-14100	A/R-EMS Billings-BS	\$12,878,668.90
10-000-14200	Allowance for Bad Debt-BS	(\$3,462,009.71)
10-000-14300	A/R-Other-BS	\$1,710,870.82
10-000-14305	A/R Employee-BS	\$20,869.59
10-000-14450	Capital Lease Receivable-BS	\$1,637,916.95
10-000-14525	Receivable from Component Unit-BS	\$117,736.51
10-000-14605	Capital Lease Interest Receivable-BS	\$10,388.97
10-000-14700	Taxes Receivable-BS	\$2,053,929.64
10-000-14750	Allowance for Bad Debt-Tax Rev-BS	(\$383,277.41)

Total Receivables		\$14,585,094.26
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#### Other Assets

10-000-14800	Deposits-BS	\$18,288.00
10-000-14900	Prepaid Expenses-BS	\$428,699.78
10-000-15000	Inventory-BS	\$1,162,256.71

Total Other Assets		\$1,609,244.49
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### TOTAL ASSETS

**\$70,617,188.04**

### LIABILITIES

#### Current Liabilities

10-000-20500	Accounts Payable-BS	\$434,008.62
10-000-20600	Accounts Payable-Other-BS	\$6,255.89
10-000-21000	Accrued Expenditures-BS	\$2,340,886.95
10-000-21400	Accrued Payroll-BS	\$864,799.34
10-000-21525	P/R-Charitable Deductions-BS	\$7,799.77
10-000-21585	P/R-Flexible Spending-BS	\$7,656.94
10-000-21590	P/R-Supplemental Insurance Premiums-BS	\$1,829.46
10-000-21650	TCDRS Defined Benefit Plan-BS	\$836,059.20

Total Current Liabilities		\$4,499,296.17
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#### Deferred Liabilities

10-000-23000	Deferred Tax Revenue-BS	\$1,670,652.23
10-000-23200	Deferred Revenue-BS	\$235,362.41



# Montgomery County Hospital District

## Balance Sheet

As of 08/31/2025

		<b>Fund 10</b>
		<b>08/31/2025</b>
10-000-23300	Deferred Capital Lease Revenue-BS	\$1,499,519.92
Total Deferred Liabilities		\$3,405,534.56
TOTAL LIABILITIES		\$7,904,830.73
<b>CAPITAL</b>		
10-000-30225	Assigned - Open Purchase Orders-BS	\$4,990,937.95
10-000-30400	Nonspendable - Inventory-BS	\$1,162,256.71
10-000-30700	Nonspendable - Prepaids-BS	\$428,699.78
10-000-32001	Committed - Uncompensated Care-BS	\$7,500,000.00
10-000-32002	Committed - Capital Replacement-BS	\$1,900,000.00
10-000-32003	Committed - Capital Maintenance-BS	\$100,000.00
10-000-32004	Committed - Catastrophic Events-BS	\$5,000,000.00
10-000-39000	Unassigned Fund Balance-MCHD-BS	\$41,630,462.87
TOTAL CAPITAL		\$62,712,357.31
<b>TOTAL LIABILITIES AND CAPITAL</b>		<b>\$70,617,188.04</b>

# Montgomery County Hospital District

## Preliminary Income Statement - Actual vs. Budget

For the Period Ended 08/31/2025

	Current Month Actual	Current Month Budget	Current Month Variance	YTD Actual	YTD Budget	YTD Variance	Total Annual Budget	%YTD Annual Budget	Annual Budget Remaining
<b>Revenue</b>									
Tax Revenue									
Tax Revenue	\$126,867.10	\$96,887.00	\$29,980.10	\$49,820,568.31	\$49,815,047.00	\$5,521.31	\$49,815,988.00	100.01%	(\$4,580.31)
Delinquent Tax Revenue	\$34,255.00	\$49,132.00	(\$14,877.00)	\$363,307.81	\$546,110.00	(\$182,802.19)	\$559,989.00	64.88%	\$196,681.19
Penalties and Interest	\$26,762.72	\$27,725.00	(\$962.28)	\$353,969.63	\$428,340.00	(\$74,370.37)	\$447,745.00	79.06%	\$93,775.37
Miscellaneous Tax Revenue	\$0.00	\$0.00	\$0.00	\$8,422.53	\$17,060.00	(\$8,637.47)	\$17,060.00	49.37%	\$8,637.47
Total Tax Revenue	\$187,884.82	\$173,744.00	\$14,140.82	\$50,546,268.28	\$50,806,557.00	(\$260,288.72)	\$50,840,782.00	99.42%	\$294,513.72
EMS Net Revenue									
Advanced Life Support Revenue	\$4,993,730.49	\$4,810,076.00	\$183,654.49	\$51,766,255.98	\$51,841,740.00	(\$75,484.02)	\$56,495,860.00	91.63%	\$4,729,604.02
Basic Life Support Revenue	\$911,633.84	\$820,326.00	\$91,307.84	\$9,298,150.82	\$8,841,392.00	\$456,758.82	\$9,633,326.00	96.52%	\$335,175.18
Transfer Service Fees	\$0.00	\$1,000.00	(\$1,000.00)	\$7,990.35	\$11,000.00	(\$3,009.65)	\$12,000.00	66.59%	\$4,009.65
Non-Transport Fees	\$39,900.00	\$33,480.00	\$6,420.00	\$379,294.23	\$361,708.00	\$17,586.23	\$394,320.00	96.19%	\$15,025.77
Contractual Allowance	(\$1,892,371.09)	(\$1,885,506.00)	(\$6,865.09)	(\$19,602,106.55)	(\$20,321,826.00)	\$719,719.45	(\$22,145,674.00)	88.51%	(\$2,543,567.45)
Charity Care	(\$1,121,087.40)	(\$1,129,378.00)	\$8,290.60	(\$11,385,112.48)	(\$12,172,340.00)	\$787,227.52	(\$13,264,786.00)	85.83%	(\$1,879,673.52)
Provision for Bad Debt	(\$70,977.60)	(\$262,238.00)	\$191,260.40	(\$2,113,341.03)	(\$2,826,379.00)	\$713,037.97	(\$3,080,041.00)	68.61%	(\$966,699.97)
Recovery of Bad Debt	\$14,651.79	\$22,140.00	(\$7,488.21)	\$118,526.58	\$238,284.00	(\$119,757.42)	\$259,708.00	45.64%	\$141,181.42
Total EMS Net Revenue	\$2,875,480.03	\$2,409,900.00	\$465,580.03	\$28,469,657.90	\$25,973,579.00	\$2,496,078.90	\$28,304,713.00	100.58%	(\$164,944.90)
Other Revenue									
Investment Income - MCHD	\$236,245.70	\$200,000.00	\$36,245.70	\$2,403,178.02	\$2,012,027.00	\$391,151.02	\$2,212,027.00	108.64%	(\$191,151.02)
Interest Income	\$479.87	\$224.00	\$255.87	\$6,305.32	\$3,110.00	\$3,195.32	\$3,322.00	189.80%	(\$2,983.32)
Interest Income-Capital Lease	\$5,558.85	\$5,260.00	\$298.85	\$49,179.66	\$61,300.00	(\$12,120.34)	\$66,515.00	73.94%	\$17,335.34
Tobacco Settlement Proceeds	\$0.00	\$0.00	\$0.00	\$1,108,126.97	\$800,000.00	\$308,126.97	\$800,000.00	138.52%	(\$308,126.97)
Weyland Bldg. Land Lease	\$4,265.83	\$2,150.00	\$2,115.83	\$41,910.05	\$23,650.00	\$18,260.05	\$25,800.00	162.44%	(\$16,110.05)
Miscellaneous Income	\$16,380.06	\$11,290.00	\$5,090.06	\$301,206.59	\$172,072.00	\$129,134.59	\$185,777.00	162.13%	(\$115,429.59)
Proceeds from Capital Lease	(\$228.45)	\$0.00	(\$228.45)	\$74,634.62	\$155,578.00	(\$80,943.38)	\$195,578.00	38.16%	\$120,943.38
Tenant Rent Income	\$9,263.33	\$9,298.00	(\$34.67)	\$102,001.90	\$102,281.00	(\$279.10)	\$111,580.00	91.42%	\$9,578.10
P.A. Processing Fees	\$0.00	\$0.00	\$0.00	\$125.00	\$15.00	\$110.00	\$20.00	625.00%	(\$105.00)
Contract Revenue	\$46,009.34	\$1,636.00	\$44,373.34	\$177,561.61	\$232,220.00	(\$54,658.39)	\$233,856.00	75.93%	\$56,294.39
Education/Training Revenue	\$45,627.20	\$36,704.00	\$8,923.20	\$208,989.16	\$225,750.00	(\$16,760.84)	\$226,250.00	92.37%	\$17,260.84

# Montgomery County Hospital District

## Preliminary Income Statement - Actual vs. Budget

For the Period Ended 08/31/2025

	Current Month Actual	Current Month Budget	Current Month Variance	YTD Actual	YTD Budget	YTD Variance	Total Annual Budget	%YTD Annual Budget	Annual Budget Remaining
Stand-By Fees	\$5,247.00	\$10,800.00	(\$5,553.00)	\$158,692.39	\$120,600.00	\$38,092.39	\$130,800.00	121.32%	(\$27,892.39)
EMS-Trauma Fund Income	\$0.00	\$0.00	\$0.00	\$39,104.00	\$30,000.00	\$9,104.00	\$30,000.00	130.35%	(\$9,104.00)
Ambulance Supplemental Payment Program	\$0.00	\$0.00	\$0.00	\$943,964.00	\$1,000,000.00	(\$56,036.00)	\$1,000,000.00	94.40%	\$56,036.00
Management Fee Revenue	\$8,333.33	\$8,333.00	\$0.33	\$91,666.63	\$91,666.00	\$0.63	\$100,000.00	91.67%	\$8,333.37
Employee Medical Premiums	\$122,832.73	\$129,515.00	(\$6,682.27)	\$1,461,736.57	\$1,491,818.00	(\$30,081.43)	\$1,621,333.00	90.16%	\$159,596.43
Dispatch Fees	\$8,943.00	\$8,175.00	\$768.00	\$195,602.00	\$174,925.00	\$20,677.00	\$236,538.00	82.69%	\$40,936.00
MDC Revenue-First Responders	\$0.00	\$600.00	(\$600.00)	\$94,563.00	\$90,150.00	\$4,413.00	\$90,150.00	104.90%	(\$4,413.00)
Radio Repair Income	\$6,714.37	\$0.00	\$6,714.37	\$6,714.37	\$0.00	\$6,714.37	\$0.00	0.00%	(\$6,714.37)
Inter Local 800 Mhz	\$252,585.63	\$0.00	\$252,585.63	\$252,585.63	\$0.00	\$252,585.63	\$180,000.00	140.33%	(\$72,585.63)
VHF Project Revenue	\$10,744.58	\$10,868.00	(\$123.42)	\$117,522.03	\$119,552.00	(\$2,029.97)	\$130,420.00	90.11%	\$12,897.97
Tower Contract Revenue	\$25,494.48	\$23,329.00	\$2,165.48	\$280,435.95	\$251,708.00	\$28,727.95	\$275,082.00	101.95%	(\$5,353.95)
Gain/Loss on Sale of Assets	\$0.00	\$0.00	\$0.00	\$297,200.75	\$409,500.00	(\$112,299.25)	\$470,200.00	63.21%	\$172,999.25
Total Other Revenue	\$804,496.85	\$458,182.00	\$346,314.85	\$8,413,006.22	\$7,567,922.00	\$845,084.22	\$8,325,248.00	101.05%	(\$87,758.22)
<b>Total Revenues</b>	<b>\$3,867,861.70</b>	<b>\$3,041,826.00</b>	<b>\$826,035.70</b>	<b>\$87,428,932.40</b>	<b>\$84,348,058.00</b>	<b>\$3,080,874.40</b>	<b>\$87,470,743.00</b>	<b>99.95%</b>	<b>\$41,810.60</b>
<b>Expenses</b>									
Payroll Expenses									
Regular Pay	\$2,695,761.82	\$2,773,907.00	(\$78,145.18)	\$28,208,447.89	\$29,372,476.00	(\$1,164,028.11)	\$32,044,733.00	88.03%	\$3,836,285.11
Overtime Pay	\$252,649.91	\$316,005.00	(\$63,355.09)	\$3,140,329.52	\$3,438,844.00	(\$298,514.48)	\$3,746,780.00	83.81%	\$606,450.48
Paid Time Off	\$281,258.99	\$276,139.00	\$5,119.99	\$3,170,348.12	\$3,185,883.00	(\$15,534.88)	\$3,521,145.00	90.04%	\$350,796.88
Stipend Pay	\$31,135.31	\$25,935.00	\$5,200.31	\$222,562.75	\$325,976.00	(\$103,413.25)	\$355,202.00	62.66%	\$132,639.25
Payroll Taxes	\$238,347.25	\$246,960.00	(\$8,612.75)	\$2,505,394.74	\$2,638,401.00	(\$133,006.26)	\$2,880,538.00	86.98%	\$375,143.26
TCDRS Plan	\$307,960.88	\$320,819.00	(\$12,858.12)	\$3,277,757.70	\$3,431,994.00	(\$154,236.30)	\$3,748,159.00	87.45%	\$470,401.30
Health & Dental	\$80,214.47	\$68,550.00	\$11,664.47	\$1,050,947.91	\$933,826.00	\$117,121.91	\$1,002,376.00	104.85%	(\$48,571.91)
Health Insurance Claims	\$784,608.99	\$652,655.00	\$131,953.99	\$7,070,136.50	\$7,179,205.00	(\$109,068.50)	\$7,831,860.00	90.27%	\$761,723.50
Health Insurance Admin Fees	\$77,735.33	\$78,885.00	(\$1,149.67)	\$771,487.99	\$867,735.00	(\$96,247.01)	\$946,620.00	81.50%	\$175,132.01
Total Payroll Expenses	\$4,749,672.95	\$4,759,855.00	(\$10,182.05)	\$49,417,413.12	\$51,374,340.00	(\$1,956,926.88)	\$56,077,413.00	88.12%	\$6,659,999.88
Operating Expenses									

# Montgomery County Hospital District

## Preliminary Income Statement - Actual vs. Budget

For the Period Ended 08/31/2025

	Current Month Actual	Current Month Budget	Current Month Variance	YTD Actual	YTD Budget	YTD Variance	Total Annual Budget	%YTD Annual Budget	Annual Budget Remaining
Unemployment Expense	\$1,500.00	\$1,500.00	\$0.00	\$12,290.70	\$16,500.00	(\$4,209.30)	\$18,000.00	68.28%	\$5,709.30
Accident Repair	\$6,784.50	\$3,500.00	\$3,284.50	\$67,376.18	\$45,478.00	\$21,898.18	\$48,978.00	137.56%	(\$18,398.18)
Accounting/Auditing Fees	\$0.00	\$0.00	\$0.00	\$40,000.00	\$51,500.00	(\$11,500.00)	\$51,500.00	77.67%	\$11,500.00
Advertising	\$1,821.31	\$7,050.00	(\$5,228.69)	\$6,666.31	\$15,232.00	(\$8,565.69)	\$15,732.00	42.37%	\$9,065.69
Credit Card Processing Fee	\$5,660.23	\$3,880.00	\$1,780.23	\$51,431.32	\$42,580.00	\$8,851.32	\$46,460.00	110.70%	(\$4,971.32)
Bio-Waste Removal	\$4,280.95	\$4,158.00	\$122.95	\$48,046.32	\$45,294.00	\$2,752.32	\$49,452.00	97.16%	\$1,405.68
Books/Materials	\$49,315.62	\$10,913.00	\$38,402.62	\$155,812.22	\$201,033.00	(\$45,220.78)	\$211,546.00	73.65%	\$55,733.78
Business Licenses	\$6,652.49	\$2,665.00	\$3,987.49	\$24,293.96	\$50,070.00	(\$25,776.04)	\$53,105.00	45.75%	\$28,811.04
Capital Lease Expense	\$21,527.44	\$22,210.00	(\$682.56)	\$290,706.85	\$236,088.00	\$54,618.85	\$258,387.00	112.51%	(\$32,319.85)
Capital Lease Interest Expense	\$7,355.32	\$6,649.00	\$706.32	\$87,184.39	\$79,043.00	\$8,141.39	\$85,574.00	101.88%	(\$1,610.39)
Capital IT Subscription Assets Interest Expense	\$717.96	\$0.00	\$717.96	\$10,731.95	\$9,244.00	\$1,487.95	\$9,244.00	116.10%	(\$1,487.95)
Collection Fees	\$5,374.43	\$3,425.00	\$1,949.43	\$37,013.93	\$37,675.00	(\$661.07)	\$41,100.00	90.06%	\$4,086.07
Community Education	\$0.00	\$300.00	(\$300.00)	\$1,444.64	\$11,740.00	(\$10,295.36)	\$12,040.00	12.00%	\$10,595.36
Computer Maintenance	\$6,967.56	\$25,500.00	(\$18,532.44)	\$579,694.99	\$697,201.00	(\$117,506.01)	\$818,201.00	70.85%	\$238,506.01
Computer Software	\$98,684.57	\$239,843.00	(\$141,158.43)	\$1,356,747.36	\$1,706,785.00	(\$350,037.64)	\$1,814,944.00	74.75%	\$458,196.64
Computer Software-MDC First Responder	\$0.00	\$600.00	(\$600.00)	\$57,320.20	\$52,100.00	\$5,220.20	\$52,100.00	110.02%	(\$5,220.20)
Computer Supplies/Non-Capital	\$11,372.35	\$1,530.00	\$9,842.35	\$41,744.24	\$45,850.00	(\$4,105.76)	\$48,000.00	86.97%	\$6,255.76
Conferences - Fees, Travel, & Meals	\$8,507.28	\$9,894.00	(\$1,386.72)	\$164,416.21	\$208,579.00	(\$44,162.79)	\$220,235.00	74.65%	\$55,818.79
Contractual Obligations-County Appraisal	\$0.00	\$0.00	\$0.00	\$347,364.00	\$356,664.00	(\$9,300.00)	\$475,551.00	73.04%	\$128,187.00
Contractual Obligations-Tax Collector Assessments	\$6.09	\$12.00	(\$5.91)	\$122,114.45	\$121,065.00	\$1,049.45	\$121,077.00	100.86%	(\$1,037.45)
Contractual Obligations-Other	\$18,790.06	\$20,464.00	(\$1,673.94)	\$258,159.56	\$238,397.00	\$19,762.56	\$258,860.00	99.73%	\$700.44
Customer Property Damage	\$0.00	\$70.00	(\$70.00)	\$9,532.36	\$770.00	\$8,762.36	\$18,840.00	50.60%	\$9,307.64
Customer Relations	\$5,624.40	\$5,900.00	(\$275.60)	\$65,146.62	\$68,600.00	(\$3,453.38)	\$74,600.00	87.33%	\$9,453.38
Disposable Linen	\$5,007.20	\$6,177.00	(\$1,169.80)	\$58,801.20	\$67,947.00	(\$9,145.80)	\$74,124.00	79.33%	\$15,322.80
Disposable Medical Supplies	\$111,506.47	\$167,145.00	(\$55,638.53)	\$1,546,194.53	\$1,873,103.00	(\$326,908.47)	\$2,047,748.00	75.51%	\$501,553.47
Drug Supplies	\$31,573.20	\$35,000.00	(\$3,426.80)	\$369,539.79	\$390,316.00	(\$20,776.21)	\$425,316.00	86.89%	\$55,776.21
Dues/Subscriptions	\$907.93	\$516.00	\$391.93	\$79,641.16	\$116,313.00	(\$36,671.84)	\$120,909.00	65.87%	\$41,267.84
Durable Medical Equipment	\$209,048.84	\$30,000.00	\$179,048.84	\$930,152.73	\$787,179.00	\$142,973.73	\$817,179.00	113.82%	(\$112,973.73)
Election Expenses	\$0.00	\$0.00	\$0.00	\$824,270.00	\$725,000.00	\$99,270.00	\$725,000.00	113.69%	(\$99,270.00)
Employee Health/Wellness	\$2,986.27	\$1,500.00	\$1,486.27	\$24,443.41	\$83,654.00	(\$59,210.59)	\$85,154.00	28.70%	\$60,710.59
Employee Recognition	\$2,662.06	\$1,513.00	\$1,149.06	\$100,894.67	\$125,703.00	(\$24,808.33)	\$143,461.00	70.33%	\$42,566.33

# Montgomery County Hospital District

## Preliminary Income Statement - Actual vs. Budget

For the Period Ended 08/31/2025

	Current Month Actual	Current Month Budget	Current Month Variance	YTD Actual	YTD Budget	YTD Variance	Total Annual Budget	%YTD Annual Budget	Annual Budget Remaining
Equipment Rental	\$5,138.81	\$300.00	\$4,838.81	\$22,374.58	\$35,000.00	(\$12,625.42)	\$36,259.00	61.71%	\$13,884.42
Vehicle-Fluids & Additives	\$3,005.06	\$3,292.00	(\$286.94)	\$23,604.70	\$36,212.00	(\$12,607.30)	\$39,504.00	59.75%	\$15,899.30
Fuel-Auto	\$82,546.32	\$138,123.00	(\$55,576.68)	\$824,761.23	\$1,519,354.00	(\$694,592.77)	\$1,657,478.00	49.76%	\$832,716.77
Fuel-Non-Auto	\$0.00	\$400.00	(\$400.00)	\$4,079.15	\$3,600.00	\$479.15	\$4,000.00	101.98%	(\$79.15)
Hazardous Waste Removal	\$90.00	\$200.00	(\$110.00)	\$927.50	\$2,200.00	(\$1,272.50)	\$2,400.00	38.65%	\$1,472.50
Insurance	\$83,337.00	\$85,758.00	(\$2,421.00)	\$931,307.41	\$988,826.00	(\$57,518.59)	\$1,074,584.00	86.67%	\$143,276.59
Interest Expense	\$0.00	\$0.00	\$0.00	\$61,400.82	\$61,401.00	(\$0.18)	\$61,401.00	100.00%	\$0.18
Laundry Service & Purchase	\$0.00	\$175.00	(\$175.00)	\$1,484.27	\$1,925.00	(\$440.73)	\$2,100.00	70.68%	\$615.73
Leases/Contracts	\$4,983.74	\$5,810.00	(\$826.26)	\$52,069.88	\$73,910.00	(\$21,840.12)	\$79,720.00	65.32%	\$27,650.12
Legal Fees	\$5,483.12	\$4,300.00	\$1,183.12	\$60,811.68	\$97,300.00	(\$36,488.32)	\$126,600.00	48.03%	\$65,788.32
Maintenance & Repairs-Buildings	\$50,787.40	\$37,311.00	\$13,476.40	\$357,159.17	\$382,526.00	(\$25,366.83)	\$440,677.00	81.05%	\$83,517.83
Maintenance-Equipment	\$18,972.85	\$2,500.00	\$16,472.85	\$647,495.37	\$622,958.00	\$24,537.37	\$870,868.00	74.35%	\$223,372.63
Management Fees	\$9,226.76	\$11,050.00	(\$1,823.24)	\$100,833.90	\$123,050.00	(\$22,216.10)	\$134,100.00	75.19%	\$33,266.10
Meals-Business and Travel	\$109.04	\$250.00	(\$140.96)	\$154.04	\$2,762.00	(\$2,607.96)	\$3,050.00	5.05%	\$2,895.96
Meeting Expenses	\$1,674.56	\$850.00	\$824.56	\$22,633.63	\$34,694.00	(\$12,060.37)	\$42,894.00	52.77%	\$20,260.37
Mileage Reimbursements	\$386.75	\$390.00	(\$3.25)	\$3,852.05	\$5,874.00	(\$2,021.95)	\$6,560.00	58.72%	\$2,707.95
Office Supplies	\$496.14	\$1,439.00	(\$942.86)	\$9,327.10	\$16,085.00	(\$6,757.90)	\$17,374.00	53.68%	\$8,046.90
Vehicle-Oil & Lubricants	\$4,844.91	\$3,250.00	\$1,594.91	\$47,470.44	\$35,750.00	\$11,720.44	\$39,000.00	121.72%	(\$8,470.44)
Other Services	\$330.06	\$475.00	(\$144.94)	\$4,005.44	\$5,225.00	(\$1,219.56)	\$5,700.00	70.27%	\$1,694.56
Oxygen & Gases	\$7,542.99	\$8,243.00	(\$700.01)	\$88,221.88	\$91,298.00	(\$3,076.12)	\$99,541.00	88.63%	\$11,319.12
Postage	\$7,566.21	\$2,398.00	\$5,168.21	\$31,575.37	\$24,582.00	\$6,993.37	\$27,082.00	116.59%	(\$4,493.37)
Printing Services	\$11.65	\$601.00	(\$589.35)	\$9,086.91	\$23,594.00	(\$14,507.09)	\$27,980.00	32.48%	\$18,893.09
Professional Fees	\$188,825.11	\$141,847.90	\$46,977.21	\$2,057,830.52	\$2,138,546.30	(\$80,715.78)	\$2,355,892.10	87.35%	\$298,061.58
Radio Repairs-Outsourced	\$6,583.75	\$6,300.00	\$283.75	\$63,290.67	\$66,684.00	(\$3,393.33)	\$72,984.00	86.72%	\$9,693.33
Radio-Parts	\$0.00	\$0.00	\$0.00	\$38,620.25	\$49,902.00	(\$11,281.75)	\$77,487.00	49.84%	\$38,866.75
Radios	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	(\$6,000.00)	\$6,000.00	0.00%	\$6,000.00
Recruit/Investigate	(\$612.78)	\$5,500.00	(\$6,112.78)	\$78,970.93	\$69,775.00	\$9,195.93	\$72,275.00	109.26%	(\$6,695.93)
Rent	\$12,541.34	\$12,640.00	(\$98.66)	\$136,406.22	\$137,447.00	(\$1,040.78)	\$150,112.00	90.87%	\$13,705.78
Repair-Equipment	\$4,220.03	\$7,035.00	(\$2,814.97)	\$50,211.01	\$78,885.00	(\$28,673.99)	\$91,220.00	55.04%	\$41,008.99
Shop Tools	\$427.63	\$1,522.00	(\$1,094.37)	\$10,305.79	\$25,978.00	(\$15,672.21)	\$27,500.00	37.48%	\$17,194.21
Shop Supplies	\$4,609.76	\$5,203.00	(\$593.24)	\$39,179.21	\$51,028.00	(\$11,848.79)	\$80,316.00	48.78%	\$41,136.79

# Montgomery County Hospital District

## Preliminary Income Statement - Actual vs. Budget

For the Period Ended 08/31/2025

	Current Month Actual	Current Month Budget	Current Month Variance	YTD Actual	YTD Budget	YTD Variance	Total Annual Budget	%YTD Annual Budget	Annual Budget Remaining
Small Equipment & Furniture	\$26,857.43	\$16,142.90	\$10,714.53	\$487,042.03	\$545,974.90	(\$58,932.87)	\$797,943.90	61.04%	\$310,901.87
Special Events Supplies	\$0.00	\$50.00	(\$50.00)	\$2,406.58	\$8,750.00	(\$6,343.42)	\$8,800.00	27.35%	\$6,393.42
Station Supplies	\$3,248.80	\$4,344.00	(\$1,095.20)	\$56,847.10	\$49,284.00	\$7,563.10	\$53,628.00	106.00%	(\$3,219.10)
Supplemental Food	\$1,125.12	\$0.00	\$1,125.12	\$396.14	\$3,000.00	(\$2,603.86)	\$3,000.00	13.20%	\$2,603.86
Telephones-Cellular	\$12,138.64	\$14,003.00	(\$1,864.36)	\$145,089.84	\$154,128.00	(\$9,038.16)	\$168,131.00	86.30%	\$23,041.16
Telephones-Service	\$16,669.72	\$28,795.00	(\$12,125.28)	\$383,953.92	\$311,745.00	\$72,208.92	\$340,540.00	112.75%	(\$43,413.92)
Training & Continuing Education	\$21,503.77	\$54,267.50	(\$32,763.73)	\$236,586.10	\$497,507.50	(\$260,921.40)	\$521,271.00	45.39%	\$284,684.90
Tuition Reimbursement	\$7,238.96	\$7,167.00	\$71.96	\$74,255.44	\$91,834.00	(\$17,578.56)	\$99,000.00	75.01%	\$24,744.56
Travel Expenses	\$3,685.00	\$3,050.00	\$635.00	\$10,485.65	\$24,695.00	(\$14,209.35)	\$31,660.00	33.12%	\$21,174.35
Uniforms	\$22,202.34	\$16,600.00	\$5,602.34	\$210,921.14	\$354,059.00	(\$143,137.86)	\$354,659.00	59.47%	\$143,737.86
Utilities	\$45,351.74	\$38,907.00	\$6,444.74	\$441,540.65	\$408,573.00	\$32,967.65	\$447,480.00	98.67%	\$5,939.35
Vehicle-Batteries	\$6,985.85	\$3,250.00	\$3,735.85	\$36,137.86	\$37,250.00	(\$1,112.14)	\$40,500.00	89.23%	\$4,362.14
Vehicle-Outside Services	\$13,988.50	\$2,500.00	\$11,488.50	\$26,551.48	\$27,500.00	(\$948.52)	\$30,000.00	88.50%	\$3,448.52
Vehicle-Parts	\$31,848.69	\$66,000.00	(\$34,151.31)	\$553,326.47	\$737,355.00	(\$184,028.53)	\$803,355.00	68.88%	\$250,028.53
Vehicle-Registration	\$9.50	\$208.00	(\$198.50)	\$932.25	\$2,288.00	(\$1,355.75)	\$2,496.00	37.35%	\$1,563.75
Vehicle-Tires	\$0.00	\$7,375.00	(\$7,375.00)	\$58,618.33	\$81,125.00	(\$22,506.67)	\$88,500.00	66.24%	\$29,881.67
Vehicle-Towing	\$585.20	\$950.00	(\$364.80)	\$10,550.50	\$10,450.00	\$100.50	\$11,400.00	92.55%	\$849.50
Worker's Compensation Insurance	\$42,717.68	\$41,527.00	\$1,190.68	\$508,294.85	\$428,135.00	\$80,159.85	\$469,662.00	108.23%	(\$38,632.85)
Total Operating Expenses	\$1,383,919.68	\$1,404,213.30	(\$20,293.62)	\$16,792,563.70	\$19,092,727.70	(\$2,300,164.00)	\$21,247,101.00	79.03%	\$4,454,537.30
Indigent Care Expenses									
1115 Medicaid Waiver-Uncompensated Care	(\$32,423.00)	\$248,284.00	(\$280,707.00)	\$1,908,495.49	\$2,731,129.00	(\$822,633.51)	\$2,979,413.00	64.06%	\$1,070,917.51
Specialty Healthcare Providers	\$148,586.87	\$157,929.00	(\$9,342.13)	\$1,538,660.29	\$1,737,220.00	(\$198,559.71)	\$1,895,150.00	81.19%	\$356,489.71
Total Indigent Care Expenses	\$116,163.87	\$406,213.00	(\$290,049.13)	\$3,447,155.78	\$4,468,349.00	(\$1,021,193.22)	\$4,874,563.00	70.72%	\$1,427,407.22
Capital Expenditures									
Capital Purchase-Building/Improvements	\$21,229.76	\$450,000.00	(\$428,770.24)	\$1,223,797.75	\$500,000.00	\$723,797.75	\$3,209,145.00	38.13%	\$1,985,347.25
Capital Purchase-Equipment	(\$103,744.61)	\$308,000.00	(\$411,744.61)	\$3,588,133.40	\$3,325,708.00	\$262,425.40	\$8,495,977.00	42.23%	\$4,907,843.60
Capital Purchase-Vehicles	\$1,099,415.76	\$0.00	\$1,099,415.76	\$6,440,328.58	\$5,489,112.00	\$951,216.58	\$6,430,887.00	100.15%	(\$9,441.58)
Capital Purchase-Leases	(\$228.45)	\$0.00	(\$228.45)	\$74,634.62	\$155,578.00	(\$80,943.38)	\$195,578.00	38.16%	\$120,943.38
Capital Purchase-Site Improvements	\$14,273.43	\$0.00	\$14,273.43	\$25,689.68	\$0.00	\$25,689.68	\$0.00	0.00%	(\$25,689.68)

**Montgomery County Hospital District**  
**Preliminary Income Statement - Actual vs. Budget**  
For the Period Ended 08/31/2025

	<b>Current Month Actual</b>	<b>Current Month Budget</b>	<b>Current Month Variance</b>	<b>YTD Actual</b>	<b>YTD Budget</b>	<b>YTD Variance</b>	<b>Total Annual Budget</b>	<b>%YTD Annual Budget</b>	<b>Annual Budget Remaining</b>
Total Capital Expenditures	\$1,030,945.89	\$758,000.00	\$272,945.89	\$11,352,584.03	\$9,470,398.00	\$1,882,186.03	\$18,331,587.00	61.93%	\$6,979,002.97
<b>Total Expenses</b>	<b>\$7,280,702.39</b>	<b>\$7,328,281.30</b>	<b>(\$47,578.91)</b>	<b>\$81,009,716.63</b>	<b>\$84,405,814.70</b>	<b>(\$3,396,098.07)</b>	<b>\$100,530,664.00</b>	<b>80.58%</b>	<b>\$19,520,947.37</b>
Revenue over Expenditures	(\$3,412,840.69)	(\$4,286,455.30)	\$873,614.61	\$6,419,215.77	(\$57,756.70)	\$6,476,972.47	(\$13,059,921.00)	(49.15%)	(\$19,479,136.77)

# Montgomery County Hospital District

## Year-Over-Year Income Statement Comparison

For the Period Ended 08/31/2025

	Current Month Actual	Last Year Month Actual	Month Variance	%Month Variance	YTD Actual	Last Year YTD Actual	YTD Variance	%YTD Variance	Total Annual Budget
<b>Revenue</b>									
Tax Revenue	\$187,884.82	\$91,361.94	\$96,522.88	105.65%	\$50,546,268.28	\$46,359,827.38	\$4,186,440.90	9.03%	\$50,840,782.00
EMS Net Revenue	\$2,875,480.03	\$2,482,401.20	\$393,078.83	15.83%	\$28,469,657.90	\$25,310,357.96	\$3,159,299.94	12.48%	\$28,304,713.00
Other Revenue	\$804,496.85	\$743,183.12	\$61,313.73	8.25%	\$8,413,006.22	\$10,183,225.24	(\$1,770,219.02)	(17.38%)	\$8,325,248.00
<b>Total Revenues</b>	<b>\$3,867,861.70</b>	<b>\$3,316,946.26</b>	<b>\$550,915.44</b>	<b>16.61%</b>	<b>\$87,428,932.40</b>	<b>\$81,853,410.58</b>	<b>\$5,575,521.82</b>	<b>6.81%</b>	<b>\$87,470,743.00</b>
<b>Expenses</b>									
Payroll Expenses	\$4,749,672.95	\$4,167,342.54	\$582,330.41	13.97%	\$49,417,413.12	\$45,472,857.38	\$3,944,555.74	8.67%	\$56,077,413.00
Operating Expenses	\$1,383,919.68	\$1,343,658.53	\$40,261.15	3.00%	\$16,792,563.70	\$15,562,819.03	\$1,229,744.67	7.90%	\$21,247,101.00
Indigent Care Expenses	\$116,163.87	(\$88,937.63)	\$205,101.50	(230.61%)	\$3,447,155.78	\$4,196,987.73	(\$749,831.95)	(17.87%)	\$4,874,563.00
Capital Expenditures	\$1,030,945.89	\$1,880,289.03	(\$849,343.14)	(45.17%)	\$11,352,584.03	\$12,888,000.69	(\$1,535,416.66)	(11.91%)	\$18,331,587.00
<b>Total Expenses</b>	<b>\$7,280,702.39</b>	<b>\$7,302,352.47</b>	<b>(\$21,650.08)</b>	<b>(0.30%)</b>	<b>\$81,009,716.63</b>	<b>\$78,120,664.83</b>	<b>\$2,889,051.80</b>	<b>3.70%</b>	<b>\$100,530,664.00</b>
Revenue over Expeditures	(\$3,412,840.69)	(\$3,985,406.21)	\$572,565.52	(14.37%)	\$6,419,215.77	\$3,732,745.75	\$2,686,470.02	71.97%	(\$13,059,921.00)



# AGENDA ITEM # 29

Board Mtg.: 09/23/2025

## Montgomery County Hospital District Accounts Receivable Analysis

### Days in Accounts Receivable

	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-24	May-25	Jun-25	Jul-25	Aug-25
A/R Balance	11,562,218	11,529,674	11,498,893	11,817,258	11,926,256	11,926,943	13,958,444	14,977,093	15,032,526	13,530,740	13,916,029	13,572,004
Charges	3,767,621	3,783,976	3,615,925	3,899,670	3,752,553	3,504,044	5,649,947	4,429,903	3,940,873	2,758,641	3,942,716	4,148,124
Total 6-Mo Charges	22,822,443	22,999,656	22,823,589	23,029,251	22,657,973	22,323,789	24,206,115	24,852,042	25,176,990	24,035,961	24,226,124	24,226,124
Avg Charge / Day *	126,791	127,776	126,798	127,940	125,878	124,021	134,478	138,067	139,872	133,533	134,590	134,590
A/R Days	91	90	91	92	95	96	104	108	107	101	103	101

\* Accounts are aged from date of service.

\*\* Beginning in August 2015, A/R Balance excludes liens related to motor vehicle accidents.

\*\*\* Avg Charge / Day is calculated using the most current six months' charges divided by 180 days.

### Accounts Receivable Aging by Dollars

Month	Days							> 90 Days	> 120 Days
	Current	31-60	61-90	91-120	121-180	>180	Total		
Sep-24	3,919,408	2,211,577	1,833,121	1,374,217	1,107,491	1,892,339	12,338,153	4,374,047	2,999,830
Oct-24	3,698,099	2,170,124	1,699,578	1,543,533	1,199,952	1,975,907	12,287,194	4,719,392	3,175,860
Nov-24	3,674,889	2,050,491	1,772,617	1,436,774	1,309,782	2,007,123	12,251,677	4,753,680	3,316,906
Dec-24	3,914,830	2,035,430	1,587,471	1,519,048	1,395,046	2,110,902	12,562,728	5,024,996	3,505,949
Jan-25	3,821,294	2,374,804	1,638,488	1,354,263	1,356,619	2,040,156	12,585,624	4,751,038	3,396,775
Feb-25	3,910,467	2,403,282	1,782,004	1,301,428	1,096,479	2,061,176	12,554,835	4,459,083	3,157,655
Mar-25	5,747,078	2,189,516	1,790,669	1,447,440	1,144,538	2,093,362	14,412,603	4,685,340	3,237,900
Apr-25	6,885,259	2,015,060	1,691,768	1,357,182	1,174,269	2,050,812	15,174,351	4,582,263	3,225,081
May-25	6,894,981	2,313,940	1,289,644	1,383,364	1,369,527	1,954,159	15,205,616	4,707,050	3,323,686
Jun-25	6,188,758	2,062,862	1,621,732	491,258	1,339,925	2,010,468	13,715,003	3,841,651	3,350,393
Jul-25	5,786,043	2,098,904	1,939,764	1,355,519	818,024	1,917,775	13,916,029	4,091,318	2,735,799
Aug-25	5,459,752	2,426,858	1,876,139	1,687,614	592,039	1,705,139	13,747,541	3,984,792	2,297,178

### Accounts Receivable Aging by Percentage

Month	Days							> 90 Days	> 120 Days
	Current	31-60	61-90	91-120	121-180	>180	Total		
Sep-24	32%	18%	15%	11%	9%	15%	100%	35%	24%
Oct-24	30%	18%	14%	13%	10%	16%	100%	38%	26%
Nov-24	30%	17%	14%	12%	11%	16%	100%	39%	27%
Dec-24	31%	16%	13%	12%	11%	17%	100%	40%	28%
Jan-25	30%	19%	13%	11%	11%	16%	100%	38%	27%
Feb-25	31%	19%	14%	10%	9%	16%	100%	36%	25%
Mar-25	40%	15%	12%	10%	8%	15%	100%	33%	22%
Apr-25	45%	13%	11%	9%	8%	14%	100%	30%	21%
May-25	45%	15%	8%	9%	9%	13%	100%	31%	22%
Jun-25	45%	15%	12%	4%	10%	15%	100%	29%	20%
Jul-25	42%	15%	14%	10%	6%	14%	100%	28%	24%
Aug-25	40%	18%	14%	12%	4%	12%	100%	29%	17%

# AGENDA ITEM # 29

Board Mtg.: 09/23/2025

## Montgomery County Hospital District Payer Mix and Service Mix

### Payer Mix

Payer	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	12-Month Total
Medicare	2,461,263	2,469,349	2,482,283	2,667,268	2,792,186	2,758,211	2,862,045	2,676,858	2,815,333	2,477,837	2,895,193	2,828,759	32,186,586
Medicaid	454,714	558,561	456,275	484,105	495,314	463,573	574,305	533,251	569,783	485,895	572,444	575,914	6,224,133
Insurance	1,396,111	1,345,184	1,283,039	1,477,012	1,396,860	1,258,676	1,476,601	1,497,994	1,572,392	1,321,652	1,677,534	1,665,041	17,368,096
Facility Contract	1,200				2,474								3,674
Bill Patient	1,088,907	1,110,857	1,073,116	1,074,475	945,575	832,256	849,744	834,049	880,949	742,673	874,777	890,038	11,197,415
Standby	25,434	30,533	23,116	2,350	-2,318	3,419	12,727	33,685	20,397	11,051	10,848	5,247	176,489
Total	5,427,629	5,514,484	5,317,829	5,705,209	5,630,091	5,316,134	5,775,422	5,575,836	5,858,854	5,039,109	6,030,797	5,964,999	67,156,393

Payer	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	12-Month %
Medicare	45.3%	44.8%	46.7%	46.8%	49.6%	51.8%	49.6%	48.0%	48.1%	49.2%	48.0%	47.4%	48.0%
Medicaid	8.4%	10.1%	8.6%	8.5%	8.8%	8.7%	9.9%	9.6%	9.7%	9.6%	9.5%	9.7%	9.3%
Insurance	25.7%	24.4%	24.1%	25.9%	24.8%	23.7%	25.6%	26.9%	26.8%	26.2%	27.8%	27.9%	25.9%
Facility Contract	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.1%
Bill Patient	20.1%	20.1%	20.2%	18.8%	16.8%	15.7%	14.7%	15.0%	15.0%	14.7%	14.5%	14.9%	16.7%
Standby	0.5%	0.6%	0.4%	0.0%	0.0%	0.1%	0.2%	0.6%	0.3%	0.2%	0.2%	0.1%	0.3%
Total	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.1%	99.9%	99.9%	100.0%	100.0%	100%

### Service Mix

Payer	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	12-Month Total
ALS	3,730	3,764	3,640	3,975	3,820	3,442	3,830	3,702	3,904	3,288	4,015	3,971	45,081
BLS	791	806	769	761	769	700	861	849	909	855	894	876	9,840
Other	234	243	268	252	279	267	273	285	314	277	286	323	3,301
Transfer	0			1	3								4
Standby	44	56	43	5	2	2	16	29	22	14	13	5	251
Total	4,799	4,869	4,720	4,994	4,873	4,411	4,980	4,865	5,149	4,434	5,208	5,175	58,477

Payer	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	12-Month %
ALS	77.7%	77.3%	77.1%	79.6%	78.4%	78.0%	76.9%	76.1%	75.9%	74.2%	77.1%	76.7%	77.1%
BLS	16.5%	16.6%	16.3%	15.2%	15.8%	15.9%	17.3%	17.5%	17.7%	19.3%	17.2%	16.9%	16.8%
Other	4.9%	5.0%	5.7%	5.0%	5.7%	6.1%	5.5%	5.9%	6.1%	6.2%	5.5%	6.2%	5.6%
Transfer	0.0%	0.0%	0.0%	0.0%	0.1%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Standby	0.9%	1.2%	0.9%	0.1%	0.0%	0.0%	0.3%	0.6%	0.4%	0.3%	0.2%	0.1%	0.4%
Total	100.0%	100.1%	100.0%	99.9%	100.0%	100.0%	100.0%	100.1%	100.1%	100.0%	100.0%	99.9%	99.9%

# AGENDA ITEM # 29

Board Mtg.: 09/23/25

## Montgomery County Hospital District Accounts Payable Analysis

### Accounts Payable Aging by Dollars

Month	Current	Days					\$ Total minus Credits
		31-60	61-90	> 90	Credits	Total	
Sep-24	555,744	-	-	(2)	(2)	442,222	555,742
Oct-24	830,634	-	-	(2)	(2)	392,663	830,632
Nov-24	334,817	-	-	(2)	(2)	392,663	334,815
Dec-24	902,594	-	-	(2)	(2)	291,676	902,592
Jan-25	778,860	-	-	(2)	(2)	291,676	778,858
Feb-25	197,880	-	-	(2)	(2)	734,124	197,878
Mar-25	898,003	-	-	(2)	(2)	894,894	898,002
Apr-25	382,313	-	-	(2)	(2)	220,840	382,311
May-25	493,520	-	-	(2)	(2)	175,378	493,519
Jun-25	501,634	-	-	(2)	(2)	645,695	501,633
Jul-25	902,742	-	-	(2)	(2)	352,435	902,740
Aug-25	434,009	-	-	(2)	(2)	434,005	434,007

### Accounts Payable Aging by Percentage without Credits

Month	Current	Days		
		31-60	61-90	> 90
Sep-24	100%	0%	0%	0%
Oct-24	100%	0%	0%	0%
Nov-24	100%	0%	0%	0%
Dec-24	100%	0%	0%	0%
Jan-25	100%	0%	0%	0%
Feb-25	100%	0%	0%	0%
Mar-25	100%	0%	0%	0%
Apr-25	100%	0%	0%	0%
May-25	100%	0%	0%	0%
Jun-25	100%	0%	0%	0%
Jul-25	100%	0%	0%	0%
Aug-25	100%	0%	0%	0%

# Agenda Item # 30



**To:** Board of Directors

**From:** Brett Allen, CFO

**Date:** September 23, 2025

**Re: Impact Fleet Monthly Invoice for Fleet**

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Consider and ratify the payment of the Impact Fleet monthly invoice for fuel charges for the month of August 2025.

The Impact Fleet invoice is in the amount of \$80,203.60. Monthly invoice amounts varies due to usage and fuel price fluctuations.

Yes   No   N/A

- |                                     |                                     |                          |                   |
|-------------------------------------|-------------------------------------|--------------------------|-------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | Budgeted item?    |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | Within budget?    |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Renewal contract? |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Special request?  |

**Invoice #:** SQLCD-1115140 **Due Date:** 09/12/2025  
**Invoice Date:** 09/02/2025 **Terms:** NET 10  
**Account #:** 250916



---

**Bill To**

MONTGOMERY COUNTY  
HOSPITAL DISTRICT  
1300 S LOOP 336 W  
CONROE, TX 77304

**Remit To**

IMPAC  
PO BOX 733706  
DALLAS, TX 75373-3706

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Description	Quantity	Extended
FUEL PURCHASES-VOYAGER RETAIL	26,416.12	80,189.77
OTHER PURCHASES-VOYAGER RETAIL	5.00	13.83

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**Invoice Amount Due:** 80,203.60  
Currency: USD

*Posting Period: 08/01/2025 - 08/31/2025*

# Agenda Item # 31



**To:** Board of Directors

**From:** Brett Allen, CFO

**Date:** September 23, 2025

**Re: MCAD Quarterly Invoice**

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Consider and act on the payment of the MCAD quarterly invoice. (Mr. Shirley, Treasurer – MCHD Board

The MCAD quarterly invoice is in the amount of \$115,746. The current projected annual cost is \$463,110 versus the budgeted amount of \$475,551.

The budget was based on the MCAD proposed budget.

Yes No N/A

- |                                     |                          |                                     |                   |
|-------------------------------------|--------------------------|-------------------------------------|-------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | Budgeted item?    |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | Within budget?    |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Renewal contract? |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Special request?  |



# INVOICE

Date:	9/1/2025
Account:	HM1

Montgomery Central Appraisal District  
Operating Account  
PO Box 2233  
(936)756-3354

MONTGOMERY COUNTY HOSPITAL DIST  
ACCOUNTS PAYABLE  
P O BOX 478  
CONROE TX 77305-0478

**Due Date 09/30/2025**

*^Please return this portion with your payment^*

Document No.	Date	Code	Description	Amount
SALES000000010040	9/1/2025	SLS	4Q25 JR BILLING	\$115,746.00

Mail to: MCAD  
PO Box 2233  
Conroe, TX 77305

**Amount Due: \$115,746.00**

If a taxing unit fails to pay its appraisal district costs when due, that payment becomes delinquent. A delinquent payment incurs a penalty of 5% of the amount due, plus 10% per annum interest. (Section 6.06(e), Property Tax Code).

The MCAD BOD requires a jurisdiction to request a waiver of interest in writing. Interest will be applied if no written waiver is received.

AGENDA ITEM # 32

Consider and act on payment of District invoices (Charles Shirley, Treasurer-MCHD Board)

TOTAL FOR  
INVOICES

\$3,873,504.26



**Montgomery County Hospital District**  
**Expense Allocation Report**  
Board Meeting 09/23/2025 Paid Invoices

Vendor Name	Date	No.	Description	Account No.	Account Description	Amount
3E COMPANY ENVIRONMENTAL, ECOLOGICAL A	08/01/2025	INV-US-122473	3E PROTECT SDS & CHEMICAL COMPLIANCE 08/1	10-027-53050	Computer Software-Emerg	\$4,355.00
<i>Totals for 3E COMPANY ENVIRONMENTAL, ECOLOGICAL AND ENGINEERING:</i>						<u>\$4,355.00</u>
ACTIVE 911, INC	08/14/2025	638535	ANNUAL SUBSCRIPTION	10-045-53050	Computer Software-EMS Q	\$4,686.00
<i>Totals for ACTIVE 911, INC:</i>						<u>\$4,686.00</u>
AIR PERFORMANCE SERVICE OF HOUSTON, LLC	08/15/2025	186931	MAINTENANCE & REPAIRS	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$16,147.75
<i>Totals for AIR PERFORMANCE SERVICE OF HOUSTON, LLC:</i>						<u>\$16,147.75</u>
ALLEN, BRETT	08/01/2025	ALL*08012025	EXPENSE - DUES/SUBSCRIPTIONS	10-001-54100	Dues/Subscriptions-Admin	\$112.00
<i>Totals for ALLEN, BRETT:</i>						<u>\$112.00</u>
ALR3 ENTERPRISES dba ALL GATES & DOORS	08/12/2025	11318	MAINTENANCE & REPAIRS	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$495.00
	08/18/2025	11340	MAINTENANCE & REPAIRS	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$1,745.00
<i>Totals for ALR3 ENTERPRISES dba ALL GATES &amp; DOORS:</i>						<u>\$2,240.00</u>
AMBASSADOR SERVICES, LLC	08/01/2025	INV107960	JANITORIAL SERVICES AUGUST 2025	10-016-53330	Contractual Obligations-Other-Facil	\$6,938.06
<i>Totals for AMBASSADOR SERVICES, LLC:</i>						<u>\$6,938.06</u>
AT&T (5001)	08/01/2025	7131652005 07.21.25	HISD T1 ISSI 06/21/25-07/20/25	10-004-58310	Telephones-Service-Radio	\$241.10
<i>Totals for AT&amp;T (5001):</i>						<u>\$241.10</u>
AT&T MOBILITY-ROC (6463)	08/01/2025	287283884314X072725	ACCT# 287283884314 06/20/25-07/19/25	10-015-58200	Telephones-Cellular-Infor	\$310.49
				10-004-58200	Telephones-Cellular-Radio	\$50.86
	08/27/2025	287283884314X082725A	ACCT# 287283884314 06/20/25-07/19/25	10-015-58200	Telephones-Cellular-Infor	\$310.49
				10-004-58200	Telephones-Cellular-Radio	\$50.86
<i>Totals for AT&amp;T MOBILITY-ROC (6463):</i>						<u>\$722.70</u>
BAKER & HOSTETLER LLP	08/01/2025	51446577	PROFESSIONAL SERVICES MAY 2025	10-001-55500	Legal Fees-Admin	\$2,403.00
<i>Totals for BAKER &amp; HOSTETLER LLP:</i>						<u>\$2,403.00</u>
BATTERIES PLUS LLC	08/01/2025	P84413634	VEHICLE BATTERIES	10-010-58900	Vehicle-Batteries-Fleet	\$5,979.20
<i>Totals for BATTERIES PLUS LLC:</i>						<u>\$5,979.20</u>
BCBS OF TEXAS (POB 731428)	08/01/2025	131649102494	ADMINISTRATION FEE 07/01/25-07/31/25	10-025-51720	Health Insurance Admin Fees-Human	\$74,688.09
	08/03/2025	523329161638	BCBS PPO & HSA CLAIMS 07/26/25-08/01/25	10-025-51710	Health Insurance Claims-Human	\$122,984.77
	08/10/2025	523329740838	BCBS PPO & HSA CLAIMS 08/02/25-08/08/25	10-025-51710	Health Insurance Claims-Human	\$203,194.66
	08/17/2025	523323635097	BCBS PPO & HSA CLAIMS 08/09/25-08/15/25	10-025-51710	Health Insurance Claims-Human	\$168,689.38
	08/24/2025	523325913059	BCBS PPO & HSA CLAIMS 08/16/25-08/22/25	10-025-51710	Health Insurance Claims-Human	\$234,826.79
<i>Totals for BCBS OF TEXAS (POB 731428):</i>						<u>\$804,383.69</u>
BEASLEY, ALINA	08/18/2025	BEA*08182025	TUITION - 2025	10-025-58550	Tuition Reimbursement-Human	\$2,231.20
<i>Totals for BEASLEY, ALINA:</i>						<u>\$2,231.20</u>
BONHAM, HEDDI	08/05/2025	BON*08052025A	NIGP TRAVEL EXPENSE	10-005-53150	Conferences-Fees, Travel, & Meals-Accc	\$70.00
	08/05/2025	BON*08052025C	NIGP TRAVEL EXPENSE/MILEAGE	10-005-53150	Conferences-Fees, Travel, & Meals-Accc	\$43.40

**Montgomery County Hospital District**  
**Expense Allocation Report**  
Board Meeting 09/23/2025 Paid Invoices

Vendor Name	Date	No.	Description	Account No.	Account Description	Amount
<i>Totals for BONHAM, HEDDI:</i>						<u>\$113.40</u>
BOON-CHAPMAN (Prime DX)	08/01/2025	S0030006649	JUNE 2025 PRIMEDX FEES	10-002-55700	Management Fees-HCAP	\$7,903.90
					<i>Totals for BOON-CHAPMAN (Prime DX):</i>	<u>\$7,903.90</u>
BORSKI, MICHAEL	08/01/2025	BOR*07312025	WELLNESS	10-025-54350	Employee Health\Wellness-Human	\$300.00
					<i>Totals for BORSKI, MICHAEL:</i>	<u>\$300.00</u>
BOUND TREE MEDICAL, LLC	08/05/2025	85869604	MEDICAL SUPPLIES	10-008-54200	Durable Medical Equipment-Mater	\$1,598.00
	08/08/2025	85874617	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$192.00
				10-009-54000	Drug Supplies-Clini	\$12,900.00
	08/11/2025	85876381	MEDICAL SUPPLIES	10-008-54200	Durable Medical Equipment-Mater	\$477.00
	08/11/2025	85576382	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$220.00
	08/15/2025	85883655	MEDICAL SUPPLIES	10-008-54200	Durable Medical Equipment-Mater	\$834.75
	08/20/2025	85889650	MEDICAL SUPPLIES	10-009-54000	Drug Supplies-Clini	\$3,099.80
				10-008-53900	Disposable Medical Supplies-Mater	\$23,323.80
				10-008-53800	Disposable Linen-Mater	\$1,974.00
	08/01/2025	85848793	MEDICAL SUPPLIES	10-009-54000	Drug Supplies-Clini	\$8,323.54
				10-008-53900	Disposable Medical Supplies-Mater	\$19,650.88
				10-008-53800	Disposable Linen-Mater	\$2,303.00
					<i>Totals for BOUND TREE MEDICAL, LLC:</i>	<u>\$74,896.77</u>
BR KYM, INC. DBA WORTHY HYDROCHEM OF HO	08/01/2025	133554	LABORATORY REPORT OF WATER ANALYSIS	10-016-55650	Maintenance-Equipment-Facil	\$225.00
					<i>Totals for BR KYM, INC. DBA WORTHY HYDROCHEM OF HOUSTON:</i>	<u>\$225.00</u>
BREAUX, BENJAMIN	08/18/2025	BRE*08182025	TUITION - 2025	10-025-58550	Tuition Reimbursement-Human	\$2,017.12
	08/18/2025	BRE*08182025B	TUITION - 2025	10-025-58550	Tuition Reimbursement-Human	\$1,220.40
					<i>Totals for BREAUX, BENJAMIN:</i>	<u>\$3,237.52</u>
BRYANT'S SIGNS	08/13/2025	2579	MCHD MAGNETICS	10-010-59000	Vehicle-Outside Services-Fleet	\$1,423.50
	08/13/2025	2578	REMOVAL & CLEAN UP OF EXISTING GRAPHICS	10-010-59000	Vehicle-Outside Services-Fleet	\$4,800.00
	08/13/2025	2577	MCHD CUT VINYL	10-010-52000	Accident Repair-Fleet	\$462.00
				10-010-59000	Vehicle-Outside Services-Fleet	\$2,175.00
	08/13/2025	2573	MCHD CUT VINYL	10-010-52000	Accident Repair-Fleet	\$250.50
	08/01/2025	2024-24112	MCHD 3M 680CR EMERGENCY GRADE PRINTED S	10-010-52000	Accident Repair-Fleet	\$265.00
	08/27/2025	2580	REMOVAL & CLEAN UP OF EXISTING GRAPHICS	10-010-59000	Vehicle-Outside Services-Fleet	\$4,800.00
					<i>Totals for BRYANT'S SIGNS:</i>	<u>\$14,176.00</u>
BUCKEYE INTERNATIONAL INC.	08/01/2025	90690219	STATION SUPPLIES	10-008-57900	Station Supplies-Mater	\$904.80
	08/01/2025	90695090	STATION SUPPLIES	10-008-57900	Station Supplies-Mater	\$180.96
					<i>Totals for BUCKEYE INTERNATIONAL INC.:</i>	<u>\$1,085.76</u>
CAMPBELL, JAMES	08/27/2025	CAM*08272025	PER DIEM - COLLABORATION WITH EMS LEADERS	10-007-53150	Conferences-Fees, Travel, & Meals-EMS	\$200.00
					<i>Totals for CAMPBELL, JAMES:</i>	<u>\$200.00</u>
CANON FINANCIAL SERVICES, INC.	08/12/2025	41620273	MONTHLY CONTRACT CHARGES	10-015-55400	Leases/Contracts-Infor	\$4,608.00

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Vendor Name	Date	No.	Description	Account No.	Account Description	Amount
<i>Totals for CANON FINANCIAL SERVICES, INC.:</i>						<b>\$4,608.00</b>
CDW GOVERNMENT, INC.	08/01/2025	AF3C51T	REPAIRS	10-015-57650	Repair-Equipment-Infor	\$2,197.42
	08/08/2025	AF4DZ2U	COMPUTER SUPPLIES	10-015-53100	Computer Supplies/Non-Capital-Infor	\$4,463.70
	<i>Totals for CDW GOVERNMENT, INC.:</i>					<b>\$6,661.12</b>
CENTERPOINT ENERGY (REL109)	08/08/2025	88589239 08.08.25	ADMIN 07/07/25-08/06/25	10-016-58800	Utilities-Facil	\$548.26
	08/12/2025	64018941639 08.12.25	STATION 15 07/08/25-08/06/25	10-016-58800	Utilities-Facil	\$35.59
	08/12/2025	88820089 08.12.25	STATION 1007/08/25-08/07/25	10-016-58800	Utilities-Facil	\$48.93
	08/19/2025	64006986422 08.19.25	STATION 43 07/15/25-08/13/25	10-016-58800	Utilities-Facil	\$38.21
	08/19/2025	64013049610 08.19.25	STATION 45 07/15/25-08/13/25	10-016-58800	Utilities-Facil	\$38.21
	08/01/2025	92013168 08.01.25	STATION 30 06/24/25-07/28/25	10-016-58800	Utilities-Facil	\$47.75
	08/04/2025	88796735 08.04.25	STATION 20 06/26/25-07/29/25	10-016-58800	Utilities-Facil	\$79.27
	08/18/2025	64015806066 08.01.25	ROBINSON TOWER 06/25/25-07/28/25	10-004-58800	Utilities-Radio	\$37.32
	<i>Totals for CENTERPOINT ENERGY (REL109):</i>					<b>\$873.54</b>
CHOUKAIR, RICHARD	08/26/2025	CHO*08262025	Field Employee of the Month - July 2025	10-025-54450	Employee Recognition-Human	\$100.00
	<i>Totals for CHOUKAIR, RICHARD:</i>					<b>\$100.00</b>
CHRISTIAN ANDERSON, SARAH	08/07/2025	CHR*08072025	MILEAGE - (07/31/2025 - 07/31/2025)	10-025-56200	Mileage Reimbursements-Human	\$32.97
	<i>Totals for CHRISTIAN ANDERSON, SARAH:</i>					<b>\$32.97</b>
COBURN SUPPLY COMPANY, INC.	08/01/2025	506265771	DISHWASHER PARTS FOR ADMIN	10-016-57725	Shop Supplies-Facil	\$58.59
	08/01/2025	536222600	MAINTENANCE & REPAIRS	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$112.50
	<i>Totals for COBURN SUPPLY COMPANY, INC.:</i>					<b>\$171.09</b>
COMCAST (POB 37601)	08/01/2025	246413204	ACCT# 980899942 07/15/25-08/14/25	10-015-58310	Telephones-Service-Infor	\$3,346.57
	<i>Totals for COMCAST (POB 37601):</i>					<b>\$3,346.57</b>
COMCAST CORPORATION (POB 60533)	08/05/2025	2080546356 08.05.25	STATION 21 08/05/25-09/04/25	10-015-58310	Telephones-Service-Infor	\$75.48
	<i>Totals for COMCAST CORPORATION (POB 60533):</i>					<b>\$75.48</b>
CONROE WELDING SUPPLY, INC.	08/01/2025	R07251060	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$37.50
	08/01/2025	R07251061	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$3.45
	08/01/2025	R07251063	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$13.80
	08/01/2025	R07251064	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$6.90
	08/01/2025	R07251065	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$6.90
	08/01/2025	R07251066	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$6.90
	08/01/2025	R07251068	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$6.90
	08/01/2025	R07251070	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$10.35
	08/01/2025	R07251071	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$6.90
	08/01/2025	R07251073	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$3.45
	08/01/2025	R07251074	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$3.45
	08/01/2025	R07251076	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$10.35
	08/01/2025	R07251079	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$6.90
	08/01/2025	R07251080	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$57.69

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	08/01/2025	R07251083	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$191.55
	08/01/2025	CT284705	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$161.90
	08/01/2025	CT284962	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$107.43
	08/01/2025	CT285410	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$194.87
	08/01/2025	PS547096	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$91.94
	08/01/2025	PS547099	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$106.87
	08/01/2025	PS547433	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$62.97
	08/01/2025	CT285668	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$326.71
	08/01/2025	CT285830	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$264.92
	08/01/2025	CT285994	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$19.97
	08/01/2025	CT285838	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$73.98
	08/01/2025	CT285902	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$89.85
	08/04/2025	PS548081	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$73.98
	08/04/2025	PS548051	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$84.96
	08/04/2025	PS547794	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$95.95
	08/04/2025	PS547736	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$56.28
	08/01/2025	CT286744	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$62.64
	08/01/2025	CT286697	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$106.92
	08/01/2025	CT286488	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$117.95
	08/01/2025	PS547739	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$73.98
	08/01/2025	CT286543	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$326.75
	08/01/2025	R06251066	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$37.50
	08/01/2025	R06251067	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$3.45
	08/01/2025	R06251069	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$13.80
	08/01/2025	R06251070	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$6.90
	08/01/2025	R06251071	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$6.90
	08/01/2025	R06251072	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$6.90
	08/01/2025	R06251076	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$10.35
	08/05/2025	CT287391	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$458.64
	08/07/2025	CT287596	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$117.92
	08/07/2025	CT287682	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$139.91
	08/08/2025	CT287691	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$216.83
	08/08/2025	CT287604	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$106.96
	08/11/2025	PS548397	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$117.94
	08/11/2025	PS548396	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$62.98
	08/11/2025	PS548393	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$80.05
	08/12/2025	CT288377	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$249.81
	08/13/2025	CT288582	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$128.90
	08/14/2025	CT288829	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$128.92
	08/14/2025	CT288773	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$95.95
	08/14/2025	CT288599	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$106.93
	08/15/2025	CT288984	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$447.60
	08/15/2025	CT288913	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$95.95
	08/15/2025	CT288625	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$128.90
	08/15/2025	CT288591	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$150.92
	08/18/2025	PS548740	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$62.97

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	08/18/2025	PS548741	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$84.97
	08/19/2025	CT289436	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$326.72
	08/01/2025	PS546123	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$103.86
	08/01/2025	PS546458	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$95.95
	08/01/2025	PS546459	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$73.98
	08/01/2025	PS546461	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$62.98
	08/01/2025	CT280406	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$370.77
	08/01/2025	CT280562	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$116.06
	08/01/2025	CT281591	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$62.98
	08/01/2025	CT282226	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$436.68
	08/01/2025	CT282291	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$139.93
	08/01/2025	CT282295	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$54.58
	08/01/2025	CT282339	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$106.94
	08/01/2025	CT282408	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$150.92
	08/01/2025	CT282454	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$106.93
	08/01/2025	CT282523	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$194.85
	08/01/2025	CT287573	NITROUS OXIDE	10-008-56600	Oxygen & Gases-Mater	\$921.11
	08/01/2025	CT288560	NITROUS OXIDE	10-008-56600	Oxygen & Gases-Mater	\$608.02
	08/01/2025	CT280370	NITROUS OXIDE	10-008-56600	Oxygen & Gases-Mater	\$752.52
	08/01/2025	CT282709	PROPANE	10-008-56600	Oxygen & Gases-Mater	\$65.39
					<i>Totals for CONROE WELDING SUPPLY, INC.:</i>	<u>\$10,766.03</u>
CONROE/LAKE CONROE CHAMBER OF COMMEF	08/29/2025	118253	2025 SUMMER CONNECTIONS ADVERTISING	10-001-52200	Advertising-Admin	\$1,300.00
					<i>Totals for CONROE/LAKE CONROE CHAMBER OF COMMERCE:</i>	<u>\$1,300.00</u>
COREBRIDGE FINANCIAL	08/01/2025	COR08012025	EMPLOYEE CONTRIBUTIONS FOR 08/01/2025	10-000-21600	Employee Deferred Comp.-BS	\$9,361.55
	08/15/2025	COR08152025	EMPLOYEE CONTRIBUTIONS FOR 08/15/2025	10-000-21600	Employee Deferred Comp.-BS	\$10,065.41
	08/29/2025	COR08292025	EMPLOYEE CONTRIBUTIONS FOR 08/29/2025	10-000-21600	Employee Deferred Comp.-BS	\$9,585.24
					<i>Totals for COREBRIDGE FINANCIAL:</i>	<u>\$29,012.20</u>
CRAWFORD ELECTRIC SUPPLY COMPANY, INC.	08/13/2025	S014273175.001	SHOP SUPPLIES	10-016-57725	Shop Supplies-Facil	\$2,574.60
					<i>Totals for CRAWFORD ELECTRIC SUPPLY COMPANY, INC.:</i>	<u>\$2,574.60</u>
CROWN PAPER AND CHEMICAL	08/01/2025	166182	STATION SUPPLIES	10-008-57900	Station Supplies-Mater	\$1,160.50
	08/01/2025	165925	STATON SUPPLIES	10-008-57900	Station Supplies-Mater	\$278.40
					<i>Totals for CROWN PAPER AND CHEMICAL:</i>	<u>\$1,438.90</u>
CUMMINS SOUTHERN PLAINS LLC	08/01/2025	85-250732286	MAINTENANCE	10-016-55650	Maintenance-Equipment-Facil	\$270.38
	08/01/2025	85-250732283	MAINTENANCE & REPAIRS	10-016-55650	Maintenance-Equipment-Facil	\$273.48
					<i>Totals for CUMMINS SOUTHERN PLAINS LLC:</i>	<u>\$543.86</u>
DAILEY WELLS COMMUNICATION INC.	08/01/2025	25MCHD10	ON SITE SYSTEM SUPPORT JULY 2025	10-004-57100	Professional Fees-Radio	\$12,628.17
	08/06/2025	00079806	REPAIRS S/N A40300015080	10-004-57200	Radio Repairs-Outsourced-Radio	\$1,265.00
	08/06/2025	00079349	REPAIRS S/N A40300003587	10-004-57200	Radio Repairs-Outsourced-Radio	\$1,063.75
	08/06/2025	00079333	REPAIRS S/N A40300003638	10-004-57200	Radio Repairs-Outsourced-Radio	\$1,063.75
	08/06/2025	00079238	REPAIRS S/N A4030003388	10-004-57200	Radio Repairs-Outsourced-Radio	\$1,063.75

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	08/06/2025	00078778	REPAIRS S/N A40300003652	10-004-57200	Radio Repairs-Outsourced-Radio	\$1,063.75
	08/06/2025	00078649	REPAIRS S/N 00078649	10-004-57200	Radio Repairs-Outsourced-Radio	\$1,063.75
					<i>Totals for DAILEY WELLS COMMUNICATION INC.:</i>	<u>\$19,211.92</u>
DEARBORN NATIONAL LIFE INS CO KNOWN AS	08/01/2025	F021753 08.01.25	LIFE/DISABILITY 08/01/25-08/31/25	10-025-51700	Health & Dental-Human	\$40,432.76
					<i>Totals for DEARBORN NATIONAL LIFE INS CO KNOWN AS BCBS:</i>	<u>\$40,432.76</u>
DEMONTROND AUTO COUNTRY	08/01/2025	115954	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$4,322.83
	08/01/2025	116033	VEHICLE PARTS	10-010-52000	Accident Repair-Fleet	\$5,577.00
	08/14/2025	116965	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$591.80
	08/15/2025	117045	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$33.22
	08/21/2025	117392	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$199.10
	08/19/2025	117252	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$491.70
	08/21/2025	117401	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$3,639.96
				10-010-54550	Vehicle-Fluids & Additives-Fleet	\$49.84
	08/11/2025	116732	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$2,924.71
				10-010-54550	Vehicle-Fluids & Additives-Fleet	\$6.65
	08/11/2025	116734	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$2,633.99
	08/18/2025	117155	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$2,057.91
	08/08/2025	116655	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$281.60
	08/01/2025	116203	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$334.40
	08/04/2025	116322	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$3,548.04
	08/07/2025	116588	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$334.40
	08/06/2025	116502	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$481.80
					<i>Totals for DEMONTROND AUTO COUNTRY:</i>	<u>\$27,508.95</u>
DIRECTV	08/01/2025	017903440X250812	MASTER BILL ACCOUNT 017903440	10-016-58800	Utilities-Facil	\$173.99
				10-016-58800	Utilities-Facil	\$202.98
				10-016-58800	Utilities-Facil	\$158.78
				10-016-58800	Utilities-Facil	\$173.99
				10-016-58800	Utilities-Facil	\$202.98
				10-016-58800	Utilities-Facil	\$180.98
				10-016-58800	Utilities-Facil	\$157.99
				10-016-58800	Utilities-Facil	\$157.99
				10-016-58800	Utilities-Facil	\$173.99
				10-016-58800	Utilities-Facil	\$157.99
				10-016-58800	Utilities-Facil	\$157.99
				10-016-58800	Utilities-Facil	\$397.99
				10-016-58800	Utilities-Facil	\$157.99
					<i>Totals for DIRECTV:</i>	<u>\$2,455.63</u>
DUBOIS, CALEB	08/01/2025	DUB*06242025	MILEAGE - (06/24/2025 - 06/24/2025)	10-007-56200	Mileage Reimbursements-EMS	\$7.00
					<i>Totals for DUBOIS, CALEB:</i>	<u>\$7.00</u>
EMS SURVEY TEAM	08/01/2025	25524	MAILED AND TEXT SURVERYS	10-007-53550	Customer Relations-EMS	\$5,624.40
					<i>Totals for EMS SURVEY TEAM:</i>	<u>\$5,624.40</u>

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**Expense Allocation Report**  
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Vendor Name	Date	No.	Description	Account No.	Account Description	Amount
				10-015-58310	Telephones-Service-Infor	\$897.84
				10-015-58310	Telephones-Service-Infor	\$270.70
				10-015-58310	Telephones-Service-Infor	\$1,508.73
				<i>Totals for EZEE FIBER TEXAS, LLC dba ICTX LLC OR WAVE MEDIA:</i>		<i>\$11,015.00</i>
FIKAC, LORI	08/09/2025	FIK*08092025	EXPENSE - TRAVEL EXPENSES	10-007-58600	Travel Expenses-EMS	\$136.00
	08/09/2025	FIK*08092025B	EXPENSE - TRAVEL EXPENSES	10-007-58600	Travel Expenses-EMS	\$408.00
				<i>Totals for FIKAC, LORI:</i>		<i>\$544.00</i>
FIRST SPECIALITY ENTERPRISES, LLC dba	08/05/2025	3137_3299	REPAIRS	10-008-57650	Repair-Equipment-Mater	\$465.00
				<i>Totals for FIRST SPECIALITY ENTERPRISES, LLC dba:</i>		<i>\$465.00</i>
FIRST WATCH SOLUTIONS CORP	08/01/2025	FW112969	SaaS START-UP SERVICES SUBSCRIPTION	10-007-57100	Professional Fees-EMS	\$15,064.63
				<i>Totals for FIRST WATCH SOLUTIONS CORP:</i>		<i>\$15,064.63</i>
FISCHER, MICHEAL	08/18/2025	FIS*08182025	TUITION - 2025	10-025-58550	Tuition Reimbursement-Human	\$592.00
				<i>Totals for FISCHER, MICHEAL:</i>		<i>\$592.00</i>
FIVE STAR SEPTIC SOLUTIONS, LLC	08/15/2025	2060	PUMPED SEPTIC TANK 08/07/2025	10-016-58800	Utilities-Facil	\$475.00
	08/15/2025	2061	PUMPED SEPTIC TANK 08/15/2025	10-016-58800	Utilities-Facil	\$475.00
				<i>Totals for FIVE STAR SEPTIC SOLUTIONS, LLC:</i>		<i>\$950.00</i>
FOXWORTH, ANGELA	08/13/2025	FOX*08132025	WELLNESS	10-025-54350	Employee Health\Wellness-Human	\$300.00
				<i>Totals for FOXWORTH, ANGELA:</i>		<i>\$300.00</i>
FRAZER, LTD.	08/04/2025	101800	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$361.27
	08/18/2025	102022	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$190.07
				<i>Totals for FRAZER, LTD.:</i>		<i>\$551.34</i>
FUDGE, STEPHANIE	08/25/2025	FUD*08252025	MILEAGE - (08/25/2025 - 08/25/2025)	10-007-56200	Mileage Reimbursements-EMS	\$16.80
	08/25/2025	FUD*08252025B	MILEAGE - (08/22/2025 - 08/22/2025)	10-007-56200	Mileage Reimbursements-EMS	\$5.32
	08/25/2025	FUD*08252025C	MILEAGE - (08/22/2025 - 08/22/2025)	10-007-56200	Mileage Reimbursements-EMS	\$5.67
				<i>Totals for FUDGE, STEPHANIE:</i>		<i>\$27.79</i>
GEORGE, LINDSEY	08/23/2025	GEO*08232025	WELLNESS	10-025-54350	Employee Health\Wellness-Human	\$25.00
				<i>Totals for GEORGE, LINDSEY:</i>		<i>\$25.00</i>
GLASS AND MIRROR OF THE WOODLANDS, INC	08/01/2025	4019	VEHICLE OUTSIDE SERVICES	10-010-59000	Vehicle-Outside Services-Fleet	\$790.00
				<i>Totals for GLASS AND MIRROR OF THE WOODLANDS, INC.:</i>		<i>\$790.00</i>
GONZALEZ, KELLIE	08/04/2025	ERW*08042025	MONIES OWED TO EMPLOYEE	10-000-21400	Accrued Payroll-BS	\$3,234.85
	08/01/2025	ERW*08012025	PER DIEM - TRAVELING TO SAN ANTONIO ON 8/2	10-006-56100	Meeting Expenses-Alarm	\$120.00
				<i>Totals for GONZALEZ, KELLIE:</i>		<i>\$3,354.85</i>
GRACE & GUIDANCE PLLC	08/05/2025	MCHD19	COUNSELING SERVICES	10-025-54350	Employee Health\Wellness-Human	\$500.00
	08/18/2025	MCHD21	COUNSELING SERVICES	10-025-54350	Employee Health\Wellness-Human	\$625.00



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	08/14/2025	MCHD20	COUNSELING SERVICES	10-025-54350	Employee Health\Wellness-Human	\$375.00
					<i>Totals for GRACE &amp; GUIDANCE PLLC:</i>	<i>\$1,500.00</i>
GRAINGER	08/12/2025	9604975400	MAINTENANCE & REPAIRS	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$119.06
	08/01/2025	9542888111	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$987.80
					<i>Totals for GRAINGER:</i>	<i>\$1,106.86</i>
GREER, NIKKI	08/01/2025	GRE*07282025	WELLNESS	10-025-54350	Employee Health\Wellness-Human	\$25.00
	08/01/2025	GRE*07282025B	WELLNESS	10-025-54350	Employee Health\Wellness-Human	\$50.00
					<i>Totals for GREER, NIKKI:</i>	<i>\$75.00</i>
GRIFFINS DOOR SERVICES LLC	08/25/2025	2025-056	MAINTENANCE & REPAIRS	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$1,180.00
					<i>Totals for GRIFFINS DOOR SERVICES LLC:</i>	<i>\$1,180.00</i>
GT DISTRIBUTORS, INC	08/08/2025	INV1054300	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$3,086.10
					<i>Totals for GT DISTRIBUTORS, INC:</i>	<i>\$3,086.10</i>
GUILLORY, RONESHA	08/20/2025	GUI*08202025	WELLNESS	10-025-54350	Employee Health\Wellness-Human	\$50.00
					<i>Totals for GUILLORY, RONESHA:</i>	<i>\$50.00</i>
HAMMOND, MARANDA	08/01/2025	HAM*08012025	MILEAGE - (07/17/2025 - 07/25/2025)	10-007-56200	Mileage Reimbursements-EMS	\$77.70
					<i>Totals for HAMMOND, MARANDA:</i>	<i>\$77.70</i>
HARRIS CORPORATION - PSPC	08/06/2025	93457262	TRNG, WEB-BASED TRAINING	10-004-58500	Training & Continuing Education-Radio	\$5,100.00
					<i>Totals for HARRIS CORPORATION - PSPC:</i>	<i>\$5,100.00</i>
HENRY SCHEIN, INC.-MATRX MEDICAL	08/01/2025	44793143	MEDICAL SUPPLIES	10-009-54000	Drug Supplies-Clini	\$408.40
				10-008-53900	Disposable Medical Supplies-Mater	\$309.12
	08/01/2025	44849084	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$341.64
	08/15/2025	45520744	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$739.30
				10-009-54000	Drug Supplies-Clini	\$248.80
					<i>Totals for HENRY SCHEIN, INC.-MATRX MEDICAL:</i>	<i>\$2,047.26</i>
HYDE, JUSTUS	08/03/2025	HYD*08032025	MILEAGE - (07/22/2025 - 07/22/2025)	10-007-56200	Mileage Reimbursements-EMS	\$15.40
	08/03/2025	HYD*08032025B	MILEAGE - (07/26/2025 - 07/26/2025)	10-007-56200	Mileage Reimbursements-EMS	\$7.07
	08/25/2025	HYD*08252025	MILEAGE - (08/18/2025 - 08/18/2025)	10-007-56200	Mileage Reimbursements-EMS	\$15.40
					<i>Totals for HYDE, JUSTUS:</i>	<i>\$37.87</i>
IBRAHIM, SYED	08/04/2025	IBR*08042025	WELLNESS	10-025-54350	Employee Health\Wellness-Human	\$25.00
					<i>Totals for IBRAHIM, SYED:</i>	<i>\$25.00</i>
IBS OF GREATER CONROE & INTERSTATE BATTEI	08/15/2025	50119846	VEHICLE BATTERIES	10-010-58900	Vehicle-Batteries-Fleet	\$190.80
	08/11/2025	140019643	VEHICLE BATTERIES	10-010-58900	Vehicle-Batteries-Fleet	\$815.85
					<i>Totals for IBS OF GREATER CONROE &amp; INTERSTATE BATTERY SYSTEM:</i>	<i>\$1,006.65</i>
IMPAC FLEET	08/01/2025	SQLCD-1105770	FUEL PURCHASES FOR JULY 2055	10-010-54700	Fuel-Auto-Fleet	\$76,334.86

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<i>Totals for IMPAC FLEET:</i>						<u>\$76,334.86</u>
IMPACT PROMOTIONAL SERVICES dba GOT YOL	08/15/2025	INV140437	UNIFORMS	10-007-58700	Uniforms-EMS	\$189.73
	08/15/2025	INV140444	UNIFORMS	10-007-58700	Uniforms-EMS	\$439.40
	08/15/2025	INV140447	UNIFORMS	10-007-58700	Uniforms-EMS	\$527.60
	08/15/2025	INV140442	UNIFORMS	10-007-58700	Uniforms-EMS	\$96.24
	08/15/2025	INV140438	UNIFORMS	10-042-58700	Uniforms-EMS T	\$714.00
	08/15/2025	INV140441	UNIFORMS	10-007-58700	Uniforms-EMS	\$443.85
	08/15/2025	INV140445	UNIFORMS	10-007-58700	Uniforms-EMS	\$556.49
	08/15/2025	INV140446	UNIFORMS	10-007-58700	Uniforms-EMS	\$288.33
	08/08/2025	INV139510	UNIFORMS	10-007-58700	Uniforms-EMS	\$386.72
	08/08/2025	INV139506	UNIFORMS	10-009-52600	Books/Materials-Clini	\$2,896.00
	08/08/2025	INV139571	UNIFORMS	10-007-58700	Uniforms-EMS	\$31.12
	08/08/2025	INV139562	UNIFORMS	10-007-58700	Uniforms-EMS	\$122.40
	08/08/2025	INV139576	UNIFORMS	10-007-58700	Uniforms-EMS	\$148.75
	08/08/2025	INV139524	UNIFORMS	10-007-58700	Uniforms-EMS	\$474.58
	08/08/2025	INV139520	UNIFORMS	10-007-58700	Uniforms-EMS	\$8,246.25
	08/08/2025	INV139579	UNIFORMS	10-007-58700	Uniforms-EMS	\$148.75
	08/08/2025	INV139585	UNIFORMS	10-008-58700	Uniforms-Mater	\$133.47
	08/08/2025	INV139586	UNIFORMS	10-007-58700	Uniforms-EMS	\$101.96
	08/08/2025	INV139513	UNIFORMS	10-007-58700	Uniforms-EMS	\$92.64
	08/08/2025	INV139494	UNIFORMS	10-007-58700	Uniforms-EMS	\$520.14
	08/08/2025	INV139563	UNIFORMS	10-007-58700	Uniforms-EMS	\$109.95
	08/08/2025	INV139541	UNIFORMS	10-007-58700	Uniforms-EMS	\$148.75
	08/08/2025	INV139578	UNIFORMS	10-042-58700	Uniforms-EMS T	\$654.50
	08/08/2025	INV139588	UNIFORMS	10-007-58700	Uniforms-EMS	\$286.02
	08/08/2025	INV139511	UNIFORMS	10-007-58700	Uniforms-EMS	\$433.45
	08/08/2025	INV139527	UNIFORMS	10-007-58700	Uniforms-EMS	\$185.28
	08/08/2025	INV139538	UNIFORMS	10-007-58700	Uniforms-EMS	\$346.76
	08/08/2025	INV139619	UNIFORMS	10-007-58700	Uniforms-EMS	\$118.96
	08/19/2025	INV140591	UNIFORMS	10-007-58700	Uniforms-EMS	\$31.12
	08/19/2025	INV140593	UNIFORMS	10-007-58700	Uniforms-EMS	\$31.12
<i>Totals for IMPACT PROMOTIONAL SERVICES dba GOT YOU COVERED WORK WEAR &amp;:</i>						<u>\$18,904.33</u>
INDIGENT HEALTHCARE SOLUTIONS	08/01/2025	80354	PROFESSIONAL SERVICES	10-002-53050	Computer Software-HCAP	\$12,951.27
	08/01/2025	80387	POWER SEARCH SERVICES JULY 2025	10-002-57100	Professional Fees-HCAP	\$240.00
	08/25/2025	80522	AUGUST 2025 POWER SEARCH SERVICES	10-002-57100	Professional Fees-HCAP	\$248.00
<i>Totals for INDIGENT HEALTHCARE SOLUTIONS:</i>						<u>\$13,439.27</u>
INTEGRATED PRESCRIPTION MANAGEMENT INC	08/01/2025	1196506	MONTHLY SUPPLEMENTAL FEE	10-002-55700	Management Fees-HCAP	\$1,050.00
				<i>Totals for INTEGRATED PRESCRIPTION MANAGEMENT INC:</i>		<u>\$1,050.00</u>
IRVINE, REAGAN	08/17/2025	IRV*08172025	WELLNESS	10-025-54350	Employee Health\Wellness-Human	\$75.00
					<i>Totals for IRVINE, REAGAN:</i>	<u>\$75.00</u>
JEFFREY LEBLANCE dba NORTH LAKE TREE SERVI	08/15/2025	1800	TREE REMOVAL/STUMP GRINDING/DISPOSAL	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$360.00

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<i>Totals for JEFFREY LEBLANCE dba NORTH LAKE TREE SERVICE LLC:</i>						<i>\$360.00</i>
JOHN E PERSON dba JEP TELECOM LICENSING S	08/01/2025	20250731-MCHD	FCC LICENSING WORK	10-004-57100	Professional Fees-Radio	\$450.00
	08/01/2025	20250630-MCHD	FCC LICENSING WORK	10-004-57100	Professional Fees-Radio	\$487.50
	08/01/2025	20250430-MCHD	FCC LICENSING WORK	10-004-57100	Professional Fees-Radio	\$1,575.00
	08/01/2025	20250331-MCHD	FCC LICENSING WORK	10-004-57100	Professional Fees-Radio	\$1,200.00
	08/31/2025	20250831-MCHD	FCC LICENSING WORK	10-004-57100	Professional Fees-Radio	\$262.50
<i>Totals for JOHN E PERSON dba JEP TELECOM LICENSING SERVICES:</i>						<i>\$3,975.00</i>
JOHNSON, RANDY	08/27/2025	JOH*08272025	PER DIEM - "FROM MEDSTAR TO FWFD" (07/13/2	10-001-53150	Conferences-Fees, Travel, & Meals-Adm	\$179.00
					<i>Totals for JOHNSON, RANDY:</i>	<i>\$179.00</i>
JP MORGAN CHASE BANK	08/05/2025	00036741 08.05.25	JPM CREDIT CARD TRANSACTION AUGUST 2025	10-000-14305	A/R Employee-BS	\$27.42
				10-007-53150	Conferences-Fees, Travel, & Meals-EMS	\$27.41
				10-000-14900	Prepaid Expenses-BS	\$505.00
				10-001-53050	Computer Software-Admin	\$119.34
				10-001-53150	Conferences-Fees, Travel, & Meals-Adm	\$58.93
				10-001-54100	Dues/Subscriptions-Admin	\$23.96
				10-001-55900	Meals-Business and Travel-Admin	\$109.04
				10-001-56100	Meeting Expenses-Admin	\$663.35
				10-001-57000	Printing Services-Admin	\$11.65
				10-004-54100	Dues/Subscriptions-Radio	\$9.99
				10-004-57900	Station Supplies-Radio	\$199.25
				10-005-53150	Conferences-Fees, Travel, & Meals-Accc	\$1,383.20
				10-005-54100	Dues/Subscriptions-Accou	\$300.00
				10-005-58500	Training & Continuing Education-Accou	\$1,680.00
				10-006-58500	Training & Continuing Education-Alarm	\$58.67
				10-000-14900	Prepaid Expenses-BS	\$580.00
				10-007-53150	Conferences-Fees, Travel, & Meals-EMS	\$4,572.06
				10-007-54100	Dues/Subscriptions-EMS	\$460.99
				10-007-54450	Employee Recognition-EMS	\$35.39
				10-007-58500	Training & Continuing Education-EMS	\$4,588.02
				10-007-58700	Uniforms-EMS	\$282.15
				10-008-56300	Office Supplies-Mater	\$171.52
				10-008-56900	Postage-Mater	\$4,959.89
				10-008-58100	Supplemental Food-Mater	\$1,906.41
				10-008-58700	Uniforms-Mater	\$153.95
				10-000-14900	Prepaid Expenses-BS	\$2,230.00
				10-009-52600	Books/Materials-Clini	\$1,040.00
				10-009-52700	Business Licenses-Clini	\$126.00
				10-009-54450	Employee Recognition-Clini	\$1,402.67
				10-009-56100	Meeting Expenses-Clini	\$707.97
				10-009-58500	Training & Continuing Education-Clini	(\$284.78)
				10-010-54700	Fuel-Auto-Fleet	\$92.83
				10-010-57700	Shop Tools-Fleet	\$223.66
				10-010-57725	Shop Supplies-Fleet	(\$38.00)

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				10-010-57750	Small Equipment & Furniture-Fleet	\$41.14
				10-010-58500	Training & Continuing Education-Fleet	\$1,900.00
				10-010-58600	Travel Expenses-Fleet	\$489.00
				10-007-58700	Uniforms-EMS	\$756.28
				10-010-59050	Vehicle-Parts-Fleet	(\$520.40)
				10-010-59100	Vehicle-Registration-Fleet	\$9.50
				10-011-52350	Credit Card Processing Fee-EMS B	\$71.40
				10-015-52600	Books/Materials-Infor	\$43.98
				10-015-53050	Computer Software-Infor	\$56.27
				10-015-53100	Computer Supplies/Non-Capital-Infor	\$541.25
				10-015-57750	Small Equipment & Furniture-Infor	\$55.57
				10-015-58200	Telephones-Cellular-Infor	\$540.00
				10-016-55600	Maintenance & Repairs-Buildings-Facil	\$2,057.30
				10-016-57700	Shop Tools-Facil	\$149.00
				10-016-57725	Shop Supplies-Facil	\$18.98
				10-016-57750	Small Equipment & Furniture-Facil	\$1,068.83
				10-016-58800	Utilities-Facil	\$1,497.53
				10-025-52200	Advertising-Human	\$399.00
				10-025-53150	Conferences-Fees, Travel, & Meals-Hum	\$1,105.00
				10-025-54450	Employee Recognition-Human	\$467.17
				10-025-54450	Employee Recognition-Human	\$1,300.00
				10-025-57300	Recruit/Investigate-Human	\$122.31
				10-026-57100	Professional Fees-Recor	\$181.09
				10-027-57750	Small Equipment & Furniture-Emerg	\$53.19
				10-039-53150	Conferences-Fees, Travel, & Meals-Com	\$450.00
				10-042-58700	Uniforms-EMS T	\$834.90
				10-045-53050	Computer Software-EMS Q	\$44.19
				10-045-54100	Dues/Subscriptions-EMS Q	\$0.99
				10-008-58700	Uniforms-Mater	\$3,282.85
					<i>Totals for JP MORGAN CHASE BANK:</i>	<u>\$45,404.26</u>
KAHL AC, HEATING & REFRIGERATION, INC.	08/15/2025	2508098	MAINTENANCE & REPAIRS	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$507.00
	08/08/2025	2508164	MAINTENANCE & REPAIRS	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$1,018.00
					<i>Totals for KAHL AC, HEATING &amp; REFRIGERATION, INC.:</i>	<u>\$1,525.00</u>
KC KEATING, LLC dba KEATING CHEVROLET	08/19/2025	90262	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$1,097.00
	08/12/2025	89935	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$3,739.95
					<i>Totals for KC KEATING, LLC dba KEATING CHEVROLET:</i>	<u>\$4,836.95</u>
KEY PERFORMANCE PETROLEUM	08/12/2025	I187566-25	VEHICLE FLUIDS & ADDITIVES	10-010-54550	Vehicle-Fluids & Additives-Fleet	\$700.33
	08/21/2025	I188018-25	FUEL AUTO	10-010-54700	Fuel-Auto-Fleet	\$2,249.89
					<i>Totals for KEY PERFORMANCE PETROLEUM:</i>	<u>\$2,950.22</u>
LAKE SOUTH WATER SUPPLY CORPORATION	08/21/2025	LS-1108 07/24/25	STATION 45 06/24/25-07/17/25	10-016-58800	Utilities-Facil	\$527.08
					<i>Totals for LAKE SOUTH WATER SUPPLY CORPORATION:</i>	<u>\$527.08</u>

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LANGE DISTRIBUTING COMPANY, INC.	08/14/2025	441865	5 GAL PURE LIFE ACCT 007345/44	10-008-57900	Station Supplies-Mater	\$11.99
	08/25/2025	443962	5 GAL PURE LIFE ACCT# 005376/13	10-008-57900	Station Supplies-Mater	\$39.95
	08/25/2025	444071	5 GAL PURE LIFE ACCT# 007346/47	10-008-57900	Station Supplies-Mater	\$46.94
	08/21/2025	443547	5 GAL PURE LIFE ACCT# 007347/46	10-008-57900	Station Supplies-Mater	\$46.94
<i>Totals for LANGE DISTRIBUTING COMPANY, INC.:</i>						<u>\$145.82</u>
LEONARD V SCHNEIDER dbaLAW OFFICES OF LE	08/01/2025	2837	PROFESSIONAL SERVICES JULY 2025	10-001-55500	Legal Fees-Admin	\$4,238.50
	<i>Totals for LEONARD V SCHNEIDER dbaLAW OFFICES OF LEONARD SCHNEIDER PLLC:</i>					<u>\$4,238.50</u>
LEXISNEXIS RISK DATA MGMT, INC	08/01/2025	1100180185	DEMOGRAPHIC VERIFICATIONS	10-011-57100	Professional Fees-EMS B	\$781.50
	<i>Totals for LEXISNEXIS RISK DATA MGMT, INC:</i>					<u>\$781.50</u>
LIFE-ASSIST, INC.	08/01/2025	1624367	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$1,925.76
	08/15/2025	1628911	MEDICAL SUPPLIES	10-008-54200	Durable Medical Equipment-Mater	\$1,421.00
	08/15/2025	1628962	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$15,019.00
	<i>Totals for LIFE-ASSIST, INC.:</i>					<u>\$18,365.76</u>
LIFESTYLES MEDIA GROUP, LLC	08/01/2025	2810	SSL RENEWAL	10-015-52700	Business Licenses-Infor	\$129.99
	<i>Totals for LIFESTYLES MEDIA GROUP, LLC:</i>					<u>\$129.99</u>
LINDGREN, LOIS	08/01/2025	LIN*08012025	PER DIEM - TRAVELING TO SAN ANTONIO ON 8/2	10-006-56100	Meeting Expenses-Alarm	\$120.00
	<i>Totals for LINDGREN, LOIS:</i>					<u>\$120.00</u>
LINEBARGER GOGGAN BLAIR & SAMPSON, LLP	08/01/2025	EMMOR01 04-01-25	MARCH 2025 SERVICES	10-011-52900	Collection Fees	\$3,177.57
	08/01/2025	EMMOR01 05-01-25	APRIL 2025 SERVICES	10-011-52900	Collection Fees	\$3,601.89
	08/01/2025	EMMOR01 06-01-25	MAY 2025 SERVICES	10-011-52900	Collection Fees	\$2,875.59
	<i>Totals for LINEBARGER GOGGAN BLAIR &amp; SAMPSON, LLP:</i>					<u>\$9,655.05</u>
LIVELY, INC.	08/01/2025	LIV08012025	HSA PLAN FUNDING 08/01/2025	10-000-21595	P/R-Health Savings-BS	\$17,520.47
				10-025-51700	Health & Dental-Human	\$3,437.50
	08/15/2025	LIV08152025	HSA PLAN FUNDING 08/15/2025	10-000-21595	P/R-Health Savings-BS	\$17,189.70
				10-025-51700	Health & Dental-Human	\$1,443.75
	08/29/2025	LIV08292025	HSA PLAN FUNDING 08/29/2025	10-000-21595	P/R-Health Savings-BS	\$17,244.89
				10-025-51700	Health & Dental-Human	\$19,456.25
	08/01/2025	LIV08012025A	PLAN FUND REPLENISHMENT	10-000-21585	P/R-Flexible Spending-BS	\$8,088.99
	08/12/2025	LIV08122025	ADMIN FEES 07/01/25-07/31/25	10-025-57100	Professional Fees-Human	\$1,016.25
	<i>Totals for LIVELY, INC.:</i>					<u>\$85,397.80</u>
LSE CONTRACTORS, LLC	08/01/2025	13481R	MAINTENANCE & REPAIRS	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$3,320.00
	<i>Totals for LSE CONTRACTORS, LLC:</i>					<u>\$3,320.00</u>
MAD MATTER, INC	08/01/2025	44965	ADMIN BUILT-IN FLOOR MAT REPLACEMENT	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$2,138.00
	<i>Totals for MAD MATTER, INC:</i>					<u>\$2,138.00</u>
MARTINEZ, EVELYN	08/10/2025	MAR*08102025	EXPENSE - TRAVEL EXPENSES	10-007-58600	Travel Expenses-EMS	\$408.00
	08/10/2025	MAR*08102025B	EXPENSE - TRAVEL EXPENSES	10-007-58600	Travel Expenses-EMS	\$136.00

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Totals for MARTINEZ, EVELYN:						\$544.00	
MEDLINE INDUSTRIES, INC	08/01/2025	2360421468	CREDIT - INVOICE #2358317710	10-008-53900	Disposable Medical Supplies-Mater	(\$73.36)	
	08/09/2025	2383529509	MEDICAL SUPPLIES/LINEN	10-008-53900	Disposable Medical Supplies-Mater	\$1,742.20	
				10-008-53800	Disposable Linen-Mater	\$730.20	
	08/08/2025	2383357557	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$2,320.08	
	Totals for MEDLINE INDUSTRIES, INC:					\$4,719.12	
MELENDEZ, JACOB	08/10/2025	MEL*08102025	MILEAGE - (08/10/2025 - 08/10/2025)	10-007-56200	Mileage Reimbursements-EMS	\$15.40	
	08/18/2025	MEL*08182025	MILEAGE - (08/18/2025 - 08/18/2025)	10-007-56200	Mileage Reimbursements-EMS	\$15.40	
	Totals for MELENDEZ, JACOB:					\$30.80	
METROPOLITAN LIFE INSURANCE COMPANY (M	08/06/2025	86529818	DENTAL AND VISION PREMIUMS FOR AUGUST 20	10-025-51700	Health & Dental-Human	\$30,543.85	
	Totals for METROPOLITAN LIFE INSURANCE COMPANY (METLIFE):					\$30,543.85	
MICHAEL DEPASQUALE dba NO PULSE NO PROE	08/01/2025	250008	MEDICAL DIRECTION SERVICES 6/29/25-8/2/25 OF	10-009-57100	Professional Fees-Clini	\$17,600.00	
	Totals for MICHAEL DEPASQUALE dba NO PULSE NO PROBLEM LLC:					\$17,600.00	
MID-SOUTH SYNERGY	08/19/2025	313046001	07/24/25 STATION 45	06/24/25-07/24/25	10-016-58800	Utilities-Facil	\$403.00
	08/19/2025	313046002	07/24/25 STATION 46	06/24/25-07/24/25	10-016-58800	Utilities-Facil	\$162.00
	08/19/2025	313046003	07/24/25 STATION 47	WATER TAP FEE 06/24/25-07/24/25	10-016-58800	Utilities-Facil	\$53.39
	Totals for MID-SOUTH SYNERGY:					\$618.39	
MILSTEAD AUTOMOTIVE	08/18/2025	233160	VEHICLE TOWING	10-010-59200	Vehicle-Towing-Fleet	\$292.60	
	08/18/2025	233161	VEHICLE TOWING	10-010-59200	Vehicle-Towing-Fleet	\$292.60	
	Totals for MILSTEAD AUTOMOTIVE:					\$585.20	
MISSION CRITICAL PARTNERS, LLC	08/01/2025	25035	PROFESSIONAL SERVICES-HARRISON, CHRISTIAN	10-004-57100	Professional Fees-Radio	\$2,075.50	
	08/01/2025	25483	PROFESSIONAL SERVICES-06/29/25-07/26/25	10-004-57100	Professional Fees-Radio	\$8,501.00	
	Totals for MISSION CRITICAL PARTNERS, LLC:					\$10,576.50	
MONTGOMERY COUNTY ESD #1 (STN 12 & 13)	08/08/2025	SEPTEMBER 2025-100	STATION 12 AND 13 RENT (\$1500.00 each)	10-000-14900	Prepaid Expenses-BS	\$1,500.00	
				10-000-14900	Prepaid Expenses-BS	\$1,500.00	
	Totals for MONTGOMERY COUNTY ESD #1 (STN 12 & 13):					\$3,000.00	
MONTGOMERY COUNTY ESD #10, STN 42	08/08/2025	SEPTEMBER 2025-223	STATION 42 RENT	10-000-14900	Prepaid Expenses-BS	\$950.00	
	Totals for MONTGOMERY COUNTY ESD #10, STN 42:					\$950.00	
MONTGOMERY COUNTY ESD #2	08/08/2025	SEPTEMBER 2025-080	STATION 44 AND 47 RENT	10-000-14900	Prepaid Expenses-BS	\$1,000.00	
				10-000-14900	Prepaid Expenses-BS	\$1,500.00	
	Totals for MONTGOMERY COUNTY ESD #2:					\$2,500.00	
MONTGOMERY COUNTY ESD #6, STN 34 & 35	08/08/2025	SEPTEMBER 2025-246	STATION 34 AND 35 RENT	10-000-14900	Prepaid Expenses-BS	\$1,500.00	
				10-000-14900	Prepaid Expenses-BS	\$1,500.00	
	Totals for MONTGOMERY COUNTY ESD #6, STN 34 & 35:					\$3,000.00	

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MONTGOMERY COUNTY ESD #8, STN 21/22	08/08/2025	SEPTEMBER 2025-248	STATION 21 & 22 RENT	10-000-14900	Prepaid Expenses-BS	\$3,000.00
					<i>Totals for MONTGOMERY COUNTY ESD #8, STN 21/22:</i>	<i>\$3,000.00</i>
MONTGOMERY COUNTY ESD #9, STN 33	08/08/2025	SEPTEMBER 2025-244	STATION 33 RENT	10-000-14900	Prepaid Expenses-BS	\$1,000.00
					<i>Totals for MONTGOMERY COUNTY ESD #9, STN 33:</i>	<i>\$1,000.00</i>
MONTGOMERY COUNTY ESD#3 (STNT 46)	08/08/2025	SEPTEMBER 2025-127	RENT STATION 46	10-000-14900	Prepaid Expenses-BS	\$600.00
					<i>Totals for MONTGOMERY COUNTY ESD#3 (STNT 46):</i>	<i>\$600.00</i>
MOSLEY, TYLER	08/20/2025	MOS*08202025	EXPENSE - MEETING EXPENSES	10-015-56100	Meeting Expenses-Infor	\$63.24
	08/26/2025	MOS*08262025	Non-Field Employee of the Month - August	10-025-54450	Employee Recognition-Human	\$100.00
					<i>Totals for MOSLEY, TYLER:</i>	<i>\$163.24</i>
NAPA AUTO PARTS	08/01/2025	569634	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$41.92
	08/01/2025	569530	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$1,439.83
	08/12/2025	571137	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$608.14
	08/20/2025	572128	VEHICLE FLUIDS	10-010-54550	Vehicle-Fluids & Additives-Fleet	\$144.24
	08/21/2025	572316	VEHICLE FLUIDS/PARTS	10-010-54550	Vehicle-Fluids & Additives-Fleet	\$105.80
				10-010-59050	Vehicle-Parts-Fleet	\$470.87
	08/21/2025	572293	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$32.91
					<i>Totals for NAPA AUTO PARTS:</i>	<i>\$2,843.71</i>
NATIONWIDE INSURANCE DVM INSURANCE AG	08/01/2025	DVM081525	VETERINARY PET INSURANCE GROUP 4620/JUL '2!	10-000-21590	P/R-Supplemental Insurance Premiums-	\$3,751.30
					<i>Totals for NATIONWIDE INSURANCE DVM INSURANCE AGENCY (PET):</i>	<i>\$3,751.30</i>
NEW CANEY MUD	08/13/2025	1042826200 07/31/25	STATION 30 06/18/25-07/18/25	10-016-58800	Utilities-Facil	\$62.10
					<i>Totals for NEW CANEY MUD:</i>	<i>\$62.10</i>
NORTHERN SAFETY CO, INC	08/11/2025	907059138	PRESCRIPTION EYEWEAR	10-007-58700	Uniforms-EMS	\$175.00
	08/13/2025	907072413	PRESCRIPTION SAFETY EYEWEAR	10-007-58700	Uniforms-EMS	\$250.00
	08/18/2025	907072412	PRESCRIPTION SAFETY EYEWEAR	10-007-58700	Uniforms-EMS	\$250.00
	08/18/2025	907072414	PRESCRIPTION SAFETY EYEWEAR	10-007-58700	Uniforms-EMS	\$250.00
	08/15/2025	907072415	PRESCRIPTION SAFETY EYEWEAR	10-007-58700	Uniforms-EMS	\$250.00
					<i>Totals for NORTHERN SAFETY CO, INC:</i>	<i>\$1,175.00</i>
OPTIMUM COMPUTER SOLUTIONS, INC.	08/01/2025		STANDARD SERVICE LABOR/PROGRAMMING	10-015-57100	Professional Fees-Infor	\$8,437.50
	08/08/2025	121268	COMPUTER HARDWARE	10-015-57750	Small Equipment & Furniture-Infor	\$7,308.40
	08/03/2025	121254	STANDARD SERVICE LABOR/PROGRAMMING	10-015-57100	Professional Fees-Infor	\$12,352.50
	08/10/2025	121291	STANDARD PROGRAMMING/SERVICE LABOR	10-015-57100	Professional Fees-Infor	\$13,702.50
	08/20/2025	121357	MANAGEENGINE ADMANAGER PLUS	10-015-53050	Computer Software-Infor	\$1,033.00
	08/20/2025	121352	MANAGEENGINE OPMANAGER	10-015-53050	Computer Software-Infor	\$2,172.00
	08/17/2025	121384	STANDARD PROGRAMMING/SERVICE LABOR	10-015-57100	Professional Fees-Infor	\$14,478.75
	08/20/2025	121348	CISCO POWER SUPPLY	10-015-57650	Repair-Equipment-Infor	\$788.61
	08/29/2025	121443	COMPUTER SUPPLIES	10-015-53100	Computer Supplies/Non-Capital-Infor	\$1,012.70
					<i>Totals for OPTIMUM COMPUTER SOLUTIONS, INC.:</i>	<i>\$61,285.96</i>

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OPTIMUM	08/13/2025	327463-07-7 08/02/25	STATION 15 08/02/25-09/01/25	10-016-58800	Utilities-Facil	\$79.07
	08/13/2025	109949-01-3 08/01/25	STATION 13 08/01/25-08/31/25	10-016-58800	Utilities-Facil	\$60.51
	08/25/2025	128957-01-3 08/21/25	ADMIN 08/21/25-09/20/25	10-016-58800	Utilities-Facil	\$212.80
<i>Totals for OPTIMUM:</i>						<u>\$352.38</u>
OPTIQUEST INTERNET SERVICES, INC.	08/01/2025	87741	PARALLELS, DOMOTZ AND DUO MONTHLY RENE	10-015-53050	Computer Software-Infor	\$380.90
	08/01/2025	87244	HOSTING NETWORK MONITORING SYSTEM 05/29	10-015-53050	Computer Software-Infor	\$40.50
	08/01/2025	87491	HOSTING NETWORK MONITORING SYSTEM 06/29	10-015-53050	Computer Software-Infor	\$40.50
	08/01/2025	87650	SSL CERTIFICATION REGISTRATION/RENEWAL 07/	10-015-52700	Business Licenses-Infor	\$95.00
	08/01/2025	87396	SSL CERTIFICATION REGISTRATION/RENEWAL 07/;	10-015-52700	Business Licenses-Infor	\$95.00
	08/01/2025	87563	DOMAIN NAME REGISTRATION/RENEWAL 07/08/;	10-015-52700	Business Licenses-Infor	\$35.00
	08/01/2025	87492	PARALLELS/NETWORK MONITORING SYSTEM/MU	10-015-53050	Computer Software-Infor	\$291.15
	08/06/2025	87798	SSL CERTIFICATION REGISTRATION/RENEWAL 08/1	10-015-52700	Business Licenses-Infor	\$95.00
	08/01/2025	87740	HOSTING NETWORK MONITORING SYSTEM 07/29	10-015-53050	Computer Software-Infor	\$40.50
	08/05/2025	87793	COOMPUTER SOFTWARE	10-015-53050	Computer Software-Infor	\$19,068.75
	08/05/2025	87794	COMPUTER SOFTWARE	10-015-53050	Computer Software-Infor	\$10,743.75
<i>Totals for OPTIQUEST INTERNET SERVICES, INC.:</i>						<u>\$30,926.05</u>
PANORAMA, CITY OF	08/12/2025	1020159006 07/29/25	STATION 14 06/21/25-07/21/25	10-016-58800	Utilities-Facil	\$115.49
					<i>Totals for PANORAMA, CITY OF:</i>	<u>\$115.49</u>
PITNEY BOWES INC (POB 371874)postage	08/05/2025	04765611 07/16/25	ACCT #8000-9090-0476-5611 07/16/25	10-008-56900	Postage-Mater	\$1,009.75
					<i>Totals for PITNEY BOWES INC (POB 371874)postage:</i>	<u>\$1,009.75</u>
POSTMASTER	08/01/2025	POB 2587 08.01.25	POB 2587 RENEWAL	10-008-56900	Postage-Mater	\$418.00
					<i>Totals for POSTMASTER:</i>	<u>\$418.00</u>
POWER ASSOCIATES, INC	08/01/2025	6151	MISCELLANEOUS DATA CENTER POWER CABLES	10-015-57750	Small Equipment & Furniture-Infor	\$3,652.75
				10-015-57750	Small Equipment & Furniture-Infor	\$84.09
	08/01/2025	6155	I-WALL ELECTRICAL INSTALL	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$12,025.25
					<i>Totals for POWER ASSOCIATES, INC:</i>	<u>\$15,762.09</u>
PRIORITY DISPATCH NATIONAL ACADEMIES OF	08/01/2025	SIN406076	ONLINE EMD/EFD RECERTICATION	10-006-52700	Business Licenses-Alarm	\$976.50
	08/01/2025	SIN405335	SYSTEM ANNUAL MAINTENANCE 07/01/25-06/30,	10-006-57100	Professional Fees-Alarm	\$25,200.00
	08/01/2025	SIN410424	EFD REMOTE CERTIFICATION (06/01/25-06/05/25)	10-006-52700	Business Licenses-Alarm	\$2,975.00
	08/01/2025	SIN410725	EMD REMOTE CERTIFICATION (06/06/25-06/13/25	10-006-52700	Business Licenses-Alarm	\$2,125.00
<i>Totals for PRIORITY DISPATCH NATIONAL ACADEMIES OF EMERGENCY DISPTACH:</i>						<u>\$31,276.50</u>
PVW SERVICES	08/02/2025	55207698	JULY LAWN MAINTENANCE	10-016-53330	Contractual Obligations-Other-Facil	\$7,465.00
				10-004-55600	Maintenance & Repairs-Buildings-Radic	\$1,080.00
				<i>Totals for PVW SERVICES:</i>		<u>\$8,545.00</u>
RAYMON, PATRICK	08/07/2025	RAY*08072025	EXPENSE - TRAVEL EXPENSES	10-007-58600	Travel Expenses-EMS	\$544.00
					<i>Totals for RAYMON, PATRICK:</i>	<u>\$544.00</u>
RELIANT ENERGY	08/19/2025	194001725748	STATION 27 07/01/25-07/31/25	10-016-58800	Utilities-Facil	\$575.53



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	08/19/2025	404000654717	MAGNOLIA TOWER 07/02/25-08/03/25	10-004-58800	Utilities-Radio	\$646.23
	08/19/2025	414000597889	STATION 41 07/07/25-08/05/25	10-016-58800	Utilities-Facil	\$595.84
	08/19/2025	122006650797	STATION 40 07/02/25-08/03/25	10-016-58800	Utilities-Facil	\$878.74
	08/21/2025	404000654716	MAGNOLIA TOWER SECURITY 07/02/25-08/03/25	10-004-58800	Utilities-Radio	\$561.46
	08/22/2025	142005203904	STATION 40 OUTDOOR LIGHTING 07/03/25-08/04	10-016-58800	Utilities-Facil	\$66.70
					<i>Totals for RELIANT ENERGY:</i>	<u>\$3,324.50</u>
REUTTER, JASON	08/26/2025	REU*08262025	Non-Field Employee of the Month - July 2025	10-025-54450	Employee Recognition-Human	\$100.00
					<i>Totals for REUTTER, JASON:</i>	<u>\$100.00</u>
REVSPRING, INC.	08/01/2025	INV1393622	JULY SERVICES 2025	10-011-57100	Professional Fees-EMS B	\$4,700.00
	08/09/2025	INV1398536	AUGUST SERVICES 2025	10-011-57100	Professional Fees-EMS B	\$4,333.93
					<i>Totals for REVSPRING, INC.:</i>	<u>\$9,033.93</u>
ROESSLER EQUIPMENT CO INC.	08/06/2025	104812	BOOSTER PUMP - STATION 40	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$1,535.00
					<i>Totals for ROESSLER EQUIPMENT CO INC.:</i>	<u>\$1,535.00</u>
ROGUE WASTE RECOVERY & ENVIRONMENTAL,	08/08/2025	33687A	USED OIL DISPOSAL	10-010-54800	Hazardous Waste Removal-Fleet	\$90.00
					<i>Totals for ROGUE WASTE RECOVERY &amp; ENVIRONMENTAL, INC.:</i>	<u>\$90.00</u>
RON TURLEY ASSOCIATES, INC	08/01/2025	70055	ANNUAL SaaS RENEWAL 10/01/25 TO 09/30/26	10-000-14900	Prepaid Expenses-BS	\$11,189.36
					<i>Totals for RON TURLEY ASSOCIATES, INC.:</i>	<u>\$11,189.36</u>
S.A.F.E. DRUG TESTING	08/01/2025	11613282	EMPLOYEE TESTING 07/01/25-07/31/25	10-025-57300	Recruit/Investigate-Human	\$2,710.00
				10-009-52600	Books/Materials-Clini	\$1,200.00
					<i>Totals for S.A.F.E. DRUG TESTING:</i>	<u>\$3,910.00</u>
SANDERS, SCOTT	08/07/2025	SAN*08072025	EXPENSE - TRAVEL EXPENSES	10-007-58600	Travel Expenses-EMS	\$1,020.00
					<i>Totals for SANDERS, SCOTT:</i>	<u>\$1,020.00</u>
SANDERS, SUSIE	08/14/2025	SAN*08142025	WELLNESS	10-025-54350	Employee Health\Wellness-Human	\$25.00
	08/14/2025	SAN*08142025B	WELLNESS	10-025-54350	Employee Health\Wellness-Human	\$25.00
	08/14/2025	SAN*08142025C	WELLNESS	10-025-54350	Employee Health\Wellness-Human	\$25.00
					<i>Totals for SANDERS, SUSIE:</i>	<u>\$75.00</u>
SCHAEFFER MANUFACTURING COMPANY	08/20/2025	CRJ5010-INV1	VEHICLE OIL & FLUIDS	10-010-56400	Vehicle-Oil & Lubricants-Fleet	\$4,844.91
				10-010-54550	Vehicle-Fluids & Additives-Fleet	\$1,998.20
					<i>Totals for SCHAEFFER MANUFACTURING COMPANY:</i>	<u>\$6,843.11</u>
SEEK, JAMES	08/27/2025	SEE*08272025	PER DIEM - COLLABORATION WITH EMS LEADERS	10-007-53150	Conferences-Fees, Travel, & Meals-EMS	\$132.00
					<i>Totals for SEEK, JAMES:</i>	<u>\$132.00</u>
SERVER SUPPLY, INC.	08/11/2025	4396045	COMPUTER SUPPLIES	10-015-53100	Computer Supplies/Non-Capital-Infor	\$289.75
	08/15/2025	4398127	COMPUTER SUPPLIES	10-015-53100	Computer Supplies/Non-Capital-Infor	\$1,767.00
	08/08/2025	4395061	COMPUTER SUPPLIES	10-015-53100	Computer Supplies/Non-Capital-Infor	\$2,299.95
					<i>Totals for SERVER SUPPLY, INC.:</i>	<u>\$4,356.70</u>

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SEWELL, AMY	08/01/2025	SEW*08012025	MILEAGE - (07/30/2025 - 07/31/2025)	10-007-56200	Mileage Reimbursements-EMS	\$101.08
					<i>Totals for SEWELL, AMY:</i>	<i>\$101.08</i>
SHI GOVERNMENT SOLUTIONS, INC.	08/01/2025	GB00563946	SNAG-IT BUSINESS LICENSE & MAINTENANCE	10-015-53050	Computer Software-Infor	\$235.85
	08/01/2025	GB00564778	COMPUTER MAINTENANCE	10-015-53000	Computer Maintenance-Infor	\$1,137.51
	08/13/2025	GB00567203	COMPUTER MAINTENANCE	10-015-53000	Computer Maintenance-Infor	\$3,960.45
	08/13/2025	GB00567277	REPLACEMENT BATTERY CARTRIDGE	10-015-57750	Small Equipment & Furniture-Infor	\$558.00
	08/13/2025	GB00567285	COMPUTER SUPPLIES	10-015-53100	Computer Supplies/Non-Capital-Infor	\$538.00
	08/18/2025	GB00567538	UPGRADE TO SOLARWINDS NETWORK PERFORM	10-015-53050	Computer Software-Infor	\$1,861.07
					<i>Totals for SHI GOVERNMENT SOLUTIONS, INC.:</i>	<i>\$8,290.88</i>
SHIRLEY, KIM	08/06/2025	SHI*08062025A	WELLNESS	10-025-54350	Employee Health\Wellness-Human	\$21.00
	08/07/2025	SHI*08072025	WELLNESS	10-025-54350	Employee Health\Wellness-Human	\$21.00
					<i>Totals for SHIRLEY, KIM:</i>	<i>\$42.00</i>
SIDDON'S MARTIN EMERGENCY GROUP, LLC	08/01/2025	383-0000038724 A	REPAIR SHOP 55-SHOP SUPPLIES	10-010-52000	Accident Repair-Fleet	\$230.00
					<i>Totals for SIDDON'S MARTIN EMERGENCY GROUP, LLC:</i>	<i>\$230.00</i>
SMARSH, INC	08/01/2025	INV-273286	WEBEX TEAMS 05/01/25-05/31/25	10-015-53050	Computer Software-Infor	\$609.90
					<i>Totals for SMARSH, INC:</i>	<i>\$609.90</i>
SMITH, DONALD	08/09/2025	SMI*08092025	EXPENSE - TRAVEL EXPENSES	10-007-58600	Travel Expenses-EMS	\$544.00
					<i>Totals for SMITH, DONALD:</i>	<i>\$544.00</i>
SMITH, NICOLAS	08/28/2025	SMI*08282025	PER DIEM - (09/21/2025-09/24/2025)	10-009-53150	Conferences-Fees, Travel, & Meals-Clini	\$200.00
					<i>Totals for SMITH, NICOLAS:</i>	<i>\$200.00</i>
SPECK, MEGAN	08/18/2025	SPE*08182025	TUITION - 2025	10-025-58550	Tuition Reimbursement-Human	\$59.20
					<i>Totals for SPECK, MEGAN:</i>	<i>\$59.20</i>
SPLENDORA, CITY OF	08/20/2025	06370301 07/30/2025	STATION 31 06/25/25-07/30/25	10-016-58800	Utilities-Facil	\$27.71
					<i>Totals for SPLENDORA, CITY OF:</i>	<i>\$27.71</i>
STANLEY LAKE M.U.D.	08/13/2025	00009836 07/31/25	STATION 43 06/30/25-07/29/25	10-016-58800	Utilities-Facil	\$7.98
	08/13/2025	00009834 07/31/25	STATION 43 06/30/29/25-07/29/25	10-016-58800	Utilities-Facil	\$37.63
					<i>Totals for STANLEY LAKE M.U.D.:</i>	<i>\$45.61</i>
STERICYCLE, INC	08/25/2025	8011543820	STERI-SAFE OSHA COMPLIANCE SUBSCRIPTION Q	10-008-52500	Bio-Waste Removal-Mater	\$118.23
				10-008-52500	Bio-Waste Removal-Mater	\$1,263.45
				10-008-52500	Bio-Waste Removal-Mater	\$118.23
				10-008-52500	Bio-Waste Removal-Mater	\$124.79
				10-008-52500	Bio-Waste Removal-Mater	\$118.23
				10-008-52500	Bio-Waste Removal-Mater	\$124.79
				10-008-52500	Bio-Waste Removal-Mater	\$124.79
				10-008-52500	Bio-Waste Removal-Mater	\$124.79

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Vendor Name	Date	No.	Description	Account No.	Account Description	Amount
				10-008-52500	Bio-Waste Removal-Mater	\$118.23
				10-008-52500	Bio-Waste Removal-Mater	\$118.23
				10-008-52500	Bio-Waste Removal-Mater	\$124.79
				10-008-52500	Bio-Waste Removal-Mater	\$118.23
				10-008-52500	Bio-Waste Removal-Mater	\$118.23
				10-008-52500	Bio-Waste Removal-Mater	\$118.23
				10-008-52500	Bio-Waste Removal-Mater	\$118.23
				10-008-52500	Bio-Waste Removal-Mater	\$118.23
				10-008-52500	Bio-Waste Removal-Mater	\$118.23
				10-008-52500	Bio-Waste Removal-Mater	\$118.23
				10-008-52500	Bio-Waste Removal-Mater	\$118.23
				10-008-52500	Bio-Waste Removal-Mater	\$118.23
				10-008-52500	Bio-Waste Removal-Mater	\$124.79
				10-008-52500	Bio-Waste Removal-Mater	\$118.23
				10-008-52500	Bio-Waste Removal-Mater	\$118.23
				10-008-52500	Bio-Waste Removal-Mater	\$118.23
				10-008-52500	Bio-Waste Removal-Mater	\$118.23
				10-008-52500	Bio-Waste Removal-Mater	\$118.23
				10-008-52500	Bio-Waste Removal-Mater	\$118.23
				10-008-52500	Bio-Waste Removal-Mater	\$124.79
					<i>Totals for STERICYCLE, INC:</i>	<u>\$4,383.35</u>
STIBBS & CO. P.C.	08/01/2025	41242	LEGAL FEES 07/03/25-07/18/25	10-001-55500	Legal Fees-Admin	\$505.75
					<i>Totals for STIBBS &amp; CO. P.C.:</i>	<u>\$505.75</u>
STRYKER SALES CORPORATION	08/01/2025	9209904575	MEDICAL EQUIPMENT	10-008-54200	Durable Medical Equipment-Mater	\$2,516.85
	08/14/2025	9210026721	MEDICAL EQUIPMENT	10-008-54200	Durable Medical Equipment-Mater	\$9,143.48
	08/20/2025	9210080748	MEDICAL EQUIPMENT	10-008-54200	Durable Medical Equipment-Mater	\$7,299.20
				10-008-54200	Durable Medical Equipment-Mater	\$291.91
					<i>Totals for STRYKER SALES CORPORATION:</i>	<u>\$19,251.44</u>
SULLIVAN, WAYDE	08/26/2025	SUL082625	MONIES OWED TO EMPLOYEE	10-000-21400	Accrued Payroll-BS	\$39,892.03
					<i>Totals for SULLIVAN, WAYDE:</i>	<u>\$39,892.03</u>
TARGETSOLUTIONS LEARNING (CENTRELEARN S	08/09/2025	INV122972	RECORDS MANAGEMENT 08/09/2025-09/08/2025	10-009-58500	Training & Continuing Education-Clini	\$8,461.86
					<i>Totals for TARGETSOLUTIONS LEARNING (CENTRELEARN SOLUTIONS, LLC):</i>	<u>\$8,461.86</u>
TCDRS	08/01/2025	TCD08152025	TCDRS TRANSMISSION JULY 2025	10-000-21650	TCDRS Defined Benefit Plan-BS	\$207,808.31
				10-000-21650	TCDRS Defined Benefit Plan-BS	\$282,025.68
					<i>Totals for TCDRS:</i>	<u>\$489,833.99</u>
TEXAS AIR FILTRATION INC.	08/01/2025	80651	AIR FILTER REPLACEMENTS	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$1,954.07
					<i>Totals for TEXAS AIR FILTRATION INC.:</i>	<u>\$1,954.07</u>
TEXAS MUTUAL INSURANCE COMPANY	08/19/2025	1007230860	PAYROLL REPORT (04/17/25-08/01/25)	10-025-59350	Worker's Compensation Insurance-Hurr	\$125,820.00
					<i>Totals for TEXAS MUTUAL INSURANCE COMPANY:</i>	<u>\$125,820.00</u>

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Vendor Name	Date	No.	Description	Account No.	Account Description	Amount
THE WOODLANDS TOWNSHIP (23/24/25)	08/08/2025	SEPTEMBER 2025-243	STATION 23, 24, & 25 RENT	10-000-14900	Prepaid Expenses-BS	\$1,000.00
				10-000-14900	Prepaid Expenses-BS	\$1,000.00
				10-000-14900	Prepaid Expenses-BS	\$1,000.00
				<i>Totals for THE WOODLANDS TOWNSHIP (23/24/25):</i>		<u>\$3,000.00</u>
TOBIN, NICHOLAS	08/26/2025	TOB*08262025	Field Employee of the Month - August	10-025-54450	Employee Recognition-Human	\$100.00
					<i>Totals for TOBIN, NICHOLAS:</i>	<u>\$100.00</u>
TOWN AND COUNTRY HOME INSPECTION, LLC	08/05/2025	CG20250805MCHD	INSPECTION FEE - 10655 FM 1097 WILLIS, TX 773	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$535.00
				<i>Totals for TOWN AND COUNTRY HOME INSPECTION, LLC:</i>		<u>\$535.00</u>
TRIZETTO PROVIDER SOLUTIONS	08/01/2025	5HAV082500	ANN RENEWAL FEE/INTEGRATED ELIG/ WORK COI	10-011-57100	Professional Fees-EMS B	\$2,666.25
					<i>Totals for TRIZETTO PROVIDER SOLUTIONS:</i>	<u>\$2,666.25</u>
TROPHY HOUSE	08/14/2025	006345	RETIREMENT PLAQUE	10-025-54450	Employee Recognition-Human	\$58.00
	08/14/2025	006351	PLAQUE	10-009-54450	Employee Recognition-Clini	\$126.00
	<i>Totals for TROPHY HOUSE:</i>					<u>\$184.00</u>
TRUGREEN	08/01/2025	212554640	VEGETATION CONTROL - SPLENDORA TOWER	10-004-55600	Maintenance & Repairs-Buildings-Radic	\$346.96
	08/01/2025	212554566	VEGETATION CONTROL - SERVICE CENTER TOWEF	10-004-55600	Maintenance & Repairs-Buildings-Radic	\$346.90
	08/01/2025	212554622	VEGETATION CONTROL - GRANGERLAND TOWER	10-004-55600	Maintenance & Repairs-Buildings-Radic	\$346.92
	08/01/2025	212642147	VEGETATION CONTROL - ROBINSON RD TOWER	10-004-55600	Maintenance & Repairs-Buildings-Radic	\$346.90
	08/01/2025	212699772	VEGETATION CONTROL - MAGNOLIA TOWER	10-004-55600	Maintenance & Repairs-Buildings-Radic	\$467.01
	08/01/2025	212554565	VEGETATION CONTROL - THOMPSON RD TOWER	10-004-55600	Maintenance & Repairs-Buildings-Radic	\$346.92
	<i>Totals for TRUGREEN:</i>					<u>\$2,201.61</u>
ULINE	08/12/2025	196518007	SHOP SUPPLIES	10-004-57725	Shop Supplies-Radio	\$124.67
	08/18/2025	196746329	SHELVING	10-008-57750	Small Equipment & Furniture-Mater	\$1,267.90
	<i>Totals for ULINE:</i>					<u>\$1,392.57</u>
UNITED RENTALS	08/01/2025	244926272-001	FORKLIFT RENTAL	10-016-54500	Equipment Rental-Facil	\$1,048.15
	08/01/2025	246231819-001	SKID STEER BUCKET RENTAL	10-004-54500	Equipment Rental-Radio	\$3,625.43
	08/01/2025	248396699-001	RAMMER RENTAL - LAKE CONROE TOWER	10-004-54500	Equipment Rental-Radio	\$114.00
	08/01/2025	246310952-001	LARGE RAMMER RENTAL	10-004-54500	Equipment Rental-Radio	\$228.00
	08/01/2025	24631819-003	SKID STEER RENTAL	10-004-54500	Equipment Rental-Radio	\$109.03
	08/01/2025	245449411-003	MINI EXCAVATOR RENTAL	10-004-54500	Equipment Rental-Radio	\$14.20
	<i>Totals for UNITED RENTALS:</i>					<u>\$5,138.81</u>
UNUM LIFE INSURANCE COMPANY OF AMERICA	08/01/2025	33876100704765	CONTROL NO. E338761 JULY 2025	10-000-21590	P/R-Supplemental Insurance Premiums-	\$3,406.06
					<i>Totals for UNUM LIFE INSURANCE COMPANY OF AMERICA (COLONIAL LIFE):</i>	<u>\$3,406.06</u>
VALLEY VIEW CONSULTING, LLC	08/19/2025	4339	INVESTMENT ADVISORY SERVICES APR-JUN 2025	10-001-57100	Professional Fees-Admin	\$8,403.86
					<i>Totals for VALLEY VIEW CONSULTING, LLC:</i>	<u>\$8,403.86</u>
VASQUEZ, LUIS	08/18/2025	VAS*08182025	TUITION - 2025	10-025-58550	Tuition Reimbursement-Human	\$1,119.04
					<i>Totals for VASQUEZ, LUIS:</i>	<u>\$1,119.04</u>

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Vendor Name	Date	No.	Description	Account No.	Account Description	Amount
VELOCITY BUSINESS PRODUCTS, LLC	08/01/2025	VBP8139	PENINSULA DESK RETURN	10-016-57750	Small Equipment & Furniture-Facil	\$1,705.72
					<i>Totals for VELOCITY BUSINESS PRODUCTS, LLC:</i>	<i>\$1,705.72</i>
VERIZON WIRELESS (POB 660108)	08/01/2025	6120642314	ACCT# 92016135-001 JUL 10 - AUG 09	10-001-58200	Telephones-Cellular-Admin	\$209.06
				10-002-58200	Telephones-Cellular-HCAP	\$151.63
				10-004-58200	Telephones-Cellular-Radio	\$282.03
				10-005-58200	Telephones-Cellular-Accou	\$148.84
				10-006-58200	Telephones-Cellular-Alarm	\$131.63
				10-007-58200	Telephones-Cellular-EMS	\$1,141.83
				10-008-58200	Telephones-Cellular-Mater	\$186.05
				10-009-58200	Telephones-Cellular-Clini	\$243.26
				10-010-58200	Telephones-Cellular-Fleet	\$192.61
				10-011-58200	Telephones-Cellular-EMS B	\$74.42
				10-015-58200	Telephones-Cellular-Infor	\$7,090.43
				10-016-58200	Telephones-Cellular-Facil	\$455.22
				10-025-58200	Telephones-Cellular-Human	\$148.84
				10-027-58200	Telephones-Cellular-Emerg	\$57.21
				10-039-58200	Telephones-Cellular-Commu	\$209.62
				10-045-58200	Telephones-Cellular-EMS Q	\$168.84
				10-042-58200	Telephones-Cellular-EMS T	\$74.42
				<i>Totals for VERIZON WIRELESS (POB 660108):</i>		<i>\$10,965.94</i>
VFIS OF TEXAS / REGNIER & ASSOCIATES	08/01/2025	19228	AUTO INSURANCE CHANGE	10-001-54900	Insurance-Admin	\$7,643.00
	08/01/2025	19377	INSURANCE CHANGES POLICY #VFNU-CM-000275	10-001-54900	Insurance-Admin	\$5,529.00
	08/01/2025	18906	3 of 10 MONTHLY INSTALLMENTS POLICY #VFNU-	10-001-54900	Insurance-Admin	\$70,165.00
	08/01/2025	18907	4 OF 10 MONTHLY INSTALLMENTS POLICY #VFNU	10-001-54900	Insurance-Admin	\$70,165.00
<i>Totals for VFIS OF TEXAS / REGNIER &amp; ASSOCIATES:</i>						<i>\$153,502.00</i>
VIAVI SOLUTIONS, INC.	08/05/2025	2941220516	CALIBRATION OF 8800	10-004-57650	Repair-Equipment-Radio	\$769.00
					<i>Totals for VIAVI SOLUTIONS, INC.:</i>	<i>\$769.00</i>
WALDING, BRADY	08/24/2025	WAL*08242025	WELLNESS	10-025-54350	Employee Health\Wellness-Human	\$52.10
					<i>Totals for WALDING, BRADY:</i>	<i>\$52.10</i>
WASTE MANAGEMENT OF TEXAS	08/21/2025	5894620-1792-4	STATION 27 08/01/25-08/31/25	10-016-58800	Utilities-Facil	\$169.44
	08/21/2025	5893933-1792-2	VARIOUS STATIONS 08/01/25-08/31/25	10-016-58800	Utilities-Facil	\$173.36
				10-016-58800	Utilities-Facil	\$168.30
				10-016-58800	Utilities-Facil	\$8.50
				10-016-58800	Utilities-Facil	\$169.25
				10-016-58800	Utilities-Facil	\$1,050.56
				10-016-58800	Utilities-Facil	\$168.30
				10-016-58800	Utilities-Facil	\$169.25
				10-016-58800	Utilities-Facil	\$169.25
				10-016-58800	Utilities-Facil	\$169.25
	08/21/2025	5894546-1792-1	STATION 14 08/01/25-08/31/25	10-016-58800	Utilities-Facil	\$51.65

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Vendor Name	Date	No.	Description	Account No.	Account Description	Amount
	08/21/2025	5894257-1792-5	STATION 43 08/01/25-08/31/25	10-016-58800	Utilities-Facil	\$177.75
	08/21/2025	5894259-1792-1	STATION 41 08/01/25-08/31/25	10-016-58800	Utilities-Facil	\$176.80
					<i>Totals for WASTE MANAGEMENT OF TEXAS:</i>	<u>\$2,821.66</u>
WAYTEK, INC.	08/01/2025	3910242	SHOP SUPPLIES	10-010-57725	Shop Supplies-Fleet	\$481.56
					<i>Totals for WAYTEK, INC.:</i>	<u>\$481.56</u>
WEAVER AND TIDWELL, LLP	08/01/2025	10866806	2025 ANNUAL AUDIT	10-005-52100	Accounting/Auditing Fees-Accou	\$10,000.00
					<i>Totals for WEAVER AND TIDWELL, LLP:</i>	<u>\$10,000.00</u>
WESTWOOD N. WATER SUPPLY	08/01/2025	1520 07/31/25	STATION 27 06/20/25-07/19/25 1" COMM METER	10-016-58800	Utilities-Facil	\$58.97
	08/01/2025	1885 07/31/25	STATION 27 06/20/25-07/19/25 2" FIRE METER	10-016-58800	Utilities-Facil	\$195.56
					<i>Totals for WESTWOOD N. WATER SUPPLY:</i>	<u>\$254.53</u>
WILLINGHAM, MISTI	08/26/2025	WIL*08262025	MILEAGE - (05/07/2025 - 06/18/2025)	10-001-56200	Mileage Reimbursements-Admin	\$58.94
					<i>Totals for WILLINGHAM, MISTI:</i>	<u>\$58.94</u>
WOODLANDS WATER (MUD #39)	08/21/2025	3021061 07/31/25	STATION 20 06/30/25-07/31/25	10-016-58800	Utilities-Facil	\$58.26
					<i>Totals for WOODLANDS WATER (MUD #39):</i>	<u>\$58.26</u>
ZOLL DATA SYSTEMS	08/01/2025	INV00207698	HOSTED BILLING PRO - 3 YEAR (09/01/25-09/30/2	10-011-57100	Professional Fees-EMS B	\$10,501.31
					<i>Totals for ZOLL DATA SYSTEMS:</i>	<u>\$10,501.31</u>
ZOLL MEDICAL CORPORATION	08/08/2025	4300502	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$7,624.50
	08/08/2025	4300500	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$11,355.75
	08/08/2025	4300501	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$18,169.20
	08/13/2025	4303813	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$8,646.60
	08/16/2025	4306568	MEDICAL EQUIPMENT	10-008-54200	Durable Medical Equipment-Mater	\$2,323.20
	08/19/2025	4308750	MEDICAL EQUIPMENT	10-008-54200	Durable Medical Equipment-Mater	\$968.00
	08/19/2025	4308249	MEDICAL EQUIPMENT	10-008-54200	Durable Medical Equipment-Mater	\$1,817.70
					<i>Totals for ZOLL MEDICAL CORPORATION:</i>	<u>\$50,904.95</u>

## CAPITAL PURCHASES

Vendor Name	Invoice Date	Invoice No.	Invoice Description	Account No.	Account Description	Amount
CUMMINS SOUTHERN PLAINS LLC	08/20/2025	95-250832996	CREDIT/PO 76001 SEE CORRECTED INV 95-2	10-016-52753	Capital Purchase-Building/Improvements-Facil	(\$9,426.35)
	08/01/2025	95-250731469	MAINTENANCE	10-016-52753	Capital Purchase-Building/Improvements-Facil	\$9,426.35
	08/20/2025	95-250832997	OTEC.300	10-016-52753	Capital Purchase-Building/Improvements-Facil	\$6,512.06
	Totals for CUMMINS SOUTHERN PLAINS LLC:					\$6,512.06
FRAZER, LTD.	08/05/2025	RG261107	TYPE 1 14' AMBULANCE MODULE E-4588	10-010-52755	Capital Purchase-Vehicles-Fleet	\$314,625.00
	08/05/2025	RG261108	TYPE I 14' MODULE VIN RG261108, E-4589	10-010-52755	Capital Purchase-Vehicles-Fleet	\$313,825.00
	Totals for FRAZER, LTD.:					\$628,450.00
MICROWAVE NETWORKS	08/05/2025	25080501	PROGRAM MGMT/INSTALLATION	10-004-52754	Capital Purchase-Equipment-Radio	\$44,694.42
	08/05/2025	25080502	FREIGHT ON EQUIPMENT	10-004-52754	Capital Purchase-Equipment-Radio	\$5,237.58
	Totals for MICROWAVE NETWORKS:					\$49,932.00
POWER ASSOCIATES, INC	08/01/2025	6154	ELECTRICAL SERVICES	10-016-52754	Capital Purchase-Equipment-Facil	\$11,256.00
				10-016-52754	Capital Purchase-Equipment-Facil	\$306.40
				Totals for POWER ASSOCIATES, INC:		
PROFESSIONAL AMBULANCE SALES &	08/01/2025	07-1387-2	08.01.2 E-1154 22023 DODGE REMOUNT/MEDIC 12	10-010-52755	Capital Purchase-Vehicles-Fleet	\$165,867.45
	08/01/2025	INV107-2594	OUTSIDE SERVICE/REMOUNT PG515945	10-010-52755	Capital Purchase-Vehicles-Fleet	\$17,746.00
	08/01/2025	07-1387-1	08.01.2 E-1871 2023 DODGE REMOUNT	10-010-52755	Capital Purchase-Vehicles-Fleet	\$165,867.45
	08/01/2025	INV107-2593	OUTSIDE SERVICE/REMOUNT PG606975	10-010-52755	Capital Purchase-Vehicles-Fleet	\$17,746.00
	Totals for PROFESSIONAL AMBULANCE SALES & SERVICE, LLC dba SERV:					\$367,226.90
UNITED RENTALS	08/01/2025	245449411-001	MINI EXCAVATOR RENTAL - LAKE CONROE 11	10-004-52753	Capital Purchase-Building/Improvements-Radio	\$2,431.35
	08/01/2025	246231819-002	SKID STEER RENTAL 04/29/25-05/27/25	10-004-52753	Capital Purchase-Building/Improvements-Radio	\$3,265.43
	08/01/2025	245449411-002	MINI EXCAVATOR RENTAL - LAKE CONROE 11	10-004-52753	Capital Purchase-Building/Improvements-Radio	\$2,031.35
	08/01/2025	237231303-002	RAMMER - LAKE CONROE TOWER 09/04/24-	10-004-52753	Capital Purchase-Building/Improvements-Radio	\$299.00
	08/01/2025	237231303-001	RAMMER - LAKE CONROE TOWER 08/07/24-	10-004-52753	Capital Purchase-Building/Improvements-Radio	\$400.00
	Totals for UNITED RENTALS:					\$8,427.13

## Account Summary

Account Number	Description	Net Amount
10-000-14100	Patient Refunds-BS	\$39,662.98
10-000-14305	A/R Employee-BS	\$27.42
10-000-14900	Prepaid Expenses-BS	\$31,554.36
10-000-21400	Accrued Payroll-BS	\$43,126.88
10-000-21585	P/R-Flexible Spending-BS	\$8,088.99
10-000-21590	P/R-Supplemental Insurance Premiums-BS	\$7,157.36
10-000-21595	P/R-Health Savings-BS	\$51,955.06
10-000-21600	Employee Deferred Comp.-BS	\$29,012.20
10-000-21650	TCDRS Defined Benefit Plan-BS	\$489,833.99
10-001-52200	Advertising-Admin	\$1,300.00
10-001-53050	Computer Software-Admin	\$119.34
10-001-53150	Conferences-Fees, Travel, & Meals-Admin	\$237.93
10-001-54100	Dues/Subscriptions-Admin	\$135.96
10-001-54900	Insurance-Admin	\$153,502.00
10-001-55500	Legal Fees-Admin	\$7,147.25
10-001-55900	Meals-Business and Travel-Admin	\$109.04
10-001-56100	Meeting Expenses-Admin	\$663.35
10-001-56200	Mileage Reimbursements-Admin	\$58.94
10-001-57000	Printing Services-Admin	\$11.65
10-001-57100	Professional Fees-Admin	\$8,403.86
10-001-58200	Telephones-Cellular-Admin	\$209.06
10-002-53050	Computer Software-HCAP	\$12,951.27
10-002-55700	Management Fees-HCAP	\$8,953.90
10-002-57100	Professional Fees-HCAP	\$488.00
10-002-58200	Telephones-Cellular-HCAP	\$151.63
10-004-52753	Capital Purchase-Building/Improvements-Radio	\$8,427.13
10-004-52754	Capital Purchase-Equipment-Radio	\$49,932.00
10-004-54100	Dues/Subscriptions-Radio	\$9.99
10-004-54500	Equipment Rental-Radio	\$4,090.66
10-004-55600	Maintenance & Repairs-Buildings-Radio	\$3,281.61
10-004-57100	Professional Fees-Radio	\$27,179.67
10-004-57200	Radio Repairs-Outsourced-Radio	\$6,583.75
10-004-57650	Repair-Equipment-Radio	\$769.00
10-004-57725	Shop Supplies-Radio	\$124.67
10-004-57900	Station Supplies-Radio	\$199.25
10-004-58200	Telephones-Cellular-Radio	\$383.75
10-004-58310	Telephones-Service-Radio	\$241.10
10-004-58500	Training & Continuing Education-Radio	\$5,100.00
10-004-58800	Utilities-Radio	\$4,407.58
10-005-52100	Accounting/Auditing Fees-Accou	\$10,000.00
10-005-53150	Conferences-Fees, Travel, & Meals-Accou	\$1,496.60
10-005-54100	Dues/Subscriptions-Accou	\$300.00
10-005-58200	Telephones-Cellular-Accou	\$148.84
10-005-58500	Training & Continuing Education-Accou	\$1,680.00
10-006-52700	Business Licenses-Alarm	\$6,076.50
10-006-56100	Meeting Expenses-Alarm	\$240.00
10-006-57100	Professional Fees-Alarm	\$25,200.00
10-006-58200	Telephones-Cellular-Alarm	\$131.63
10-006-58500	Training & Continuing Education-Alarm	\$58.67
10-007-53150	Conferences-Fees, Travel, & Meals-EMS	\$4,931.47
10-007-53550	Customer Relations-EMS	\$5,624.40
10-007-54100	Dues/Subscriptions-EMS	\$460.99
10-007-54450	Employee Recognition-EMS	\$35.39



## Account Summary

Account Number	Description	Net Amount
10-007-56200	Mileage Reimbursements-EMS	\$294.84
10-007-57100	Professional Fees-EMS	\$15,064.63
10-007-58200	Telephones-Cellular-EMS	\$1,141.83
10-007-58500	Training & Continuing Education-EMS	\$4,588.02
10-007-58600	Travel Expenses-EMS	\$3,196.00
10-007-58700	Uniforms-EMS	\$16,719.79
10-008-52500	Bio-Waste Removal-Mater	\$4,383.35
10-008-53800	Disposable Linen-Mater	\$5,007.20
10-008-53900	Disposable Medical Supplies-Mater	\$111,506.47
10-008-54200	Durable Medical Equipment-Mater	\$28,691.09
10-008-56300	Office Supplies-Mater	\$171.52
10-008-56600	Oxygen & Gases-Mater	\$10,766.03
10-008-56900	Postage-Mater	\$6,387.64
10-008-57650	Repair-Equipment-Mater	\$465.00
10-008-57750	Small Equipment & Furniture-Mater	\$1,267.90
10-008-57900	Station Supplies-Mater	\$2,670.48
10-008-58100	Supplemental Food-Mater	\$1,906.41
10-008-58200	Telephones-Cellular-Mater	\$186.05
10-008-58700	Uniforms-Mater	\$3,570.27
10-009-52600	Books/Materials-Clini	\$5,136.00
10-009-52700	Business Licenses-Clini	\$126.00
10-009-53150	Conferences-Fees, Travel, & Meals-Clini	\$200.00
10-009-54000	Drug Supplies-Clini	\$24,980.54
10-009-54450	Employee Recognition-Clini	\$1,528.67
10-009-56100	Meeting Expenses-Clini	\$707.97
10-009-57100	Professional Fees-Clini	\$17,600.00
10-009-58200	Telephones-Cellular-Clini	\$243.26
10-009-58500	Training & Continuing Education-Clini	\$8,177.08
10-010-52000	Accident Repair-Fleet	\$6,784.50
10-010-52725	Capital Lease Expense-Fleet	\$23,575.95
10-010-52755	Capital Purchase-Vehicles-Fleet	\$995,676.90
10-010-54550	Vehicle-Fluids & Additives-Fleet	\$3,005.06
10-010-54700	Fuel-Auto-Fleet	\$78,677.58
10-010-54800	Hazardous Waste Removal-Fleet	\$90.00
10-010-56400	Vehicle-Oil & Lubricants-Fleet	\$4,844.91
10-010-57700	Shop Tools-Fleet	\$223.66
10-010-57725	Shop Supplies-Fleet	\$443.56
10-010-57750	Small Equipment & Furniture-Fleet	\$41.14
10-010-58200	Telephones-Cellular-Fleet	\$192.61
10-010-58500	Training & Continuing Education-Fleet	\$1,900.00
10-010-58600	Travel Expenses-Fleet	\$489.00
10-010-58900	Vehicle-Batteries-Fleet	\$6,985.85
10-010-59000	Vehicle-Outside Services-Fleet	\$13,988.50
10-010-59050	Vehicle-Parts-Fleet	\$33,410.92
10-010-59100	Vehicle-Registration-Fleet	\$9.50
10-010-59200	Vehicle-Towing-Fleet	\$585.20
10-011-52350	Credit Card Processing Fee-EMS B	\$71.40
10-011-52900	Collection Fees	\$9,655.05
10-011-57100	Professional Fees-EMS B	\$30,415.72
10-011-58200	Telephones-Cellular-EMS B	\$74.42
10-015-52600	Books/Materials-Infor	\$43.98
10-015-52700	Business Licenses-Infor	\$449.99
10-015-53000	Computer Maintenance-Infor	\$5,097.96

## Account Summary

Account Number	Description	Net Amount
10-015-53050	Computer Software-Infor	\$36,574.14
10-015-53100	Computer Supplies/Non-Capital-Infor	\$10,912.35
10-015-55400	Leases/Contracts-Infor	\$4,608.00
10-015-56100	Meeting Expenses-Infor	\$63.24
10-015-57100	Professional Fees-Infor	\$48,971.25
10-015-57650	Repair-Equipment-Infor	\$2,986.03
10-015-57750	Small Equipment & Furniture-Infor	\$11,658.81
10-015-58200	Telephones-Cellular-Infor	\$8,251.41
10-015-58310	Telephones-Service-Infor	\$14,437.05
10-016-52753	Capital Purchase-Building/Improvements-Facil	\$6,512.06
10-016-52754	Capital Purchase-Equipment-Facil	\$11,562.40
10-016-53330	Contractual Obligations-Other-Facil	\$14,403.06
10-016-54500	Equipment Rental-Facil	\$1,048.15
10-016-55600	Maintenance & Repairs-Buildings-Facil	\$45,248.93
10-016-55650	Maintenance-Equipment-Facil	\$768.86
10-016-57700	Shop Tools-Facil	\$149.00
10-016-57725	Shop Supplies-Facil	\$2,652.17
10-016-57750	Small Equipment & Furniture-Facil	\$2,774.55
10-016-58200	Telephones-Cellular-Facil	\$455.22
10-016-58800	Utilities-Facil	\$38,252.57
10-025-51700	Health & Dental-Human	\$95,314.11
10-025-51710	Health Insurance Claims-Human	\$729,695.60
10-025-51720	Health Insurance Admin Fees-Human	\$74,688.09
10-025-52200	Advertising-Human	\$399.00
10-025-53150	Conferences-Fees, Travel, & Meals-Human	\$1,105.00
10-025-54350	Employee Health\Wellness-Human	\$2,519.10
10-025-54450	Employee Recognition-Human	\$2,225.17
10-025-56200	Mileage Reimbursements-Human	\$32.97
10-025-57100	Professional Fees-Human	\$1,016.25
10-025-57300	Recruit/Investigate-Human	\$2,832.31
10-025-58200	Telephones-Cellular-Human	\$148.84
10-025-58550	Tuition Reimbursement-Human	\$7,238.96
10-025-59350	Worker's Compensation Insurance-Human	\$125,820.00
10-026-57100	Professional Fees-Recor	\$482.28
10-027-53050	Computer Software-Emerg	\$4,355.00
10-027-57750	Small Equipment & Furniture-Emerg	\$53.19
10-027-58200	Telephones-Cellular-Emerg	\$57.21
10-039-53150	Conferences-Fees, Travel, & Meals-Commu	\$450.00
10-039-58200	Telephones-Cellular-Commu	\$209.62
10-042-58200	Telephones-Cellular-EMS T	\$74.42
10-042-58700	Uniforms-EMS T	\$2,203.40
10-045-53050	Computer Software-EMS Q	\$4,730.19
10-045-54100	Dues/Subscriptions-EMS Q	\$0.99
10-045-58200	Telephones-Cellular-EMS Q	\$168.84
<b>GRAND TOTAL:</b>		<b>\$3,873,504.26</b>

## September 2025 Credit Card Transactions

### JP Morgan Chase Bank

VENDOR NAME	INVOICE DATE	DESCRIPTION	AMOUNT
MARRIOTT	07/16/2025	PINNACLE DINNER MCHD CARD CHARGED IN ERROR	\$54.83
SLADEK CONFERENCE SERV	08/05/2025	TEXAS EMS REGISTRATION 11/22-11/26 PRE CONF. R. JOHNSON	\$175.00
SLADEK CONFERENCE SERV	08/01/2025	TEXAS EMS REGISTRATION 11/22-11/26 R. JOHNSON	\$330.00
APPLE.COM/BILL	07/29/2025	MONTHLY APPLE STORAGE FEE FOR M.WILLINGHAM Iphone	\$9.99
APPLE.COM/BILL	08/05/2025	MONTHLY APPLECARE+ FEE WITH THEFT AND LOSS FOR M. WIL	\$14.31
EIG*CONSTANTCONTACT.C	07/16/2025	MONTHLY CHARGE FOR E-MAIL MARKETING TOOL FOR M. WILL	\$94.05
APPLE.COM/BILL	07/08/2025	ADDITIONAL STORAGE HIPAA COMPLIANCE	\$0.99
MARRIOTT	07/16/2025	PINNACLE CHARGE ACCIDENTLY CHARGED TO MCHD VS PERSO	-\$67.68
LYFT *RIDE TUE 3AM	07/16/2025	PINNACLE HOTEL TO AIRPORT	\$32.22
IAH PARKING AREA AB	07/16/2025	PARKING PINNACLE	\$55.00
LYFT *1 RIDE 07-13	07/15/2025	PINNACLE AIRPORT TO HOTEL	\$39.39
HOUSTON CHRONICLE CIRC	08/04/2025	MONTHLY DIGITAL SUBSCRIPTION FOR CONROE COURIER FOR I	\$23.96
TST*BOSSCAT KITCHEN &	07/14/2025	LUNCH DURING TWC CONFERENCE R. JOHNSON K. MCDONALD	\$109.04
JASONSDELI	07/25/2025	BOARD BUDGET REVIEW DAY 2	\$275.87
JASONSDELI	07/24/2025	BOARD BUDGET REVIEW DAY 1	\$286.90
JASONSDELI	07/24/2025	BOARD BUDGET REVIEW ADDITIONAL MEAL JASON WALKER	\$14.79
TIFF'S TREATS	07/24/2025	BOARD BUDGET REVIEW DAY 1	\$85.79
WWW.CVS.COM	07/17/2025	PHOTO COPIES FOR PUBLIC INFORMATION OFFICER	\$4.85
WWW.CVS.COM	07/08/2025	PHOTO COPIES FOR PUBLIC INFORMATION OFFICER	\$6.80
APPLE.COM/BILL	08/04/2025	APPLE ICLOUD STORAGE	\$9.99
LOWES #00232*	07/23/2025	ROBINSON RD TOWER SHELTER SUPPLIES	\$61.96
LOWES #00232*	07/11/2025	SUPPLIES FOR LC TOWER	\$29.73
LOWES #00232*	07/08/2025	SUPPLIES FOR LC TOWER	\$107.56
HYATT HOTELS	08/04/2025	NIGP FORUM 2025 HOTEL - H. BONHAM	\$1,383.20
TEXAS MUNICIPAL LEAGUE	07/17/2025	GFOAT MEMBERSHIP RENEWAL FOR S. RAYBURN	\$100.00
TEXAS MUNICIPAL LEAGUE	07/17/2025	GFOAT MEMBERSHIP RENEWAL L. BATES	\$100.00
TEXAS MUNICIPAL LEAGUE	07/17/2025	GFOAT MEMBERSHIP RENEWAL S. WOLEBEN	\$100.00
EXCEL UNIVERSITY	07/25/2025	EXCEL COURSES FOR ACCOUNTING PERSONNEL	\$1,680.00
WAL-MART #0400	07/23/2025	JOURNALS FOR ALARM CAPTAINS	\$58.67
SLADEK CONFERENCE SERV	08/01/2025	TEXAS EMS REGISTRATION 11/22-11/26 J. CAMPBELL	\$250.00
SLADEK CONFERENCE SERV	08/01/2025	TEXAS EMS REGISTRATION 11/22-11/26 J. SEEK	\$330.00
UBER *TRIP	07/17/2025	PINNACLE DINNER TO HOTEL J. CAMPBELL - C. PATRICK C. GOO	\$6.93
UBER *TRIP HELP.UBER.C	07/17/2025	PINNACLE HOTEL TO AIRPORT J. CAMPBELL - C. PATRICK	\$7.98
UBER *TRIP	07/17/2025	PINNACLE HOTEL TO AIRPORT J. CAMPBELL - C. PATRICK	\$39.92
UBER *TRIP	07/16/2025	PINNACLE HOTEL TO DINNER J. CAMPBELL - C. PATRICK C. GOO	\$8.92
UBER *TRIP	07/16/2025	PINNACLE LUNCH TO HOTEL - J. CAMPBELL C.PATRICK	\$7.91
UBER *TRIP	07/15/2025	PINNACLE AIRPORT TO HOTEL J. CAMPBELL	\$50.69
HOLIDAY INNS	08/04/2025	HR HOUSTON HOTEL A. SEWELL	\$142.74
HOLIDAY INNS	08/04/2025	HR HOUSTON HOTEL J. SEEK	\$142.74
HOLIDAY INNS	08/04/2025	HR HOUSTON HOTEL C. GOODRICH	\$153.57
HOUSTON HUMAN RESOURCE	07/24/2025	HR HOUSTON REGISTRATION J. SEEK	\$985.00
HOUSTON HUMAN RESOURCE	07/24/2025	HR HOUSTON REGISTRATION J. CAMPBELL	\$985.00
HOUSTON HUMAN RESOURCE	07/24/2025	HR HOUSTON CONFERENCE C. GOODRICH	\$985.00
HOUSTON HUMAN RESOURCE	07/24/2025	HR HOUSTON CONFERENCE A. SEWELL	\$985.00
LYFT *RIDE FRI 9AM	07/21/2025	PINNACLE HOTEL TO AIRPORT C. GOODRICH	\$29.81
LYFT *RIDE MON 6PM	07/16/2025	PINNACLE AIRPORT TO HOTEL C. GOODRICH	\$40.85
APPLE.COM/BILL	07/15/2025	ADDITIONAL STORAGE HIPAA COMPLIANCE	\$0.99
HOUSTON HUMAN RESOURCE	07/24/2025	HR HOUSTON MEMBERSHIP C. GOODRICH	\$130.00
HOUSTON HUMAN RESOURCE	07/24/2025	HR HOUSTON MEMBERSHIP J. SEEK	\$100.00
HOUSTON HUMAN RESOURCE	07/24/2025	HR HOUSTON MEMBERSHIP J. CAMPBELL	\$100.00
HOUSTON HUMAN RESOURCE	07/24/2025	HR HOUSTON MEMBERSHIP A. SEWELL	\$130.00
TIFF'S TREATS	07/23/2025	SPECIAL RECOGNITION - U.S. COAST GUARD	\$35.39
QUALITY INNS	07/24/2025	2025 HILL COUNTY FLOOD (EMTF6_JUL4SWX) HOTEL S. SANDEF	\$1,193.68

## September 2025 Credit Card Transactions

### JP Morgan Chase Bank

VENDOR NAME	INVOICE DATE	DESCRIPTION	AMOUNT
QUALITY INNS	07/17/2025	2025 HIILL COUNTY FLOOD (EMTF6_JUL4SWX) HOTEL S. SANDEF	\$521.71
RIVER OAKS COURTS	07/11/2025	2025 HIILL COUNTY FLOOD (EMTF6_JUL4SWX) HOTEL S. SANDEF	\$171.87
RESIDENCE INN	07/21/2025	2025 HIILL COUNTY FLOOD (EMTF6_JUL4SWX) HOTEL L. FIKAC	\$745.80
RESIDENCE INN	07/21/2025	2025 HIILL COUNTY FLOOD (EMTF6_JUL4SWX) HOTEL E. MARTIN	\$745.80
RESIDENCE INN	07/14/2025	2025 HIILL COUNTY FLOOD (EMTF6_JUL4SWX) HOTEL D. SMITH	\$248.60
RESIDENCE INN	07/14/2025	2025 HIILL COUNTY FLOOD (EMTF6_JUL4SWX) HOTEL P. RAYMO	\$248.60
RESIDENCE INN	07/11/2025	2025 HIILL COUNTY FLOOD (EMTF6_JUL4SWX) HOTEL P. RAYMO	\$248.60
RESIDENCE INN	07/11/2025	2025 HIILL COUNTY FLOOD (EMTF6_JUL4SWX) HOTEL D. SMITH	\$248.60
HOLIDAY INNS	07/09/2025	2025 HIILL COUNTY FLOOD (EMTF6_JUL4SWX) HOTEL P. RAYMO	\$124.30
HOLIDAY INNS	07/08/2025	2025 HIILL COUNTY FLOOD (EMTF6_JUL4SWX) HOTEL P. RAYMO	\$124.30
MARRIOTT	07/18/2025	PINNACLE CHARGE ACCIDENTLY CHARGED TO MCHD VS PERSO	-\$33.84
AMAZON.COM*WA0EJ68Q3	08/04/2025	M. WELLS BOOTS (UNIFORM)	\$129.95
AMAZON MKTPL*170FA7HF3	08/05/2025	S. LANTZ BOOTS (UNIFORM)	\$152.20
AMAZON.COM*1E6LG05E3	08/04/2025	HEALTH CLAIM INSURANCE ENVELOPES	\$171.52
UPS*BILLING CENTER	07/15/2025	SHIPPING CHARGES	\$4,959.89
SAMSClub.COM	07/11/2025	ADMIN. VENDING MACHINE RESTOCK	\$1,134.79
SAMSClub.COM	08/01/2025	ADMIN. VENDING MACHINE RESTOCK	\$1,348.16
AMAZON.COM*O12UN1FU3	07/14/2025	CHISEL TIP SHARPIES FOR MATERIALS MANAGEMENT	\$4.44
AMAZON MKTPL*113U68TG3	07/24/2025	RESTOCKING OF THERMOMETERS FOR WAREHOUSE	\$29.97
AMAZON MKTPL*NL5BD4FK1	07/08/2025	COMMERICAL TRASH CANS FOR RESOURCE TICKET	\$46.28
AMAZON MKTPL*J417X93F3	07/29/2025	STATION SUPPLIES RESTOCKING (BOOT BRUSHES, SHOE POLISH	\$129.75
AMAZON MKTPL*KA0Q69EP3	07/30/2025	STATION SUPPLIES RESTOCKING (BOOT BRUSHES, SHOE POLISH	\$245.18
AMAZON.COM*NL37H5292	07/09/2025	STATION SUPPLIES RESTOCKING (SOAP, CLEANER, SHOE POLISH	\$344.28
WALMART.COM	08/05/2025	ADMIN. VENDING MACHINE RESTOCK	\$32.87
WALMART.COM	07/28/2025	ADMIN. VENDING MACHINE RESTOCK	\$73.73
SAMSClub.COM	07/17/2025	WAREHOUSE RESTOCKING OF STATION SUPPLIES	\$501.28
SAMSClub.COM	07/28/2025	WAREHOUSE RESTOCKING OF STATION SUPPLIES	\$1,191.18
AMAZON MKTPL*M87X96XE3	07/25/2025	ADMIN. VENDING MACHINE RESTOCK	\$52.69
AMAZON MKTPL*JR05R3VR3	07/25/2025	ADMIN. VENDING MACHINE RESTOCK	\$54.66
AMAZON.COM*CM1X23Z83	07/24/2025	T. TREESH BOOT ORDER	\$60.00
AMAZON MKTPL*ZJ30A5HC3	07/24/2025	J. BRAMBL SHOES (UNIFORM)	\$93.95
SLADEK CONFERENCE SERV	08/01/2025	TEXAS EMS REGISTRATION 11/22-11/26 N. SMITH - J. ROBERTS -	\$1,980.00
SLADEK CONFERENCE SERV	08/01/2025	TEXAS EMS REGISTRATION 11/22-11/26 C. PATRICK	\$250.00
PLATINUM EDUCATIONAL G	07/29/2025	PLATINUM PLANNER EMT TEXT BOOK	\$1,040.00
DSHS REGULATORY PROG	07/18/2025	S. CONLEY RENEWAL	\$126.00
TIFF'S TREATS	07/10/2025	REYNOLDS SAVE REUNION	\$35.39
JUSTAWARDMEDALSCOM	07/21/2025	AWARD FLAMES FOR CLINICAL	\$1,367.28
CHIPOTLE ONLINE	07/29/2025	NEOP MEET THE DOCS LUNCH	\$291.94
JASONSDELI	07/23/2025	NEOP CISM DAY	\$173.44
CHICK-FIL-A #03922	07/23/2025	NEOP BREAKFAST	\$242.59
MARRIOTT	07/18/2025	PINNACLE ONE NIGHT CHARGED TO FITCH FOR SPEAKER BENEF	-\$284.78
CIRCLE K # 41400	08/04/2025	FUEL FOR SHOP 25 AT PICK UP FROM FLEET PLUS/SERVS	\$92.83
AMAZON MKTPL*KK4Y27663	08/05/2025	TOOL STIPEND FOR B. ARITA	\$17.75
AMAZON MKTPL*QC6TB5EV3	08/01/2025	TOOL STIPEND FOR B. ARITA	\$205.91
AMAZON.COM	07/24/2025	CREDIT FOR SIGMA CLAMP CONNECTOR	-\$38.00
AMAZON MKTPL*4I7145X33	08/05/2025	USB CONSOLE CABLES FOR IT	\$41.14
NAFA FLEET MGMT ASSOC	07/10/2025	NAFA FACM CERTIFICATION	\$1,900.00
HCTRA EZ TAG REBILL	08/01/2025	HCTRA AUTO CHARGE	\$480.00
HCTRA EZ TAG ONLINE	07/23/2025	TOLLS FOR SHOP 47.	\$9.00
AMAZON MKTPL*NL9OA7QB1	07/11/2025	WHEEL SIMULTATORS FOR FLEET	\$756.28
AMAZON MKTPLPLACE PMTS	07/11/2025	CREDIT FOR WHEEL SIMULATORS FOR FLEET	-\$756.28
AMAZON MKTPLPLACE PMTS	07/11/2025	CREDIT FOR WHEEL SIMULATORS FOR FLEET	-\$756.28
AMAZON MKTPL*2X36F0A43	07/22/2025	COUPLER ETHERNET EXTENDER CONNECTOR 10 PACK	\$64.94

## September 2025 Credit Card Transactions

### JP Morgan Chase Bank

VENDOR NAME	INVOICE DATE	DESCRIPTION	AMOUNT
AMAZON MKTPL*NL8LN3920	07/11/2025	WHEEL SIMULTATORS FOR FLEET	\$756.28
LOWES #00232*	08/04/2025	CIRCUIT BREAKER FOR SHOP 54 AND STOCK	\$170.94
MONTGOMERY VEHREG	08/01/2025	REGISTRATION OF SHOP 22.	\$7.50
TX.GOV*SERVICEFEE-DIR	07/31/2025	REGISTRATION OF SHOP 22.	\$2.00
AUTHORIZE.NET	08/04/2025	MONTHLY FEE FOR PAYMENT GATEWAY SERVICE TO ACCEPT CR	\$71.40
AMAZON MKTPL*A69X366R3	07/28/2025	SYMO LABEL TAPE FOR EQUIPMENT TAGGING	\$43.98
GOOGLE*CLOUD BWLT8J	08/04/2025	JP MORGAN CHASE - RDP GOOGLE API (ESTIMATED MONTHLY C	\$22.66
EVENTESPRESSO.COM	07/30/2025	CREDIT FOR ONLINE SUBSCRIPTION FOR REGISTRATION PLATFC	-\$127.33
CONVERSION FEE FOR BGP	08/04/2025	MONTHLY CHARGE FOR MONITORING AS A SERVICE WITH REAL	\$0.33
BGP.TOOLS SUB	08/04/2025	CONVERSION FEE FROM UK STERLING TO US DOLLAR FOR BGP	\$33.28
EVENTESPRESSO.COM	07/29/2025	ONLINE SUBSCRIPTION FOR REGISTRATION PLATFORM	\$127.33
AMAZON MKTPL*UR4LG05B3	07/21/2025	LOGITECH PRO WIRELESS MOUSE	\$147.25
AMAZON.COM*NR8NB1GV0	07/14/2025	MONITOR FOR BOARDROOM LECTERN	\$394.00
AMAZON MKTPL*K50KV8G23	07/28/2025	IPHONE, IPAD AND MAC SCREEN PROTECTORS FOR IT	\$6.96
AMAZON MKTPL*2U83M5KK3	07/25/2025	IPAD AND MAC SCREEN PROTECTORS	\$48.61
STARLINK INTERNET	07/08/2025	MONTHLY INTERNET SERVICE FEE (MOBILE SATELLITE)	\$540.00
O'REILLY 6192	08/05/2025	FUEL PUMP FOR BUMPER PULL REPAIR	\$27.77
LOWES #00232*	08/05/2025	REPLACE DISPOSAL AND NEW GRILL COVER AT STATION 14	\$209.52
O'REILLY 6192	08/05/2025	FUEL HOSE FOR BUMPER PULL GENERATOR REPAIR	\$9.90
THE HOME DEPOT 508	08/04/2025	STATION 45 REPLACEMENT OF WOOD DECK BOARDS ON RAMP	\$25.92
THE HOME DEPOT 1349	08/04/2025	STATION 45 HIDING THERMOSTAT WIRE FROM BEDROOM	\$64.54
THE HOME DEPOT 6523	07/30/2025	TOILET PAPER HOLDER FOR RC TICKET# 74933	\$28.93
ANYTHING WIRELESS	07/29/2025	SATELLITE MOVE AT STATION 14	\$199.00
SQ *ALLEN'S SAFE & LOC	07/29/2025	LOCK FOR SERVICE CENTER GATE	\$34.34
TRACTOR SUPPLY #2294	07/28/2025	DRAIN PAN FOR CONDENSATION AT STATION 30	\$69.98
TRACTOR SUPPLY #2294	07/28/2025	DRAIN PAN CONDENSATION CATCHER AT STATION 30	\$34.99
THE HOME DEPOT 508	07/28/2025	SUPPLIES FOR NETTING INSTALLATION IN FLEET	\$293.66
THE HOME DEPOT 508	07/23/2025	NETTING FOR FLEET STORAGE	\$127.61
THE HOME DEPOT 508	07/18/2025	STATION 43 FLAGPOLE LIGHT	\$69.97
THE HOME DEPOT 508	07/17/2025	STATION 43 ROOF LEAK REPAIR	\$29.94
THE HOME DEPOT 1349	07/17/2025	STATION 43 TOILET REPAIR CLOSEST TO THE BAY	\$14.98
THE HOME DEPOT #0508	07/10/2025	CHILLER YARD PIPE CLEANUP	\$89.94
THE HOME DEPOT 508	07/09/2025	CHILLER YARD PIPE CLEANUP	\$109.88
HOMEDPOT.COM	07/16/2025	HARDWIRED RAIN SENSOR FOR FACILITIES	\$21.00
AMAZON MKTPL*NL53W1VB1	07/10/2025	10 PACK OIF STYLUS PENS FOR FACILITIES	\$4.99
AMAZON MKTPL*NL1BD6XK0	07/09/2025	TERMINAL KITS FOR SHORELINES	\$29.98
AMAZON MKTPL*YR9XX8WW3	07/25/2025	FUEL PUMP FOR BUMPER PULL GENERATOR	\$37.99
AMAZON.COM*NL9YK8KW0	07/11/2025	AVERY WATERPROOF LABELS FOR ASSETS	\$64.75
AMAZON MKTPL*FN2QW6GO3	08/05/2025	WALLPACK LIGHTS FOR STATION 15	\$202.74
AMAZON MKTPL*NR3KN2NA2	07/11/2025	MATTRESS COVERS FOR FACILITIES STOCK	\$254.98
THE HOME DEPOT 1349	07/17/2025	SHOP VAC FOR TRUCK 635	\$149.00
AMAZON MKTPL*VA8C34ZH3	07/28/2025	STYLUS PENS FOR IPADS	\$18.98
LOWES #00232*	08/04/2025	STATION 14 MICROWAVE REPLACEMENT	\$129.00
AMAZON MKTPL*XW9HZ7J13	07/25/2025	LED GARAGE LIGHTS FOR STATIONS AND STOCK	\$299.99
AMAZON MKTPL*351ZQ5WI3	08/04/2025	MOUNTING BRACKETS FOR TV'S FOR YO DECK PROJECT	\$639.84
MUNICIPAL ONLINE PAYME	08/04/2025	STATION 15 06/25/25-07/25/25 - ONLINE PYMT FEE	\$0.85
MUNICIPAL ONLINE PAYME	08/04/2025	STATION 10 06/25/25-07/25/25 - ONLINE PYMT FEE	\$0.85
MUNICIPAL ONLINE PAYME	08/04/2025	ADMIN 06/16/25-07/15/25 ONLINE PYMT FEE	\$0.85
CITY OF CONROE UTILITY	08/04/2025	STATION 15 06/25/25-07/25/25	\$127.05
CITY OF CONROE UTILITY	08/04/2025	ADMIN 06/16/25-07/15/25	\$1,073.38
CITY OF CONROE UTILITY	08/04/2025	STATION 10 06/25/25-07/25/25	\$125.31
UNIVERSAL NAT GAS PYMT	07/17/2025	STATION 27 05/30/25-06/30/25	\$169.24
YOURMEMBERSHIP	07/30/2025	APCO INTERNATIONAL YEARLY MEMBERSHIP FEE	\$399.00

**September 2025 Credit Card Transactions**  
**JP Morgan Chase Bank**

VENDOR NAME	INVOICE DATE	DESCRIPTION	AMOUNT
HOUSTON HUMAN RESOURCE	07/24/2025	HR HOUSTON CONFERENCE K. MCDONALD	\$1,105.00
*PERKSATWORK*FTD	08/05/2025	BEREAVEMENT FLOWERS	\$70.94
*PERKSATWORK*FTD	07/30/2025	NEW BIRTH FLOWERS	\$76.95
*PERKSATWORK*FTD	08/01/2025	BEREAVEMENT FLOWERS	\$78.47
*PERKSATWORK*FTD	07/31/2025	BEREAVEMENT FLOWERS	\$78.47
*PERKSATWORK*FTD	07/15/2025	BEREAVEMENT FLOWERS	\$78.47
*PERKSATWORK*FTD	07/15/2025	BEREAVEMENT FLOWERS	\$83.87
TARGET 00011155	07/17/2025	EMPLOYEE APPRECIATION GIFT CARDS FOR HR EMPLOYEES	\$150.00
CFA SERVCO INC	07/16/2025	CHICK-FIL-A \$10 GIFT CARDS FOR MCHD EMPLOYEE BIRTHDAYS	\$1,000.00
AMAZON.COM*7R6F02KT3	07/22/2025	EMPLOYEE APPRECIATION GIFT CARDS FOR HR EMPLOYEES	\$150.00
FACEBK *2T3MSTL242	08/01/2025	ADVERTISEMENT OF MCHD JOBS ON FACEBOOK	\$122.31
REV.COM	07/24/2025	MCHD JULY TRANSCRIPTION	\$181.09
AMAZON MKTPL*N18A21PB0	07/24/2025	LED DESK LAMP FOR EMERGENCY MANAGEMENT	\$53.19
UT AUSTIN CVENT	07/28/2025	TEXAS ADULT PROTECTIVE SERVICES CONFERENCE INFORMATI	\$450.00
AMAZON MKTPL*GO0VT2563	07/24/2025	BOOTS FOR TACTICAL TEAM	\$200.00
AMAZON MKTPL*NL7JD1QV0	07/10/2025	BOOTS FOR TACTICAL TEAM	\$313.64
AMAZON MKTPL*NL2ZI6T41	07/09/2025	BOOTS FOR TACTICAL TEAM	\$321.26
CLICKUP	08/01/2025	SUBSCRIPTION FOR PROJECT MANAGEMENT CLOUD PLATFORM	\$44.19
APPLE.COM/BILL	08/04/2025	MONTHLY STORAGE FEE FOR M. WELLS Iphone	\$0.99
TOTAL			<b><u>\$45,404.26</u></b>

**Montgomery County Hospital District**  
**Bank Register - Operating Acct-WF**  
**Patient Refunds - One Time Checks (08/01/2025 - 08/31/2025)**

Payment number	Payment type	Invoice date	Vendor name	Invoice amount	Cleared?	Post date
121918	Computer Check	8/29/2025	PATIENT REFUND	\$33.72	No	8/29/2025
121744	Computer Check	8/11/2025	PATIENT REFUND	\$945.00	Yes	8/11/2025
121692	Computer Check	8/5/2025	PATIENT REFUND	\$25.99	Yes	8/5/2025
121826	Computer Check	8/25/2025	CIGNA HEALTHCARE	\$449.17	No	8/25/2025
121910	Computer Check	8/29/2025	PATIENT REFUND	\$139.29	No	8/29/2025
121753	Computer Check	8/11/2025	PATIENT REFUND	\$121.54	Yes	8/11/2025
121756	Computer Check	8/11/2025	PATIENT REFUND	\$125.00	Yes	8/11/2025
121822	Computer Check	8/25/2025	BLUE CROSS AND BLUE SHIELD OF TEXAS	\$1,154.99	No	8/25/2025
121906	Computer Check	8/29/2025	HUMANA HEALTH CARE PLANS (POB 931655)	\$335.24	No	8/29/2025
121655	Computer Check	8/5/2025	BLUE CROSS AND BLUE SHIELD OF TEXAS	\$445.16	Yes	8/5/2025
121757	Computer Check	8/11/2025	TMHP FINANCIAL DEPT	\$109.09	Yes	8/11/2025
121842	Computer Check	8/25/2025	PATIENT REFUND	\$315.00	No	8/25/2025
121846	Computer Check	8/25/2025	PATIENT REFUND	\$100.00	No	8/25/2025
121778	Computer Check	8/18/2025	AMBETTER FROM SUPERIOR HEALTHPLAN	\$540.15	Yes	8/18/2025
121795	Computer Check	8/18/2025	UMR	\$21.17	No	8/18/2025
121849	Computer Check	8/25/2025	PATIENT REFUND	\$150.00	No	8/25/2025
121828	Computer Check	8/25/2025	CIGNA HEALTHSPRING	\$495.80	No	8/25/2025
121657	Computer Check	8/5/2025	BLUE CROSS MEDICARE ADVANTAGE	\$763.88	No	8/5/2025
121760	Computer Check	8/11/2025	PATIENT REFUND	\$40.00	Yes	8/11/2025
121824	Computer Check	8/25/2025	PATIENT REFUND	\$132.34	Yes	8/25/2025
121919	Computer Check	8/29/2025	PATIENT REFUND	\$33.58	No	8/29/2025
121903	Computer Check	8/29/2025	PATIENT REFUND	\$105.30	No	8/29/2025
121659	Computer Check	8/5/2025	CIGNA HEALTHCARE	\$123.00	No	8/5/2025
121837	Computer Check	8/25/2025	HUMANA HEALTH CARE PLANS (POB 931655)	\$335.25	Yes	8/25/2025
121671	Computer Check	8/5/2025	PATIENT REFUND	\$111.66	Yes	8/5/2025
121798	Computer Check	8/18/2025	WELLCARE	\$276.42	Yes	8/18/2025
121647	Computer Check	8/5/2025	PATIENT REFUND	\$19.38	No	8/5/2025
121913	Computer Check	8/29/2025	PATIENT REFUND	\$250.00	No	8/29/2025
121668	Computer Check	8/5/2025	PATIENT REFUND	\$55.73	No	8/5/2025
121659	Computer Check	8/5/2025	CIGNA HEALTHCARE	\$140.20	No	8/5/2025
121676	Computer Check	8/5/2025	NOVITAS SOLUTIONS (POB 3106)	\$549.60	Yes	8/5/2025
121672	Computer Check	8/5/2025	PATIENT REFUND	\$109.64	No	8/5/2025
121656	Computer Check	8/5/2025	BLUE CROSS AND BLUE SHIELD OF TEXAS	\$1,131.41	Yes	8/5/2025
121759	Computer Check	8/11/2025	PATIENT REFUND	\$40.00	Yes	8/11/2025
121830	Computer Check	8/25/2025	PATIENT REFUND	\$100.00	No	8/25/2025
121751	Computer Check	8/11/2025	PATIENT REFUND	\$50.00	Yes	8/11/2025
121820	Computer Check	8/25/2025	BLUE CROSS AND BLUE SHIELD OF TEXAS	\$94.87	No	8/25/2025
121823	Computer Check	8/25/2025	BLUE CROSS AND BLUE SHIELD OF TEXAS	\$948.74	No	8/25/2025
121688	Computer Check	8/5/2025	UNITED HEALTHCARE (POB 101760)	\$397.42	Yes	8/5/2025
121684	Computer Check	8/5/2025	UNITED HEALTHCARE (POB 101760)	\$762.38	Yes	8/5/2025
121833	Computer Check	8/25/2025	PATIENT REFUND	\$347.33	No	8/25/2025
121690	Computer Check	8/5/2025	WELLCARE	\$488.19	Yes	8/5/2025
121660	Computer Check	8/5/2025	DEVOTED HEALTH, INC.	\$352.39	Yes	8/5/2025
121761	Computer Check	8/11/2025	PATIENT REFUND	\$40.00	Yes	8/11/2025
121670	Computer Check	8/5/2025	PATIENT REFUND	\$91.00	No	8/5/2025
121786	Computer Check	8/18/2025	PATIENT REFUND	\$50.00	No	8/18/2025
121914	Computer Check	8/29/2025	PATIENT REFUND	\$190.00	No	8/29/2025
121796	Computer Check	8/18/2025	UNITED HEALTHCARE (POB 101760)	\$595.00	Yes	8/18/2025
121781	Computer Check	8/18/2025	CHAMP VA (POB 469062)	\$135.84	No	8/18/2025
121665	Computer Check	8/5/2025	HUMANA HEALTH CARE PLANS (POB 931655)	\$311.94	Yes	8/5/2025
121845	Computer Check	8/25/2025	PRESBYTERIAN INSURANCE COMPANY INC.	\$471.09	No	8/25/2025
121680	Computer Check	8/5/2025	PATIENT REFUND	\$33.74	Yes	8/5/2025
121904	Computer Check	8/29/2025	PATIENT REFUND	\$134.90	No	8/29/2025
121923	Computer Check	8/29/2025	PATIENT REFUND	\$121.72	No	8/29/2025
121836	Computer Check	8/25/2025	HUMANA HEALTH CARE PLANS (POB 931655)	\$330.78	Yes	8/25/2025
121844	Computer Check	8/25/2025	NOVITAS SOLUTIONS (POB 3106)	\$419.38	No	8/25/2025
121653	Computer Check	8/5/2025	BLUE CROSS AND BLUE SHIELD OF TEXAS	\$110.43	Yes	8/5/2025
121675	Computer Check	8/5/2025	NOVITAS SOLUTIONS (POB 3106)	\$432.89	Yes	8/5/2025
121917	Computer Check	8/29/2025	PATIENT REFUND	\$34.27	No	8/29/2025
121799	Computer Check	8/18/2025	WELLPOINT	\$617.36	Yes	8/18/2025
121908	Computer Check	8/29/2025	PATIENT REFUND	\$50.00	No	8/29/2025
121673	Computer Check	8/5/2025	PATIENT REFUND	\$135.00	Yes	8/5/2025
121747	Computer Check	8/11/2025	BLUE CROSS AND BLUE SHIELD OF TEXAS	\$106.53	Yes	8/11/2025
121791	Computer Check	8/18/2025	PATIENT REFUND	\$106.00	No	8/18/2025
121898	Computer Check	8/29/2025	BLUE CROSS AND BLUE SHIELD OF TEXAS	\$13.92	No	8/29/2025
121749	Computer Check	8/11/2025	PATIENT REFUND	\$194.70	Yes	8/11/2025
121790	Computer Check	8/18/2025	PATIENT REFUND	\$23.31	Yes	8/18/2025
121789	Computer Check	8/18/2025	PATIENT REFUND	\$872.88	Yes	8/18/2025

**Montgomery County Hospital District**  
**Bank Register - Operating Acct-WF**  
**Patient Refunds - One Time Checks (08/01/2025 - 08/31/2025)**

Payment number	Payment type	Invoice date	Vendor name	Invoice amount	Cleared?	Post date
121743	Computer Check	8/11/2025	AETNA MEDICARE	\$476.09	Yes	8/11/2025
121658	Computer Check	8/5/2025	PATIENT REFUND	\$52.05	Yes	8/5/2025
121685	Computer Check	8/5/2025	UNITED HEALTHCARE (POB 101760)	\$302.91	Yes	8/5/2025
121838	Computer Check	8/25/2025	HUMANA HEALTH CARE PLANS (POB 931655)	\$373.82	Yes	8/25/2025
121646	Computer Check	8/5/2025	AETNA MEDICARE	\$331.37	Yes	8/5/2025
121909	Computer Check	8/29/2025	PATIENT REFUND	\$125.00	No	8/29/2025
121834	Computer Check	8/25/2025	PATIENT REFUND	\$25.00	No	8/25/2025
121922	Computer Check	8/29/2025	PATIENT REFUND	\$730.28	No	8/29/2025
121654	Computer Check	8/5/2025	BLUE CROSS AND BLUE SHIELD OF TEXAS	\$861.14	Yes	8/5/2025
121650	Computer Check	8/5/2025	AMBETTER FROM SUPERIOR HEALTHPLAN	\$945.08	Yes	8/5/2025
121748	Computer Check	8/11/2025	COMMUNITY HEALTH CHOICE	\$160.88	Yes	8/11/2025
121924	Computer Check	8/29/2025	WELLPOINT	\$477.87	No	8/29/2025
121663	Computer Check	8/5/2025	PATIENT REFUND	\$118.98	No	8/5/2025
121782	Computer Check	8/18/2025	CIGNA HEALTHCARE	\$635.40	No	8/18/2025
121659	Computer Check	8/5/2025	CIGNA HEALTHCARE	\$917.43	No	8/5/2025
121840	Computer Check	8/25/2025	PATIENT REFUND	\$20.00	No	8/25/2025
121835	Computer Check	8/25/2025	HUMANA HEALTH CARE PLANS (POB 931655)	\$197.43	Yes	8/25/2025
121829	Computer Check	8/25/2025	CIGNA HEALTHSPRING	\$418.97	No	8/25/2025
121687	Computer Check	8/5/2025	UNITED HEALTHCARE (POB 101760)	\$422.88	Yes	8/5/2025
121825	Computer Check	8/25/2025	CIGNA HEALTHCARE	\$184.01	No	8/25/2025
121677	Computer Check	8/5/2025	PATIENT REFUND	\$61.21	Yes	8/5/2025
121847	Computer Check	8/25/2025	PATIENT REFUND	\$108.73	No	8/25/2025
121821	Computer Check	8/25/2025	BLUE CROSS AND BLUE SHIELD OF TEXAS	\$789.39	No	8/25/2025
121683	Computer Check	8/5/2025	UNITED HEALTHCARE (POB 101760)	\$578.71	Yes	8/5/2025
121900	Computer Check	8/29/2025	BLUE CROSS AND BLUE SHIELD OF TEXAS	\$187.26	No	8/29/2025
121819	Computer Check	8/25/2025	AETNA MEDICARE	\$335.54	No	8/25/2025
121686	Computer Check	8/5/2025	UNITED HEALTHCARE (POB 101760)	\$405.72	Yes	8/5/2025
121746	Computer Check	8/11/2025	BLUE CROSS AND BLUE SHIELD OF TEXAS	\$111.60	Yes	8/11/2025
121754	Computer Check	8/11/2025	NOVITAS SOLUTIONS (POB 3106)	\$437.49	Yes	8/11/2025
121784	Computer Check	8/18/2025	COMMUNITY HEALTH CHOICE	\$319.99	Yes	8/18/2025
121681	Computer Check	8/5/2025	TEXAS CHILDREN'S HEALTH (POB 841976)	\$246.13	Yes	8/5/2025
121648	Computer Check	8/5/2025	PATIENT REFUND	\$862.77	Yes	8/5/2025
121916	Computer Check	8/29/2025	PATIENT REFUND	\$132.88	No	8/29/2025
121666	Computer Check	8/5/2025	PATIENT REFUND	\$250.00	Yes	8/5/2025
121787	Computer Check	8/18/2025	PATIENT REFUND	\$250.00	No	8/18/2025
121800	Computer Check	8/20/2025	PATIENT REFUND	\$144.09	Yes	8/20/2025
121752	Computer Check	8/11/2025	PATIENT REFUND	\$114.22	Yes	8/11/2025
121674	Computer Check	8/5/2025	PATIENT REFUND	\$290.00	Yes	8/5/2025
121779	Computer Check	8/18/2025	BCBS OF TEXAS	\$1,133.34	Yes	8/18/2025
121839	Computer Check	8/25/2025	HUMANA HEALTH CARE PLANS (POB 931655)	\$617.96	Yes	8/25/2025
121649	Computer Check	8/5/2025	AMBETTER FROM SUPERIOR HEALTHPLAN	\$298.92	Yes	8/5/2025
121777	Computer Check	8/18/2025	AMBETTER FROM SUPERIOR HEALTHPLAN	\$550.56	Yes	8/18/2025
121669	Computer Check	8/5/2025	PATIENT REFUND	\$50.00	Yes	8/5/2025
121667	Computer Check	8/5/2025	PATIENT REFUND	\$617.62	Yes	8/5/2025
121899	Computer Check	8/29/2025	BLUE CROSS AND BLUE SHIELD OF TEXAS	\$168.66	No	8/29/2025
121661	Computer Check	8/5/2025	PATIENT REFUND	\$98.53	Yes	8/5/2025
121693	Computer Check	8/5/2025	WPS/TRICARE FOR LIFE	\$407.56	Yes	8/5/2025
121827	Computer Check	8/25/2025	CIGNA HEALTHCARE	\$610.78	No	8/25/2025
121895	Computer Check	8/29/2025	AETNA MEDICARE	\$344.51	No	8/29/2025
121645	Computer Check	8/5/2025	AETNA MEDICARE	\$258.74	No	8/5/2025
121750	Computer Check	8/11/2025	PATIENT REFUND	\$23.26	Yes	8/11/2025
121832	Computer Check	8/25/2025	PATIENT REFUND	\$275.00	No	8/25/2025
121755	Computer Check	8/11/2025	PATIENT REFUND	\$275.00	Yes	8/11/2025
121689	Computer Check	8/5/2025	PATIENT REFUND	\$140.43	No	8/5/2025
121643	Computer Check	8/5/2025	AETNA (POB 14079)	\$113.30	Yes	8/5/2025
121762	Computer Check	8/11/2025	PATIENT REFUND	\$100.00	Yes	8/11/2025
121679	Computer Check	8/5/2025	PATIENT REFUND	\$123.00	No	8/5/2025
121664	Computer Check	8/5/2025	PATIENT REFUND	\$32.58	Yes	8/5/2025
121758	Computer Check	8/11/2025	PATIENT REFUND	\$300.00	Yes	8/11/2025
121915	Computer Check	8/29/2025	PATIENT REFUND	\$250.00	No	8/29/2025
121912	Computer Check	8/29/2025	PATIENT REFUND	\$125.00	No	8/29/2025
121644	Computer Check	8/5/2025	AETNA (POB 14079)	\$142.03	No	8/5/2025
121848	Computer Check	8/25/2025	PATIENT REFUND	\$67.55	Yes	8/25/2025
121902	Computer Check	8/29/2025	PATIENT REFUND	\$128.49	No	8/29/2025
121745	Computer Check	8/11/2025	BAYLOR COLLEGE OF MEDICINE	\$120.14	No	8/11/2025
<b>TOTAL</b>				<b>\$39,662.98</b>		



MCHD Surplus/Salvage  
September 2025

Qty	Serial Number	MCHD Tag	Product Description	S/S	Reason	Submitter
1	FCH2141FBYP	N/A	Cisco 8811 VoIP Phone	Salvage	Broken Beyond Repair/Hook Switch	K. Moote
1	3C7WRKBL5HG572Y67		Ram 4500 Ambulance	Surplus	End of Life 370147	C. Ford
1	3C7WRKBL2GG179847		Ram 4500 Ambulance	Surplus	End of Life 380797	C. Ford
1	3C7WRKBL7GG162817		Ram 4500 Ambulance	Surplus	End of Life 371160	C. Ford
1	3C7WRKBLXHG579978		Ram 4500 Ambulance	Surplus	End of Life 368828	C. Ford
1	3C7WRKBL3GG177329		Ram 4500 Ambulance	Surplus	End of Life 377292	C. Ford
1	3C7WRKBL9GG179845		Ram 4500 Ambulance	Surplus	End of Life 384337	C. Ford
1	3C7WRKBLXGG168319		Ram 4500 Ambulance	Surplus	End of Life 381504	C. Ford
1	3C7WRKBL1GG277882		Ram 4500 Ambulance	Surplus	End of Life 373096	C. Ford
1	3C7WRKBLXHG572464		Ram 4500 Ambulance	Surplus	End of Life 371614	C. Ford

## AGENDA ITEM # 33

**Board Mtg.: 09/23/2025**

## Montgomery County Hospital District Proceeds from Sale of Vehicles

**10/01/2024 - 08/31/2025**

Account Name	Shop No.	Description	Mileage	Engine Hrs	Sale Date	Sale of Surplus
Vehicles	635	2015 Dodge Ram 2500	141,309	5,095	10/22/24	20,100.00
Vehicles	10	2016 Dodge Ram 4500 Frazer Type 1 Ambulance	386,334	18,279	04/28/25	8,000.00
Vehicles	13	2016 Dodge Ram 4500 Frazer Type 1 Ambulance	384,390	19,831	04/28/25	8,000.00
Vehicles	16	2016 Dodge Ram 4500 Frazer Type 1 Ambulance	379,955	19,717	05/13/25	7,500.00
Vehicles	49	2017 Dodge Ram 4500 Frazer Type 1 Ambulance	381,181	20,427	05/13/25	7,500.00
Vehicles	17	2015 Dodge Ram 3500	396,796	13,751	07/09/25	3,500.00
Vehicles	25	2015 Dodge Ram 3500	347,867	19,133	07/09/25	3,700.75
Vehicles	41	2015 Dodge Ram 3500	314,705	17,216	07/09/25	3,850.00
Vehicles	12	2014 Dodge Ram 3500	334,137	16,880	07/09/25	4,150.00
Vehicles Total						66,300.75
Total Proceeds						66,300.75

**MINUTES OF A PUBLIC BUDGET HEARING PUBLIC MEETING  
OF THE BOARD OF DIRECTORS  
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The public budget hearing, public meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 3:55 p.m., August 26, 2025, in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas

**1. Call to Order**

Meeting called to order at 3:55 p.m.

**2. Roll Call**

**Present**

Bob Bagley  
Jackie Williams  
Chris Grice  
Kelly Inman  
Charles Shirley  
Roberts Hudson

**Not Present**

Jason Walker

**3. Convene public hearing on the proposed Budget for Fiscal Year Ending September 30, 2026.**

The Public Budget Hearing convened at 3:55 P.M.

No one from the public was in attendance to speak or make a comment on the proposed Budget for Fiscal year ending September 30, 2026.

**4. Close public hearing on the proposed Budget for Fiscal Year Ending September 30, 2026.**

The Public Budget Hearing closed at 3:57 p.m.

**5. Adjourn**

Meeting adjourned at 3:57 p.m.

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Jackie Williams, Secretary

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., August 26, 2025 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

**1. Call to Order**

Meeting called to order at 4:00 p.m.

**2. Invocation**

Led by Mr. Walker

**3. Pledge of Allegiance**

Led by Mrs. Inman

**4. Roll Call**

**Present:**

Robert Hudson  
Charles Shirley  
Kelly Inman  
Chris Grice  
Jackie Williams  
Jason Walker  
Bob Bagley

**5. Public Comment**

No one from the public made a comment.

**6. Special Recognition**

**Field Employee** – Nicholas Tobin

**NonField Employee** – Tyler Mosley

**Service Award – 5 Years** – Kristen Gardner

**7. Monthly Reports:**

- a. **CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.**
- b. **Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.**
- c. **COO Report to include updates on facilities, radio system, supply chain, staff activities, community paramedicine, and IT.**
- d. **Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education and clinical services.**
- e. **Update on Accounting and Billing departments.**

Mr. Randy Johnson, CEO presented the CEO report to the board.

Mr. James Campbell, EMS Chief presented the EMS report to the board.

Mrs. Melissa Miller, COO presented the COO report to the board.

Mrs. Melissa Miller, COO presented the HCAP report to the board.

Mr. Brett Allen, CFO presented Accounting and Billing report to the board.

**8. Presentation of the MCHD Three Year Plan. (Mr. Grice, Chairman – MCHD Board)**

Mr. Randy Johnson, CEO and Mr. Brett Allen, CFO presented the MCHD Three Year Plan to the board.

**9. Consider and ratify purchase of items for the Wellness Initiative backpack. (Mrs. Williams, Chair – Personnel Committee)**

Mr. Brett Allen, CFO presented the Wellness Initiative Backpack and all of the items in each backpack.

Mrs. Williams made a motion to consider and ratify purchase of items for the Wellness Initiative Backpack. Mr. Shirley offered a second. After board discussion motion passed unanimously.

**10. Consider and act on ImageTrend Software Invoice. (Mr. Hudson, Chair – EMS Committee)**

Mr. Hudson made a motion to consider and act on ImageTrend Software Invoice. Mr. Shirley offered a second and motion passed unanimously.

**11. Consider and act on Demontrond Single Source. (Mr. Hudson, Chair EMS Committee)**

Mr. Hudson made a motion to consider and act on Demontrond Single Source. Mr. Shirley offered a second. After board discussion motion passed unanimously.

**12. Consider and act on making Optimum Computer Solutions a single-source vendor for refurbished Cisco network equipment. (Mr. Walker, Chair – PADCOM Committee)**

Mr. Grice advised that agenda item 12 will be pulled from the agenda.

**13. Consider and act on the purchase of Stryker Powerload and PowerPro 2 cots. (Mr. Walker, Chair -PADCOM Committee)**

Mr. Walker made a motion to consider and act on the purchase of Stryker Powerload and PowerPro 2 cots. Mrs. Williams offered a second and motion passed unanimously.

**14. Consider and act on Zoll Ventilators for expansion trucks and shelf reserves. (Mr. Walker, Chair -PADCOM Committee)**

Mr. Grice advised that agenda item 14 will be tabled.

**15. Consider and ratify the purchase of property located at 10655 FM 1097 West, Willis, TX. (Mr. Walker, Chair -PADCOM Committee)**

Mr. Walker made a motion to consider and ratify purchase of property located at 10655 FM 1097 West, Willis, TX. Mrs. Williams offered a second and motion passed unanimously.

**16. Consider and act on the City of Conroe's proposed combination utility easement on the property at 100 Medical Center Blvd. (Mr. Walker, Chair -PADCOM Committee)**

Mr. Walker made a motion to consider and act on the City of Conroe's proposed combination utility easement on the property at 100 Medical Center Blvd. Motion rescinded and item was tabled for further review by Legal Counsel.

Mr. Leonard Schneider, Legal Counsel gave a presentation to the board.

**17. Consider and act on revised Conroe Service Center Tower lease Third Amendment with CenterPoint Energy. (Mr. Walker, Chair – PADCOM Committee)**

Mr. Walker made a motion to consider and act on revised Conroe Service Center Tower lease Third Amendment with CenterPoint Energy. Mr. Bagley offered a second and motion passed unanimously.

**18. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Inman, Chair – Indigent Care Committee)**

Mrs. Inman made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mrs. Williams offered a second and motion passed unanimously.

**19. Consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Inman, Chair – Indigent Care Committee)**

Mrs. Inman made a motion to consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mrs. Williams offered a second and motion passed unanimously.

**20. CFO report of preliminary financials for ten months ended July 31, 2025, and report updates on financial statements and investment.**

Mr. Brett Allen, CFO presented the Financial Report to the board.

**21. Consider and act on opening Woodforest bank accounts:**

- a. Public Health Operating**
- b. Public Health Investment**

Mr. Shirley made a motion to consider and act on opening Woodforest bank accounts - Public Health Operating and Public Health Investment. Mrs. Williams offered a second and motion passed unanimously.

**22. Consider and act on ratification of payment of District invoices. (Mr. Shirley, Treasurer – MCHD Board)**

Mr. Shirley made a motion to consider and act on ratification of District invoices. Mrs. Williams offered a second and motion passed unanimously.

**23. Consider and act on salvage and surplus. (Mr. Shirley, Treasurer – MCHD Board)**

Mr. Shirley made a motion to consider and act on salvage and surplus. Mr. Hudson offered a second and motion passed unanimously.

**24. Consider and act on Secretary's Report – Minutes from the July 22, 2025 Regular BOD meeting and August 12, 2025 Special BOD meeting. (Mrs. Williams, Secretary – MCHD Board)**

Mrs. Williams made a motion to consider and act on Minutes from the July 22, 2025 Regular BOD meeting. Mr. Shirley offered a second and motion passed unanimously.

Mrs. Williams made a motion to consider and act on Minutes from the August 12, 2025 Special BOD meeting. Mr. Shirley offered a second and motion passed unanimously.

**25. Convene into executive session as authorized by the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:**

- a. **In regards to section 551.072 of the Texas Government code for deliberations about real estate property and under 551.071 to receive legal advice, both regarding the lease of real property by Park Place Professional Building, LLC for property located at 100 Medical Center Blvd, Conroe, Texas 77304 and sale of property at this location. (Mr. Grice, Chairman - MCHD Board)**
- b. **In regards to section 551.072 of the Texas Government code for deliberations about real estate property and under 551.071 to receive legal advice, both regarding MCHD Two (2) Acres off Thompson Road @ Cell Tower - FM 830 & FM 1097 West. (Mr. Shirley, Treasurer – MCHD Board)**
- c. **In regards to section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline of a public officer or employee - CEO. (Mr. Grice, Chairman - MCHD Board)**

Mr. Grice convened the board into executive session at 5:17 p.m. as authorized by the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- a. In regards to section 551.072 of the Texas Government code for deliberations about real estate property and under 551.071 to receive legal advice, both regarding the lease of real property by Park Place Professional Building, LLC for property located at 100 Medical Center Blvd, Conroe, Texas 77304 and sale of property at this location. (Mr. Grice, Chairman - MCHD Board)
- b. In regards to section 551.072 of the Texas Government code for deliberations about real estate property and under 551.071 to receive legal advice, both regarding MCHD Two (2) Acres off Thompson Road @ Cell Tower - FM 830 & FM 1097 West. (Mr. Shirley, Treasurer – MCHD Board)
- c. In regards to section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline of a public officer or employee - CEO. (Mr. Grice, Chairman - MCHD Board)

**26. Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Mr. Grice, Chairman - MCHD Board)**

Mr. Grice reconvened the board into open session at 5:50 p.m.

No action was taken by the board.

**27. Adjourn.**

The board adjourned 5:50 p.m.

**MINUTES OF A PUBLIC BUDGET HEARING PUBLIC MEETING  
OF THE BOARD OF DIRECTORS  
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The public budget hearing, public meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., September 2, 2025, in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas

**1. Call to Order**

Meeting called to order at 4:00 p.m.

**2. Invocation**

Led by Mr. Walker

**3. Pledge of Allegiance**

Led by Bagley

**4. Roll Call**

**Present**

Bob Bagley  
Jason Walker  
Chris Grice  
Kelly Inman  
Charles Shirley  
Robert Hudson

**Not Present**

Jackie Williams

**5. Convene public hearing on the proposed Budget for Fiscal Year Ending September 30, 2026.**

Public Budget Hearing convened at 4:01 P.M.

No one from the public was in attendance to speak or make a comment on the proposed Budget for Fiscal year ending September 30, 2026.

**6. Close public hearing on the proposed Budget for Fiscal Year Ending September 30, 2026.**

Public Budget Hearing closed at 4:02 p.m.

**7. Consider and adopt the Budget for Fiscal Year Ending September 30, 2026.  
(Mr. Shirley, Treasurer, MCHD Board)**

Mr. Shirley made a motion to consider and adopt the Budget for Fiscal Year Ending September 30, 2026 as presented by the Finance Committee to the board. Mr. Walker offered a second.



After board discussion motion passed as follows:

Roll call vote:

Bob Bagley	For
Jason Walker	For
Chris Grice	For
Kelly Inman	For
Charles Shirley	For
Robert Hudson	For

**8. Adjourn**

Meeting adjourned at 4:03 p.m.

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Jackie Williams, Secretary

**MINUTES OF A SPECIAL MEETING  
OF THE BOARD OF DIRECTORS  
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The special meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:05 p.m., September 2, 2025, in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas

**1. Call to Order**

Meeting called to order at 4:05 p.m.

**2. Roll Call**

**Present**

Bob Bagley  
Jason Walker  
Chris Grice  
Kelly Inman  
Charles Shirley  
Robert Hudson

**Not Present**

Jackie Williams

**3. Consider, Adopt and Set by Order/Resolution the 2025 Ad Valorem Tax Rate for Maintenance and Operations, \$0.0495/\$100. (Mr. Shirley, Chair - Finance Committee)**

Mr. Grice moved that the property tax rate be increased by the adoption of a tax rate of \$0.0495/\$100, which is effectively a 4.65 percent increase in the tax rate. Mr. Hudson offered a second.

**THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.**

**THE TAX RATE WILL EFFECTIVELY BE RAISED BY 3.13 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$-0.20.**

Motion failed as follows:

**Roll call vote:**

Bob Bagley	Against
Jason Walker	Against
Chris Grice	For
Kelly Inman	Against
Charles Shirley	Against
Robert Hudson	For

After board discussion Mr. Shirley made a motion that MCHD adopt the no new revenue rate. Mrs. Inman offered a second.

Mr. Grice recessed the board meeting at 4:08 p.m.

The Board reconvened from recess at 4:21 p.m.

Mr. Grice made a motion to Consider, Adopt, and Set by Order/Resolution the 2025 Ad Valorem Tax Rate for Maintenance and Operation, \$0.0473/\$100. Mr. Bagley offered a second and motion passed as follows:

**Roll call vote:**

Bob Bagley	For
Jason Walker	For
Chris Grice	Against
Kelly Inman	For
Charles Shirley	For
Robert Hudson	Against

**4. Consider, Adopt, and set by Order/Resolution the 2025 Ad Valorem Tax Rate for Debt Service, \$0.00/\$100. (Mr. Grice, Chair - Finance Committee)**

Mr. Grice made a motion to consider, adopt and set by Order Resolution the 2025 Ad Valorem Tax Rate for Debt Service, \$0.000/\$100. Mr. Bagley offered a second and motion passed unanimously.

**Roll call vote:**

Bob Bagley	For
Jason Walker	For
Chris Grice	For
Kelly Inman	For
Charles Shirley	For
Robert Hudson	For

**5. Adjourn**

Meeting adjourned at 4:22 p.m.

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Jackie Williams, Secretary

# Agenda Item # 35



**To:** Board of Directors  
**From:** Randy Johnson, CEO  
**Date:** September 23, 2025  
**Re: Convene into Executive Session**

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Convene into executive session as authorized by the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- a. In regards to section 551.072 of the Texas Government code for deliberations about real estate property and under 551.071 to receive legal advice, both regarding the lease of real property by Park Place Professional Building, LLC for property located at 100 Medical Center Blvd, Conroe, Texas 77304 and sale of property at this location. (Mr. Grice, Chairman - MCHD Board)
- b. In regards to section 551.072 of the Texas Government code for deliberations about real estate property and under 551.071 to receive legal advice, both regarding property located at 10655 FM 1097 West, Willis, TX. (Mr. Walker, Chair – PADCOM Committee)

# Agenda Item # 36



**To:** Board of Directors  
**From:** Randy Johnson, CEO  
**Date:** September 23, 2025  
**Re: Reconvene from Executive Session**

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Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Mr. Grice, Chairman - MCHD Board.