

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., July 22, 2025 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

1. Call to Order

Meeting called to order at 4:00 p.m.

2. Invocation

Led by Mr. Walker

3. Pledge of Allegiance

Led by Mr. Bagley

4. Roll Call

Present:

Charles Shirley
Chris Grice
Jackie Williams
Jason Walker
Bob Bagley

Not Present

Robert Hudson
Kelly Inman

5. Public Comment

No one from the public made a comment.

6. Special Recognition

Field Employee – Richard Choukair

NonField Employee – Jason Reutter

Service Award – 10 Years - Shelly Welch

Medical Clinical Excellence Award – Jamie Larrea and Johnathan Brouillet

7. Presentation of Investment report for quarter ending June 30, 2025. (Mr. Shirley, Treasurer - MCHD Board)

Ms. Jamie Hobbs with Valley View Consulting presented the Investment report to the board.

8. Monthly Reports:

- a. CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.**

- b. **Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.**
- c. **COO Report to include updates on facilities, radio system, supply chain, staff activities, community paramedicine, and IT.**
- d. **Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education and clinical services.**
- e. **Update on Accounting and Billing departments.**

Mr. Randy Johnson, CEO presented the CEO report to the board.

Mr. James Campbell, EMS Chief presented the EMS report to the board.

Mrs. Melissa Miller, COO presented the COO report to the board.

Mrs. Ade Moronkeji, HCAP Manager presented the HCAP report.

Mr. Brett Allen, CFO presented Accounting and Billing report.

9. Presentation of the HR Turnover Report. (Mrs. Williams, Chair – Personnel Committee)

Mrs. Emily Fitzgerald, HR Manager present the HR Turnover report to the board.

10. Consider and act on Montgomery County Elections Administrator invoice for the November, 2024 Election. (Mr. Grice, Chairman – MCHD Board)

Mr. Grice made a motion to consider and act on Montgomery County Elections Administrator invoice for the November, 2024 Election. Mr. Shirley offered a second. After board discussion motion passed unanimously.

11. Consider and act on annual review of CEO Communication Plan with Board. (Mr. Grice, Chairman - MCHD Board)

Mr. Grice made a motion to consider and act on annual review of CEO Communication Plan with Board with recommended changes as discussed. Mr. Bagley offered a second. After board discussion motion passed unanimously.

12. Consider and act on District Policies:

- a. **ADM 01-103 Generative Artificial Intelligence Usage. (Mr. Grice, Chairman – MCHD Board)**
- b. **ACC 05-005 Banking and Investment Policy. (Mr. Shirley, Treasurer – MCHD Board)**

Mr. Grice made a motion to consider and act on ADM 01-103 Generative Artificial Intelligence Usage. Mr. Bagley offered a second. After board discussion motion passed unanimously.

Mr. Shirley made a motion to consider and act on ACC 05-005 Banking and Investment Policy. Mr. Grice offered a second. After board discussion motion passed unanimously.

13. Presentation and overview of Matrix Consultant report on Fleet Department. (Mr. Hudson, Chair - EMS Committee)

Mr. James Campbell, EMS Chief gave a presentation and overview of Matrix Consultant report on Fleet Department to the board.

14. Consider and act on Radio Infrastructure Technician. (Mrs. Williams, Chair – Personnel Committee)

Consider and act on Radio Infrastructure Technician. Mr. Shirley offered a second. After board discussion motion passed unanimously.

15. Consider and act on Conroe Service Center Tower lease Third Amendment with CenterPoint Energy. (Mr. Walker, Chair – PADCOM Committee)

Mr. Walker made a motion to consider and act on Conroe Service Center Tower lease Third Amendment with CenterPoint Energy. Mrs. Williams offered a second and motion passed unanimously.

16. Consider and act on the purchase of budgeted replacement Boilers. (Mr. Walker, Chair – PADCOM Committee)

Mr. Walker made a motion to consider and act on the purchase of budgeted replacement Boilers. Mrs. Williams offered a second and motion passed unanimously.

17. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Inman, Chair – Indigent Care Committee)

Mr. Grice made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mr. Shirley offered a second and motion passed unanimously.

18. Consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Inman, Chair – Indigent Care Committee)

Mr. Grice made a motion to consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mrs. Williams offered a second and motion passed unanimously.

19. CFO report of preliminary financials for nine months ended June 30, 2025, and report updates on financial statements and investment.

Mr. Brett Allen, CFO presented the Financial Report to the board.

20. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2025. (Mr. Shirley, Treasurer - MCHD Board)

Mr. Shirley made a motion to consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2025. Mrs. Williams offered a second and motion passed unanimously.

21. Consider and act on ratification of payment of District invoices. (Mr. Shirley, Treasurer – MCHD Board)

Mr. Shirley made a motion to consider and act on ratification of District invoices. Mr. Bagley offered a second and motion passed unanimously.

22. Consider and act on salvage and surplus. (Mr. Shirley, Treasurer – MCHD Board)

Mr. Shirley made a motion to consider and act on salvage and surplus. Mrs. Williams offered a second and motion passed unanimously.

23. Consider and act on Secretary's Report – Minutes from the June 24, 2025 Regular BOD meeting. (Mrs. Williams, Secretary – MCHD Board)

Mrs. Williams made a motion to consider and act on Minutes from the June 24, 2025 Regular BOD meeting. Mr. Bagley offered a second and motion passed unanimously.

24. Convene into executive session as authorized by the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- a. **In regards to section 551.072 of the Texas Government code for deliberations about real estate property and under 551.071 to receive legal advice, both regarding the lease of real property by Park Place Professional Building, LLC for property located at 100 Medical Center Blvd, Conroe, Texas 77304 and sale of property at this location. (Mr. Grice, Chairman - MCHD Board)**
- b. **In regards to section 551.072 of the Texas Government code for deliberations about real estate property and under 551.071 to receive legal advice, both regarding MCHD Two (2) Acres off Thompson Road @ Cell Tower - FM 830 & FM 1097 West. (Mr. Shirley, Treasurer – MCHD Board)**
- c. **In regards to section 551.072 of the Texas Government code for deliberations about real estate property and under 551.071 to receive legal advice, both regarding property located at 10655 FM 1097 West, Willis, TX. (Mr. Walker, Chair – PADCOM Committee)**
- d. **In regards to section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline of a public officer or employee; concerned citizen/employee email-CEO. (Mr. Grice, Chairman - MCHD Board)**

Mr. Grice convened the board into executive session at 5:27 p.m. as authorized by the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- a. **In regards to section 551.072 of the Texas Government code for deliberations about real estate property and under 551.071 to receive legal advice, both regarding the lease of real property by Park Place Professional Building, LLC for property located at 100 Medical Center Blvd, Conroe, Texas 77304 and sale of property at this location. (Mr. Grice, Chairman - MCHD Board)**
- b. **In regards to section 551.072 of the Texas Government code for deliberations about real estate property and under 551.071 to receive legal advice, both regarding MCHD Two (2) Acres off Thompson Road @ Cell Tower - FM 830 & FM 1097 West. (Mr. Shirley, Treasurer – MCHD Board)**
- c. **In regards to section 551.072 of the Texas Government code for deliberations about real estate property and under 551.071 to receive legal advice, both regarding property located at 10655 FM 1097 West, Willis, TX. (Mr. Walker, Chair – PADCOM Committee)**
- d. **In regards to section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline of a public officer or employee; concerned citizen/employee email-CEO. (Mr. Grice, Chairman - MCHD Board)**

26. Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Mr. Grice, Chairman - MCHD Board)

Mr. Grice reconvened the board from executive session at 6:50 p.m.

"Mr. Grice advised for the record that board members Jason Walker and Jackie Williams had left meeting during the executive session"

Mr. Grice made a motion for staff to go forth with purchase of property located at 10655 FM 1097 West, Willis, TX and report back to the board. Mr. Shirley offered a second and motion passed unanimously.

27. Adjourn.

The board adjourned 6:50 p.m.


Jackie Williams, Secretary