

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., April 22, 2025 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

1. Call to Order

Meeting called to order at 4:00 p.m.

2. Invocation

Led by Mr. Walker

3. Pledge of Allegiance

Led by Mr. Grice

4. Roll Call

Present:

Robert Hudson
Charles Shirley
Kelly Inman
Chris Grice
Jackie Williams
Jason Walker

Not Present

Bob Bagley

5. Public Comment

No one from the public made a comment.

6. Special Recognition

Service Awards:

5 Years - Joe Castellano, David McMillon, Catherine Orton, Clayton Smith, Johna Gilson and Jason Reutter

10 Years - Rhonda Cottrell

20 Years - Rebecca Hoots

NonField Employee – Shelene Rayburn

7. Presentation of Investment Report for the quarter ended March 31, 2025. (Mr. Shirley, Treasurer – MCHD Board)

Ms. Jamie Hobbs with Valleyview Consulting presented the Investment report to the board for the quarter ended March 31, 2025.

8. Monthly Reports:

- a. **CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.**
- b. **Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.**
- c. **COO Report to include updates on facilities, radio system, supply chain, staff activities, community paramedicine, and IT.**
- d. **Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education and clinical services.**
- e. **Update on Accounting and Billing departments.**

Mr. Randy Johnson, CEO presented the CEO report to the board.

Mr. James Campbell, EMS Chief presented the EMS report.

Mrs. Melissa Miller, COO presented the COO report to the board.

Mrs. Ade Moronkeji, HCAP Manager presented the HCAP report.

Mr. Brett Allen, CFO presented Accounting and Billing report.

9. Presentation of Quarterly Employee Turnover Report. (Mrs. Williams, Chair – Personnel Committee)

Mrs. Emily Fitzgerald, HR Manager presented the Quarterly Employee Turnover Report to the board

10. Consider and act on District Policies:

- a. **FLT 10-102 MCHD Fuel and Fuel Card Usage. (Mr. Hudson, Chair – EMS Committee)**
- b. **HR 25-407 Dress and Personal Appearance. (Mrs. Williams, Chair – Personnel Committee)**

Mr. Hudson made a motion to consider and act on District Policy FLT 10-102 MCHD Fuel and Fuel Card Usage. Mr. Shirley offered a second and motion passed unanimously.

Mrs. Williams made a motion to consider and act on District Policy HR 25-407 Dress and Personal Appearance. Mr. Walker offered a second and motion passed unanimously.

11. Consider and act on Proclamation in support of EMS Week, May 18-24, 2025. (Mr. Hudson, Chair – EMS Committee)

Mr. Hudson made a motion to consider and act on Proclamation in support of EMS Week, May 18-24, 2025. Mrs. Williams offered a second and motion passed unanimously.

12. Consider and act on approval for Boardroom Audio and Video Equipment Upgrade. (Mr. Walker, Chair – PADCOM Committee)

Mr. Walker made a motion to consider and act on approval for Boardroom Audio and Video Equipment Upgrade. Mr. Hudson offered a second and motion passed unanimously.

13. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Inman, Chair – Indigent Care Committee)

Mrs. Inman made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mr. Hudson offered a second and motion passed unanimously.

14. Consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Inman, Chair – Indigent Care Committee)

Mrs. Inman made a motion to consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mr. Hudson offered a second and motion passed unanimously.

15. Consider and act on ratification of contracts with additional network providers for indigent care. (Mrs. Inman, Chair – Indigent Care Committee)

Mrs. Inman made a motion to consider and act on ratification of contracts with additional network providers for indigent care. Mr. Shirley offered a second and motion passed unanimously.

16. CFO report of preliminary financials for six months ended March 31, 2025, and report updates on financial statements and investment.

Mr. Brett Allen, CFO presented the Financial Report to the board.

17. Consider and act on engagement of auditor Weaver and Tidwell, LLP for audit to include, if necessary, a single audit. (Mr. Shirley, Treasurer – MCHD Board)

Mr. Shirley made a motion to consider and act on engagement of auditor Weaver and Tidwell, LLP for audit to include, if necessary, a single audit. Mr. Hudson offered a second and motion passed unanimously.

18. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2025. (Mr. Shirley, Treasurer – MCHD Board)

Mr. Shirley made a motion to consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2025. Mrs. Williams offered a second. After discussion motion passed unanimously.

19. Consider and act on ratification of payment of District invoices. (Mr. Shirley, Treasurer – MCHD Board)

Mr. Shirley made a motion to consider and act on ratification of District invoices. Mrs. Williams offered a second and motion passed unanimously.

20. Consider and act on salvage and surplus. (Mr. Shirley, Treasurer – MCHD Board)

Mr. Shirley made a motion to consider and act on salvage and surplus. Mr. Hudson offered a second and motion passed unanimously.

21. Consider and act on Secretary's Report – Minutes from the March 25, 2025 Regular BOD meeting. (Mrs. Williams, Secretary – MCHD Board)

Mrs. Williams made a motion to consider and act on Minutes from the March 25, 2025 Regular BOD meeting. Mr. Shirley offered a second and motion passed unanimously.

22. Convene into executive session as authorized by the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- a. **In regards to section 551.071 to receive legal advice on the Montgomery County Public Health District Cooperative Agreement and the Interlocal Cooperative agreement between the MCHD and Montgomery County. (Mr. Grice, Chairman - MCHD Board)**
- b. **In regards to section 551.072 of the Texas Government Code for deliberations about real estate property and Section 551.071 to receive legal advice, both regarding the use of District Facilities by third party groups. (Mr. Shirley, Treasurer - MCHD Board)**
- c. **In regards to section 551.072 of the Texas Government code for deliberations about real estate property and under 551.071 to receive legal advice, both regarding the lease of real property by Park Place Professional Building, LLC for property located at 100 Medical Center Blvd, Conroe, Texas 77304 and sale of property at this location. (Mr. Grice, Chairman - MCHD Board)**
- d. **In regards to section 551.072 of the Texas Government code for deliberations about real estate property regarding the financial contribution and lease of real property at new ESD 1 Fire Station 91 and comparable locations in Willis, Texas. (Mr. Grice, Chairman - MCHD Board)**

The Board of Directors convened into executive session at 4:42 p.m. as authorized by the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- a. In regards to section 551.071 to receive legal advice on the Montgomery County Public Health District Cooperative Agreement and the Interlocal Cooperative agreement between the MCHD and Montgomery County, (Mr. Grice, Chairman - MCHD Board)
- b. In regards to section 551.072 of the Texas Government Code for deliberations about real estate property and Section 551.071 to receive legal advice, both regarding the use of District Facilities by third party groups. (Mr. Shirley, Treasurer - MCHD Board)
- c. In regards to section 551.072 of the Texas Government code for deliberations about real estate property and under 551.071 to receive legal advice, both regarding the lease of real property by Park Place Professional Building, LLC for property located at 100 Medical Center Blvd, Conroe, Texas 77304 and sale of property at this location. (Mr. Grice, Chairman - MCHD Board)
- d. In regards to section 551.072 of the Texas Government code for deliberations about real estate property regarding the financial contribution and lease of real property at new ESD 1 Fire Station 91 and comparable locations in Willis, Texas. (Mr. Grice, Chairman - MCHD Board)

23. Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Mr. Grice, Chairman - MCHD Board)

Mr. Grice reconvened the board from executive session at 5:55 p.m.

Mr. Shirley made a motion to accept the proposal to set the fair market value at \$1.7 million for the real property subject to the lease with Park Place Professional Building as authorized by the lease, subject to an approved written agreement with Park Place. Mrs. Williams offered a second and motion passed unanimously.

Mr. Shirley made a motion to set the proposed annual rent on the lease with Park Place Professional Building LLC effective January, 2025 subject to an approved written agreement with Park Place. Mr. Walker offered a second and motion passed unanimously.

Mr. Shirley made a motion to have the staff prepare a final agreement for amendments to the lease with Park Place Professional Building, LLC. Mr. Walker offered a second and motion passed unanimously.

24. Adjourn.

The board adjourned 5:56 p.m.

A handwritten signature in black ink, appearing to read "Chris Grice", written over a horizontal line.

Chris Grice, Chairman