

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., June 24, 2025 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

**1. Call to Order**

Meeting called to order at 4:00 p.m.

**2. Invocation**

Led by Mr. Walker

**3. Pledge of Allegiance**

Led by Mrs. Inman

**4. Roll Call**

**Present:**

Robert Hudson  
Charles Shirley  
Kelly Inman  
Chris Grice  
Jackie Williams  
Jason Walker  
Bob Bagley

**5. Public Comment**

Mr. Jim Becka made a public comment to the board.

**6. Special Recognition**

**Field Employee –** Scott Sanders

**NonField Employee –** Carlos Figueroa

**Medical Clinical Excellence Award –** Lori Fikac, In-Charge Paramedic  
Taylor McGillvray, Attendant Paramedic

**7. Monthly Reports:**

- a. **CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.**
- b. **Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.**
- c. **COO Report to include updates on facilities, radio system, supply chain, staff activities, community paramedicine, and IT.**
- d. **Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education and clinical services.**
- e. **Update on Accounting and Billing departments.**

Mr. Randy Johnson, CEO presented the CEO report to the board.

Mr. James Campbell, EMS Chief presented the EMS report to the board.

Mrs. Melissa Miller, COO presented the COO report to the board.

Mrs. Ade Moronkeji, HCAP Manager presented the HCAP report.

Mr. Brett Allen, CFO presented Accounting and Billing report.

**8. Consider and act on tentative schedule for tax rate and budget hearings. (Mr. Grice, Chairman – MCHD Board)**

Mr. Grice made a motion to consider and act on tentative tax rate and budget hearings. Mr. Bagley offered a second and motion passed unanimously.

**9. Consider and act on nominee(s) for consideration for MCAD board of directors. (Mr. Grice, Chairman - MCHD Board)**

Mr. Grice advised agenda item 9 to be pulled from the agenda.

**10. Consider and act on Station 46 and Phase II Covered Parking Agreement with LaW Construction. (Mr. Walker, Chair – PADCOM Committee)**

Mr. Justin Evans, Radio Systems Manager and Mr. Richard Martinez with Martinez Architects gave a presentation to the board.

Mr. Walker made a motion to consider and act on Station 46 and Phase II Covered Parking Agreement with LaW Construction subject to legal review. Mr. Bagley offered a second. After board discussion motion passed unanimously.

**11. Consider and act on Station 46 and Phase II Covered Parking Amendment 1 to Agreement with LaW Construction. (Mr. Walker, Chair – PADCOM Committee)**

Mr. Walker made a motion to consider and act on Station 46 and Phase II Covered Parking Amendment I to Agreement with LaW Construction subject to legal review. Mr. Bagley offered a second. After board discussion motion passed unanimously.

**12. Consider and act on the First Amendment to the Interlocal Cooperative Agreement between Montgomery County Texas and Montgomery County Hospital District. (Mrs. Inman, MCHD appointed Public Health Board Member)**

Mrs. Inman made a motion to consider and act on ratification on the First Amendment to the Interlocal Cooperative Agreement between Montgomery County Texas and Montgomery County Hospital District. Mr. Bagley offered a second. After board discussion motion passed unanimously.

**13. Consider act on purchase of seven Ram 5500 chassis purchased in budget FY26 and completed in FY27. (Mr. Hudson, Chair - EMS Committee)**

Mr. Hudson made a motion to consider act on purchase of seven Ram 5500 chassis purchased in budget FY26 in amount not to exceed per unit and shipping cost and to be completed in FY27. Mr. Shirley offered a second. After board discussion motion passed unanimously.

- 14. Consider and act on purchase of budgeted Lucas 3 devices to outfit the remaining fleet. (Mr. Walker, Chair - PADCOM Committee)**

Mr. Walker made a motion to consider and act on purchase of budgeted Lucas 3 devices to outfit the remaining fleet. Mrs. Williams offered a second. After board discussion motion passed unanimously.

- 15. Consider and act on purchase of Colo Lockers for Regionals to replace UCapit Machines. (Mr. Walker, Chair - PADCOM Committee)**

Mr. Walker made a motion to consider and act on purchase of Colo Lockers for Regionals to replace UCapit Machines. Mr. Bagley offered a second. After board discussion motion passed unanimously.

- 16. Consider and act on purchase of 24 Door Standard Locker Assembly for Narcotic exchanges. (Mr. Walker, Chair - PADCOM Committee)**

Mr. Walker made a motion to consider and act on purchase of 24 Door Standard Locker Assembly for Narcotic exchanges. Mr. Bagley offered a second. After board discussion motion passed unanimously.

- 17. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Inman, Chair – Indigent Care Committee)**

Mrs. Inman made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mr. Shirley offered a second and motion passed unanimously.

- 18. Consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Inman, Chair – Indigent Care Committee)**

Mrs. Inman made a motion to consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mr. Shirley offered a second and motion passed unanimously.

- 19. CFO report of preliminary financials for eight months ended May 31, 2025, and report updates on financial statements and investment.**

Mr. Brett Allen, CFO presented the Financial Report to the board.

- 20. Consider and ratify MCAD Quarterly Invoice. (Mr. Shirley, Treasurer – MCHD Board)**

Mr. Shirley made a motion to consider and ratify MCAD Quarterly Invoice. Mrs. Williams offered a second and motion passed unanimously.

- 21. Consider and act on ImageTrend Billing Bridge annual invoice. (Mr. Shirley, Treasurer – MCHD Board)**

Mr. Shirley made a motion to consider and act on ImageTrend Billing Bridge annual invoice. Mrs. Williams offered a second and motion passed unanimously.

- 22. Consider and ratify the one-year contract extension for Blackbaud FE NXT Pro. (Mr. Shirley, Treasurer – MCHD Board)**

Mr. Shirley made a motion to consider and ratify the one-year contract extension for Blackbaud FE NXT Pro. Mr. Bagley offered a second and motion passed unanimously.

**23. Consider and act on ratification of payment of District invoices. (Mr. Shirley, Treasurer – MCHD Board)**

Mr. Shirley made a motion to consider and act on ratification of District invoices. Mrs. Inman offered a second and motion passed unanimously.

**24. Consider and act on salvage and surplus. (Mr. Shirley, Treasurer – MCHD Board)**

Mr. Shirley made a motion to consider and act on salvage and surplus. Mr. Bagley offered a second and motion passed unanimously.

**25. Consider and act on Secretary's Report – Minutes from the May 27, 2025 Regular BOD meeting. (Mrs. Williams, Secretary – MCHD Board)**

Mrs. Williams made a motion to consider and act on Minutes from the May 27, 2025 Regular BOD meeting. Mr. Bagley offered a second and motion passed unanimously.

**26. Convene into executive session as authorized by the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:**

- a. In regards to section 551.072 of the Texas Government code for deliberations about real estate property and under 551.071 to receive legal advice, both regarding the lease of real property by Park Place Professional Building, LLC for property located at 100 Medical Center Blvd, Conroe, Texas 77304 and sale of property at this location. (Mr. Grice, Chairman - MCHD Board)
- b. pursuant to section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; CEO succession planning. (Mr. Grice, Chairman - MCHD Board)

The Board of Directors convened into executive session at 5:33 p.m. as authorized by the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- a. In regards to section 551.072 of the Texas Government code for deliberations about real estate property and under 551.071 to receive legal advice, both regarding the lease of real property by Park Place Professional Building, LLC for property located at 100 Medical Center Blvd, Conroe, Texas 77304 and sale of property at this location. (Mr. Grice, Chairman - MCHD Board)
- b. pursuant to section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; CEO succession planning. (Mr. Grice, Chairman - MCHD Board)


**27. Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Mr. Grice, Chairman - MCHD Board)**

Mr. Grice reconvened the board from executive session at 5:57 p.m.

No action to be taken

**28. Adjourn.**

The board adjourned 5:57 p.m.

  
Jackie Williams, Secretary