

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., March 25, 2025 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

1. Call to Order

Meeting called to order at 4:00 p.m.

2. Invocation

Led by Mr. Walker

3. Pledge of Allegiance

Led by Mr. Bagley

4. Roll Call

Present:

Bob Bagley
Jason Walker
Jackie Williams
Chris Grice
Charles Shirley
Robert Hudson

Not Present

Kelly Inman

5. Public Comment

No one from the public made a comment.

6. Special Recognition

Service Awards:

20 Years - Samuel Hancock

Field Employee – Johna Gilson

NonField Employee – Cassie Nixon

7. Present, consider and act on the Weaver and Tidwell, L.L.P. Audit of Fiscal Year Ended September 30, 2024. (Mr. Shirley, Treasurer – MCHD Board)

Mr. Greg Peterson, Partner of Weaver and Tidwell, L.L.P. presented the Audit of Fiscal Year Ended September 30, 2024.

Mr. Shirley made a motion to approve Weaver and Tidwell, L.L. P. Audit of Fiscal Year Ended September 30, 2024 as presented. Mr. Bagley offered a second and motion passed unanimously.

8. Present, consider and act on the renewal of the District insurance portfolio. (Mr. Shirley, Treasurer – MCHD Board)

Ms. Susan Golla with VFIS and Mr. Brett Allen, CFO presented the renewal of the District Insurance portfolio.

Mr. Shirley made a motion to authorize staff to approve the renewal of Insurance Portfolio as presented. Mr. Hudson offered a second. After board discussion motion passed unanimously.

9. Monthly Reports:

- a. **CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.**
- b. **Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.**
- c. **COO Report to include updates on facilities, radio system, supply chain, staff activities, community paramedicine, and IT.**
- d. **Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education and clinical services.**
- e. **Update on Accounting and Billing departments.**

Mr. Randy Johnson, CEO presented the CEO report to the board.

Mr. James Campbell, EMS Chief presented the EMS report and video to the board.

Mr. Randy Johnson, CEO presented the COO report to the board.

Mrs. Ade Moronkeji, HCAP Manager presented the HCAP report.

Mr. Brett Allen, CFO presented Accounting and Billing report.

10. Consider and act on District Policies:

- a. **ADM 01-102 MCHD Service Mark Policy. (Mr. Grice, Chairman – MCHD Board)**
- b. **ACC 05-102 Capital Asset Capitalization Policy. (Mr. Shirley, Treasurer – MCHD Board)**
- c. **ACC 05-105 Travel Policy. (Mr. Shirley, Treasurer – MCHD Board)**

Mr. Grice made a motion to consider and act on District Policy ADM 01-102 MCHD Service Mark Policy. Mr. Shirley offered a second. After board discussion motion passed unanimously.

Mr. Shirley made a motion to consider and act on District Policy ACC 05-102 Capital Asset Capitalization Policy. Mrs. Williams offered a second and motion passed unanimously.

Mr. Shirley made a motion to consider and act on District Policy ACC 05-105 Travel policy. Mrs. Williams offered a second and motion passed unanimously.

11. Consider and act on Proclamation in support of National Public Safety Telecommunicators Week, April 13-19, 2025. (Mr. Hudson, Chair – EMS Committee)

Mr. Hudson made a motion to consider and act on Proclamation in support of National Public Safety Telecommunicators Week, April 13-19, 2025. Mr. Shirley offered a second and motion passed unanimously.

- 12. Consider and act on the purchase (2) additional Zoll X-Series Monitors for expansion trucks. (Mr. Walker, Chair – PADCOM Committee)**

Mr. Walker made a motion to consider and act on the purchase (2) additional Zoll X-Series Monitors for expansion trucks. Mr. Bagley offered a second. After board discussion motion passed unanimously.

- 13. Presentation of VHF Project Update. (Mr. Walker, Chair – PADCOM Committee)**

Mr. Justin Evans, Radio Systems Manager and Mr. John Birch with Mission Critical presented the VHF Project Update to the board.

"Mr. Grice advised for the record that Mr. Walker left the board meeting at 5:01 p.m."

- 14. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Inman, Chair – Indigent Care Committee)**

Mr. Grice made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mr. Shirley offered a second and motion passed unanimously.

- 15. Consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Inman, Chair – Indigent Care Committee)**

Mr. Grice made a motion to consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mrs. Williams offered a second and motion passed unanimously.

- 16. CFO report of preliminary financials for five months ended February 28, 2025, and report updates on financial statements and investment.**

Mr. Brett Allen, CFO presented the Financial Report to the board.

- 17. Consider and act on paying MCAD quarterly invoice. (Mr. Shirley, Treasurer – MCHD Board)**

Mr. Shirley made a motion to consider and act on paying MCAD quarterly invoice. Mrs. Williams offered a second and motion passed unanimously.

- 18. Consider and act on ratification of payment of District invoices. (Mr. Shirley, Treasurer – MCHD Board)**

Mr. Shirley made a motion to consider and act on ratification of District invoices. Mr. Hudson offered a second and motion passed unanimously.

- 19. Consider and act on salvage and surplus. (Mr. Shirley, Treasurer – MCHD Board)**

Mr. Shirley made a motion to consider and act on salvage and surplus. Mrs. Williams offered a second and motion passed unanimously.

20. Consider and act on Secretary's Report – Minutes from the February 25, 2025 Regular BOD meeting and March 18, 2025 Special BOD meeting. (Mrs. Williams, Secretary – MCHD Board)

Mrs. Williams made a motion to consider and act on Minutes from the February 25, 2025 Regular BOD meeting. Mr. Hudson offered a second and motion passed unanimously.

Mrs. Williams made a motion to consider and act on Minutes March 18, 2025 Special BOD meeting. Mr. Grice offered a second and motion passed. Mr. Bagley abstained from the vote.

21. Convene into executive session as authorized by the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- a. **In regards to section 551.071 to receive legal advice on the Montgomery County Public Health District Cooperative Agreement and the Interlocal Cooperative agreement between the MCHD and Montgomery County, (Mr. Grice, Chairman - MCHD Board)**
- b. **In regards to section 551.072 of the Texas Government Code for deliberations about real estate property and Section 551.071 to receive legal advice, both regarding the use of District Facilities by third party groups. (Mr. Shirley, Treasurer - MCHD Board)**
- c. **In regards to section 551.072 of the Texas Government code for deliberations about real estate property and under 551.071 to receive legal advice, both regarding the lease of real property by Park Place Professional Building, LLC for property located at 100 Medical Center Blvd, Conroe, Texas 77304 and sale of property at this location. (Mr. Grice, Chairman - MCHD Board)**

The Board of Directors convened into executive session at 5:10 p.m. as authorized by the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- a. **In regards to section 551.071 to receive legal advice on the Montgomery County Public Health District Cooperative Agreement and the Interlocal Cooperative agreement between the MCHD and Montgomery County, (Mr. Grice, Chairman - MCHD Board)**
- b. **In regards to section 551.072 of the Texas Government Code for deliberations about real estate property and Section 551.071 to receive legal advice, both regarding the use of District Facilities by third party groups. (Mr. Shirley, Treasurer - MCHD Board)**
- c. **In regards to section 551.072 of the Texas Government code for deliberations about real estate property and under 551.071 to receive legal advice, both regarding the lease of real property by Park Place Professional Building, LLC for property located at 100 Medical Center Blvd, Conroe, Texas 77304 and sale of property at this location. (Mr. Grice, Chairman - MCHD Board)**


22. Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Mr. Grice, Chairman - MCHD Board)

Mr. Grice reconvened the board from executive session at 5:52 p.m.

No action was taken by the board.

23. **Adjourn.**

The board adjourned 5:53 p.m.


Jackie Williams, Secretary