

**NOTICE OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY HOSPITAL DISTRICT**

Notice is hereby given to all interested members of the public that the Board of Directors of Montgomery County Hospital District will hold a regular meeting as follows:

Date: July 23, 2024

Time: 4:00 P.M.

Place: MONTGOMERY COUNTY HOSPITAL DISTRICT
ADMINISTRATIVE BUILDING
1400 SOUTH LOOP 336 WEST
CONROE, MONTGOMERY COUNTY, TEXAS 77304

Open to Public: The meeting will be open to the public at all times during which such subjects are discussed, considered, or formally acted upon as required by Texas Open Meetings Act, Chapter 551 of the Government Code.

This Notice in detail was posted at least 72 hours prior to the beginning of said meeting with the County Clerk's Office and is on the Bulletin Board of the Courthouse and in the District's Administrative Office.

Subject: The agenda for such meeting shall include the consideration of, and if deemed advisable, the taking of action upon:

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Public Comment
6. Special Recognition

Items involving Visitors

7. Presentation of Investment report for quarter ending June 30, 2024. (Mr. Shirley, Treasurer - MCHD Board)

District

8. Monthly Reports:
 - a. CEO Report to include executive summary, update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, and any other related district matters. Attached reports include:
 - b. Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.
 - c. COO Report to include updates on facilities, radio system, supply chain, staff activities, community paramedicine, and IT.
 - d. Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education and clinical services.
 - e. Update on Accounting and Billing departments.
9. Presentation of the HR Turnover Report. (Ms. Whatley, Chair – Personnel Committee)
10. Consider and act annual review of CEO Communication Plan with Board. (Mr. Thor, Chairman - MCHD Board)

11. Consider and act on District Policies: (Ms. Whatley, Chair – Personnel Committee)
 - a. HR 25-314 Insurance for Retirees – Annual review by the board.
 - b. FLT 10 -101 Mechanic Tool Allowance
12. Consider and act on appointment of Donna Daniel and Colleen Jarosek, employees of the District, as the Custodian of Records and agents to the Board Secretary to perform the duties related to the conduct of the Election and the maintenance of records of the Election on November 5, 2024, under the Texas Election Code. (Ms. Whatley, Secretary – MCHD Board)
13. Consider and act on approval of the calendar for the November 5, 2024 Election. (Ms. Whatley, Secretary – MCHD Board)
14. Consider and act on proposed Order for Montgomery County Hospital District Board of Directors election on November 5, 2024, for the position of Director Precinct 1, Director Precinct 2, Director At Large Position 1, and Director At Large Position 3. (Ms. Whatley, Secretary – MCHD Board)
15. Consider and act on contract with Elections Administrator Suzie Harvey for administration of the November 5, 2024 Election. (Ms. Whatley, Secretary – MCHD Board)
16. Consider and act on authorizing the District Staff to negotiate and execute an agreement for a joint election with any and all appropriate governmental bodies who may hold an election concurrent with the District's November 5, 2024 Election. (Ms. Whatley, Secretary – MCHD Board)
17. Consider and act on Texas DIR copier contract with Stewart Organization. (Mr. Grice, Chair – PADCOM Committee)
18. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mr. Easley, Chair – Indigent Care Committee)
19. Consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mr. Easley, Chair – Indigent Care Committee)
20. CFO report of preliminary financials for nine months ended June 30, 2024, and report updates on financial statements and investment.
21. Consider and act on update of ACC 05-101 District Purchasing Policy. (Mr. Shirley, Treasurer – MCHD Board)
22. Consider and act on update of ACC 05-005 Banking and Investment Policy. (Mr. Shirley, Treasurer – MCHD Board)
23. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2024. (Mr. Shirley, Treasurer - MCHD Board)
24. Consider and act on ratification of payment of District invoices. (Mr. Shirley, Treasurer – MCHD Board)
25. Consider and act on salvage and surplus. (Mr. Shirley, Treasurer – MCHD Board)
26. Secretary's Report – Minutes from the June 25, 2024 Regular BOD meeting. (Ms. Whatley, Secretary – MCHD Board)

Executive Session

27. Convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:
 - a. To confer with legal counsel on potential litigation and other confidential legal matters under Section 551.071 of the Texas Government Code. (Mr. Thor, Chairman– MCHD Board)
 - b. To discuss personnel issues under Section 551.074 of the Texas Government Code. (Mr. Thor, Chairman– MCHD Board)
 - c. To discuss real estate investment on station quarters in the new The Woodlands Station 5, MCHD Station 24 under 551.072 of the Texas Government Code. (Mr. Thor, Chairman– MCHD Board)

28. Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Mr. Thor, Chairman– MCHD Board)
29. Adjourn.

Georgette Whatley, Secretary

The Board of Directors of the Montgomery County Hospital District reserves the right to adjourn into closed executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with District's Attorney); 551.072 (Deliberations about Real property); 551.073 (Deliberations about gifts and Donations); 551.074 (Personnel Matters); 551.076 (Deliberations about Security Devices); and 551.086 (Economic Development).



QUARTERLY INVESTMENT REPORT

For the Quarter Ended

June 30, 2024

Prepared by

Valley View Consulting, L.L.C.

The investment portfolio of Montgomery County Hospital District is in compliance with the Public Funds Investment Act and the Montgomery County Hospital District Investment Policy.

Chief Executive Officer
Investment Officer,
Montgomery County Hospital District

Chief Financial Officer
Investment Officer,
Montgomery County Hospital District

Treasurer, MCHD Board
Investment Officer,
Montgomery County Hospital District

'Disclaimer: These reports were compiled using information provided by the Montgomery County Hospital District. No procedures were performed to test the accuracy or completeness of this information. The market values included in these reports were obtained by Valley View Consulting, L.L.C. from sources believed to be accurate and represent proprietary valuation. Due to market fluctuations these levels are not necessarily reflective of current liquidation values. Yield calculations are not determined using standard performance formulas, are not representative of total return yields and do not account for investment adviser fees.

Summary

Quarter End Results by Investment Category:

Asset Type	March 31, 2024		June 30, 2024		
	Book Value	Market Value	Book Value	Market Value	Ave. Yield
DDA	\$ 3,255,936	\$ 3,255,936	\$ 1,261,646	\$ 1,261,646	0.42%
MMA	35,813,939	35,813,939	36,823,511	36,823,511	5.70%
MMF/LGIP	19,229,789	19,229,789	8,515,133	8,515,133	5.31%
CD/Security	13,443,913	13,443,913	13,400,707	13,400,707	5.64%
Totals	\$ 71,743,576	\$ 71,743,576	\$ 60,000,997	\$ 60,000,997	5.52%

Current Quarter Portfolio Performance: (1)

Average Quarterly Yield	5.52%
Rolling Three Month Treasury	5.47%
Rolling Six Month Treasury	5.34%
TexPool	5.31%

Fiscal Year-to-Date Portfolio Performance: (2)

Average Quarter End Yield	5.39%
Rolling Three Month Treasury	5.48%
Rolling Six Month Treasury	5.40%
TexPool	5.33%

Interest Earnings (Approximate)

Quarterly Interest Earnings	\$ 877,734
Fiscal YTD Interest Earnings	\$ 2,393,249

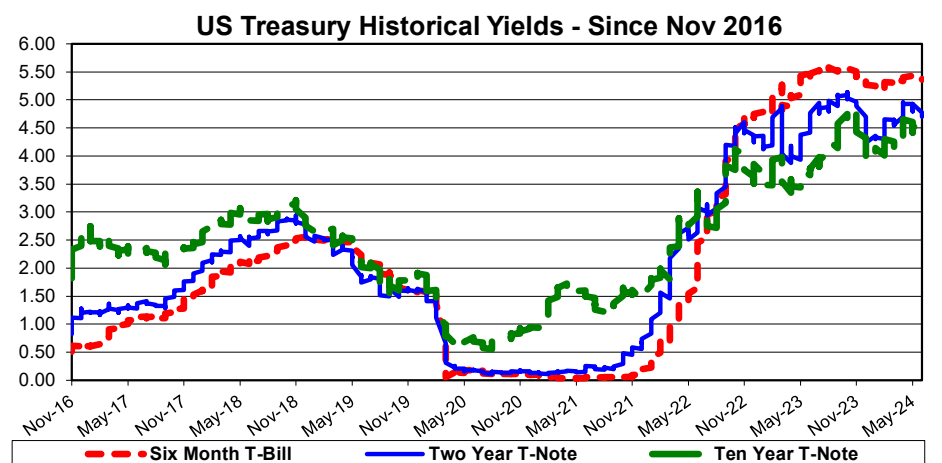
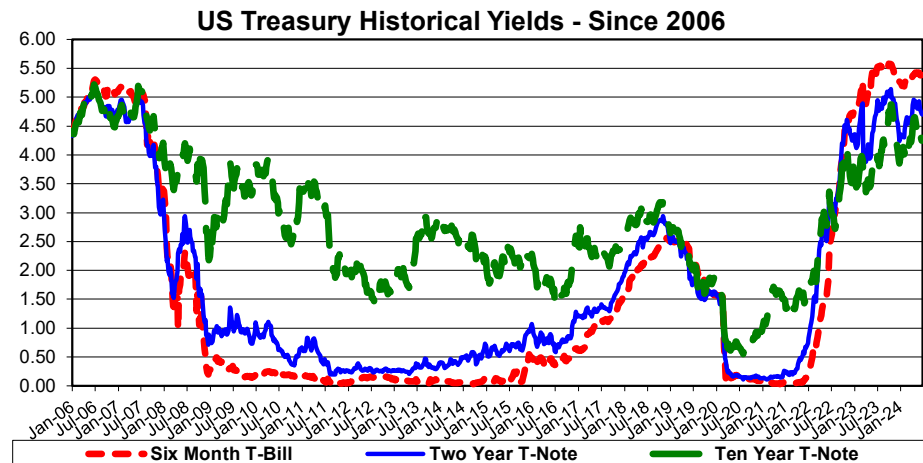
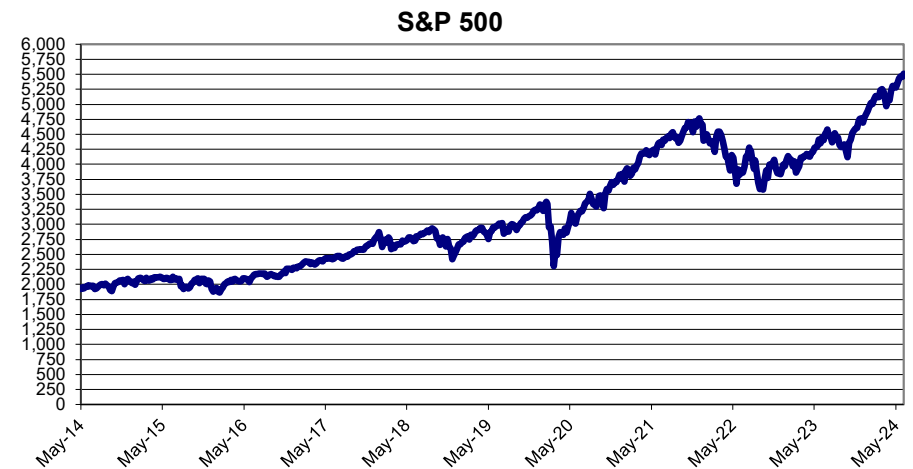
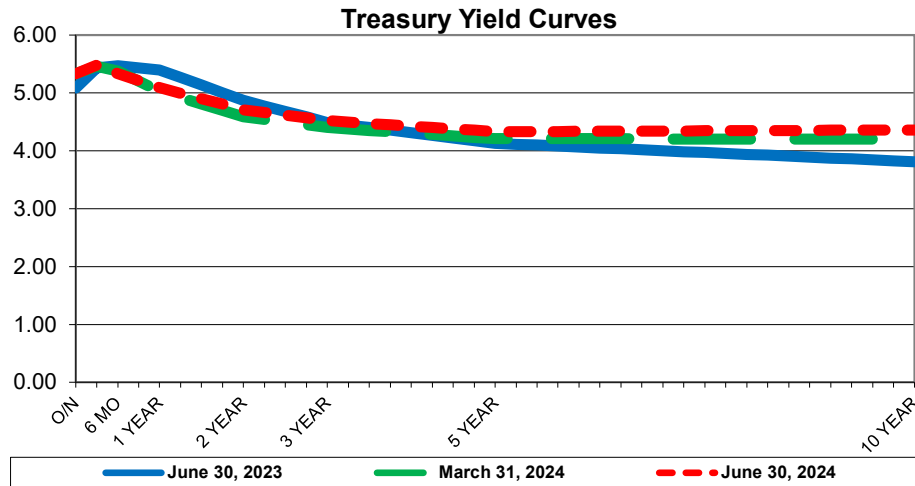
(1) **Current Quarter Average Yield** - based on adjusted book value, realized and unrealized gains/losses and investment advisory fees are not considered. The yield for the reporting month is used for bank, pool, and money market balances.

(2) **Fiscal Year-to-Date Average Yields** - calculated using quarter end report yield and adjusted book values and does not reflect a total return analysis or account for advisory fees.

Economic Overview

6/30/2024

The Federal Open Market Committee (FOMC) maintained the Fed Funds target range 5.25% - 5.50% (Effective Fed Funds are trading +/-5.33%). Expectations are for reduced future rates, but any actions will be meeting-by-meeting and "data-dependent." June Non-Farm Payroll slightly exceeded expectations at 206k new jobs, but the previous two months were revised down causing the Three Month Rolling Average to fall to 177k. Final First Quarter 2024 GDP reported +1.4%. The S&P 500 Stock Index created new highs above +/-5,500. The yield curve remains inverted but longer yields rose slightly. Crude Oil trades over \$80 per barrel. Inflation declined slightly but remains above the FOMC 2% target (Core PCE +/-2.6% and Core CPI +/-3.4%). Reduced global economic outlooks and ongoing/expanding military conflicts continue increasing uncertainty.



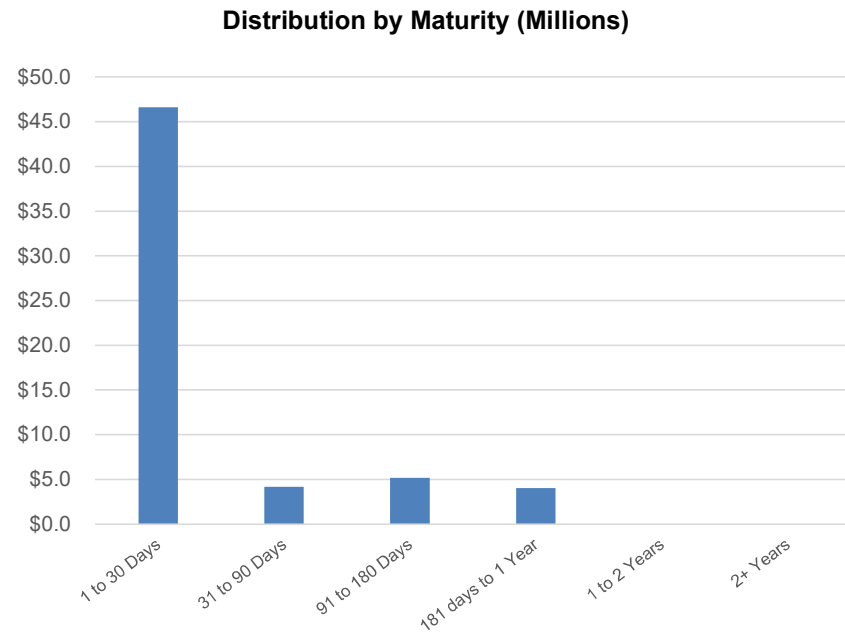
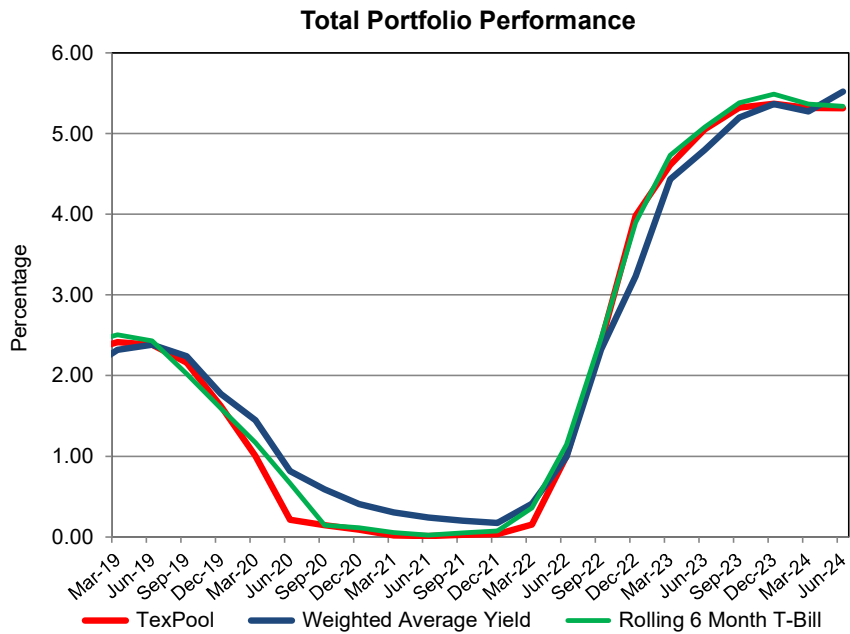
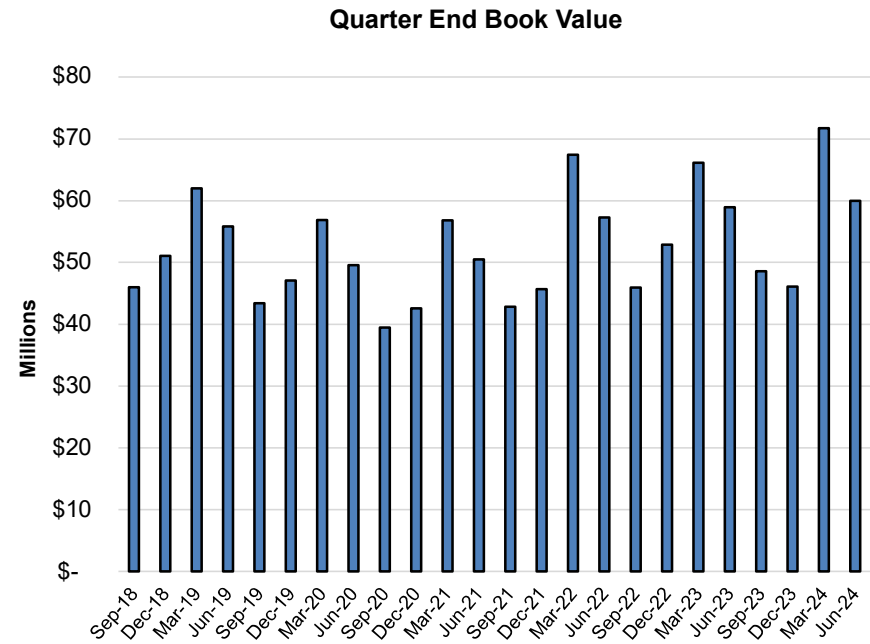
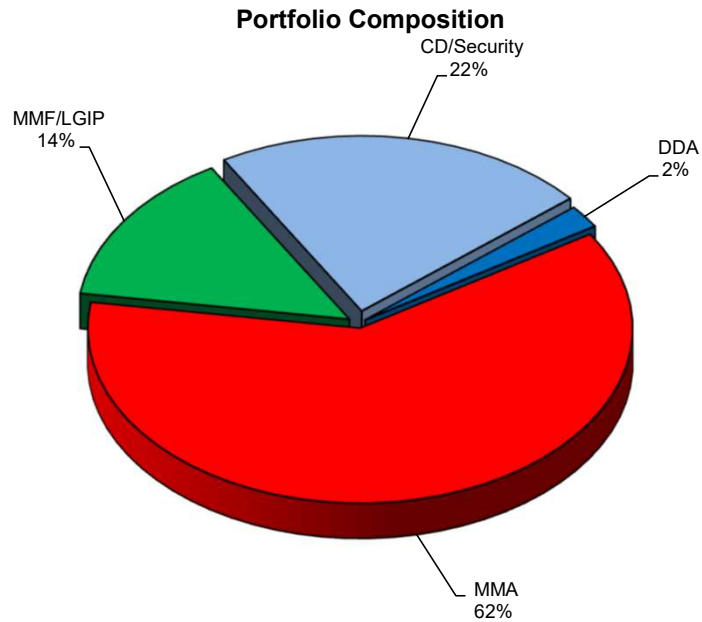
Investment Holdings
June 30, 2024

Description	Rating	Coupon/ Discount	Maturity Date	Settlement Date	Original Face\ Par Value	Book Value	Market Price	Market Value	Life (Days)	Yield
Woodforest Bank - DDA		0.42%	07/01/24	06/30/24	\$ 1,261,646	\$ 1,261,646	1.00	\$ 1,261,646	1	0.42%
Woodforest Bank - MMA		5.68%	07/01/24	06/30/24	15,466,038	15,466,038	1.00	15,466,038	1	5.68%
NexBank IntraFi MMA		5.71%	07/01/24	06/30/24	21,357,473	21,357,473	1.00	21,357,473	1	5.71%
TexPool	AAAm	5.31%	07/01/24	06/30/24	4,264,879	4,264,879	1.00	4,264,879	1	5.31%
TexSTAR	AAAm	5.31%	07/01/24	06/30/24	4,250,254	4,250,254	1.00	4,250,254	1	5.31%
Bank OZK CD		5.41%	08/02/24	08/02/23	2,092,481	2,092,481	100.00	2,092,481	33	5.56%
Bank OZK CDARS		5.50%	09/19/24	09/21/23	2,087,440	2,087,440	100.00	2,087,440	81	5.65%
Wallis Bank CDARS		5.74%	10/31/24	11/02/23	5,193,936	5,193,936	100.00	5,193,936	123	5.91%
Credit Union of Texas CD		5.20%	05/07/25	05/07/24	2,015,702	2,015,702	100.00	2,015,702	311	5.33%
BOK Financial CDARS		5.20%	05/22/25	05/23/24	2,011,148	2,011,148	100.00	2,011,148	326	5.34%
					\$ 60,000,997	\$ 60,000,997			37	5.52%
									(1)	(2)

(1) **Weighted average life** - Pools, Money Market Funds, and Bank Deposits are assumed to have a one day maturity.

(2) **Weighted average yield to maturity** - The weighted average yield to maturity is based on Book Value, adviser fees and realized and unrealized gains/losses are not considered. The pool and mutual fund yields are the average for the last month of the quarter. Bank deposit yields are estimated from the monthly allocated earnings.

Note: All deposits FDIC insured or collateralized per the Public Funds Collateral Act.



Book & Market Value Comparison

Issuer/Description	Yield	Maturity Date	Book Value 03/31/24	Increases	Decreases	Book Value 06/30/24	Market Value 03/31/24	Change in Market Value	Market Value 06/30/24
Woodforest Bank - DDA	0.42%	07/01/24	\$ 3,255,936	\$ —	\$ (1,994,290)	\$ 1,261,646	\$ 3,255,936	\$ (1,994,290)	\$ 1,261,646
Woodforest Bank - MMA	5.68%	07/01/24	16,749,931	—	(1,283,892)	15,466,038	16,749,931	(1,283,892)	15,466,038
NexBank IntraFi MMA	5.71%	07/01/24	19,064,008	2,293,465	—	21,357,473	19,064,008	2,293,465	21,357,473
TexPool	5.31%	07/01/24	9,622,048	—	(5,357,169)	4,264,879	9,622,048	(5,357,169)	4,264,879
TexSTAR	5.31%	07/01/24	9,607,741	—	(5,357,487)	4,250,254	9,607,741	(5,357,487)	4,250,254
Texas Capital Bank CD	4.87%	04/23/24	2,116,680	—	(2,116,680)	—	2,116,680	(2,116,680)	—
Bank OZK CD	5.04%	05/19/24	2,083,932	—	(2,083,932)	—	2,083,932	(2,083,932)	—
Bank OZK CD	5.56%	08/02/24	2,064,144	28,338	—	2,092,481	2,064,144	28,338	2,092,481
Bank OZK CDARS	5.65%	09/19/24	2,059,014	28,426	—	2,087,440	2,059,014	28,426	2,087,440
Wallis Bank CDARS	5.91%	10/31/24	5,120,142	73,794	—	5,193,936	5,120,142	73,794	5,193,936
Credit Union of Texas CD	5.33%	05/07/25	—	2,015,702	—	2,015,702	—	2,015,702	2,015,702
BOK Financial CDARS	5.34%	05/22/25	—	2,011,148	—	2,011,148	—	2,011,148	2,011,148
TOTAL /AVERAGE	5.52%		\$ 71,743,576	\$ 6,450,872	\$ (18,193,451)	\$ 60,000,997	\$ 71,743,576	\$(11,742,579)	\$ 60,000,997

Agenda Item # 8a



To: Board of Directors

From: Randy Johnson, CEO

Date: July 23, 2024

Re: CEO Report

Executive Summary:

- **Hurricane Beryl reached Montgomery County MCHD Monday, July 8th:** Chief Campbell was out of the county on a family vacation at the time Hurricane Beryl reached landfall. Chief Seek managed the five day event impressively with the help of his chiefs and all the support departments. MCHD EMS and Support Staff were exceptional. Chief Seek called all command staff into District quarters at 7:00 Sunday night, and called Monday's EMS shifts and key support staff into their stations and/or quarters at 10:00 pm Sunday night to assure that MCHD would have a sufficient staff to respond to and support pre and post storm 911 calls.

After the storm somewhat subsided, call volume for patients with medical emergencies and without power began to grow exponentially and continued for the next three days. Call volumes reached historic levels. The number of calls reached such levels that a five-ambulance strike team was brought in from the North East Texas area to assist MCHD with the large magnitude of less urgent calls. Monday as Beryl was driving through Montgomery County, Chief Seek, Chief Smith, Chief Crocker, Sean Simmonds, and Dr. Patrick moved command to Alarm, where they remained for the entire time until Special Operations was reduced to Normal Operations Friday. Chief Darst and his Alarm medics did an outstanding job of managing the extreme call volume. I want to thank all our MCHD staff for the tremendous job they did during the Storm and after-Storm response.

Chief Campbell has to be extremely proud of Chief Seek, Assistant Chief, as he managed a very difficult emergency operation exceptionally well. I wish to recognize Dr. Patrick, who remained in Alarm, providing real time medical advice for extraordinary situations that were continuously occurring during the five day response. (The medics from the strike team could not believe that MCHD had a Medical Director actively participate in the disaster response. They stated that the only time they saw their medical director was at Holiday parties.)

Chief Smith and Chief Crocker worked alongside Chief Seek and Dr. Patrick the entire time, coordinating unusual responses, and maintaining direction and support for EMS and Alarm Staff. Sean Simmonds did an outstanding job of coordinating our responses with the Office of Emergency Management first responders and area hospitals. Melissa Miller helped to assure that community paramedics and public health were able to coordinate care to the many patients who were brittle at home, but need to be moved to cooling center, needing oxygen supplies. The Fleet mechanics were tireless, making sure that staff had enough functional ambulances. Mrs. Peachee and the materials management staff kept the ambulances and stations stocked. Justin Evans, Katlyn Moote, and the radio and facilities staff worked the entire

time to maintain radio coverage across the county and to repair any damage the storm may have caused to stations. Finally, Calvin Hon and Shawn Trainor stayed onsite the entire time period, making sure that computer infrastructure was functional.

I also wish to thank Dr. Curtis Null, Superintendent of CISD for allowing MCHD to use his fueling station, located in Conroe. This was critical as fuel for our ambulances was running extremely low during the hours immediately following the storm.

Finally, I thank the Board, and all the MCHD staff for the excellent job you do, supporting the mission of MCHD during critical times. You are all very special people providing a critical service to those in need.

- **Frazer Ambulance Update:** By end of Fiscal Year 2025, we should have four new 4500 12' remounts, six new 4500 12' replacements, and eleven new 5500 14' replacements. In Fiscal Year 2026 we plan to have nine more 5500 14' replacements and two more 5500 14' expansion units. At that time, we will have a fleet that includes fourteen 14' Hortons that have two remaining years until end of life, seven 12' Chevys with less than 120,000 miles, and four 14' Frazer's with less than 100,000 miles. At end of year 2026, we should have 55 functional ambulances, which will complete our current fleet needs. At that point, we may only need two or three expansion ambulances for the next two years before we begin replacing our Hortons.
- **Staffing update:** We recently completed NEOP for 15 EMT Basics and are now completing NEOP for 20 Paramedics. After this addition of 35 medics to our EMS team, we plan on one more Paramedic and one more EMT NEOP before end of the calendar year.

Plans for the Coming Quarter:

- Complete the 2025 Budget and set the 2025 Tax Rate
- Complete the 105 Tower Build and Radio project.
- Orient Dr. Mike DePasquale, our new Assistant Medical Director, beginning August 15th.
- Begin renovation of Station 46.
- Increase Alarm Staffing.
- RFP for Employment Counsel

Thank you,

Randy

Agenda Item #8b



To: Board of Directors

From: James Campbell

Date: July 23, 2024

RE: EMS Division Report

Executive Summary

- MCHD EMS overall Customer Service score for June 2024 was 94.35. There were 310 patient surveys returned between 6/1/2024 and 6/30/2024. Our overall Top Box score, which represents the percentage of the highest possible rating of 'Very Good,' was 84.17%. In addition, our rolling 12-month score of 94.20 is 1.20 points higher than the national database score of 93.10.
- In June 2024, we responded to 7,462 calls and transported 4,396 patients to the hospital. The data breaks down to 249 responses and 147 transports per day. June marks the end of the 2nd quarter of 2024, and below is Q1 – Q2 response data trend chart dating back to 2019.

Second Quarter Data from 2019 - 2024					
2019	Responses	Transports	2020	Responses	Transports
April	6211	3613	April	5421	2678
May	6549	3836	May	6007	3019
June	6124	3566	June	6043	3373
2021	Responses	Transports	2022	Responses	Transports
April	6563	3466	April	6540	3588
May	6574	3559	May	6753	3857
June	6712	3624	June	6837	3945
2023	Responses	Transports	2024	Responses	Transports
April	6975	4008	April	7644	4354
May	7405	4412	May	7772	4509
June	7027	4115	June	7561	4396

- Chief Seek coordinated a strategic planning meeting to develop a 2-3 year operational. As staffing starts to stabilize with our most recent hiring groups, we can shift our focus to managing deployment as we add trucks to the system. We want to sort out how many peak trucks we will need, how many BLS trucks can we staff daily, and our hiring processes for 2025.
- Chief Campbell and Shawn Henners are working to adjust our fleet, unusual occurrence, and service inquiry Laserfiche forms. The purpose of this project is to modify all of our forms to be more inclusive of the Collaborative Just Culture format and terminology. One of the things that was noted in our DNV qualification is that our avenues of reporting need to include the CJC process.

Assistant Chief Seek's Report

Hurricane Beryl Update:

EMS, Alarm, and Support Services collaborated to navigate one of the most challenging periods recently experienced at MCHD. During this time, call volume reached historic highs, and we overcame multiple challenges together. The EMS crews were phenomenal, seamlessly adjusting to altered workflows while continuing to provide excellent customer service and patient care. Their commitment to the public and excellence defines MCHD. We appreciate their extraordinary efforts during the storm and the subsequent recovery.

Recruitment, Hiring, and New Employee Onboarding:

- 13 of 14 EMT NEOPs have completed Phase 2 and have been released as attendant EMTs. These employees have been placed in the float pool to fill attendant paramedic vacancies.
- 20 of the 21 NEOP Paramedics are entering Phase 1 of their field training and evaluation. These employees will be ready to join the MCHD workforce as full-time paramedic attendants by mid-August, further stabilizing staffing and allowing for increased EMS deployment.
- We are currently accepting applications for Attendant Paramedics to fill the remaining vacancies in our shift bid. The application period will close on August 8th, with interviews to follow the following week. Their first day in the new employee orientation process will be September 25th. We currently have 29 applicants.

EMS Operations:

- **911 Service Optimization:** EMS is finalizing the 2025 Deployment Plan, set to begin in January. EMS will follow the data and deploy more units during peak demand hours, enhancing our ability to respond to increasing service requests. Additionally, EMS is evaluating the need for immediate deployment adjustments to meet current demand.
- **Staffing Challenges:** Reliable staffing has been an issue in June due to various reasons. The recent hiring cycles will help alleviate this problem, but to support EMS growth, we will conduct another hiring process this fall to prepare for 2025 growth and further stabilize staffing.
- **3rd Radio Deployment:** In collaboration with the Radio Department, third portable handheld radios have been deployed to each station. These radios will be accounted for daily in Operative IQ, ensuring the aliases are correct in the event of an emergency activation. This effort also allows in-charge candidates and NEOP employees to have a third radio to assist with communication.
- **District Chief Promotion:** Congratulations to Cpt. Kelcie Adams, who successfully passed the promotional process and has begun her District Chief training. Once complete, she will fill the District 1 District Chief vacancy. Additionally, congratulations to Cpt. Clayton Smith for successfully passing the District Chief tournament. He will be placed on a waitlist for 180 days and offered an opportunity to officially promote if a permanent District Chief vacancy becomes available.

Alarm

- We are currently in the hiring process phase as we look to add both full time and PRN positions to Alarm.
- The Alarm Summer/Fall Shift Change started on 7/14 and will change again in January 2025
- Chief Darst attended the NENA Conference & Expo in late June.

Emergency Management and Safety

Note of Appreciation

Another significant weather event and declared disaster is now well-into the recovery phase. We have learned a lot that will shift our preparation efforts so that we can remain ready for whatever comes our way. We saw our way through the event with a total team approach. The Command Staff, Alarm, EMS Field, Support Staff, Clinical Direction, EOC Team, Administrative Support, Executive Team and the Board of Directors worked together to remain steadfast. We also found assistance from our local and regional partners. Montgomery County First Responder Organizations and local government officials stepped up to help when the community needed it the most. SETRAC and EMTF4 deployed into Montgomery County with personnel from the City of Paris, Hopkins County, and Fairfield EMS. Finally, our Public Health

and Community Paramedic partners mobilized to make sure that our displaced residents were in safe housing with access to healthcare until they could return home.

Thank you to everyone that had a part in our response to the impact of Hurricane Beryl. Those listed above and those that weren't. It makes MCHD a wonderful place to work and Montgomery County a comforting place to live.

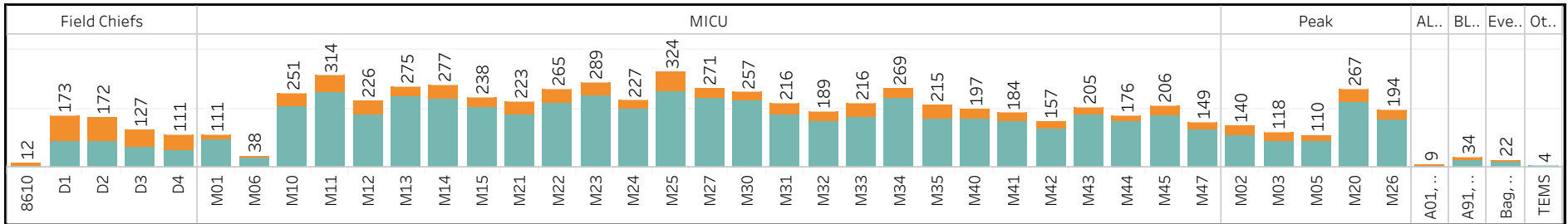
- MCHD presented at the Montgomery County Behavioral Health and Suicide Prevention Taskforce meeting this last month. We presented on the increased vulnerability of intellectually and developmentally delayed citizens of Montgomery County during the summer, specifically in extreme heat and large bodies of water.
- MCHD was present at multiple 4th of July events throughout the county including The Woodlands Township Red Hot and Blue, Valley Ranch Independence Day Festival, and the Rock The Dam Lake Music Festival.
- MCHD Emergency Management and EMS Ops met with multiple event organizers this month that are planning to host large festivals in Montgomery County this fall. Montgomery County is an attractive destination for live entertainment and we are working hard to make sure the events do not impact the 911 system.
- We are in the planning stages for an August functional exercise. The drill will take place at a local movie theater and be managed with MCOHSEM and St. Thomas School of Nursing.
- Hurricane Beryl
 - Very early stages of After Action Report
 - Data supports that this was the highest call volume event in MCHD history (excluding COVID)
 - The first event that MCHD had to request and deploy an EMTF Strike Team
 - We are collecting content for the formal report to be published in the coming months



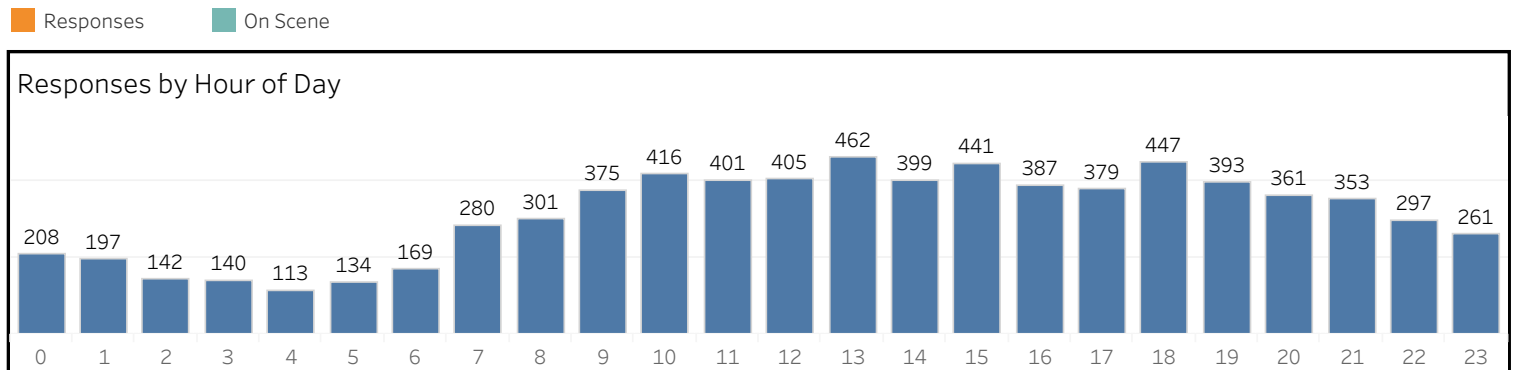
Dispatched Incident Review

June 1, 2024 to June 30, 2024

Dispatched		On Scene		Transports		Response Times			
Incidents	6,113	Incidents	5,753	Incidents	4,353	Priority 1	Priority 2	Priority 3	Overall
Responses	7,461	Responses	6,182	Transports	4,396	84.24%	87.12%	84.64%	84.12%



Incident Types (Top 20)	
Problem Category	
Fall	678
Sick Person	551
MVC	514
Breathing Problems	460
Unconscious/Fainting	454
Chest Pain	452
Transfer/Evaluation	375
SEND	344
Stroke	288
Seizures	237
Abdominal Pain	175
Hemorrhage	136
Emotional Crisis	135
Traumatic Injury	128
Assault	112
Unknown Problem	112
Overdose Ingestion	95
Heart Problems	88
Diabetic	84
Back Pain	76



Median Hospital Turn-Around Time (Top 10 Facilities by Transports)									
37 min n = 925	42 min n = 923	41 min n = 822	39 min n = 598	43 min n = 424	34 min n = 176	33 min n = 151	40 min n = 99	43 min n = 53	42 min n = 33
HCAHH - Conroe	M. Hermann - The Woodlands	H. Methodist Hospital - The Woodlands	CHI - St. Lukes - The Woodlands	HCAHH - Kingwood	HCAHH - Tomball	TCH - The Woodlands	M. Hermann - Northeast	H. Methodist Hospital - Willowbrook	CHI - St. Luke's Vintage

Hospital Patient Transports

06/01/24 - 6/30/2024

Total Transports
to All Facilities

4,442

	Sepsis	STEMI	Stroke	Trauma	Grand Total
M.Hermann - The Woodlands	21	5	20	12	58
H. Methodist - The Woodlands	22	3	24		49
HCAHH - Conroe	13	7	25	3	48
CHI - St. Lukes - The Woodlands	9	6	13		28
HCAHH - Kingwood	10	2	13	4	27
HCAHH - Tomball	9				9
H.Methodist Hospital - Willowbrook	3		6		8
M.Hermann - Northeast	1	1	2		4
M. Hermann - Cypress	2	1			2
CHI - St. Luke's Vintage	2				2
TCH - TMC	1				1
MD Anderson Cancer Center - TMC	1				1
M.Hermann - TMC				1	1
Grand Total	94	25	103	20	238

Avg. Turnaround Time Main Facilities (Minutes)

Ben Taub General	70.00
M.Hermann - TMC	61.75
M.Hermann - Greater Heights	53.00
H.Methodist Hospital - Willowbrook	47.57
HCAHH - Kingwood	46.67
H. Methodist Hospital - TMC	44.80
M.Hermann - The Woodlands	44.47
CHI - St. Luke's Vintage	44.03
M.Hermann - Northeast	43.43
H. Methodist - The Woodlands	43.04
TCH - TMC	43.00
HCAHH - Conroe	41.49
M. Hermann - Cypress	41.15
CHI - St. Lukes - The Woodlands	40.81
Michael E. DeBakey VA Medical Center	40.80
Lyndon B Johnson General	40.00
HCAHH - Northwest	39.71
Baylor Scott & White College Station	38.00
CHI - St. Luke's - TMC	37.50
HCAHH - Tomball	36.93
MD Anderson Cancer Center - TMC	36.33
TCH - The Woodlands	33.88
HCAHH - North Cypress	30.50
Huntsville Memorial	28.00
University of Texas Medical Branch	24.00

Patients Per Facility Main Facilities (Count)

M.Hermann - The Woodlands	940
HCAHH - Conroe	939
H. Methodist - The Woodlands	827
CHI - St. Lukes - The Woodlands	597
HCAHH - Kingwood	434
HCAHH - Tomball	182
TCH - The Woodlands	152
M.Hermann - Northeast	98
H.Methodist Hospital - Willowbrook	54
CHI - St. Luke's Vintage	33
M. Hermann - Cypress	13
MD Anderson Cancer Center - TMC	9
M.Hermann - TMC	8
HCAHH - Northwest	7
H. Methodist Hospital - TMC	5
Michael E. DeBakey VA Medical Center	5
TCH - TMC	4
CHI - St. Luke's - TMC	2
HCAHH - North Cypress	2
Baylor Scott & White College Station	1
Ben Taub General	1
Huntsville Memorial	1
Lyndon B Johnson General	1
M.Hermann - Greater Heights	1
University of Texas Medical Branch	1

For more information, visit <https://hosp.mchd-tx.org/>

Avg. Turnaround Time Support Facilities (Minutes)

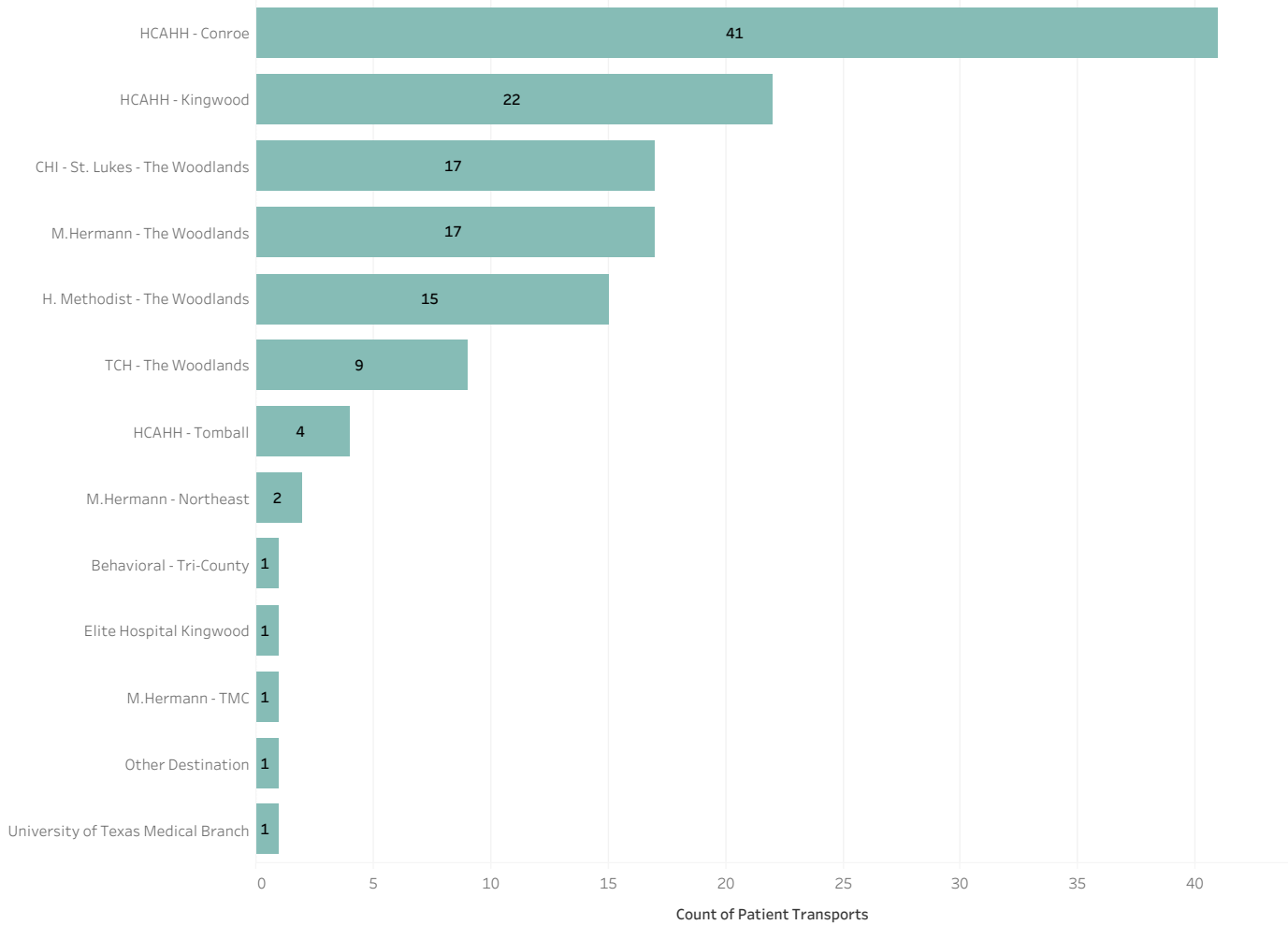
Patients Per Facility Support Facilities (Count)

M.Hermann CCC - Spring	56.00	Elite Hospital Kingwood	30
CHI - St. Luke's - Memorial Livingston	55.00	M.Hermann - Woodlands West	16
M. Hermann CCC – Kingwood	29.71	H. Methodist ECC - Magnolia	15
CHI - St. Joseph - Bryan	27.00	H. Methodist ECC – The Woodlands	13
HCAHH - Spring Freestanding	26.88	HCAHH - Cleveland ER	13
Elite Hospital Kingwood	26.17	CHI - St. Luke's - Springwoods Village	11
HCAHH - Cleveland ER	26.00	HCAHH - Spring Freestanding	8
CHI - St. Joseph - Grimes	25.00	M. Hermann CCC – Kingwood	7
H. Methodist ECC – The Woodlands	24.85	CHI - St. Luke's - Lakeside	4
M.Hermann - Woodlands West	24.44	America's ER Magnolia	2
CHI - St. Luke's - Springwoods Village	24.27	Behavioral - Tri-County	1
CHI - St. Luke's - Lakeside	23.50	CHI - St. Joseph - Bryan	1
H. Methodist ECC - Magnolia	23.40	CHI - St. Joseph - Grimes	1
Behavioral - Tri-County	18.00	CHI - St. Luke's - Memorial Livingston	1
America's ER Magnolia	17.50	M.Hermann CCC - Spring	1

For more information, visit <https://hosp.mchd-tx.org/>

Psychiatric / Behavioral Patients per Facility

06/01/24 - 6/30/2024



MCHD

Conroe, TX
Client 6577



1515 Center Street
Lansing, MI 48096
(517) 318-3800
support@EMSSurveyTeam.com
www.EMSSurveyTeam.com

Patient Experience Report

June 01, 2024 to June 30, 2024

Division:

Your Score

94.35

Your Patients in this Report

310

Total Patients in this Report

3674

Total EMS Organizations

232



Executive Summary

Your overall score for the period selected is **94.35**, a difference of **+0.38**, compared to your score from the previous year, **93.97**.

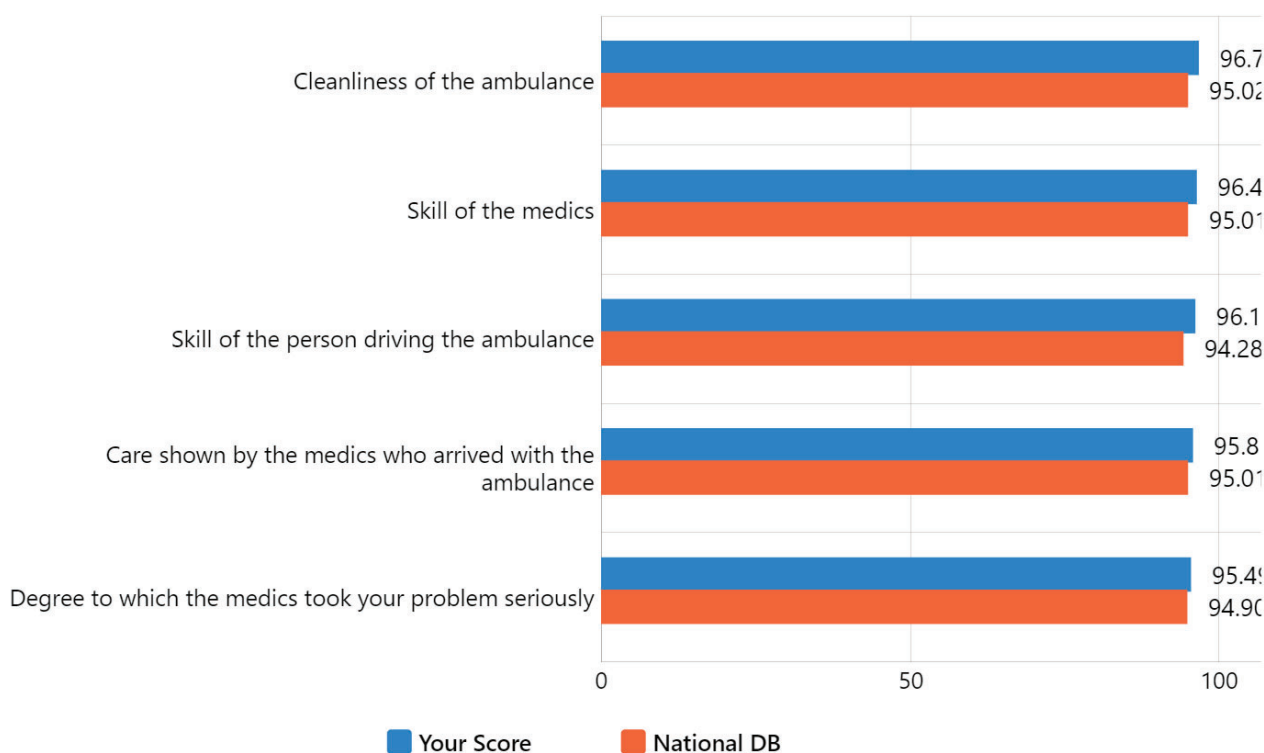
Your overall Top Box score, which represents the percentage of the highest possible rating Very Good, is **84.17%**.

In addition, your rolling **12-** month score of **94.30** is a difference of **+1.20** from the national database score of **93.10**.

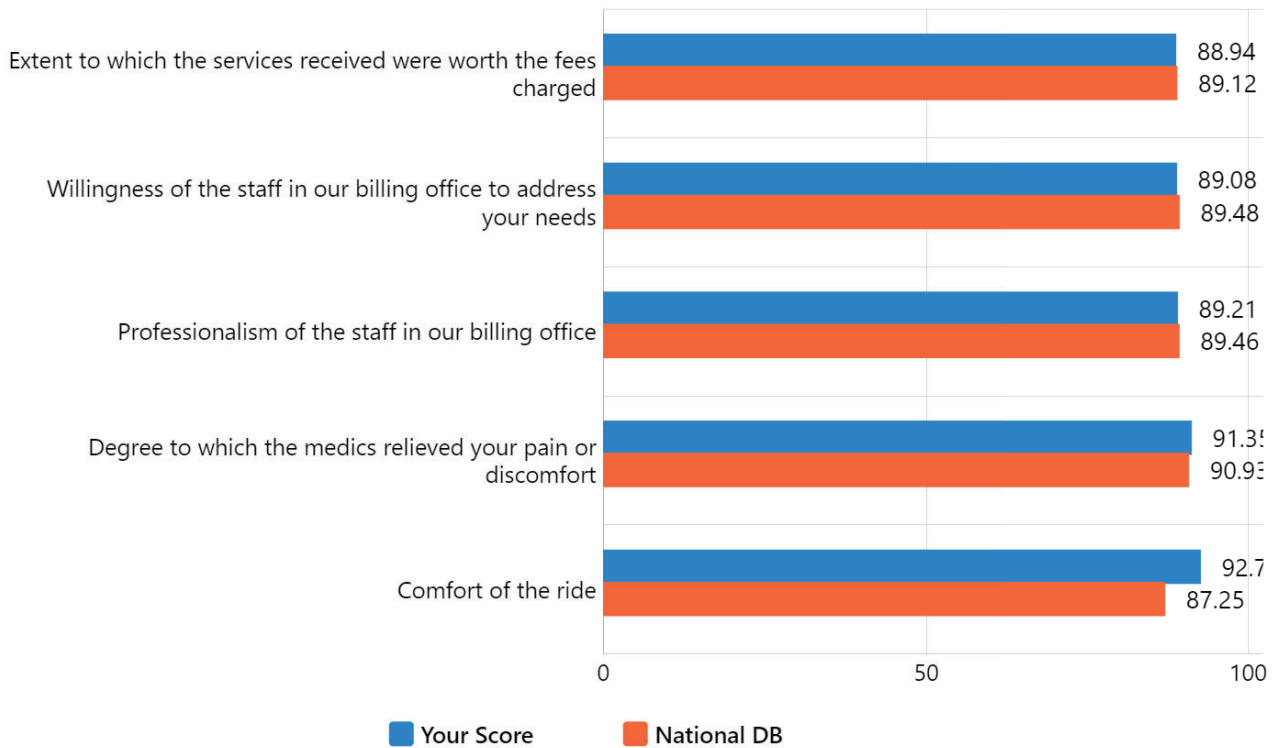
When compared to all organizations in the national database, your score of **94.30** is ranked **25th**.

Highest and Lowest Scores

5 Highest Scores



5 Lowest Scores





Cumulative Comparisons

This section lists a synopsis of the information about your individual questions and overall scores over the entire lifetime of the dataset. The first column shows the company score and the second column details the total database score.

Medic	Your Score	Total DB
Degree to which the medics relieved your pain or discomfort	90.59	90.18
Extent to which medics included you in the treatment decisions (if applicable)	93.16	92.49
Degree to which the medics listened to you and/or your family	94.89	93.78
Extent to which the medics kept you informed about your treatment	93.54	92.70
Medics' concern for your privacy	94.02	93.17
Care shown by the medics who arrived with the ambulance	95.28	94.37
Degree to which the medics took your problem seriously	94.94	94.30
Extent to which medics cared for you as a person	94.75	93.70
Skill of the medics	95.96	94.45

Dispatch	Your Score	Total DB
Extent to which you were told what to do until the ambulance arrived	93.93	92.10
Concern shown by the person you called for ambulance service	94.10	93.40
Helpfulness of the person you called for ambulance service	94.56	93.58

Ambulance	Your Score	Total DB
Cleanliness of the ambulance	96.41	94.60
Comfort of the ride	92.24	86.74
Extent to which the ambulance arrived in a timely manner	94.32	91.71
Skill of the person driving the ambulance	95.82	93.75

Billing Office Staff	Your Score	Total DB
Professionalism of the staff in our billing office	88.94	88.95
Willingness of the staff in our billing office to address your needs	88.79	88.92

Overall Experience	Your Score	Total DB
Extent to which the services received were worth the fees charged	88.50	88.37
How well did our staff work together to care for you	94.20	93.12
Overall rating of the care provided by our Emergency Medical Transportation service	94.27	93.28
Likelihood of recommending this ambulance service to others	93.94	92.26
Appropriateness of Emergency Medical Transportation treatment	94.29	93.62
Extent to which our staff eased your entry into the medical facility	94.65	93.58



Benchmark Comparison By Question

	Your Score	ACE	CAAS	Texas
Appropriateness of Emergency Medical Transportation treatment	94.78	94.65	93.51	94.19
Care shown by the medics who arrived with the ambulance	95.81	95.55	94.55	95.47
Cleanliness of the ambulance	96.76	96.03	94.53	96.32
Comfort of the ride	92.75	90.54	86.46	91.48
Concern shown by the person you called for ambulance service	94.63	94.44	93.59	94.60
Degree to which the medics listened to you and/or your family	95.44	94.89	94.20	95.17
Degree to which the medics relieved your pain or discomfort	91.35	90.85	90.22	91.36
Degree to which the medics took your problem seriously	95.49	95.14	94.41	95.38
Extent to which medics cared for you as a person	95.36	94.93	94.08	95.17
Extent to which medics included you in the treatment decisions (if applicable)	93.83	93.40	92.45	93.79
Extent to which our staff eased your entry into the medical facility	95.10	94.54	93.48	94.43
Extent to which the ambulance arrived in a timely manner	94.85	93.36	91.76	93.73
Extent to which the medics kept you informed about your treatment	94.22	93.36	92.91	94.49
Extent to which the services received were worth the fees charged	88.94	88.64	88.43	89.76
Extent to which you were told what to do until the ambulance arrived	94.49	93.54	92.43	94.37
Helpfulness of the person you called for ambulance service	95.02	94.91	93.83	95.11
How well did our staff work together to care for you	94.80	94.05	93.27	94.32
Likelihood of recommending this ambulance service to others	94.59	93.87	92.60	93.97
Medics' concern for your privacy	94.61	94.13	93.24	94.59
Overall rating of the care provided by our Emergency Medical Transportation service	94.88	94.16	93.41	94.55
Professionalism of the staff in our billing office	89.21	89.03	89.13	89.08
Skill of the medics	96.42	95.51	94.70	95.55
Skill of the person driving the ambulance	96.19	95.68	93.95	95.64
Willingness of the staff in our billing office to address your needs	89.08	88.91	89.38	88.60
Overall Score	94.11	93.50	92.52	93.80

Fleet Summary 2023-2024

Mileage	Ambulance	Supervisor/Squad	Command Staff	Support	Monthly Total	Weekly Total
June 2024	152,378	15,172	3,158	16,824	187,532	46,883
May 2024	151,564	13,829	2,924	14,889	183,206	45,802
April 2024	183,034	17,396	4,121	20,897	225,448	56,362
March 2024	136,509	13,582	3,615	14,698	168,404	42,101
February 2024	141,254	13,273	3,514	15,292	173,333	43,333
January 2024	176,464	17,121	6,225	17,850	217,660	54,415
December 2023	146,210	13,962	3,723	12,306	176,201	44,050
November 2023	138,184	12,624	3,140	14,184	168,132	42,033
October 2023	170,267	16,005	3,728	18,824	208,824	52,206
September 2023	135,289	13,376	4,744	13,883	167,292	41,823
August 2023	147,887	14,168	3,253	15,319	180,627	45,157
July 2023	174,271	16,832	3,207	18,178	212,488	53,122
Total	1,853,311	177,340	45,352	193,144	2,269,147	
Average	154,443	14,778	3,779	16,095	189,096	47,274
Annualized Amounts					2,269,147	

Accidents	MCHD-Fault		MCHD Non-Fault		GRAND TOTAL
	Non-injury	Injury	Non-injury	Injury	
June 2024	5		1		6
May 2024	7		2		9
April 2024	4		2		6
March 2024	3		3		6
February 2024	3		1		4
January 2024	5	1	1		7
December 2023	3		2		5
November 2023	2				2
October 2023	3		1		4
September 2023	6		3		9
August 2023	4		2		6
July 2023	5				5
Total	50		18		69
Per 100,000 Miles	2.20	-	0.79	-	3.04

Service Interruptions	Count	Per 100K miles
June 2024	8	4.27
May 2024	7	3.82
April 2024	6	2.66
March 2024	7	4.16
February 2024	9	5.19
January 2024	9	4.13
December 2023	7	3.97
November 2023	6	3.57
October 2023	6	2.87
September 2023	7	4.18
August 2023	6	3.32
July 2023	9	4.24
Total	87	3.83

Agenda Item # 8c



To: Board of Directors
From: Melissa Miller, COO
Date: July 23, 2024
Re: **COO Report**

FACILITIES:

- Station 46 (NEW) 13984 FM 2854: On 7/16 and 7/17, the 5 respondents to the Architectural Services for Renovation of Existing Facilities RFQ attended an onsite tour of the station. RFQ response evaluations will be completed and brought to the August Board meeting.
- The Administration building suffered roof damage during Hurricane Beryl. Our insurance adjuster surveyed the damage on 7/17 with the adjusters report pending.

RADIO:

- Montgomery/Lake Conroe Tower Project: On 4/17/2024, the final 2 pieces were stacked which completed the building stage of the project. We are working on a solution to ensure proper water flow to avoid erosion in the future, installation of the perimeter fence will follow. The third party tower inspection has been complete; action items following that inspection will be addressed. Power was connected to the shelter on 6/10. The generator start up, commissioning and training was completed on 6/11. A third party inspection on the shelter was completed on 6/19, action items following the inspection will be addressed. Microwave equipment install is on schedule. Barring weather delays this entire tower project should be complete by year-end.

MATERIALS MANAGEMENT:

- We met with Stryker representatives on 6/24 to address these ongoing problems with the new cot and Powerload system implementation. The Stryker team came in a performed random quality checks on 10 ambulances. Identified issues are being addressed by the Stryker Corporate Quality Department.
- IV pump PM Service for 2024 are complete.

INFORMATION TECHNOLOGY:

- CAD team assisted with Abnormal Operations project at East County Fire Command during Hurricane Beryl Operations.
- Due to the extended internet outages and degraded cellular signal in East County after the hurricane, IT devised solutions to bring internet to a couple of stations and to put GPS tracking in ambulances. Our Star Gate system was deployed to Station 30 and provided need internet connectivity to Station 30 and 34.
- IT network team is gathering data from the firewall system to determine best practices to block unnecessary internet traffic to help with secure the end users computers while on and off campus.

LASERFICHE:

- Our primary Laserfiche application server is quickly running out of space. Our Laserfiche team has worked with IT and OCS to move files to alternate locations, clean out unneeded files, and plan to add space to the server. We have had to pause several projects to scan old records into Laserfiche until the problem is resolved. The primary driver of the space issue is our EMS Patient Records storage location, which is intended to ensure we

can access PCRs for 20+ years if needed for legal and compliance purposes regardless of which program or software we were using at the time of the call to document care.

- Carlos has been working with EMS, Accounting, and several other departments to test and finalize a new travel process in Laserfiche. This has taken over a year to build out, and will ensure that we consistently comply with our travel policy and procedures across departments, as well as make it easier for Accounting and managers to track actual expenses against budget for each conference or other travel event.
- We have also been finalizing changes to our incident report forms to ensure that our forms all align with our Collaborative Just Culture methodology. These changes will also streamline adding identified risks to our risk register for tracking and trending, and will make it much easier for incidents to be referred for review by our Reliability Management Team. These are crucial steps as we continue to develop our CJC program.

Agenda Item # 8d



To: Board of Directors
From: Ade Moronkeji, HCAP Manager
Date: July 23, 2024
Re: **HCAP Report**

Eligibility Criteria

In order to qualify for HCAP benefits, applicants must meet the following eligibility criteria promulgated by the State of Texas and the District:

- Residence: Must live in Montgomery county prior to completing an application
- Citizenship: Must be a U.S. citizen or a legal permanent resident
 - Legal Permanent residents are non-citizens who are lawfully authorized to live permanently within the United States (green-card holder) and has lived in the U.S. continuously for a minimum of five years
- Income: May not exceed the minimum established Federal Poverty Income Level (FPIL) of 150%
This information is updated yearly when the State releases the CIHCP income guidelines.
 - Details per income for each household size can be found on the MCHD website as well as in the HCAP handbooks
- Resources: May not exceed \$2,000 per month or \$3,000 for individuals who are aged or disabled
- Medical Need: There must be a medical reason for pursuing HCAP benefits since this is not insurance but coverage funded by tax payer's dollars.
 - This criteria is not a state requirement but the District's prerogative.

Program Updates

- The eligibility team made visits to Salvation Army, Under Over and Conroe House of Prayer on the 5th, 12th, 19th, 26th and 28th of June. They assisted 17 individuals with the HCAP application and 10 received coverage.
-

- The collaboration with Lone Star (LS) pharmacy continues to serve as a beneficial methodology to assist HCAP clients with additional medications needs. Review of data reveals an increase in the number of clients taking advantage of the offered benefits. 6 months (Jan-June 2023) prior to the implementation this partnership, utilization of LS pharmacy was 17%. After the initial 6 months, utilization increased to 25% within the period of July – Dec 2023. Currently, utilization is at 22%

which is still 5% higher than when we initiated the LS partnership. Navigating clients with multiple scripts to LS is cost effective for the client and facilitates savings to MCHD. Figure 1 depicts the number of clients using LS pharmacy versus other pharmacies, and figure 2 shows volume of LS claims versus non-LS pharmacy claims.

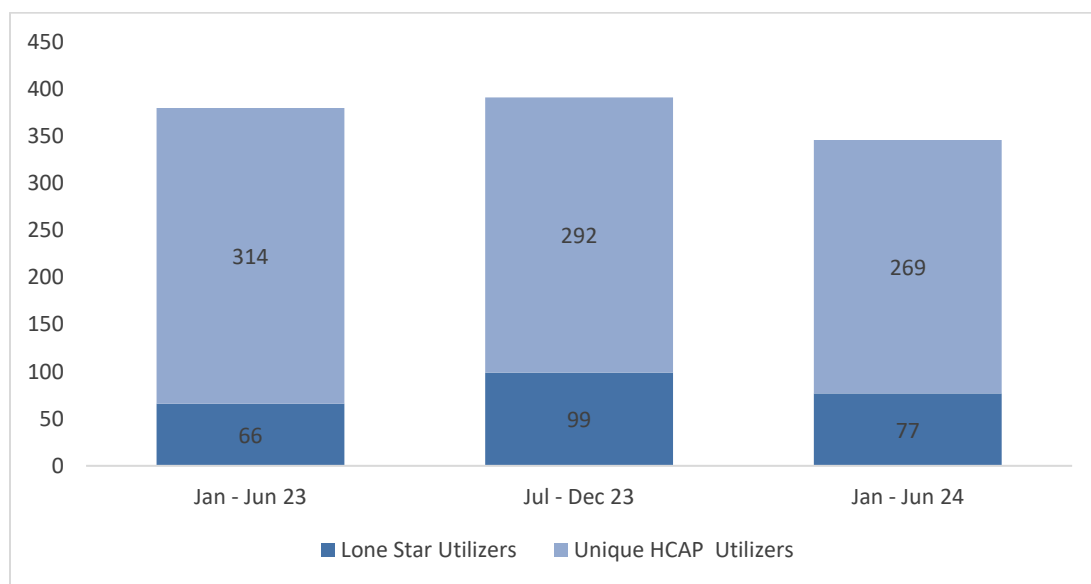


Figure 1 – Lone Star Pharmacy Utilization

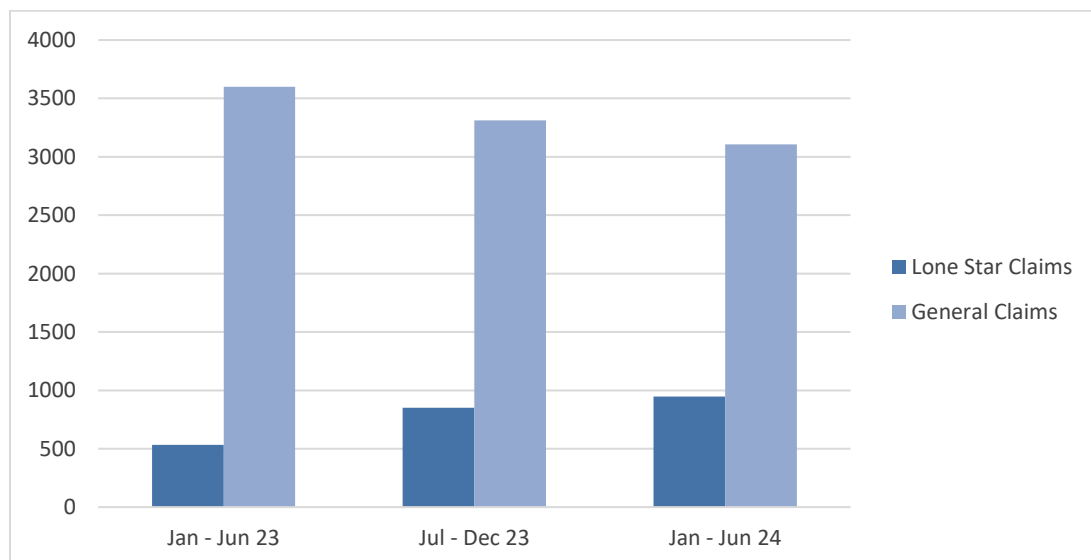


Figure 2 – Volume of Lone Star Claims V. Non-Lone Star Claims

Eligibility Updates

Applications

- The total number of applications received in June was 176, bringing the fiscal year total to 1,549. This represents a decrease of 13% from FY23 numbers. 11 of the applications received were from HCA Conroe, five from HCA Kingwood, and one from HCA Tomball. Figure 3 depicts a monthly comparison between FY23 and FY24 application numbers.

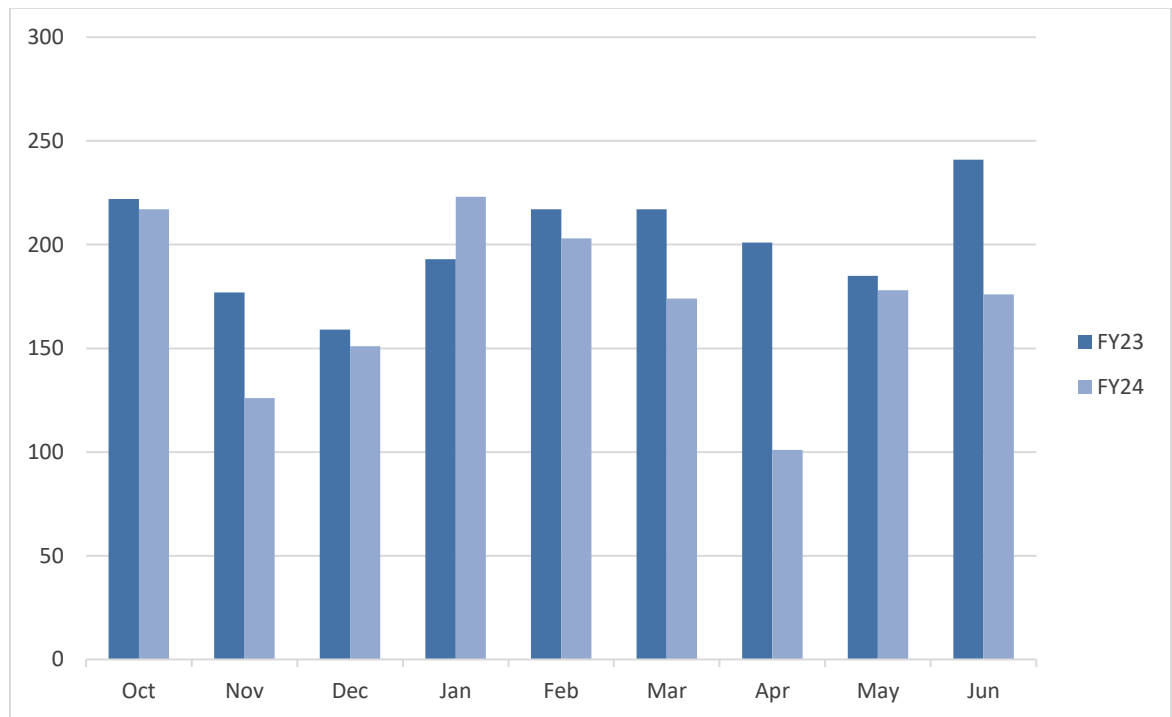


Figure 3 – Monthly Application Volume FY23 V. FY24

- Our office received 53 online applications in June. The corresponding graph is a comparison between FY23 and FY24.

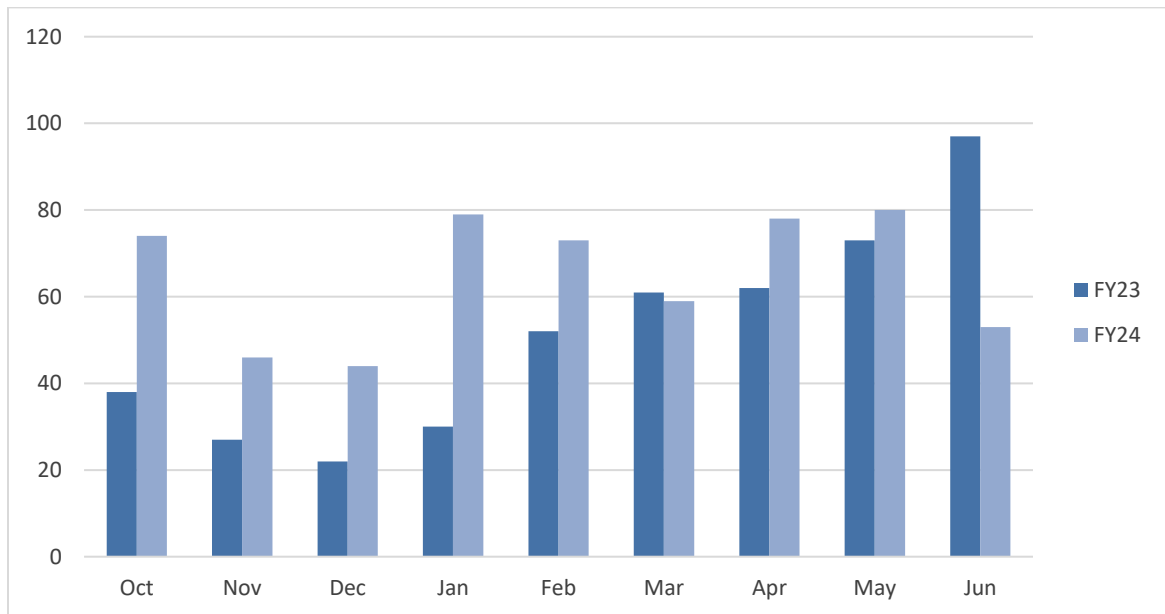


Figure 4 – Monthly Online Application Volume FY23 V. FY24

Enrollment

- 331 clients were enrolled in June, which is a minimal increase of 2% from the previous month numbers.
- Figure 5 compares FY23 and FY24 enrollment numbers while figure 6 compares the number of clients enrolled in the three HCAP program classification for FY23 and FY24. MCICP clients who represent the lower income bracket of 0-21% of the FPIL are the largest group on the program.

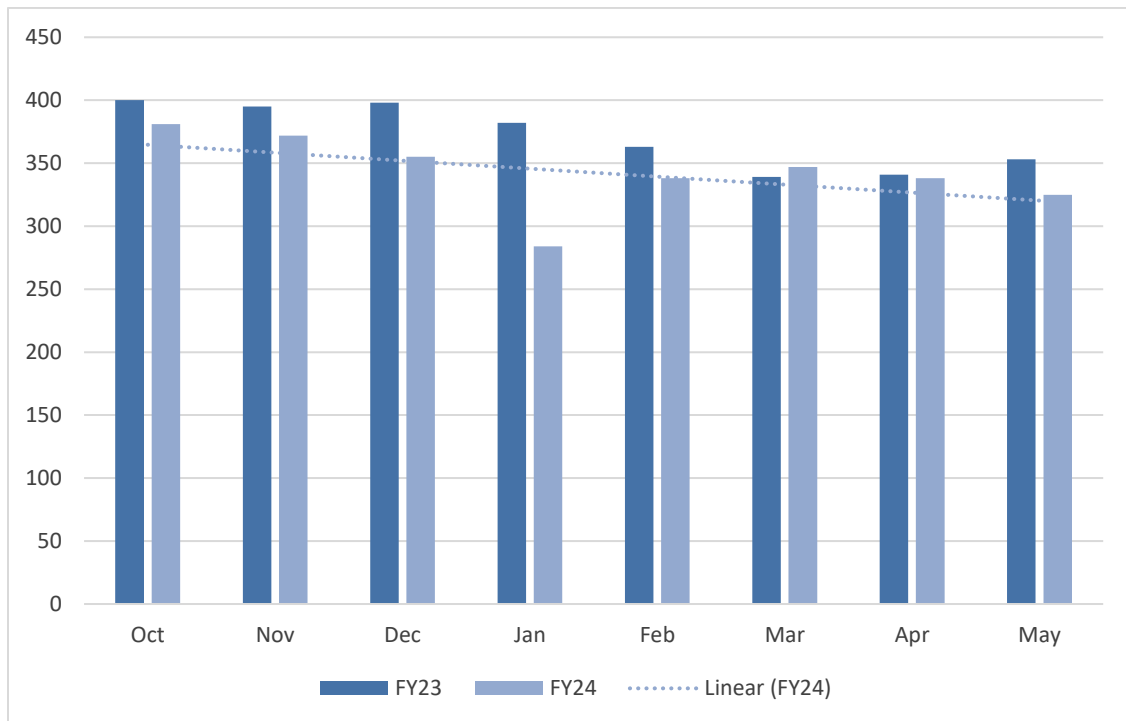


Figure 5 - Active Clients FY23 V. FY24

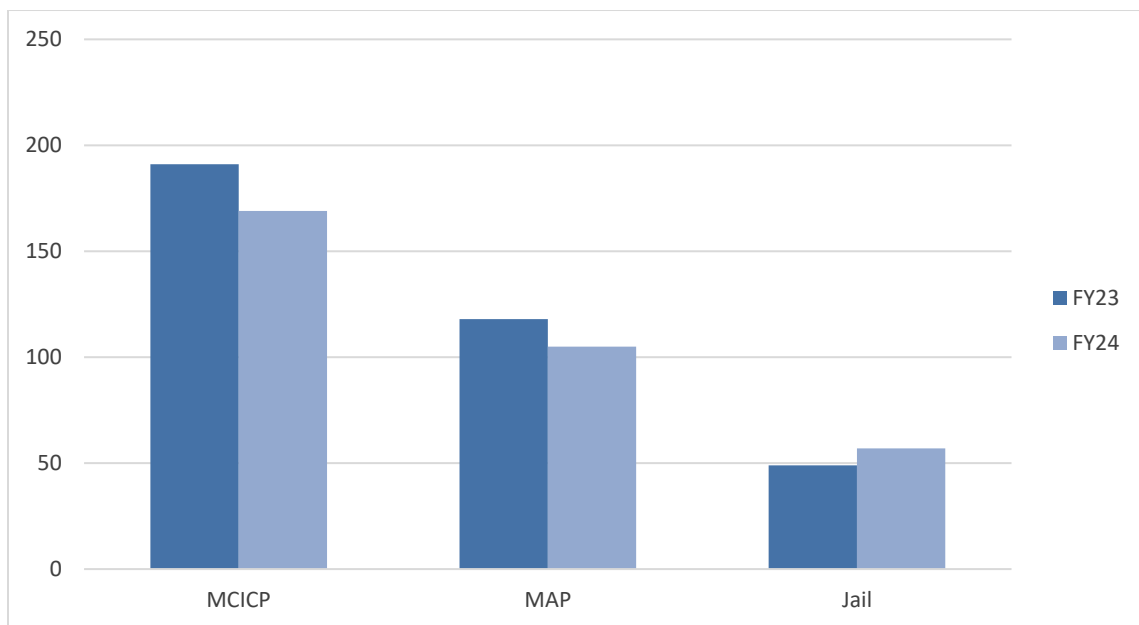


Figure 6 – May HCAP Program Breakdown FY23 V. FY24

New Clients

The graph below shows the number of new clients added to the program on a monthly basis. 25 new clients were enrolled in June.

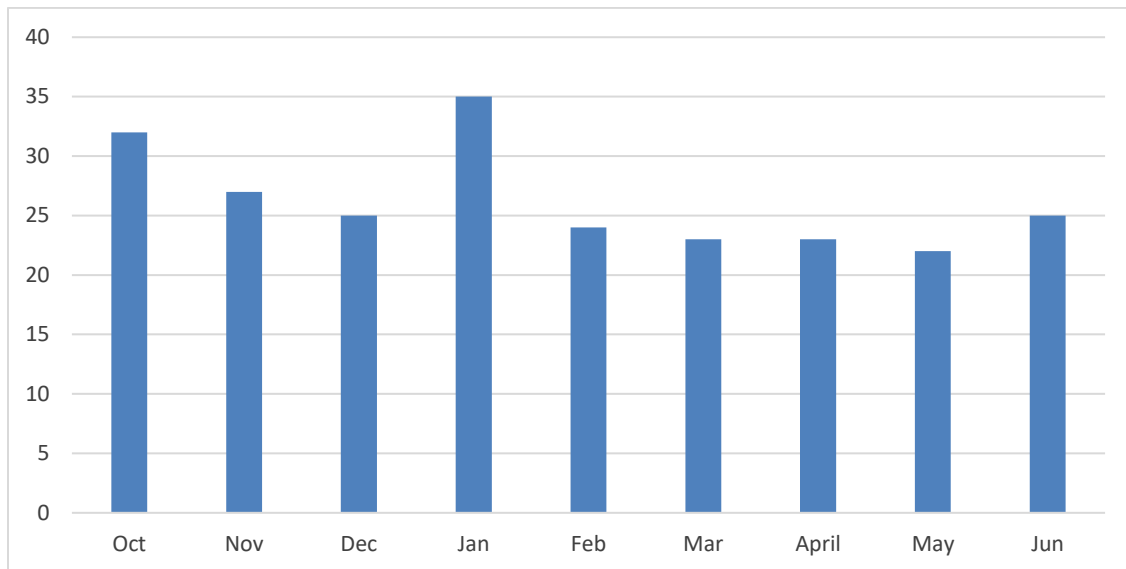


Figure 7 – Monthly New Clients

Bill Pay Updates

Claims Administration

- The team received 634 medical claims in June which is a 9% decrease from claims received in June. Figure 8 shows a monthly comparison between the volumes of medical claims received FY23 over FY24.

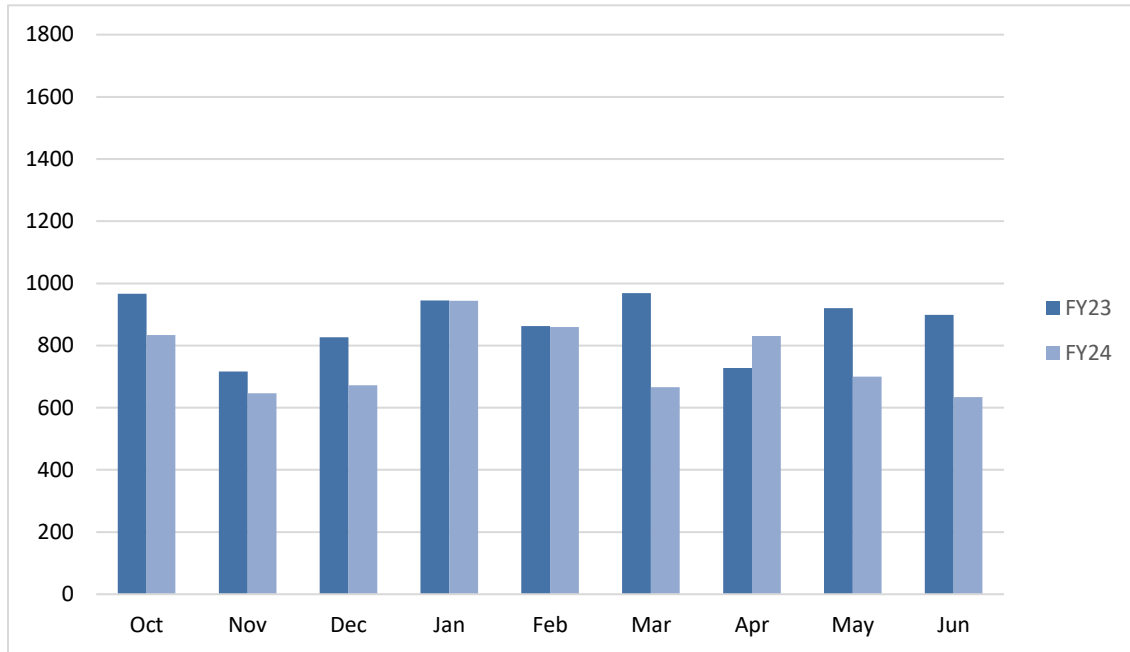


Figure 8 – Volume of Medical Claims FY23 V. FY24

- Total number of claims denied in June was 124 which is 20% of all claims processed by the bill pay team. The main denial reasons are depicted in Figure 9. This information guides relevant conversations with providers.

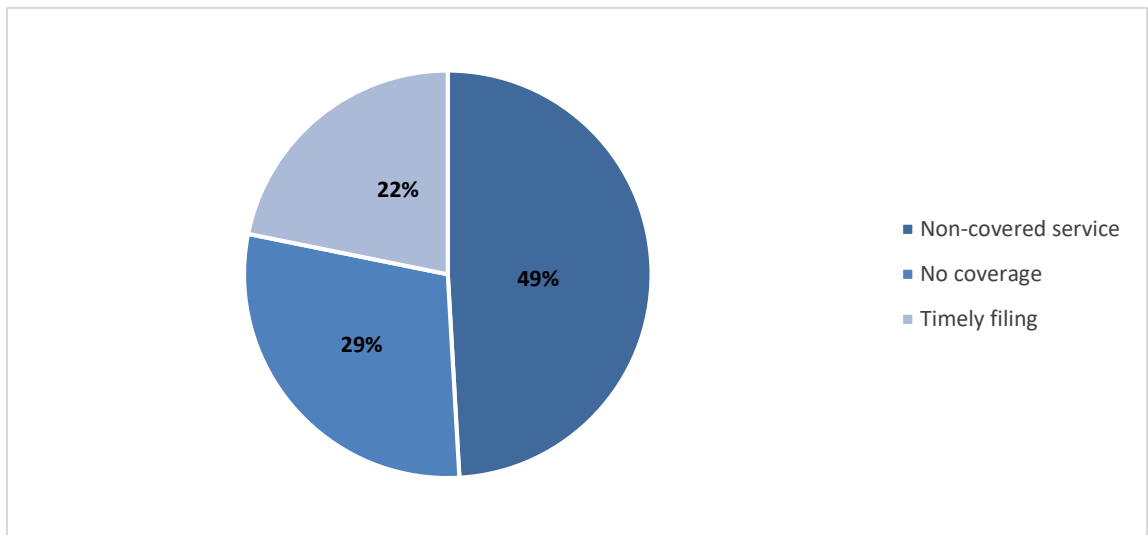


Figure 9 – Main Reasons for Denied Claims

Provider Utilization

- Figure 10 represents the percentage breakdown of claims by provider groups and depicts the main providers that HCAP clients utilize for their health care needs, while figure 11 shows the amount spent on each of the most utilized provider types/group.
 - UC hospital inpatient and outpatient refers to HCA Houston Healthcare Conroe, Tomball, and Kingwood hospitals
 - Inpatient/outpatient hospital with the IHC designation refers to CHI St. Luke's The Woodlands and other non HCA local hospitals
- UC hospital inpatient and outpatient services continue to constitute our highest expenditures for claims processed in June.

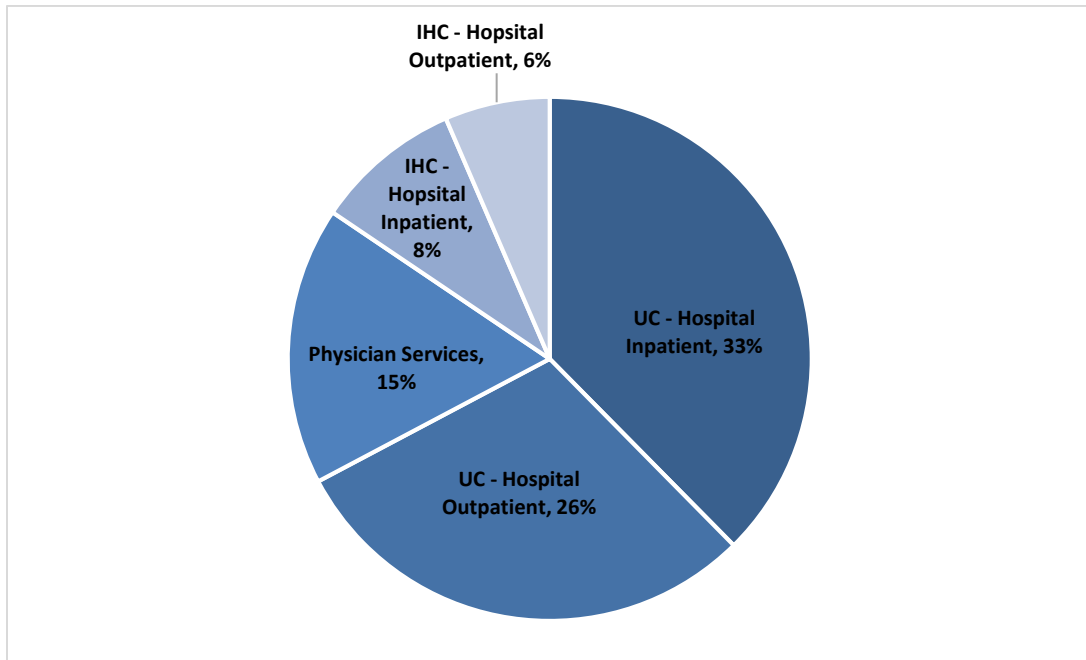


Figure 10 - Source of Care Identified by the Top 5 Providers Utilized by HCAP Clients in June

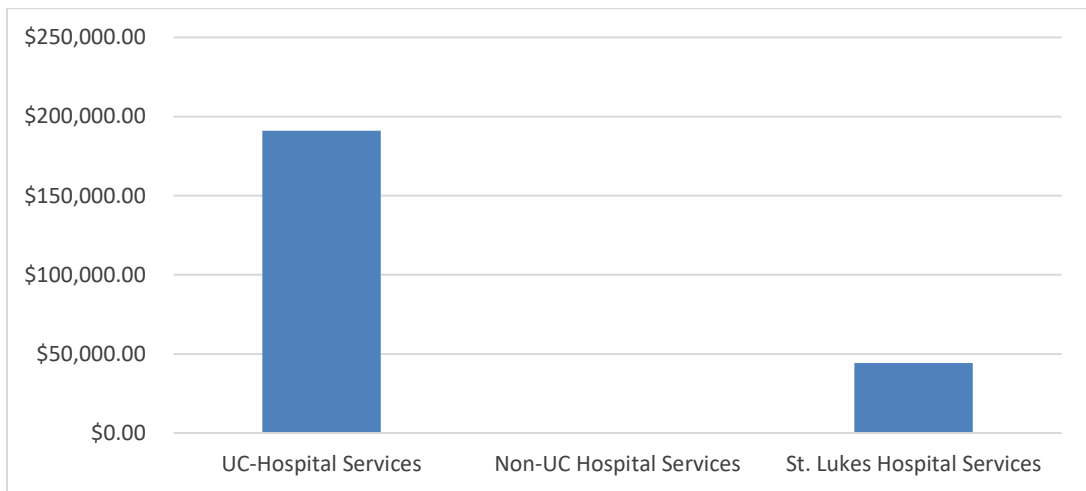


Figure 11 – Reimbursement Amount for Top Providers

Case Management Updates

Education

This is a tool the case managers use to assist clients with chronic disease management. The goal is to encourage the adoption and maintenance of healthy behaviors needed for health stabilization. Our team emphasizes care plans implemented by primary care providers, and also conduct well checks with clients to foster compliance. Well checks are critical as they alert our staff to cases needing immediate medical attention. Below is a graph summary.

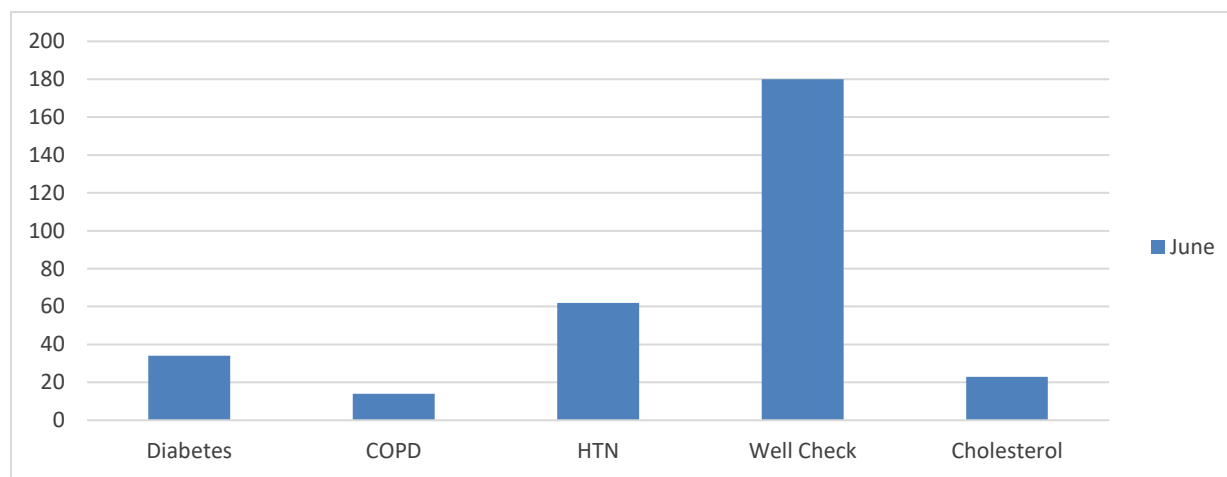


Figure 12 - Client Education

Top Five Diagnoses

The diagnoses below were extracted from claims processed in June. The following graphs provide a visual of the average cost of each claim for the top 5 diagnoses and the corresponding reimbursement amount for provider services.

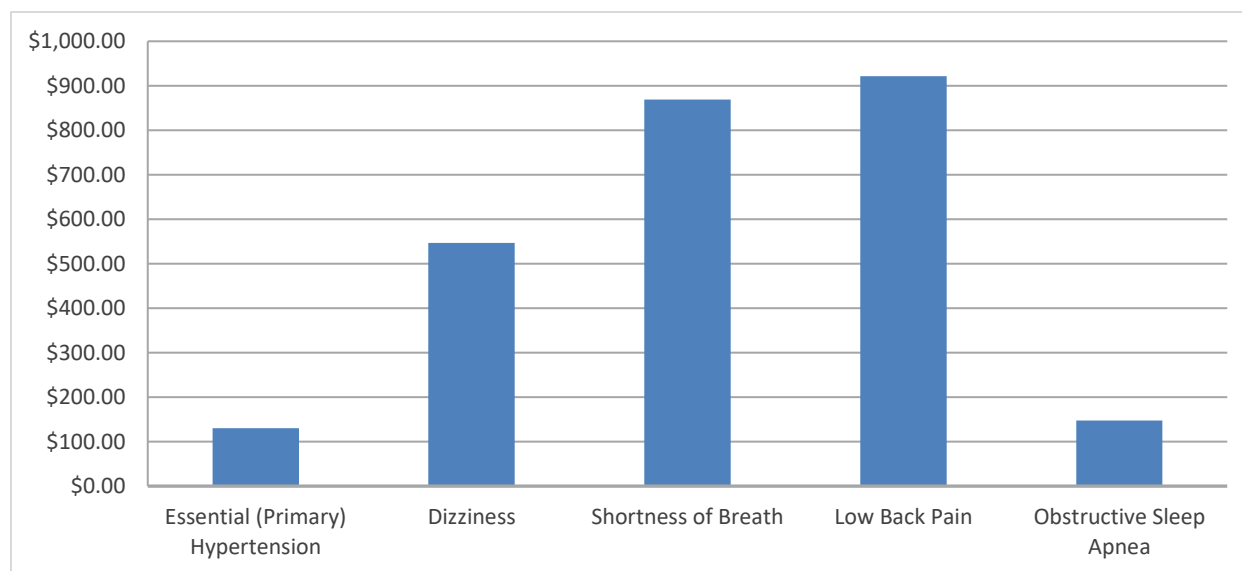


Figure 13 – Average Cost per Claim for Top 5 Diagnoses

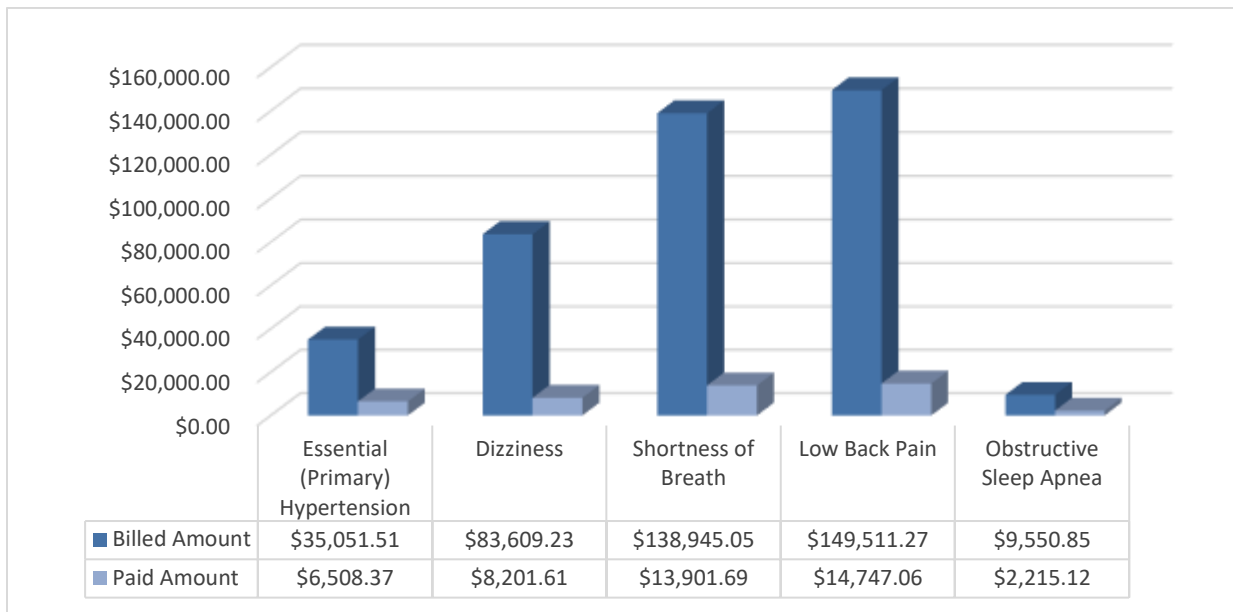


Figure 14 – Amount Billed V. Amount Paid for Top 5 diagnoses

Maximum Liability

Figure 15 shows the number of clients who have reached the maximum annual benefits of \$60,000 or 30 inpatient days each fiscal year and figure 16 depicts the number of clients who reached their maximum liability due to a cancer diagnosis for FY23. 11 clients have exhausted their benefits for the fiscal year.

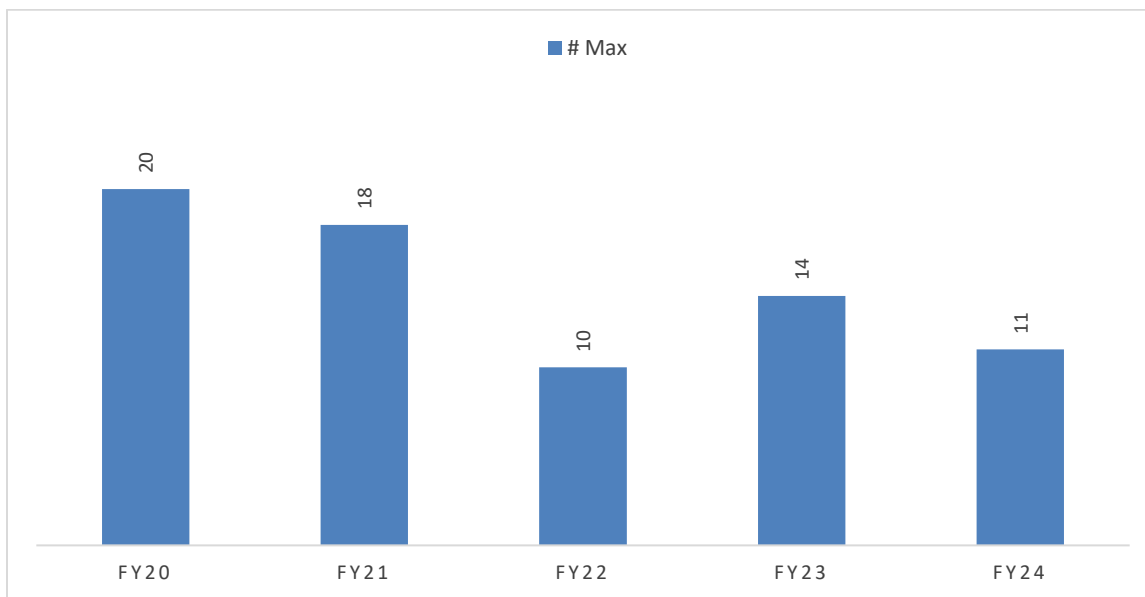


Figure 15 – Maximum Liability Exhausted FY20-24

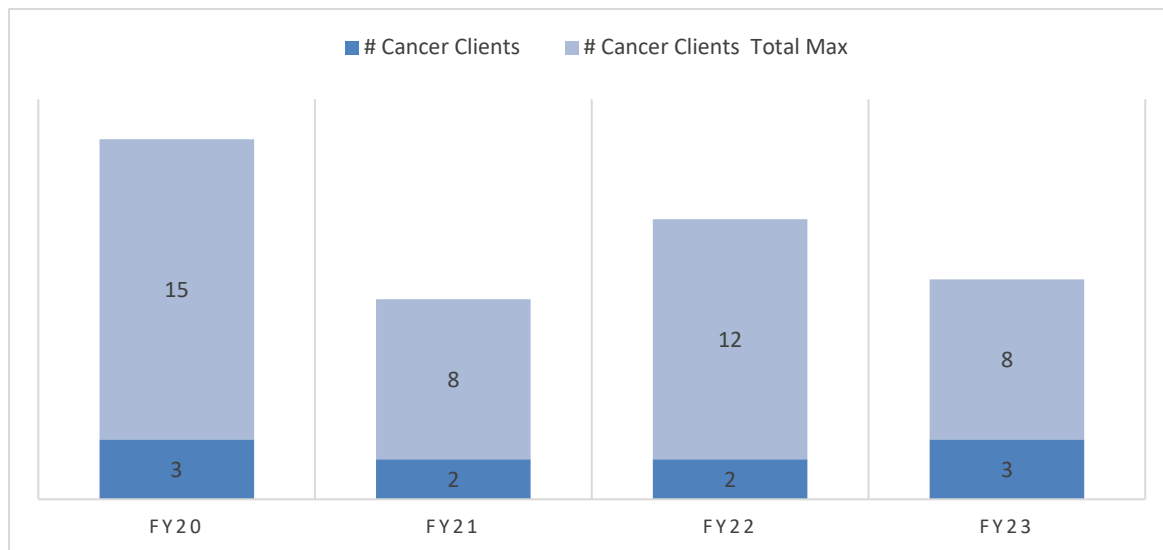


Figure 16 – Number of Clients at Maximum Liability V. Portion of Max with Cancer Diagnosis

Prescription Benefit Updates:

Table 1

Month	Applying Clients	Total Applications	Monthly Savings= (ACQ + Dispensing Fee + 2%)
Jun-24	19	24	\$65,526.13
May-24	13	13	\$26,834.11
Apr-24	10	12	\$22,786.11
Mar-24	11	12	\$73,583.49
Feb-24	15	18	\$71,685.10
Jan-24	13	18	\$15,346.96
Dec-23	11	11	\$16,110.03
Nov-23	11	13	13,853.10
Oct-23	9	12	\$9,714.36
Sep-23	10	11	\$15,943.17
Aug-23	14	17	\$24,977.64
Jul-23	19	24	\$65,526.13
Jun-23	13	13	\$26,834.11

*Patient assistance programs are run by pharmaceutical companies to provide free medications to people who cannot afford to buy their medicine

Figure 17 indicates the total number of RX's dispensed in a month. 697 claims were filled in June which mirrors May claim count. 687 of the claims filled were generic and 10 brand. This high percentage of generic claims helps produce a lower cost for clients as well as MCHD. The HCAP Pharmacy Representatives triage prescriptions daily to obtain this outcome.

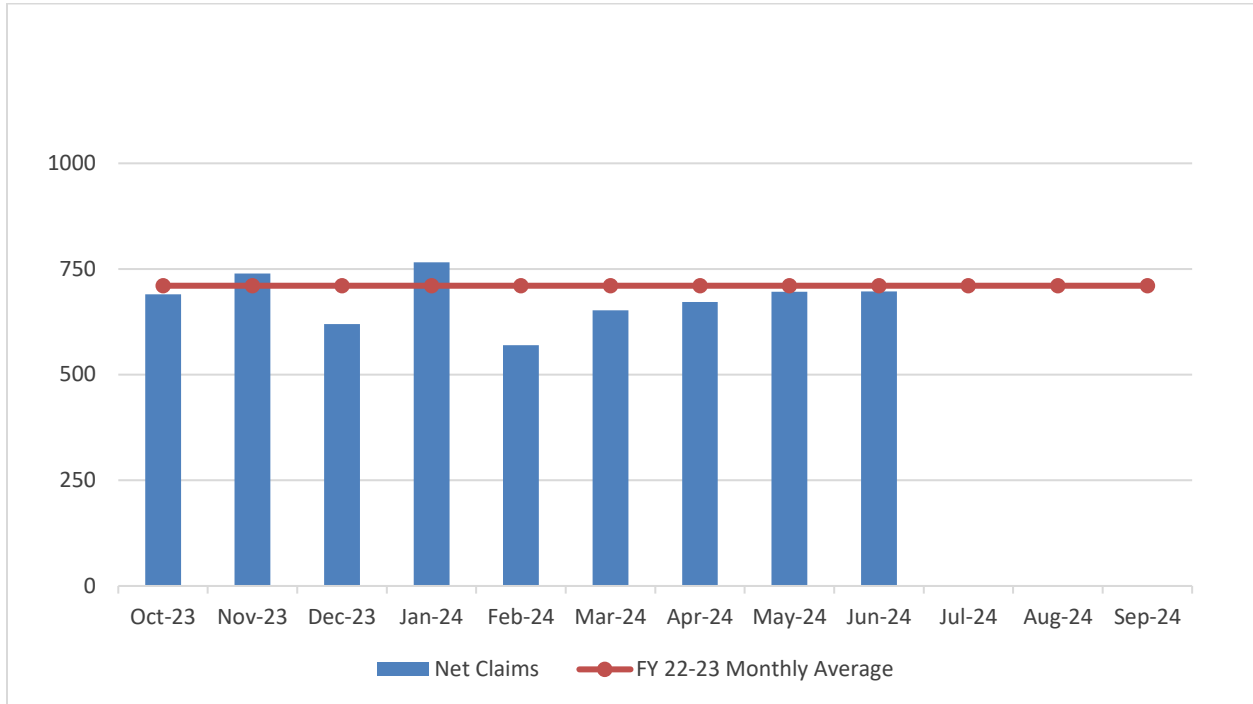


Figure 17 – Monthly Volume of Claims



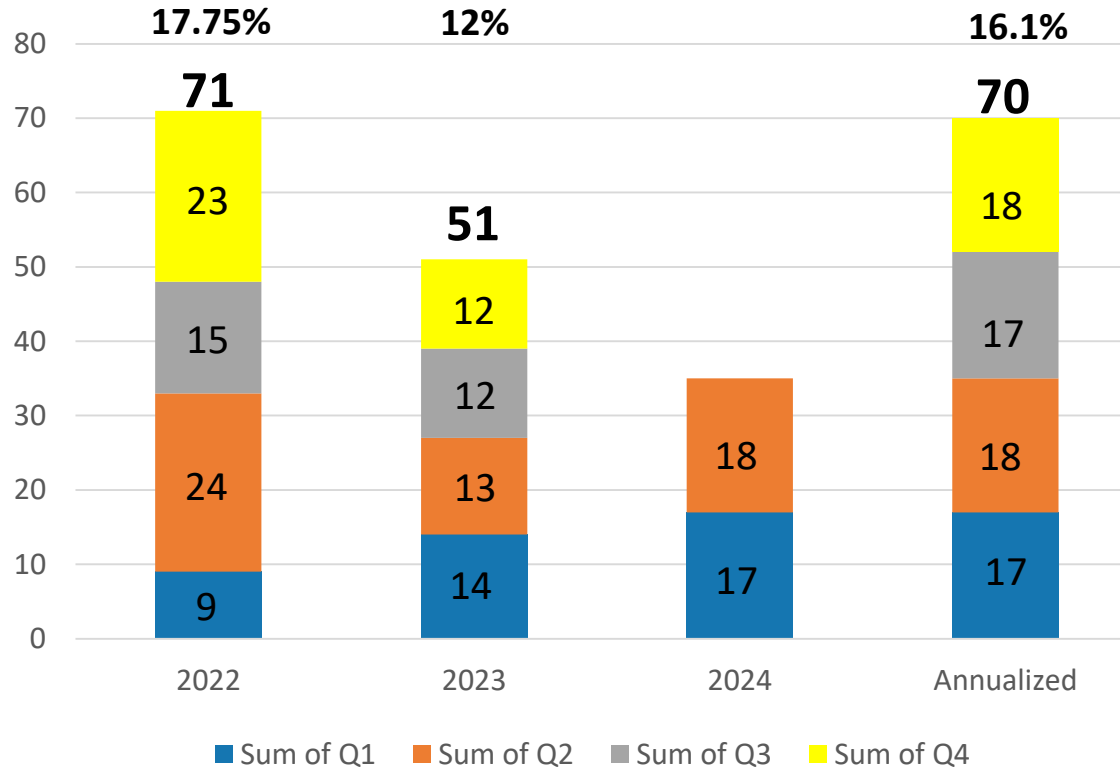
Turnover Report

4/1/2024 – 6/30/2024

Human Resources
July 2024

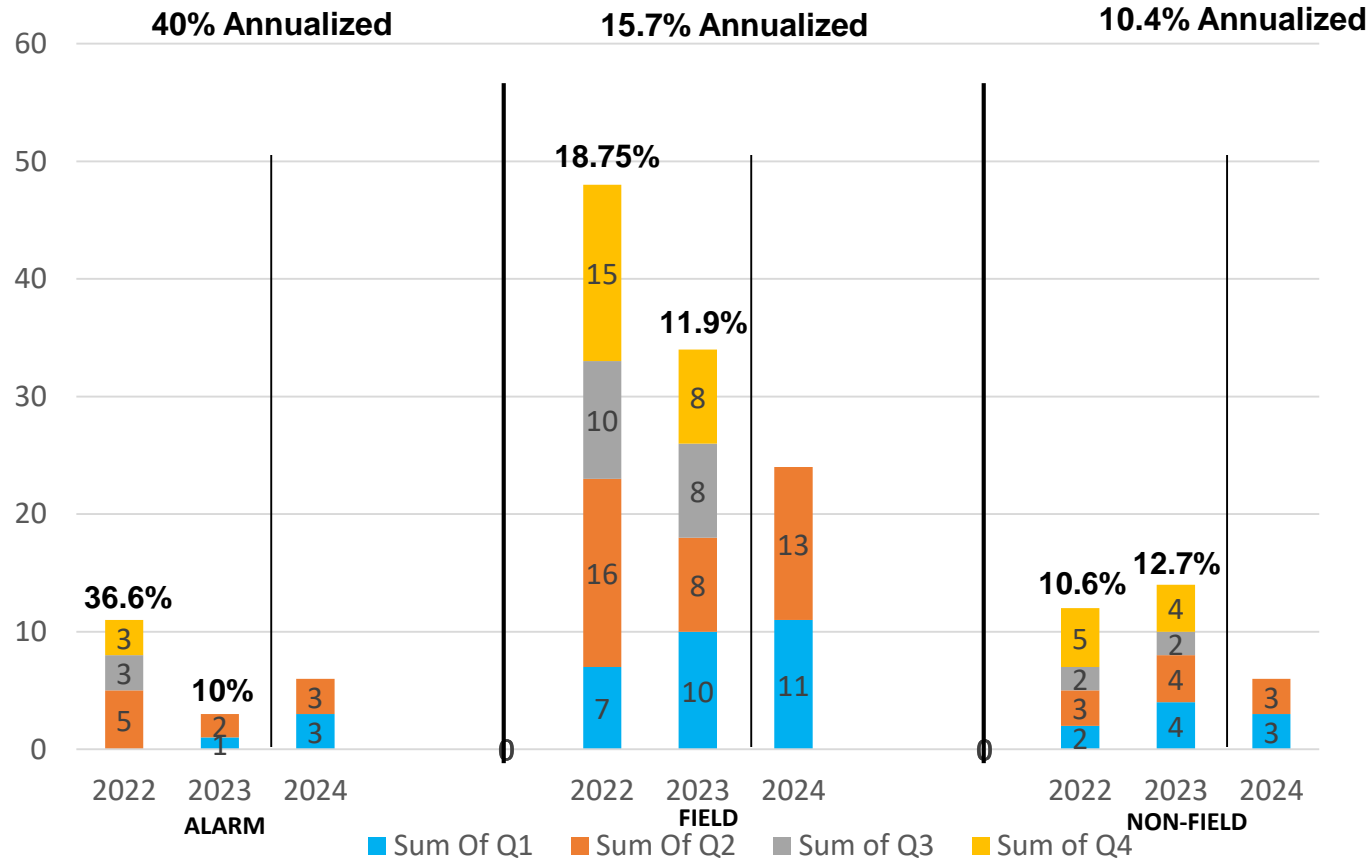


4/1 – 6/30 TURNOVER REPORT

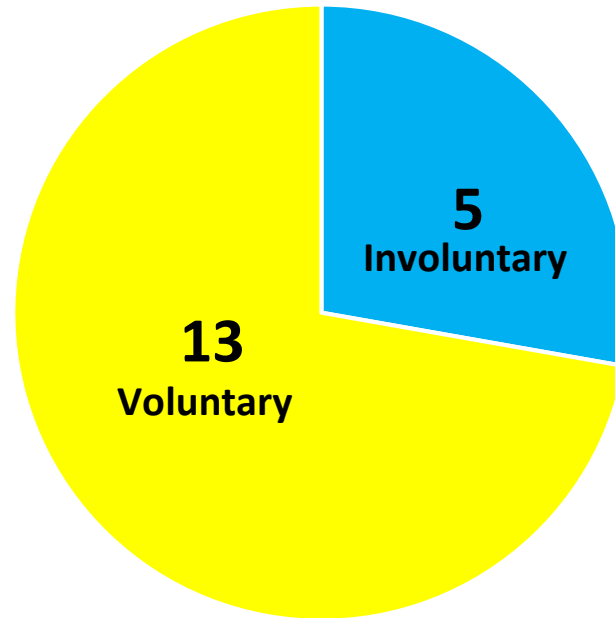




4/1 – 6/30 TURNOVER BY DEPARTMENT



4/1 – 6/30 Voluntary VS Involuntary Turnover





Voluntary Reasons

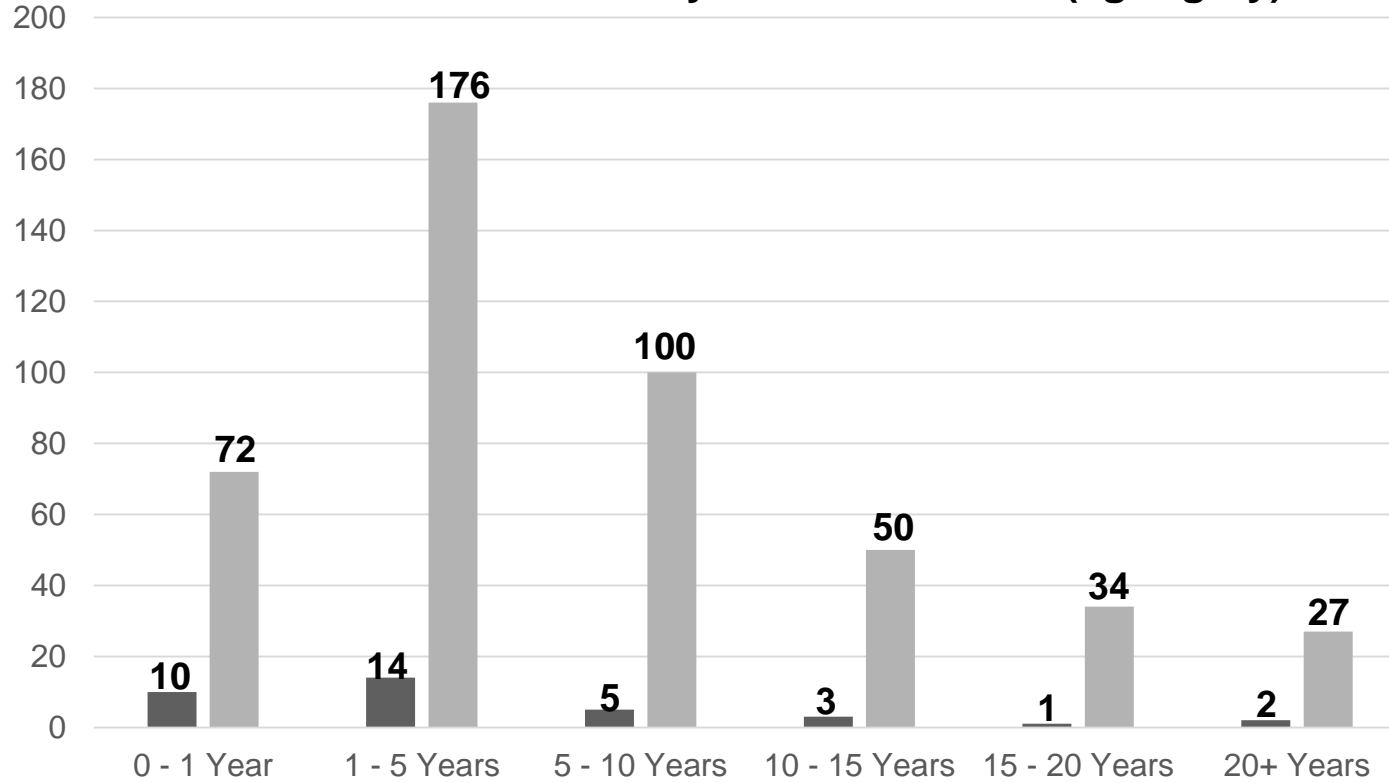
April 1 – June 30, 2024

Voluntarily left

- 1 Field– Took another job opportunity as a firefighter/paramedic
- 1 Field – Could not meet part time requirements
- 1 Field – Was accepted in to medical school
- 2 Field – Moving back to be with family (Oklahoma & San Antonio)
- 1 Field – Becoming a paramedic was not for her
- 1 Non Field – Adjunct faculty member no longer had the time to teach
- 2 Field & 1 Non Field – Retired
- 2 Alarm & 1 Non Field – Personal Reasons



Current Turnover Workforce by Years of Service (dark gray) & Current Workforce by Years of Service (light gray)



Agenda Item # 10



To: Board of Directors
From: Randy Johnson, CEO
Date: July 23, 2024
Re: **CEO Communication Plan**

Consider and act annual review of CEO Communication Plan with Board. (Mr. Thor, Chairman - MCHD Board)

'Annual board review/approval'



CEO Communication Plan

I. Communication to the Board

A. Emergencies – If the county experiences a mass casualty incident (MCI) or emergent event that may extraordinarily affect MCHD personnel, the news media, the CEO or their designee will:

- 1.) First gather information from the EMS Chief to ensure scene is safe, a command post is established, and support crews are organized. Notify PIO for media management.
- 2.) Call the Board Chairman and text the board members to notify them of the event and initial information once the immediate scene management is accomplished.
 - If the Board Chairman cannot immediately be reached, CEO will reach out to the Vice-Chairman, then Personnel Committee Chairman, in that order.
- 3.) Ensure employees, patients, patient families, media and other necessary parties of the scene are taken care of and responded to appropriately.
- 4.) Follow up with Board Chairman and board members with any additional information at regular intervals, or as the situation significantly changes, or as more is known about the circumstances of the event.

Note: At no time will a patient's name or any identifying information be given to any board member until that information has been made public by the patient or media.

B. Large-Scale Events – Anytime the county experiences a major event, whether it be positive or negative, the CEO or their designee will:

- 1.) First gather information from the EMS Chief and manage MCHD response. Notify PIO for media management if needed.
- 2.) Call Board Chairman and text board members to notify them of the event.
- 3.) Email all board members with appropriate and timely information as needed as the event continues.

Note: At no time will a patient's name or any identifying information be given to any board member until that information has been made public by the patient or media.

- C. Personnel Changes – Anytime there are any personnel changes at or above the position of manager or chief (hires, promotions, resignations), the CEO or their designee will:
- 1.) Call the Board Chairman and Personnel Committee Chairman.
 - 2.) Email electronic reports to all board members every quarter with the available information.
- D. Board Preparation – In anticipation of a board meeting, the CEO or their designee will:
- 1.) Review and approve the board agenda with the Board Chairman no later than the ~~Thursday-Friday~~ (5-4 days prior) to a regular Tuesday board meeting.
 - 2.) Contact board members to discuss relevant board agenda items and wait for responses.
 - 3.) Contact the Board Chairman to discuss any proposed changes.
 - 4.) Contact other board members to communicate Board Chairman's wishes on any proposed changes.
 - ~~5.) Once all board members who are sponsoring agenda items are contacted, executive staff will prepare to post the board agenda.~~
 - ~~6.)~~5.) Present provisional board agenda to Secretary for his/her approval by 10:00 a.m. the Friday before the board meeting.

IV. Review – The CEO will review this plan with the Board of Directors annually. .



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 - 1.) Call the Board Chairman and Personnel Committee Chairman.
 - 2.) Email electronic reports to all board members every quarter with the available information.

- D. Board Preparation – In anticipation of a board meeting, the CEO or their designee will:
 - 1.) Review and approve the board agenda with the Board Chairman no later than the Friday (4 days prior) to a regular Tuesday board meeting.
 - 2.) Contact board members to discuss relevant board agenda items and wait for responses.
 - 3.) Contact the Board Chairman to discuss any proposed changes.
 - 4.) Contact other board members to communicate Board Chairman's wishes on any proposed changes.
 - 5.) Present provisional board agenda to Secretary for his/her approval by 10:00 a.m. the Friday before the board meeting.

IV. Review – The CEO will review this plan with the Board of Directors annually.


Agenda Item # 11



To: Board of Directors
From: RandyJohnson, CEO
Date: July 23, 2024
Re: District Policies

Consider and act on District Policies: (Ms. Whatley, Chair – Personnel Committee)

- a. HR 25-314 Insurance for Retirees – Annual review by the board.
- b. FLT 10 -101 Mechanic Tool Allowance

 Montgomery County Hospital District	INSURANCE FOR RETIREES	Page 1 of 2
Department	Policy Number	CAAS Reference Number
Human Resources	25-314	

I. PURPOSE

The purpose of the retirement insurance plan is to provide eligible, long-term employees with a healthcare bridge until the retiree qualifies for Medicare benefit coverage.

II. DEFINITIONS

1. Rule of 75 - MCHD full-time employment years of service plus age is greater than or equal to 75.
2. Dependents - Spouses, children and eligible, approved domestic partners and their eligible children (with proper documentation).
3. Child - Biological, adopted, or step sons or daughters up to age of 26 and of any age who are medically certified as disabled and dependent on the retiree for support.
4. Benefit - Continued insurance coverage on the High Deductible Health Plan (HDHP), basic dental and vision plans.

III. POLICY

MCHD will offer a retirement insurance plan beginning January 1, 2019 to eligible employees who may wish to retire, but do not qualify for Medicare benefits. The Board will vote annually regarding the continuation of the plan. If the Board votes to discontinue the plan, any retiree on the plan at that time would be grandfathered and allowed to stay on the plan until Medicare eligibility is attained.

IV. ELIGIBILITY

1. Retiree must meet the Rule of 75 and not qualify for Medicare.
2. Retiree must have 84 months (7 years) of continuous full-time MCHD employment immediately prior to retirement.
3. All seeking benefit coverage (retiree and dependents) must have been continuously enrolled in one of the MCHD health insurance programs for 24 months (2 years) immediately prior to retirement.
4. Retirees meeting the TCDRS Rule of 75 retirement requirements but not the MCHD Rule of 75 for healthcare benefits may purchase coverage at full expense. At such time as the retiree meets the MCHD Rule of 75, the retiree will qualify for the premium cost sharing described in the Benefit section below.

Title of Policy INSURANCE FOR RETIREES	Policy Number 25-314	Page 2 of 2
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5. Plan coverage terminates once the retiree qualifies for Medicare or fails to pay their share of the premium by the last day of a covered month. Once coverage terminates the retiree cannot re-enroll.

V. BENEFIT

1. MCHD will offer continued insurance coverage on the High Deductible Health Plan (HDHP), basic dental plan and vision plan for eligible retirees.
2. MCHD will pay 80% of the HDHP employee-only premium for the retiree.
3. MCHD will not contribute to retiree HSA accounts.
4. Retiree is responsible for 100% of premiums for basic dental and vision plans.
5. Retiree is responsible for 100% of premiums for covered dependents on the HDHP, basic dental and vision plans.
6. Further eligibility and benefits information can be found in the Employee Benefit Guide. Complete details about the benefits can be obtained by reviewing current plan descriptions, contracts, certificates, policies and plan documents available from the MCHD Payroll and Benefits Coordinator.

References

Original Date 06/2018
Review/Revision Date 06/2019, 7/2020
X Supersedes all Previous
Approved by the Board of Directors:
Date 7/23/2024

	MECHANIC TOOL ALLOWANCE	Page 1 of 1
Department	Policy Number	CAAS Reference Number
Fleet	FLT 10-101	N/A

I. POLICY

Montgomery County Hospital District recognizes the personal investment that its fleet mechanics have made towards tools required to perform their work on county vehicles and equipment efficiently and effectively.


The District recognizes that its mechanics are required to continually replace and or upgrade their tool selection to meet the ever increasing needs of Health & Safety and technology.

The District shall provide to its Mechanic I, II, and III certified technicians an annual tool allowance. This tool allowance shall be provided to each technician as outlined in the following guidelines:

- Each Full-time Mechanic I, II, or III that maintains certification will be provided with a \$~~300~~350.00 annual tool allowance.
- You must be a full-time employee in the role of Mechanic I, II, or III for ninety (90) days to be eligible for the tool allowance.
- This program will run October 1 to September 30 in accordance with the District's fiscal year.

References

Original Date 12/2014
 Review/Revision Date 04/2019
 X Supersedes all Previous
 Approved by Compliance Committee on
4/3/1907/10/2024
 Approved by the Board of Directors on
5/28/201907/23/2024

 Montgomery County Hospital District	MECHANIC TOOL ALLOWANCE	Page 1 of 1
Department	Policy Number	CAAS Reference Number
Fleet	FLT 10-101	N/A

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- This program will run October 1 to September 30 in accordance with the District's fiscal year.

References

Original Date 12/2014
Review/Revision Date 04/2019
X Supersedes all Previous
Approved by Compliance Committee on
07/10/2024
Approved by the Board of Directors on 07/23/2024

Agenda Item # 12



To: Board of Directors

From: Donna Daniel, Records/Elections Administrator

Date: July 23, 2024

Re: Appointment of Employees of the District

Consider and act on appointment of Donna Daniel and Colleen Jarosek, employees of the District, as the Custodian of Records and agents to the Board Secretary to perform the duties related to the conduct of the Election and the maintenance of records of the Election in November 5, 2024, under the Texas Election Code. (Ms. Whatley, Secretary – MCHD Board)

Agenda Item # 13



To: Board of Directors
From: Donna Daniel, Records/Elections Administrator
Date: July 23, 2024
Re: Election Calendar

Consider and act on approval of the calendar for the November 5, 2024 Election. (Ms. Whatley, Secretary – MCHD Board)

2024 November Election Calendar of Events

MCHD BOD orders the election	July 23, 2024
Last day to order general election	August 19, 2024
Deadlines to submit petitions for name on ballot (78th day before Election Day)	August 19, 2024
Drawing for place on Ballot	August 26, 2024
Pre-Election Reports [FORM C/OH] (30 days before an Election)	October 5, 2024
Notice in Newspaper to appear no later than 10 days (S&E)	October 25, 2024
Pre-Election Reports [FORM C/OH] (8 days before an Election)	October 27, 2024
Election Day	November 5, 2024
Sitting BOD Term Expires (last day in December)	December 31, 2024

Agenda Item # 14



We Make a Difference!

To: Board of Directors

From: Donna Daniel, Records/Election Administrator

Date: July 23, 2024

Re: Order to Call Election – November 5, 2024

Consider and act on proposed Order for Montgomery County Hospital District Board of Directors election on November 5, 2024, for the position of Director Precinct 1, Director Precinct 2, Director At Large Position 1, and Director At Large Position 3. (Ms. Whatley, Secretary – MCHD Board)

**ORDER CALLING NOVEMBER 5, 2024, ELECTION
FOR ELECTION OF DIRECTORS
TO MONTGOMERY COUNTY HOSPITAL DISTRICT**

WHEREAS, the Board of Directors (the “Board”) of the Montgomery County Hospital District (the “District”) has the authority to call an election (the “Election”) on November 5, 2024, for the election of Directors from Precincts 1 and 2, and At-Large Positions 1 and 3.

WHEREAS, the Board pursuant to Chapter 31, Texas Election Code, anticipates that it will enter into an agreement for election services with Suzie Harvey, Elections Administrator (“Administrator”) for Montgomery County, Texas, for purposes of providing election administration services on behalf of the District; and,

IT IS, THEREFORE, ORDERED BY THE BOARD OF DIRECTORS OF THE MONTGOMERY COUNTY HOSPITAL DISTRICT THAT:

Section 1. Call of Election: Date: Eligible Electors: and Hours. An election (the “Election”) shall be held on Tuesday, November 5, 2024 which is forty-five (45) or more days from the date of the adoption of this order (the “Order”) within the entire territory of the District for the election of directors from the following positions: Director Precinct No. 1; Director Precinct No. 2; Director At-Large Position No. 1 and Director At-Large Position No. 3. Each of the directors to be elected shall serve four-year terms. All resident, qualified electors of the District, in their respective districts, shall be entitled to vote in the Election for candidates for the director’s positions at issue in their respective districts. The Board hereby finds that holding the Election on such date, which is a uniform election date, is in the public interest. The hours during which the polling places are to be open at the Election shall be from 7 a.m. to 7 p.m.

Section 2. Conduct of Election. The election shall be conducted by election officers, in accordance with the Texas Election Code and the Constitution and laws of the State of Texas and the United States of America.

Pursuant to Chapter 31 of the Texas Election Code, the Board anticipates that this election will be conducted under the terms and conditions of an Agreement for election Services, which will be presented to the Board at an upcoming meeting. Chapter 31 of the Texas Election Code provides that the Administrator may contract with the governing body of a political subdivision situated wholly or partly within the County served by the Administrator to perform election services in an election ordered by the political subdivision. The Board appoints election officials as appointed by Montgomery County Commissioner's Court and the County Election Board or recommended by Suzie Harvey, Election Administrator, as applicable.

Section 3. Voting Precincts. Except as otherwise provided herein, the presently existing boundaries and territory of the respective Montgomery County Election Precincts, that are wholly or partially within the territorial boundaries of the District, are hereby designated as the voting precincts of the District for the Election. The precinct numbers for the District’s election precincts shall be the corresponding Montgomery County Election Precinct Number of each precinct that is wholly or partially within the district. A list of all of the District’s voting precincts is included in the document attached to his Order and labeled as “Exhibit A,” which is hereby incorporated by reference as if fully set out in the body of this Order.

Section 4. Appointment of Custodian of Records. To the extent not otherwise provided for in the Election Services Agreement, the Board appoints Donna Daniel and Colleen Jarosek, employees of the District, as the Custodians of Records (“Custodians”) and agent to the Board Secretary to perform the duties related to the conduct and maintenance of records of the Election

as required under the Texas Election Code during the period ending not earlier than the sixtieth (60) day after the Election. In particular, the Custodians shall provide applications for candidates, accept applications from candidates for a place on the ballot, and determine the order in which names will appear on the ballot for the director positions and accept and maintain records regarding campaign expenditures that may be filed with the District.

The Custodians shall maintain an office open for election duties for at least three hours each day, during regular office hours, on regular business days during the period required by law. The Custodians shall post notice of the location and hours of her office as required by the Texas Election Code. The Custodians shall maintain in her office, the documents, records and other items relating to the election and shall be the person designated to receive documents on behalf of the District that are required by the Texas Election Code.

Section 5. Candidate Petitions and Applications. Pursuant to the provisions of the District's enabling legislation, all candidates for the Board of Directors in the Election shall file a petition, signed by not less than ten (10) legally qualified electors asking that such candidate's name be printed on the ballot, together with an application for place on the ballot with the Custodians at the District's administrative offices at 1400 South Loop 336 West, Conroe, Montgomery County, Texas, 77304 on or before 5 p.m., Monday, August 19, 2024, a date which is seventy-eight (78) days prior to the date of the Election. All candidates shall file with said application the loyalty affidavit required by Subsection B, Section 141.031 of the Election Code. The application and petition in support thereof shall contain the provisions of and be substantially in the form of the documents attached to this Order and labeled as "Exhibit B," which exhibit is hereby incorporated by reference as if fully set out in the body of this Order. The application and petition in support thereof shall be presented to the Secretary of the Board of Directors, who will either approve or reject the application. If the application is rejected, written notice and the reason therefore shall be immediately delivered to the candidate.

Section 6. Early Voting. Pursuant to Chapter 31 of the Texas Election Code and the Election Services Agreement, the Board appoints the Administrator as the District's Early voting Clerk for the Election. Early voting shall be conducted at 11 locations: 1) Election Central (*Special Forms of Early Voting and Ballot by Mail only*), 9159 Airport Road, Conroe, Texas 77303, 2) Central Library (Main Early Voting Polling Place), 104 I-45 North, Conroe, TX 77301 3) North Montgomery County Community Center, 600 Gerald Street, Willis, Texas 77378 4) Lone Star Community Center, 2500 Lone Star Parkway, Montgomery, Texas 77356 5) West Montgomery County Community Development Center, 31355 Friendship Drive, Magnolia, TX 77355 6) Magnolia Event Center, 11659 FM 1488, Magnolia, TX 77354, 7) South County Community Building, 2235 Lake Robbins Drive, The Woodlands, Texas 77380, 8) George and Cynthia Wood Mitchell Library, 8125 Ashlane Way, The Woodlands, TX 77382, 9) Spring Creek Greenway Nature Center, 1300 Riley Fuzzel Road, Spring, TX 77386, 10) East Montgomery County Fair Association, 21675A McCleskey Road, New Caney, TX 77357, 11) East Montgomery County Community Development Center, 16401 First Street, Suite 100, Splendora, TX 77372 from 8:00 a.m. until 5:00 p.m. each weekday, that is not a county holiday, beginning October 21, 2024 and ending November 1, 2024. Early voting on October 21, 2024 thru October 25, 2024 shall be from 8:00 a.m. to 5:00 p.m., October 26, 2024 shall be from 7:00 a.m. to 7:00 p.m., and October 27, 2024 shall be from 11:00 a.m. to 5:00 p.m. and October 28, 2024 thru November 1, 2024 shall be from 7:00 a.m. to 7:00 p.m.. The Administrator's office shall also remain open on the day of the Election during the hours the polls are required to be open for voting by the Texas Election Code.

Suzie Harvey is appointed as Early voting Clerk. Early voting ballot applications shall be addressed to Suzie Harvey, Elections Administrator, at P.O. Box 2646, Conroe, TX 77305-2646.

Section 7. **Contingency Plan.** In the event it becomes unnecessary for the District to hold a county wide election and other political subdivisions that have entered into a Joint Election Agreement with the District are not required to hold a county wide election, then the District shall reduce the number of polling places to those set forth in “Exhibit C”. Only the places that fall within the contested election precincts will be utilized.

Section 8. **Notice of Election.** Notice of the Election, stating in substance the contents of this Order, shall be published one (1) time in the English and Spanish languages, in a newspaper published within the District’s territory at least ten (10) days and no more than thirty (30) days before the Election and as otherwise may be required by the Texas Election Code. Notice of the Election shall also be posted on the bulletin board used by the Board to post notices of the Board’s meetings no later than the 21st day before the Election, or if the 21st day before the Election falls on a weekend or holiday, on the first business day thereafter.

Section 9. **Authorization to Execute.** The Chair of the Board is authorized to execute and the Secretary of the Board is authorized to attest this Order on behalf of the Board; and the Chair of the Board is authorized to do all other things legal and necessary in connection with the holding and consummation of the Election. The Board finds that notice of the date, place, and subject of this meeting was posted in accordance with the terms and provisions of the Texas Open Meetings Act at least 72 hours preceding the scheduled time of this meeting.

Section 10. **Effective Date.** This Order is effective immediately upon its passage and approval.

PASSED AND APPROVED Date July 23, 2024.

Brent Thor, Chairman
Board of Directors
Montgomery County Hospital District

ATTEST:

Georgette Whatley, Secretary
Board of Directors
Montgomery County Hospital District

[SEAL]

ORDER OF GENERAL ELECTION FOR OTHER POLITICAL SUBDIVISIONS
ORDEN DE ELECCIÓN GENERAL PARA OTRAS SUBDIVISIONES POLÍTICAS

An election is hereby ordered to be held on 11 / 05 /2024 for the purpose of voting on:
(date)

(Por la presente se ordena celebrar una elección el 11 / 05 /2024 con el propósito de votar sobre.)
(fecha)

List Offices/Propositions/Measures on the ballot (Enúmere los puestos/proposiciones/medidas oficiales en la boleta)

Montgomery County Hospital District Director Precinct No. 1
Montgomery County Hospital District Director Precinct No. 2
Montgomery County Hospital District At Large Position No. 1
Montgomery County Hospital District At Large Position No. 3

Early voting by personal appearance will be conducted each weekday at:
(La votación adelantada en persona se llevará a cabo de lunes a viernes en:)

The Main Early Voting Location (sitio principal de votación adelantada)

Location (sitio)

Hours (horas)

Central Library, 104 I-45, Conroe, TX 77301	"Attached Hours"
---	------------------

Branch Early Voting Locations (sucursal sitios de votación adelantada)

Location (sitio)

Hours (horas)

"Attached list of Polling Locations, Dates & Times"	"Attached Hours"

Early voting by personal appearance will be conducted each weekend at:
(La votación adelantada en persona se llevará a cabo en el fin de semana en:)

The Main Early Voting Location (sitio principal de votación adelantada)

Location (sitio)

Hours (horas)

Central Library, 104 I-45, Conroe, TX 77301	"Attached Hours"
---	------------------

Branch Early Voting Locations (sucursal sitios de votación adelantada)

Location (sitio)

Hours (horas)

"Attached list of Polling Locations, Dates & Times"	"Attached Hours"

Applications for ballot by mail shall be mailed to:
(Las solicitudes para boletas que se votarán adelantada por correo deberán enviarse a:)

Montgomery County Elections

Name of Early Voting Clerk

(Nombre del Secretario/a de la Votación Adelantada)

9159 Airport Road

Address (Dirección)

Conroe

77303

City (Ciudad)

Zip Code (Código Postal)

(936) 539-7843

Telephone Number (Número de teléfono)

election@mctx.org

Email Address (Dirección de Correo Electrónico)

<http://www.montgomeryvotes.org/>

Early Voting Clerk's Website (Sitio web del Secretario/a de Votación Adelantada)

Applications for Ballots by Mail (ABBM)s must be received no later than the close of business on:
(Las solicitudes para boletas que se votarán adelantada por correo deberán recibirse no más tardar de las horas de negocio el:)

11 / 5 / 2024
(date)(fecha)

Federal Post Card Applications (FPCAs) must be received no later than the close of business on:
(La Tarjeta Federal Postal de Solicitud deberán recibirse no más tardar de las horas de negocio el:)

11 / 12 / 2024
(date)(fecha)

Issued this 23rd day of July, 20 24.
(day) (month) (year)

(Emitida este día 23rd de July, 20 24.)
(día) (mes) (año)

Signature of Presiding Officer (Firma del Dirigente que Preside)

Signature of Board Member
(Firma del Director)

Signature of Board Member
(Firma del Director)

Signature of Board Member
(Firma del Director)

Signature of Board Member
(Firma del Director)

Signature of Board Member
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(Firma del Director)

Signature of Board Member
(Firma del Director)

Signature of Board Member
(Firma del Director)

Signature of Board Member
(Firma del Director)

Instruction Note: A copy of this election order must be delivered to the County Clerk/Elections Administrator and Voter Registrar not later than 60 days before election day.

Nota de Instrucción: Se deberá entregar una copia de esta orden de elección al/a la Secretario(a) del Condado/Administrador(a) de Elecciones y el/la Registrador(a) de Votantes a más tardar 60 días antes del día de elección.

EXHIBIT A
Montgomery County
November 5, 2024 Joint Election
Early Voting Polling Locations and Times

October 21 – 25	Monday – Friday	8:00 am – 5:00 pm
October 26	Saturday	7:00 am – 7:00 pm
October 27	Sunday	11:00 am – 5:00 pm
October 28 – November 1	Monday – Friday	7:00 am – 7:00 pm

Polling Location <i>Sitio de Votación</i>	Address <i>Dirección</i>	Room <i>Sala</i>
Central Library (Main Early Voting Polling Place) (<i>Sitio Principal Electoral de Votación Adelantada</i>)	104 I-45 North Conroe 77301	Large Meeting Room <i>Sala grande de juntas</i>
North Montgomery County Community Center	600 Gerald Street Willis 77378	Meador Room <i>Sala Meador</i>
Lone Star Community Center	2500 Lone Star Parkway Montgomery 77356	Cissy Boulware Room <i>Sala Cissy Boulware</i>
West Montgomery County Community Development Center	31355 Friendship Drive Magnolia 77355	Green Room <i>Sala verde</i>
Magnolia Event Center	11659 FM 1488 Magnolia 77354	LGI 1 <i>LGI 1</i>
South County Community Center	2235 Lake Robbins Drive The Woodlands 77380	Dining Room <i>Sala de Comedor</i>
George and Cynthia Woods Mitchell Library	8125 Ashlane Way The Woodlands 77382	Meeting Room 101 and 102 <i>Sala de Juntas 101 y 102</i>
Spring Creek Greenway Nature Center	1300 Riley Fuzzel Road Spring 77386	Community Room <i>Sala comunitaria</i>
East Montgomery County Fair Association Building	21675A McCleskey Road New Caney 77357	Main Room <i>Sala principal</i>
East Montgomery County Community Development Center	16401 First Street, Suite 100 Splendora 77372	Hayden and Dunn Conference Rooms <i>Salas de conferencia Hayden y Dunn</i>
(Special Forms of Early Voting and Ballot by Mail only:) (<i>Formas Especiales de Votación Adelantada, y Boleta por Correo solamente:</i>) Election Central	9159 Airport Road Conroe 77303	Lobby <i>Vestíbulo</i>

Montgomery County Elections

Exhibit A - Polling Location Information November 5, 2024 Joint Election

For Election Day

PCT	Name of Facility	Physical Address	City	Zip	Room Sala
01	Willis Community Building	109 West Mink Street	Willis	77378	Main Room <i>Sala Principal</i>
02	Conroe Seventh-Day Adventist Church	3601 South Loop 336 East	Conroe	77301	Gym <i>Gimnasio</i>
03	The Woodlands High School Ninth Grade Campus	10010 Branch Crossing Drive	The Woodlands	77382	Front Foyer <i>Vestíbulo frontal</i>
04	McCullough Junior High School - Nancy Bock Center for Performing Arts	3800 South Panther Creek Drive	The Woodlands	77381	Auditorium <i>Auditorio</i>
05	Long Street Community Center	20240 Bays Chapel Road	Richards	77873	Main Room <i>Sala principal</i>
06	Joel L. Deretchin Elementary School	11000 Merit Oaks Drive	The Woodlands	77382	Gym <i>Gimnasio</i>
07	New Caney Elementary School	20501 FM 1485	New Caney	77357	Gym <i>Gimnasio</i>
08	Browder Community Center	14865 County Line Road	Willis	77378	Main Room <i>Sala principal</i>
09	Dobbin - Dacus Community Center	695 South FM 1486	Montgomery	77316	Main Room <i>Sala principal</i>
10	Booker T. Washington High School	507 Dr. Martin L. King, Jr. Place North	Conroe	77301	Girls' Gym <i>Gimnasio de Niñas</i>
11	Lake Conroe Forest Community Building	610 Navajo Drive	Montgomery	77316	Main Room <i>Sala Principal</i>
12	Security Community Center	18760 Highway 105 East	Cleveland	77328	Main Room <i>Sala principal</i>
13	High Meadow Ranch Golf Club	37300 Golf Club Trail	Magnolia	77355	The Ranch House <i>The Ranch House</i>
14	Robert L. Crippen Elementary School	18690 Cumberland Boulevard	Porter	77365	Gym <i>Gimnasio</i>
15	Cornerstone Church	100 Mosswood Drive	Conroe	77302	Children's Room <i>Sala de Niños</i>
16	East Montgomery County Community Development Center	16401 First Street, Suite 100	Splendora	77372	Hayden and Dunn Conference Rooms <i>Salas de conferencia Hayden y Dunn</i>
17	First Baptist Church Groceville	19256 FM 1484	Conroe	77303	Fellowship Hall <i>Salón de compañerismo</i>
18	Magnolia Community Center	422 Melton Street	Magnolia	77354	Main Room <i>Sala principal</i>

Please note that Election Day polling places are subject to change.

7/17/2024

PCT	Name of Facility	Physical Address	City	Zip	Room Sala
19	City of Montgomery City Hall	101 Old Plantersville Road	Montgomery	77316	City Council and Courtroom Chambers <i>Ayuntamiento y salas de audiencias</i>
20	Travis Intermediate School	1100 North Thompson Street	Conroe	77301	Auditorium <i>Auditorio</i>
21	Conroe High School Ninth Grade Campus	400 Sgt Ed Holcomb Boulevard N	Conroe	77304	Room 105 <i>Sala 105</i>
22	Lake Conroe Hills Community Building	13621 Lake Breeze Lane	Willis	77318	Main Room <i>Sala Principal</i>
23	North Montgomery County Community Center	600 Gerald Street	Willis	77378	Meador Room <i>Sala Meador</i>
24	Emmit E. Houser Elementary School	27370 Oak Ridge School Road	Conroe	77385	Gym <i>Gimnasio</i>
25	Grangerland Community Center	15636 FM 3083	Grangerland	77302	Community Room <i>Sala comunitaria</i>
26	East Montgomery County Fair Association Building	21675A McCleskey Road	New Caney	77357	Main Room <i>Sala principal</i>
27	Rivershire Club House	206 Scarborough Drive	Conroe	77304	Large Banquet Room <i>Sala Grande de Banquetes</i>
28	Decker Prairie Elementary School	27427 Decker Prairie Rosehill Road	Magnolia	77355	Gym <i>Gimnasio</i>
29	West Montgomery County Community Development Center	31355 Friendship Drive	Magnolia	77355	Green Room <i>Sala verde</i>
30	Magnolia High School	14350 FM 1488	Magnolia	77354	Library <i>Biblioteca</i>
31	Shenandoah Municipal Complex	29955 I-45 North	Shenandoah	77381	Council Chambers <i>Cámara del Consejo</i>
32	W. D. Wilkerson Intermediate School	12312 Sawmill Road	The Woodlands	77380	Cafeteria <i>Cafetería</i>
33	South County Community Center	2235 Lake Robbins Drive	The Woodlands	77380	Room 102 <i>Sala 102</i>
34	Needham Fire and Rescue Station 64	15341 Lake Lamond Road	Conroe	77384	Public Area Meeting Room <i>Sala de juntas del área pública</i>
35	Oak Ridge North Municipal Building	27424 Robinson Road	Oak Ridge North	77385	Council Chambers <i>Cámara del Consejo</i>
36	Allendale Baptist Church	14535 Allendale Lane	Conroe	77302	Fellowship Hall <i>Salón de compañerismo</i>
37	Friendship United Methodist Church	22388 Ford Road	Porter	77365	Family Life Center <i>Centro Vida Familiar</i>
38	Montgomery County West Annex	19380 Highway 105 W., Suite 507	Montgomery	77356	Courtroom <i>Sala de justicia</i>
39	Oak Hills Junior High School	19190 Keenan Cut Off Road	Montgomery	77316	Library <i>Biblioteca</i>

PCT	Name of Facility	Physical Address	City	Zip	Room Sala
40	Harold Cryar Intermediate School	2375 Montgomery Park Boulevard	Conroe	77304	Gym <i>Gimnasio</i>
41	Splendora ISD Administration Building	23419 FM 2090	Splendora	77372	Board Room <i>Sala de Juntas</i>
42	Veterans Memorial Intermediate	13475 FM 1485	Conroe	77306	Gym <i>Gimnasio</i>
43	Panorama Village City Hall	99 Hiwon Drive	Panorama Village	77304	City Hall <i>Alcaldía</i>
44	The Lone Star Convention Center	9055 Airport Road	Conroe	77303	San Jacinto 1 <i>Sala San Jacinto 1</i>
45	Timber Lakes/Timber Ridge Pavilion	25610 Timber Lakes Drive	Spring	77380	Meeting Room <i>Sala de juntas</i>
46	Spring Creek Greenway Nature Center	1300 Riley Fuzzel Road	Spring	77386	Community Center <i>Centro comunitario</i>
47	South Montgomery County Fire Station #4	28830 Birnham Woods Drive	Spring	77386	Bay <i>Bahía</i>
48	Sally K. Ride Elementary School	4920 West Panther Creek Drive	The Woodlands	77381	Main Hallway - East Side <i>Pasillo Principal - Lado Este</i>
49	David Elementary School	5301 Shadowbend Place	The Woodlands	77381	Front Hallway on 3rd/4th Grade Side of Building <i>Pasillo delantero en el lado de 3°/4° grado</i>
50	Far Hills Utility District Building	10320 Cude Cemetery Road	Willis	77318	Meeting Room <i>Sala de Juntas</i>
51	Central Library	104 I-45 North	Conroe	77301	Large Meeting Room <i>Sala grande de juntas</i>
52	New Caney Central Administration Office	21580 Loop 494	New Caney	77357	LGI Room <i>Sala LGI</i>
53	Woodbranch City Hall	58 A Woodbranch Drive	New Caney	77357	Meeting Room <i>Sala de juntas</i>
54	Peach Creek Baptist Church	25963 FM 1485/99 W	New Caney	77357	Fellowship Hall <i>Sala de compañerismo</i>
55	Stephen F. Austin Elementary School	14796 Highway 105 East	Conroe	77306	Gym <i>Gimnasio</i>
56	The Woodlands Emergency Training Center	16135 IH-45 South	The Woodlands	77385	Room A/B <i>Sala A/B</i>
57	Calvary Road Baptist Church	12621 Calvary Road	Willis	77318	Sanctuary <i>Santuario</i>
58	Lone Star College System	5000 Research Forest Drive	The Woodlands	77381	Room 113-115 <i>Sala 113-115</i>
59	Colin L. Powell Elementary School	7332 Cochrans Crossing Drive	The Woodlands	77381	Front Office Vestibule <i>Vestíbulo de la Oficina Principal</i>
60	Montgomery County Juvenile Facility	200 Academy Drive	Conroe	77301	Juvenile Conference Room <i>Sala de conferencias juvenil</i>

PCT	Name of Facility	Physical Address	City	Zip	Room Sala
61	George and Cynthia Woods Mitchell Library	8125 Ashlane Way	The Woodlands	77382	Meeting Room 101 and 102 <i>Sala de juntas 101 y 102</i>
62	Donald R. Collins Intermediate School	6020 Shadowbend Place	The Woodlands	77381	Cafeteria/Gym <i>Cafetería/gimnasio</i>
63	Walden Community Church	12400 Walden Road	Montgomery	77356	Family Life Center <i>Centro de vida familiar</i>
64	Whispering Pines Baptist Church	15200 FM 1485	Conroe	77306	FLC Dining Room <i>Comedor FLC</i>
65	J. L. Lyon Elementary School	27035 Nichols Sawmill Road	Magnolia	77355	Gym <i>Gimnasio</i>
66	Outback Western Wear Event Hall	30405 Dobbin Huffsmith Road	Magnolia	77354	Longbranch Pavilion <i>Pabellón Longbranch</i>
67	Lamar Elementary School	1300 Many Pines Road	The Woodlands	77380	Gym <i>Gimnasio</i>
68	Knights of Columbus Hall	29327 South Plum Creek Drive	Spring	77386	Main Hall <i>Sala principal</i>
69	Barbara Pierce Bush Elementary School	7420 Crownridge Drive	The Woodlands	77382	Cafeteria <i>Cafetería</i>
70	The Woodlands Recreation Center at Bear Branch Park	5310 Research Forest Drive	The Woodlands	77381	Live Oak Room <i>Sala Live Oak</i>
71	Don A. Buckalew Elementary School	4909 West Alden Bridge Drive	The Woodlands	77382	Portable No. 3 <i>Portátil no. 3</i>
72	Bentwater Yacht Club	200 Bentwater Harbor Drive	Montgomery	77356	Harbor View Room <i>Salón Harbor View</i>
73	City of Conroe, Dean Towery Service Center	401 Sgt. Ed Holcomb Boulevard South	Conroe	77304	Public Works Classroom <i>Aula de obras publicas</i>
74	Cedric C. Smith Elementary School	28747 Hardin Store Road	Magnolia	77354	Gym <i>Gimnasio</i>
75	Windsor Hills Homeowners' Association Club House	1 East Windsor Hills Circle	The Woodlands	77384	Ballroom <i>Salón de baile</i>
76	Westwood Landowners' Association Building	406 Mackintosh Drive	Magnolia	77354	Back Civic Room <i>Salón cívico trasero</i>
77	April Sound Church	67 1/2 April Wind Drive South	Montgomery	77356	Fellowship Hall <i>Salón de compañerismo</i>
78	Roger L. Galatas Elementary School	9001 Cochrans Crossing Drive	The Woodlands	77381	Front Right Vestibule <i>Vestíbulo principal de lado derecho</i>
79	Glen Loch Elementary School	27505 Glen Loch Drive	The Woodlands	77381	Foyer <i>Vestíbulo</i>
80	Imperial Oaks Neighborhood Center - Recreation Center	31110 Imperial Oaks Boulevard	Spring	77386	POA Clubroom <i>Salon del club POA</i>
81	George P. Mitchell Intermediate School	6800 Alden Bridge Drive	The Woodlands	77382	The Commons/Cafeteria <i>Area común/cafetería</i>
82	Bens Branch Elementary School	24160 Briar Berry Lane	Porter	77365	Gym <i>Gimnasio</i>

PCT	Name of Facility	Physical Address	City	Zip	Room <i>Sala</i>
83	Security Community Center	18760 Highway 105 East	Cleveland	77328	Main Room <i>Sala Principal</i>
84	South Montgomery County Fire Station #1	335 Volunteer Lane	Spring	77380	Conference Room <i>Sala de Conferencia</i>
85	Northridge Baptist Church	10681 FM 1484	Conroe	77303	Fellowship Hall <i>Salón de Compañerismo</i>
86	Living Branch Church	13229 Highway 105 West	Conroe	77304	Sanctuary <i>Santuario</i>
87	Birnam Woods Elementary School	31150 Birnam Woods Drive	Spring	77386	Gym <i>Gimnasio</i>
88	Ann K. Snyder Elementary School	28601 Birnam Woods Drive	Spring	77386	Hallway Near Gym <i>Pasillo cerca del gimnasio</i>
89	Bear Branch Elementary School	8909 FM 1488	Magnolia	77354	Cafeteria <i>Cafetería</i>
90	The Palm Community Building	285 Central Pine Street	Montgomery	77316	Building 2 <i>Edificio 2</i>
91	Magnolia West High School	42202 FM 1774	Magnolia	77355	Library <i>Biblioteca</i>
92	George C. Kaufman III Elementary School	2760 Northridge Forest Drive	Spring	77386	Gym <i>Gimnasio</i>
93	Valley Ranch Elementary School	21700 Valley Ranch Crossing Drive	Porter	77365	Gym <i>Gimnasio</i>
94	Lone Star College - Kingwood, Performing Arts Center	500 Royston Drive	Kingwood	77339	APA 119 <i>APA 119</i>
95	Kings Manor Elementary School	21111 Royal Crossing Drive	Kingwood	77339	Gym <i>Gimnasio</i>
96	Gerald D. Irons, Sr. Junior High School	16780 Needham Road	Conroe	77385	Boys' Gym (Gym 2) <i>Gimnasio de niños (Gimnasio 2)</i>
97	Magnolia Event Center	11659 FM 1488	Magnolia	77354	LGI 1 <i>LGI 1</i>
98	KC Event Center	2655 FM 1488	Conroe	77384	Hall <i>Salón</i>
99	Jean E. Stewart Elementary School	680 Fish Creek Thoroughfare	Montgomery	77316	Gym <i>Gimnasio</i>
100	Grand Oaks High School	4800 Riley Fuzzel Road	Spring	77386	LGI <i>LGI</i>
101	Coulson Tough Flex School Grades K-6	11660 Crane Brook Drive	The Woodlands	77382	Gym <i>Gimnasio</i>
102	John V. Peet Junior High School	1895 Longmire Road	Conroe	77304	Gym 2 <i>Gimnasio 2</i>
103	C. D. York Junior High School	3515 Waterbend Cove	Spring	77386	Gym <i>Gimnasio</i>
104	Foster's Ridge Club House	14100 Denali Wilderness Parkway	Conroe	77384	Lodge <i>Cabaña</i>

PCT	Name of Facility	Physical Address	City	Zip	Room <i>Sala</i>
105	Lone Star Community Center	2500 Lone Star Parkway	Montgomery	77356	Cissy Boulware Room <i>Sala Cissy Boulware</i>
106	Montgomery County ESD #3 Administration and Training Facility	4711 Honea Egypt Road	Montgomery	77316	Training Room <i>Sala de entrenamiento</i>
107	George P. Mitchell Intermediate School	6800 Alden Bridge Drive	The Woodlands	77382	Commons/Cafeteria <i>Area común/cafetería</i>
108	KC Event Center	2655 FM 1488	Conroe	77384	Hall <i>Salón</i>
109	City of Conroe Westside Recreation Center	10245 Owen Drive	Conroe	77304	Multi-Purpose Room <i>Sala multi-uso</i>
110	Bonnie Wilkinson Elementary School	2575 Ed Kharbat Drive	Conroe	77301	Gym <i>Gimnasio</i>
111	Ben Milam Elementary School	16415 FM 3083	Conroe	77302	Gym <i>Gimnasio</i>
112	Lake Creek High School	20639 FM 2854	Montgomery	77316	Athletic Foyer <i>Vestíbulo del gimnasio</i>
113	Decker Prairie Community Center	32434 Decker Prairie Road	Magnolia	77355	Main Room <i>Sala principal</i>
113 Precincts					

Montgomery County Elections

Exhibit A

Report Time:7/17/2024 2:22:04 PM

Hospital District

Montgomery County Hospital District					
PCT	Polling Location	Suspense	Active	Total	PCT
01	Willis Community Building	410	3,660	4,070	01
02	Conroe Seventh-Day Adventist Church	305	3,505	3,810	02
03	The Woodlands High School Ninth Grade Campus	493	4,415	4,908	03
04	McCullough Junior High School - Nancy Bock Center for Performing Arts	290	1,672	1,962	04
05	Long Street Community Center	17	327	344	05
06	Joel L. Deretchin Elementary School	516	3,774	4,290	06
07	New Caney Elementary School	203	2,141	2,344	07
08	Browder Community Center	255	3,689	3,944	08
09	Dobbin - Dacus Community Center	170	1,977	2,147	09
10	Booker T. Washington High School	283	2,612	2,895	10
11	Lake Conroe Forest Community Building	313	2,476	2,789	11
12	Security Community Center	242	2,997	3,239	12
13	High Meadow Ranch Golf Club	149	2,351	2,500	13
14	Robert L. Crippen Elementary School	243	4,695	4,938	14
15	Cornerstone Church	335	3,642	3,977	15
16	East Montgomery County Community Development Center	398	4,393	4,791	16
17	First Baptist Church Groceville	329	4,835	5,164	17
18	Magnolia Community Center	343	4,863	5,206	18
19	City of Montgomery City Hall	351	4,164	4,515	19
20	Travis Intermediate School	219	2,135	2,354	20
21	Conroe High School Ninth Grade Campus	976	3,272	4,248	21
22	Lake Conroe Hills Community Building	423	4,241	4,664	22
23	North Montgomery County Community Center	630	4,627	5,257	23
24	Emmit E. Houser Elementary School	356	3,172	3,528	24
25	Grangerland Community Center	238	2,011	2,249	25
26	East Montgomery County Fair Association Building	480	4,489	4,969	26
27	Rivershire Club House	482	2,176	2,658	27
28	Decker Prairie Elementary School	327	4,322	4,649	28
29	West Montgomery County Community Development Center	335	4,674	5,009	29
30	Magnolia High School	285	4,917	5,202	30
31	Shenandoah Municipal Complex	576	4,472	5,048	31
32	W. D. Wilkerson Intermediate School	538	2,594	3,132	32
33	South County Community Center	851	3,642	4,493	33
34	Needham Fire and Rescue Station 64	264	2,849	3,113	34
35	Oak Ridge North Municipal Building	660	4,795	5,455	35
36	Allendale Baptist Church	396	5,093	5,489	36
37	Friendship United Methodist Church	395	3,524	3,919	37
38	Montgomery County West Annex	422	3,867	4,289	38
39	Oak Hills Junior High School	213	3,258	3,471	39
40	Harold Cryar Intermediate School	747	4,756	5,503	40
41	Splendora ISD Administration Building	314	4,899	5,213	41

* Jurisdiction Occupies only a part of the Precinct

Montgomery County Elections

Exhibit A

Report Time:7/17/2024 2:22:04 PM

42	Veterans Memorial Intermediate	76	880	956	42
43	Panorama Village City Hall	467	4,728	5,195	43
44	The Lone Star Convention Center	470	2,749	3,219	44
45	Timber Lakes/Timber Ridge Pavilion	445	2,692	3,137	45
46	Spring Creek Greenway Nature Center	371	4,140	4,511	46
47	South Montgomery County Fire Station #4	330	2,636	2,966	47
48	Sally K. Ride Elementary School	217	2,191	2,408	48
49	David Elementary School	200	2,113	2,313	49
50	Far Hills Utility District Building	383	4,874	5,257	50
51	Central Library	669	2,216	2,885	51
52	New Caney Central Administration Office	463	4,346	4,809	52
53	Woodbranch City Hall	328	5,508	5,836	53
54	Peach Creek Baptist Church	378	4,072	4,450	54
55	Stephen F. Austin Elementary School	163	1,683	1,846	55
56	The Woodlands Emergency Training Center	584	5,086	5,670	56
57	Calvary Road Baptist Church	280	3,177	3,457	57
58	Lone Star College System	199	2,302	2,501	58
59	Colin L. Powell Elementary School	144	1,557	1,701	59
60	Montgomery County Juvenile Facility	245	2,527	2,772	60
61	George and Cynthia Woods Mitchell Library	516	4,502	5,018	61
62	Donald R. Collins Intermediate School	288	2,539	2,827	62
63	Walden Community Church	465	4,380	4,845	63
64	Whispering Pines Baptist Church	215	2,085	2,300	64
65	J. L. Lyon Elementary School	340	4,782	5,122	65
66	Outback Western Wear Event Hall	389	4,638	5,027	66
67	Lamar Elementary School	329	2,497	2,826	67
68	Knights of Columbus Hall	441	4,874	5,315	68
69	Barbara Pierce Bush Elementary School	407	3,892	4,299	69
70	The Woodlands Recreation Center at Bear Branch Park	253	2,518	2,771	70
71	Don A. Buckalew Elementary School	610	4,279	4,889	71
72	Bentwater Yacht Club	325	4,322	4,647	72
73	City of Conroe, Dean Towery Service Center	187	1,995	2,182	73
74	Cedric C. Smith Elementary School	330	2,476	2,806	74
75	Windsor Hills Homeowners' Association Club House	879	3,909	4,788	75
76	Westwood Landowners' Association Building	448	4,437	4,885	76
77	April Sound Church	432	4,036	4,468	77
78	Roger L. Galatas Elementary School	536	4,711	5,247	78
79	Glen Loch Elementary School	282	2,001	2,283	79
80	Imperial Oaks Neighborhood Center - Recreation Center	390	4,547	4,937	80
81	George P. Mitchell Intermediate School	542	4,017	4,559	81
82	Bens Branch Elementary School	278	3,887	4,165	82
83	Security Community Center	124	2,041	2,165	83
84	South Montgomery County Fire Station #1	1,175	3,723	4,898	84
85	Northridge Baptist Church	355	3,717	4,072	85
86	Living Branch Church	300	2,824	3,124	86
87	Birnam Woods Elementary School	426	5,068	5,494	87
88	Ann K. Snyder Elementary School	454	4,662	5,116	88

* Jurisdiction Occupies only a part of the Precinct

Montgomery County Elections

Exhibit A

Report Time: 7/17/2024 2:22:04 PM

89	Bear Branch Elementary School	395	4,007	4,402	89
90	The Palm Community Building	301	4,608	4,909	90
91	Magnolia West High School	436	4,899	5,335	91
92	George C. Kaufman III Elementary School	540	4,822	5,362	92
93	Valley Ranch Elementary School	492	4,647	5,139	93
94	Lone Star College - Kingwood, Performing Arts Center	618	4,261	4,879	94
95	Kings Manor Elementary School	705	3,846	4,551	95
96	Gerald D. Irons, Sr. Junior High School	549	5,143	5,692	96
97	Magnolia Event Center	335	4,481	4,816	97
98	KC Event Center	423	1,958	2,381	98
99	Jean E. Stewart Elementary School	330	3,871	4,201	99
100	Grand Oaks High School	458	5,183	5,641	100
101	Coulson Tough Flex School Grades K-6	408	2,470	2,878	101
102	John V. Peet Junior High School	437	4,869	5,306	102
103	C. D. York Junior High School	592	4,106	4,698	103
104	Foster's Ridge Club House	199	2,268	2,467	104
105	Lone Star Community Center	302	3,733	4,035	105
106	Montgomery County ESD #3 Administration and Training Facility	309	3,901	4,210	106
107	George P. Mitchell Intermediate School	17	36	53	107
108	KC Event Center	414	2,939	3,353	108
109	City of Conroe Westside Recreation Center	210	2,540	2,750	109
110	Bonnie Wilkinson Elementary School	237	2,933	3,170	110
111	Ben Milam Elementary School	187	2,339	2,526	111
112	Lake Creek High School	264	2,973	3,237	112
113	Decker Prairie Community Center	270	4,288	4,558	113
		43,328	399,930	443,258	113

Montgomery County Elections

Exhibit A

Report Time:7/17/2024 2:22:04 PM

Single Member Hospital District

Montgomery County Hospital District Precinct 1					
PCT	Polling Location	Suspense	Active	Total	PCT
01	Willis Community Building	410	3,660	4,070	01
02	Conroe Seventh-Day Adventist Church	305	3,505	3,810	02
05	Long Street Community Center	17	327	344	05
08	Browder Community Center	255	3,689	3,944	08
09	Dobbin - Dacus Community Center	170	1,977	2,147	09
10	Booker T. Washington High School	283	2,612	2,895	10
19	City of Montgomery City Hall	351	4,164	4,515	19
20	Travis Intermediate School	219	2,135	2,354	20
21	Conroe High School Ninth Grade Campus	976	3,272	4,248	21
22	Lake Conroe Hills Community Building	423	4,241	4,664	22
23	North Montgomery County Community Center	630	4,627	5,257	23
27	Rivershire Club House	482	2,176	2,658	27
38	Montgomery County West Annex	422	3,867	4,289	38
40	Harold Cryar Intermediate School	747	4,756	5,503	40
43	Panorama Village City Hall	467	4,728	5,195	43
44	The Lone Star Convention Center	470	2,749	3,219	44
50	Far Hills Utility District Building	383	4,874	5,257	50
51	Central Library	669	2,216	2,885	51
57	Calvary Road Baptist Church	280	3,177	3,457	57
60	Montgomery County Juvenile Facility	245	2,527	2,772	60
63	Walden Community Church	465	4,380	4,845	63
72	Bentwater Yacht Club	325	4,322	4,647	72
73	City of Conroe, Dean Towery Service Center	187	1,995	2,182	73
77	April Sound Church	432	4,036	4,468	77
85	Northridge Baptist Church	355	3,717	4,072	85
102	John V. Peet Junior High School	437	4,869	5,306	102
105	Lone Star Community Center	302	3,733	4,035	105
110	Bonnie Wilkinson Elementary School	237	2,933	3,170	110
		10,944	95,264	106,208	28

* Jurisdiction Occupies only a part of the Precinct

Montgomery County Elections

Exhibit A

Report Time:7/17/2024 2:22:04 PM

Montgomery County Hospital District Precinct 2					
PCT	Polling Location	Suspense	Active	Total	PCT
11	Lake Conroe Forest Community Building	313	2,476	2,789	11
13	High Meadow Ranch Golf Club	149	2,351	2,500	13
15	Cornerstone Church	335	3,642	3,977	15
18	Magnolia Community Center	343	4,863	5,206	18
28	Decker Prairie Elementary School	327	4,322	4,649	28
29	West Montgomery County Community Development Center	335	4,674	5,009	29
30	Magnolia High School	285	4,917	5,202	30
31	Shenandoah Municipal Complex	576	4,472	5,048	31
34	Needham Fire and Rescue Station 64	264	2,849	3,113	34
39	Oak Hills Junior High School	213	3,258	3,471	39
65	J. L. Lyon Elementary School	340	4,782	5,122	65
66	Outback Western Wear Event Hall	389	4,638	5,027	66
69	Barbara Pierce Bush Elementary School	407	3,892	4,299	69
71	Don A. Buckalew Elementary School	610	4,279	4,889	71
74	Cedric C. Smith Elementary School	330	2,476	2,806	74
75	Windsor Hills Homeowners' Association Club House	879	3,909	4,788	75
76	Westwood Landowners' Association Building	448	4,437	4,885	76
81	George P. Mitchell Intermediate School	542	4,017	4,559	81
86	Living Branch Church	300	2,824	3,124	86
89	Bear Branch Elementary School	395	4,007	4,402	89
90	The Palm Community Building	301	4,608	4,909	90
91	Magnolia West High School	436	4,899	5,335	91
97	Magnolia Event Center	335	4,481	4,816	97
98	KC Event Center	423	1,958	2,381	98
99	Jean E. Stewart Elementary School	330	3,871	4,201	99
104	Foster's Ridge Club House	199	2,268	2,467	104
106	Montgomery County ESD #3 Administration and Training Facility	309	3,901	4,210	106
107	George P. Mitchell Intermediate School	17	36	53	107
108	KC Event Center	414	2,939	3,353	108
109	City of Conroe Westside Recreation Center	210	2,540	2,750	109
112	Lake Creek High School	264	2,973	3,237	112
113	Decker Prairie Community Center	270	4,288	4,558	113
		11,288	115,847	127,135	32

* Jurisdiction Occupies only a part of the Precinct

**APPLICATION FOR A PLACE ON THE BALLOT FOR A GENERAL ELECTION
FOR A CITY, SCHOOL DISTRICT OR OTHER POLITICAL SUBDIVISION**

ALL INFORMATION IS REQUIRED TO BE PROVIDED UNLESS INDICATED AS OPTIONAL¹ Failure to provide required information may result in rejection of application.

APPLICATION FOR A PLACE ON THE <u>Montgomery County Hospital District</u> GENERAL ELECTION BALLOT					
TO: City Secretary/Secretary of Board I request that my name be placed on the above-named official ballot as a candidate for the office indicated below.					
OFFICE SOUGHT (Include any place number or other distinguishing number, if any.)			INDICATE TERM <input type="checkbox"/> FULL <input type="checkbox"/> UNEXPIRED		
FULL NAME (First, Middle, Last)			PRINT NAME AS YOU WANT IT TO APPEAR ON THE BALLOT*		
PERMANENT RESIDENCE ADDRESS (Do not include a P.O. Box or Rural Route. If you do not have a residence address, describe location of residence.)			PUBLIC MAILING ADDRESS (Optional) (Address for which you receive campaign related correspondence, if available.)		
CITY	STATE	ZIP	CITY	STATE	ZIP
PUBLIC EMAIL ADDRESS (Optional) (Address for which you receive campaign related emails, if available.)		OCCUPATION (Do not leave blank)	DATE OF BIRTH / /	VOTER REGISTRATION VOID NUMBER ² (Optional)	
TELEPHONE CONTACT INFORMATION (Optional) Home: Office: Cell:					
FELONY CONVICTION STATUS (You MUST check one)			LENGTH OF CONTINUOUS RESIDENCE AS OF DATE THIS APPLICATION WAS SWORN		
<input type="checkbox"/> I have not been convicted of a felony. <input type="checkbox"/> I have been finally convicted of a felony but I have been pardoned or otherwise released from the resulting disabilities of that felony conviction and I have provided proof of the fact with the submission of this application. ³			IN THE STATE OF TEXAS, I HAVE RESIDED CONTINUOUSLY IN THIS COUNTY SINCE I FIRST VOTED IN A GENERAL ELECTION FOR THE OFFICE OF _____ WHICH THE OFFICE SOUGHT IS ELECTED _____ year(s) _____ month(s) _____ year(s) _____ month(s)		
*If using a nickname as part of your name to appear on the ballot, you must swear to the following statement: I further swear that my nickname does not constitute a slogan or contain a trademark or indicate a political, economic, social, or religious view or affiliation. I have been commonly known by this nickname for at least three years prior to this election. Please review sections 52.031, 52.032 and 52.033 of the Texas Election Code regarding the rules for how names may be listed on the official ballot.					
Before me, the undersigned authority, on this day personally appeared (name of candidate) _____, who being by me here and now duly sworn, upon oath says: "I, (name of candidate) _____, of _____ County, Texas, being a candidate for the office of _____, swear that I will support and defend the Constitution and laws of the United States and of the State of Texas. I am a citizen of the United States eligible to hold such office under the constitution and laws of this state. I have not been determined by a final judgment of a court exercising probate jurisdiction to be totally mentally incapacitated or partially mentally incapacitated without the right to vote. I am aware of the nepotism law, Chapter 573, Government Code. I am aware that I must disclose any prior felony conviction, and if so convicted, must provide proof that I have been pardoned or otherwise released from the resulting disabilities of any such final felony conviction. I am aware that knowingly providing false information on the application regarding my possible felony conviction status constitutes a Class B misdemeanor. I further swear that the foregoing statements included in my application are in all things true and correct."					
X _____ SIGNATURE OF CANDIDATE					
Sworn to and subscribed before me this the _____ day of _____, _____, by _____, _____ (day) (month) (year) (name of candidate)					
Signature of Officer Authorized to Administer Oath ⁴			Printed Name of Officer Authorized to Administer Oath		
Title of Officer Authorized to Administer Oath			Notarial or Official Seal		
TO BE COMPLETED BY FILING OFFICER: THIS APPLICATION IS ACCOMPANIED BY THE REQUIRED FILING FEE (If Applicable) PAID BY: <input type="checkbox"/> CASH <input type="checkbox"/> CHECK <input type="checkbox"/> MONEY ORDER <input type="checkbox"/> CASHIERS CHECK OR <input type="checkbox"/> PETITION IN LIEU OF A FILING FEE. This document and \$_____ filing fee or a nominating petition of _____ pages received. <input type="checkbox"/> Voter Registration Status Verified					
_____/_____/_____ Date Received		_____/_____/_____ Date Accepted		(See Section 1.007) _____ Signature of Filing Officer or Designee	

INSTRUCTIONS

An application for a place on the general election for a city, school district or other political subdivision, may not be filed earlier than 30 days before the deadline prescribed by this code for filing the application. An application filed before that day is void. All fields of the application **must** be completed unless specifically marked optional.

For an election to be held on a uniform election date, the day of the filing deadline is the 78th day before Election Day.

If you have questions about the application, please contact the Secretary of State's Elections Division at 800-252-8683.

NEPOTISM LAW

The candidate must sign this statement indicating his awareness of the nepotism law. When a candidate signs the application, it is an acknowledgment that the candidate is aware of the nepotism law. The nepotism prohibitions of chapter 573, Government Code, are summarized below:

No officer may appoint, or vote for or confirm the appointment or employment of any person related within the second degree by affinity (marriage) or the third degree by consanguinity (blood) to the officer, or to any other member of the governing body or court on which the officer serves when the compensation of that person is to be paid out of public funds or fees of office. However, nothing in the law prevents the appointment, voting for, or confirmation of anyone who has been continuously employed in the office or employment for the following period prior to the election or appointment of the officer or member related to the employee in the prohibited degree: six months, if the officer or member is elected at an election other than the general election for county and county clerk.

No candidate may take action to influence an employee of the office to which the candidate is seeking election or an employee or officer of the governmental body to which the candidate is seeking election regarding the appointment or employment of a person related to the candidate in a prohibited degree as noted above. This prohibition does not apply to a candidate's actions with respect to a bona fide class or category of employees or prospective employees.

DRAFT

FOOTNOTES

¹An application for a place on the ballot, including any accompanying petition, is public information immediately on its filing. (Section 141.035, Texas Election Code)

²Inclusion of a candidate's VUID is optional. However, many candidates are required to be registered voters in the territory from which the office is elected at the time of the filing deadline. Please visit the Elections Division of the Secretary of State's website for additional information. <https://www.sos.state.tx.us/elections/laws/voter-reg-req-candidate-faq.shtml>

³Proof of release from the resulting disabilities of a felony conviction would include proof of judicial clemency under Texas Code of Criminal Procedure 42A.701, proof of executive pardon under Texas Code of Criminal Procedure 48.01, or proof of a restoration of rights under Texas Code of Criminal Procedure 48.05. (Texas Attorney General Opinion KP-0251)

One of the following documents must be submitted with this application.

Judicial Clemency under Texas Code of Criminal Procedure 42A.701

Executive Pardon under Texas Code of Criminal Procedure 48.01

Restoration of Rights under Texas Code of Criminal Procedure 48.05

⁴All oaths, affidavits, or affirmations made within this State may be administered and a certificate of the fact given by a judge, clerk, or commissioner of any court of record, a notary public, a justice of the peace, city secretary (for a city office), and the Secretary of State of Texas. See Chapter 602 of the Texas Government Code for the complete list of persons authorized to administer oaths.

**SOLICITUD DE INSCRIPCIÓN PARA UN LUGAR EN LA BOLETA DE UNA ELECCIÓN GENERAL
PARA UNA CIUDAD, DISTRITO ESCOLAR U OTRA SUBDIVISIÓN POLÍTICA**

TODA LA INFORMACIÓN ES REQUERIDA A MENOS QUE SE INDIQUE COMO OPCIONAL¹ El hecho de no proporcionar la información requerida puede resultar en el rechazo de la solicitud.

SOLICITUD DE INSCRIPCIÓN PARA UN LUGAR EN LA BOLETA DE UNA ELECCIÓN GENERAL DE _____ (nombre de la elección) Para: Secretario(a) de la Ciudad/ Secretario(a) del Consejo Solicito que mi nombre se incluya en la boleta oficial mencionada anteriormente como candidato(a) al cargo indicado a continuación.					
CARGO SOLICITADO (Incluya cualquier número de cargo u otro número distintivo, si lo hay.)			INDIQUE TÉRMINO <input type="checkbox"/> TÉRMINO COMPLETO <input type="checkbox"/> TÉRMINO INCOMPLETO		
NOMBRE COMPLETO (Primer Nombre, Segundo Nombre, Apellido)			ESCRIBA SU NOMBRE COMO DESEA QUE APAREZCA EN LA BOLETA*		
DIRECCIÓN DE RESIDENCIA PERMANENTE (No incluya un apartado postal o una ruta rural. Si usted no tiene una dirección de residencia, describa la ubicación de la residencia.)			DIRECCIÓN DE CORREO PÚBLICO (Opcional) (Dirección en la que recibe la correspondencia relacionada con la campaña, si está disponible.)		
CIUDAD	ESTADO	CÓDIGO POSTAL	CIUDAD	ESTADO	CÓDIGO POSTAL
DIRECCIÓN DE CORREO ELECTRÓNICO PÚBLICO (Opcional) (Dirección donde recibe correo electrónico relacionado con la campaña, si está disponible.)		OCUPACIÓN (No deje este espacio en blanco)	FECHA DE NACIMIENTO / /	VOID – NÚMERO ÚNICO DE IDENTIFICACIÓN DE VOTANTE² (Opcional)	
INFORMACIÓN DE CONTACTO TELEFÓNICO (Opcional) Hogar: Trabajo: Celular:					
ESTADO DE CONDENA POR DELITO GRAVE (DEBE marcar una)			DURACIÓN DE RESIDENCIA CONTINUA A PARTIR DE LA FECHA EN QUE ESTA SOLICITUD FUE JURADA		
<input type="checkbox"/> No he sido finalmente condenado por un delito grave. <input type="checkbox"/> He sido finalmente condenado por un delito grave, pero he sido indultado o liberado de otro modo de las discapacidades resultantes de esa condena por delito grave y he proporcionado prueba de este hecho con la presentación de esta solicitud. ³			EN EL ESTADO DE TEXAS año(s) _____ mes(es) _____ EN EL TERRITORIO/DISTRITO/PRECINTO DE BUSCADO año(s) _____ mes(es) _____		
<small>*Si usa un apodo como parte de su nombre para aparecer en la boleta, también está firmando y jurando las siguientes declaraciones, no además que mi apodo no constituye un lema ni contiene título, indica un punto de vista o una posición económica, social o religiosa. He sido comúnmente conocido por este apodo durante al menos tres años antes de esta elección por favor revise las secciones 2.031, 2.032 y 52.033 del Código Electoral de Texas con respecto a las reglas sobre cómo se pueden incluir los nombres en la boleta oficial.</small>					
Ante mí, la autoridad abajo firmante, en este día apareció personalmente (nombre del candidato) _____, quien estando a mi lado aquí y ahora debidamente juramentado, bajo juramento dice: "Yo, (nombre del candidato) _____, del condado de _____, Texas, siendo candidato para el cargo de _____, juro que apoyaré y defenderé la Constitución y las leyes de los Estados Unidos y del Estado de Texas. Soy un ciudadano de los Estados Unidos elegible para ocupar dicho cargo según la Constitución y las leyes de este estado. No se me ha determinado por un fallo final de una corte que ejerce la jurisdicción testamentaria que esté totalmente incapacitado mentalmente o parcialmente incapacitado sin derecho a voto. Soy consciente de la ley de nepotismo según el Capítulo 573 del Código de Gobierno. Soy consciente de que debo divulgar cualquier condena previa de un delito grave y, si he sido condenado, debo proporcionar prueba de que he sido indultado o liberado de otro modo de las discapacidades resultantes de dicha condena final por delito grave. Soy consciente de que proporcionar a sabiendas información falsa en la solicitud con respecto a mi posible estado de condena por delito grave constituye un delito menor de Clase B. Juro además que las declaraciones anteriores incluidas en mi solicitud son, en todos los aspectos, verdaderas y correctas."					
X FIRMA DEL CANDIDATO					
Jurado y suscrito ante mí este día _____ de _____ del _____ por _____ (día) (mes) (año) (nombre de candidato)					
Firma del oficial autorizado para administrar el juramento ⁴			Nombre del oficial autorizado para administrar juramentos en letra de molde Notarial o sello oficial		
Título del oficial autorizado para administrar el juramento					
TO BE COMPLETED BY FILING OFFICER: THIS APPLICATION IS ACCOMPANIED BY THE REQUIRED FILING FEE (If Applicable) PAID BY: <input type="checkbox"/> CASH <input type="checkbox"/> CHECK <input type="checkbox"/> MONEY ORDER <input type="checkbox"/> CASHIERS CHECK OR <input type="checkbox"/> PETITION IN LIEU OF A FILING FEE. This document and \$_____ filing fee or a nominating petition of _____ pages received. <input type="checkbox"/> Voter Registration Status Verified					
_____/_____/_____ Date Received		_____/_____/_____ Date Accepted		(See Section 1.007) _____ Signature of Filing Officer or Designee	

INSTRUCCIONES

Una solicitud para un lugar en la elección general para una ciudad, distrito escolar u otra subdivisión política, no puede ser presentada antes de los 30 días antes de la fecha límite prescrita por este código para presentar la solicitud. Una solicitud presentada antes de ese día es nula. Todos los campos de la solicitud **deben** completarse a menos que estén específicamente marcados como opcional.

Para una elección que se lleve a cabo en una fecha de elección uniforme, el día de la fecha límite de presentación es el 78º día antes del día de la elección.

Si tiene preguntas sobre la solicitud, por favor póngase en contacto con la División de Elecciones del Secretario de Estado llamando al 800-252-8683.

LEY DE NEPOTISMO

El candidato debe firmar esta declaración indicando su conocimiento de la ley del nepotismo. Cuando un candidato firma la solicitud, es un reconocimiento de que el candidato conoce la ley del nepotismo. Las prohibiciones de nepotismo del capítulo 573, Código de Gobierno, se resumen a continuación:

Ningún funcionario puede nombrar, votar o confirmar el nombramiento o empleo de cualquier persona emparentada dentro del segundo grado por afinidad (matrimonio) o del tercer grado por consanguinidad (sangre) con sí mismo, o con cualquier otro miembro del órgano de gobierno o corte en el que se desempeña cuando la compensación de esa persona debe pagarse con fondos públicos. Sin embargo, nada en esta ley impide la confirmación de cualquier persona que ya está empleada continuamente en la oficina del empleo durante el período siguiente antes de la elección. El nombramiento de un funcionario o miembro emparentado con un empleado en el grado prohibido: seis meses, si el funcionario o miembro es elegido en una elección que no sea la elección general para funcionarios estatales y del condado.

Ningún candidato puede tomar medidas para servir en un empleado o cargo que aspira a ser elegido o en un empleado o funcionario de un organismo gubernamental al que aspira a ser elegido en relación con el nombramiento o el empleo de una persona emparentada con el candidato en un grado prohibido, tal como se ha indicado anteriormente. Esta prohibición no se aplica a las acciones de un candidato con respecto a una clase o categoría de buena fe de empleados o empleados prospectos.

NOTAS

¹Una solicitud para un lugar en la boleta electoral, incluida cualquier petición que la acompañe, es información pública inmediatamente después de su presentación. (Sección 141.035, Código Electoral de Texas)

²La inclusión del número único de identificación de votante (VUID, por sus siglas en Inglés) es opcional. Sin embargo, a muchos candidatos se les exige que estén registrados como votantes en el territorio desde el cual se elige el cargo en el momento de la fecha límite de presentación. Por favor, visite el sitio web de la División de Elecciones de la Secretaría de Estado para obtener información adicional. <https://www.sos.state.tx.us/elections/laws/voter-reg-req-candidate-faq.shtml>

³La prueba de liberación de las discapacidades resultantes de una condena por un delito grave incluiría prueba de clemencia judicial según el Código de Procedimiento Penal de Texas 42A.701, prueba de indulto ejecutivo según el Código de Procedimiento Penal de Texas 48.01, o prueba de una restauración de derechos según el Código de Procedimiento Penal de Texas 48.05. (Opinión de Fiscal General de Texas KP-0251)

Se debe enviar uno de los siguientes documentos con esta solicitud:

Clemencia judicial según el Código de Procedimiento Penal de Texas 42A.701

Prueba de indulto ejecutivo según el Código de Procedimiento Penal de Texas 48.01

Prueba de una restauración de derechos según el Código de Procedimiento Penal de Texas 48.05

⁴Todos los juramentos, declaraciones juradas o afirmaciones hechas dentro de este estado pueden ser administrados y un certificado del hecho dado por un juez, secretario(a) o comisionado de cualquier corte de registro, un notario público, un juez de paz, secretario municipal (para una oficina de la ciudad) y el Secretario de Estado de Texas. Consulte el Capítulo 602 del Código del Gobierno de Texas para obtener la lista completa de personas autorizadas a administrar juramentos.

EXHIBIT B – MONTGOMERY COUNTY HOSPITAL DISTRICT
PETITION – NOT LESS THAN TEN (10) LEGALLY QUALIFIED ELECTORS
RESIDING IN MONTGOMERY COUNTY

Name of Circulator _____ Page ____ of ____

(ANEXO B - DISTRITO HOSPITALARIO DEL CONDADO DE MONTGOMERY PETICIÓN: NO MENOS DE DIEZ (10) ELECTORES LEGALMENTE
CALIFICADOS QUE RESIDEN EN EL CONDADO DE MONTGOMERY)

Signing the petition of more than one candidate for the same office in the same election is prohibited. (Se prohíbe firmar la petición de más de un candidato para el mismo puesto oficial en la misma elección.)

COMPLETE ALL BLANKS. (LLENAR TODOS LOS ESPACIOS EN BLANCO.)

This statement MUST be read to each person before signing the petition. (ES OBLIGATORIO leer la siguiente declaración a todos los firmantes antes de que la suscriban.)

“I know that the purpose of this petition is to entitle _____ be printed on the ballot in the election to held on November 5, 2024, for the purpose of electing Directors to the Board of **Montgomery County Hospital District** as a candidate for Position _____. No. _____. I understand that by signing more than one petition to entitle a party to have its nominees placed on the Montgomery County Hospital District ballot in the same election is prohibited.” “*Sé que el propósito de esta petición es dar derecho a ser impreso en la boleta electoral en la elección que se celebrará el 8 de noviembre de 2022, con el propósito de elegir Directores para la Junta del Distrito Hospitalario del Condado de Montgomery como candidato para el puesto _____. No. _____. Entiendo que al firmar más de una petición para autorizar a una parte a que sus nominados se coloquen en la boleta del Distrito Hospitalario del Condado de Montgomery en la misma elección está prohibido*”.

Date Signed (Fecha de Firma)	Signature (Firma)	Printed Name (Nombre en letra de molde)	Street Address (including City, Texas, Zip) (Dirección de Residencia (Incluye Ciudad, Código, Postal))	County (Condado)	Voter VUID Number ² Núm de VUID de Votante) ²	Date of Birth ² (Fecha de Nacimiento) ²

AFFIDAVIT OF CIRCULATOR (DECLARACION JURADA DE LA PERSONA QUE HACE CIRCULAR LA PETICION)

STATE OF TEXAS (ESTADO DE TEJAS) COUNTY OF (CONDADO DE) _____, (name of person who circulated petition,) – (nombre de la persona que hizo circular la petición) who being duly sworn, depōses and says: “I called each signer’s attention to the above statements and read them to the signer before the signer affixed their signature to the petition. I witnessed the affixing of each signature. The correct date of signing is shown on the petition. I verified each signer’s registration status and believe that each signature is the genuine signature of the person whose name is signed and that the corresponding information for each signer is correct.” (quien, habiendo prestado el juramento correspondiente, declaró y dijo: “Llamé la atención de cada firmante sobre la declaración citada y se la lei antes de que la suscribiera. Atestigué cada firma, y la fecha correcta de las firmas consta en la petición. Verifiqué la situación de cada firmante en lo concerniente a su inscripción y creo que cada firma es la auténtica de la persona cuyo nombre aparece firmado y que son exactos los datos correspondientes a cada firmante.”) SWORN TO AND SUBSCRIBED BEFORE ME THIS DATE (JURADO Y SUSCRITO ANTE MI, CON ESTA FECHA)

(SEAL)

X _____

Signature of circulator (Firma de la persona que hizo circular la petición)

X _____

Signature of notary administering oath³ (Firma del/de la funcionario(a) que le tomó juramento)³

X _____

Title of officer administering oath (Título oficial del/de la funcionario/(a) que le tomó juramento)

Agenda Item # 15



To: Board of Directors
From: Donna Daniel, Records/Election Administrator
Date: July 23, 2024
Re: Election Administrator Contract

Consider and act on contract with Elections Administrator Suzie Harvey for administration of the November 5, 2024 Election. (Ms. Whatley, Secretary – MCHD Board)

ELECTION SERVICES AGREEMENT

STATE OF TEXAS 0
COUNTY OF MONTGOMERY 0

THIS CONTRACT (“Agreement”), including all attachments and Exhibits hereto, is made this date countersigned by the governing body of the Political Subdivision, by and between the Political Subdivision of _____, hereinafter called “Political Subdivision,” and Montgomery County, Texas, by its County Election Officer, Suzie Harvey, hereinafter called “Contracting Officer,” pursuant to Texas Election Code Section 31.092. The parties agree to hold a November 5, 2024 Joint Election with all participating Political Subdivisions in accordance with Chapter 271 of the Texas Election Code and this Agreement. This Agreement is entered into in consideration of the mutual covenants and promises hereinafter set out:

1. **RECITALS.** Contracting Officer is the Elections Administrator of Montgomery County, Texas, and is the County Officer in charge of election duties. Political Subdivision is a political entity situated wholly or partially within Montgomery County, Texas. Political Subdivision and Contracting Officer have determined that it is in the public interest of Montgomery County voters that the following contract be made and entered into for the purpose of having Contracting Officer furnish to Political Subdivision certain election services and equipment needed by Political Subdivision in connection with holding its November 5, 2024 Election. Montgomery County's certified Hart InterCivic Verity Voting System Version 2.7 voting system is to be used in the November 5, 2024 Joint Election, hereinafter called "Joint Election."
2. **DUTIES AND SERVICES OF CONTRACTING OFFICER.** Contracting Officer shall be responsible for performing the following duties and shall furnish the following services and equipment:
 - (a) Determine the number of election officials and voting equipment units needed for each polling location. Notify and coordinate presiding election judges, alternate judges, and all other election officials appointed by Montgomery County Commissioners' Court and the County Election Board or recommended by Contracting Officer, as applicable. Montgomery County or Contracting Officer, as applicable, will make emergency appointments of election officials if necessary.
 - (b) Conduct necessary training of election officials or arrange for training through a third party. Notify all early voting and Election Day officials of the date, time, and place thereof.
 - (c) Arrange for the use of early voting locations per the attached Exhibit A and Election Day polling locations per the attached Exhibit B. If the need arises for emergency replacement polling location(s), make necessary alternate arrangements and notify Political Subdivision as soon as possible.

- (d) Procure election kits and supplies and distribute to the election judges and deputy early voting clerks. Assemble and edit lists of registered voters to be used in conducting the election in conformity with the boundaries of Political Subdivision and the election precincts established for the election. The Election Day list of registered voters shall be arranged in alphabetical order, as applicable to the election, in lieu of alphabetical order by political entity.
- (e) Prepare and test voting equipment, format ballot styles, record audio, oversee all equipment and voter registration database programming, assure compliance with equipment security requirements, and arrange for transport of equipment to and from polling locations.
- (f) Serve as Early Voting Clerk for the Joint Election. Process, print, mail, email, or deliver in person, as applicable, and tabulate ballots for any eligible voter who applies for a mail ballot including all eligible Federal Post Card Application voters. Supervise the conduct of early voting in person and appoint sufficient personnel to serve as deputy early voting clerks. Provide lists of early voters as provided by law through the Montgomery County Elections website and Public Information web access program.
- (g) Provide the publication in English and Spanish of one legal notice of the date, time, and place of the public logic and accuracy test and the first test of automatic tabulating equipment in *The Conroe Courier*. Prepare test materials and conduct internal election testing and the required public logic and accuracy test and tests of tabulation equipment. Provide the publication in English and Spanish of a legal notice of joint election one time in Montgomery County newspaper(s).
- (h) Arrange for all personnel, equipment, and supplies needed for the early voting ballot board, signature verification committee if applicable, tabulation, and central counting station. Tabulate early voting and Election Day results, including mail ballots and provisional ballots. Tabulate unofficial returns and assist in preparing the tabulation for the official canvass. Provide Political Subdivision its voter history report following the election through the Montgomery County Elections Public Information web access program.
- (i) Serve as Custodian of Records for election records in Contracting Officer's custody and provide the required temporary storage and permanent storage of said election records as provided by law.
- (j) Provide information services for voters and election officers.
- (k) Maintain accurate records of all expenses incurred in connection with the responsibilities under this Agreement and provide Political Subdivision a final invoice after the conduct of the election. Provide any detailed backup to such invoice, if requested, reflecting the charges or components of the costs set forth on the invoice submitted to Political Subdivision.
- (l) Conduct a partial manual count as provided by Section 127.201 of the Texas Election Code if required for the County election, or if Political Subdivision otherwise provides Contracting Officer precincts and races ordered by the Secretary of State to be manually counted. Contracting Officer shall deliver a written report of the results of any such count

to the Office of the Secretary of State in accordance with Section 127.201(e) of the Texas Election Code and, if requested, to Political Subdivision in a timely manner.

- (m) Place the funds paid by Political Subdivision hereunder in a "contract fund" as prescribed by Section 31.100 of the Texas Election Code.

3. DUTIES AND SERVICES OF POLITICAL SUBDIVISION. Political Subdivision shall be responsible for performing the following duties:

- (a) Prepare all election orders, resolutions, notices, and other pertinent documents for adoption and execution by the appropriate Political Subdivision officer or body. Take all actions necessary for calling Political Subdivision's election which are required by the Texas Election Code and/or the Political Subdivision's governing body, charter, ordinances, or other applicable laws. Execute a Joint Election Agreement with all participating Political Subdivisions for the purpose of sharing election equipment, election officials, polling places, and costs. Serve as Custodian of Records for all election records in its possession as provided by law.
- (b) Political Subdivision shall be responsible for the legal sufficiency of any order calling its election. Political Subdivision shall be responsible for all substantive and procedural legal issues governing the conduct of its election. Political Subdivision understands and agrees that Contracting Officer provides no legal advice to Political Subdivision.
- (c) Adopt the County Election Precincts, consolidated County Election Precincts ordered by the Montgomery County Commissioners' Court, or precincts recommended by Contracting Officer, as applicable, for this election. Adopt all early voting dates, times, and locations on the attached Exhibit A. Adopt the election day polling locations on the attached Exhibit B at which Political Subdivision's election will be held.
- (d) If required, prepare any necessary preclearance submission on all voting changes made by Political Subdivision and timely submit to the U. S. Department of Justice under the Federal Voting Rights Act of 1965, as amended.
- (e) Prepare, post, and publish all required election notices for Political Subdivision with the exception of the joint election notice and the notice of the public test, which Contracting Officer shall publish. In addition, if polling locations for Joint Election are different than those for Political Subdivision's previous election, Political Subdivision shall post notice at the entrance to any previous polling places in its jurisdiction stating that the polling location has changed and shall provide the polling location and address for those voters for this election, pursuant to Texas Election Code Section 43.062, unless Contracting Officer has posted notice of the change at that location for Joint Election. Educate the voters in Political Subdivision as much as possible about early voting dates, times, and locations and election day polling locations.
- (f) Timely confirm with Contracting Officer Political Subdivision's boundaries, County Election Precincts, and street details within those boundaries. If boundaries are not defined properly within Montgomery County Elections voter registration database, maps and street lists with block ranges and odd/even/both indicators must be provided to Contracting

Officer. Proof and approve all programming work done for the jurisdiction according to the Exhibit C Timetable.

- (g) Deliver to Contracting Officer, according to the attached Exhibit C Timetable, an Entity Fact Sheet, Ballot Template with Spanish translations, candidate names and measures, copies of candidate applications, and the order in which all items are to be printed on the ballot with the exact form and spelling. Provide pronunciation for difficult names or words for use on the ballot audio recording. Review ballot proofs and approve by signature within deadlines provided.
- (h) Appoint Contracting Officer as Early Voting Clerk to receive applications for ballot by mail at

<u>Mail</u>	<u>Email*</u>	<u>Fax*</u>
Suzie Harvey Elections Administrator P. O. Box 2646 Conroe, TX 77305-2646	election.ballot@mctx.org	(936) 788-8340

*If an Application for Ballot By Mail is submitted by email or fax or if a Federal Post Card Application is submitted by fax, to be effective, the original application must also be physically submitted and be received not later than the fourth business day after it is received by email or fax.

All requests for early voting ballots to be voted by mail that are received by Political Subdivision must be forwarded in person or by email or fax to Contracting Officer on the day of receipt. Original applications that are received by mail and forwarded by email or fax must also be mailed to Contracting Officer for all processing.

- (i) Appoint election officials as appointed by Montgomery County Commissioners' Court and the County Election Board or recommended by Contracting Officer, as applicable.
- (j) If requested, assist Contracting Officer with recruiting bilingual poll workers and provide documentation of Political Subdivision's efforts if requested by the U. S. Department of Justice.
- (k) If candidate information packet is provided to Political Subdivision by Contracting Officer, distribute to all candidates at time of candidate filing or in another appropriate manner.
- (l) Pay additional costs incurred by Contracting Officer for any ballot or election changes after deadlines, recount, election contest, newly ordered election, or a runoff election, if required, unless prohibited by law.
- (m) Immediately forward to Contracting Officer any information received from the Secretary of State regarding a manual count of precincts and races or a waiver of the manual count. Contracting Officer must receive this information on the same day received by Political Subdivision because of the short deadline for Contracting Officer to begin the process.

- (n) Canvass the returns and declare the election results for Political Subdivision. Political Subdivision is responsible for filing any precinct reports with the Secretary of State if required, unless both parties agree that Contracting Officer will submit precinct reports.
- (o) Pay a deposit, if required, of 60% of its estimated total cost, per the Exhibit D Cost Estimate, if provided, within thirty days from the date of the Exhibit D Cost Estimate. Pay the balance for conducting said election within thirty days from the date of final invoice. All payments shall be made from current revenues available to Political Subdivision. If the amount owed for conducting the election is less than any deposit paid by Political Subdivision, Contracting Officer shall refund the overpayment in a prompt manner.

Checks shall be made payable to:

Montgomery County Elections Administrator
P O Box 2646, Conroe, Texas 77305-2646.

- 4. **COST OF SERVICES.** Political Subdivision shall share some expenses for the above services, supplies, and equipment in accordance with the Exhibit D Cost Estimate. This cost estimate may be amended, if necessary, after filing deadlines and election cancellations. Additional elections may reduce costs for each entity, and election cancellations may increase costs for each remaining entity. It is understood that other political entities may wish to participate in the use of the County's voting equipment and polling locations, and it is agreed that Contracting Officer may enter into other contracts with entities for those purposes on terms and conditions generally similar to those set forth in this Agreement. Only the actual expenses directly attributable to this Agreement and any prorated shared expenses plus a 10% administrative fee may be charged to Political Subdivision.

5. **GENERAL CONDITIONS.**

- (a) The parties agree that the timing is critical for all duties in this Agreement. Failure to adhere to any deadline in the Exhibit C Timetable without prior agreement of Contracting Officer may result in cancellation of Contracting Officer's duties and obligations to conduct Political Subdivision's election under this Agreement or, at the discretion of Contracting Officer, a late penalty surcharge in an amount not to exceed 10% of the final election cost. Adherence to the Timetable is critical because of Montgomery County's obligation to complete all programming and testing, process, print, and mail or email, as applicable, any military and overseas ballots by state and federal deadlines, and conduct federal, state, county, and/or other contracted elections, as applicable.
- (b) In accordance with Section 31.098 of the Texas Election Code, Contracting Officer is authorized to contract with third persons for election services and supplies and hire necessary temporary personnel to perform contracted duties. Part-time and seasonal personnel will be compensated at the hourly rate set by Montgomery County.
- (c) Pursuant to Section 31.100(d) of the Texas Election Code, Contracting Officer may not be personally compensated for election services performed under this Agreement. In accordance with Section 31.100(e) of the Texas Election Code, only costs for contractual duties performed outside of normal business hours by personnel regularly employed by Contracting Officer will be allocated to Political Subdivision under this Agreement.

- (d) Political Subdivision acknowledges that voting equipment is highly technical and it is conceivable that, despite the best effort of the parties and technical assistance, it might fail during the election. Contracting Officer will take every possible action to remedy the situation, but Political Subdivision agrees that should such equipment fail, it will not make any claim for damages of any kind.
- (e) The county early voting sites as per the attached Exhibit A will be used for the Joint Election. Any eligible Montgomery County voter in the Joint Election may vote early by personal appearance at any one of the joint early voting locations in Exhibit A.
- (f) Montgomery County Elections Department is contracting with numerous political entities for the Joint Election, and the parties agree that all ballot styles will be programmed into one electronic voting system. Each voter will receive one ballot that contains all races and measures in the Joint Election for which the voter is eligible at the address and in the precinct of the voter's current registration in Montgomery County. One joint voter sign-in process consisting of a common list of Montgomery County registered voters and common signature rosters shall be used.
- (g) In accordance with Section 31.099 of the Texas Election Code, Contracting Officer shall file copies of this Agreement with the Auditor and Treasurer of Montgomery County not later than the 10th day from receipt of the fully executed Agreement by Contracting Officer.
- (h) Montgomery County is self-insured for personal liability issues. Should Political Subdivision desire insurance for injuries during this election or other liabilities, it shall make such arrangements separate from this Agreement.
- (i) In the event that the performance by Contracting Officer of any of its obligations hereunder shall be interrupted or delayed by any occurrence not occasioned by its own conduct, whether such occurrence be an act of God or the result of war, riot, civil commotion, sovereign conduct, or the act or condition of any persons not a party thereof, then it shall be excused from such performance for such period of time as is reasonably necessary after such occurrence to remedy the effects thereof.
- (j) The parties to this Agreement agree that Political Subdivision may cancel this Agreement in the event that it has no need to participate in Joint Election. If Political Subdivision cancels its participation after the deadline in Exhibit C Timetable, a \$1,000 contract preparation and processing fee will be assessed to Political Subdivision in addition to any costs incurred by Contracting Officer on behalf of Political Subdivision prior to said cancellation. A 10% administrative fee will be added to all charges for services provided under this agreement, including services related to a canceled election or canceled participation for which notification is provided to Contracting Officer after the deadline in Exhibit C Timetable.
- (k) Political Subdivision has the option of extending the applicable terms of this Agreement through its runoff election, if required. If requested by Contracting Officer, Political Subdivision shall be responsible for locating acceptable runoff polling locations, although Contracting Officer may assist. Political Subdivision may reduce the number of early

voting locations and/or Election Day polling locations in a runoff election. If Political Subdivision elects to have Contracting Officer conduct a runoff election, the polling places must be acceptable to Contracting Officer and shall be coordinated with other participating entities. Costs will be allocated to the participating entities, plus a 10% administrative fee shall be charged. Political Subdivision shall be responsible for all orders, notices, and notice of election postings and publications required for its runoff, except the publication of the notice of the public logic and accuracy test and the first test of automatic tabulating equipment, which Contracting Officer will publish.


The foregoing Election Services Agreement is made in Montgomery County, Texas, and is signed on the dates below.

[Remainder of this page intentionally left blank; signature page(s) to follow.]

MONTGOMERY COUNTY, TEXAS

July 17, 2024

Date Signed

By: 
Suzie Harvey, Elections Administrator
“Contracting Officer”
9159 Airport Road
Conroe, Texas 77303
Phone: (936) 539-7843 Fax: (936) 788-8340
Email: suzie.harvey@mctx.org

“Political Subdivision”

Date Signed

By: _____
Name: _____
Title: _____
Address: _____
City, State, Zip: _____
Phone: _____ Fax: _____
Email: _____

Agenda Item # 16



To: Board of Directors
From: Donna Daniel, Records/Election Administrator
Date: July 23, 2024
Re: Joint Election Agreement

Consider and act on authorizing the District Staff to negotiate and execute an agreement for a joint election with any and all appropriate governmental bodies who may hold an election concurrent with the District's November 5, 2024 Election. (Ms. Whatley, Secretary – MCHD Board)

Joint Election Agreement

Political Subdivision of _____

WHEREAS, the undersigned Political Subdivisions (collectively referred to hereinafter as "Participating Entities") will each hold an election on November 5, 2024; and

WHEREAS, Montgomery County Elections Administrator, Suzie Harvey, as Montgomery County's Election Officer, has entered into separate Election Services Agreements with each of the undersigned Participating Entities wherein the County's Election Officer will administer elections occurring on November 5, 2024, to be held in precincts in Montgomery County, as authorized under Subchapter D of Chapter 31 of the Texas Election Code ("Election Services Agreements"); and

WHEREAS, the Participating Entities desire to enter into a Joint Election Agreement, as authorized under Chapter 271 of the Texas Election Code, for the purpose of sharing election equipment, election officials, polling places, and costs where appropriate.

NOW, THEREFORE, Participating Entities enter this Joint Election Agreement under the terms that follow:

I. Scope of Joint Election Agreement

The Participating Entities enter this Joint Election Agreement ("Agreement") for the purpose of jointly conducting elections to be held on November 5, 2024 ("Joint Election").

II. Appoint Election Officer

The Participating Entities appoint Suzie Harvey, Montgomery County Elections Administrator ("Contracting Officer"), to serve as the Election Officer to perform the duties and responsibilities of Election Officer itemized in the Election Services Agreements for the Joint Election.

III. Early Voting and Election Day

Early voting and election day voting shall be held in common precincts where appropriate, at the dates, times, and locations adopted by Montgomery County Commissioners' Court or designated by Contracting Officer, as applicable, and shall be authorized and ordered by the governing body of each Participating Entity.

IV. Joint Election Costs; Adjustment of Costs in the Event of Cancellation of Election; Payment

The estimated election expenses for each Participating Entity, including administrative costs and expenses for facilities, personnel, supplies, equipment, services, and training, are reflected in the Exhibit D - Cost Estimate, when incorporated into each Election Services Agreement. The Participating Entities agree that they will be responsible for and will pay from budgeted funds their share of the actual election expenses attributable to each entity according to the table incorporated into the Election Services Agreements as the Final Invoice.

V. Reasonable Cooperation

The Participating Entities agree to reasonably cooperate with each other as is necessary to carry out the terms of this Agreement.

VI. Miscellaneous Provisions

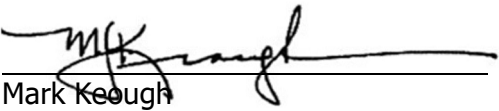
1. This Agreement becomes effective with respect to each Participating Entity upon execution by that Participating Entity. The obligations of this Agreement will continue as to each Participating Entity until each Participating Entity has made full payment of its share of election costs under this Agreement and its respective Election Services Agreement, which costs are related to the Joint Election.
2. If for any reason a Participating Entity does not participate in the Joint Election, this Joint Election Agreement shall remain in effect between all remaining Participating Entities.
3. Notices given under this Agreement must be in writing and may be effected by hand delivery, fax, email, or certified mail to the Contracting Officer and/or the Participating Entities at the addresses listed on their respective signature blocks below.
4. This Agreement may not be amended or modified except in writing executed by the Contracting Officer and each respective Participating Entity with whom the amendment or modification has been mutually agreed.
5. The obligations under this Agreement are performable in Montgomery County, Texas.
6. Venue for any dispute arising under this Agreement shall be in Montgomery County, Texas. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and the United States of America.
7. If any provision of this Agreement is found to be invalid, illegal, or unenforceable by a court of competent jurisdiction, such invalidity, illegality, or unenforceability shall not affect the remaining provisions of this Agreement; and the Participating Entities shall perform their obligations under this Agreement as expressed in the terms and provisions of this Agreement.
8. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original for all purposes. Faxed or emailed signatures and/or electronic signatures shall have the same force and effect as an original signature.

IN TESTIMONY WHEREOF, this Agreement is executed by Montgomery County, Texas or the Contracting Officer, as applicable, and each Participating Entity on the dates indicated below.

See attached signature page(s):

July 2, 2024
Date

Signature:
Printed name:
Title:
Political Subdivision:


Mark Keough

County Judge

Montgomery County, Texas

All correspondence to be directed to:

Montgomery County Elections Office

P. O. Box 2646

Conroe, Texas 77305-2646

(936) 539-7843

(936) 788-8340

suzie.harvey@mctx.org

cynthia.jamieson@mctx.org

Address:
City, State, Zip:
Telephone:
Fax:
Email:

Date

Signature:
Printed name:
Title:
Political Subdivision:
Address:
City, State, Zip:
Telephone: ()
Fax: ()
Email:

Date

Signature:
Printed name:
Title:
Political Subdivision:
Address:
City, State, Zip:
Telephone: ()
Fax: ()
Email:

Date

Signature:
Printed name:
Title:
Political Subdivision:
Address:
City, State, Zip:
Telephone: ()
Fax: ()
Email:

Agenda Item # 17



To: Board of Directors

From: Calvin Hon

Date: July 23rd, 2024

Re: Consider and Act on Texas DIR copier contract with Stewart Organization

Staff is requesting Board approval for a renewal of 4 year lease contract for Copier services. The current copier contract is with Stewart Organization will end August 2024. The contract includes toner ink, labor for repair, and OEM (Original Equipment Manufacturer) parts which allows for better reliability.

The Stewart Organization is utilizing the Texas DIR (Department of Infrastructure) contract for the Canon copiers, services, and prints. The Texas DIR Contract Number is DIR-CPO-4437.

The current lease is \$4,228.70 which was approved in August 2020. The new proposed lease cost is \$4,608.60.

A summary of the lease proposal and cost for print cost schedule is attached.

Fiscal Impact: Minimal

Yes	No	N/A	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Budgeted item?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Within budget?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Renewal contract?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Special request?

Proposed Solution For:



Prepared By:

Ryan Speer
Sales Manager
July 16th, 2024

Texas DIR-CPO-4437 Pricing



Stewart
ORGANIZATION

Our Service Can't Be Duplicated.

Proposed Equipment:

Quantity	Equipment Model	Accessories/ Configuration
30	X MF1643i II	
2	LBP325dn	
4	DX 529iF	
1	iPF TM-350	
1	DX C5850i	Cassette Feeding Unit, Staple Finisher-AB2, Hole Punch, Fax Board
1	DX 6870i	High Capacity Cassette Feeding Unit, Staple Finisher-AB2, Fax Board
1	DX C3930i	Cassette Feeding Unit, Inner Finisher, Hole Punch
1	DX C3930i	Cassette Feeding Unit, Inner Finisher, Hole Punch, Fax Board
1	DX C3935i	Cassette Feeding Unit, Inner Finisher, Hole Punch, Fax Board
5	DX 4945i	Cassette Feeding Unit, Inner Finisher, Fax Board
2	DX 4945i	Cassette Feeding Unit, Inner Finisher, Hole Punch
2	DX 4945i	Cassette Feeding Unit, Inner Finisher, Hole Punch, Fax Board
	IT Support	
	Training	

Pricing Option: (Texas DIR-CPO-4437)**48 Month Lease: \$4,608.00 a month**

Service Agreement:

DX 4945i - \$0.008 per B&W image

DX 529iF - \$0.0108 per B&W image

DX 6870i - \$0.0056 per B&W image

DX C3930i & DX C3935i - \$0.0079 per B&W image / \$0.0586 per color image

DX C5850i - \$0.0079 per B&W image / \$0.0506 per color image

LBP325dn - \$0.0146 per B&W image

MF1643i II - \$0.0129 per B&W image

iPF TM-350:

Monthly Base	Category A	Category B	Category C	Category D	Category E
\$30	\$0.230	\$0.480	\$0.730	\$0.940	\$1.56

Billed per square foot. These prices include Ink, print heads, cutter blades, maintenance cartridges, service, & Canon 20lb bond paper. Customer machines must be on the network & allow Printer point software loaded on their network to retrieve page counts and supply alerts.

- Copier service agreements are all-inclusive contracts, which includes ALL service, parts, supplies (including toner, drums, imaging units etc.), labor, maintenance, delivery. Stewart only uses original Canon OEM parts and supplies. Excludes Paper/Staples
- No long-term contract commitment, month-to-month.
- “Stewart Time” Service Response Guarantee: When service is needed, we will have a service technician at your location ready to repair your machine within **90-minutes** from the time we receive your call (If within 20-mile radius of Stewart office. **180-minute** response time if outside 20-mile radius). If we’re late, we will take 1% off the current month’s service bill for that machine for every minute that we’re late, up to 100%.

Our service can't be duplicated.



Stewart Organization Advantages:

- Service response time guarantee with 1% credit for every minute we are late up to 100%.
- Terms & conditions that benefit you – Flexible contracts, no hidden fees, no long-term service contracts.
- No lease return fees or automatic renewals. At the end of the lease, we will pick up the equipment & ship it back to the lease company at our expense.
- No charge for scans, equipment delivery, or shipping toner.
- Automated meter reads & toner replacement - No toner shipping or meter estimation fees.
- Local Parts and Supplies – No Downtime Waiting for Parts. Over 1-million-dollar inventory.
- In house IT support – No IT/Networking fees or outsourcing for product related matters.
- Simple, accurate, and easy to understand invoicing.
- At Stewart Organization, we always keep our customers best interests in mind!
- Canon has won BLI's coveted **Copier MFP Line of the Year** 5 times in the last 7 years!
- Canon firmly holds the #1 Position in total copier market share.
- Unbeatable ease of use, both at the devices and from workstations, so users with varying levels or printer knowledge can fully optimize their Canon experience.
- All Canon iR ADVANCE models tested by BLI are rated 10 out of 10 for security features.
- Canon's excellent image quality is the unmatched in the industry.



AGENDA ITEM # 18

Board Mtg: 07/23/24

Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Wagner, Chair-Indigent Care Committee)

Montgomery County Hospital District Summary of Claims Processed For the Period 05/01/2024 to 06/26/2024

Disbursement Date	Board Reviewed	Payments Made to All Other Vendors (Non-UPL)	
<u>May</u>			
May 1, 2024	Yes	\$	32,319.42
May 8, 2024	Yes	\$	32,493.87
May 15, 2024	Yes	\$	44,117.31
May 22, 2024	Yes	\$	17,606.02
May 29, 2024	Yes	\$	23,527.03
Total May Payments - MTD		\$	150,063.65
Monthly Budget - May 2024		\$	218,996.00
<u>June</u>			
June 5, 2024	No	\$	61,577.60
June 12, 2024	No	\$	18,829.87
June 19, 2024	No	\$	17,540.70
June 26, 2024	No	\$	28,344.58
Total June Payments - MTD		\$	126,292.75
Monthly Budget - June 2024		\$	218,996.00

Note: Payments made may differ from the amounts shown in the financial statements due to accruals and/or other adjustments.

AGENDA ITEM # 19

Board Mtg: 07/23/24

Consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Wagner, Chair – Indigent Care Committee)

**Montgomery County Hospital District
Summary of Claims Processed
For the Period 07/01/24 through 07/31/24**

Disbursement Date	Value of Services Provided by HCA and Affiliated Providers
<u>July</u>	
July Voluntary Contribution for Medicaid 1115 Waiver Program	\$ 311,276.00
Budgeted Amount July 2024	\$ 225,522.00
Over / (Under) Budget	\$ 85,754.00

AGENDA ITEM # 20

Board Mtg.: 07/23/2024

Montgomery County Hospital District Financial Dashboard for June 2024 (dollars expressed in 000's)

	Jun 2024	Jun 2023	Var	Var %
Cash and Investments	59,728	58,806	922	1.6%

Legend	
Green	Favorable Variance
Red	Unfavorable Variance

Income Statement	June 2024				Year to Date			
	Act	Bud	Var	Var %	Act	Bud	Var	Var %
Revenue								
Tax Revenue	222	295	(73)	-24.8%	46,101	45,730	371	0.8%
EMS Net Revenue	2,399	2,005	393	19.6%	20,043	18,250	1,793	9.8%
Other Revenue	888	553	335	60.6%	8,502	6,668	1,834	27.5%
Total Revenue	3,508	2,853	655	23.0%	74,646	70,648	3,998	5.7%
Expenses								
Payroll	4,047	3,919	129	3.3%	36,664	36,417	247	0.7%
Operating	1,750	1,259	491	39.0%	13,325	14,378	(1,053)	-7.3%
Indigent Healthcare	452	445	8	1.7%	3,862	4,001	(139)	-3.5%
Total Operating Expenses	6,250	5,622	628	11.2%	53,851	54,795	(945)	-1.7%
Capital	689	0	689		11,121	10,889	232	2.1%
Total Expenditures	6,939	5,622	1,317	23.4%	64,971	65,684	(713)	-1.1%
Revenue Over / (Under) Expenses	(3,431)	(2,769)	(662)	-23.9%	9,675	4,963	4,711	94.9%

Total Tax Revenue: Year-to-date, Total Tax Revenue is \$371k or 0.8% greater than budget. Of the total Tax Revenue budget for the year, 99.8% has been collected. The monthly Tax Revenue budget is allocated based on a rolling three-year collection average.

EMS Net Revenue: Year-to-date, EMS Revenue is \$1.8M greater than budget. EMS billable trips per day are 0.8 or 0.5% fewer than expected; however, the average gross charge per trip is \$54.02 more than budgeted due to a shift from Non-Transports to BLS compared to budget and the allowable Medicare charge increasing 2.2% compared to the 1.0% expected.

Other Revenue: Year-to-Date, Other Revenue is \$1.8M greater than budget primarily due to Investment Income, Other Financing Sources and Tobacco Settlement Proceeds being more than expected.

- * Investment Income - Interest rates are higher than expected
- * Other Financing Sources - Positive effect of entries related to the purchase of 56 Zoll ventilators financed over five years.
- * Tobacco Settlement Proceeds - Amount received was \$94k greater than budgeted.

Payroll: Year-to-date, overall payroll expenses are \$247k greater than budget. Total wages are \$552k more than budget while taxes and benefits are \$305k less than budget. Wages are over budget in the EMS department by \$1.1M offset by favorable variances in most of the other departments. Benefits are under budget primarily due to claims being less than expected and a \$150k renewal credit from Blue Cross Blue Shield.

Operating Expenses: Operating Expenses are \$1.1M less than budget. Generally, Operating Expenses are less than expected across the board.

Indigent Care Expenses: Indigent Care Expenses are \$139k favorable to budget.

Capital: Capital Expenditures are \$231k greater than budget, primarily due to timing differences related to ambulance modules.

Montgomery County Hospital District

Balance Sheet

As of 06/30/2024

Fund 10
06/30/2024

ASSETS

Cash and Equivalents

10-000-10100	Petty Cash-Adm.-BS	\$1,750.00
10-000-11401	Operating Account-WF-BS	\$987,329.81
10-000-12500	Investments-MMDA-BS	\$21,357,472.65
10-000-13100	Texpool-District-BS	\$4,264,879.24
10-000-13300	Investments-WF Bank-BS	\$15,466,038.39
10-000-13400	Texstar Investment Pool-BS	\$4,250,253.59
10-000-13450	Investments-CDARS-BS	\$9,292,524.41
10-000-13500	Investments-BS	\$4,108,183.05

Total Cash and Equivalents	\$59,728,431.14
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Receivables

10-000-14100	A/R-EMS Billings-BS	\$11,776,131.55
10-000-14200	Allowance for Bad Debts-BS	(\$3,703,725.09)
10-000-14300	A/R-Other-BS	\$1,535,590.23
10-000-14305	A/R Employee-BS	\$24,021.02
10-000-14450	Capital Lease Receivable-BS	\$2,014,573.82
10-000-14525	Receivable from Component Unit-BS	\$122,261.74
10-000-14605	Interest Receivable - Capital Lease-BS	\$9,279.27
10-000-14700	Taxes Receivable-BS	\$1,909,531.90
10-000-14750	Allowance for bad debt-tax rev-BS	(\$347,358.92)

Total Receivables	\$13,340,305.52
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Other Assets

10-000-14900	Prepaid Expenses-BS	\$342,742.87
10-000-15000	Inventory-BS	\$1,051,804.31

Total Other Assets	\$1,394,547.18
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TOTAL ASSETS

\$74,463,283.84

LIABILITIES

Current Liabilities

10-000-20500	Accounts Payable-BS	\$720,776.38
10-000-20600	Accounts Payable-Other-BS	\$10,783.75
10-000-21000	Accrued Expenditures-BS	\$2,423,832.57
10-000-21400	Accrued Payroll-BS	\$1,593,168.65
10-000-21525	P/R-United Way Deductions-BS	\$6,112.06
10-000-21585	P/R-Flexible Spending-BS-BS	(\$8,698.57)
10-000-21590	P/R-Premium Cancer/Accident-BS	\$19.61
10-000-21595	P/R-Health Savings-BS-BS	\$375.00
10-000-21650	TCDRS Defined Benefit Plan-BS	\$602,629.34

Total Current Liabilities	\$5,348,998.79
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Deferred Liabilities

10-000-23000	Deferred Tax Revenue-BS	\$1,562,172.98
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Montgomery County Hospital District

Balance Sheet

As of 06/30/2024

		Fund 10
		06/30/2024
10-000-23200	Deferred Revenue-BS	\$170,201.58
10-000-23300	Deferred Capital Lease Revenue-BS	\$1,912,152.62
Total Deferred Liabilities		\$3,644,527.18
TOTAL LIABILITIES		\$8,993,525.97
CAPITAL		
10-000-30225	Assigned - Open Purchase Orders-BS	\$4,679,941.83
10-000-30400	Nonspendable - Inventory-BS	\$1,051,804.31
10-000-30700	Nonspendable - Prepaids-BS	\$342,742.87
10-000-32001	Committed - Uncompensated Care-BS	\$7,500,000.00
10-000-32002	Committed - Capital Replacement-BS	\$1,900,000.00
10-000-32003	Committed - Capital Maintenance-BS	\$100,000.00
10-000-32004	Committed - Catastrophic Events-BS	\$5,000,000.00
10-000-39000	Unassigned Fund Balance-MCHD-BS	\$44,895,268.86
TOTAL CAPITAL		\$65,469,757.87
TOTAL LIABILITIES AND CAPITAL		\$74,463,283.84

Montgomery County Hospital District

Preliminary Income Statement - Actual vs. Budget

For the Period Ended 06/30/2024

	Current Month Actual	Current Month Budget	Current Month Variance	YTD Actual	YTD Budget	YTD Variance	Total Annual Budget	%YTD Annual Budget	Annual Budget Remaining
Revenue									
Tax Revenue									
Tax Revenue	\$176,633.92	\$219,657.00	(\$43,023.08)	\$45,664,058.70	\$44,974,658.00	\$689,400.70	\$45,282,155.00	100.84%	(\$381,903.70)
Delinquent Tax Revenue	\$12,483.91	\$25,385.00	(\$12,901.09)	\$143,244.44	\$414,390.00	(\$271,145.56)	\$509,009.00	28.14%	\$365,764.56
Penalties and Interest	\$32,322.79	\$49,618.00	(\$17,295.21)	\$276,155.37	\$326,194.00	(\$50,038.63)	\$406,986.00	67.85%	\$130,830.63
Miscellaneous Tax Revenue	\$172.16	\$0.00	\$172.16	\$17,232.01	\$14,383.00	\$2,849.01	\$14,383.00	119.81%	(\$2,849.01)
Total Tax Revenue	\$221,612.78	\$294,660.00	(\$73,047.22)	\$46,100,690.52	\$45,729,625.00	\$371,065.52	\$46,212,533.00	99.76%	\$111,842.48
EMS Net Revenue									
Advanced Life Support Revenue	\$4,682,445.14	\$4,234,000.00	\$448,445.14	\$40,057,988.21	\$38,537,908.00	\$1,520,080.21	\$51,523,732.00	77.75%	\$11,465,743.79
Basic Life Support Revenue	\$673,032.50	\$678,915.00	(\$5,882.50)	\$6,727,244.31	\$6,176,258.00	\$550,986.31	\$8,258,264.00	81.46%	\$1,531,019.69
Transfer Service Fees	\$646.62	\$3,145.00	(\$2,498.38)	\$8,045.47	\$27,586.00	(\$19,540.53)	\$35,134.00	22.90%	\$27,088.53
Non-Transport Fees	\$32,175.00	\$31,280.00	\$895.00	\$281,146.73	\$285,660.00	(\$4,513.27)	\$381,340.00	73.73%	\$100,193.27
Contractual Allowance	(\$1,706,675.43)	(\$1,711,780.00)	\$5,104.57	(\$15,584,138.13)	(\$15,579,486.00)	(\$4,652.13)	(\$20,828,672.00)	74.82%	(\$5,244,533.87)
Charity Care	(\$1,131,269.44)	(\$954,837.00)	(\$176,432.44)	(\$9,442,507.01)	(\$8,690,291.00)	(\$752,216.01)	(\$11,618,304.00)	81.27%	(\$2,175,796.99)
Provision for Bad Debt	(\$158,377.11)	(\$296,840.00)	\$138,462.89	(\$2,089,951.54)	(\$2,701,643.00)	\$611,691.46	(\$3,611,906.00)	57.86%	(\$1,521,954.46)
Recovery of Bad Debt - EMS	\$6,638.78	\$21,424.00	(\$14,785.22)	\$85,108.46	\$194,004.00	(\$108,895.54)	\$259,708.00	32.77%	\$174,599.54
Total EMS Net Revenue	\$2,398,616.06	\$2,005,307.00	\$393,309.06	\$20,042,936.50	\$18,249,996.00	\$1,792,940.50	\$24,399,296.00	82.15%	\$4,356,359.50
Other Revenue									
Investment Income - MCHD	\$270,860.48	\$200,000.00	\$70,860.48	\$2,393,248.90	\$1,612,004.00	\$781,244.90	\$2,212,004.00	108.19%	(\$181,244.90)
Interest Income	\$787.51	\$293.00	\$494.51	\$5,617.85	\$3,059.00	\$2,558.85	\$3,865.00	145.35%	(\$1,752.85)
Interest Income - Capital Lease	\$6,160.07	\$5,663.00	\$497.07	\$57,557.06	\$53,358.00	\$4,199.06	\$70,065.00	82.15%	\$12,507.94
Tobacco Settlement Proceeds	\$0.00	\$0.00	\$0.00	\$893,618.66	\$800,000.00	\$93,618.66	\$800,000.00	111.70%	(\$93,618.66)
Weyland Bldg. Land Lease	\$2,150.11	\$2,150.00	\$0.11	\$19,351.02	\$19,350.00	\$1.02	\$25,800.00	75.00%	\$6,448.98
Miscellaneous Income	\$29,784.22	\$55,834.00	(\$26,049.78)	\$195,633.41	\$148,737.00	\$46,896.41	\$168,537.00	116.08%	(\$27,096.41)
Proceeds from Capital Lease	\$252,062.31	\$0.00	\$252,062.31	\$351,375.57	\$318,317.00	\$33,058.57	\$318,317.00	110.39%	(\$33,058.57)
Proceeds from IT Subscription Assets	\$33,927.43	\$0.00	\$33,927.43	\$33,927.43	\$0.00	\$33,927.43	\$250,000.00	13.57%	\$216,072.57
Tenant Rent Income	\$9,298.42	\$9,298.00	\$0.42	\$83,685.78	\$83,685.00	\$0.78	\$111,581.00	75.00%	\$27,895.22
P.A. Processing Fees	\$10.00	\$0.00	\$10.00	\$20.00	\$0.00	\$20.00	\$0.00	0.00%	(\$20.00)
Contract Revenue (Net)	\$6,786.83	\$6,212.00	\$574.83	\$219,517.72	\$194,031.00	\$25,486.72	\$212,665.00	103.22%	(\$6,852.72)

Montgomery County Hospital District

Preliminary Income Statement - Actual vs. Budget

For the Period Ended 06/30/2024

	Current Month Actual	Current Month Budget	Current Month Variance	YTD Actual	YTD Budget	YTD Variance	Total Annual Budget	%YTD Annual Budget	Annual Budget Remaining
Education/Training Revenue	\$6,489.96	\$7,454.00	(\$964.04)	\$170,353.87	\$179,092.00	(\$8,738.13)	\$222,000.00	76.74%	\$51,646.13
Stand-By Fees	\$9,743.25	\$8,512.00	\$1,231.25	\$94,949.75	\$76,160.00	\$18,789.75	\$101,696.00	93.37%	\$6,746.25
EMS - Trauma Fund Income	\$0.00	\$0.00	\$0.00	\$36,742.00	\$30,000.00	\$6,742.00	\$30,000.00	122.47%	(\$6,742.00)
Ambulance Supplemental Payment Program	\$0.00	\$0.00	\$0.00	\$1,000,000.00	\$1,000,000.00	\$0.00	\$1,000,000.00	100.00%	\$0.00
Management Fee Revenue	\$8,333.33	\$8,334.00	(\$0.67)	\$74,999.97	\$75,000.00	(\$0.03)	\$100,000.00	75.00%	\$25,000.03
Employee Medical Premiums	\$122,640.94	\$111,507.00	\$11,133.94	\$1,114,572.30	\$1,059,316.00	\$55,256.30	\$1,449,590.00	76.89%	\$335,017.70
Dispatch Fees	\$92,773.00	\$93,485.00	(\$712.00)	\$156,946.00	\$161,365.00	(\$4,419.00)	\$240,320.00	65.31%	\$83,374.00
MDC Revenue - First Responders	\$0.00	\$600.00	(\$600.00)	\$85,593.00	\$87,050.00	(\$1,457.00)	\$90,150.00	94.95%	\$4,557.00
Inter Local 800 Mhz	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180,000.00	0.00%	\$180,000.00
VHF Project Revenue	\$10,575.72	\$10,868.00	(\$292.28)	\$94,756.28	\$97,815.00	(\$3,058.72)	\$130,420.00	72.65%	\$35,663.72
Tower Contract Revenue	\$25,497.38	\$22,839.00	\$2,658.38	\$233,920.26	\$205,552.00	\$28,368.26	\$316,423.00	73.93%	\$82,502.74
Other Financing Sources	\$0.00	\$0.00	\$0.00	\$640,596.33	\$0.00	\$640,596.33	\$0.00	0.00%	(\$640,596.33)
Gain/Loss on Sale of Assets	\$0.00	\$10,000.00	(\$10,000.00)	\$545,305.00	\$464,100.00	\$81,205.00	\$479,100.00	113.82%	(\$66,205.00)
Total Other Revenue	\$887,880.96	\$553,049.00	\$334,831.96	\$8,502,288.16	\$6,667,991.00	\$1,834,297.16	\$8,512,533.00	99.88%	\$10,244.84
Total Revenues	\$3,508,109.80	\$2,853,016.00	\$655,093.80	\$74,645,915.18	\$70,647,612.00	\$3,998,303.18	\$79,124,362.00	94.34%	\$4,478,446.82
Expenses									
Payroll Expenses									
Regular Pay	\$2,376,080.60	\$2,331,672.00	\$44,408.60	\$21,333,648.55	\$21,413,645.00	(\$79,996.45)	\$28,669,623.00	74.41%	\$7,335,974.45
Overtime Pay	\$243,341.04	\$152,224.00	\$91,117.04	\$2,462,223.51	\$1,568,769.00	\$893,454.51	\$2,082,968.00	118.21%	(\$379,255.51)
Paid Time Off	\$231,633.74	\$267,396.00	(\$35,762.26)	\$2,342,421.90	\$2,635,643.00	(\$293,221.10)	\$3,660,511.00	63.99%	\$1,318,089.10
Stipend Pay	\$24,378.86	\$17,763.00	\$6,615.86	\$191,902.98	\$159,867.00	\$32,035.98	\$213,156.00	90.03%	\$21,253.02
Payroll Taxes	\$209,265.72	\$204,462.00	\$4,803.72	\$1,894,714.33	\$1,894,122.00	\$592.33	\$2,545,983.00	74.42%	\$651,268.67
TCDRS Plan	\$273,001.89	\$262,486.00	\$10,515.89	\$2,482,707.23	\$2,452,020.00	\$30,687.23	\$3,290,625.00	75.45%	\$807,917.77
Health & Dental	\$68,425.92	\$60,785.00	\$7,640.92	\$762,081.83	\$697,064.00	\$65,017.83	\$879,419.00	86.66%	\$117,337.17
Health Insurance Claims	\$550,409.43	\$548,484.00	\$1,925.43	\$4,810,277.01	\$4,936,356.00	(\$126,078.99)	\$6,581,813.00	73.08%	\$1,771,535.99
Health Insurance Admin Fees	\$70,524.25	\$73,297.00	(\$2,772.75)	\$384,052.58	\$659,673.00	(\$275,620.42)	\$879,563.00	43.66%	\$495,510.42
Total Payroll Expenses	\$4,047,061.45	\$3,918,569.00	\$128,492.45	\$36,664,029.92	\$36,417,159.00	\$246,870.92	\$48,803,661.00	75.13%	\$12,139,631.08

Montgomery County Hospital District

Preliminary Income Statement - Actual vs. Budget

For the Period Ended 06/30/2024

	Current Month Actual	Current Month Budget	Current Month Variance	YTD Actual	YTD Budget	YTD Variance	Total Annual Budget	%YTD Annual Budget	Annual Budget Remaining
Operating Expenses									
Unemployment Expense	\$1,500.00	\$1,500.00	\$0.00	\$9,595.54	\$13,500.00	(\$3,904.46)	\$18,000.00	53.31%	\$8,404.46
Accident Repair	\$20,866.11	\$0.00	\$20,866.11	\$89,880.89	\$59,110.40	\$30,770.49	\$59,110.40	152.06%	(\$30,770.49)
Accounting/Auditing Fees	\$0.00	\$0.00	\$0.00	\$31,000.00	\$31,000.00	\$0.00	\$50,000.00	62.00%	\$19,000.00
Advertising	\$0.00	\$750.00	(\$750.00)	\$2,657.65	\$6,700.00	(\$4,042.35)	\$14,500.00	18.33%	\$11,842.35
Credit Card Processing Fee	\$2,868.30	\$2,090.00	\$778.30	\$15,659.88	\$18,245.00	(\$2,585.12)	\$24,500.00	63.92%	\$8,840.12
Bio-Waste Removal	\$4,364.28	\$3,451.00	\$913.28	\$34,290.61	\$31,059.00	\$3,231.61	\$41,412.00	82.80%	\$7,121.39
Books/Materials	\$16,276.70	\$12,150.00	\$4,126.70	\$139,444.83	\$175,530.00	(\$36,085.17)	\$210,930.00	66.11%	\$71,485.17
Business Licenses	\$1,069.39	\$1,505.00	(\$435.61)	\$22,934.99	\$36,700.00	(\$13,765.01)	\$42,755.00	53.64%	\$19,820.01
Capital Lease Expense	\$25,886.74	\$15,477.00	\$10,409.74	\$532,548.36	\$480,895.00	\$51,653.36	\$524,666.00	101.50%	(\$7,882.36)
Capital Lease Interest Expense	\$10,918.83	\$4,548.00	\$6,370.83	\$62,020.58	\$41,515.00	\$20,505.58	\$54,860.00	113.05%	(\$7,160.58)
Capital IT Subscription Assets Interest Expense	\$1,263.97	\$1,267.00	(\$3.03)	\$8,616.84	\$9,070.00	(\$453.16)	\$12,601.00	68.38%	\$3,984.16
Collection Fees	\$4,013.06	\$3,500.00	\$513.06	\$25,092.31	\$30,500.00	(\$5,407.69)	\$41,100.00	61.05%	\$16,007.69
Community Education	\$0.00	\$300.00	(\$300.00)	\$3,490.78	\$8,460.00	(\$4,969.22)	\$9,060.00	38.53%	\$5,569.22
Computer Maintenance	\$6,671.00	\$42,500.00	(\$35,829.00)	\$450,484.00	\$595,812.06	(\$145,328.06)	\$672,312.06	67.01%	\$221,828.06
Computer Software	\$93,315.58	\$43,911.00	\$49,404.58	\$812,317.15	\$936,970.80	(\$124,653.65)	\$1,291,765.80	62.88%	\$479,448.65
Computer Software - MDC First Responder	\$0.00	\$0.00	\$0.00	\$42,558.85	\$43,600.00	(\$1,041.15)	\$46,100.00	92.32%	\$3,541.15
Computer Supplies/Non-Cap.	\$2,613.13	\$2,200.00	\$413.13	\$29,106.37	\$39,843.30	(\$10,736.93)	\$48,028.30	60.60%	\$18,921.93
Conferences - Fees, Travel, & Meals	\$17,129.71	\$29,642.00	(\$12,512.29)	\$98,759.25	\$142,178.00	(\$43,418.75)	\$181,572.00	54.39%	\$82,812.75
Contractual Obligations- County Appraisal	\$108,204.00	\$106,205.00	\$1,999.00	\$324,779.00	\$288,660.00	\$36,119.00	\$394,865.00	82.25%	\$70,086.00
Contractual Obligations- Tax Collector Assessment	\$11.99	\$0.00	\$11.99	\$120,089.53	\$130,000.00	(\$9,910.47)	\$130,000.00	92.38%	\$9,910.47
Contractual Obligations- Other	\$18,790.06	\$18,746.00	\$44.06	\$174,146.04	\$124,622.00	\$49,524.04	\$280,384.00	62.11%	\$106,237.96
Customer Property Damage	\$0.00	\$70.00	(\$70.00)	\$5,339.54	\$630.00	\$4,709.54	\$18,840.00	28.34%	\$13,500.46
Customer Relations	\$5,725.10	\$6,100.00	(\$374.90)	\$50,140.02	\$62,500.00	(\$12,359.98)	\$80,800.00	62.05%	\$30,659.98
Disposable Linen	\$2,767.69	\$6,092.00	(\$3,324.31)	\$49,741.94	\$54,828.00	(\$5,086.06)	\$73,104.00	68.04%	\$23,362.06
Disposable Medical Supplies	\$113,311.14	\$120,084.00	(\$6,772.86)	\$1,334,074.55	\$1,079,290.79	\$254,783.76	\$1,424,542.79	93.65%	\$90,468.24
Drug Supplies	\$7,208.71	\$32,335.00	(\$25,126.29)	\$265,690.12	\$320,216.76	(\$54,526.64)	\$417,221.76	63.68%	\$151,531.64
Dues/Subscriptions	\$3,610.94	\$2,926.00	\$684.94	\$65,202.09	\$75,595.00	(\$10,392.91)	\$83,997.00	77.62%	\$18,794.91
Durable Medical Equipment	\$26,504.62	\$25,000.00	\$1,504.62	\$522,825.68	\$445,715.85	\$77,109.83	\$520,715.85	100.41%	(\$2,109.83)
Employee Health/Wellness	\$904.91	\$1,500.00	(\$595.09)	\$18,720.77	\$39,000.00	(\$20,279.23)	\$43,500.00	43.04%	\$24,779.23
Employee Recognition	\$9,209.63	\$1,598.00	\$7,611.63	\$105,235.31	\$110,722.00	(\$5,486.69)	\$125,256.00	84.02%	\$20,020.69

Montgomery County Hospital District

Preliminary Income Statement - Actual vs. Budget

For the Period Ended 06/30/2024

	Current Month Actual	Current Month Budget	Current Month Variance	YTD Actual	YTD Budget	YTD Variance	Total Annual Budget	%YTD Annual Budget	Annual Budget Remaining
Equipment Rental	\$0.00	\$300.00	(\$300.00)	\$5,724.36	\$12,169.99	(\$6,445.63)	\$16,369.99	34.97%	\$10,645.63
Fluids & Additives - Auto	\$3,966.41	\$2,830.00	\$1,136.41	\$20,025.90	\$25,470.00	(\$5,444.10)	\$33,960.00	58.97%	\$13,934.10
Fuel - Auto	\$84,011.34	\$111,426.00	(\$27,414.66)	\$740,252.63	\$1,002,834.00	(\$262,581.37)	\$1,337,116.00	55.36%	\$596,863.37
Fuel - Non-Auto	\$0.00	\$400.00	(\$400.00)	\$0.00	\$2,800.00	(\$2,800.00)	\$4,000.00	0.00%	\$4,000.00
Hazardous Waste Removal	\$267.23	\$207.00	\$60.23	\$1,511.61	\$1,863.00	(\$351.39)	\$2,484.00	60.85%	\$972.39
Insurance	\$125,984.00	\$59,000.00	\$66,984.00	\$478,692.36	\$613,268.00	(\$134,575.64)	\$790,268.00	60.57%	\$311,575.64
Interest Expense	\$0.00	\$0.00	\$0.00	\$30,836.36	\$30,837.00	(\$0.64)	\$30,837.00	100.00%	\$0.64
Laundry Service & Purchase	\$229.58	\$175.00	\$54.58	\$1,377.01	\$1,575.00	(\$197.99)	\$2,100.00	65.57%	\$722.99
Leases/Contracts	\$5,288.78	\$14,885.00	(\$9,596.22)	\$49,693.35	\$59,805.00	(\$10,111.65)	\$76,650.00	64.83%	\$26,956.65
Legal Fees	\$6,343.62	\$4,167.00	\$2,176.62	\$79,945.40	\$62,548.00	\$17,397.40	\$100,064.00	79.89%	\$20,118.60
Maintenance & Repairs-Buildings	\$51,404.51	\$37,818.00	\$13,586.51	\$283,359.36	\$359,109.54	(\$75,750.18)	\$481,562.54	58.84%	\$198,203.18
Maintenance- Equipment	\$434,466.25	\$32,500.00	\$401,966.25	\$1,378,681.46	\$1,709,425.48	(\$330,744.02)	\$1,856,767.98	74.25%	\$478,086.52
Management Fees	\$9,546.58	\$12,802.00	(\$3,255.42)	\$80,075.37	\$115,222.00	(\$35,146.63)	\$153,630.00	52.12%	\$73,554.63
Meals - Business and Travel	\$0.00	\$141.00	(\$141.00)	\$1,300.75	\$2,090.00	(\$789.25)	\$2,730.00	47.65%	\$1,429.25
Meeting Expenses	\$2,922.11	\$5,800.00	(\$2,877.89)	\$19,513.38	\$29,924.00	(\$10,410.62)	\$45,684.00	42.71%	\$26,170.62
Mileage Reimbursements	(\$719.02)	\$580.00	(\$1,299.02)	\$1,696.70	\$4,830.00	(\$3,133.30)	\$6,347.00	26.73%	\$4,650.30
Office Supplies	\$560.77	\$1,300.00	(\$739.23)	\$10,497.55	\$11,900.00	(\$1,402.45)	\$15,650.00	67.08%	\$5,152.45
Oil & Lubricants	\$9,089.40	\$2,900.00	\$6,189.40	\$35,164.93	\$26,100.00	\$9,064.93	\$34,800.00	101.05%	(\$364.93)
Other Services	\$660.12	\$450.00	\$210.12	\$3,802.80	\$4,050.00	(\$247.20)	\$5,400.00	70.42%	\$1,597.20
Oxygen & Gases	\$14,444.62	\$6,771.00	\$7,673.62	\$61,986.74	\$58,299.80	\$3,686.94	\$78,642.80	78.82%	\$16,656.06
Postage	\$3,354.54	\$1,491.00	\$1,863.54	\$29,170.63	\$11,273.00	\$17,897.63	\$14,764.00	197.58%	(\$14,406.63)
Printing Services	\$1,085.00	\$1,172.00	(\$87.00)	\$4,517.66	\$13,305.00	(\$8,787.34)	\$19,683.00	22.95%	\$15,165.34
Professional Fees	\$107,758.91	\$121,917.00	(\$14,158.09)	\$1,260,642.73	\$1,283,195.00	(\$22,552.27)	\$1,762,159.00	71.54%	\$501,516.27
Radio Repairs - Outsourced (Depot)	\$1,222.18	\$6,300.00	(\$5,077.82)	\$13,874.85	\$47,100.00	(\$33,225.15)	\$66,000.00	21.02%	\$52,125.15
Radio - Parts	\$4,210.62	\$5,700.00	(\$1,489.38)	\$43,982.79	\$42,179.37	\$1,803.42	\$67,118.37	65.53%	\$23,135.58
Radios	\$0.00	\$0.00	\$0.00	\$0.00	\$4,500.00	(\$4,500.00)	\$6,000.00	0.00%	\$6,000.00
Recruit/Investigate	\$9,100.18	\$2,500.00	\$6,600.18	\$65,221.68	\$32,900.00	\$32,321.68	\$54,750.00	119.13%	(\$10,471.68)
Rent	\$9,157.70	\$6,952.00	\$2,205.70	\$94,898.22	\$82,959.00	\$11,939.22	\$103,900.00	91.34%	\$9,001.78
Repair-Equipment	\$1,023.15	\$8,450.00	(\$7,426.85)	\$58,621.58	\$55,688.56	\$2,933.02	\$78,463.56	74.71%	\$19,841.98
Shop Tools	\$230.29	\$1,442.00	(\$1,211.71)	\$7,667.96	\$16,112.34	(\$8,444.38)	\$21,338.34	35.94%	\$13,670.38
Shop Supplies	\$2,545.08	\$6,086.00	(\$3,540.92)	\$35,700.82	\$34,853.02	\$847.80	\$63,830.02	55.93%	\$28,129.20

Montgomery County Hospital District

Preliminary Income Statement - Actual vs. Budget

For the Period Ended 06/30/2024

	Current Month Actual	Current Month Budget	Current Month Variance	YTD Actual	YTD Budget	YTD Variance	Total Annual Budget	%YTD Annual Budget	Annual Budget Remaining
Small Equipment & Furniture	\$77,255.82	\$19,950.00	\$57,305.82	\$511,689.29	\$731,737.20	(\$220,047.91)	\$896,037.20	57.11%	\$384,347.91
Special Events Supplies	\$0.00	\$150.00	(\$150.00)	\$7,525.96	\$4,350.00	\$3,175.96	\$4,800.00	156.79%	(\$2,725.96)
Station Supplies	\$3,517.51	\$4,362.00	(\$844.49)	\$42,358.36	\$42,206.24	\$152.12	\$55,292.24	76.61%	\$12,933.88
Supplemental Food	\$658.92	\$0.00	\$658.92	\$658.92	\$0.00	\$658.92	\$3,000.00	21.96%	\$2,341.08
Telephones-Cellular	\$12,695.86	\$13,460.00	(\$764.14)	\$113,054.33	\$121,248.00	(\$8,193.67)	\$161,633.00	69.95%	\$48,578.67
Telephones-Service	\$23,750.38	\$28,195.00	(\$4,444.62)	\$277,182.29	\$253,755.00	\$23,427.29	\$338,340.00	81.92%	\$61,157.71
Training/Related Expenses-CE	\$17,001.03	\$74,448.00	(\$57,446.97)	\$200,730.32	\$376,864.00	(\$176,133.68)	\$463,897.00	43.27%	\$263,166.68
Tuition Reimbursement	\$14,012.13	\$11,166.00	\$2,846.13	\$63,315.31	\$77,500.00	(\$14,184.69)	\$99,000.00	63.95%	\$35,684.69
Travel Expenses	\$790.50	\$1,140.00	(\$349.50)	\$6,334.90	\$10,910.00	(\$4,575.10)	\$13,580.00	46.65%	\$7,245.10
Uniforms	\$33,677.21	\$15,013.00	\$18,664.21	\$216,781.15	\$241,388.83	(\$24,607.68)	\$326,577.83	66.38%	\$109,796.68
Utilities	\$46,173.23	\$38,611.00	\$7,562.23	\$361,402.74	\$331,055.00	\$30,347.74	\$447,480.00	80.76%	\$86,077.26
Vehicle-Batteries	\$3,362.70	\$4,200.00	(\$837.30)	\$19,159.13	\$40,364.00	(\$21,204.87)	\$52,964.00	36.17%	\$33,804.87
Vehicle-Outside Services	\$900.00	\$1,700.00	(\$800.00)	\$21,673.97	\$15,300.00	\$6,373.97	\$20,400.00	106.25%	(\$1,273.97)
Vehicle-Parts	\$76,093.51	\$62,722.00	\$13,371.51	\$541,306.44	\$574,707.83	(\$33,401.39)	\$797,273.83	67.89%	\$255,967.39
Vehicle-Registration	\$62.75	\$208.00	(\$145.25)	\$1,052.01	\$1,872.00	(\$819.99)	\$2,496.00	42.15%	\$1,443.99
Vehicle-Tires	\$12,495.46	\$7,020.00	\$5,475.46	\$54,866.76	\$62,260.00	(\$7,393.24)	\$83,200.00	65.95%	\$28,333.24
Vehicle-Towing	\$1,100.00	\$950.00	\$150.00	\$9,668.50	\$8,000.00	\$1,668.50	\$10,800.00	89.52%	\$1,131.50
Worker's Compensation Insurance	\$33,556.35	\$33,666.00	(\$109.65)	\$531,054.23	\$293,376.00	\$237,678.23	\$394,377.00	134.66%	(\$136,677.23)
Total Operating Expenses	\$1,750,262.90	\$1,258,870.00	\$491,392.90	\$13,324,695.02	\$14,377,549.16	(\$1,052,854.14)	\$18,440,716.66	72.26%	\$5,116,021.64
Indigent Care Expenses									
1115 Medicaid Waiver - Uncompensated Care	\$311,276.00	\$225,522.00	\$85,754.00	\$2,563,336.49	\$2,029,700.00	\$533,636.49	\$2,706,267.00	94.72%	\$142,930.51
Specialty Healthcare Providers	\$140,855.69	\$218,996.00	(\$78,140.31)	\$1,298,767.75	\$1,970,963.00	(\$672,195.25)	\$2,627,951.00	49.42%	\$1,329,183.25
Total Indigent Care Expenses	\$452,131.69	\$444,518.00	\$7,613.69	\$3,862,104.24	\$4,000,663.00	(\$138,558.76)	\$5,334,218.00	72.40%	\$1,472,113.76
Capital Expenditures									
Capital Purchase - Land	\$0.00	\$0.00	\$0.00	\$74,230.00	\$0.00	\$74,230.00	\$0.00	0.00%	(\$74,230.00)
Capital Purchase - Building/Improvements	\$1,293.00	\$0.00	\$1,293.00	\$1,539,418.92	\$986,300.00	\$553,118.92	\$1,676,300.00	91.83%	\$136,881.08
Capital Purchase - Equipment	\$369,056.62	\$0.00	\$369,056.62	\$5,711,219.22	\$5,641,999.77	\$69,219.45	\$9,433,936.69	60.54%	\$3,722,717.47
Capital Purchase - Vehicles	\$33,041.19	\$0.00	\$33,041.19	\$3,410,375.81	\$3,925,793.12	(\$515,417.31)	\$3,925,793.12	86.87%	\$515,417.31
Capital Purchase - Capital Leases	\$252,062.31	\$0.00	\$252,062.31	\$351,375.57	\$334,902.00	\$16,473.57	\$334,902.00	104.92%	(\$16,473.57)

Montgomery County Hospital District
Preliminary Income Statement - Actual vs. Budget
For the Period Ended 06/30/2024

	Current Month Actual	Current Month Budget	Current Month Variance	YTD Actual	YTD Budget	YTD Variance	Total Annual Budget	%YTD Annual Budget	Annual Budget Remaining
Capital Purchase - IT Subscription Assets	\$33,927.43	\$0.00	\$33,927.43	\$33,927.43	\$0.00	\$33,927.43	\$250,000.00	13.57%	\$216,072.57
Total Capital Expenditures	\$689,380.55	\$0.00	\$689,380.55	\$11,120,546.95	\$10,888,994.89	\$231,552.06	\$15,620,931.81	71.19%	\$4,500,384.86
Total Expenses	\$6,938,836.59	\$5,621,957.00	\$1,316,879.59	\$64,971,376.13	\$65,684,366.05	(\$712,989.92)	\$88,199,527.47	73.66%	\$23,228,151.34
Revenue over Expeditures	(\$3,430,726.79)	(\$2,768,941.00)	(\$661,785.79)	\$9,674,539.05	\$4,963,245.95	\$4,711,293.10	(\$9,075,165.47)	(106.60%)	(\$18,749,704.52)

Montgomery County Hospital District

Year-Over-Year Income Statement Comparison

For the Period Ended 06/30/2024

	Current Month Actual	Last Year Month Actual	Month Variance	%Month Variance	YTD Actual	Last Year YTD Actual	YTD Variance	%YTD Variance	Total Annual Budget
Revenue									
Tax Revenue	\$221,612.78	\$254,012.20	(\$32,399.42)	(12.76%)	\$46,100,690.52	\$41,524,762.36	\$4,575,928.16	11.02%	\$46,212,533.00
EMS Net Revenue	\$2,398,616.06	\$2,045,723.52	\$352,892.54	17.25%	\$20,042,936.50	\$17,224,558.11	\$2,818,378.39	16.36%	\$24,399,296.00
Other Revenue	\$887,880.96	\$613,864.24	\$274,016.72	44.64%	\$8,502,288.16	\$6,677,051.63	\$1,825,236.53	27.34%	\$8,512,533.00
Total Revenues	\$3,508,109.80	\$2,913,599.96	\$594,509.84	20.40%	\$74,645,915.18	\$65,426,372.10	\$9,219,543.08	14.09%	\$79,124,362.00
Expenses									
Payroll Expenses	\$4,047,061.45	\$4,053,658.60	(\$6,597.15)	(0.16%)	\$36,664,029.92	\$33,246,977.70	\$3,417,052.22	10.28%	\$48,803,661.00
Operating Expenses	\$1,750,262.90	\$1,418,539.23	\$331,723.67	23.38%	\$13,324,695.02	\$10,962,368.44	\$2,362,326.58	21.55%	\$18,440,716.66
Indigent Care Expenses	\$452,131.69	\$345,715.10	\$106,416.59	30.78%	\$3,862,104.24	\$3,488,262.55	\$373,841.69	10.72%	\$5,334,218.00
Capital Expenditures	\$689,380.55	\$247,678.85	\$441,701.70	178.34%	\$11,120,546.95	\$3,435,522.06	\$7,685,024.89	223.69%	\$15,620,931.81
Total Expenses	\$6,938,836.59	\$6,065,591.78	\$873,244.81	14.40%	\$64,971,376.13	\$51,133,130.75	\$13,838,245.38	27.06%	\$88,199,527.47
Revenue over Expeditures	(\$3,430,726.79)	(\$3,151,991.82)	(\$278,734.97)	8.84%	\$9,674,539.05	\$14,293,241.35	(\$4,618,702.30)	(32.31%)	(\$9,075,165.47)

AGENDA ITEM # 20

Board Mtg.: 07/23/24

Montgomery County Hospital District Accounts Receivable Analysis

Days in Accounts Receivable

	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
A/R Balance	9,841,012	9,744,564	9,807,290	9,582,066	9,761,614	9,894,140	10,404,086	10,656,500	10,727,858	10,791,021	10,929,906	11,044,380
Charges	3,335,515	3,502,437	3,279,743	3,244,672	3,288,651	3,522,402	3,715,292	3,332,708	3,511,154	3,606,763	3,791,992	3,694,008
Total 6-Mo Charges	19,406,268	19,922,235	19,922,278	13,362,367	16,651,019	20,173,421	20,553,198	20,383,469	20,614,879	20,976,970	21,480,311	21,651,917
Avg Charge / Day *	107,813	110,679	110,679	74,235	92,506	112,075	114,184	113,241	114,527	116,539	119,335	120,288
A/R Days	91	88	89	129	106	88	91	94	94	93	92	92

* Accounts are aged from date of service.

** Beginning in August 2015, A/R Balance excludes liens related to motor vehicle accidents.

*** Avg Charge / Day is calculated using the most current six months' charges divided by 180 days.

Accounts Receivable Aging by Dollars

Month	Days							> 90 Days	> 120 Days
	Current	31-60	61-90	91-120	121-180	>180	Total		
Jul-23	3,202,588	1,842,144	1,563,537	1,253,802	1,051,262	1,642,819	10,556,151	3,947,883	2,694,081
Aug-23	3,347,759	1,742,623	1,490,983	1,297,062	1,007,640	1,540,384	10,426,450	3,845,085	2,548,023
Sep-23	3,343,576	1,979,435	1,442,193	1,292,283	1,026,106	1,458,627	10,542,219	3,777,015	2,484,733
Oct-23	3,211,019	1,841,602	1,624,830	1,273,023	969,037	1,398,846	10,318,358	3,640,907	2,367,884
Nov-23	3,351,153	1,801,234	1,523,246	1,344,031	988,551	1,419,048	10,427,263	3,751,629	2,407,599
Dec-23	3,452,693	1,814,718	1,442,050	1,293,595	1,078,822	1,445,746	10,527,624	3,818,163	2,524,568
Jan-24	3,693,789	1,933,281	1,496,627	1,266,240	1,143,770	1,488,754	11,022,460	3,898,763	2,632,524
Feb-24	3,382,235	2,334,237	1,614,527	1,332,557	1,100,251	1,540,843	11,304,650	3,973,651	2,641,095
Mar-24	3,255,614	2,132,651	1,908,711	1,448,897	1,076,425	1,570,874	11,393,172	4,096,196	2,647,299
Apr-24	3,426,318	2,008,889	1,781,237	1,532,918	1,170,242	1,546,965	11,466,569	4,250,125	2,717,207
May-24	3,471,593	2,118,527	1,707,407	1,476,797	1,285,904	1,579,866	11,640,095	4,342,568	2,865,771
Jun-24	3,614,811	2,167,383	1,779,126	1,263,981	1,295,299	1,655,479	11,776,078	4,214,759	2,950,778

Accounts Receivable Aging by Percentage

Month	Days							> 90 Days	> 120 Days
	Current	31-60	61-90	91-120	121-180	>180	Total		
Jul-23	30%	17%	15%	12%	10%	16%	100%	37%	26%
Aug-23	32%	17%	14%	12%	10%	15%	100%	37%	24%
Sep-23	32%	19%	14%	12%	10%	14%	100%	36%	24%
Oct-23	31%	18%	16%	12%	9%	14%	100%	35%	23%
Nov-23	32%	17%	15%	13%	9%	14%	100%	36%	23%
Dec-23	33%	17%	14%	12%	10%	14%	100%	36%	24%
Jan-24	34%	18%	14%	11%	10%	14%	100%	35%	24%
Feb-24	30%	21%	14%	12%	10%	14%	100%	35%	23%
Mar-24	29%	19%	17%	13%	9%	14%	100%	36%	23%
Apr-24	30%	18%	16%	13%	10%	13%	100%	37%	24%
May-24	30%	18%	15%	13%	11%	14%	100%	37%	25%
Jun-24	31%	18%	15%	11%	11%	14%	100%	36%	25%

AGENDA ITEM # 20

Board Mtg.: 07/23/2024

Montgomery County Hospital District Payer Mix and Service Mix

Payer Mix

Payer	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	12-Month Total
Medicare	2,459,843	2,474,422	2,347,081	2,332,830	2,368,336	2,717,201	2,745,616	2,409,064	2,600,078	2,493,736	2,493,676	2,520,198	29,962,079
Medicaid	573,124	594,961	587,834	521,597	528,365	452,518	489,651	437,192	488,879	479,625	518,697	474,881	6,147,325
Insurance	1,088,867	1,189,495	1,092,573	1,068,505	1,170,752	1,159,827	1,303,001	1,172,840	1,235,359	1,297,477	1,343,890	1,308,480	14,431,066
Facility Contract	0	1,178	1,650	0	0	0	0	0	0	1,124	0	0	3,952
Bill Patient	968,239	1,033,305	937,655	982,201	869,737	1,006,016	1,009,863	907,587	947,574	1,050,854	1,165,281	1,093,629	11,971,942
Standby	15,163	15,388	19,638	24,488	16,525	1,200	0	3,638	3,513	16,050	15,894	7,493	138,987
Total	5,105,236	5,308,749	4,986,430	4,929,620	4,953,714	5,336,761	5,548,131	4,930,321	5,275,403	5,338,866	5,537,439	5,404,681	62,655,351

Payer	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	12-Month %
Medicare	48.1%	46.6%	47.1%	47.3%	47.8%	50.9%	49.5%	48.8%	49.3%	46.7%	45.0%	46.7%	47.9%
Medicaid	11.2%	11.2%	11.8%	10.6%	10.7%	8.5%	8.8%	8.9%	9.3%	9.0%	9.4%	8.8%	9.9%
Insurance	21.3%	22.4%	21.9%	21.7%	23.6%	21.7%	23.5%	23.8%	23.4%	24.3%	24.3%	24.2%	23.1%
Facility Contract	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.1%
Bill Patient	19.0%	19.5%	18.8%	19.9%	17.6%	18.9%	18.2%	18.4%	18.0%	19.7%	21.0%	20.2%	19.2%
Standby	0.3%	0.3%	0.4%	0.5%	0.3%	0.0%	0.0%	0.1%	0.1%	0.3%	0.3%	0.1%	0.3%
Total	99.9%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.1%	100.0%	100.0%	100.0%	101%

Service Mix

Payer	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	12-Month Total
ALS	3,628	3,816	3,550	3,506	3,460	3,757	3,828	3,416	3,619	3,714	3,801	3,810	43,905
BLS	711	692	685	687	745	789	817	702	786	708	798	663	8,783
Other	289	287	262	267	233	256	232	231	227	254	301	259	3,098
Transfer	0	0	2	0	1	1	0	0	0	3	0	1	8
Standby	21	25	55	49	30	4	0	3	6	26	24	13	256
Total	4,649	4,820	4,554	4,509	4,469	4,807	4,877	4,352	4,638	4,705	4,924	4,746	56,050

Payer	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	12-Month %
ALS	78.0%	79.2%	77.9%	77.8%	77.4%	78.2%	78.5%	78.5%	78.0%	78.9%	77.2%	80.3%	78.4%
BLS	15.3%	14.4%	15.0%	15.2%	16.7%	16.4%	16.8%	16.1%	16.9%	15.0%	16.2%	14.0%	15.7%
Other	6.2%	6.0%	5.8%	5.9%	5.2%	5.3%	4.8%	5.3%	4.9%	5.4%	6.1%	5.5%	5.5%
Transfer	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.1%	0.0%	0.0%	0.0%
Standby	0.5%	0.5%	1.2%	1.1%	0.7%	0.1%	0.0%	0.1%	0.1%	0.6%	0.5%	0.3%	0.5%
Total	100.0%	100.1%	99.9%	100.0%	100.0%	100.0%	100.1%	100.0%	99.9%	100.0%	100.0%	100.1%	100.1%

AGENDA ITEM #20

Board Mtg.: 07/23/24

Montgomery County Hospital District Accounts Payable Analysis

Accounts Payable Aging by Dollars

Month	Current	Days					\$ Total minus Credits
		31-60	61-90	> 90	Credits	Total	
Jul-23	589,421	-	-	2	(2)	442,222	589,423
Aug-23	314,959	-	-	2	(2)	392,663	314,961
Sep-23	459,911	-	-	2	(2)	392,663	459,913
Oct-23	1,070,433	-	-	2	(2)	291,676	1,070,435
Nov-23	477,979	-	-	2	(2)	291,676	477,981
Dec-23	681,202	-	-	2	(2)	734,124	681,204
Jan-24	150,794	-	-	2	(2)	894,894	150,796
Feb-24	151,833	-	-	2	(2)	220,840	151,835
Mar-24	142,178	-	-	2	(2)	175,378	142,180
Apr-24	1,416,258	-	-	2	(2)	645,695	1,416,260
May-24	458,463	-	-	2	(2)	352,435	458,465
Jun-24	720,776	-	-	2	(2)	720,776	720,778

Accounts Payable Aging by Percentage without Credits

Month	Current	Days			
		31-60	61-90	> 90	
Jul-23	100%	0%	0%	0%	0%
Aug-23	100%	0%	0%	0%	0%
Sep-23	100%	0%	0%	0%	0%
Oct-23	100%	0%	0%	0%	0%
Nov-23	100%	0%	0%	0%	0%
Dec-23	100%	0%	0%	0%	0%
Jan-24	100%	0%	0%	0%	0%
Feb-24	100%	0%	0%	0%	0%
Mar-24	100%	0%	0%	0%	0%
Apr-24	100%	0%	0%	0%	0%
May-24	100%	0%	0%	0%	0%
Jun-24	100%	0%	0%	0%	0%

Agenda Item # 21



We Make a Difference!

To: Board of Directors

From: Brett Allen

Date: July 23, 2024

Re: Purchasing Policy

Consider and act on update to ACC 05-101, District Purchasing Policy. (Mr. Shirley, Treasurer – MCHD Board)

The purpose of the proposed updates to the District Purchasing Policy is twofold:

- to rectify inconsistencies within the policy with regard to the dollar value of the purchasing authority threshold for the Chief Executive Officer or his/her designee(s)
- to adjust the various dollar thresholds that determine the number and types of quotes required prior to making a purchase

Growth of the District and inflation have both impacted the District by increasing the number and dollar value of purchases.

Currently all purchases greater than \$25,000 require Board of Director approval. Addressing inconsistencies within the policy would increase that to greater than \$50,000 and make the District more nimble.

By adjusting the various dollar thresholds determining the number and types of quotes required for purchase will improve the District's access to required services and increase competition between vendors.

Yes No N/A

- | | | | |
|--------------------------|--------------------------|-------------------------------------|-------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Budgeted item? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Within budget? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Renewal contract? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Special request? |



We Make a Difference!

Montgomery County Hospital District

District Purchasing Policy

MONTGOMERY COUNTY HOSPITAL DISTRICT

PURCHASING POLICIES

Updated through September 27, 2016

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INTRODUCTION

Montgomery County Hospital District is a political subdivision of the State of Texas created by an election of the District's voters in 1977. The District's purpose is to provide medical care and other health care services to qualifying, low-income residents of Montgomery County. In connection with such duties, the District must periodically make expenditures of public funds for purchases of supplies, equipment, materials and services. Although not required by the District's enabling legislation, the Board of Directors has sought to adopt comprehensive purchasing policies to ensure that District receives the best value.

This policy outlines the methods of procurement and the duties and responsibilities of the Montgomery County Hospital District as delegated to the Chief Executive Officer or his/her designee(s) by the Board of Directors.

It is the District's intention that all purchases of supplies, equipment, materials, and contracted services, (other than those covered by the Texas Professional Services Procurement Act)¹ where the costs exceed \$50,000 are to be purchased using a procurement methodology selected by the Chief Executive Officer and/or Board of Directors which is intended to result in obtaining the best value for the district.

Purchases of less than \$50,000 may be made to the open market by the District's Chief Executive Officer and/or his/her designee(s) as outlined in this policy.

PUBLIC PURCHASING HAS SEVERAL GOALS:

- Purchase the proper goods or services to suit the District's needs.
- Procure the best possible price and value for the goods or services required.
- Have the goods or services available where and when they are needed.
- Assure a continuing supply of needed goods and services.
- Guard against any misappropriation of the District Funds.

PUBLIC PURCHASING MUST ALSO ASSURE THAT:

- Responsible bidders are given a fair opportunity to compete for the District's business.
- The best value is received for the public dollar.
- Public spending is not used to enrich elected officials or government employees, or to confer favors upon constituents.

¹ Texas Local Government Code ch. 2254

The efficiency and effectiveness of any program depends on good, sound principles and management. Purchasing is no different. There are common, basic principles of purchasing which can be applied to any purchasing program to make it operational to the best advantage of any organization.

It is the intent of the policy to promote effective, efficient and consistent procurement in Montgomery County Hospital District, using procurement methodologies yielding the best value to the District for the benefit of its taxpayers.

There are several different types of purchases. They are as follows:

EMERGENCY:

Emergency purchases are made to meet a critical, unforeseen need of the District due to urgent circumstances and/or factors outside the District's control. Because the utilization of normal procurement processes would result in unreasonable delay in situations where public health and/or safety is at immediate risk, emergency purchases shall be exempt from otherwise applicable purchasing procedures as set forth herein.

SOLE SOURCE:

Sole Source purchases are goods and services available from only one supplier. This may be because of patents and copyrights or simply because a single vendor supplies the particular goods or services. These purchases shall be exempt from the otherwise applicable purchasing procedures set forth herein, so long as the decision is made that sole source procurement represents the best value to the District in light of the circumstances.

SERVICES:

Different types of services are needed by the District. Professional services shall be procured pursuant to the Professional Services Procurement Act for those services contemplated under said Act, and pursuant to a request for qualifications and/or request for proposals for services not contemplated under the Professional Services Procurement Act. In some instances, due to sole source, specialized skills and/or knowledge, service providers will be directly retained by the District, based upon the discretion of the Chief Executive Officer that a request for qualifications and/or request for proposals is unnecessary.

CONSTRUCTION:

These are projects normally involving the extensive use of plans, prints and/or professional construction services. The supervision of this type of procurement typically requires the services of an engineer. These projects will be procured pursuant to the methodology which results in the best value to the District and in strict compliance with Chapter 2267 of the Texas Government Code.

ITEMS:

Items include any service, equipment, goods, or other tangible or intangible personal property, including insurance and technology and are generally subject to competitive procurement as provided by these policies.

MCHD utilizes the following instruments in effecting purchases:

REQUISITION: Is a request for a purchase to be made. It is the first step taken after the need for goods and services is recognized. The requisition process must include a system of authorizations and safeguards to ensure that ethical purchasing procedures are followed.

PURCHASE ORDERS: Constitutes a contract for delivery of the goods and services and usually contains the terms, quantity, delivery and price.

MCHD personnel shall exercise diligence in utilizing requisitions and purchase orders for purchases of goods and services.

CIRCUMVENTING THE SYSTEM

Some types of purchases by the District are governed by statutory requirements of local, state or federal origin. The requirements of the statutes have been incorporated into the District's internal policies and will be followed where applicable. Circumvention of these policies is discouraged and any evidence of circumvention will constitute grounds for disciplinary action up to and including termination.

CHAPTER 1

STATEMENT OF PURCHASING POLICY

Approved by BOD on ~~September 26, 2017~~ July 23, 2024

Montgomery County Hospital District operates under the authority granted by the State of Texas in its enabling statute (Chapter 1063 Texas Special District Local Law Code). With the exception of contracts for construction governed by ch. 2267 of the Government Code, the District's Board of Directors has been granted "the power to prescribe the method and manner of making purchases and expenditures by and for the hospital district."² The District's Board of Directors has elected to establish the following policies and reserve the right to amend them at any time.

The Montgomery County Hospital District pledges to discharge its duties in a manner that will provide, to all responsible vendors and contractors, an equitable and competitive access to Montgomery County Hospital District procurement processes. Further, the District's procurement will be conducted in a manner that will promote public confidence in the integrity of the organization.

CHAPTER 2

² Texas Special District Local Law Code §1063.106 .

PURCHASING
CODE OF ETHICS

GENERAL ETHICAL STANDARDS

1. It shall be a breach of ethics for an employee of the Montgomery County Hospital District to attempt to realize personal gain through public employment with Montgomery County Hospital District by any conduct inconsistent with the proper discharge of the employee's duties.
2. It shall be a breach of ethics for an employee of the Montgomery County Hospital District to attempt to influence any public employee of Montgomery County Hospital District to breach the standards of ethical conduct set forth in these policies.
3. It shall be a breach of ethics for any employee of Montgomery County Hospital District to participate directly or indirectly in procurement when the employee knows that:
 - a. the employee, or a member of the employee's immediate family has a financial interest pertaining to the procurement;
 - b. A business or organization in which the employee, or any member of the employee's immediate family, has a financial interest pertaining to the procurement; or any other person, business, or organization with whom the employee, or any member of the employee's immediate family, is negotiating or, has an arrangement concerning prospective employment, or is involved in the procurement.
4. Gifts – It shall be a breach of ethics for any person to offer, give or agree to give any employee or former employee of Montgomery County or for any employee or former employee of Montgomery County Hospital District to solicit, demand, accept or agree to accept from another person, a gift or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation of any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or any other advisory capacity in any proceeding or application request for ruling, determination, claim or controversy, or other peculiar matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal, therefore, pending before the District.
5. Kickbacks – It shall be a breach of ethics for any payment, gift or offer of employment to be made by or on behalf of a subcontractor under a contract to the

prime contractor or higher tier of subcontractor for any contract for Montgomery County Hospital District or any person associated therewith, as an inducement for the award of a subcontract or order. No such inducement is proper prior to or subsequent to an award of contract.

6. It shall be a breach of ethics for any employee or former employee of Montgomery County Hospital District knowingly to use confidential information for actual or anticipated personal gain or for the actual or anticipated gain of any person.
7. Employees of the Montgomery County Hospital District who are found to have violated any one or more of the Code of Ethics shall be subject to disciplinary action, including possible termination of employment with the District and prosecution as may be afforded by law.
8. Employees of the Montgomery County Hospital District shall ensure that all applicable laws and regulations pertaining to procurements of goods and services are honored, including for example, acknowledging conflicts of interest under Chapter 171 of the Texas Local Government Code, vendors who are disbarred from participating in government contracts due to violations of Medicare or Medicaid regulations, et cetera.
9. It shall be a breach of ethics for any employee who is involved in the purchasing of goods or services for Montgomery County Hospital District to intentionally seek to evade the competitive procurement of such goods or services by breaking down the purchase into component or sequential purchases.

CHAPTER 3

THE PURCHASING AGENT

1. The Chief Executive Officer of the Hospital District, and/or his designee(s), shall act as the District's purchasing agent and supervise all purchases to ensure compliance with this policy.
2. A purchase made by the Chief Executive Officer and/or his designee(s) shall be paid for by the manner provided by law, including but not limited to the Texas Prompt Payment Act (Texas Government Code chapter 2251). The District may not honor a payment for a purchase unless the purchase is made and/or authorized by the Chief Executive Officer and/or his designee(s) or by the Board of Directors and funds have been appropriated and budgeted for such purchase.
3. In addition to the aforementioned requirements, the Chief Executive Officer for Montgomery County Hospital District and/or his designee(s) will:
 - a. encourage and support compliance with the Texas state statutes, including the District's enabling legislation and the policies adopted there under by the Board of Directors, including but not limited to this policy; and
 - b. promote local business participation in the Montgomery County Hospital District procurement process.

CHAPTER 4

THE PURCHASING PROCESS

Approved by BOD on ~~September 26, 2017~~ July 23, 2024

A. GENERAL INFORMATION

1. Montgomery County Hospital District will not be obligated to purchase equipment or accessories that are delivered for use on a trial basis.
2. The following purchasing procedures that are made with the intention of avoiding competitive bidding requirements are not authorized:
 - a. **COMPONENT PURCHASES:** defined as purchasing an item that, as a whole, would have normally been competitively bid, in a series of component purchases.
 - b. **SEPARATE PURCHASES:** defined as purchasing an item in a series of separate purchases that normally would have been purchased in one.
 - c. **SEQUENTIAL PURCHASES:** defined as purchases made over a period of time that in normal purchasing practices would be made as one purchase.
3. No District employee has the authority to request a purchase of supplies, materials, equipment, or services for his/her own personal use.

B. ADDITIONAL PURCHASING RESPONSIBILITIES

1. The Chief Executive Officer and/or his designee(s) should be cognizant of budget balances and refrain approving expenditures in excess of those balances, except in cases of public necessity and/or public calamity.
2. The Chief Executive Officer and/or his designee(s) shall plan purchases in order to keep “rush” and “emergency” purchases to a minimum. The District rarely enjoys any economic benefits from rush and emergency purchases. In most cases, prices for commodities and services are at a premium when there is not proper time allowed to explore sources, options, and alternatives.
3. The Chief Executive Officer and/or his designee(s) shall assure that all District employees responsible for making requests for purchases have read and understand the purchasing policies of Montgomery County Hospital District as embodied in this policy.
4. The Chief Executive Officer and/or his designee(s) shall ensure that where possible, purchase and procurement requests are descriptive and specific but do not prevent competitive bidding of comparable items.

5. The Chief Executive Officer and/or his designee(s) should understand and appreciate the nature of public purchasing, and seek to put all interested vendors on a level playing field with respect to awards of MCHD contracts.

C. PURCHASES

1. The purchase process should include a system of authorizations and safeguards so that improper or illegal purchasing is difficult both to initiate and to conceal.
2. Purchases for services will include information from the requisitioning employee that will provide additional details regarding the required service if necessary, and the budget account for which such item shall be charged.
3. The Chief Executive Officer may designate one or more persons authorized to make purchasing decisions for MCHD based upon department needs, employment seniority, employment responsibility, employment designation, amount of purchase, or other criteria as chosen by the Chief Executive Officer. The Chief Executive Officer at his discretion may set purchasing limits for his designees and authorized employees. All such delegations shall be memorialized in writing in one or more instruments.
4. In purchasing under this Policy any real property or personal property that is not affixed to real property, if MCHD receives one or more bids from a responsible bidder whose principal place of business is in Montgomery County and whose bid is within three percent of the lowest bid price received by MCHD from a responsible bidder who is not a resident of Montgomery County, MCHD, at its sole option may enter into a contract with:
 - a. the lowest responsible bidder; or
 - b. the responsible bidder whose principal place of business is in Montgomery County if MCHD determines, in writing, that the local bidder offers MCHD the best combination of contract price and additional economic development opportunities for MCHD created by the contract award, including the employment of residents of Montgomery County and increased tax revenues to MCHD.³
 - c. This section does not prohibit MCHD from rejecting all bids.

CHAPTER 5

³ Texas Local Government Code § 271.905.

STANDARD PURCHASE ORDERS

A. STANDARD PURCHASE ORDERS

1. Authorized purchases must be conducted through the District's Requisition Process. Whenever practical the Purchase Order must be completed and approved prior to the time of purchase of the good or service. Point of sale purchases, generally for smaller amounts and small items are not required to have a Purchase Order completed prior to purchase; however, all District employees shall endeavor to use the Purchase Order process as much as possible.
2. Whenever possible, a Purchase Order should be generated using the online electronic Requisition System.
3. File copies of all Purchase Orders will be maintained in accordance with the District's records retention policy.

B. CONTRACTS/BLANKET PURCHASE ORDERS

1. Contract/Blanket Purchase Orders are agreements with vendors which allow frequent or small purchases by departments during the District's fiscal year without going through repetitive procurement procedures. Blanket Purchase Orders can also control pricing.
2. Montgomery County Hospital District will have two classes of Contract/Blanket Purchase Orders:
 - a. Purchase Orders of up to and including ~~\$50,000~~~~\$25,000~~ in a fiscal year which will be solicited unilaterally by the Chief Executive Officer and/or his designee(s);
 - b. Purchase Orders expected to exceed ~~\$50,000~~~~\$25,000~~ in a fiscal year, and which require the approval of the Board of Directors.
3. Annual Contracts for Maintenance and Service Agreements.
 - a. Where feasible, the District may enter into annual contracts with selected vendors for various maintenance services. These contracts may include, but not be limited to, office machine maintenance including computers and related office equipment, software maintenance and upgrades, cleaning services, pest control, and equipment rental agreements.
 - b. Negotiation of these contracts and agreements is the responsibility of the Chief Executive Officer and/or his designee(s).

- c. As contracts are initiated, appropriate staff will be notified as to the terms of the agreements and how to obtain needed service through them.

C. PURCHASE ORDERS FOR TRAINING, SEMINARS, MEMBERSHIPS, SUBSCRIPTIONS, TRAVEL, LODGING, FOOD, AND BOOKS.

Competitive quotes are not required for individual expenses incurred in connection with training, seminars, memberships, subscriptions, travel, foods, or books which total less than \$2,000.00 per person unless the Chief Executive Officer and/or his designee(s) deems it necessary; however, persons making such purchases are encouraged to ensure the District is obtaining a reasonable governmental rate for all expenditures in connection with District business. Persons making such expenses are not required to select the lowest cost item under this section if legitimate reasons exist for selection of an item of higher cost. Expenses incurred for travel, lodging, and meals will be approved and paid in accordance with the Personnel Policies & Procedures – Travel and Entertainment Policy⁴.

D. DOLLAR THRESHOLDS FOR PURCHASE ORDERS

1. If a purchase requires an expenditure of funds in an amount up to and including ~~\$50,000.00~~\$25,000 the Chief Executive Officer and/or his designee(s) will make and approve all purchases unilaterally. The purchasing procedure will be as follows:
 - a. ~~\$5,000.00~~\$2,000.00 or LESS – quotations may or may not be solicited, only if Chief Executive Officer and/or his designee(s) deems necessary;
 - b. ~~\$5,000.01~~\$2,000.01 to ~~\$25,000.00~~\$10,000.00 telephone and/or electronic (internet, online, email) price quotations will be sought. All telephone and/or electronic quotations will be documented and recorded by the Chief Executive Officer and/or his designee(s). Alternatively, informal written bids and/or proposals may be solicited. Whenever possible, any quotes received shall be documented in the electronic Requisition system;
 - c. ~~\$25,000.01~~\$10,000.01 to ~~\$50,000.00~~\$50,000.00 written quotations will be requested and documented in connection with the award decision;
 - d. Greater than \$50,000.00 will be conducted by the formal, sealed, bid or request for proposal process.

⁴ These policies incorporate by reference the reimbursement rates approved by the federal government.

2. The Chief Executive Officer and/or his designee(s) reserves the right to deviate from these policies for any purchases under the \$50,000 competitive bidding threshold, if it is in the best interest of the District and if it will facilitate specific District operations.
3. Sequential, Component, Separate, or Cumulative purchase orders for a single particular product and which would amount to \$50,000 or more within a fiscal year shall be subject to the competitive bid procedures set out in this policy.

E. EXCEPTIONS TO THE PURCHASE CYCLE FOR EXPENDITURES UNDER \$50,000

1. As with any set of guidelines or rules, there will be exceptions to the normal purchasing cycle with the understanding that the exceptions will only apply when there is a legitimate and obvious need.
2. EMERGENCY: An emergency situation is commonly described as an unforeseen situation which adversely and unduly affects the life, health, or convenience of the residents of Montgomery County, or circumstances that would cause a loss to the District. If an emergency arises during normal working hours, the affected employee(s) shall:
 - a. notify the Chief Executive Officer and/or his designee(s) of the situation and possible cost, if known;
 - b. within the working day or not exceeding the next working day, the employee will submit the Requisition to the Chief Executive Officer and/or his designee(s) noting the reason for the emergency.
3. If an emergency should arise after regular hours, the employee may proceed with the emergency acquisition and on the next regular day of business, a Requisition, invoices and properly completed receiving report (including a brief explanation of the purchase) will be sent to the Chief Executive Officer and/or his designee(s). The Chief Executive Officer and/or his designee(s) will then assign a Purchase Order number and forward that number to the appropriate vendor.

EMERGENCY PURCHASES EXCEEDING \$50,000 CAN NOT BE MADE WITHOUT PRIOR APPROVAL FROM THE BOARD OF DIRECTORS AND THE CHIEF EXECUTIVE OFFICER OR HIS EXECUTIVE STAFF DESIGNEE.

F. REIMBURSEMENTS TO AN INDIVIDUAL AND/OR STORE ACCOUNT

1. Since reimbursements are different from purchases, only in that the vendor is a specified employee or Store account, they must meet all purchasing procedures as outlined in the Purchasing Policy.
2. When possible, reimbursements must have prior approval from the Chief Executive Officer and/or his designee(s).
3. If prior approval was not obtained, written documentation explaining why it was not possible to do so, must be submitted to the Chief Executive Officer and/or his designee(s).

G. CONTRACT WITH PERSON INDEBTED TO THE DISTRICT

1. The District may refuse to enter into a contract or other transaction with a person and/or entity indebted to the District.

CHAPTER 6

PROCUREMENT OF PROFESSIONAL SERVICES

1. The procurement of professional services will be governed by the “Professional Services Procurement Act” (Tex. Gov’t. Code ch. 2254). Professional Services includes:
 - a. accounting,
 - b. architecture,
 - c. landscape architecture,
 - d. land surveying,
 - e. medicine,
 - f. optometry,
 - g. professional engineering,
 - h. real estate appraising, or
 - i. professional nursing.
2. Though competitive bids/quotes may not be used, it will be the policy of the District to procure, in most cases, professional services through a request for qualifications (RFQ). There may be instances when it is not practical to pursue this method of procurement for professional services. The procurement of services must be based on qualifications and competence, and shall comply with the express statutory requirements where such are applicable.
3. The Board of Directors is required to approve any contract for a professional service which will exceed ~~\$50,000~~~~\$25,000~~ during a fiscal year. The contract shall be in writing and approved and signed before services are rendered.
4. The Chief Executive Officer will sign contracts up to and including ~~\$50,000~~~~\$25,000~~ for professional services; the contract shall be in writing and signed before services are rendered.
5. For other professional type services not specifically defined above in paragraph 1 of this Chapter, the District shall review whether such services should be bid by Request for Proposal (RFP), Request for Qualifications (RFQ), or direct hire. The Chief Executive Officer or his designee shall have the discretion to decide the manner and method of contracting for such services based upon his evaluation of each circumstance.

CHAPTER 7

COMPETITIVE BIDS/PROPOSALS

A. COMPETITIVE BIDS

1. Competitive bidding means letting the available vendors compete with each other to provide goods and/or services. In the case of local governmental entities, the bidding process has two additional purposes.
 - a. The first purpose of competitive bidding is to ensure that public monies are spent properly, legally, and for public projects or goods, and that the best possible value is received for the money.
 - b. The second purpose is to give those qualified and responsible vendors who desire to do business with the District a fair and equitable opportunity to do so. The employment of a standard, and consistent bidding process provides the public with an assurance that their tax dollars are being spent properly.
2. With a few exceptions, competitive bidding of expenditures in excess of \$50,000 will be accomplished by the following:
 - a. After specifications are developed, notice of the proposed purchase will be advertised in the manner required by law or this policy.
 - b. All purchases over ~~\$50,000~~\$25,000 require Board approval and are subject to the bidding criteria set forth in the bid specifications.
3. Nothing in these policies shall be construed to prohibit or prevent the District from using competitive bidding and/or competitive proposals for procurements of items in which the anticipated expenditure by the District is less than \$50,000, where it is determined to be advantageous to the District to do so.

B. REQUEST FOR PROPOSALS

If the Chief Executive Officer and/or his designee(s) determine that it is impractical to prepare detailed specifications for an item to support the award of a purchase contract, the person may use a competitive proposal procedure.

C. BONDING

Bid solicitations may include, as necessary, bonding requirements (e.g. bid bonds). This is to ensure that if the bidder attempts to withdraw after his bid is accepted, the District will not suffer financial loss.

D. PRE-BID CONFERENCE

The Chief Executive Officer and/or his designee may require a principal, officer, or employee of each prospective bidder/proposer to attend a mandatory pre-bid/pre-proposal conference for the purpose of discussing specifications, contract requirements and answering questions of prospective bidders/proposers.

E. AWARDING A CONTRACT

1. The Chief Executive Officer and/or his designee(s) will evaluate all bids and/or proposals, and a recommendation will be made to the Board of Directors for those purchases that require Board of Directors' approval. Factors that shall be considered in such evaluation shall include but not be limited to, the bidder's/proposer's ability to perform and or supply the product or service in a timely manner, the bidder's/proposer's history in supplying such goods and /or services, the quality of the goods and/or services offered, and any other factors identified by the Chief Executive Officer and/or his designee as being pertinent to the determination of a bidder's/proposer's responsibility and ability to perform under its bid and/or proposal. The District shall endeavor to determine and publish its scoring criteria for evaluation of bids and/or proposals in the bid specifications and/or request for proposals.
2. The Chief Executive Officer and/or his designee(s) or Board of Directors as appropriate, will either approve the recommendation or reject all bids and authorize the Chief Executive Officer to re-bid the item and/or service.
3. After an award is made, a purchase order will be issued and a contract signed as may be appropriate under the circumstances.

F. MODIFICATION AFTER AWARD

1. After award of a contract but before the contract is made, the Chief Executive Officer and/or his designee(s) may negotiate a modification of the contract if the

modification is in the best interests of the District and does not substantially change the scope of the contract or cause the contract amount to exceed the next lowest bid.

2. If it becomes necessary to make changes in plans, specifications, or proposals after a contract is made or if it becomes necessary to increase or decrease the quantity of items purchased, the Chief Executive Officer and/or his designee(s) may make the changes. Generally such changes will be documented in a change order or a contract amendment reflecting the reasons for the change and the amount the contract is increased or decreased. However, the total contract price may not be increased unless the cost of the change can be paid from budgeted and available funds of the District.
3. No change order and/or attempted modification of a contract, in the aggregate, which causes the contract price to increase by \$25,000 or more shall be valid unless approved by the District's Board of Directors.

CHAPTER 8

EXEMPTIONS TO THE COMPETITIVE BIDDING PROCESS

Some goods and services are exempt from the competitive bidding process. Section 262.024 of Texas Local Government Code lists several circumstances when purchases may be exempt from the competitive bidding process. While the District is not bound to Section 262.024 of the Texas Local Government Code, by way of example, the following is a list of items and circumstances that may be exempt from competitive bidding. The Chief Executive Officer may in his discretion exempt a purchase from competitive bidding for good cause. In such instance the Chief Executive Officer must get Board approval for any exception over \$50,000.00.

A. ITEMS AND SERVICES THAT ARE EXEMPT FROM COMPETITIVE BIDDING INCLUDE:

1. An item that must be purchased in a case of public calamity, if it is necessary to make the purchase promptly to relieve the necessity of the citizens, or to preserve the property of the District,
2. Personal or professional services,
3. Real property purchases or right of way circumstance,
4. Personal property sold at auction or at a going out of business sale,
5. Property owned by a political subdivision of a local, state or federal governmental entity,
6. Purchases made by and through the District's participation in a local government purchasing cooperative and/or through an interlocal agreement⁵ with another governmental entity shall be deemed to have satisfied the requirements of this policy.

(NOTE: EMERGENCY ORDERS WHICH EXCEED \$50,000 REQUIRE THE BOARD OF DIRECTORS APPROVAL BEFORE A PURCHASE ORDER CAN BE ISSUED)

B. GOODS AND SERVICES WHICH CAN ONLY BE OBTAINED FROM ONE SOURCE, INCLUDING:

1. Goods and services for which competition is precluded because of the existence of patents, copyrights, trade secrets, or monopolies,
2. Electric power, gas, water, other utility type services,
3. Captive replacement parts for equipment or parts made by a specific manufacturer for equipment produced by same manufacturer,
4. Other goods or services which may be provided by only one vendor or manufacturer.

SOLE SOURCE ITEMS require a memo or statement from the Chief Executive Officer and/or his designee(s) supported by a statement from the vendor as to the existence of only one source, to be accepted by the Board of Directors and this must be reflected in the minutes of the meeting of the Board of Directors.

C. THE RENEWAL AND/OR EXTENSION OF A LEASE, MAINTENANCE AGREEMENT, LICENSE AGREEMENT, OR SIMILAR CIRCUMSTANCE.

1. The renewal or extension of a lease, maintenance agreement, license, or similar issue is exempt from competitive bidding, but remains subject to appropriations by the Board when:
 - a. The lease, maintenance agreement, license, or similar issue has gone through the competitive bidding procedure originally, or was exempt by Sole Source exceptions and continues to be subject to Sole Source exceptions.
2. It is possible that a lease, maintenance agreement, license, or similar issue may be subject to a Sole Source exception as well. In such cases, the Chief Executive Officer may with good cause exempt the purchase from competitive bidding on that basis. However, the Chief Executive Officer shall endeavor at all times to secure the best price available for the District.
3. The Chief Executive Officer may in his discretion exempt EMS Station Leases which are \$25,000 or less per year per Station from competitive bidding requirements.

CHAPTER 9

CONSTRUCTION

- A.** Chapter 2267 of the Texas Government Code shall govern all contracts for construction by the Montgomery County Hospital District. In addition, the bonding requirements set forth in Chapter 2253 of the Texas Government Code shall apply to all contracts for construction.
- B.** The District will consult legal counsel before entering into a construction contract to ensure all legal requirements have been met.
- C.** All the methods for construction set forth in Chapter 2267 of the Texas Government Code shall be available to the District to choose from at the discretion of the Board of Directors, which shall pick the method which provides the best value to the District.

CHAPTER 10
STATE CONTRACT, CATALOGUE PURCHASES AND INTERLOCAL
AGREEMENTS

A. INTRODUCTION

Several statutory provisions in Texas law provide authority to local governments to purchase goods and services through the State General Services Commission's vendors and/or through agreements with other local governments and political subdivisions and through local government purchasing cooperatives. One such provision allows purchasing from vendors with which the State has entered into contracts as a result of competitive bidding procedures. These are referred to as State Contract purchases. Another provision allows purchasing automated information services from approved vendors based on their catalogue prices and negotiations. These are referred to as State Catalogue purchases. Other provisions allow for purchasing through interlocal agreements, including through local government purchasing cooperatives.

B. STATE CONTRACT PURCHASES

1. Sections 271.081 through 271.083 of the Texas Local Government Code requires the State Purchasing and General Services Commission to establish a local government purchasing program. The Montgomery County Hospital District may participate in this program and may make purchases under such program and by doing so is deemed to have satisfied the bidding requirements imposed by these policies.
2. The Chief Executive Officer or his designee is designated to act for the District at the direction of the Board of Directors in all matters relating to the program, including the purchase of goods and services from the vendor under any contract. The District is responsible for making payments directly to the vendor.
3. The Chief Executive Officer or his designee is responsible for submitting requisitions to the commission under any contract or electronically sending purchase orders directly to vendors and reports to the commission on actual purchases in compliance with the commission's regulations.
4. The Chief Executive Officer is responsible for vendor's compliance with all the conditions of delivery and quality of the purchased goods and services.

5. The Chief Executive Officer is authorized to sign and deliver all necessary documents for purchases under this program on behalf of the District.
6. The award of any contract from state contracts shall be in writing, approved and signed by the Chief Executive Officer up to and including ~~\$25,000~~\$50,000 or if more than ~~\$25,000~~\$50,000 such award approved by the Board of Directors prior to any services being rendered.

C. STATE CATALOGUE PURCHASES

1. The District is authorized by the Texas Government Code Section 2157.067 and the Texas Local Government Code Sections 271.082 and 271.083 to participate in the State General Services Commission's catalogue purchasing procedure for automated information systems.
2. The District will follow procedures outlined the Texas Government Code Chapter 2157 for the purchase of automated information systems. The District will seek the best value which is in the District's best interest by following the Request for Offer (RFO) procedure.
3. The award of any contract from the state catalogue shall be in writing, approved by either the Chief Executive Officer if the contract amount is up to and including ~~\$25,000~~\$50,000 or approved by the Board of Directors if more than ~~\$25,000~~\$50,000 prior to services being rendered.

D. INTERLOCAL AGREEMENTS

Purchases made by the District through interlocal agreements with other local governmental entities and/or through local government purchasing cooperatives shall be deemed to satisfy these purchasing policies with respect to the competitive bidding and/or competitive procurement of items purchased through such agreements.

CHAPTER 11
SPECIFICATIONS

A. SPECIFICATIONS – GENERAL

A specification is a concise description of a good or service an entity seeks to buy, and the requirements the vendor must meet in order to be considered for the award. A specification may include requirements for testing, inspection, preparing, or installation. The specification is the total description of the purchase. The specification may also contain the evaluation criteria for the evaluation of the bid or proposal.

B. PURPOSE

The purpose of any specification is to provide clear guides of what is to be purchased and to provide vendors with firm criteria of a minimum standard acceptable for goods or services. A properly drafted specification has four characteristics:

1. It establishes the minimum acceptability of the goods or services;
2. It promotes competitive bidding;
3. It contains provisions for reasonable test and inspections for acceptability of the goods or services; and
4. It provides for an equitable award to the lowest and best bid from a responsible bidder.

- C. PREPARATION OF SPECIFICATIONS** – District personnel shall use diligent efforts to prepare procurement specifications meeting these policies and guidelines, and such specifications shall provide sufficient detail to enable all bidders/proposers to avoid speculation and/or conjecture in the preparation of their bids in identifying the goods and/or services sought by the District.

CHAPTER 12

PROPERTY SALVAGE AND DISPOSAL – DISPOSITON

1. Throughout the fiscal year, items may outlive their usefulness and become unserviceable or obsolete. Prior to taking any item out of service, it should first be determined that the item in question could not be transferred to another user department for continued service. If it is found that the item is no longer serviceable to the District it shall be reported to the Board of Directors for ultimate disposal.
2. Upon approval by the Board of Directors, surplus or salvage material, and equipment may be disposed of in one the following methods:
 - a. public auction and or public sale;
 - b. trade-in on new equipment;
 - c. sealed bids;
 - d. distribution as unsalvageable and/or donation to local charity groups;
 - e. if salvage property cannot be donated, then disposed of in a commercially prudent manner.
3. At times, the District may be asked to purchase an item for and on behalf of another Government Entity wishing to rely on expertise of the District in a particular area. The District may do so only when the purchase will not interfere financially or otherwise with the mission of the District and when such purchase is outlined in a written interlocal agreement. Such purchases may not result in a gift or grant to the other Government Entity.

CHAPTER 13

INVOICES

Invoicing is considered an important part of the procurement process.

As per this policy, the vendor's invoice will be submitted directly to the Chief Executive Officer and/or his designee(s) by the vendor. If the mail is used, the address to be used is:

MONTGOMERY COUNTY HOSPITAL DISTRICT
ACCOUNTS PAYABLE
P.O. BOX 478
CONROE, TX 77305

OR

accountspayable@mchd-tx.org

CHAPTER 14

PURCHASING AUTHORIZATION

A. APPOINTMENT OF DESIGNEES

1. The Chief Executive Officer shall be authorized to appoint one or more designees as purchasing officers to carry out the requirements of this policy and to act in the place of the Chief Executive Officer in the making of purchases of goods and services for the District.

B. PURCHASING AUTHORIZATION FORM

1. A written designation shall be signed by the Chief Executive Officer for each person who has been delegated the authority to approve purchases on the Chief Executive Officer's behalf.
2. The purchasing authorization designation shall indicate that the person having the authority to approve purchases has read and understood the Purchasing Policies and Procedures and will abide by the guidelines, restrictions, and duties enumerated therein.

CONCLUSION

This Purchasing Policy may be amended and supplemented from time to time by resolution of the Board of Directors. All existing purchasing policies of the District containing provisions inconsistent with these policies and procedures are hereby repealed and replaced by these policies and procedures. No violation of these policies and procedures alone shall constitute a basis for a legal challenge, as it is intended by the District that these policies are intended to provide a method of guidance for the District's purchases, but shall not be construed as having the force and effect of law. Any provisions of the District's enabling status as well as other state or federal laws, rules or regulations which are applicable to the District and which conflict with these policies and procedures shall supersede these policies and procedures to the extent of such conflict.

This policy has been approved by the Board of Directors of the Montgomery County Hospital District, acting at a public meeting held in strict compliance with the Texas Open Meetings Act, to take effect immediately.

THESE POLICIES AND PROCEDURES WERE PASSED AND APPROVED BY THE BOARD OF DIRECTORS OF THE MONTGOMERY COUNTY HOSPITAL DISTRICT ON THE 17TH DAY OF JUNE, 2008. AMENDMENTS TO THIS POLICY WERE ADOPTED BY THE BOARD OF DIRECTORS ON THE 28TH DAY OF MAY, 2012 AND ON THE 27TH DAY OF SEPTEMBER, 2016.



We Make a Difference!

Montgomery County Hospital District

District Purchasing Policy

MONTGOMERY COUNTY HOSPITAL DISTRICT

PURCHASING POLICIES

Updated through September 27, 2016

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INTRODUCTION

Montgomery County Hospital District is a political subdivision of the State of Texas created by an election of the District's voters in 1977. The District's purpose is to provide medical care and other health care services to qualifying, low-income residents of Montgomery County. In connection with such duties, the District must periodically make expenditures of public funds for purchases of supplies, equipment, materials and services. Although not required by the District's enabling legislation, the Board of Directors has sought to adopt comprehensive purchasing policies to ensure that District receives the best value.

This policy outlines the methods of procurement and the duties and responsibilities of the Montgomery County Hospital District as delegated to the Chief Executive Officer or his/her designee(s) by the Board of Directors.

It is the District's intention that all purchases of supplies, equipment, materials, and contracted services, (other than those covered by the Texas Professional Services Procurement Act)¹ where the costs exceed \$50,000 are to be purchased using a procurement methodology selected by the Chief Executive Officer and/or Board of Directors which is intended to result in obtaining the best value for the district.

Purchases of less than \$50,000 may be made to the open market by the District's Chief Executive Officer and/or his/her designee(s) as outlined in this policy.

PUBLIC PURCHASING HAS SEVERAL GOALS:

- Purchase the proper goods or services to suit the District's needs.
- Procure the best possible price and value for the goods or services required.
- Have the goods or services available where and when they are needed.
- Assure a continuing supply of needed goods and services.
- Guard against any misappropriation of the District Funds.

PUBLIC PURCHASING MUST ALSO ASSURE THAT:

- Responsible bidders are given a fair opportunity to compete for the District's business.
- The best value is received for the public dollar.
- Public spending is not used to enrich elected officials or government employees, or to confer favors upon constituents.

¹ Texas Local Government Code ch. 2254

The efficiency and effectiveness of any program depends on good, sound principles and management. Purchasing is no different. There are common, basic principles of purchasing which can be applied to any purchasing program to make it operational to the best advantage of any organization.

It is the intent of the policy to promote effective, efficient and consistent procurement in Montgomery County Hospital District, using procurement methodologies yielding the best value to the District for the benefit of its taxpayers.

There are several different types of purchases. They are as follows:

EMERGENCY:

Emergency purchases are made to meet a critical, unforeseen need of the District due to urgent circumstances and/or factors outside the District's control. Because the utilization of normal procurement processes would result in unreasonable delay in situations where public health and/or safety is at immediate risk, emergency purchases shall be exempt from otherwise applicable purchasing procedures as set forth herein.

SOLE SOURCE:

Sole Source purchases are goods and services available from only one supplier. This may be because of patents and copyrights or simply because a single vendor supplies the particular goods or services. These purchases shall be exempt from the otherwise applicable purchasing procedures set forth herein, so long as the decision is made that sole source procurement represents the best value to the District in light of the circumstances.

SERVICES:

Different types of services are needed by the District. Professional services shall be procured pursuant to the Professional Services Procurement Act for those services contemplated under said Act, and pursuant to a request for qualifications and/or request for proposals for services not contemplated under the Professional Services Procurement Act. In some instances, due to sole source, specialized skills and/or knowledge, service providers will be directly retained by the District, based upon the discretion of the Chief Executive Officer that a request for qualifications and/or request for proposals is unnecessary.

CONSTRUCTION:

These are projects normally involving the extensive use of plans, prints and/or professional construction services. The supervision of this type of procurement typically requires the services of an engineer. These projects will be procured pursuant to the methodology which results in the best value to the District and in strict compliance with Chapter 2267 of the Texas Government Code.

ITEMS:

Items include any service, equipment, goods, or other tangible or intangible personal property, including insurance and technology and are generally subject to competitive procurement as provided by these policies.

MCHD utilizes the following instruments in effecting purchases:

REQUISITION: Is a request for a purchase to be made. It is the first step taken after the need for goods and services is recognized. The requisition process must include a system of authorizations and safeguards to ensure that ethical purchasing procedures are followed.

PURCHASE ORDERS: Constitutes a contract for delivery of the goods and services and usually contains the terms, quantity, delivery and price.

MCHD personnel shall exercise diligence in utilizing requisitions and purchase orders for purchases of goods and services.

CIRCUMVENTING THE SYSTEM

Some types of purchases by the District are governed by statutory requirements of local, state or federal origin. The requirements of the statutes have been incorporated into the District's internal policies and will be followed where applicable. Circumvention of these policies is discouraged and any evidence of circumvention will constitute grounds for disciplinary action up to and including termination.

CHAPTER 1

STATEMENT OF PURCHASING POLICY

Montgomery County Hospital District operates under the authority granted by the State of Texas in its enabling statute (Chapter 1063 Texas Special District Local Law Code). With the exception of contracts for construction governed by ch. 2267 of the Government Code, the District's Board of Directors has been granted "the power to prescribe the method and manner of making purchases and expenditures by and for the hospital district."² The District's Board of Directors has elected to establish the following policies and reserve the right to amend them at any time.

The Montgomery County Hospital District pledges to discharge its duties in a manner that will provide, to all responsible vendors and contractors, an equitable and competitive access to Montgomery County Hospital District procurement processes. Further, the District's procurement will be conducted in a manner that will promote public confidence in the integrity of the organization.

² Texas Special District Local Law Code §1063.106 .

CHAPTER 2
PURCHASING
CODE OF ETHICS

GENERAL ETHICAL STANDARDS

1. It shall be a breach of ethics for an employee of the Montgomery County Hospital District to attempt to realize personal gain through public employment with Montgomery County Hospital District by any conduct inconsistent with the proper discharge of the employee's duties.
2. It shall be a breach of ethics for an employee of the Montgomery County Hospital District to attempt to influence any public employee of Montgomery County Hospital District to breach the standards of ethical conduct set forth in these policies.
3. It shall be a breach of ethics for any employee of Montgomery County Hospital District to participate directly or indirectly in procurement when the employee knows that:
 - a. the employee, or a member of the employee's immediate family has a financial interest pertaining to the procurement;
 - b. A business or organization in which the employee, or any member of the employee's immediate family, has a financial interest pertaining to the procurement; or any other person, business, or organization with whom the employee, or any member of the employee's immediate family, is negotiating or, has an arrangement concerning prospective employment, or is involved in the procurement.
4. Gifts – It shall be a breach of ethics for any person to offer, give or agree to give any employee or former employee of Montgomery County or for any employee or former employee of Montgomery County Hospital District to solicit, demand, accept or agree to accept from another person, a gift or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation of any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or any other advisory capacity in any proceeding or application request for ruling, determination, claim or controversy, or other peculiar matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal, therefore, pending before the District.

5. Kickbacks – It shall be a breach of ethics for any payment, gift or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier of subcontractor for any contract for Montgomery County Hospital District or any person associated therewith, as an inducement for the award of a subcontract or order. No such inducement is proper prior to or subsequent to an award of contract.
6. It shall be a breach of ethics for any employee or former employee of Montgomery County Hospital District knowingly to use confidential information for actual or anticipated personal gain or for the actual or anticipated gain of any person.
7. Employees of the Montgomery County Hospital District who are found to have violated any one or more of the Code of Ethics shall be subject to disciplinary action, including possible termination of employment with the District and prosecution as may be afforded by law.
8. Employees of the Montgomery County Hospital District shall ensure that all applicable laws and regulations pertaining to procurements of goods and services are honored, including for example, acknowledging conflicts of interest under Chapter 171 of the Texas Local Government Code, vendors who are disbarred from participating in government contracts due to violations of Medicare or Medicaid regulations, et cetera.
9. It shall be a breach of ethics for any employee who is involved in the purchasing of goods or services for Montgomery County Hospital District to intentionally seek to evade the competitive procurement of such goods or services by breaking down the purchase into component or sequential purchases.

CHAPTER 3

THE PURCHASING AGENT

1. The Chief Executive Officer of the Hospital District, and/or his designee(s), shall act as the District's purchasing agent and supervise all purchases to ensure compliance with this policy.
2. A purchase made by the Chief Executive Officer and/or his designee(s) shall be paid for by the manner provided by law, including but not limited to the Texas Prompt Payment Act (Texas Government Code chapter 2251). The District may not honor a payment for a purchase unless the purchase is made and/or authorized by the Chief Executive Officer and/or his designee(s) or by the Board of Directors and funds have been appropriated and budgeted for such purchase.
3. In addition to the aforementioned requirements, the Chief Executive Officer for Montgomery County Hospital District and/or his designee(s) will:
 - a. encourage and support compliance with the Texas state statutes, including the District's enabling legislation and the policies adopted there under by the Board of Directors, including but not limited to this policy; and
 - b. promote local business participation in the Montgomery County Hospital District procurement process.

CHAPTER 4

THE PURCHASING PROCESS

A. GENERAL INFORMATION

1. Montgomery County Hospital District will not be obligated to purchase equipment or accessories that are delivered for use on a trial basis.
2. The following purchasing procedures that are made with the intention of avoiding competitive bidding requirements are not authorized:
 - a. **COMPONENT PURCHASES:** defined as purchasing an item that, as a whole, would have normally been competitively bid, in a series of component purchases.
 - b. **SEPARATE PURCHASES:** defined as purchasing an item in a series of separate purchases that normally would have been purchased in one.
 - c. **SEQUENTIAL PURCHASES:** defined as purchases made over a period of time that in normal purchasing practices would be made as one purchase.
3. No District employee has the authority to request a purchase of supplies, materials, equipment, or services for his/her own personal use.

B. ADDITIONAL PURCHASING RESPONSIBILITIES

1. The Chief Executive Officer and/or his designee(s) should be cognizant of budget balances and refrain approving expenditures in excess of those balances, except in cases of public necessity and/or public calamity.
2. The Chief Executive Officer and/or his designee(s) shall plan purchases in order to keep “rush” and “emergency” purchases to a minimum. The District rarely enjoys any economic benefits from rush and emergency purchases. In most cases, prices for commodities and services are at a premium when there is not proper time allowed to explore sources, options, and alternatives.
3. The Chief Executive Officer and/or his designee(s) shall assure that all District employees responsible for making requests for purchases have read and understand the purchasing policies of Montgomery County Hospital District as embodied in this policy.

4. The Chief Executive Officer and/or his designee(s) shall ensure that where possible, purchase and procurement requests are descriptive and specific but do not prevent competitive bidding of comparable items.
5. The Chief Executive Officer and/or his designee(s) should understand and appreciate the nature of public purchasing, and seek to put all interested vendors on a level playing field with respect to awards of MCHD contracts.

C. PURCHASES

1. The purchase process should include a system of authorizations and safeguards so that improper or illegal purchasing is difficult both to initiate and to conceal.
2. Purchases for services will include information from the requisitioning employee that will provide additional details regarding the required service if necessary, and the budget account for which such item shall be charged.
3. The Chief Executive Officer may designate one or more persons authorized to make purchasing decisions for MCHD based upon department needs, employment seniority, employment responsibility, employment designation, amount of purchase, or other criteria as chosen by the Chief Executive Officer. The Chief Executive Officer at his discretion may set purchasing limits for his designees and authorized employees. All such delegations shall be memorialized in writing in one or more instruments.
4. In purchasing under this Policy any real property or personal property that is not affixed to real property, if MCHD receives one or more bids from a responsible bidder whose principal place of business is in Montgomery County and whose bid is within three percent of the lowest bid price received by MCHD from a responsible bidder who is not a resident of Montgomery County, MCHD, at its sole option may enter into a contract with:
 - a. the lowest responsible bidder; or
 - b. the responsible bidder whose principal place of business is in Montgomery County if MCHD determines, in writing, that the local bidder offers MCHD the best combination of contract price and additional economic development opportunities for MCHD created by the contract award, including the employment of residents of Montgomery County and increased tax revenues to MCHD.³

³ Texas Local Government Code § 271.905.

- c. This section does not prohibit MCHD from rejecting all bids.

CHAPTER 5

STANDARD PURCHASE ORDERS

A. STANDARD PURCHASE ORDERS

1. Authorized purchases must be conducted through the District's Requisition Process. Whenever practical the Purchase Order must be completed and approved prior to the time of purchase of the good or service. Point of sale purchases, generally for smaller amounts and small items are not required to have a Purchase Order completed prior to purchase; however, all District employees shall endeavor to use the Purchase Order process as much as possible.
2. Whenever possible, a Purchase Order should be generated using the online electronic Requisition System.
3. File copies of all Purchase Orders will be maintained in accordance with the District's records retention policy.

B. CONTRACTS/BLANKET PURCHASE ORDERS

1. Contract/Blanket Purchase Orders are agreements with vendors which allow frequent or small purchases by departments during the District's fiscal year without going through repetitive procurement procedures. Blanket Purchase Orders can also control pricing.
2. Montgomery County Hospital District will have two classes of Contract/Blanket Purchase Orders:
 - a. Purchase Orders of up to and including \$50,000 in a fiscal year which will be solicited unilaterally by the Chief Executive Officer and/or his designee(s);
 - b. Purchase Orders expected to exceed \$50,000 in a fiscal year, and which require the approval of the Board of Directors.
3. Annual Contracts for Maintenance and Service Agreements.
 - a. Where feasible, the District may enter into annual contracts with selected vendors for various maintenance services. These contracts may include, but not be limited to, office machine maintenance including computers and related office equipment, software maintenance and upgrades, cleaning services, pest control, and equipment rental agreements.

- b. Negotiation of these contracts and agreements is the responsibility of the Chief Executive Officer and/or his designee(s).
- c. As contracts are initiated, appropriate staff will be notified as to the terms of the agreements and how to obtain needed service through them.

C. PURCHASE ORDERS FOR TRAINING, SEMINARS, MEMBERSHIPS, SUBSCRIPTIONS, TRAVEL, LODGING, FOOD, AND BOOKS.

Competitive quotes are not required for individual expenses incurred in connection with training, seminars, memberships, subscriptions, travel, foods, or books which total less than \$2,000.00 per person unless the Chief Executive Officer and/or his designee(s) deems it necessary; however, persons making such purchases are encouraged to ensure the District is obtaining a reasonable governmental rate for all expenditures in connection with District business. Persons making such expenses are not required to select the lowest cost item under this section if legitimate reasons exist for selection of an item of higher cost. Expenses incurred for travel, lodging, and meals will be approved and paid in accordance with the Personnel Policies & Procedures – Travel and Entertainment Policy⁴.

D. DOLLAR THRESHOLDS FOR PURCHASE ORDERS

- 1. If a purchase requires an expenditure of funds in an amount up to and including \$50,000.00 the Chief Executive Officer and/or his designee(s) will make and approve all purchases unilaterally. The purchasing procedure will be as follows:
 - a. \$5,000.00 or LESS –
quotations may or may not be solicited, only if Chief Executive Officer and/or his designee(s) deems necessary;
 - b. \$5,000.01 to \$25,000.00
telephone and/or electronic (internet, online, email) price quotations will be sought. All telephone and/or electronic quotations will be documented and recorded by the Chief Executive Officer and/or his designee(s). Alternatively, informal written bids and/or proposals may be solicited. Whenever possible, any quotes received shall be documented in the electronic Requisition system;
 - c. \$25,000.01 to \$50,000.00
written quotations will be requested and documented in connection with the award decision;
 - d. Greater than \$50,000.00

⁴ These policies incorporate by reference the reimbursement rates approved by the federal government.

will be conducted by the formal, sealed, bid or request for proposal process.

2. The Chief Executive Officer and/or his designee(s) reserves the right to deviate from these policies for any purchases under the \$50,000 competitive bidding threshold, if it is in the best interest of the District and if it will facilitate specific District operations.
3. Sequential, Component, Separate, or Cumulative purchase orders for a single particular product and which would amount to \$50,000 or more within a fiscal year shall be subject to the competitive bid procedures set out in this policy.

E. EXCEPTIONS TO THE PURCHASE CYCLE FOR EXPENDITURES UNDER \$50,000

1. As with any set of guidelines or rules, there will be exceptions to the normal purchasing cycle with the understanding that the exceptions will only apply when there is a legitimate and obvious need.
2. EMERGENCY: An emergency situation is commonly described as an unforeseen situation which adversely and unduly affects the life, health, or convenience of the residents of Montgomery County, or circumstances that would cause a loss to the District. If an emergency arises during normal working hours, the affected employee(s) shall:
 - a. notify the Chief Executive Officer and/or his designee(s) of the situation and possible cost, if known;
 - b. within the working day or not exceeding the next working day, the employee will submit the Requisition to the Chief Executive Officer and/or his designee(s) noting the reason for the emergency.
3. If an emergency should arise after regular hours, the employee may proceed with the emergency acquisition and on the next regular day of business, a Requisition, invoices and properly completed receiving report (including a brief explanation of the purchase) will be sent to the Chief Executive Officer and/or his designee(s). The Chief Executive Officer and/or his designee(s) will then assign a Purchase Order number and forward that number to the appropriate vendor.

EMERGENCY PURCHASES EXCEEDING \$50,000 CAN NOT BE MADE WITHOUT PRIOR APPROVAL FROM THE BOARD OF DIRECTORS AND THE CHIEF EXECUTIVE OFFICER OR HIS EXECUTIVE STAFF DESIGNEE.

F. REIMBURSEMENTS TO AN INDIVIDUAL AND/OR STORE ACCOUNT

1. Since reimbursements are different from purchases, only in that the vendor is a specified employee or Store account, they must meet all purchasing procedures as outlined in the Purchasing Policy.
2. When possible, reimbursements must have prior approval from the Chief Executive Officer and/or his designee(s).
3. If prior approval was not obtained, written documentation explaining why it was not possible to do so, must be submitted to the Chief Executive Officer and/or his designee(s).

G. CONTRACT WITH PERSON INDEBTED TO THE DISTRICT

1. The District may refuse to enter into a contract or other transaction with a person and/or entity indebted to the District.

CHAPTER 6

PROCUREMENT OF PROFESSIONAL SERVICES

1. The procurement of professional services will be governed by the “Professional Services Procurement Act” (Tex. Gov’t. Code ch. 2254). Professional Services includes:
 - a. accounting,
 - b. architecture,
 - c. landscape architecture,
 - d. land surveying,
 - e. medicine,
 - f. optometry,
 - g. professional engineering,
 - h. real estate appraising, or
 - i. professional nursing.
2. Though competitive bids/quotes may not be used, it will be the policy of the District to procure, in most cases, professional services through a request for qualifications (RFQ). There may be instances when it is not practical to pursue this method of procurement for professional services. The procurement of services must be based on qualifications and competence, and shall comply with the express statutory requirements where such are applicable.
3. The Board of Directors is required to approve any contract for a professional service which will exceed \$50,000 during a fiscal year. The contract shall be in writing and approved and signed before services are rendered.
4. The Chief Executive Officer will sign contracts up to and including \$50,000 for professional services; the contract shall be in writing and signed before services are rendered.
5. For other professional type services not specifically defined above in paragraph 1 of this Chapter, the District shall review whether such services should be bid by Request for Proposal (RFP), Request for Qualifications (RFQ), or direct hire. The Chief Executive Officer or his designee shall have the discretion to decide the manner and method of contracting for such services based upon his evaluation of each circumstance.

CHAPTER 7

COMPETITIVE BIDS/PROPOSALS

A. COMPETITIVE BIDS

1. Competitive bidding means letting the available vendors compete with each other to provide goods and/or services. In the case of local governmental entities, the bidding process has two additional purposes.
 - a. The first purpose of competitive bidding is to ensure that public monies are spent properly, legally, and for public projects or goods, and that the best possible value is received for the money.
 - b. The second purpose is to give those qualified and responsible vendors who desire to do business with the District a fair and equitable opportunity to do so. The employment of a standard, and consistent bidding process provides the public with an assurance that their tax dollars are being spent properly.
2. With a few exceptions, competitive bidding of expenditures in excess of \$50,000 will be accomplished by the following:
 - a. After specifications are developed, notice of the proposed purchase will be advertised in the manner required by law or this policy.
 - b. All purchases over \$50,000 require Board approval and are subject to the bidding criteria set forth in the bid specifications.
3. Nothing in these policies shall be construed to prohibit or prevent the District from using competitive bidding and/or competitive proposals for procurements of items in which the anticipated expenditure by the District is less than \$50,000, where it is determined to be advantageous to the District to do so.

B. REQUEST FOR PROPOSALS

If the Chief Executive Officer and/or his designee(s) determine that it is impractical to prepare detailed specifications for an item to support the award of a purchase contract, the person may use a competitive proposal procedure.

C. BONDING

Bid solicitations may include, as necessary, bonding requirements (e.g. bid bonds). This is to ensure that if the bidder attempts to withdraw after his bid is accepted, the District will not suffer financial loss.

D. PRE-BID CONFERENCE

The Chief Executive Officer and/or his designee may require a principal, officer, or employee of each prospective bidder/proposer to attend a mandatory pre-bid/pre-proposal conference for the purpose of discussing specifications, contract requirements and answering questions of prospective bidders/proposers.

E. AWARDING A CONTRACT

1. The Chief Executive Officer and/or his designee(s) will evaluate all bids and/or proposals, and a recommendation will be made to the Board of Directors for those purchases that require Board of Directors' approval. Factors that shall be considered in such evaluation shall include but not be limited to, the bidder's/proposer's ability to perform and or supply the product or service in a timely manner, the bidder's/proposer's history in supplying such goods and /or services, the quality of the goods and/or services offered, and any other factors identified by the Chief Executive Officer and/or his designee as being pertinent to the determination of a bidder's/proposer's responsibility and ability to perform under its bid and/or proposal. The District shall endeavor to determine and publish its scoring criteria for evaluation of bids and/or proposals in the bid specifications and/or request for proposals.
2. The Chief Executive Officer and/or his designee(s) or Board of Directors as appropriate, will either approve the recommendation or reject all bids and authorize the Chief Executive Officer to re-bid the item and/or service.
3. After an award is made, a purchase order will be issued and a contract signed as may be appropriate under the circumstances.

F. MODIFICATION AFTER AWARD

1. After award of a contract but before the contract is made, the Chief Executive Officer and/or his designee(s) may negotiate a modification of the contract if the

modification is in the best interests of the District and does not substantially change the scope of the contract or cause the contract amount to exceed the next lowest bid.

2. If it becomes necessary to make changes in plans, specifications, or proposals after a contract is made or if it becomes necessary to increase or decrease the quantity of items purchased, the Chief Executive Officer and/or his designee(s) may make the changes. Generally such changes will be documented in a change order or a contract amendment reflecting the reasons for the change and the amount the contract is increased or decreased. However, the total contract price may not be increased unless the cost of the change can be paid from budgeted and available funds of the District.
3. No change order and/or attempted modification of a contract, in the aggregate, which causes the contract price to increase by \$25,000 or more shall be valid unless approved by the District's Board of Directors.

CHAPTER 8

EXEMPTIONS TO THE COMPETITIVE BIDDING PROCESS

Some goods and services are exempt from the competitive bidding process. Section 262.024 of Texas Local Government Code lists several circumstances when purchases may be exempt from the competitive bidding process. While the District is not bound to Section 262.024 of the Texas Local Government Code, by way of example, the following is a list of items and circumstances that may be exempt from competitive bidding. The Chief Executive Officer may in his discretion exempt a purchase from competitive bidding for good cause. In such instance the Chief Executive Officer must get Board approval for any exception over \$50,000.00.

A. ITEMS AND SERVICES THAT ARE EXEMPT FROM COMPETITIVE BIDDING INCLUDE:

1. An item that must be purchased in a case of public calamity, if it is necessary to make the purchase promptly to relieve the necessity of the citizens, or to preserve the property of the District,
2. Personal or professional services,
3. Real property purchases or right of way circumstance,
4. Personal property sold at auction or at a going out of business sale,
5. Property owned by a political subdivision of a local, state or federal governmental entity,
6. Purchases made by and through the District's participation in a local government purchasing cooperative and/or through an interlocal agreement⁵ with another governmental entity shall be deemed to have satisfied the requirements of this policy.

(NOTE: EMERGENCY ORDERS WHICH EXCEED \$50,000 REQUIRE THE BOARD OF DIRECTORS APPROVAL BEFORE A PURCHASE ORDER CAN BE ISSUED)

B. GOODS AND SERVICES WHICH CAN ONLY BE OBTAINED FROM ONE SOURCE, INCLUDING:

1. Goods and services for which competition is precluded because of the existence of patents, copyrights, trade secrets, or monopolies,
2. Electric power, gas, water, other utility type services,
3. Captive replacement parts for equipment or parts made by a specific manufacturer for equipment produced by same manufacturer,
4. Other goods or services which may be provided by only one vendor or manufacturer.

SOLE SOURCE ITEMS require a memo or statement from the Chief Executive Officer and/or his designee(s) supported by a statement from the vendor as to the existence of only one source, to be accepted by the Board of Directors and this must be reflected in the minutes of the meeting of the Board of Directors.

C. THE RENEWAL AND/OR EXTENSION OF A LEASE, MAINTENANCE AGREEMENT, LICENSE AGREEMENT, OR SIMILAR CIRCUMSTANCE.

1. The renewal or extension of a lease, maintenance agreement, license, or similar issue is exempt from competitive bidding, but remains subject to appropriations by the Board when:
 - a. The lease, maintenance agreement, license, or similar issue has gone through the competitive bidding procedure originally, or was exempt by Sole Source exceptions and continues to be subject to Sole Source exceptions.
2. It is possible that a lease, maintenance agreement, license, or similar issue may be subject to a Sole Source exception as well. In such cases, the Chief Executive Officer may with good cause exempt the purchase from competitive bidding on that basis. However, the Chief Executive Officer shall endeavor at all times to secure the best price available for the District.
3. The Chief Executive Officer may in his discretion exempt EMS Station Leases which are \$25,000 or less per year per Station from competitive bidding requirements.

CHAPTER 9

CONSTRUCTION

- A.** Chapter 2267 of the Texas Government Code shall govern all contracts for construction by the Montgomery County Hospital District. In addition, the bonding requirements set forth in Chapter 2253 of the Texas Government Code shall apply to all contracts for construction.
- B.** The District will consult legal counsel before entering into a construction contract to ensure all legal requirements have been met.
- C.** All the methods for construction set forth in Chapter 2267 of the Texas Government Code shall be available to the District to choose from at the discretion of the Board of Directors, which shall pick the method which provides the best value to the District.

CHAPTER 10
STATE CONTRACT, CATALOGUE PURCHASES AND INTERLOCAL
AGREEMENTS

A. INTRODUCTION

Several statutory provisions in Texas law provide authority to local governments to purchase goods and services through the State General Services Commission's vendors and/or through agreements with other local governments and political subdivisions and through local government purchasing cooperatives. One such provision allows purchasing from vendors with which the State has entered into contracts as a result of competitive bidding procedures. These are referred to as State Contract purchases. Another provision allows purchasing automated information services from approved vendors based on their catalogue prices and negotiations. These are referred to as State Catalogue purchases. Other provisions allow for purchasing through interlocal agreements, including through local government purchasing cooperatives.

B. STATE CONTRACT PURCHASES

1. Sections 271.081 through 271.083 of the Texas Local Government Code requires the State Purchasing and General Services Commission to establish a local government purchasing program. The Montgomery County Hospital District may participate in this program and may make purchases under such program and by doing so is deemed to have satisfied the bidding requirements imposed by these policies.
2. The Chief Executive Officer or his designee is designated to act for the District at the direction of the Board of Directors in all matters relating to the program, including the purchase of goods and services from the vendor under any contract. The District is responsible for making payments directly to the vendor.
3. The Chief Executive Officer or his designee is responsible for submitting requisitions to the commission under any contract or electronically sending purchase orders directly to vendors and reports to the commission on actual purchases in compliance with the commission's regulations.
4. The Chief Executive Officer is responsible for vendor's compliance with all the conditions of delivery and quality of the purchased goods and services.

5. The Chief Executive Officer is authorized to sign and deliver all necessary documents for purchases under this program on behalf of the District.
6. The award of any contract from state contracts shall be in writing, approved and signed by the Chief Executive Officer up to and including \$50,000 or if more than \$50,000 such award approved by the Board of Directors prior to any services being rendered.

C. STATE CATALOGUE PURCHASES

1. The District is authorized by the Texas Government Code Section 2157.067 and the Texas Local Government Code Sections 271.082 and 271.083 to participate in the State General Services Commission's catalogue purchasing procedure for automated information systems.
2. The District will follow procedures outlined the Texas Government Code Chapter 2157 for the purchase of automated information systems. The District will seek the best value which is in the District's best interest by following the Request for Offer (RFO) procedure.
3. The award of any contract from the state catalogue shall be in writing, approved by either the Chief Executive Officer if the contract amount is up to and including \$50,000 or approved by the Board of Directors if more than \$50,000 prior to services being rendered.

D. INTERLOCAL AGREEMENTS

Purchases made by the District through interlocal agreements with other local governmental entities and/or through local government purchasing cooperatives shall be deemed to satisfy these purchasing policies with respect to the competitive bidding and/or competitive procurement of items purchased through such agreements.

CHAPTER 11
SPECIFICATIONS

A. SPECIFICATIONS – GENERAL

A specification is a concise description of a good or service an entity seeks to buy, and the requirements the vendor must meet in order to be considered for the award. A specification may include requirements for testing, inspection, preparing, or installation. The specification is the total description of the purchase. The specification may also contain the evaluation criteria for the evaluation of the bid or proposal.

B. PURPOSE

The purpose of any specification is to provide clear guides of what is to be purchased and to provide vendors with firm criteria of a minimum standard acceptable for goods or services. A properly drafted specification has four characteristics:

1. It establishes the minimum acceptability of the goods or services;
2. It promotes competitive bidding;
3. It contains provisions for reasonable test and inspections for acceptability of the goods or services; and
4. It provides for an equitable award to the lowest and best bid from a responsible bidder.

- C. PREPARATION OF SPECIFICATIONS** – District personnel shall use diligent efforts to prepare procurement specifications meeting these policies and guidelines, and such specifications shall provide sufficient detail to enable all bidders/proposers to avoid speculation and/or conjecture in the preparation of their bids in identifying the goods and/or services sought by the District.

CHAPTER 12

PROPERTY SALVAGE AND DISPOSAL – DISPOSITON

1. Throughout the fiscal year, items may outlive their usefulness and become unserviceable or obsolete. Prior to taking any item out of service, it should first be determined that the item in question could not be transferred to another user department for continued service. If it is found that the item is no longer serviceable to the District it shall be reported to the Board of Directors for ultimate disposal.
2. Upon approval by the Board of Directors, surplus or salvage material, and equipment may be disposed of in one the following methods:
 - a. public auction and or public sale;
 - b. trade-in on new equipment;
 - c. sealed bids;
 - d. distribution as unsalvageable and/or donation to local charity groups;
 - e. if salvage property cannot be donated, then disposed of in a commercially prudent manner.
3. At times, the District may be asked to purchase an item for and on behalf of another Government Entity wishing to rely on expertise of the District in a particular area. The District may do so only when the purchase will not interfere financially or otherwise with the mission of the District and when such purchase is outlined in a written interlocal agreement. Such purchases may not result in a gift or grant to the other Government Entity.

CHAPTER 13

INVOICES

Invoicing is considered an important part of the procurement process.

As per this policy, the vendor's invoice will be submitted directly to the Chief Executive Officer and/or his designee(s) by the vendor. If the mail is used, the address to be used is:

MONTGOMERY COUNTY HOSPITAL DISTRICT
ACCOUNTS PAYABLE
P.O. BOX 478
CONROE, TX 77305

OR

accountspayable@mchd-tx.org

CHAPTER 14

PURCHASING AUTHORIZATION

A. APPOINTMENT OF DESIGNEES

1. The Chief Executive Officer shall be authorized to appoint one or more designees as purchasing officers to carry out the requirements of this policy and to act in the place of the Chief Executive Officer in the making of purchases of goods and services for the District.

B. PURCHASING AUTHORIZATION FORM

1. A written designation shall be signed by the Chief Executive Officer for each person who has been delegated the authority to approve purchases on the Chief Executive Officer's behalf.
2. The purchasing authorization designation shall indicate that the person having the authority to approve purchases has read and understood the Purchasing Policies and Procedures and will abide by the guidelines, restrictions, and duties enumerated therein.

CONCLUSION

This Purchasing Policy may be amended and supplemented from time to time by resolution of the Board of Directors. All existing purchasing policies of the District containing provisions inconsistent with these policies and procedures are hereby repealed and replaced by these policies and procedures. No violation of these policies and procedures alone shall constitute a basis for a legal challenge, as it is intended by the District that these policies are intended to provide a method of guidance for the District's purchases, but shall not be construed as having the force and effect of law. Any provisions of the District's enabling status as well as other state or federal laws, rules or regulations which are applicable to the District and which conflict with these policies and procedures shall supersede these policies and procedures to the extent of such conflict.

This policy has been approved by the Board of Directors of the Montgomery County Hospital District, acting at a public meeting held in strict compliance with the Texas Open Meetings Act, to take effect immediately.

THESE POLICIES AND PROCEDURES WERE PASSED AND APPROVED BY THE BOARD OF DIRECTORS OF THE MONTGOMERY COUNTY HOSPITAL DISTRICT ON THE 17TH DAY OF JUNE, 2008. AMENDMENTS TO THIS POLICY WERE ADOPTED BY THE BOARD OF DIRECTORS ON THE 28TH DAY OF MAY, 2012 AND ON THE 27TH DAY OF SEPTEMBER, 2016.

Agenda Item # 22



We Make a Difference!

To: Board of Directors

From: Brett Allen

Date: July 23, 2024

Re: Banking and Investment Policy

Consider and act on changes to ACC 05-005, Banking and Investment Policy. (Mr. Shirley, Treasurer – MCHD Board)

We propose increasing the check amount requiring at least one Board member signature from greater than \$25,000 to greater than \$50,000.

Growth of the District and inflation have both had an impact to almost double the volume of payments greater than \$25,000 in the ten years since the Board last increased the threshold payment amount requiring at least one Board member signature.

At the Board meeting held on April 22, 2014, the threshold was increased from \$10,000 to \$25,000.

For the twelve-month period of June 1, 2023 through May 31, 2024, there were 137 payments exceeding \$25,000, of which 67 payments (slightly less than half) exceeded \$50,000.

For the twelve-month period of June 1, 2013 through May 31, 2014, there were 71 payments exceeding \$25,000.

Yes No N/A

- | | | | |
|--------------------------|--------------------------|-------------------------------------|-------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Budgeted item? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Within budget? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Renewal contract? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Special request? |

MONTGOMERY COUNTY HOSPITAL DISTRICT

Banking and Investment Policy

This banking and investment policy (“Investment Policy”) is adopted to meet the District’s responsibilities under the Public Funds Investment Act, Chapter 2256, Texas Government Code (hereinafter “Government Code”). This Policy applies to all funds represented in the Annual Financial Report, with the exception of any retirement, endowment or trust funds.

Effective cash management is recognized as essential to good fiscal management. Investment interest is a source of revenue to District funds. The District’s investment portfolio shall be designed and managed in a manner intended to maximize this revenue source, to be responsive to public trust, and to be in compliance with legal requirements and limitations.

Investments shall be made with the following primary objectives, listed in order of priority:

- * **Safety** and preservation of principal
- * Maintenance of sufficient **liquidity** to meet operating needs
- * **Public trust** from prudent investment activities
- * Optimization of **interest earnings** on the portfolio

1. DEFINITIONS For purposes of this Investment Policy, the following definitions shall apply:

- a. The “District” means Montgomery County Hospital District.
- b. “Bond Proceeds” means the proceeds from the sale of bonds, notes and any other obligations issued by the District, and reserves and funds maintained by the District for debt service purposes.
- c. “Book Value” means the original acquisition cost of an investment plus or minus the accrued amortization or accretion.
- d. “Funds” means public funds in the custody of the District that the District is authorized to invest.
- e. “Investment Pool” means an entity created under the Government Code as set forth in §§2256.016 to invest public funds jointly on behalf of the entities that participate in the pool and whose investment objectives in order of priority are: (i) preservation and safety of principal; (ii) liquidity; and (iii) yield.
- f. “Market Value” means the current face or par value of an investment multiplied by the net selling price of the security as quoted by a recognized market pricing source quoted on the valuation date.
- g. “Qualified Representative” means a person who holds a position with a business organization, who is authorized to act on behalf of the business organization and who is one of the following:
 - (1) for a business organization doing business that is regulated or registered with a securities commission, a person who is registered under the rules of the Financial Industry Regulatory Authority (FINRA);

- (2) for a state or federal bank, a savings bank, or a state or federal credit union, a member of the loan committee for the bank or branch of the bank or a person authorized by a corporate resolution to act on behalf of and bind the banking institution; or
- (3) for an Investment Pool, the person authorized by the elected official or board with authority to administer the activities of the Investment Pool to sign the written instrument on behalf of the Investment Pool.

2. **INVESTMENT OFFICERS** The Chief Executive Officer (“CEO”), Chief Financial Officer (“CFO”), and Treasurer of the Board of Directors shall serve as Investment Officers of the District, shall recommend appropriate legally authorized and adequately secured investments, and shall invest District Funds as directed by the Board and this Investment Policy. In making investment decisions pertaining to investments of District funds, the Investment Officers shall exercise the judgment and care under prevailing circumstances that a prudent person would exercise in the management of his or her own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived. When deciding whether an Investment Officer’s actions were prudent, the determination should be based upon the total investment portfolio, rather than an individual investment in the portfolio, provided deviations from expectations are reported in a timely fashion. However, an investment transaction not consistent with this Investment Policy would not be considered prudent.

3. **WITHDRAWAL & TRANSFER AUTHORITY** The CEO, CFO, or the Treasurer of the Board of Directors is authorized to withdraw, transfer, and reinvest the District’s investments as prescribed in this Investment Policy. Any other employee or representative of the District will be permitted to perform these functions by express written authority of the Board or the CEO (see Exhibit “B”).

4. **CHECKS, DRAFTS, ETC.**

- a. Except as otherwise provided herein, all checks, drafts, notes or other orders for payment of money issued in the name of the District shall be signed (i) by the CEO, CFO, ~~COO~~, or by one (1) member of the Board for dollar amounts up to ~~\$50,000~~~~\$25,000.00~~; or (ii) by the CEO, ~~or CFO~~, ~~or COO~~ and by one (1) member of the Board for dollar amounts totaling greater than ~~\$50,000~~~~\$25,000.00~~.
- b. Due to an extended and/or unexpected absence of the CFO, all checks, drafts, notes or other orders for payment of money issued in the name of the District shall be signed (i) by the CEO, ~~acting CFO, COO, or Chief Operating Officer~~ or by one (1) member of the Board for dollar amounts up to ~~\$50,000~~~~\$25,000.00~~; or (ii) by the CEO, ~~acting CFO, or COO~~ ~~or acting CFO~~ and by one (1) member of the Board, or by a combination of any three (3) members of the Board for dollar amounts totaling greater than ~~\$50,000~~~~\$25,000.00~~.
- c. The CEO may not initiate and sign a purchase order and thereafter sign the check (or authorize an electronic draft) evidencing payment of the Purchase Order.

Drafts to the District’s bank accounts for certain expenditures may be made through electronic signatures, electronic payments, and/or other automated arrangements not requiring a physical signature of a District representative.

5. **APPROVED INVESTMENTS** The District is authorized to invest its Funds in only the investment types, consistent with the strategies and maturities defined in this Investment Policy and chapter 2256 of the Government Code. The maximum stated maturity of any individual investment should be no longer than 5 years, and the maximum dollar-weighted average maturity of any pooled fund should be no longer than one year.

The following investments will be permitted:

- a. Obligations, including letters of credit, of the United States or its agencies or instrumentalities, including the Federal Home Loan Banks;
- b. Other obligations, the principal and interest on which are unconditionally guaranteed or insured by, or backed by the full faith and credit of the United States or its agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States;
- c. Obligations of the State of Texas or its agencies and instrumentalities, and obligations of counties, cities, and other political subdivisions of this State rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent;
- d. Fully insured or collateralized deposits at eligible depositories placed in compliance with this Policy and the Government Code;
- e. Repurchase agreements placed in compliance with the Government Code.
- f. No load money market mutual funds regulated by the Securities and Exchange Commission whose investment objectives include maintaining a stable \$1.0000 share value and that meet the requirements of the Government Code.
- g. Local government investment pools, either state-administered or through joint powers statutes and other intergovernmental agreement legislation authorized in compliance with the Government Code.

The investments set forth in Government Code § 2256.009(b), are not considered authorized investments.

The District is not required to liquidate investments that were authorized at the time of purchase. At least quarterly, the Investment Officers shall monitor the rating of any investment required by the Government Code to maintain a minimum credit rating. All prudent measures will be taken to liquidate an investment that is downgraded to less than the required minimum rating.

6. **SAFETY AND INVESTMENT MANAGEMENT** The Investment Officers shall observe financial market indicators, study financial trends, and utilize available educational tools in order to maintain appropriate managerial expertise. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio and offsets, during a 12-month period, any market price losses resulting from interest-rate fluctuations by income received from the balance of the portfolio.

The Investment Officers shall create a competitive environment for all individual security purchases and sales, financial institution deposit placements, and money market mutual fund and local government investment pool selections. The Investment Officers shall develop and maintain procedures for ensuring a competitive environment.

7. **LIQUIDITY AND MATURITY**

- a. Unless otherwise prohibited by law, assets of the District shall be invested in instruments whose maturities do not exceed five (5) years from the time of purchase.
- b. The District's Investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.

8. **DIVERSITY** Where appropriate, the investment portfolio shall be diversified in terms of investment instruments, maturity, scheduling, and financial institutions to reduce risk of loss resulting from over concentration of assets in a specific class of investments, specific maturity, or specific issuer. The District may achieve some diversification by placing part of its investment portfolio in a Local Government Investment Pool meeting the requirements of Government Code § 2256.016, if the Board authorizes the investment in the particular pool by resolution.
9. **FUNDS/STRATEGIES** Investments of the following fund categories shall be consistent with this policy and in accordance with the strategy defined below:

OPERATING FUNDS:

1. Suitability - Any investment eligible in the Investment Policy is suitable for Operating Funds (including debt service and other pooled funds).
 2. Safety of Principal - All investments shall be high quality with no perceived default risk. Market price fluctuations will occur. However, managing the weighted average days to maturity for the Operating Fund's portfolio to less than 300 days and restricting the maximum allowable maturity to two years will minimize the price volatility of the overall portfolio.
 3. Liquidity - The Operating Fund requires the greatest short-term liquidity of any of the Fund types. Short-term deposits, investment pools, and money market mutual funds will provide daily liquidity and may be utilized as a competitive yield alternative to fixed maturity investments.
 4. Marketability - Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash flow requirement. Historical market "spreads" between the bid and offer prices of a particular security-type of less than a quarter of a percentage point will define an efficient secondary market.
 5. Diversification - Investment maturities should be staggered throughout the budget cycle to provide cash flow based on the anticipated operating needs of the District. Diversifying the appropriate maturity structure out through two years will reduce market cycle risk.
 6. Yield - Attaining a competitive market yield for comparable investment-types and portfolio restrictions is the desired objective. The yield of an equally weighted, rolling six-month Treasury Bill portfolio will be the minimum yield objective.
10. **SAFEKEEPING and CUSTODY:** All trades, where applicable, will be executed by delivery versus payment (DVP) to ensure that securities are deposited with an eligible safekeeping agent prior to the release of funds. District-owned securities will be evidenced by safekeeping receipts issued by the agent. The District may designate an eligible and authorized financial institution or broker/dealer as custodian for FDIC insured deposit placements as per the Government Code.

All financial institution deposits shall be insured or collateralized in compliance with applicable State law. Pledged collateral shall maintain a market value equal to or greater than 102% of the deposits plus accrued interest, less any amount insured by the FDIC. The District reserves the right, in its sole discretion, to accept or reject any form of insurance or collateralization pledged towards deposits. Financial institutions will be required to sign a depository agreement. The collateralized deposit portion of the agreement shall define the District's rights to the collateral in case of default, bankruptcy, or closing, and shall establish a perfected security interest in compliance with Federal and State regulations, including:

- a. The agreement must be in writing;
- b. The agreement has to be executed by the financial institution and the District contemporaneously with the acquisition of the asset;
- c. The agreement must be approved by the Board of Directors or designated committee of the financial institutions and a copy of the meeting minutes must be delivered to the District; and
- d. The agreement must be part of the financial institution's "official record" continuously since its execution.

Securities pledged as collateral shall be held by an independent third party governed by a custodial agreement acceptable to the District. The agreement is to specify the acceptable investment securities as collateral, including provisions relating to possession of the collateral, the substitution or release of investment securities, ownership of securities, and the method of valuation of securities. The agreement must clearly state that the custodian is instructed to release pledged collateral to the District in the event the District has determined that the financial institution has failed to pay on any matured investments, or has determined that the funds of the District are in jeopardy for whatever reason, including involuntary closure or change of ownership. A clearly marked evidence of the pledge must be supplied to the District and retained by the Investment Officers.

11. **BROKER/DEALERS** Broker/dealers must submit information as requested by the District and be in good standing with the Financial Industry Regulatory Authority ("FINRA"). Representatives of brokers/dealers shall be registered with the Texas State Securities Board. The Board, at least annually, shall review, revise and adopt a list of qualified broker/dealers that are authorized to engage in investment transactions with the District. The Board of Directors acknowledges the "List of Authorized, Qualified Broker/Dealers" as set forth in the document appended hereto as Appendix 1, which has been previously approved by the Board of Directors.
12. **INVESTMENT PROVIDERS** A written copy of this Investment Policy shall be presented to any person offering to engage in an investment transaction with the District.

Local Government Investment Pools and Discretionary Investment Management Firms shall execute a written instrument stating:

- a. The business organization has received and reviewed the District's Investment Policy; and
- b. Has acknowledged that the business organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the District and the organization that are not authorized by the District's Investment Policy, except to the extent that this authorization requires an analysis of the District's entire portfolio or requires an interpretation of subjective investment standards, or relates to investment transactions of the entity that are not made through accounts or other contractual arrangements over which the business organization has accepted discretionary investment authority.

An example of the written instrument is attached as Exhibit "A". The Investment Officers may not acquire or otherwise obtain any authorized investment described in this policy from a person who has not delivered to the District an instrument that is substantially in this form.

13. **INVESTMENT TRAINING** In order to provide qualified and capable investment management, the Investment Officers of the District shall: (1) attend training, accumulating at least 10 hours, relating to the Treasurer's or Investment Officers' responsibilities under the Government Code within 12 months after taking office or assuming duties; and (2) attend training with each two-year period

aligned with the District's fiscal year and accumulating not less than 10 hours of instruction relating to investment responsibilities under the Government Code. The training must include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolios, and compliance with the Government Code.

The Board approves the following independent sources of training:

- a. Government Treasurers' Organization of Texas
- b. Government Finance Officers Association (National and Texas)
- c. American Institute of Certified Public Accountants
- d. University of North Texas
- e. Texas State University

14. **STANDARD OF CARE** Investments shall be made with judgment and care, under prevailing circumstances that a person of prudence, discretion, and intelligence would exercise in the management of his or her own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived. Investments shall be governed by the objectives specified in Government Code 2256.006, in the order of priority specified therein.

In determining whether an Investment Officer has exercised prudence with respect to an investment decision, the following shall be taken into consideration:

- a. The investment of all Funds, rather than the prudence of a single investment, over which the officer had responsibility.
- b. Whether the investment decision was consistent with this Investment Policy.

15. **PERSONAL INTEREST** An Investment Officer who has a personal business relationship with a business organization offering to engage in an investment transaction for the District or who is related within the second degree by affinity or consanguinity, as determined by Government Code, Chapter 573, to an individual seeking to sell an investment to the District shall file a statement disclosing that relationship with the Board and with the Texas Ethics Commission, and shall abstain from participation in the District's decision whether to engage the business organization or individual with which the Investment Officer has a relationship.

An Investment Officer has a personal business relationship with a business organization if:

- a. the Investment Officer owns 10 percent or more of the voting stock or shares of the business organizations or owns \$5,000 or more of the Fair Market Value of the business organization;
- b. Funds received by the Investment Officer from the business organization exceed 10 percent of the Investment Officer's gross income for the previous year; or
- c. The Investment Officer has acquired from the business organization investments with a Book Value of \$2,500 or more for the personal account of the Investment Officer.

16. **QUARTERLY REPORTS** The Investment Officers shall prepare and submit to the Board a written report in compliance with the requirements of the Government Code. This report shall be presented to the Board not less than quarterly, within a reasonable time after the end of the period. The report must:

- a. Contain a detailed description of the investment position of the District on the date of the report.
- b. Contain a summary statement of each pooled funds group that states:

- (1) Beginning Market Value for the reporting period.
- (2) Additions and changes to the Market Value during the period.
- (3) Ending Market Value for the period.
- (4) Fully accrued interest for the reporting period.
- c. State the Book Value and Market Value of each separately invested asset at the beginning and end of the reporting period by the type of asset and fund type invested.
- d. State the maturity date of each separately invested asset that has a maturity date.
- e. State the account or fund or pooled group fund in the District for which each individual investment was acquired.
- f. State the compliance of the investment portfolio of the District as it relates to the District's investment strategy expressed in the District's Investment Policy and relevant provisions of law.
- g. Record the signatures of each Investment Officer attesting to its compliance as required in item.

Market values will be obtained at least quarterly from sources deemed to be reliable and not affiliated with the original transaction acquiring the investment.

- 17. **ANNUAL REVIEW** The Investment Policy, and incorporated the investment strategies, shall be reviewed not less than annually by the Board. The Board shall affirmatively, by written resolution, state that it has reviewed the Investment Policy and investment strategies, and such resolution shall record any changes made in the Investment Policy or investment strategies.
- 18. **ANNUAL AUDIT** The Board shall perform or have conducted a compliance audit of management controls on investments and adherence to the Board's established investment policies. The compliance audit shall be performed in conjunction with the annual financial audit by the District's independent auditing firm. If the District invests in other than money market mutual funds, Investment Pools or deposits offered by its depository bank, the reports prepared by the Investment Officers shall be formally reviewed at least annually by an independent auditor, and the result of the review shall be reported to the Board by that auditor.
- 20. **ELECTRONIC FUNDS TRANSFER** The District may use electronic means to transfer or invest all Funds collected or controlled by the District.
- 21. **AUTHORIZATION** Unless authorized by this Policy, (including the appendices hereto) a person may not deposit, withdraw, transfer, or manage in any other manner the Funds of the District.
- 22. **COMPLIANCE** All investments made by the District must comply with the Texas Public Funds Investment Act and all federal, state and local statutes, rule or regulations.

MONTGOMERY COUNTY HOSPITAL DISTRICT

Banking and Investment Policy
(Signature Page)

The undersigned hereby acknowledge that he/she has received and reviewed the District's Investment Policy:

Brent Thor, Chairman, MCHD Board of Directors

Chris Grice, Vice-Chairman, MCHD Board of Directors

Charles Shirley, Treasurer, MCHD Board of Directors

Georgette Whatley, ~~Member~~Secretary, MCHD Board of Directors

Brad Spratt, Member, MCHD Board of Directors

Robert Hudson, Member, MCHD Board of Directors

Arnette Easley~~Vacant~~, Member, MCHD Board of Directors

Randy Johnson, MCHD Chief Executive Officer

D. Brett Allen, MCHD Chief Financial Officer

Date

EXHIBIT A

Example of Statement by Investment Provider

My name is _____. I am a Qualified Representative of ____ (the “Business Organization”). This statement is provided to meet the requirements of the Public Funds Investment Act.

I hereby certify that

1. I have received and reviewed the District’s Investment Policy;
2. The Business Organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the District and the Organization that are not authorized by the District’s Investment Policy, except to the extent that this authorization is dependent on an analysis of the make-up of the District’s entire portfolio, or requires an interpretation of subjective investment standards, or relates to investment transactions of the District that are not made through accounts or other contractual arrangements over which the business organization has accepted discretionary investment authority; and
3. The statements, representations and declarations made in this document are true and correct.

Qualified Representative

Appendix 1

List of Authorized Broker/Dealers

<u>Institution</u>	<u>Representative</u>
FHN Financial	Buddy Saragusa
Raymond James Financial Services	Fred Greene
Wells Fargo Securities	Chuck Landry

The District is approving institution name. Representative data is for informational purposes only.

MONTGOMERY COUNTY HOSPITAL DISTRICT

Banking and Investment Policy

This banking and investment policy (“Investment Policy”) is adopted to meet the District’s responsibilities under the Public Funds Investment Act, Chapter 2256, Texas Government Code (hereinafter “Government Code”). This Policy applies to all funds represented in the Annual Financial Report, with the exception of any retirement, endowment or trust funds.

Effective cash management is recognized as essential to good fiscal management. Investment interest is a source of revenue to District funds. The District’s investment portfolio shall be designed and managed in a manner intended to maximize this revenue source, to be responsive to public trust, and to be in compliance with legal requirements and limitations.

Investments shall be made with the following primary objectives, listed in order of priority:

- * **Safety** and preservation of principal
- * Maintenance of sufficient **liquidity** to meet operating needs
- * **Public trust** from prudent investment activities
- * Optimization of **interest earnings** on the portfolio

1. DEFINITIONS For purposes of this Investment Policy, the following definitions shall apply:

- a. The “District” means Montgomery County Hospital District.
- b. “Bond Proceeds” means the proceeds from the sale of bonds, notes and any other obligations issued by the District, and reserves and funds maintained by the District for debt service purposes.
- c. “Book Value” means the original acquisition cost of an investment plus or minus the accrued amortization or accretion.
- d. “Funds” means public funds in the custody of the District that the District is authorized to invest.
- e. “Investment Pool” means an entity created under the Government Code as set forth in §§2256.016 to invest public funds jointly on behalf of the entities that participate in the pool and whose investment objectives in order of priority are: (i) preservation and safety of principal; (ii) liquidity; and (iii) yield.
- f. “Market Value” means the current face or par value of an investment multiplied by the net selling price of the security as quoted by a recognized market pricing source quoted on the valuation date.
- g. “Qualified Representative” means a person who holds a position with a business organization, who is authorized to act on behalf of the business organization and who is one of the following:
 - (1) for a business organization doing business that is regulated or registered with a securities commission, a person who is registered under the rules of the Financial Industry Regulatory Authority (FINRA);

- (2) for a state or federal bank, a savings bank, or a state or federal credit union, a member of the loan committee for the bank or branch of the bank or a person authorized by a corporate resolution to act on behalf of and bind the banking institution; or
- (3) for an Investment Pool, the person authorized by the elected official or board with authority to administer the activities of the Investment Pool to sign the written instrument on behalf of the Investment Pool.

2. **INVESTMENT OFFICERS** The Chief Executive Officer (“CEO”), Chief Financial Officer (“CFO”), and Treasurer of the Board of Directors shall serve as Investment Officers of the District, shall recommend appropriate legally authorized and adequately secured investments, and shall invest District Funds as directed by the Board and this Investment Policy. In making investment decisions pertaining to investments of District funds, the Investment Officers shall exercise the judgment and care under prevailing circumstances that a prudent person would exercise in the management of his or her own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived. When deciding whether an Investment Officer’s actions were prudent, the determination should be based upon the total investment portfolio, rather than an individual investment in the portfolio, provided deviations from expectations are reported in a timely fashion. However, an investment transaction not consistent with this Investment Policy would not be considered prudent.
3. **WITHDRAWAL & TRANSFER AUTHORITY** The CEO, CFO, or the Treasurer of the Board of Directors is authorized to withdraw, transfer, and reinvest the District’s investments as prescribed in this Investment Policy. Any other employee or representative of the District will be permitted to perform these functions by express written authority of the Board or the CEO (see Exhibit “B”).
4. **CHECKS, DRAFTS, ETC.**
 - a. Except as otherwise provided herein, all checks, drafts, notes or other orders for payment of money issued in the name of the District shall be signed (i) by the CEO, CFO, COO, or by one (1) member of the Board for dollar amounts up to \$50,000; or (ii) by the CEO, CFO, or COO and by one (1) member of the Board for dollar amounts totaling greater than \$50,000.
 - b. Due to an extended and/or unexpected absence of the CFO, all checks, drafts, notes or other orders for payment of money issued in the name of the District shall be signed (i) by the CEO, acting CFO, COO, or by one (1) member of the Board for dollar amounts up to \$50,000; or (ii) by the CEO, acting CFO, or COO and by one (1) member of the Board, or by a combination of any three (3) members of the Board for dollar amounts totaling greater than \$50,000.
 - c. The CEO may not initiate and sign a purchase order and thereafter sign the check (or authorize an electronic draft) evidencing payment of the Purchase Order.

Drafts to the District’s bank accounts for certain expenditures may be made through electronic signatures, electronic payments, and/or other automated arrangements not requiring a physical signature of a District representative.

5. **APPROVED INVESTMENTS** The District is authorized to invest its Funds in only the investment types, consistent with the strategies and maturities defined in this Investment Policy and chapter 2256 of the Government Code. The maximum stated maturity of any individual investment should be no longer than 5 years, and the maximum dollar-weighted average maturity of any pooled fund should be no longer than one year.

The following investments will be permitted:

- a. Obligations, including letters of credit, of the United States or its agencies or instrumentalities, including the Federal Home Loan Banks;
- b. Other obligations, the principal and interest on which are unconditionally guaranteed or insured by, or backed by the full faith and credit of the United States or its agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States;
- c. Obligations of the State of Texas or its agencies and instrumentalities, and obligations of counties, cities, and other political subdivisions of this State rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent;
- d. Fully insured or collateralized deposits at eligible depositories placed in compliance with this Policy and the Government Code;
- e. Repurchase agreements placed in compliance with the Government Code.
- f. No load money market mutual funds regulated by the Securities and Exchange Commission whose investment objectives include maintaining a stable \$1.0000 share value and that meet the requirements of the Government Code.
- g. Local government investment pools, either state-administered or through joint powers statutes and other intergovernmental agreement legislation authorized in compliance with the Government Code.

The investments set forth in Government Code § 2256.009(b), are not considered authorized investments.

The District is not required to liquidate investments that were authorized at the time of purchase. At least quarterly, the Investment Officers shall monitor the rating of any investment required by the Government Code to maintain a minimum credit rating. All prudent measures will be taken to liquidate an investment that is downgraded to less than the required minimum rating.

6. **SAFETY AND INVESTMENT MANAGEMENT** The Investment Officers shall observe financial market indicators, study financial trends, and utilize available educational tools in order to maintain appropriate managerial expertise. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio and offsets, during a 12-month period, any market price losses resulting from interest-rate fluctuations by income received from the balance of the portfolio.

The Investment Officers shall create a competitive environment for all individual security purchases and sales, financial institution deposit placements, and money market mutual fund and local government investment pool selections. The Investment Officers shall develop and maintain procedures for ensuring a competitive environment.

7. **LIQUIDITY AND MATURITY**

- a. Unless otherwise prohibited by law, assets of the District shall be invested in instruments whose maturities do not exceed five (5) years from the time of purchase.
- b. The District's Investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.

8. **DIVERSITY** Where appropriate, the investment portfolio shall be diversified in terms of investment instruments, maturity, scheduling, and financial institutions to reduce risk of loss resulting from over concentration of assets in a specific class of investments, specific maturity, or specific issuer. The District may achieve some diversification by placing part of its investment portfolio in a Local Government Investment Pool meeting the requirements of Government Code § 2256.016, if the Board authorizes the investment in the particular pool by resolution.
9. **FUNDS/STRATEGIES** Investments of the following fund categories shall be consistent with this policy and in accordance with the strategy defined below:

OPERATING FUNDS:

1. Suitability - Any investment eligible in the Investment Policy is suitable for Operating Funds (including debt service and other pooled funds).
 2. Safety of Principal - All investments shall be high quality with no perceived default risk. Market price fluctuations will occur. However, managing the weighted average days to maturity for the Operating Fund's portfolio to less than 300 days and restricting the maximum allowable maturity to two years will minimize the price volatility of the overall portfolio.
 3. Liquidity - The Operating Fund requires the greatest short-term liquidity of any of the Fund types. Short-term deposits, investment pools, and money market mutual funds will provide daily liquidity and may be utilized as a competitive yield alternative to fixed maturity investments.
 4. Marketability - Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash flow requirement. Historical market "spreads" between the bid and offer prices of a particular security-type of less than a quarter of a percentage point will define an efficient secondary market.
 5. Diversification - Investment maturities should be staggered throughout the budget cycle to provide cash flow based on the anticipated operating needs of the District. Diversifying the appropriate maturity structure out through two years will reduce market cycle risk.
 6. Yield - Attaining a competitive market yield for comparable investment-types and portfolio restrictions is the desired objective. The yield of an equally weighted, rolling six-month Treasury Bill portfolio will be the minimum yield objective.
10. **SAFEKEEPING and CUSTODY:** All trades, where applicable, will be executed by delivery versus payment (DVP) to ensure that securities are deposited with an eligible safekeeping agent prior to the release of funds. District-owned securities will be evidenced by safekeeping receipts issued by the agent. The District may designate an eligible and authorized financial institution or broker/dealer as custodian for FDIC insured deposit placements as per the Government Code.

All financial institution deposits shall be insured or collateralized in compliance with applicable State law. Pledged collateral shall maintain a market value equal to or greater than 102% of the deposits plus accrued interest, less any amount insured by the FDIC. The District reserves the right, in its sole discretion, to accept or reject any form of insurance or collateralization pledged towards deposits. Financial institutions will be required to sign a depository agreement. The collateralized deposit portion of the agreement shall define the District's rights to the collateral in case of default, bankruptcy, or closing, and shall establish a perfected security interest in compliance with Federal and State regulations, including:

- a. The agreement must be in writing;

- b. The agreement has to be executed by the financial institution and the District contemporaneously with the acquisition of the asset;
- c. The agreement must be approved by the Board of Directors or designated committee of the financial institutions and a copy of the meeting minutes must be delivered to the District; and
- d. The agreement must be part of the financial institution's "official record" continuously since its execution.

Securities pledged as collateral shall be held by an independent third party governed by a custodial agreement acceptable to the District. The agreement is to specify the acceptable investment securities as collateral, including provisions relating to possession of the collateral, the substitution or release of investment securities, ownership of securities, and the method of valuation of securities. The agreement must clearly state that the custodian is instructed to release pledged collateral to the District in the event the District has determined that the financial institution has failed to pay on any matured investments, or has determined that the funds of the District are in jeopardy for whatever reason, including involuntary closure or change of ownership. A clearly marked evidence of the pledge must be supplied to the District and retained by the Investment Officers.

11. **BROKER/DEALERS** Broker/dealers must submit information as requested by the District and be in good standing with the Financial Industry Regulatory Authority ("FINRA"). Representatives of brokers/dealers shall be registered with the Texas State Securities Board. The Board, at least annually, shall review, revise and adopt a list of qualified broker/dealers that are authorized to engage in investment transactions with the District. The Board of Directors acknowledges the "List of Authorized, Qualified Broker/Dealers" as set forth in the document appended hereto as Appendix 1, which has been previously approved by the Board of Directors.
12. **INVESTMENT PROVIDERS** A written copy of this Investment Policy shall be presented to any person offering to engage in an investment transaction with the District.

Local Government Investment Pools and Discretionary Investment Management Firms shall execute a written instrument stating:

- a. The business organization has received and reviewed the District's Investment Policy; and
- b. Has acknowledged that the business organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the District and the organization that are not authorized by the District's Investment Policy, except to the extent that this authorization requires an analysis of the District's entire portfolio or requires an interpretation of subjective investment standards, or relates to investment transactions of the entity that are not made through accounts or other contractual arrangements over which the business organization has accepted discretionary investment authority.

An example of the written instrument is attached as Exhibit "A". The Investment Officers may not acquire or otherwise obtain any authorized investment described in this policy from a person who has not delivered to the District an instrument that is substantially in this form.

13. **INVESTMENT TRAINING** In order to provide qualified and capable investment management, the Investment Officers of the District shall: (1) attend training, accumulating at least 10 hours, relating to the Treasurer's or Investment Officers' responsibilities under the Government Code within 12 months after taking office or assuming duties; and (2) attend training with each two-year period aligned with the District's fiscal year and accumulating not less than 10 hours of instruction relating

to investment responsibilities under the Government Code. The training must include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolios, and compliance with the Government Code.

The Board approves the following independent sources of training:

- a. Government Treasurers' Organization of Texas
- b. Government Finance Officers Association (National and Texas)
- c. American Institute of Certified Public Accountants
- d. University of North Texas
- e. Texas State University

- 14. STANDARD OF CARE** Investments shall be made with judgment and care, under prevailing circumstances that a person of prudence, discretion, and intelligence would exercise in the management of his or her own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived. Investments shall be governed by the objectives specified in Government Code 2256.006, in the order of priority specified therein.

In determining whether an Investment Officer has exercised prudence with respect to an investment decision, the following shall be taken into consideration:

- a. The investment of all Funds, rather than the prudence of a single investment, over which the officer had responsibility.
- b. Whether the investment decision was consistent with this Investment Policy.

- 15. PERSONAL INTEREST** An Investment Officer who has a personal business relationship with a business organization offering to engage in an investment transaction for the District or who is related within the second degree by affinity or consanguinity, as determined by Government Code, Chapter 573, to an individual seeking to sell an investment to the District shall file a statement disclosing that relationship with the Board and with the Texas Ethics Commission, and shall abstain from participation in the District's decision whether to engage the business organization or individual with which the Investment Officer has a relationship.

An Investment Officer has a personal business relationship with a business organization if:

- a. the Investment Officer owns 10 percent or more of the voting stock or shares of the business organizations or owns \$5,000 or more of the Fair Market Value of the business organization;
- b. Funds received by the Investment Officer from the business organization exceed 10 percent of the Investment Officer's gross income for the previous year; or
- c. The Investment Officer has acquired from the business organization investments with a Book Value of \$2,500 or more for the personal account of the Investment Officer.

- 16. QUARTERLY REPORTS** The Investment Officers shall prepare and submit to the Board a written report in compliance with the requirements of the Government Code. This report shall be presented to the Board not less than quarterly, within a reasonable time after the end of the period. The report must:

- a. Contain a detailed description of the investment position of the District on the date of the report.
- b. Contain a summary statement of each pooled funds group that states:

- (1) Beginning Market Value for the reporting period.
- (2) Additions and changes to the Market Value during the period.
- (3) Ending Market Value for the period.
- (4) Fully accrued interest for the reporting period.
- c. State the Book Value and Market Value of each separately invested asset at the beginning and end of the reporting period by the type of asset and fund type invested.
- d. State the maturity date of each separately invested asset that has a maturity date.
- e. State the account or fund or pooled group fund in the District for which each individual investment was acquired.
- f. State the compliance of the investment portfolio of the District as it relates to the District's investment strategy expressed in the District's Investment Policy and relevant provisions of law.
- g. Record the signatures of each Investment Officer attesting to its compliance as required in item.

Market values will be obtained at least quarterly from sources deemed to be reliable and not affiliated with the original transaction acquiring the investment.

- 17. **ANNUAL REVIEW** The Investment Policy, and incorporated the investment strategies, shall be reviewed not less than annually by the Board. The Board shall affirmatively, by written resolution, state that it has reviewed the Investment Policy and investment strategies, and such resolution shall record any changes made in the Investment Policy or investment strategies.
- 18. **ANNUAL AUDIT** The Board shall perform or have conducted a compliance audit of management controls on investments and adherence to the Board's established investment policies. The compliance audit shall be performed in conjunction with the annual financial audit by the District's independent auditing firm. If the District invests in other than money market mutual funds, Investment Pools or deposits offered by its depository bank, the reports prepared by the Investment Officers shall be formally reviewed at least annually by an independent auditor, and the result of the review shall be reported to the Board by that auditor.
- 20. **ELECTRONIC FUNDS TRANSFER** The District may use electronic means to transfer or invest all Funds collected or controlled by the District.
- 21. **AUTHORIZATION** Unless authorized by this Policy, (including the appendices hereto) a person may not deposit, withdraw, transfer, or manage in any other manner the Funds of the District.
- 22. **COMPLIANCE** All investments made by the District must comply with the Texas Public Funds Investment Act and all federal, state and local statutes, rule or regulations.

MONTGOMERY COUNTY HOSPITAL DISTRICT

Banking and Investment Policy
(Signature Page)

The undersigned hereby acknowledge that he/she has received and reviewed the District's Investment Policy:

Brent Thor, Chairman, MCHD Board of Directors

Chris Grice, Vice-Chairman, MCHD Board of Directors

Charles Shirley, Treasurer, MCHD Board of Directors

Georgette Whatley, Secretary, MCHD Board of Directors

Brad Spratt, Member, MCHD Board of Directors

Robert Hudson, Member, MCHD Board of Directors

Arnette Easley, Member, MCHD Board of Directors

Randy Johnson, MCHD Chief Executive Officer

D. Brett Allen, MCHD Chief Financial Officer

Date

EXHIBIT A

Example of Statement by Investment Provider

My name is _____. I am a Qualified Representative of ____ (the “Business Organization”). This statement is provided to meet the requirements of the Public Funds Investment Act.

I hereby certify that

1. I have received and reviewed the District’s Investment Policy;
2. The Business Organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the District and the Organization that are not authorized by the District’s Investment Policy, except to the extent that this authorization is dependent on an analysis of the make-up of the District’s entire portfolio, or requires an interpretation of subjective investment standards, or relates to investment transactions of the District that are not made through accounts or other contractual arrangements over which the business organization has accepted discretionary investment authority; and
3. The statements, representations and declarations made in this document are true and correct.

Qualified Representative

Appendix 1

List of Authorized Broker/Dealers

<u>Institution</u>	<u>Representative</u>
FHN Financial	Buddy Saragusa
Raymond James Financial Services	Fred Greene
Wells Fargo Securities	Chuck Landry

The District is approving institution name. Representative data is for informational purposes only.

Agenda Item # 23

Montgomery County Hospital District
Budget Amendment - Fiscal Year Ending September 30, 2024
Supplement to the Amendment Presented to the Board on July 23, 2024

Account		Description	Total	Notes	Impact
Zoll Billing Pro					
10-011-41530	Proceeds from IT Subscription Assets-EMS Billing		33,928.00	Adjustment to GASB 96 calculations for increase in monthly payment	Increase Revenue
	Total Zoll Billing Pro		<u>33,928.00</u>		
Stations 23, 24, & 25					
10-016-41525	Proceeds from Capital Lease-Facilities		150,608.00	Record GASB 87 lease renewals for Stations 23, 24, & 25	Increase Revenue
	Total Stations 23, 24, & 25		<u>150,608.00</u>		
I-Wall Reimbursement from Montgomery County 911					
10-016-41500	Miscellaneous Income-Facilities		50,000.00	I-Wall Replacement Reimbursement from Montgomery County 911	Increase Revenue
	Total I-Wall Reimbursement from Montgomery County 911		<u>50,000.00</u>		
	Total Revenue		<u>234,536.00</u>	Increase in Revenue	
Zoll Billing Pro					
10-011-52759	Capital Purchase - IT Subscription Assets-EMS Billing		33,928.00	Adjustment to GASB 96 calculations for increase in monthly payment	Increase Expense
	Total Zoll Billing Pro		<u>33,928.00</u>		
Stations 23, 24, & 25					
10-016-52758	Capital Purchase - Capital Leases-Facilities		150,608.00	Record GASB 87 lease renewals for Stations 23, 24, & 25	Increase Expense
	Total Stations 23, 24, & 25		<u>150,608.00</u>		
Station 46 FM 2854 Purchase and Improvement					
10-040-52752	Capital Purchase - Land-Buildings		74,230.00	Station 46 FM 2854 Purchase of land BOD Approved 12/12/2023	Increase Expense
10-040-52753	Capital Purchase - Building/Improvements-Buildings		455,915.00	Station 46 FM 2854 Purchase of Building BOD Approved 12/12/2023	Increase Expense
10-016-52753	Capital Purchase - Building/Improvements-Facilities		1,219,855.00	Station 46 FM 2854 Improvements to Building BOD Approved 12/12/2023	Increase Expense
	Total Station 46 FM 2854 Purchase and Improvement		<u>1,750,000.00</u>		
I-Wall Replacement					
10-016-52754	Capital Purchase - Equipment-Facilities		215,000.00	Replace the I-Wall in Alarm BOD approved 09/26/2023	Increase Expense
	Total I-Wall Replacement		<u>215,000.00</u>		
	Total Expense		<u>2,149,536.00</u>	Increase in Expense	
Increase / (Decrease) Net Revenue over Expenses			(1,915,000.00)		
FY 2024 Budgeted Net Revenue over Expenses			(9,075,165.47)		
FY 2024 Amended Budgeted Net Revenue over Expenses			<u>(10,990,165.47)</u>		

AGENDA ITEM # 24

Consider and act on payment of District invoices (Charles Shirley,Treasurer-MCHD Board)

TOTAL FOR
INVOICES

\$3,530,893.74

Montgomery County Hospital District
Invoice Expense Allocation Report
Board Meeting 07/23/2024 Paid Invoices

Vendor Name	Invoice Date	Invoice No.	Invoice Description	Account No.	Account Description	Amount
ACCESS WIRELESS DATA SOLUTIONS	6/1/2024	INV-48440	SMALL EQUIPMENT	10-015-57750	Small Equipment & Furniture-Infor	\$4,349.62
					Totals for ACCESS WIRELESS DATA SOLUTIONS:	\$4,349.62
AGUIRRI, NATHANIEL	6/1/2024	AGU*05292024	MILEAGE - (05/27/2024 - 05/27/2024)	10-007-56200	Mileage Reimbursements-EMS	\$11.73
	6/13/2024	AGU*06132024	MILEAGE - (06/13/2024 - 06/13/2024)	10-007-56200	Mileage Reimbursements-EMS	\$4.09
	6/19/2024	AGU*06192024	MILEAGE - (06/18/2024 - 06/18/2024)	10-007-56200	Mileage Reimbursements-EMS	\$31.49
					Totals for AGUIRRI, NATHANIEL:	\$47.31
AIR PERFORMANCE SERVICE OF HOUSTON, L	6/1/2024	134777	MAINTENANCE & REPAIRS	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$9,922.56
					Totals for AIR PERFORMANCE SERVICE OF HOUSTON, LLC:	\$9,922.56
ALLEN'S SAFE AND LOCK	6/1/2024	051724	MAINTENANCE & REPAIRS	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$613.35
	6/14/2024	061324JL1	MAINTENANCE & REPAIRS	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$268.04
					Totals for ALLEN'S SAFE AND LOCK:	\$881.39
ALONTI CAFE & CATERING	6/19/2024	2016717	NEOP DAY 3	10-025-58500	Training/Related Expenses-CE-Human	\$467.59
	6/17/2024	2016458	NEOP DAY 1	10-025-58500	Training/Related Expenses-CE-Human	\$363.67
	6/18/2024	2016700	NEOP DAY 2	10-025-58500	Training/Related Expenses-CE-Human	\$539.00
	6/24/2024	2017967	NEOP 06.24.2024	10-009-56100	Meeting Expenses-Dept	\$537.19
					Totals for ALONTI CAFE & CATERING:	\$1,907.45
AMBASSADOR SERVICES, LLC	6/1/2024	INV102114	JANITORIAL SERVICE FOR MAY 2024	10-016-53330	Contractual Obligations- Other-Facil	\$6,938.06
	6/1/2024	INV102479	JANITORIAL SERVICE FOR JUNE 2024	10-016-53330	Contractual Obligations- Other-Facil	\$6,938.06
					Totals for AMBASSADOR SERVICES, LLC:	\$13,876.12
AMERICAN HEART ASSOCIATION, INC. (AHA)	6/1/2024	SCPRI70707	ECARDS	10-009-52600	Books/Materials-Dept	\$3,332.00
	6/1/2024	SCPRI68860	ECARDS	10-000-14900	Prepaid Expenses-BS	\$4,898.50
					Totals for AMERICAN HEART ASSOCIATION, INC. (AHA):	\$8,230.50
AMERITAS LIFE INSURANCE CORP	6/1/2024	010-48743 06.01.24	ACCT 010-048743-00002 VISION PREMIUMS MAY	10-025-51700	Health & Dental-Human	\$4,577.00
					Totals for AMERITAS LIFE INSURANCE CORP:	\$4,577.00
ANIXTER, INC.	6/3/2024	47K072807	SMALL EQUIPMENT	10-004-57750	Small Equipment & Furniture-Radio	\$23,422.50
					Totals for ANIXTER, INC.:	\$23,422.50
ASTUDILLO, OSCAR	6/1/2024	AST*05292024	EXPENSE - PROFESSIONAL FEES	10-009-57100	Professional Fees-Dept	\$103.08
	6/1/2024	AST*05292024B	EXPENSE - PROFESSIONAL FEES	10-009-57100	Professional Fees-Dept	\$35.00
	6/1/2024	AST*05312024	EXPENSE - TRAINING/RELATED EXPENSES-CE	10-009-58500	Training/Related Expenses-CE-Dept	\$90.00
	6/10/2024	AST*06102024	MILEAGE - (06/09/2024 - 06/09/2024)	10-007-56200	Mileage Reimbursements-EMS	\$10.72
					Totals for ASTUDILLO, OSCAR:	\$238.80
AT&T (5001)	6/1/2024	7131652005 06.01.24	HISD T1 ISSI 05/21/24-06/20/24	10-004-58310	Telephones-Service-Radio	\$240.36
					Totals for AT&T (5001):	\$240.36
AT&T MOBILITY-ROC (6463)	6/24/2024	287283884314X062424	ACCT# 287283884314 05/20/24-06/19/24	10-015-58200	Telephones-Cellular-Infor	\$370.26
				10-004-58200	Telephones-Cellular-Radio	\$50.82

Montgomery County Hospital District
Invoice Expense Allocation Report
Board Meeting 07/23/2024 Paid Invoices

Vendor Name	Invoice Date	Invoice No.	Invoice Description	Account No.	Account Description	Amount
				10-007-58200	Telephones-Cellular-EMS	\$30.00
					Totals for AT&T MOBILITY-ROC (6463):	\$451.08
AVELLANEDA, VICTOR	6/11/2024	AVE*06112024	MILEAGE - (06/11/2024 - 06/11/2024)	10-007-56200	Mileage Reimbursements-EMS	\$17.42
	6/18/2024	AVE*06182024	MILEAGE - (06/17/2024 - 06/17/2024)	10-007-56200	Mileage Reimbursements-EMS	\$10.05
					Totals for AVELLANEDA, VICTOR:	\$27.47
B & H PHOTO & ELECTRONICS CORP	6/3/2024	224521610	SMALL EQUIPMENT	10-015-57750	Small Equipment & Furniture-Infor	\$314.95
					Totals for B & H PHOTO & ELECTRONICS CORP:	\$314.95
BATES, LAUREN	6/6/2024	ABE120*06062024	PER DIEM/GFOA 06/08/24-06/12/24	10-005-53150	Conferences - Fees, Travel, & Meals-Accot	\$276.50
	6/13/2024	ABE*06132024	EXPENSE - CONFERENCES - FEES TRAVEL & ME	10-005-53150	Conferences - Fees, Travel, & Meals-Accot	\$35.12
	6/13/2024	ABE*06132024B	EXPENSE - CONFERENCES - FEES TRAVEL & ME	10-005-53150	Conferences - Fees, Travel, & Meals-Accot	\$27.59
					Totals for BATES, LAUREN:	\$339.21
BCBS OF TEXAS (DENTAL)	6/1/2024	123611 6.1.24 (COBRA	BILL PERIOD: 06-01-2024 TO 07-01-2024	10-025-51700	Health & Dental-Human	\$370.96
	6/1/2024	123611 06.01.2024	BILL PERIOD: 06-01-2024 TO 07-01-2024	10-025-51700	Health & Dental-Human	\$23,667.68
					Totals for BCBS OF TEXAS (DENTAL):	\$24,038.64
BCBS OF TEXAS (POB 731428)	6/2/2024	523328101164	BCBS PPO & HSA CLAIMS 05/25/2024-05/31/2024	10-025-51710	Health Insurance Claims-Human	\$158,744.81
	6/1/2024	131647017830	ADMINISTRIVE FEE 05/01/202-05/31/2024	10-025-51720	Health Insurance Admin Fees-Human	\$62,295.80
	6/9/2024	523325565733	BCBS PPO & HSA CLAIMS 05/25/2024-05/31/2024	10-025-51710	Health Insurance Claims-Human	\$106,651.27
	6/23/2024	523324058612	BCBS PPO & HSA CLAIMS 06/15/2024-06/21/2024	10-025-51710	Health Insurance Claims-Human	\$124,605.02
	6/16/2024	523325092056	BCBS PPO & HSA CLAIMS 06/08/2024-06/14/2024	10-025-51710	Health Insurance Claims-Human	\$89,651.97
	6/30/2024	523321619648	BCBS PPO & HSA CLAIMS 06/22/2024-06/28/2024	10-025-51710	Health Insurance Claims-Human	\$90,234.32
					Totals for BCBS OF TEXAS (POB 731428):	\$632,183.19
BEDAIR, ELIZABETH	6/1/2024	BED*05292024	EXPENSE - CONFERENCES - FEES TRAVEL & ME	10-005-53150	Conferences - Fees, Travel, & Meals-Accot	\$22.17
	6/1/2024	BED*05292024B	EXPENSE - CONFERENCES - FEES TRAVEL & ME	10-005-53150	Conferences - Fees, Travel, & Meals-Accot	\$46.00
	6/1/2024	BED*05292024C	EXPENSE - CONFERENCES - FEES TRAVEL & ME	10-005-53150	Conferences - Fees, Travel, & Meals-Accot	\$28.75
	6/1/2024	BED*05292024D	MILEAGE - (05/19/2024 - 05/26/2024)	10-005-56200	Mileage Reimbursements-Accou	\$41.34
					Totals for BEDAIR, ELIZABETH:	\$138.26
BIOCONNECT US INC.	6/1/2024	INV22107	SMALL EQUIPMENT	10-010-57750	Small Equipment & Furniture-Fleet	\$6,386.56
					Totals for BIOCONNECT US INC.:	\$6,386.56
BLACKWELL, MICA	6/1/2024	BLA*05282024	TUITION - 2024	10-025-58550	Tuition Reimbursement-Human	\$739.20
					Totals for BLACKWELL, MICA:	\$739.20
BLUE TRITON BRANDS INC dba READYREFRE:	6/21/2024	04F6708394140	STATION 11 - ACCT #6708394140	10-008-57900	Station Supplies-Mater	\$20.06
	6/21/2024	04F6708394166	STATION 14 - ACCT #6708394166	10-008-57900	Station Supplies-Mater	\$14.47
	6/21/2024	04F6708394216	ADMIN - ACCT #6708394216	10-008-57900	Station Supplies-Mater	\$14.47
					Totals for BLUE TRITON BRANDS INC dba READYREFRESH:	\$49.00
BOON-CHAPMAN (Prime DX)	6/1/2024	S0030006296	MAY 2024 PRIMEDX FEES	10-002-55700	Management Fees-HCAP	\$9,308.38
					Totals for BOON-CHAPMAN (Prime DX):	\$9,308.38

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Vendor Name	Invoice Date	Invoice No.	Invoice Description	Account No.	Account Description	Amount
BOUND TREE MEDICAL, LLC	6/1/2024	85362177	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$67.50
	6/5/2024	85367910	MEDICAL SUPPLIES	10-008-54200	Durable Medical Equipment-Mater	\$277.92
	6/4/2024	85369653	MEDICAL SUPPLIES	10-009-54000	Drug Supplies-Dept	\$2,688.96
				10-008-53800	Disposable Linen-Mater	\$1,151.50
				10-008-53900	Disposable Medical Supplies-Mater	\$8,969.54
	6/7/2024	85375041	MEDICAL SUPPLIES	10-008-54200	Durable Medical Equipment-Mater	\$3,352.35
	6/18/2024	85385793	MEDICAL SUPPLIES	10-009-54000	Drug Supplies-Dept	\$3,019.50
	6/20/2024	85388660	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$1,159.50
	6/27/2024	85396716	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$79.79
	6/27/2024	85396717	MEDICAL SUPPLIES	10-008-54200	Durable Medical Equipment-Mater	\$555.84
	6/19/2024	85387083	MEDICAL SUPPLIES	10-008-54200	Durable Medical Equipment-Mater	\$695.70
	6/20/2024	85388661	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$50.40
	6/21/2024	85390167	MEDICAL SUPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$21,988.42
				10-008-53800	Disposable Linen-Mater	\$1,313.18
				10-009-54000	Drug Supplies-Dept	\$177.46
					Totals for BOUND TREE MEDICAL, LLC:	\$45,547.56
BREAUX, BENJAMIN	6/1/2024	BRE*05172024B	00009834 05/30/24	10-025-58550	Tuition Reimbursement-Human	\$493.25
					Totals for BREAUX, BENJAMIN:	\$493.25
BRYANT'S SIGNS	6/1/2024	2024-2454	MAINTENANCE & REPAIRS	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$431.00
	6/1/2024	2024-2453	MAGNETIC NUMBERS FOR AMBULANCE	10-010-59050	Vehicle-Parts-Fleet	\$468.00
					Totals for BRYANT'S SIGNS:	\$899.00
BUD GRIFFIN SUPPORT, INC.	6/7/2024	10002047	AC PREVENTIVE MAINTENANCE	10-016-55650	Maintenance- Equipment-Facil	\$862.50
					Totals for BUD GRIFFIN SUPPORT, INC.:	\$862.50
BUTTERFLY NETWORK, INC.	6/1/2024	INV-BF-173589	MEDICAL SUPPLIES	10-008-54200	Durable Medical Equipment-Mater	\$3,924.00
					Totals for BUTTERFLY NETWORK, INC.:	\$3,924.00
CANON FINANCIAL SERVICES, INC.	6/1/2024	32592956	SCHEDULE# 001-0735472-002 CONTRACT # DIR-1	10-015-55400	Leases/Contracts-Infor	\$4,228.70
	6/11/2024	33162318	CONTRACT CHARGE 06/01/2024-06/30/2024	10-015-55400	Leases/Contracts-Infor	\$4,228.70
					Totals for CANON FINANCIAL SERVICES, INC.:	\$8,457.40
CATTOOR, JEREMY	6/22/2024	CAT*06222024	MILEAGE - (06/21/2024 - 06/21/2024)	10-007-56200	Mileage Reimbursements-EMS	\$5.96
					Totals for CATTOOR, JEREMY:	\$5.96
CAYMEX LLC	6/12/2024	2024-979	MAINTENANCE & REPAIRS	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$1,950.00
	6/12/2024	2024-980	MAINTENANCE & REPAIRS	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$12,870.00
					Totals for CAYMEX LLC:	\$14,820.00
CDW GOVERNMENT, INC.	6/1/2024	RN07588	SMALL EQUIPMENT	10-015-57750	Small Equipment & Furniture-Infor	\$64.32
	6/1/2024	QZ54344	COMPUTER SOFTWARE	10-015-53050	Computer Software-Infor	\$1,831.00
					Totals for CDW GOVERNMENT, INC.:	\$1,895.32

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CENTERPOINT ENERGY (REL109)	6/1/2024	92013168 06.01.24	STATION 30 04/24/24-05/23/24	10-016-58800	Utilities-Facil	\$47.55
	6/6/2024	88589239 06.06.24	ADMIN 05/01/24-06/04/24	10-016-58800	Utilities-Facil	\$649.34
	6/10/2024	88820089 06.10.24	STATION 10 05/03/24-06/04/24	10-016-58800	Utilities-Facil	\$111.69
	6/10/2024	64018941639 06.10.24	STATION 15 05/07/24-06/04/24	10-016-58800	Utilities-Facil	\$31.10
	6/17/2024	64013049610 06.17.24	STATION 45 05/10/24-06/11/24	10-016-58800	Utilities-Facil	\$29.77
	6/17/2024	98116148 06.17.24	STATION 14 05/10/24-06/11/24	10-016-58800	Utilities-Facil	\$39.01
	6/1/2024	88796735 06.01.24	STATION 20 04/26/24-05/28/24	10-016-58800	Utilities-Facil	\$75.39
	6/1/2024	64015806066 06.01.24	ROBINSON TOWER 04/24/24-05/24/24	10-004-58800	Utilities-Radio	\$59.92
	6/27/2024	92013168 06.27.24	STATION 30 05/23/24-06/21/24	10-016-58800	Utilities-Facil	\$28.23
Totals for CENTERPOINT ENERGY (REL109):						\$1,072.00
CENTRALSQUARE COMPANY-TRITECH SOFTV	6/28/2024	414521	PSJE-TECHNICAL SERVICES	10-015-53000	Computer Maintenance-Infor	\$780.00
				10-015-53050	Computer Software-Infor	\$3,120.00
	Totals for CENTRALSQUARE COMPANY-TRITECH SOFTWARE SYSTEMS:					
CHASE PEST CONTROL, INC.	6/1/2024	58465	EXTERIOR SERVICE BI-MONTHLY	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$155.00
	6/1/2024	58472	EXTERIOR SERVICE BI-MONTHLY	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$155.00
	6/1/2024	58473	EXTERIOR SERVICE BI-MONTHLY	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$145.00
	6/1/2024	58474	EXTERIOR SERVICE BI-MONTHLY	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$155.00
	6/1/2024	58071	EXTERIOR SERVICE BI-MONTHLY	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$155.00
	6/1/2024	58110	EXTERIOR SERVICE BI-MONTHLY	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$200.00
	6/1/2024	58136	EXTERIOR SERVICE BI-MONTHLY	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$155.00
	6/1/2024	58114	EXTERIOR SERVICE BI-MONTHLY	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$155.00
	6/1/2024	58151	EXTERIOR SERVICE BI-MONTHLY	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$175.00
	6/1/2024	58150	EXTERIOR SERVICE BI-MONTHLY	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$195.00
	6/1/2024	58167	EXTERIOR SERVICE BI-MONTHLY	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$155.00
	6/1/2024	58166	EXTERIOR SERVICE BI-MONTHLY	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$185.00
	Totals for CHASE PEST CONTROL, INC.:					
CLASSIC CHEVROLET SUGAR LAND, LLC	6/4/2024	2604749	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$1,241.71
	6/1/2024	2601426	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$2,290.81
	6/1/2024	2601738	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$34.55
	6/1/2024	2601430	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$439.47
	6/5/2024	2604760	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$557.00
	6/14/2024	2610768	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$129.35
	6/14/2024	2610947	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$589.51
	Totals for CLASSIC CHEVROLET SUGAR LAND, LLC:					
COBURN SUPPLY COMPANY, INC.	6/18/2024	506243042	MAINTENANCE & REPAIRS	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$435.36
	6/7/2024	536213392	MAINTENANCE & REPAIRS	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$247.76
	6/1/2024	506242396	MAINTENANCE & REPAIRS	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$155.82
	6/1/2024	506242656	MAINTENANCE & REPAIRS	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$81.29
	6/1/2024	506242035	MAINTENANCE & REPAIRS	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$94.82
	Totals for COBURN SUPPLY COMPANY, INC.:					
COLONIAL LIFE	6/1/2024	33876100510816	CONTROL NO. E3387610 PREMIUMS 05/01/2024-0.	10-000-21590	P/R-Premium Cancer/Accident-BS	\$3,779.42

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Totals for COLONIAL LIFE:						\$3,779.42	
COMCAST (POB 37601)	6/17/2024	202371073	ACCOUNT 980899942	10-015-58310	Telephones-Service-Infor	\$3,313.42	
	6/24/2024	203953961	ACCT# 932705907	10-015-58310	Telephones-Service-Infor	\$1,215.51	
	Totals for COMCAST (POB 37601):					\$4,528.93	
COMCAST CORPORATION (POB 60533)	6/1/2024	2080546356	06.01.24	STATION 21 06/05/24-07/04/24	10-015-58310	Telephones-Service-Infor	\$75.48
	Totals for COMCAST CORPORATION (POB 60533):					\$75.48	
CONROE WELDING SUPPLY, INC.	6/1/2024	R05241080	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$6.90	
	6/1/2024	R05241606	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$72.20	
	6/1/2024	R05241077	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$10.35	
	6/1/2024	R05241060	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$37.50	
	6/1/2024	R05241061	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$3.45	
	6/1/2024	R05241063	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$3.45	
	6/1/2024	R05241064	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$6.90	
	6/1/2024	R05241069	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$6.90	
	6/1/2024	R05241066	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$6.90	
	6/1/2024	R05241067	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$6.90	
	6/1/2024	R05241071	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$10.35	
	6/1/2024	R05241073	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$10.35	
	6/1/2024	R05241072	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$6.90	
	6/1/2024	R05241074	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$3.45	
	6/1/2024	R05241075	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$3.45	
	6/1/2024	R05241081	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$57.69	
	6/1/2024	R05241085	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$147.66	
	6/10/2024	PS527598	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$124.72	
	6/10/2024	PS527597	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$55.70	
	6/10/2024	PS527213	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$55.70	
	6/10/2024	PS527210	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$59.09	
	6/1/2024	CT227085	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$139.06	
	6/1/2024	CT227503	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$305.56	
	6/1/2024	CT227620	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$327.40	
	6/1/2024	CT228250	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$84.16	
	6/1/2024	CT228585	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$272.62	
	6/1/2024	CT226899	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$167.52	
	6/1/2024	CT228879	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$135.70	
	6/1/2024	CT228451	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$108.36	
	6/1/2024	CT227159	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$31.96	
	6/1/2024	CT227451	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$153.18	
	6/1/2024	CT227763	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$35.98	
	6/1/2024	CT226951	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$215.70	
	6/1/2024	CT226507	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$119.44	
	6/1/2024	CT228545	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$147.80	
	6/1/2024	CT228638	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$107.24	
	6/1/2024	PS526647	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$60.30	

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	6/1/2024	CT229028	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$124.72
	6/1/2024	CT228882	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$123.60
	6/1/2024	R04241063	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$37.50
	6/1/2024	R04241064	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$3.45
	6/1/2024	R04241066	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$3.45
	6/1/2024	R04241067	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$6.90
	6/1/2024	R04241069	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$6.90
	6/1/2024	R04241070	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$6.90
	6/1/2024	R04241072	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$6.90
	6/1/2024	R04241074	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$10.35
	6/1/2024	R04241075	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$6.90
	6/1/2024	R04241076	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$10.35
	6/1/2024	R04241077	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$3.45
	6/1/2024	R04241078	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$3.45
	6/1/2024	R04241080	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$10.35
	6/1/2024	R04241084	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$57.69
	6/1/2024	R04241088	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$135.12
	6/1/2024	R04241611	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$72.20
	6/1/2024	R04241083	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$6.90
	6/1/2024	CT218309	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$147.80
	6/1/2024	CT219007	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$288.08
	6/1/2024	CT219778	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$889.00
	6/1/2024	CT219877	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$155.42
	6/1/2024	CT221612	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$284.20
	6/1/2024	CT221634	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$154.30
	6/1/2024	CT222157	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$124.72
	6/1/2024	PS524674	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$49.63
	6/1/2024	PS525011	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$105.00
	6/1/2024	PS525012	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$85.28
	6/1/2024	CT222451	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$187.24
	6/1/2024	CT222476	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$310.04
	6/1/2024	CT222620	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$115.98
	6/1/2024	CT222622	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$159.90
	6/1/2024	CT222455	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$236.54
	6/1/2024	CT222561	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$175.14
	6/1/2024	CT223149	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$370.60
	6/1/2024	CT223296	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$31.96
	6/1/2024	PS525362	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$60.30
	6/1/2024	PS525366	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$84.16
	6/1/2024	PS525367	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$75.42
	6/1/2024	PS525369	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$54.58
	6/1/2024	PS519777	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$103.00
	6/1/2024	CT206805	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$241.00
	6/1/2024	CT209296	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$146.68
	6/1/2024	CT210481	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$225.56
	6/1/2024	PS521437	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$64.44

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Vendor Name	Invoice Date	Invoice No.	Invoice Description	Account No.	Account Description	Amount
	6/1/2024	CT215145 B	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$25.00
	6/1/2024	CT214896	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$214.58
	6/1/2024	PS522898	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$95.14
	6/1/2024	CT223398	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$146.68
	6/1/2024	CT223790	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$260.00
	6/1/2024	CT223460	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$236.54
	6/1/2024	CT223672	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$228.92
	6/1/2024	CT223683	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$125.84
	6/1/2024	CT224008	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$45.62
	6/1/2024	PS525365	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$96.26
	6/1/2024	PS525690	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$21.35
	6/1/2024	PS525706	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$64.44
	6/1/2024	CT224370	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$215.70
	6/1/2024	CT224477	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$134.58
	6/1/2024	CT224000	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$114.86
	6/1/2024	CT224679	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$95.76
	6/1/2024	CT224630	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$187.24
	6/1/2024	CT224945	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$115.98
	6/1/2024	CT224691	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$187.24
	6/1/2024	CT225231	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$90.88
	6/1/2024	CT225262	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$43.92
	6/1/2024	CT225264	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$43.92
	6/1/2024	CT225416	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$673.00
	6/1/2024	PH228792	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$44.72
	6/1/2024	PS525937	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$105.00
	6/1/2024	CT225190	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$209.20
	6/1/2024	CT225381	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$136.82
	6/1/2024	CT225447	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$327.52
	6/1/2024	CT225519	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$106.12
	6/1/2024	CT225752	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$280.00
	6/1/2024	CT225110	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$136.82
	6/1/2024	CT226128	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$115.98
	6/1/2024	CT226041	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$145.56
	6/1/2024	PS526319	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$80.44
	6/1/2024	CT226516	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$338.50
	6/1/2024	CT226506	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$145.56
	6/1/2024	CT226668	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$154.30
	6/1/2024	PS526977	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$64.44
	6/1/2024	PS526978	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$105.00
	6/1/2024	CT228452	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$257.38
	6/12/2024	CT230322	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$96.26
	6/20/2024	CT231062	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$132.66
	6/20/2024	CT231695	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$135.70
	6/20/2024	CT231917	TEST UE CYLINDER	10-008-56600	Oxygen & Gases-Mater	\$700.00
	6/24/2024	PS527913	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$57.94
	6/24/2024	PS528135	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$59.09

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	6/24/2024	PS528294	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$64.44
	6/24/2024	PS528296	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$44.72
	6/13/2024	CT230486	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$97.38
	6/14/2024	CT230734	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$246.16
	6/19/2024	CT231153	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$135.70
	6/19/2024	CT231611	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$107.24
	6/14/2024	CT230932	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$66.68
	6/17/2024	CT231001	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$117.10
	6/17/2024	PS527915	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$76.54
	6/17/2024	PS527917	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$85.28
	6/18/2024	CT231335	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$288.08
	6/10/2024	CT229991	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$134.58
	6/11/2024	CT230332	NITROUS OXIDE	10-008-56600	Oxygen & Gases-Mater	\$349.00
	6/11/2024	CT230275	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$310.04
	6/11/2024	CT230051	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$108.36
	6/11/2024	CT230050	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$231.16
	6/25/2024	CT232328	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$155.42
	6/25/2024	CT232462	NITROUS OXIDE	10-008-56600	Oxygen & Gases-Mater	\$413.80
	6/1/2024	CT201554 B	NITROUS OXIDE-DELIVERY CHARGES	10-008-56600	Oxygen & Gases-Mater	\$25.00
	6/1/2024	CT197858 B	NITROUS OXIDE-DELIVERY CHARGES	10-008-56600	Oxygen & Gases-Mater	\$25.00
	6/1/2024	CT192878 B	NITROUS OXIDE-DELIVERY CHARGES	10-008-56600	Oxygen & Gases-Mater	\$25.00
	6/1/2024	CT187175 C	NITROUS OXIDE-DELIVERY CHARGES	10-008-56600	Oxygen & Gases-Mater	\$25.00
	6/1/2024	CT185231 C	NITROUS OXIDE-DELIVERY CHARGES	10-008-56600	Oxygen & Gases-Mater	\$25.00
	6/1/2024	CT182248 D	NITROUS OXIDE-DELIVERY CHARGES	10-008-56600	Oxygen & Gases-Mater	\$25.00
	6/1/2024	CT181397 B	NITROUS OXIDE-DELIVERY CHARGES	10-008-56600	Oxygen & Gases-Mater	\$25.00
	6/1/2024	CT200138	NITROUS OXIDE	10-008-56600	Oxygen & Gases-Mater	\$284.20
	6/3/2024	PS527212	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$75.42
	6/3/2024	PS527211	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$105.00
	6/3/2024	PS526979	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$105.00
	6/4/2024	CT229292	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$245.28
	6/6/2024	CT229454	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$187.24
	6/6/2024	CT229626	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$109.18
	6/7/2024	CT229572	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$174.02
	6/1/2024	PS525935	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$70.97
	6/1/2024	CT202532	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$114.86
	6/5/2024	CT229246	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$145.56
	6/30/2024	R06241060	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$37.50
	6/30/2024	R06241061	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$3.45
	6/30/2024	R06241063	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$3.45
	6/30/2024	R06241064	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$6.90
	6/30/2024	R06241066	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$6.90
	6/30/2024	R06241067	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$6.90
	6/30/2024	R06241069	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$6.90
	6/30/2024	R06241071	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$10.35
	6/30/2024	R06241072	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$6.90
	6/30/2024	R06241073	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$10.35

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	6/30/2024	R06241074	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$3.45
	6/30/2024	R06241077	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$10.35
	6/30/2024	R06241075	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$3.45
	6/30/2024	R06241081	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$57.69
	6/30/2024	R06241085	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$147.66
	6/30/2024	R06241609	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$72.20
	6/30/2024	CT232591	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$135.70
	6/30/2024	CT232268	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$136.51
	6/30/2024	CT232346	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$154.30
	6/30/2024	CT232547	OXYGEN MEDIAL	10-008-56600	Oxygen & Gases-Mater	\$113.74
					Totals for CONROE WELDING SUPPLY, INC.:	\$21,828.06
CONSOLIDATED COMMUNICATIONS-TXU	6/1/2024	93653911600 05.21.24	ADMIN 05/21/24-06/20/24	10-015-58310	Telephones-Service-Infor	\$15,714.97
					Totals for CONSOLIDATED COMMUNICATIONS-TXU:	\$15,714.97
CULLIGAN OF HOUSTON	6/1/2024	1787456	CI SVC CONT - LEVEL 3 05/01 TO 05/31	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$299.00
					Totals for CULLIGAN OF HOUSTON:	\$299.00
CUMMINS SOUTHERN PLAINS LLC	6/1/2024	85-80936	CREDIT	10-016-55650	Maintenance- Equipment-Facil	(\$50,340.93)
	6/17/2024	85-80628	MAINTENANCE & REPAIRS	10-004-55600	Maintenance & Repairs-Buildings-Radio	\$1,831.62
	6/1/2024	85-73749	ANNUAL FULL SERVICE	10-016-55650	Maintenance- Equipment-Facil	\$50,340.93
					Totals for CUMMINS SOUTHERN PLAINS LLC:	\$1,831.62
DAILEY WELLS COMMUNICATION INC.	6/1/2024	24CC051602	SMALL EQUIPMENT	10-004-57750	Small Equipment & Furniture-Radio	\$9,328.00
	6/1/2024	24CC051703	SHOP SUPPLIES	10-004-57725	Shop Supplies-Radio	\$354.16
	6/1/2024	21MCHD40	SYSTEM SUPPORT & MAINTENANCE APRIL 202	10-004-57100	Professional Fees-Radio	\$11,000.00
	6/1/2024	24CC051702	RADIO PARTS	10-004-57225	Radio - Parts-Radio	\$41.85
					Totals for DAILEY WELLS COMMUNICATION INC.:	\$20,724.01
DANIEL, DONNA	6/1/2024	DAN*05292024	PER DIEM - PWX XI AND ABC360 (06/03/2024-06/	10-026-53150	Conferences - Fees, Travel, & Meals-Recor	\$211.50
					Totals for DANIEL, DONNA:	\$211.50
DARST, THOMAS J	6/11/2024	DAR*06112024	PER DIEM - NATIONAL NENA (06/29/2024-07/03/2	10-006-53150	Conferences - Fees, Travel, & Meals-Alarm	\$310.50
					Totals for DARST, THOMAS J:	\$310.50
DAVID MESSECAR dba MESSECAR'S ENTERPR	6/1/2024	875833	MAINTENANCE & REPAIRS	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$480.00
	6/21/2024	385465	MAINTENANCE & REPAIRS	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$480.00
					Totals for DAVID MESSECAR dba MESSECAR'S ENTERPRISES:	\$960.00
DEAN, COLTON	6/13/2024	COL*06132024	MILEAGE - (06/13/2024 - 06/13/2024)	10-016-56200	Mileage Reimbursements-Facil	\$38.19
					Totals for DEAN, COLTON:	\$38.19
DEARBORN NATIONAL LIFE INS CO KNOWN /	6/1/2024	F021753 06.01.2024	LIFE/DISABILITY 06/01/2024-06/30/2024	10-025-51700	Health & Dental-Human	\$37,511.59
					Totals for DEARBORN NATIONAL LIFE INS CO KNOWN AS BCBS:	\$37,511.59
DEMONTROND	6/1/2024	94136	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$6,220.77

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	6/1/2024	94045	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$1,447.60
	6/3/2024	94308	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$3,209.00
	6/1/2024	93771B	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$40.00
	6/1/2024	94031	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$5,856.41
	6/1/2024	94376	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$55.77
	6/6/2024	94378	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$10,296.98
	6/1/2024	94046	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$462.00
	6/1/2024	94503	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$732.78
				10-010-54550	Fluids & Additives - Auto-Fleet	\$14.12
	6/1/2024	93931	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$11,057.50
	6/1/2024	93929	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$10,009.72
	6/1/2024	94258	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$443.30
	6/1/2024	94257	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$418.00
	6/17/2024	95087	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$1,968.00
	6/18/2024	94811	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$1,244.00
	6/13/2024	94950	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$49.50
	6/13/2024	94938	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$367.40
	6/10/2024	94734	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$247.50
	6/11/2024	94703	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$405.90
	6/13/2024	94808	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$6,748.21
	6/4/2024	94421	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$20.30
	6/7/2024	94599	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$79.09
	6/4/2024	94386	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$98.84
					Totals for DEMONTROND:	\$61,492.69
DIRECTV	6/12/2024	0173034402X240612	MASTER BILL ACCOUNT 017903440 MAY/JUNE	10-016-58800	Utilities-Facil	\$872.77
					Totals for DIRECTV:	\$872.77
DISCOUNT TIRE/AMERICA'S TIRE	6/26/2024	4238158	TIRES	10-010-59050	Vehicle-Parts-Fleet	\$662.00
					Totals for DISCOUNT TIRE/AMERICA'S TIRE:	\$662.00
DNV HEALTHCARE USA, INC.	6/1/2024	509010063361	1YR RMT INITIAL SURVEY & YEAR 1 IA CJCP	10-001-58500	Training/Related Expenses-CE-Admin	\$9,500.00
					Totals for DNV HEALTHCARE USA, INC.:	\$9,500.00
EMS SURVEY TEAM	6/1/2024	24351	MAILED AND TEXT SURVEYS	10-007-53550	Customer Relations-EMS	\$5,655.80
	6/1/2024	24412	MAILED AND TEXT SURVEYS	10-007-53550	Customer Relations-EMS	\$5,725.10
					Totals for EMS SURVEY TEAM:	\$11,380.90
EMS TECHNOLOGY SOLUTIONS, LLC	6/1/2024	60731	NARCOTICS BARCODES	10-009-56300	Office Supplies-Dept	\$130.00
					Totals for EMS TECHNOLOGY SOLUTIONS, LLC:	\$130.00
ENTERGY TEXAS, LLC	6/1/2024	95007836753	ROBINSON TOWER 04/26/24-05/29/24	10-004-58800	Utilities-Radio	\$49.63
	6/1/2024	105007755236	ROBINSON TOWER 04/26/24-05/29/24	10-004-58800	Utilities-Radio	\$545.30
	6/4/2024	60008338645	ADMIN 04/30/24-05/31/24	10-016-58800	Utilities-Facil	\$17,859.76
	6/4/2024	170006477827	STATION 32 04/30/24-05/31/24	10-016-58800	Utilities-Facil	\$488.84
	6/6/2024	495004225329	STATION 15 05/02/24-06/04/24	10-016-58800	Utilities-Facil	\$369.94

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Vendor Name	Invoice Date	Invoice No.	Invoice Description	Account No.	Account Description	Amount
	6/7/2024	20009651497	STATION 14 05/03/24-06/05/24	10-016-58800	Utilities-Facil	\$417.22
	6/11/2024	230006030639	STATION 20 05/07/24-06/07/24	10-016-58800	Utilities-Facil	\$1,059.41
	6/12/2024	150006520745	SPLENDORA TOWER 05/08/24-06/10/24	10-004-58800	Utilities-Radio	\$864.83
	6/17/2024	200005843489	THOMPSON TOWER 05/13/24-06/13/24	10-004-58800	Utilities-Radio	\$777.46
	6/20/2024	190006718066	STATION 10 05/17/24-06/18/24	10-016-58800	Utilities-Facil	\$1,005.59
	6/14/2024	215007116620	STATION 30 05/10/24-06/12/24	10-016-58800	Utilities-Facil	\$1,016.80
	6/20/2024	205007200363	STATION 43 05/17/24-06/18/24	10-016-58800	Utilities-Facil	\$471.79
	6/18/2024	65008139187	STATION 31 05/14/24-06/14/24	10-016-58800	Utilities-Facil	\$666.14
	6/1/2024	290006035052B	STATION 32 04/01/24-04/03/2024	10-016-58800	Utilities-Facil	\$408.11
	6/24/2024	230006046728	GRANGERLAND 05/21/24-06/20/24	10-004-58800	Utilities-Radio	\$1,056.44
					Totals for ENTERGY TEXAS, LLC:	\$27,057.26
ENTERPRISE FM TRUST dba ENTERPRISE FLEE	6/1/2024	FBN5048526	MONTHLY LEASE CHARGES	10-010-52725	Capital Lease Expense-Fleet	\$31,081.59
					Totals for ENTERPRISE FM TRUST dba ENTERPRISE FLEET MGNT EXCHANGE INC.:	\$31,081.59
EPCOR	6/10/2024	0884642 06.10.24	STATION 40	10-016-58800	Utilities-Facil	\$360.84
	6/10/2024	0884279 06.10.24	STATION 40	10-016-58800	Utilities-Facil	\$282.95
					Totals for EPCOR:	\$643.79
ERIKS, JESSICA	6/1/2024	ERI*05172024	TUITION - 2024	10-025-58550	Tuition Reimbursement-Human	\$824.00
					Totals for ERIKS, JESSICA:	\$824.00
ESO SOLUTIONS, INC.	6/1/2024	ESO-141582	EPCR CONNECTION RENEWAL 7/1/24-6/30/25	10-000-14900	Prepaid Expenses-BS	\$2,995.00
					Totals for ESO SOLUTIONS, INC.:	\$2,995.00
ETHICS UNLIMITED, LLC dba VERIFY COMPLY	6/10/2024	VC-135355	PORTAL PRO MONTHLY 06/10/24-07/09/24	10-026-57100	Professional Fees-Recor	\$309.23
					Totals for ETHICS UNLIMITED, LLC dba VERIFY COMPLY:	\$309.23
EZEE FIBER TEXAS, LLC dba ICTX LLC OR WA	6/1/2024	20240601	METRO ETHERNET LIT R-1 GB TRANSPORT CIR	10-015-58310	Telephones-Service-Infor	\$480.00
				10-015-58310	Telephones-Service-Infor	\$480.00
				10-015-58310	Telephones-Service-Infor	\$480.00
				10-015-58310	Telephones-Service-Infor	\$480.00
				10-015-58310	Telephones-Service-Infor	\$480.00
				10-015-58310	Telephones-Service-Infor	\$480.00
				10-015-58310	Telephones-Service-Infor	\$480.00
				10-015-58310	Telephones-Service-Infor	\$480.00
				10-015-58310	Telephones-Service-Infor	\$480.00
				10-015-58310	Telephones-Service-Infor	\$480.00
				10-015-58310	Telephones-Service-Infor	\$480.00
				10-015-58310	Telephones-Service-Infor	\$480.00
				10-015-58310	Telephones-Service-Infor	\$480.00
				10-015-58310	Telephones-Service-Infor	\$480.00
	6/1/2024	INV3829	METRO ETHERNET LIT R-1 GB TRANSPORT CIR	10-015-58310	Telephones-Service-Infor	\$4,295.00
					Totals for EZEE FIBER TEXAS, LLC dba ICTX LLC OR WAVE MEDIA:	\$10,535.00
FIGUEROA, VIOLETA	6/13/2024	FIG*06132024	WELLNESS	10-025-54350	Employee Health\Wellness-Human	\$100.00
					Totals for FIGUEROA, VIOLETA:	\$100.00

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FILLMORE, ASHLEY	6/5/2024	FIL*06052024	TUITION - 2024	10-025-58550	Tuition Reimbursement-Human	\$596.00
					Totals for FILLMORE, ASHLEY:	\$596.00
FIRST RESPONSE FAMILY CLINIC	6/10/2024	JUN082024	PRE-EMPLOYMENT PHYSICALS	10-025-57300	Recruit/Investigate-Human	\$5,250.00
					Totals for FIRST RESPONSE FAMILY CLINIC:	\$5,250.00
FISCHER, MICHEAL	6/26/2024	FIS*06262024	TUITION - 2024	10-025-58550	Tuition Reimbursement-Human	\$1,352.00
					Totals for FISCHER, MICHEAL:	\$1,352.00
FIVE STAR SEPTIC SOLUTIONS, LLC	6/1/2024	1679	PUMP OUT 2000 GAL HOLDING TANK	10-016-58800	Utilities-Facil	\$475.00
	6/1/2024	1700	PUMPED OUT 2000 HOLDING TANK	10-016-58800	Utilities-Facil	\$475.00
	6/17/2024	1712	PUMPED OUT 2000 GALLON HOLDING TANK	10-016-58800	Utilities-Facil	\$475.00
					Totals for FIVE STAR SEPTIC SOLUTIONS, LLC:	\$1,425.00
FLORES, ANA PAULA	6/1/2024	FLO*05202024	5 years of service award	10-025-54450	Employee Recognition-Human	\$100.00
					Totals for FLORES, ANA PAULA:	\$100.00
FOSTER FENCE LTD	6/1/2024	129453	MAINTENANCE & REPAIRS	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$6,610.00
					Totals for FOSTER FENCE LTD:	\$6,610.00
FRAZER, LTD.	6/1/2024	94753	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$808.96
	6/1/2024	95277	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$3,295.42
	6/1/2024	95284	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$3,759.89
	6/4/2024	95355	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$85.76
	6/24/2024	95673	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$28.05
					Totals for FRAZER, LTD.:	\$7,978.08
FREDREGILL, LIZ	6/17/2024	FRE*06172024	30 years of service award	10-025-54450	Employee Recognition-Human	\$600.00
					Totals for FREDREGILL, LIZ:	\$600.00
GALVEZ, ELSY	6/1/2024	GAL*05222024	EXPENSE - UNIFORMS	10-007-58700	Uniforms-EMS	\$96.36
	6/1/2024	GAL*05222024B	EXPENSE - UNIFORMS	10-007-58700	Uniforms-EMS	\$102.75
	6/5/2024	GAL*06052024	EXPENSE - TRAINING/RELATED EXPENSES-CE	10-009-58500	Training/Related Expenses-CE-Dept	\$90.00
	6/5/2024	GAL*06052024B	EXPENSE - TRAINING/RELATED EXPENSES-CE	10-009-58500	Training/Related Expenses-CE-Dept	\$45.00
					Totals for GALVEZ, ELSY:	\$334.11
GARCIA, FRANCISCO	6/1/2024	GAR*05162024	MILEAGE - (05/12/2024 - 05/12/2024)	10-007-56200	Mileage Reimbursements-EMS	\$14.07
					Totals for GARCIA, FRANCISCO:	\$14.07
GAY, DONALD	6/1/2024	GAY*05282024	PER DIEM - HFD DISASTER DEPLOYMENT (05/20	10-007-58600	Travel Expenses-EMS	\$103.50
					Totals for GAY, DONALD:	\$103.50
GILLUM, LEE	6/1/2024	GIL*05232024	MILEAGE - (05/16/2024 - 05/16/2024)	10-009-56100	Meeting Expenses-Dept	\$113.90
	6/13/2024	GIL*06132024	MILEAGE - (06/13/2024 - 06/13/2024)	10-009-56100	Meeting Expenses-Dept	\$142.04
					Totals for GILLUM, LEE:	\$255.94

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GLASS AND MIRROR OF THE WOODLANDS, IN	6/1/2024	2305	WINDSHIELD	10-010-59000	Vehicle-Outside Services-Fleet	\$325.00
	6/11/2024	2471	WINDOW TINT	10-010-59000	Vehicle-Outside Services-Fleet	\$575.00
	Totals for GLASS AND MIRROR OF THE WOODLANDS, INC.:					\$900.00
GONZALES, KELLIE	6/1/2024	ERW*05282024	EXPENSE - TRAINING/RELATED EXPENSES-CE	10-006-58500	Training/Related Expenses-CE-Alarm	\$30.00
	Totals for GONZALES, KELLIE:					\$30.00
GOODYEAR TIRE & RUBBER COMPANY	6/11/2024	294-1004949	TIRES	10-010-59150	Vehicle-Tires-Fleet	\$1,018.60
	Totals for GOODYEAR TIRE & RUBBER COMPANY:					\$1,018.60
GRAINGER	6/1/2024	9133781725	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$160.25
	6/1/2024	9133877903	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$3,658.15
	6/1/2024	9102733905	SHOP SUPPLIES	10-010-57725	Shop Supplies-Fleet	\$426.60
	6/12/2024	9148668420	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$136.20
	6/12/2024	9148777890	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$267.84
	Totals for GRAINGER:					\$4,649.04
GRIFFINS DOOR SERVICES LLC	6/25/2024	2024-024	MAINTENANCE & REPAIRS	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$950.00
	Totals for GRIFFINS DOOR SERVICES LLC:					\$950.00
GRONDA, MATTHEW	6/1/2024	GRO*05282024	PER DIEM - RDT- HFD DISASTER DEPLOYMENT	10-007-58600	Travel Expenses-EMS	\$103.50
	Totals for GRONDA, MATTHEW:					\$103.50
HAMMOND, MARANDA	6/1/2024	HAM*06012024	MILEAGE - (04/21/2024 - 05/31/2024)	10-007-56200	Mileage Reimbursements-EMS	\$13.47
	6/9/2024	HAM*06092024	MILEAGE - (06/08/2024 - 06/08/2024)	10-007-56200	Mileage Reimbursements-EMS	\$9.38
	Totals for HAMMOND, MARANDA:					\$22.85
HEALTH PROMOTIONS NOW	6/11/2024	726050	BOOKS/MATERIALS	10-009-52600	Books/Materials-Dept	\$587.50
	Totals for HEALTH PROMOTIONS NOW:					\$587.50
HENRY SCHEIN, INC.-MATRX MEDICAL	6/1/2024	23014874	CREDIT/PO 72803	10-008-53900	Disposable Medical Supplies-Mater	(\$95.20)
	6/1/2024	89656518	MEDICAL SUPPLIES	10-009-54000	Drug Supplies-Dept	\$3,116.40
	6/4/2024	92302717	MEDICAL SUPPLIES	10-009-54000	Drug Supplies-Dept	\$289.35
				10-008-53900	Disposable Medical Supplies-Mater	\$7,431.10
	6/5/2024	92302726	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$1,042.00
	6/20/2024	95863747	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$7,857.68
				10-009-54000	Drug Supplies-Dept	\$2,687.40
	6/20/2024	95924310	MEDICAL SUPPLIES	10-008-54200	Durable Medical Equipment-Mater	\$1,100.64
	Totals for HENRY SCHEIN, INC.-MATRX MEDICAL:					\$23,429.37
IBRAHIM, SYED	6/11/2024	IBR*06112024	WELLNESS	10-025-54350	Employee Health\Wellness-Human	\$25.00
	6/20/2024	IBR*06202024	WELLNESS	10-025-54350	Employee Health\Wellness-Human	\$25.00
	Totals for IBRAHIM, SYED:					\$50.00
IBS OF GREATER CONROE & INTERSTATE BA'	6/1/2024	50117730	BATTERIES	10-010-58900	Vehicle-Batteries-Fleet	\$1,510.50

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	6/4/2024	50117760	VEHICLE BATTERIES	10-010-58900	Vehicle-Batteries-Fleet	\$695.70
	6/12/2024	140411462	VEHICLE BATTERIES	10-010-58900	Vehicle-Batteries-Fleet	\$1,270.60
	Totals for IBS OF GREATER CONROE & INTERSTATE BATTERY SYSTEM:					\$3,476.80
IKARD, DAVID	6/8/2024	IKA*06082024	MILEAGE - (06/08/2024 - 06/08/2024)	10-007-56200	Mileage Reimbursements-EMS	\$2.95
	6/23/2024	IKA*06232024	MILEAGE - (06/22/2024 - 06/22/2024)	10-007-56200	Mileage Reimbursements-EMS	\$3.22
	Totals for IKARD, DAVID:					\$6.17
IMAGE TREND INC.	6/1/2024	PS-INV107751	CAD DISTRIBUTION ANNUAL FEE 4/05/24-4/04/2: 10-045-53050		Computer Software-EMS Q	\$53,810.33
	Totals for IMAGE TREND INC.:					\$53,810.33
IMPAC FLEET	6/3/2024	SQLCD-963848	FUEL PURCHASE FOR MAY 2024	10-010-54700	Fuel - Auto-Fleet	\$89,059.24
				10-010-59100	Vehicle-Registration-Fleet	\$13.50
	Totals for IMPAC FLEET:					\$89,072.74
IMPACT INTERACTIVE, LLC	6/1/2024	0000261	DEPENDENT AUDIT	10-025-51720	Health Insurance Admin Fees-Human	\$3,875.00
	Totals for IMPACT INTERACTIVE, LLC:					\$3,875.00
IMPACT PROMOTIONAL SERVICES dba GOT YU	6/1/2024	INV90184	UNIFORMS	10-007-58700	Uniforms-EMS	\$389.21
	6/1/2024	INV90409	UNIFORMS	10-007-58700	Uniforms-EMS	\$163.63
	6/1/2024	INV91393	UNIFORMS	10-007-58700	Uniforms-EMS	\$119.18
	6/1/2024	INV91405	VEHICLE PARTS	10-008-58700	Uniforms-Mater	\$160.05
	6/1/2024	INV91297	UNIFORMS	10-007-58700	Uniforms-EMS	\$587.19
	6/1/2024	INV91301	UNIFORMS	10-007-58700	Uniforms-EMS	\$106.99
	6/1/2024	INV91303	UNIFORMS	10-007-58700	Uniforms-EMS	\$89.24
	6/1/2024	INV91311	UNIFORMS	10-007-58700	Uniforms-EMS	\$742.92
	6/1/2024	INV91299	UNIFORMS	10-008-58700	Uniforms-Mater	\$339.96
	6/1/2024	INV91313	UNIFORMS	10-007-58700	Uniforms-EMS	\$89.24
	6/1/2024	INV91309	UNIFORMS	10-007-58700	Uniforms-EMS	\$165.73
	6/1/2024	INV91873	UNIFORMS	10-007-58700	Uniforms-EMS	\$652.94
	6/6/2024	INV91884	UNIFORMS	10-007-58700	Uniforms-EMS	\$136.00
	6/6/2024	INV91883	UNIFORMS	10-007-58700	Uniforms-EMS	\$122.40
	6/6/2024	INV91882	UNIFORMS	10-007-58700	Uniforms-EMS	\$106.99
	6/6/2024	INV91881	UNIFORMS	10-007-58700	Uniforms-EMS	\$331.46
	6/6/2024	INV91880	UNIFORMS	10-007-58700	Uniforms-EMS	\$586.43
	6/6/2024	INV91879	UNIFORMS	10-007-58700	Uniforms-EMS	\$250.72
	6/6/2024	INV91878	UNIFORMS	10-007-58700	Uniforms-EMS	\$184.44
	6/6/2024	INV91876	UNIFORMS	10-007-58700	Uniforms-EMS	\$148.74
	6/6/2024	INV91877	UNIFORMS	10-007-58700	Uniforms-EMS	\$165.73
	6/6/2024	INV91875	UNIFORMS	10-007-58700	Uniforms-EMS	\$165.73
	6/6/2024	INV91874	UNIFORMS	10-007-58700	Uniforms-EMS	\$399.47
	6/6/2024	INV91919	UNIFORMS	10-007-58700	Uniforms-EMS	\$195.48
	6/6/2024	INV91922	UNIFORMS	10-007-58700	Uniforms-EMS	\$152.98
	6/6/2024	INV91921	UNIFORMS	10-007-58700	Uniforms-EMS	\$331.46
	6/13/2024	INV92456	UNIFORMS	10-007-58700	Uniforms-EMS	\$341.46
	6/13/2024	INV92458	UNIFORMS	10-007-58700	Uniforms-EMS	\$662.92

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	6/13/2024	INV92460	UNIFORMS	10-007-58700	Uniforms-EMS	\$106.25
	6/13/2024	INV92462	UNIFORMS	10-007-58700	Uniforms-EMS	\$238.48
	6/13/2024	INV92464	UNIFORMS	10-007-58700	Uniforms-EMS	\$192.92
	6/13/2024	INV92466	UNIFORMS	10-007-58700	Uniforms-EMS	\$743.66
	6/13/2024	INV92467	UNIFORMS	10-007-58700	Uniforms-EMS	\$165.73
	6/13/2024	INV92468	UNIFORMS	10-007-58700	Uniforms-EMS	\$331.46
	6/13/2024	INV92469	UNIFORMS	10-007-58700	Uniforms-EMS	\$192.92
	6/13/2024	INV92470	UNIFORMS	10-007-58700	Uniforms-EMS	\$282.16
	6/13/2024	INV92471	UNIFORMS	10-007-58700	Uniforms-EMS	\$109.24
	6/13/2024	INV92473	UNIFORMS	10-007-58700	Uniforms-EMS	\$195.73
	6/13/2024	INV92476	UNIFORMS	10-007-58700	Uniforms-EMS	\$413.45
	6/13/2024	INV92478	UNIFORMS	10-007-58700	Uniforms-EMS	\$331.46
	6/13/2024	INV92480	UNIFORMS	10-007-58700	Uniforms-EMS	\$76.49
	6/13/2024	INV92516	UNIFORMS	10-007-58700	Uniforms-EMS	\$497.19
	6/13/2024	INV92518	UNIFORMS	10-007-58700	Uniforms-EMS	\$533.68
	6/13/2024	INV92522	UNIFORMS	10-007-58700	Uniforms-EMS	\$67.99
	6/13/2024	INV92524	UNIFORMS	10-007-58700	Uniforms-EMS	\$18.68
	6/13/2024	INV92532	UNIFORMS	10-007-58700	Uniforms-EMS	\$192.92
	6/13/2024	INV92535	UNIFORMS	10-007-58700	Uniforms-EMS	\$604.18
	6/13/2024	INV92537	UNIFORMS	10-007-58700	Uniforms-EMS	\$272.72
	6/13/2024	INV92538	UNIFORMS	10-007-58700	Uniforms-EMS	\$439.39
	6/13/2024	INV92539	UNIFORMS	10-007-58700	Uniforms-EMS	\$577.94
	6/20/2024	INV93141	UNIFORMS	10-007-58700	Uniforms-EMS	\$157.25
	6/6/2024	INV91885	UNIFORMS	10-007-58700	Uniforms-EMS	\$85.00
	6/1/2024	INV91307	UNIFORMS	10-007-58700	Uniforms-EMS	\$178.48
	6/20/2024	INV93225	UNIFORMS	10-007-58700	Uniforms-EMS	\$381.46
	6/20/2024	INV93226	UNIFORMS	10-007-58700	Uniforms-EMS	\$1,098.22
	6/20/2024	INV93227	UNIFORMS	10-007-58700	Uniforms-EMS	\$1,429.38
	6/20/2024	INV93228	UNIFORMS	10-007-58700	Uniforms-EMS	\$1,442.38
	6/20/2024	INV93229	UNIFORMS	10-007-58700	Uniforms-EMS	\$1,408.13
	6/20/2024	INV93230	UNIFORMS	10-007-58700	Uniforms-EMS	\$1,465.37
	6/20/2024	INV93231	UNIFORMS	10-007-58700	Uniforms-EMS	\$1,337.14
	6/20/2024	INV93234	UNIFORMS	10-007-58700	Uniforms-EMS	\$1,482.37
	6/20/2024	INV93236	UNIFORMS	10-007-58700	Uniforms-EMS	\$1,208.89
	6/20/2024	INV93210	UNIFORMS	10-007-58700	Uniforms-EMS	\$1,407.38
	6/20/2024	INV93217	UNIFORMS	10-007-58700	Uniforms-EMS	\$1,414.38
	6/20/2024	INV93138	UNIFORMS	10-007-58700	Uniforms-EMS	\$336.46
	6/13/2024	INV92482	UNIFORMS	10-007-58700	Uniforms-EMS	\$107.10
	6/13/2024	INV92520	UNIFORMS	10-007-58700	Uniforms-EMS	\$165.73
	6/18/2024	INV92912	UNIFORMS	10-007-58700	Uniforms-EMS	\$981.78
	6/20/2024	INV93136	UNIFORMS	10-007-58700	Uniforms-EMS	\$272.72
Totals for IMPACT PROMOTIONAL SERVICES dba GOT YOU COVERED WORK WEAR &:						\$30,832.95
IMPERIAL UTILITIES & SUSTAINABILITY, INC	6/1/2024	141234	UTILITY ANALYSIS Q1 2024	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$1,800.00
	6/1/2024	141152	UTILITY ANALYSIS Q3 2023	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$1,800.00
	6/1/2024	141186	UTILITY ANALYSIS Q4 2023	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$1,800.00

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				Totals for IMPERIAL UTILITIES & SUSTAINABILITY, INC.:		\$5,400.00
INDIGENT HEALTHCARE SOLUTIONS	6/1/2024	77903	PROFESSIONAL SERVICES FOR JULY 2024	10-000-14900	Prepaid Expenses-BS	\$12,676.27
	6/1/2024	77969	MAY 2024 POWER SEARCH SERVICES	10-002-57100	Professional Fees-HCAP	\$135.00
	6/1/2024	77801	APRIL 2024 POWER SEARCH SERVICES	10-002-57100	Professional Fees-HCAP	\$138.50
				Totals for INDIGENT HEALTHCARE SOLUTIONS:		\$12,949.77
INNOVATIVE PRODUCTS, INC.	6/1/2024	305411	RADIO PARTS	10-004-57225	Radio - Parts-Radio	\$1,667.35
					Totals for INNOVATIVE PRODUCTS, INC.:	\$1,667.35
INTEGRATED PRESCRIPTION MANAGEMENT I	6/1/2024	1178836	SUPPLEMENTAL FEE	10-002-55700	Management Fees-HCAP	\$1,050.00
					Totals for INTEGRATED PRESCRIPTION MANAGEMENT INC:	\$1,050.00
JOHN E PERSON dba JEP TELECOM LICENSING	6/1/2024	20240531-MCHD	LETTER OF CONCURRENCE LICENSING WORK	10-004-57100	Professional Fees-Radio	\$150.00
					Totals for JOHN E PERSON dba JEP TELECOM LICENSING SERVICES:	\$150.00
JOHN WRIGHT ASSOCIATES, INC.dba MARKET	6/11/2024	55412	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$642.20
					Totals for JOHN WRIGHT ASSOCIATES, INC.dba MARKETING & SERVICE ASSOCIAT:	\$642.20
JONES AND BARTLETT LEARNING, LLC	6/1/2024	911656	BOOKS/MATERIAL	10-009-52600	Books/Materials-Dept	\$484.45
					Totals for JONES AND BARTLETT LEARNING, LLC:	\$484.45
JP MORGAN CHASE BANK	6/5/2024	00036741 06.05.24	JPM CREDIT CARD TRANSACTIONS FOR JUNE 2	10-001-53050	Computer Software-Admin	\$101.25
				10-001-54100	Dues/Subscriptions-Admin	\$20.95
				10-001-54450	Employee Recognition-Admin	\$1,725.00
				10-004-54100	Dues/Subscriptions-Radio	\$255.00
				10-004-54100	Dues/Subscriptions-Radio	\$9.99
				10-004-57225	Radio - Parts-Radio	\$1,164.00
				10-004-57725	Shop Supplies-Radio	\$129.39
				10-000-14900	Prepaid Expenses-BS	\$425.00
				10-005-53150	Conferences - Fees, Travel, & Meals-Accou	\$1,229.63
				10-005-56100	Meeting Expenses-Accou	\$149.85
				10-000-14900	Prepaid Expenses-BS	\$1,085.96
				10-005-56100	Meeting Expenses-Accou	\$151.35
				10-000-14900	Prepaid Expenses-BS	\$4,390.00
				10-007-54100	Dues/Subscriptions-EMS	\$0.99
				10-007-54450	Employee Recognition-EMS	\$22,163.79
				10-007-58500	Training/Related Expenses-CE-EMS	\$1,844.28
				10-007-58600	Travel Expenses-EMS	\$659.88
				10-007-58700	Uniforms-EMS	\$696.34
				10-008-53050	Computer Software-Mater	\$81.47
				10-008-53900	Disposable Medical Supplies-Mater	\$67.96
				10-008-56900	Postage-Mater	\$1,542.46
				10-008-57900	Station Supplies-Mater	\$4,624.74
				10-008-58700	Uniforms-Mater	(\$94.99)
				10-009-52600	Books/Materials-Dept	\$160.00

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				10-009-52700	Business Licenses-Dept	\$480.00
				10-009-54000	Drug Supplies-Dept	\$127.07
				10-009-54450	Employee Recognition-Dept	\$375.00
				10-009-56100	Meeting Expenses-Dept	\$1,273.92
				10-009-58500	Training/Related Expenses-CE-Dept	\$922.14
				10-010-54100	Dues/Subscriptions-Fleet	\$800.00
				10-010-54700	Fuel - Auto-Fleet	\$86.15
				10-010-57700	Shop Tools-Fleet	\$85.63
				10-010-57750	Small Equipment & Furniture-Fleet	\$532.72
				10-010-57900	Station Supplies-Fleet	\$114.15
				10-010-58600	Travel Expenses-Fleet	\$480.00
				10-010-59100	Vehicle-Registration-Fleet	\$60.00
				10-011-57100	Professional Fees-EMS B	\$13.50
				10-015-53050	Computer Software-Infor	\$513.00
				10-015-53100	Computer Supplies/Non-Cap.-Infor	\$170.92
				10-015-53150	Conferences - Fees, Travel, & Meals-Infor	\$1,818.81
				10-015-57750	Small Equipment & Furniture-Infor	\$226.95
				10-015-58200	Telephones-Cellular-Infor	\$635.92
				10-016-55600	Maintenance & Repairs-Buildings-Facil	\$1,074.67
				10-016-57700	Shop Tools-Facil	\$108.12
				10-016-57725	Shop Supplies-Facil	\$342.68
				10-016-57750	Small Equipment & Furniture-Facil	\$4,100.84
				10-008-58700	Uniforms-Mater	\$164.95
				10-016-58800	Utilities-Facil	\$1,862.87
				10-025-54350	Employee Health\Wellness-Human	\$848.38
				10-025-54450	Employee Recognition-Human	\$2,909.45
				10-025-57300	Recruit/Investigate-Human	\$136.50
				10-026-58500	Training/Related Expenses-CE-Recor	\$175.34
				10-027-54450	Employee Recognition-Emerg	\$227.24
				10-027-56100	Meeting Expenses-Emerg	\$208.49
				10-045-53150	Conferences - Fees, Travel, & Meals-EMS	\$596.95
				10-045-54450	Employee Recognition-EMS Q	\$300.00
				10-015-57750	Small Equipment & Furniture-Infor	\$422.40
				Totals for JP MORGAN CHASE BANK:		\$64,779.05
KAHL AC, HEATING & REFRIGERATION, INC.	6/6/2024 2405723 6/17/2024 2406264		MAINTENANCE & REPAIRS MAINTENANCE & REPAIRS	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$129.00
				10-016-55600	Maintenance & Repairs-Buildings-Facil	\$989.00
				Totals for KAHL AC, HEATING & REFRIGERATION, INC.:		\$1,118.00
KAIN, JACQUELINE	6/1/2024 KAI*05172024		TUITION - 2024	10-025-58550	Tuition Reimbursement-Human	\$1,088.00
				Totals for KAIN, JACQUELINE:		\$1,088.00
KARSKY, SEAN	6/4/2024 KAR*06042024 6/4/2024 KAR*06042024B		EXPENSE - UNIFORMS EXPENSE - TRAINING/RELATED EXPENSES-CE	10-007-58700	Uniforms-EMS	\$96.36
				10-009-58500	Training/Related Expenses-CE-Dept	\$335.00
				Totals for KARSKY, SEAN:		

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KEY PERFORMANCE PETROLEUM	6/14/2024	1166113-24	DEF FLUID - NOXGUARD	10-010-54550	Fluids & Additives - Auto-Fleet	\$738.77
	6/14/2024	1166112-24	DEF FLUID-NOXGURD	10-010-54550	Fluids & Additives - Auto-Fleet	\$696.15
	Totals for KEY PERFORMANCE PETROLEUM:					\$1,434.92
KEYES, GENESIS	6/7/2024	KEY*06072024	EXPENSE - UNIFORMS	10-007-58700	Uniforms-EMS	\$96.36
	6/7/2024	KEY*06072024B	EXPENSE - UNIFORMS	10-007-58700	Uniforms-EMS	\$100.82
	6/7/2024	KEY*06072024C	EXPENSE - UNIFORMS	10-007-58700	Uniforms-EMS	\$12.00
	6/7/2024	KEY*06072024D	EXPENSE - UNIFORMS	10-007-58700	Uniforms-EMS	\$12.00
	6/7/2024	KEY*06072024E	EXPENSE - TRAINING/RELATED EXPENSES-CE	10-009-58500	Training/Related Expenses-CE-Dept	\$95.00
	6/7/2024	KEY*06072024F	EXPENSE - TRAINING/RELATED EXPENSES-CE	10-009-58500	Training/Related Expenses-CE-Dept	\$39.72
	6/7/2024	KEY*06072024G	EXPENSE - TRAINING/RELATED EXPENSES-CE	10-009-58500	Training/Related Expenses-CE-Dept	\$9.25
	6/7/2024	KEY*06072024H	EXPENSE - TRAINING/RELATED EXPENSES-CE	10-009-58500	Training/Related Expenses-CE-Dept	\$60.90
	6/7/2024	KEY*06072024I	EXPENSE - TRAINING/RELATED EXPENSES-CE	10-009-58500	Training/Related Expenses-CE-Dept	\$90.00
	Totals for KEYES, GENESIS:					\$516.05
KRUSLESKI, JUSTIN	6/1/2024	KRU*05172024	TUITION - 2024	10-025-58550	Tuition Reimbursement-Human	\$957.60
	Totals for KRUSLESKI, JUSTIN:					\$957.60
LANGE DISTRIBUTING COMPANY, INC.	6/1/2024	336352	STATION 44 ACCT# 007345	10-008-57900	Station Supplies-Mater	\$25.97
	6/1/2024	336046	STATION 46 ACCT# 007347-RENTAL	10-008-57900	Station Supplies-Mater	\$6.99
	6/1/2024	335651	STATION 43 ACCT# 005368-RENTAL	10-008-57900	Station Supplies-Mater	\$6.99
	6/1/2024	336045	STATION 47 ACCT# 007346-RENTAL	10-008-57900	Station Supplies-Mater	\$6.99
	6/1/2024	336044	STATION 44 ACCT# 007345-RENTAL	10-008-57900	Station Supplies-Mater	\$6.99
	6/14/2024	338515	STATION 47 ACCT# 007346-RENTAL	10-008-57900	Station Supplies-Mater	\$116.84
	Totals for LANGE DISTRIBUTING COMPANY, INC.:					\$170.77
LARSON, GARETT	6/1/2024	LAR*05162024	EXPENSE - BUSINESS LICENSES	10-006-52700	Business Licenses-Alarm	\$10.21
	Totals for LARSON, GARETT:					\$10.21
LEDET, PETER	6/1/2024	LED*05282024	PER DIEM - IPMBA MAINTENANCE OFFICE TRA	10-046-58500	Training/Related Expenses-CE-EMS B	\$308.50
	Totals for LEDET, PETER:					\$308.50
LEONARD V SCHNEIDER DBA LILES PARKER	6/1/2024	2631	PROFESSIONAL SERVICE MAY 2024	10-001-55500	Legal Fees-Admin	\$1,267.50
	Totals for LEONARD V SCHNEIDER DBA LILES PARKER PLLC:					\$1,267.50
LEXISNEXIS RISK DATA MGMT, INC	6/1/2024	1171610-20240531	SEARCHES FOR MAY 2024	10-011-57100	Professional Fees-EMS B	\$1,105.75
	Totals for LEXISNEXIS RISK DATA MGMT, INC:					\$1,105.75
LIFE-ASSIST, INC.	6/1/2024	1440499	CREDIT	10-008-53900	Disposable Medical Supplies-Mater	(\$324.00)
	6/1/2024	1440105	MEDICAL SUPPLIES	10-009-54000	Drug Supplies-Dept	\$1,990.00
	6/3/2024	1441571	MEDCAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$17,999.96
					Drug Supplies-Dept	\$1,259.04
	6/1/2024	1440499	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$324.00
	6/7/2024	1443412	MEDICAL SUPPLIES	10-008-54200	Durable Medical Equipment-Mater	\$718.00
	6/11/2024	1444419	MEDICAL SUPPLIES	10-008-54200	Durable Medical Equipment-Mater	\$282.05
	6/18/2024	1446697	MEDICAL SUPPLIES	10-009-54000	Drug Supplies-Dept	\$243.75

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	6/21/2024	1447815	MEDICAL SUPPLIES	10-009-54000	Drug Supplies-Dept	\$731.25
	6/25/2024	1448659	MEDICAL SUPPLIES	10-008-54200	Durable Medical Equipment-Mater	\$378.00
	6/20/2024	1447566	MEDICAL SUPPLIES	10-009-54000	Drug Supplies-Dept	\$280.00
	6/20/2024	1447640	MEDICAL SUPPLIES	10-009-54000	Drug Supplies-Dept	\$2,965.20
				10-008-53900	Disposable Medical Supplies-Mater	\$9,168.16
Totals for LIFE-ASSIST, INC.:						\$36,015.41
LINEBARGER GOGGAN BLAIR & SAMPSON, LI	6/1/2024	EMMOR01 04-08-24	COLLECTIONS FEE FEB 2024	10-011-52900	Collection Fees-EMS B	\$2,300.04
	6/1/2024	EMMOR01 04-08-24B	COLLECTIONS FEE MARCH 2024	10-011-52900	Collection Fees-EMS B	\$4,295.79
	6/1/2024	EMMOR01 06-07-24	COLLECTION FEES APRIL 2024	10-011-52900	Collection Fees-EMS B	\$3,249.34
	Totals for LINEBARGER GOGGAN BLAIR & SAMPSON, LLP:					\$9,845.17
LSE CONTRACTORS, LLC	6/20/2024	12184	MAINTENANCE & REPAIRS	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$1,500.00
	Totals for LSE CONTRACTORS, LLC:					\$1,500.00
MALOUF ENGINEERING INT'L, INC	6/1/2024	2406500V0	LAKE CONROE TOWER POST ERECTION INSPEC	10-004-57100	Professional Fees-Radio	\$5,500.00
	Totals for MALOUF ENGINEERING INT'L, INC:					\$5,500.00
MANCIA, OSCAR	6/28/2024	MAN*06282024	BCBS Refund	10-000-21400	Accrued Payroll-BS	\$313.67
	Totals for MANCIA, OSCAR:					\$313.67
MARTINEZ, JUDITH	6/5/2024	MAR*06052024	TUITION - 2024	10-025-58550	Tuition Reimbursement-Human	\$598.40
	Totals for MARTINEZ, JUDITH:					\$598.40
MCCULLY, SCOTT	6/25/2024	MCC*06252024	EXPENSE - TRAINING/RELATED EXPENSES-CE	10-006-58500	Training/Related Expenses-CE-Alarm	\$30.00
	Totals for MCCULLY, SCOTT:					\$30.00
MCDONALD, KATLYN	6/5/2024	MCD*06052024	TUITION - 2024	10-025-58550	Tuition Reimbursement-Human	\$1,200.00
	Totals for MCDONALD, KATLYN:					\$1,200.00
MCKESSON GENERAL MEDICAL CORP.	6/7/2024	22203539	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$235.60
	6/18/2024	22247642	DRUG SUPPLIES	10-009-54000	Drug Supplies-Dept	\$1,768.50
	Totals for MCKESSON GENERAL MEDICAL CORP.:					\$2,004.10
MCMILLAN, JESSICA	6/1/2024	MCM*05172024	EXPENSE - EMPLOYEE RECOGNITION	10-025-54450	Employee Recognition-Human	\$4.38
	Totals for MCMILLAN, JESSICA:					\$4.38
MEDLINE INDUSTRIES, INC	6/15/2024	2322999411	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$4,304.50
	6/22/2024	2323825220	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$4,487.05
	6/21/2024	2323613563	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$1,911.80
	6/25/2024	2324054955	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$846.60
	Totals for MEDLINE INDUSTRIES, INC:					\$11,549.95
MID-SOUTH SYNERGY	6/12/2024	313046001 05/24/24	STATION 45 04/24/24-05/24/24	10-016-58800	Utilities-Facil	\$308.00
	6/12/2024	313046002 05/24/24	STATION 46 04/24/24-05/24/24	10-016-58800	Utilities-Facil	\$173.00
	Totals for MID-SOUTH SYNERGY:					\$481.00

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MILLER TOWING & RECOVERY, LLC	6/18/2024	24-11105	VEHICLE TOWING	10-010-59200	Vehicle-Towing-Fleet	\$330.00
	6/25/2024	24-11141	VEHICLE TOWING	10-010-59200	Vehicle-Towing-Fleet	\$330.00
	6/26/2024	24-11148	VEHICLE TOWING	10-010-59200	Vehicle-Towing-Fleet	\$440.00
	Totals for MILLER TOWING & RECOVERY, LLC:					\$1,100.00
MILLER, MELISSA	6/21/2024	MIL*06212024	EXPENSE - MEETING EXPENSES	10-001-56100	Meeting Expenses-Admin	\$95.86
	Totals for MILLER, MELISSA:					\$95.86
MISSION CRITICAL PARTNERS, LLC	6/18/2024	21961	VHF SIMULCAST SYSTEM SUPPORT 04/28/24-05/	10-004-57100	Professional Fees-Radio	\$4,816.00
	Totals for MISSION CRITICAL PARTNERS, LLC:					\$4,816.00
MOBILE ELECTRIC POWER SOLUTIONS, INC d	6/24/2024	21374	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$387.13
				10-010-59050	Vehicle-Parts-Fleet	\$6.00
	Totals for MOBILE ELECTRIC POWER SOLUTIONS, INC dba MOBILE POWER:					\$393.13
MONTGOMERY CENTRAL APPRAISAL DISTRI	6/1/2024	HM1 06/01/24	SALES000000008568 QUARTERLY BILLING	10-001-53310	Contractual Obligations- County Appraisal-	\$108,204.00
	Totals for MONTGOMERY CENTRAL APPRAISAL DISTRICT:					\$108,204.00
MONTGOMERY COUNTY ESD #1 (STN 13)	6/14/2024	JULY 2024-086	STATION 12 AND 13 RENT	10-000-14900	Prepaid Expenses-BS	\$1,100.00
				10-000-14900	Prepaid Expenses-BS	\$1,100.00
	Totals for MONTGOMERY COUNTY ESD #1 (STN 13):					\$2,200.00
MONTGOMERY COUNTY ESD #10, STN 42	6/14/2024	JULY 2024-209	STATION 42 RENT	10-000-14900	Prepaid Expenses-BS	\$950.00
	Totals for MONTGOMERY COUNTY ESD #10, STN 42:					\$950.00
MONTGOMERY COUNTY ESD #2	6/14/2024	JULY 2024-066	STATION 47 RENT	10-000-14900	Prepaid Expenses-BS	\$1,000.00
	6/14/2024	JULY 2024-032	STATION 44 RENT	10-000-14900	Prepaid Expenses-BS	\$1,500.00
	Totals for MONTGOMERY COUNTY ESD #2:					\$2,500.00
MONTGOMERY COUNTY ESD #6, STN 34 & 35	6/14/2024	JULY 2024-232	STATION 34 AND 35 RENT	10-000-14900	Prepaid Expenses-BS	\$1,500.00
				10-000-14900	Prepaid Expenses-BS	\$1,500.00
	Totals for MONTGOMERY COUNTY ESD #6, STN 34 & 35:					\$3,000.00
MONTGOMERY COUNTY ESD #8, STN 21/22	6/14/2024	JULY 2024-234	STATION 21 & 22 RENT	10-000-14900	Prepaid Expenses-BS	\$1,600.00
	Totals for MONTGOMERY COUNTY ESD #8, STN 21/22:					\$1,600.00
MONTGOMERY COUNTY ESD #9, STN 33	6/14/2024	JULY 2024-230	STATION 33 RENT	10-000-14900	Prepaid Expenses-BS	\$1,000.00
	Totals for MONTGOMERY COUNTY ESD #9, STN 33:					\$1,000.00
MONTGOMERY COUNTY ESD#3 (STNT 46)	6/14/2024	JULY 2024-113	RENT STATION 46	10-000-14900	Prepaid Expenses-BS	\$600.00
	Totals for MONTGOMERY COUNTY ESD#3 (STNT 46):					\$600.00
MOOTE, KATELYN	6/1/2024	MOO*05312024	MILEAGE - (05/23/2024 - 05/23/2024)	10-016-56200	Mileage Reimbursements-Facil	\$18.70
	6/1/2024	MOO*05312024B	MILEAGE - (05/23/2024 - 05/23/2024)	10-016-56200	Mileage Reimbursements-Facil	\$18.90
	Totals for MOOTE, KATELYN:					\$37.60

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MOSLEY FIRE AND SAFETY, INC	6/12/2024	0007486	ANNUAL MAINTENANCE OF FIRE EXTINGUISHING EQUIPMENT	10-008-57650	Repair-Equipment-Mater	\$174.00
					Totals for MOSLEY FIRE AND SAFETY, INC:	\$174.00
MUD #39	6/12/2024	10000901 05/31/24	STATION 20 04/30/24-05/31/24	10-016-58800	Utilities-Facil	\$1,154.67
					Totals for MUD #39:	\$1,154.67
NAPA AUTO PARTS	6/4/2024	519714	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$603.28
	6/4/2024	519715	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$227.88
	6/13/2024	520963	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$1,954.01
	6/14/2024	521127	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$5.99
	6/18/2024	521520	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$1,246.75
					Totals for NAPA AUTO PARTS:	\$4,037.91
NATIONWIDE INSURANCE DVM INSURANCE AGENCY (PET)	6/1/2024	DVM061524	VETERINARY PET INSURANCE GROUP 4620/MA	10-000-21590	P/R-Premium Cancer/Accident-BS	\$2,879.14
					Totals for NATIONWIDE INSURANCE DVM INSURANCE AGENCY (PET):	\$2,879.14
NELLISH, NICHOLAS	6/1/2024	NEL*05302024	EXPENSE - TRAINING/RELATED EXPENSES-CE	10-009-58500	Training/Related Expenses-CE-Dept	\$90.00
	6/1/2024	NEL*05302024B	EXPENSE - UNIFORMS	10-007-58700	Uniforms-EMS	\$98.59
					Totals for NELLISH, NICHOLAS:	\$188.59
NEW CANEY MUD	6/12/2024	1042826200 05/31/24	STATION 30 04/19/24-05/17/24	10-016-58800	Utilities-Facil	\$54.58
					Totals for NEW CANEY MUD:	\$54.58
NEW LONDON TECHNOLOGY, INC.	6/19/2024	AK-0475	REPLACEMENT PA	10-004-57200	Radio Repairs - Outsourced (Depot)-Radio	\$1,222.18
					Totals for NEW LONDON TECHNOLOGY, INC.:	\$1,222.18
NEWBART PRODUCTS, INC.	6/14/2024	INV15050526	COMPUTER SOFTWARE	10-015-53050	Computer Software-Infor	\$1,734.40
					Totals for NEWBART PRODUCTS, INC.:	\$1,734.40
NORTH AMERICAN RESCUE, LLC	6/14/2024	IN814061	LITTER, QUIK	10-042-58500	Training/Related Expenses-CE-EMS T	\$329.70
					Totals for NORTH AMERICAN RESCUE, LLC:	\$329.70
ONE DIVERSIFIED, LLC	6/1/2024	PRIN-000042779	DISPATCH VIDEO EQUIPMENT	10-016-57750	Small Equipment & Furniture-Facil	\$57,738.49
					Totals for ONE DIVERSIFIED, LLC:	\$57,738.49
OPTIMUM COMPUTER SOLUTIONS, INC.	6/2/2024	INV0000116387	SERVICE LABOR	10-015-57100	Professional Fees-Infor	\$8,596.25
	6/1/2024	INV0000116386	SERVICE LABOR	10-015-57100	Professional Fees-Infor	\$9,717.50
	6/1/2024	INV0000116254	SERVICE LABOR	10-015-57100	Professional Fees-Infor	\$10,982.50
	6/1/2024	INV0000116339	DUO MFA LICENSE	10-015-53050	Computer Software-Infor	\$102.00
	6/1/2024	INV0000116039	SYNOLOGY VIRTUAL MACHINE MANAGER PRC	10-015-53050	Computer Software-Infor	\$910.00
	6/19/2024	INV0000116221	CISCO AIRONET	10-015-57750	Small Equipment & Furniture-Infor	\$423.75
	6/20/2024	INV0000116567	MANAGEENGINE ADMANAGER	10-015-53050	Computer Software-Infor	\$2,312.00
	6/1/2024	INV0000116144	COMPUTER SOFTWARE	10-015-53050	Computer Software-Infor	\$3,780.00
					Totals for OPTIMUM COMPUTER SOLUTIONS, INC.:	\$36,824.00

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OPTIMUM	6/12/2024	327463-07-7 06/02/24	STATION 15 06/02/24-07/01/24	10-016-58800	Utilities-Facil	\$77.91
	6/12/2024	109949-01-3 06/01/24	STATION 13 06/01/24-06/30/24	10-016-58800	Utilities-Facil	\$60.51
	6/28/2024	128957-01-3 06/21/24	ADMIN 06/21/24-07/20/24	10-016-58800	Utilities-Facil	\$212.80
Totals for OPTIMUM:						\$351.22
OPTIQUEST INTERNET SERVICES, INC.	6/11/2024	84285	REGISTRATION/RENEWAL - SSL CERTIFICATE	10-015-52700	Business Licenses-Infor	\$95.00
	6/4/2024	84259	HOSTED NETWORK MONITORING SYSTEM	10-015-53050	Computer Software-Infor	\$29.95
	6/4/2024	84218	REMOTE APPLICATION	10-015-53050	Computer Software-Infor	\$250.60
	6/11/2024	84293	REGISTRATION/RENEWAL - DOMAIN NAME	10-015-52700	Business Licenses-Infor	\$35.00
Totals for OPTIQUEST INTERNET SERVICES, INC.:						\$410.55
O'REILLY AUTO PARTS	6/11/2024	0408-175566	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$13.15
	Totals for O'REILLY AUTO PARTS:					\$13.15
ORTON, CATHERINE	6/5/2024	ORT*06052024	TUITION - 2024	10-025-58550	Tuition Reimbursement-Human	\$1,165.25
	Totals for ORTON, CATHERINE:					\$1,165.25
PANORAMA, CITY OF	6/11/2024	1020159006 05/28/24	STATION 14 04/22/24-05/22/24	10-016-58800	Utilities-Facil	\$86.76
	Totals for PANORAMA, CITY OF:					\$86.76
PARKER, MICHAEL	6/1/2024	PAR*05302024	MILEAGE - (05/29/2024 - 05/29/2024)	10-007-56200	Mileage Reimbursements-EMS	\$14.14
	Totals for PARKER, MICHAEL:					\$14.14
PITNEY BOWES GLOBAL FINANCIAL SVCS LL	6/1/2024	3319105274	LEASING CHARGES 03/30/24-06/29/24	10-008-56900	Postage-Mater	\$490.71
	Totals for PITNEY BOWES GLOBAL FINANCIAL SVCS LLC (TAX/LEASE):					\$490.71
PITNEY BOWES INC (POB 371874)postage	6/27/2024	04765611 05/30/24	ACCT #8000-9090-0476-5611 05/30/24	10-008-56900	Postage-Mater	\$1,000.00
	6/27/2024	04765611 06/12/24	ACCT #8000-9090-0476-5611 06/12/24	10-008-56900	Postage-Mater	\$1,024.75
	Totals for PITNEY BOWES INC (POB 371874)postage:					\$2,024.75
POLYTEX CONCRETE, LLC dba POLYTEX CON	6/1/2024	2404-0410-9443	INDUSTRIAL FOAM STABILIZATION FOR ADMM	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$3,577.22
	Totals for POLYTEX CONCRETE, LLC dba POLYTEX CONCRETE LEVELING:					\$3,577.22
PROFESSIONAL AMBULANCE SALES & SERVI	6/11/2024	INV107-1447	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$1,516.86
	6/11/2024	INV107-1451	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$49.62
	6/11/2024	INV107-1451 A	VEHICLE PARTS - SHIPPING	10-010-59050	Vehicle-Parts-Fleet	\$19.08
	Totals for PROFESSIONAL AMBULANCE SALES & SERVICE, LLC dba SERVS:					\$1,585.56
PS LIGHTWAVE, INC DBA PURE SPEED LIGHT	6/10/2024	27262	STATION 31 - JULY 2024	10-015-58310	Telephones-Service-Infor	\$738.82
	Totals for PS LIGHTWAVE, INC DBA PURE SPEED LIGHTWAVE:					\$738.82
PVW SERVICES	6/1/2024	55204073	DEBRIS HAUL OFF - STATION	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$150.00
	6/1/2024	55204072	MAY LAWN MAINTENANCE	10-016-53330	Contractual Obligations- Other-Facil	\$5,972.00
				10-004-55600	Maintenance & Repairs-Buildings-Radio	\$864.00
	Totals for PVW SERVICES:					\$6,986.00

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RANKIN, MADISON	6/3/2024	RAN*06032024	EXPENSE - TRAINING/RELATED EXPENSES-CE	10-009-58500	Training/Related Expenses-CE-Dept	\$90.00
					Totals for RANKIN, MADISON:	\$90.00
RAY MART, INC.dba TRI-SUPPLY CO	6/21/2024	CON0001795676-001	WASHER & DRYER (2)	10-016-57750	Small Equipment & Furniture-Facil	\$4,916.00
					Totals for RAY MART, INC.dba TRI-SUPPLY CO:	\$4,916.00
REEDER DISTRIBUTORS, INC.	6/10/2024	27533	ANNUAL INSPECTION ON MOBILE COLUMN AN	10-010-55650	Maintenance- Equipment-Fleet	\$1,135.00
					Totals for REEDER DISTRIBUTORS, INC.:	\$1,135.00
RELIANT ENERGY	6/7/2024	408000477514	STATION 40 OUTDOOR LIGHTING 04/03/24-05/02/	10-016-58800	Utilities-Facil	\$83.83
	6/18/2024	423000447572	STATION 40 OUTDOOR LIGHTING 05/02/24-06/03/	10-016-58800	Utilities-Facil	\$83.83
	6/18/2024	180003438572	STATION 41 05/05/24-06/04/24	10-016-58800	Utilities-Facil	\$553.28
	6/18/2024	413000471038	STATION 27 04/30/24-05/30/24	10-016-58800	Utilities-Facil	\$497.38
	6/18/2024	331001255007	STATION 40 05/01/24-06/02/24	10-016-58800	Utilities-Facil	\$730.77
	6/18/2024	394000752602	MAGNOLIA TOWER 05/01/24-06/02/24	10-004-58800	Utilities-Radio	\$616.91
	6/18/2024	394000752601	MAGNOLIA TOWER SECURITY 05/01/24-06/02/24	10-004-58800	Utilities-Radio	\$482.55
					Totals for RELIANT ENERGY:	\$3,048.55
REVSPRING, INC.	6/1/2024	DSI1349408	MAILING FEE/ ACCT PPMCHD01 05/01/24-05/31/2-	10-011-57100	Professional Fees-EMS B	\$14,894.67
					Totals for REVSPRING, INC.:	\$14,894.67
RODGERS, DAVID	6/1/2024	ROD*05292024	EXPENSE - TRAINING/RELATED EXPENSES-CE	10-009-58500	Training/Related Expenses-CE-Dept	\$90.00
					Totals for RODGERS, DAVID:	\$90.00
ROGUE WASTE RECOVERY & ENVIRONMENT	6/27/2024	25080A	WASTE REMOVAL - FLEET	10-010-54800	Hazardous Waste Removal-Fleet	\$256.25
					Totals for ROGUE WASTE RECOVERY & ENVIRONMENTAL, INC.:	\$256.25
S.A.F.E. DRUG TESTING	6/3/2024	1160633	EMPLOYEE TESTING 05/01/24-05/31/24	10-025-57300	Recruit/Investigate-Human	\$3,315.00
					Totals for S.A.F.E. DRUG TESTING:	\$3,315.00
SABALA, DAVID	6/5/2024	SAB*06052024	TUITION - 2024	10-025-58550	Tuition Reimbursement-Human	\$2,261.23
					Totals for SABALA, DAVID:	\$2,261.23
SAN JACINTO RIVER AUTHORITY	6/4/2024	SAN06012024	STATION 45 LEASE/INTEREST	10-016-57500	Rent-Facil	\$12.00
				10-016-57500	Rent-Facil	\$10.20
					Totals for SAN JACINTO RIVER AUTHORITY:	\$22.20
SANCHEZ, JAMIE	6/1/2024	CHA*05172024	TUITION - 2024	10-025-58550	Tuition Reimbursement-Human	\$208.80
					Totals for SANCHEZ, JAMIE:	\$208.80
SANDERS, SCOTT	6/1/2024	SAN*05292024	EXPENSE - DUES/SUBSCRIPTIONS	10-046-54100	Dues/Subscriptions-EMS B	\$75.00
					Totals for SANDERS, SCOTT:	\$75.00
SCHAEFFER MANUFACTURING COMPANY	6/1/2024	CRJ4577-INV1	OIL & LUBRICANTS	10-010-56400	Oil & Lubricants-Fleet	\$3,050.68
				10-010-54550	Fluids & Additives - Auto-Fleet	\$2,459.92
	6/14/2024	CRJ4619-INV1	OIL & LUBRICANTS	10-010-56400	Oil & Lubricants-Fleet	\$3,050.68

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Totals for SCHAEFFER MANUFACTURING COMPANY:						\$8,561.28
SCIENS LLC	6/1/2024	220963	VENDOR EVALUATION & SELECTION/SHORT LI	10-005-57100	Professional Fees-Accou	\$10,000.00
					Totals for SCIENS LLC:	\$10,000.00
SERVER SUPPLY, INC.	6/1/2024	4225291	HP DISK DRIVE	10-015-57750	Small Equipment & Furniture-Infor	\$38.00
					Totals for SERVER SUPPLY, INC.:	\$38.00
SHI GOVERNMENT SOLUTIONS, INC.	6/5/2024	GB00527973	COMPUTER SUPPLIES	10-006-53100	Computer Supplies/Non-Cap.-Alarm	\$2,314.44
	6/1/2024	GB00523430	HPE HARDWARE TECH SUPPORT	10-015-53000	Computer Maintenance-Infor	\$5,891.00
	6/7/2024	GB00528301	PANASONIC TOUGHBOOK G2 - TABLET	10-015-57750	Small Equipment & Furniture-Infor	\$2,771.08
	6/14/2024	GB00528822	PANASONIC TOUGHBOOK TABLET (4)	10-015-57750	Small Equipment & Furniture-Infor	\$11,084.32
	6/14/2024	GB00528815	ADJUSTABLE STAND	10-015-57750	Small Equipment & Furniture-Infor	\$676.00
	6/1/2024	GB00527001	PANASONIC TOUGHBOOK (2)	10-010-57750	Small Equipment & Furniture-Fleet	\$5,218.76
	6/21/2024	GB00529648	COMPUTER SOFTWARE	10-015-53050	Computer Software-Infor	\$953.38
	Totals for SHI GOVERNMENT SOLUTIONS, INC.:					\$28,908.98
SIDDON'S MARTIN EMERGENCY GROUP, LLC	6/1/2024	383-0000010170	ACCIDENT REPAIR SHOP 60	10-010-52000	Accident Repair-Fleet	\$17,923.51
					Totals for SIDDON'S MARTIN EMERGENCY GROUP, LLC:	\$17,923.51
SMARSH, INC	6/1/2024	INV-172996	WEBEX TEAMS - PROFESSIONAL ARCHIVE NUC	10-015-53050	Computer Software-Infor	\$484.50
					Totals for SMARSH, INC:	\$484.50
SNIDER, MELANIE	6/1/2024	SNI*05212024	EXPENSE - BUSINESS LICENSES	10-006-52700	Business Licenses-Alarm	\$10.21
					Totals for SNIDER, MELANIE:	\$10.21
SPLENDORA, CITY OF	6/17/2024	06370301 05/30/24	STATION 31 04/29/24-05/22/24	10-016-58800	Utilities-Facil	\$48.93
					Totals for SPLENDORA, CITY OF:	\$48.93
STANLEY LAKE M.U.D.	6/13/2024	00009836 05/30/24	STATION 43 04/29/24-05/30/24	10-016-58800	Utilities-Facil	\$7.46
	6/13/2024	00009834 05/30/24	STATION 43 04/29/24-05/30/24	10-016-58800	Utilities-Facil	\$188.48
	Totals for STANLEY LAKE M.U.D.:					\$195.94
STEPHENS, GRANT	6/1/2024	STE*05172024	TUITION - 2024	10-025-58550	Tuition Reimbursement-Human	\$1,050.00
					Totals for STEPHENS, GRANT:	\$1,050.00
STERICYCLE, INC	6/17/2024	8007186019	SERVICE DATE 04/24/24	10-026-56500	Other Services-Recor	\$330.06
	6/26/2024	8007274717	STERI-SAFE OSHA COMPLIANCE SUBSCRIPTION	10-008-52500	Bio-Waste Removal-Mater	\$114.12
				10-008-52500	Bio-Waste Removal-Mater	\$1,242.39
				10-008-52500	Bio-Waste Removal-Mater	\$114.12
				10-008-52500	Bio-Waste Removal-Mater	\$114.12
				10-008-52500	Bio-Waste Removal-Mater	\$120.45
				10-008-52500	Bio-Waste Removal-Mater	\$120.45
				10-008-52500	Bio-Waste Removal-Mater	\$120.45
				10-008-52500	Bio-Waste Removal-Mater	\$114.12
				10-008-52500	Bio-Waste Removal-Mater	\$114.12

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				10-008-52500	Bio-Waste Removal-Mater	\$120.45
				10-008-52500	Bio-Waste Removal-Mater	\$114.12
				10-008-52500	Bio-Waste Removal-Mater	\$114.12
				10-008-52500	Bio-Waste Removal-Mater	\$114.12
				10-008-52500	Bio-Waste Removal-Mater	\$114.12
				10-008-52500	Bio-Waste Removal-Mater	\$114.12
				10-008-52500	Bio-Waste Removal-Mater	\$114.12
				10-008-52500	Bio-Waste Removal-Mater	\$114.12
				10-008-52500	Bio-Waste Removal-Mater	\$114.12
				10-008-52500	Bio-Waste Removal-Mater	\$114.12
				10-008-52500	Bio-Waste Removal-Mater	\$120.45
				10-008-52500	Bio-Waste Removal-Mater	\$120.45
				10-008-52500	Bio-Waste Removal-Mater	\$114.12
				10-008-52500	Bio-Waste Removal-Mater	\$114.12
				10-008-52500	Bio-Waste Removal-Mater	\$114.12
				10-008-52500	Bio-Waste Removal-Mater	\$114.12
				10-008-52500	Bio-Waste Removal-Mater	\$114.12
				10-008-52500	Bio-Waste Removal-Mater	\$120.45
				Totals for STERICYCLE, INC:		\$4,583.88
STEWART ORGANIZATION INC.	6/1/2024	2358970	ACCT #1110518 COPIER USAGE 04/25/24-05/24/24	10-015-55400	Leases/Contracts-Infor	\$1,116.76
	6/30/2024	2372219	ACCT #1110518 SCANNER USAGE 06/25/24-07/24/24	10-015-55400	Leases/Contracts-Infor	\$155.00
	Totals for STEWART ORGANIZATION INC.:					\$1,271.76
STIBBS & CO. P.C.	6/1/2024	35721	LEGAL FEES - MAY 2024	10-001-55500	Legal Fees-Admin	\$1,083.76
	Totals for STIBBS & CO. P.C.:					\$1,083.76
STORINO, GEENA	6/1/2024	STO*05292024	EXPENSE - BUSINESS LICENSES	10-006-52700	Business Licenses-Alarm	\$136.99
	Totals for STORINO, GEENA:					\$136.99
STRYKER SALES CORPORATION	6/6/2024	9206376627	MEDICAL EQUIPMENT	10-008-54200	Durable Medical Equipment-Mater	\$4,158.60
	6/18/2024	9206469866	PROCARE SERVICES	10-008-55650	Maintenance- Equipment-Mater	\$427,528.75
	6/20/2024	9206492217	MEDICAL EQUIPMENT	10-008-54200	Durable Medical Equipment-Mater	\$4,563.44
	6/1/2024	9205943356	CABLE, ANCHOR TO VEHICLE	10-008-55650	Maintenance- Equipment-Mater	\$1,235.00
	6/1/2024	9205943353	CABLE, ANCHOR TO VEHICLE	10-008-55650	Maintenance- Equipment-Mater	\$3,705.00
	Totals for STRYKER SALES CORPORATION:					\$441,190.79
SULLIVAN, WAYDE	6/28/2024	SUL*06282024	MILEAGE - (03/28/2024 - 05/30/2024)	10-010-56200	Mileage Reimbursements-Fleet	\$150.48
	Totals for SULLIVAN, WAYDE:					\$150.48
SYMBOLARTS, LLC	6/25/2024	0496756	MCHD COINS	10-006-57000	Printing Services-Alarm	\$1,085.00
	Totals for SYMBOLARTS, LLC:					\$1,085.00
TARGETSOLUTIONS LEARNING (CENTRELEARN SOLUTIONS, LLC)	6/9/2024	INV97437	RECORDS MANAGEMENT PACKAGE 07/09/24-08/09/24	10-000-14900	Prepaid Expenses-BS	\$8,216.02
	Totals for TARGETSOLUTIONS LEARNING (CENTRELEARN SOLUTIONS, LLC):					\$8,216.02

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TAYLOR, AUSTEN	6/1/2024	TAY*05182024	EXPENSE - UNIFORMS	10-007-58700	Uniforms-EMS	\$96.36
					Totals for TAYLOR, AUSTEN:	\$96.36
TCDRS	6/17/2024	TCD061524	TCDRS TRANSMISSION MAY 2024	10-000-21650	TCDRS Defined Benefit Plan-BS	\$202,030.24
				10-000-21650	TCDRS Defined Benefit Plan-BS	\$274,184.01
					Totals for TCDRS:	\$476,214.25
TELEFLEX LLC	6/1/2024	9508498417	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$24,966.00
					Totals for TELEFLEX LLC:	\$24,966.00
TESSCO TECHNOLOGIES INC.	6/1/2024	9400262834	SHOP SUPPLIES	10-004-57725	Shop Supplies-Radio	\$1,095.55
					Totals for TESSCO TECHNOLOGIES INC.:	\$1,095.55
THE STRONG FIRM P.C.	6/24/2024	32796	PAYMENT FOR DEFENSE COSTS - CLAIM #KY24	10-001-55500	Legal Fees-Admin	\$4,165.50
					Totals for THE STRONG FIRM P.C.:	\$4,165.50
THE WOODLANDS TOWNSHIP (23/24/25)	6/14/2024	JULY 2024-229	STATION 23, 24, & 25 RENT	10-000-14900	Prepaid Expenses-BS	\$1,000.00
				10-000-14900	Prepaid Expenses-BS	\$1,000.00
				10-000-14900	Prepaid Expenses-BS	\$1,000.00
					Totals for THE WOODLANDS TOWNSHIP (23/24/25):	\$3,000.00
TOLL, CALEB	6/1/2024	TOL*05292024	PER DIEM - SETRAC DEPLOYMENT TO ASSIST F	10-007-56100	Meeting Expenses-EMS	\$241.50
					Totals for TOLL, CALEB:	\$241.50
TOMMY'S PAINT & BODY INC dba TOMMY'S W	6/1/2024	25403	REPAIR - SHOP 55	10-010-52000	Accident Repair-Fleet	\$2,942.60
					Totals for TOMMY'S PAINT & BODY INC dba TOMMY'S WRECKER:	\$2,942.60
TOYOTA LIFT OF HOUSTON	6/1/2024	140232956	REPAIRS	10-010-57650	Repair-Equipment-Fleet	\$595.82
					Totals for TOYOTA LIFT OF HOUSTON:	\$595.82
TRANSUNION RISK & ALTERNATIVE DATASO	6/6/2024	6130832-202403-1	03/01/24-03/31/24	10-002-57100	Professional Fees-HCAP	\$660.00
					Totals for TRANSUNION RISK & ALTERNATIVE DATASOLUTIONS, INC.:	\$660.00
TRIZETTO PROVIDER SOLUTIONS	6/1/2024	121Y062400	INTEGRATED ELIG/QUICK POSTED REMITS/ELE	10-011-57100	Professional Fees-EMS B	\$1,593.03
					Totals for TRIZETTO PROVIDER SOLUTIONS:	\$1,593.03
ULINE	6/1/2024	175996258	UTILITY CART	10-015-57750	Small Equipment & Furniture-Infor	\$310.00
	6/1/2024	175996258 A	UTILITY CART - SHIPPING	10-015-57750	Small Equipment & Furniture-Infor	\$52.55
					Totals for ULINE:	\$362.55
VALIC COLLECTIONS	6/7/2024	VAL060724	EMPLOYEE CONTRIBUTIONS FOR 06/07/24	10-000-21600	Employee Deferred Comp.-BS	\$9,320.73
	6/21/2024	VAL062124	EMPLOYEE CONTRIBUTIONS FOR 06/21/24	10-000-21600	Employee Deferred Comp.-BS	\$8,524.76
					Totals for VALIC COLLECTIONS:	\$17,845.49
VELOCITY BUSINESS PRODUCTS, LLC	6/1/2024	VBP6062	2 STOOLS FOR IT SUITE	10-015-57750	Small Equipment & Furniture-Infor	\$690.06
					Totals for VELOCITY BUSINESS PRODUCTS, LLC:	\$690.06

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VERIZON WIRELESS (POB 660108)	6/9/2024	9966239546	ACCOUNT # 920161350-00001 MAY 10 - JUN 09	10-005-58200	Telephones-Cellular-Accou	\$125.80
				10-001-58200	Telephones-Cellular-Admin	\$277.03
				10-011-58200	Telephones-Cellular-EMS B	\$80.42
				10-006-58200	Telephones-Cellular-Alarm	\$158.62
				10-004-58200	Telephones-Cellular-Radio	\$279.25
				10-007-58200	Telephones-Cellular-EMS	\$1,156.57
				10-016-58200	Telephones-Cellular-Facil	\$353.01
				10-010-58200	Telephones-Cellular-Fleet	\$196.61
				10-002-58200	Telephones-Cellular-HCAP	\$236.82
				10-015-58200	Telephones-Cellular-Infor	\$7,683.37
				10-008-58200	Telephones-Cellular-Mater	\$201.05
				10-009-58200	Telephones-Cellular-Dept	\$279.25
				10-039-58200	Telephones-Cellular-Commu	\$305.91
				10-027-58200	Telephones-Cellular-Emerg	\$116.19
				10-042-58200	Telephones-Cellular-EMS T	\$80.42
				10-025-58200	Telephones-Cellular-Human	\$120.63
				10-045-58200	Telephones-Cellular-EMS Q	\$198.83
				Totals for VERIZON WIRELESS (POB 660108):		\$11,849.78
VFIS OF TEXAS / REGNIER & ASSOCIATES	6/1/2024	12828	VFNU-CM-0002795 & 00002795 2 OF 10 MONTHLY	10-001-54900	Insurance-Admin	\$62,992.00
	6/1/2024	12829	VFNU-CM-0002795 & 00002795 3 OF 10 MONTHLY	10-001-54900	Insurance-Admin	\$62,992.00
	6/12/2024	12830	VFNU-CM-0002795 & 00002795 4 OF 10 MONTHLY	10-001-54900	Insurance-Admin	\$62,992.00
	Totals for VFIS OF TEXAS / REGNIER & ASSOCIATES:					\$188,976.00
VINCENT, JUSTIN	6/1/2024	VIN*05282024	TUITION - 2024	10-025-58550	Tuition Reimbursement-Human	\$1,478.40
Totals for VINCENT, JUSTIN:						\$1,478.40
WALDING, BRADY	6/1/2024	WAL*05282024	PER DIEM - RDT HFD 911 EMTF-6- PER DIEM PEF	10-007-58600	Travel Expenses-EMS	\$103.50
	6/19/2024	WAL*06192024	WELLNESS	10-025-54350	Employee Health\Wellness-Human	\$10.00
	Totals for WALDING, BRADY:					\$113.50
WASTE MANAGEMENT OF TEXAS	6/17/2024	1459655-1792-6	MCHD 04/16/24-04/30/24	10-016-58800	Utilities-Facil	\$901.42
	6/17/2024	1459917-1792-0	MCHD 05/01/24-05/15/24	10-016-58800	Utilities-Facil	\$569.59
	6/17/2024	1459329-1792-8	STATION 46 04/01/24-04/15/24	10-016-58800	Utilities-Facil	\$422.57
	6/17/2024	1459656-1792-4	STATION 46 04/15/24-04/30/24	10-016-58800	Utilities-Facil	\$542.89
	6/17/2024	1459918-1792-8	STATION 46 05/01/24-05/15/24	10-016-58800	Utilities-Facil	\$440.44
	Totals for WASTE MANAGEMENT OF TEXAS:					\$2,876.91
WELCH, SHELLY	6/20/2024	WEL*06202024	EXPENSE - MEETING EXPENSES	10-011-56100	Meeting Expenses-EMS B	\$53.70
					Totals for WELCH, SHELLY:	\$53.70
WELLS, MICHAEL	6/1/2024	WEL*05282024	EXPENSE - CONFERENCES - FEES TRAVEL & ME	10-045-53150	Conferences - Fees, Travel, & Meals-EMS	\$15.00
					Totals for WELLS, MICHAEL:	\$15.00
WEST, JOYDYN	6/5/2024	WES*06052024	EXPENSE - BUSINESS LICENSES	10-006-52700	Business Licenses-Alarm	\$149.98

Montgomery County Hospital District
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Vendor Name	Invoice Date	Invoice No.	Invoice Description	Account No.	Account Description	Amount
Totals for WEST, JOYDYN:						\$149.98
WESTWOOD N. WATER SUPPLY	6/1/2024	1885 05/31/24	STATION 27 04/19/24-05/21/24 2" FIRE METER	10-016-58800	Utilities-Facil	\$196.20
	6/1/2024	1520 05/31/24	STATION 27 04/19/24-05/21/24 1" COMM METER	10-016-58800	Utilities-Facil	\$84.22
	6/28/2024	1520 06/28/24	STATION 27 05/21/24-06/19/24 1" COMM METER	10-016-58800	Utilities-Facil	\$94.22
	6/28/2024	1885 06/28/24	STATION 27 05/21/24-06/19/24 2" FIRE METER	10-016-58800	Utilities-Facil	\$206.20
	Totals for WESTWOOD N. WATER SUPPLY:					\$580.84
WEX HEALTH, INC.	6/3/2024	HSA 05.31.24	MEDICAL FSA 01/01/24-12/31/24	10-025-51700	Health & Dental-Human	\$533.34
	6/4/2024	FSA 06.02.24	MEDICAL FSA 01/01/24-12/31/24	10-000-21585	P/R-Flexible Spending-BS-BS	\$89.39
	6/4/2024	FSA 06.01.24	MEDICAL FSA 01/01/24-12/31/24	10-000-21585	P/R-Flexible Spending-BS-BS	\$328.05
	6/5/2024	FSA 06.04.24	MEDICAL FSA 01/01/24-12/31/24	10-000-21585	P/R-Flexible Spending-BS-BS	\$55.97
	6/4/2024	FSA 06.03.24	MEDICAL FSA 01/01/24-12/31/24	10-000-21585	P/R-Flexible Spending-BS-BS	\$301.93
	6/3/2024	FSA 05.31.24	MEDICAL FSA 01/01/24-12/31/24	10-000-21585	P/R-Flexible Spending-BS-BS	\$150.00
	6/6/2024	FSA 06.05.24	MEDICAL FSA 01/01/24-12/31/24	10-000-21585	P/R-Flexible Spending-BS-BS	\$740.00
	6/7/2024	FSA 06.06.24	MEDICAL FSA 01/01/24-12/31/24	10-000-21585	P/R-Flexible Spending-BS-BS	\$745.18
	6/10/2024	FSA 06.07.24	MEDICAL FSA 01/01/24-12/31/24	10-000-21585	P/R-Flexible Spending-BS-BS	\$1,504.04
	6/10/2024	HSA 06.07.24	HSA PLAN FUNDING 06/07/24	10-025-51700	Health & Dental-Human	\$533.34
				10-000-21595	P/R-Health Savings-BS-BS	\$11,487.24
	6/11/2024	FSA 06.08.24	MEDICAL FSA 01/01/24-12/31/24	10-000-21585	P/R-Flexible Spending-BS-BS	\$180.00
	6/11/2024	FSA 06.09.24	MEDICAL FSA 01/01/24-12/31/24	10-000-21585	P/R-Flexible Spending-BS-BS	\$119.52
	6/11/2024	FSA 06.10.24	MEDICAL FSA 01/01/24-12/31/24	10-000-21585	P/R-Flexible Spending-BS-BS	\$358.57
	6/12/2024	FSA 06.11.24	MEDICAL FSA 01/01/24-12/31/24	10-000-21585	P/R-Flexible Spending-BS-BS	\$464.78
	6/13/2024	FSA 06.12.24	MEDICAL FSA 01/01/24-12/31/24	10-000-21585	P/R-Flexible Spending-BS-BS	\$60.00
	6/14/2024	FSA 06.13.24	MEDICAL FSA 01/01/24-12/31/24	10-000-21585	P/R-Flexible Spending-BS-BS	\$221.22
	6/17/2024	FSA 06.14.24	MEDICAL FSA 01/01/24-12/31/24	10-000-21585	P/R-Flexible Spending-BS-BS	\$1,791.58
	6/18/2024	FSA 06.16.24	MEDICAL FSA 01/01/24-12/31/24	10-000-21585	P/R-Flexible Spending-BS-BS	\$355.44
	6/18/2024	FSA 06.15.24	MEDICAL FSA 01/01/24-12/31/24	10-000-21585	P/R-Flexible Spending-BS-BS	\$124.29
	6/20/2024	FSA 06.18.24	MEDICAL FSA 01/01/24-12/31/24	10-000-21585	P/R-Flexible Spending-BS-BS	\$64.81
	6/21/2024	FSA 06.19.24	MEDICAL FSA 01/01/24-12/31/24	10-000-21585	P/R-Flexible Spending-BS-BS	\$58.28
	6/21/2024	FSA 06.20.24	MEDICAL FSA 01/01/24-12/31/24	10-000-21585	P/R-Flexible Spending-BS-BS	\$391.48
	6/24/2024	FSA 06.21.24	MEDICAL FSA 01/01/24-12/31/24	10-000-21585	P/R-Flexible Spending-BS-BS	\$511.00
	6/24/2024	HSA 06.21.24	HSA PLAN FUNDING 06/21/24	10-025-51700	Health & Dental-Human	\$15,067.36
				10-000-21595	P/R-Health Savings-BS-BS	\$11,722.24
	6/25/2024	0001960578-IN	FSA MONTHLY/HSA MONTHLY	10-025-57100	Professional Fees-Human	\$785.35
	6/25/2024	FSA 06.24.24	MEDICAL FSA 01/01/24-12/31/24	10-000-21585	P/R-Flexible Spending-BS-BS	\$74.99
	6/25/2024	FSA 06.23.24	MEDICAL FSA 01/01/24-12/31/24	10-000-21585	P/R-Flexible Spending-BS-BS	\$304.99
	6/25/2024	FSA 06.22.24	MEDICAL FSA 01/01/24-12/31/24	10-000-21585	P/R-Flexible Spending-BS-BS	\$117.47
	6/26/2024	FSA 06.25.24	MEDICAL FSA 01/01/24-12/31/24	10-000-21585	P/R-Flexible Spending-BS-BS	\$184.52
	6/27/2024	FSA 06.26.24	MEDICAL FSA 01/01/24-12/31/24	10-000-21585	P/R-Flexible Spending-BS-BS	\$336.96
	6/28/2024	FSA 06.27.24	MEDICAL FSA 01/01/24-12/31/24	10-000-21585	P/R-Flexible Spending-BS-BS	\$15.00
	Totals for WEX HEALTH, INC.:					\$49,778.33
WILKINS LINEN & DUST CONTROL SERVICE	6/1/2024	393782	LAUNDRY SERVICE - FLEET	10-010-55100	Laundry Service & Purchase-Fleet	\$75.55
	6/1/2024	390770	LAUNDRY SERVICE - FLEET	10-010-55100	Laundry Service & Purchase-Fleet	\$78.48
	6/1/2024	395209	LAUNDRY SERVICE - FLEET	10-010-55100	Laundry Service & Purchase-Fleet	\$75.55

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Vendor Name	Invoice Date	Invoice No.	Invoice Description	Account No.	Account Description	Amount
Totals for WILKINS LINEN & DUST CONTROL SERVICE:						\$229.58
WINZER FRANCHISE COMPANY	6/5/2024	2184510	SHOP SUPPLIES	10-010-57725	Shop Supplies-Fleet	\$196.70
Totals for WINZER FRANCHISE COMPANY:						\$196.70
ZOLL DATA SYSTEMS	6/3/2024	INV00176169	HOSTED BILLING PRO - 3 YEAR (07/01/24-07/31/2	10-011-57100	Professional Fees-EMS B	\$10,501.31
Totals for ZOLL DATA SYSTEMS:						\$10,501.31
ZOLL MEDICAL CORPORATION	6/3/2024	3984573	MEDICAL EQUIPMENT	10-008-54200	Durable Medical Equipment-Mater	\$1,771.20
	6/4/2024	3984882	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$3,164.70
	6/10/2024	3987980	MEDICAL EQUIPMENT	10-008-54200	Durable Medical Equipment-Mater	\$1,860.00
	6/11/2024	3988842	MEDICAL EQUIPMENT	10-008-54200	Durable Medical Equipment-Mater	\$397.80
	6/15/2024	3991982	MEDICAL EQUIPMENT	10-008-54200	Durable Medical Equipment-Mater	\$1,389.08
	6/1/2024	3984123	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$17,213.28
	6/1/2024	3977036	MEDICAL EQUIPMENT	10-008-54200	Durable Medical Equipment-Mater	\$1,080.00
Totals for ZOLL MEDICAL CORPORATION:						\$26,876.06

CAPITAL PURCHASES

Vendor Name	Invoice Date	Invoice No.	Invoice Description	Account No.	Account Description	Amount
CDW GOVERNMENT, INC.	6/5/2024	RQ54213	HPE GREENLAKE COM EN 3YR UP PROLIA	10-015-52754	Capital Purchase - Equipment-Infor	\$232.87
					Totals for CDW GOVERNMENT, INC.:	\$232.87
FRAZER, LTD.	6/1/2024	94759	AIR CONDITIONER	10-010-52755	Capital Purchase - Vehicles-Fleet	\$17,200.00
	6/1/2024	94786	AIR CONDITIONER	10-010-52754	Capital Purchase - Equipment-Fleet	\$807.27
	6/19/2024	95615	GENERATOR-COMMERICAL	10-010-52755	Capital Purchase - Vehicles-Fleet	\$11,000.00
					Totals for FRAZER, LTD.:	\$29,007.27
ISIMULATE, LLC	6/14/2024	201527729	ZOLL EMV+VENTILATOR	10-009-52754	Capital Purchase - Equipment-Dept	\$3,980.00
					Totals for ISIMULATE, LLC:	\$3,980.00
JP MORGAN CHASE BANK	6/5/2024	00036741	06.0:JPM CREDIT CARD TRANSACTIONS FOR JI	10-010-52754	Capital Purchase - Equipment-Fleet	\$1,850.00
					Totals for JP MORGAN CHASE BANK:	\$1,850.00
KAHL AC, HEATING & REFRIGERAT	6/1/2024	2405325	HVAC SERVICES	10-016-52753	Capital Purchase - Building/Improvements-Facil	\$850.00
					Totals for KAHL AC, HEATING & REFRIGERATION, INC.:	\$850.00
MICROWAVE NETWORKS	6/1/2024	1894911B	EQUIPMENT FOR NEW 105 WEST TOWER/r	10-004-52754	Capital Purchase - Equipment-Radio	\$22,861.51
					Totals for MICROWAVE NETWORKS:	\$22,861.51
MILSTEAD AUTOMOTIVE	6/20/2024	203357	TRANSPORT OF OF 5 CHASSIS TO FRAZIEI	10-010-52755	Capital Purchase - Vehicles-Fleet	\$891.06
					Totals for MILSTEAD AUTOMOTIVE:	\$891.06
MUTI-SII, INC	6/1/2024	122370	LAKE CONROE TOWER	10-004-52754	Capital Purchase - Equipment-Radio	\$307,435.26
					Totals for MUTI-SII, INC:	\$307,435.26
PROFESSIONAL AMBULANCE SALES	6/19/2024	SO107-1523	TRANSPORT OF SHOPS 12 & 41	10-010-52755	Capital Purchase - Vehicles-Fleet	\$1,292.86
					Totals for PROFESSIONAL AMBULANCE SALES & SERVICE, LLC dba SERVS:	\$1,292.86
UNITED RENTALS	6/1/2024	230916136-003	WASTE HOLDING TANK/SERVICE-WASTE	10-004-52753	Capital Purchase - Building/Improvements-Radio	\$40.00
				10-016-52753	Capital Purchase - Building/Improvements-Facil	\$403.00
					Totals for UNITED RENTALS:	\$443.00

Account Summary

Account Number	Description	Net Amount
10-000-14100	Patient Refunds-BS	\$29,140.40
10-000-14900	Prepaid Expenses-BS	\$49,536.75
10-000-21400	Accrued Payroll-BS	\$313.67
10-000-21585	P/R-Flexible Spending-BS-BS	\$9,649.46
10-000-21590	P/R-Premium Cancer/Accident-BS	\$6,658.56
10-000-21595	P/R-Health Savings-BS-BS	\$23,209.48
10-000-21600	Employee Deferred Comp.-BS	\$17,845.49
10-000-21650	TCDRS Defined Benefit Plan-BS	\$476,214.25
10-001-53050	Computer Software-Admin	\$101.25
10-001-53310	Contractual Obligations- County Appraisal-Admin	\$108,204.00
10-001-54100	Dues/Subscriptions-Admin	\$20.95
10-001-54450	Employee Recognition-Admin	\$1,725.00
10-001-54900	Insurance-Admin	\$188,976.00
10-001-55500	Legal Fees-Admin	\$6,516.76
10-001-56100	Meeting Expenses-Admin	\$95.86
10-001-58200	Telephones-Cellular-Admin	\$277.03
10-001-58500	Training/Related Expenses-CE-Admin	\$9,500.00
10-002-55700	Management Fees-HCAP	\$10,358.38
10-002-57100	Professional Fees-HCAP	\$933.50
10-002-58200	Telephones-Cellular-HCAP	\$236.82
10-004-52753	Capital Purchase - Building/Improvements-Radio	\$40.00
10-004-52754	Capital Purchase - Equipment-Radio	\$330,296.77
10-004-54100	Dues/Subscriptions-Radio	\$264.99
10-004-55600	Maintenance & Repairs-Buildings-Radio	\$2,695.62
10-004-57100	Professional Fees-Radio	\$21,466.00
10-004-57200	Radio Repairs - Outsourced (Depot)-Radio	\$1,222.18
10-004-57225	Radio - Parts-Radio	\$2,873.20
10-004-57725	Shop Supplies-Radio	\$1,579.10
10-004-57750	Small Equipment & Furniture-Radio	\$32,750.50
10-004-58200	Telephones-Cellular-Radio	\$330.07
10-004-58310	Telephones-Service-Radio	\$240.36
10-004-58800	Utilities-Radio	\$4,453.04
10-005-53150	Conferences - Fees, Travel, & Meals-Accou	\$1,665.76
10-005-56100	Meeting Expenses-Accou	\$301.20
10-005-56200	Mileage Reimbursements-Accou	\$41.34
10-005-57100	Professional Fees-Accou	\$10,000.00
10-005-58200	Telephones-Cellular-Accou	\$125.80
10-006-52700	Business Licenses-Alarm	\$307.39
10-006-53100	Computer Supplies/Non-Cap.-Alarm	\$2,314.44
10-006-53150	Conferences - Fees, Travel, & Meals-Alarm	\$310.50
10-006-57000	Printing Services-Alarm	\$1,085.00
10-006-58200	Telephones-Cellular-Alarm	\$158.62
10-006-58500	Training/Related Expenses-CE-Alarm	\$60.00
10-007-53550	Customer Relations-EMS	\$11,380.90
10-007-54100	Dues/Subscriptions-EMS	\$0.99
10-007-54450	Employee Recognition-EMS	\$22,163.79
10-007-56100	Meeting Expenses-EMS	\$241.50
10-007-56200	Mileage Reimbursements-EMS	\$148.69
10-007-58200	Telephones-Cellular-EMS	\$1,186.57
10-007-58500	Training/Related Expenses-CE-EMS	\$1,844.28
10-007-58600	Travel Expenses-EMS	\$970.38
10-007-58700	Uniforms-EMS	\$31,740.88
10-008-52500	Bio-Waste Removal-Mater	\$4,253.82

Account Summary

Account Number	Description	Net Amount
10-008-53050	Computer Software-Mater	\$81.47
10-008-53800	Disposable Linen-Mater	\$2,464.68
10-008-53900	Disposable Medical Supplies-Mater	\$132,916.34
10-008-54200	Durable Medical Equipment-Mater	\$26,504.62
10-008-55650	Maintenance- Equipment-Mater	\$432,468.75
10-008-56600	Oxygen & Gases-Mater	\$21,828.06
10-008-56900	Postage-Mater	\$4,057.92
10-008-57650	Repair-Equipment-Mater	\$174.00
10-008-57900	Station Supplies-Mater	\$4,844.51
10-008-58200	Telephones-Cellular-Mater	\$201.05
10-008-58700	Uniforms-Mater	\$569.97
10-009-52600	Books/Materials-Dept	\$4,563.95
10-009-52700	Business Licenses-Dept	\$480.00
10-009-52754	Capital Purchase - Equipment-Dept	\$3,980.00
10-009-54000	Drug Supplies-Dept	\$21,343.88
10-009-54450	Employee Recognition-Dept	\$375.00
10-009-56100	Meeting Expenses-Dept	\$2,067.05
10-009-56300	Office Supplies-Dept	\$130.00
10-009-57100	Professional Fees-Dept	\$138.08
10-009-58200	Telephones-Cellular-Dept	\$279.25
10-009-58500	Training/Related Expenses-CE-Dept	\$2,047.01
10-010-52000	Accident Repair-Fleet	\$20,866.11
10-010-52725	Capital Lease Expense-Fleet	\$31,081.59
10-010-52754	Capital Purchase - Equipment-Fleet	\$2,657.27
10-010-52755	Capital Purchase - Vehicles-Fleet	\$30,383.92
10-010-54100	Dues/Subscriptions-Fleet	\$800.00
10-010-54550	Fluids & Additives - Auto-Fleet	\$3,908.96
10-010-54700	Fuel - Auto-Fleet	\$89,145.39
10-010-54800	Hazardous Waste Removal-Fleet	\$256.25
10-010-55100	Laundry Service & Purchase-Fleet	\$229.58
10-010-55650	Maintenance- Equipment-Fleet	\$1,135.00
10-010-56200	Mileage Reimbursements-Fleet	\$150.48
10-010-56400	Oil & Lubricants-Fleet	\$6,101.36
10-010-57650	Repair-Equipment-Fleet	\$595.82
10-010-57700	Shop Tools-Fleet	\$85.63
10-010-57725	Shop Supplies-Fleet	\$623.30
10-010-57750	Small Equipment & Furniture-Fleet	\$12,138.04
10-010-57900	Station Supplies-Fleet	\$114.15
10-010-58200	Telephones-Cellular-Fleet	\$196.61
10-010-58600	Travel Expenses-Fleet	\$480.00
10-010-58900	Vehicle-Batteries-Fleet	\$3,476.80
10-010-59000	Vehicle-Outside Services-Fleet	\$900.00
10-010-59050	Vehicle-Parts-Fleet	\$86,763.44
10-010-59100	Vehicle-Registration-Fleet	\$73.50
10-010-59150	Vehicle-Tires-Fleet	\$1,018.60
10-010-59200	Vehicle-Towing-Fleet	\$1,100.00
10-011-52900	Collection Fees-EMS B	\$9,845.17
10-011-56100	Meeting Expenses-EMS B	\$53.70
10-011-57100	Professional Fees-EMS B	\$28,108.26
10-011-58200	Telephones-Cellular-EMS B	\$80.42
10-015-52700	Business Licenses-Infor	\$130.00
10-015-52754	Capital Purchase - Equipment-Infor	\$232.87
10-015-53000	Computer Maintenance-Infor	\$6,671.00

Account Summary

Account Number	Description	Net Amount
10-015-53050	Computer Software-Infor	\$16,020.83
10-015-53100	Computer Supplies/Non-Cap.-Infor	\$170.92
10-015-53150	Conferences - Fees, Travel, & Meals-Infor	\$1,818.81
10-015-55400	Leases/Contracts-Infor	\$9,729.16
10-015-57100	Professional Fees-Infor	\$29,296.25
10-015-57750	Small Equipment & Furniture-Infor	\$21,424.00
10-015-58200	Telephones-Cellular-Infor	\$8,689.55
10-015-58310	Telephones-Service-Infor	\$31,593.20
10-016-52753	Capital Purchase - Building/Improvements-Facil	\$1,253.00
10-016-53330	Contractual Obligations- Other-Facil	\$19,848.12
10-016-55600	Maintenance & Repairs-Buildings-Facil	\$50,693.89
10-016-55650	Maintenance- Equipment-Facil	\$862.50
10-016-56200	Mileage Reimbursements-Facil	\$75.79
10-016-57500	Rent-Facil	\$22.20
10-016-57700	Shop Tools-Facil	\$108.12
10-016-57725	Shop Supplies-Facil	\$342.68
10-016-57750	Small Equipment & Furniture-Facil	\$66,755.33
10-016-58200	Telephones-Cellular-Facil	\$353.01
10-016-58800	Utilities-Facil	\$37,360.05
10-025-51700	Health & Dental-Human	\$82,261.27
10-025-51710	Health Insurance Claims-Human	\$569,887.39
10-025-51720	Health Insurance Admin Fees-Human	\$66,170.80
10-025-54350	Employee Health\Wellness-Human	\$1,008.38
10-025-54450	Employee Recognition-Human	\$3,613.83
10-025-57100	Professional Fees-Human	\$785.35
10-025-57300	Recruit/Investigate-Human	\$8,701.50
10-025-58200	Telephones-Cellular-Human	\$120.63
10-025-58500	Training/Related Expenses-CE-Human	\$1,370.26
10-025-58550	Tuition Reimbursement-Human	\$14,012.13
10-026-53150	Conferences - Fees, Travel, & Meals-Recor	\$211.50
10-026-56500	Other Services-Recor	\$330.06
10-026-57100	Professional Fees-Recor	\$309.23
10-026-58500	Training/Related Expenses-CE-Recor	\$175.34
10-027-54450	Employee Recognition-Emerg	\$227.24
10-027-56100	Meeting Expenses-Emerg	\$208.49
10-027-58200	Telephones-Cellular-Emerg	\$116.19
10-039-58200	Telephones-Cellular-Commu	\$305.91
10-042-58200	Telephones-Cellular-EMS T	\$80.42
10-042-58500	Training/Related Expenses-CE-EMS T	\$329.70
10-045-53050	Computer Software-EMS Q	\$53,810.33
10-045-53150	Conferences - Fees, Travel, & Meals-EMS Q	\$611.95
10-045-54450	Employee Recognition-EMS Q	\$300.00
10-045-58200	Telephones-Cellular-EMS Q	\$198.83
10-046-54100	Dues/Subscriptions-EMS B	\$75.00
10-046-58500	Training/Related Expenses-CE-EMS B	\$308.50
TOTAL		\$3,530,893.74

June 2024 Credit Card Transactions

JP Morgan Chase Bank

VENDOR NAME	INVOICE DATE	DESCRIPTION	AMOUNT
APPLE.COM/BILL	06/05/2024	70926-APPLECARE FOR M. WILLINGHAM'S IPHONE (BLANKI	14.31
APPLE.COM/BILL	05/30/2024	71015-MONTHLY APPLE STORAGE FEE FOR M. WILLINGHAM	9.99
EIG*CONSTANTCONTACT.CO	05/16/2024	70448-MONTHLY SUBSCRIPTION FOR M. WILLINGHAM FOR	76.95
HOUSTON CHRONICLE CIRC	05/13/2024	71987-MONTHLY SUBSCRIPTION FOR CONROE COURIER F	19.96
APPLE.COM/BILL	05/13/2024	ADDITIONAL STORAGE HIPAA COMPLIANCE	.99
AMAZON.COM*GF9LO6X73	05/22/2024	72718-TWENTY-THREE \$75 AMAZON GIFT CARDS FOR ADM	1,725.00
NATIONAL EMERGENCY NUM	05/16/2024	NATIONAL EMERGENCY NUM	255.00
APPLE.COM/BILL	06/03/2024	APPLE.COM/BILL	9.99
AMAZON.COM*DH3W59N53	05/16/2024	42640-CISCO PHONE MOUNTS FOR AMBULANCES	1,164.00
AMZN MKTP US*WQ37Z6O83	05/14/2024	72603-LABEL MAKER TAPE REPLACEMENT FOR BROTHERS	129.39
TEMSA	06/04/2024	TEXAS EMS ALLIANCE HOTEL - B. ALLEN - SEPT. 16-18	425.00
DISNEY RESORTS	05/22/2024	IOFM 2024 CONF. AND EXPO - E. BEDAIR	319.50
DISNEY RESORTS	05/22/2024	IOFM 2024 CONF. AND EXPO - E. BEDAIR	639.00
HILTON	05/13/2024	GOVERNMENT FINANCE ASSOCIATION 118TH ANNUAL COI	271.13
JASON'S DELI CTX 189	06/05/2024	ACCOUNTING SOFTWARE DEMO DAY 2	149.85
MARRIOTT	05/13/2024	T. DARST NENA HOTEL 6-29-7-3	636.75
UNITED AIRLINES	05/13/2024	DARST NENA 6-29-7-3	379.21
UNITED AIRLINES	05/13/2024	DARST NENA LUGGAGE 6-29-7-3	35.00
UNITED AIRLINES	05/13/2024	DARST NENA LUGGAGE 6-29-7-3	35.00
JASON'S DELI CTX 189	06/04/2024	ACCOUNTING SOFTWARE DEMO DAY 1	151.35
SLADEK CONFERENCE SERV	05/23/2024	TEXAS EMS CONFERENCE REGISTRATION	3,540.00
TEMSA	05/22/2024	007- \$425 J. CAMPBELL	850.00
APPLE.COM/BILL	05/15/2024	ADDITIONAL STORAGE HIPAA COMPLIANCE	.99
SQ *FRENCH CORNER	05/27/2024	EMS WEEK FOOD	1,161.50
SQ *FRENCH CORNER	05/24/2024	EMS WEEK FOOD	1,173.00
SQ *FRENCH CORNER	05/23/2024	EMS WEEK FOOD	1,207.50
SQ *FRENCH CORNER	05/22/2024	EMS WEEK FOOD	2,587.50
SQ *FRENCH CORNER	05/21/2024	EMS WEEK FOOD	931.50
TIFF'S TREATS	05/16/2024	MCHD IMPACT REUNION - JEROMY HOYLE	52.79
LOWES #00232*	05/20/2024	72675- TWENTY AMAZON \$50 GIFT CARDS FOR EMS EMPLC	1,000.00
KROGER #0136	05/20/2024	72675- TWENTY AMAZON \$50 GIFT CARDS FOR EMS EMPLC	1,000.00
AMAZON.COM*Y89T24SJ3	05/20/2024	72675- ONE HUNDRED \$50 GIFT CARDS FOR EMS EMPLOYI	5,000.00
AMAZON.COM*6L0CB8SD3	05/20/2024	72675- FIFTY \$50 GIFT CARDS FOR EMS EMPLOYEES DURII	2,500.00
AMAZON.COM*9F6NB49M3	05/20/2024	72675- SIXTY-SIX AMAZON \$50 GIFT CARDS AND TWO \$75 C	3,450.00
KROGER #0136	05/20/2024	72675- TWENTY-NINE AMAZON \$50 GIFT CARDS FOR EMS E	1,450.00
LOWES #00232*	05/20/2024	72675- THIRTEEN AMAZON \$50 GIFT CARDS FOR EMS EMP	650.00
EMBASSY SUITES	05/13/2024	ASM WEEK 2 J. HARRIS	922.14
EMBASSY SUITES	05/13/2024	ASM WEEK 2 K. CULVER	922.14
QUALITY INNS	05/20/2024	24-0014 26APR SEVERE WEATHER SETRAC DEPLOYMENT	109.98
QUALITY INNS	05/20/2024	24-0014 26APR SEVERE WEATHER SETRAC DEPLOYMENT	109.98
QUALITY INNS	05/20/2024	24-0014 26APR SEVERE WEATHER SETRAC DEPLOYMENT	219.96
QUALITY INNS	05/20/2024	24-0014 26APR SEVERE WEATHER SETRAC DEPLOYMENT	219.96
AMZN MKTP US*LH77L6KX3	06/05/2024	72813-J. MAPLES BOOT ORDER	119.39
AMZN MKTP US*J93EN0JJ3	05/16/2024	72655-THOROGOOD BLACK TACTICAL BOOTS FOR N. BUCH	147.00
AMZN MKTP US*B77J28Y03	05/16/2024	72654-DANNER TACTICAL BOOTS FOR P. NEYMAN	429.95
BACKBLAZE INC	05/17/2024	72334-CLOUD BASE STORAGE MONTHLY FEE (BLANKET PL	81.47
AMZN MKTP US*B30ZL0S93	05/21/2024	72717-MATERIALS MANAGEMENT BAGS FOR KITS	67.96
UPS*BILLING CENTER	05/14/2024	SHIPPING CHARGES	1,542.46
WALMART.COM	05/27/2024	72716-TEST RACK FOR BREAKROOM WATER JUGS	55.86
WALMART.COM	05/16/2024	72624-SUPPLIES FOR STATION 45 AND RESTOCKING OF W	409.46
IN *HOUSTON MAP COMPAN	05/16/2024	72796-HARRIS, MONTGOMERY, AND LIBERTY COUNTY KEY	1,045.80
SAMSClub.COM	05/16/2024	72616-MATERIALS MANAGEMENT WAREHOUSE RESTOCKI	1,898.36
AMZN MKTP US*2P9UE1J53	05/30/2024	72758-MATERIALS MANAGEMENT SUPPLIES FOR RESTOCK	362.55

June 2024 Credit Card Transactions

JP Morgan Chase Bank

VENDOR NAME	INVOICE DATE	DESCRIPTION	AMOUNT
AMZN MKTP US*4K1F50853	05/16/2024	72618-MATERIALS MANAGEMENT WAREHOUSE RESTOCKI	769.61
AMZN MKTP US*GQ4JU9LX3	05/14/2024	72618-MATERIALS MANAGEMENT WAREHOUSE RESTOCKI	83.10
AMAZON.COM	05/07/2024	72481-R. ESPARZA BOOT ORDER RETURN DUE TO WRONG	-94.99
DSHS REGULATORY PROG	06/03/2024	NEW CANEY ISD EMT CLASS	32.00
DSHS REGULATORY PROG	05/31/2024	MAGNOLIA ISD EMT CLASS	32.00
DSHS REGULATORY PROG	05/24/2024	B. FEAZELL RENEWAL	96.00
DSHS REGULATORY PROG	06/03/2024	GRAND OAKS HS EMS CLASS	32.00
DSHS REGULATORY PROG	06/03/2024	PORTER HS EMT CLASS	32.00
DSHS REGULATORY PROG	05/23/2024	T. ODOM RENEWAL	64.00
DSHS REGULATORY PROG	05/20/2024	S. SIMMONDS RENEWAL	96.00
DSHS REGULATORY PROG	05/17/2024	B. BESSIRE EDUCATOR RENEWAL	34.00
DSHS REGULATORY PROG	05/08/2024	T. FISCHER RENEWAL 126.00 D. BAKER EMT-EMTP 96.00	222.00
PDC	05/24/2024	72725-PHARMACEUTICAL LABELS FOR CLINICAL FIELD DEI	127.07
AMAZON.COM*TJ09V0DA3	05/16/2024	72646-CLINICAL DEPARTMENT EMPLOYEE APPRECIATION	375.00
CHIPOTLE ONLINE	06/05/2024	EFTA INTERNS LUNCH	223.95
CHICK-FIL-A #03922	05/17/2024	EDUCATION SUPERVISORS NEOP LUNCH	216.23
CHICK-FIL-A #03922	05/13/2024	NEOP LUNCH	216.23
TACO CABANA #20149	05/10/2024	NEOP BREAKFAST WITH THE CHIEFS	98.29
JASON'S DELI CTX 189	05/10/2024	NEOP INTERVIEWS	47.34
JASON'S DELI CTX 189	05/09/2024	NEOP INTERVIEWS	103.30
JASON'S DELI CTX 189	05/09/2024	NEOP LUNCH	266.09
JASON'S DELI CTX 189	05/08/2024	NEOP INTERVIEWS	57.91
JASON'S DELI CTX 189	05/07/2024	NEOP INTERVIEWS	44.58
EMBASSY SUITES	05/13/2024	ASM WEEK 2 N. SMITH	922.14
USHIP.COM* ID52582432	05/14/2024	HOTSHOT DRIVER TO GET BIKE TRAILER FROM TRAVERSE	1,850.00
MOPARWITECHSECURITYIN	05/10/2024	WITECH ANNUAL SUBSCRIPTION	800.00
EXXON QUICK STOP	05/21/2024	DIESEL FOR M45/S24.	71.10
EXXON QUICK STOP	05/21/2024	GENERATOR GASOLINE FOR SHOP 24.	15.05
AMZN MKTP US*5P59327T3	05/13/2024	72574-TOOL STIPEND FOR K. LEE PROJECT CODE: 000741	55.76
AMZN MKTP US*IU9CP5HA3	05/13/2024	72574-TOOL STIPEND FOR K. LEE PROJECT CODE: 000741	29.87
AMZN MKTP US*QU2KD8HM3	05/13/2024	72596-GPS NAVIGATION GARMIN SUPPLY RESTOCK FOR F	284.95
AMAZON.COM*1P68L0R03	05/09/2024	72535-PEDESTAL FAN FOR SHOP USE (FLEET)	199.99
AMZN MKTP US*1K4MY0I73	05/07/2024	72535-FILTER CUTTER AND SOCKET ADAPTER FOR SHOP	47.78
AMZN MKTP US*C43WY5SC3	05/14/2024	72618-MATERIALS MANAGEMENT WAREHOUSE RESTOCKI	114.15
HCTRA EZTAG REBILL	05/27/2024	HCTRA AUTO CHARGE	480.00
MONTGOMERY VEHREG	05/09/2024	REGISTRATION OF SHOPS 29,36,401,618,621 AND 601.	48.00
TX.GOV*SERVICEFEE-DIR	05/08/2024	REGISTRATION OF SHOPS 29,36,401,618,621 AND 601.	12.00
GOOGLE *CLOUD Z259MJ	06/03/2024	GOOGLE MAPS API MILEAGE VERIFICATION	13.50
CODETWO	05/31/2024	72799-LICENSES FOR EMAIL SIGNATURE; SUPPORT CONT	513.00
NEWEGG MARKETPLACE	05/13/2024	72526-NEWEGG - HPE SAS CABLE KIT X 2 (FOR NUTANIX TI	80.92
AMZN MKTP US*9G5CB3AL3	05/30/2024	72768-DISPLAY PORT EXTENDERS FOR RESTOCKING OF IT	90.00
GAYLORD OPRYLAND	05/10/2024	ENGAGE CONFERENCE HOTEL - S. TRAINOR	889.11
GAYLORD OPRYLAND	05/10/2024	ENGAGE CONFERENCE HOTEL - C. HON	929.70
AMAZON.COM*982MV9423	06/05/2024	72882-LABEL PROTECTION TAPE	28.95
AMZN MKTP US*J169T5RM3	05/31/2024	72797-CEILING MOUNT BRACKET WITH CEILING GRID CLIP	198.00
STARLINK INTERNET	05/16/2024	71032-MONTHLY SUBSCRIPTION FEE FOR STARLINK CELLI	500.00
AMZN MKTP US*EU1WM3VM3	05/09/2024	72546-IPHONE CASE RESTOCK FOR IT CLOSET	135.92
THE HOME DEPOT #0508	06/03/2024	PRIVACY FENCE REPAIR AT STATION 32	338.25
THE HOME DEPOT #0508	05/31/2024	STATION 10 WASHER AND DRYER PARTS	110.45
THE HOME DEPOT #0508	05/16/2024	PARTS FOR LIGHTS IN C. FORDS OFFICE	86.92
THE HOME DEPOT #0508	05/15/2024	STATION 40 KITCHEN FAUCET	120.94
SHERWIN WILLIAMS 72701	05/14/2024	PAINT SUPPLIES FOR ADMIN	115.65
THE HOME DEPOT #0508	05/13/2024	PARTS AND SUPPLIES FOR RC TICKET AND STATION 21 LA	31.51

June 2024 Credit Card Transactions

JP Morgan Chase Bank

VENDOR NAME	INVOICE DATE	DESCRIPTION	AMOUNT
INTERSTATE BATTERIES	05/10/2024	BATTERY FOR BATTERY BACKUP IN THE CHILLER YARD	23.95
THE HOME DEPOT #0508	05/10/2024	STATION 45 KITCHEN FAUCET	109.00
AMZN MKTP US*E13PJ6IQ3	05/15/2024	72641-BIG JOHN TOILET SUPPORT FOR ALARM	138.00
THE HOME DEPOT #0508	05/09/2024	TOOLS FOR TRUCK	108.12
THE HOME DEPOT #0508	06/03/2024	SUPPLIES	42.15
THE HOME DEPOT #0508	06/03/2024	SUPPLIES FOR RC TICKET	6.92
FEDEX OFFIC10400010439	05/16/2024	ELECTRONIC COPY OF BLUEPRINTS	26.46
AMZN MKTP US*Y71H97VL3	06/05/2024	72867-INSIDE COVER FOR FLUSHOMETERS FOR STOCK	52.45
AMZN MKTP US*KJ98K6PQ3	05/30/2024	72791-SLOAN A-72 FLUSH VALVE OUTSIDE COVERS FOR S	149.75
AMZN MKTP US*K56FN1HX3	05/17/2024	72680-WALL DOG SCREWS AND ANCHORS FOR STOCK	64.95
BOZE ENTERPRISES II, L	05/17/2024	PORTABLE RESTROOMS FOR KIDS FEST	1,900.00
JORGENSON LOCKERS	05/29/2024	CREDIT AGAINST PO #72772 FOR THE CHANGE FROM ASSI	-315.00
JORGENSON LOCKERS	05/27/2024	72772-LOCKERS FOR STATION 47 (NOTE: THE ASSEMBLY C	2,260.85
AMZN MKTP US*1L86300W3	06/05/2024	72870-COFFEE MAKER AND WATER PITCHERS FOR 1ST FL	254.99
AMAZON.COM*GQ2KR2I73	06/05/2024	72814-ARIAT BOOTS FOR J. GUTIERREZ	164.95
MUNICIPAL ONLINE PAYME	06/05/2024	STATION 15	.85
MUNICIPAL ONLINE PAYME	06/05/2024	STATION 10	.85
CITY OF CONROE UTILITY	06/03/2024	STATION 10	122.51
CITY OF CONROE UTILITY	06/03/2024	STATION 15	120.09
CITY OF CONROE UTILITY	06/03/2024	STATION 11	1,498.25
MUNICIPAL ONLINE PAYME	06/03/2024	STATION 11	.85
UNIVERSAL NAT GAS PYMT	05/17/2024	STATION 27	119.47
*PERKSATWORK*FTD	05/30/2024	72804-NEW BIRTH FLOWERS FOR B. BRASWELL (NOTE: TH	86.59
*PERKSATWORK*FTD	05/30/2024	72804-NEW BIRTH FLOWERS FOR D. CALDERON (NOTE: TH	82.53
*PERKSATWORK*FTD	05/30/2024	72804-NEW BIRTH FLOWERS FOR S. SIMMONDS (NOTE: TH	80.09
*PERKSATWORK*FTD	05/27/2024	72790-BEREAVEMENT FLOWERS FOR S. ANDERSON	83.87
*PERKSATWORK*FTD	05/13/2024	72684-BEREAVEMENT FLOWERS FOR D. SABALA	22.62
WWW.GOODGUYSSIGNS.COM	05/13/2024	73019 - BILL ONLY: GOOD GUY SIGNS (LIFE SIZE CUT OUTS	268.42
*PERKSATWORK*FTD	05/07/2024	72578-NEW BIRTH FLOWERS FOR Z. MANCHESTER	86.59
*PERKSATWORK*FTD	05/07/2024	72577-NEW BIRTH FLOWERS FOR DEISCH FAMILY	90.65
AMZN MKTP US*I674T49C3	05/10/2024	72547-SUPPLIES (GARLAND AND TABLE CLOTHES) FOR RE	47.02
CFA SERVCO INC	05/23/2024	72741-CHICK-FIL-A GIFT CARDS FOR EMPLOYEE BIRTHDAY	1,000.00
SAMSClub.COM	05/20/2024	72631-DESSERTS AND DRINKS FOR RETIREMENT PARTY C	145.60
FAJITA PETES - SPRING	05/17/2024	72683-FAJITA PETE'S - FAJITAS FOR 100 PEOPLE FOR RETI	1,650.19
BMFLORALBOTANICA.COM	05/22/2024	FLOWERS FOR SANDY WAGNER	113.66
FACEBK *DDWLZ3G242	06/03/2024	72579-FACEBOOK BOOST FOR MECHANIC I AND MAKE REA	136.50
SUPERSHUTTLE & EXECUCA	05/30/2024	PWW ABC360/XI CONF. AIRPORT TRANSFER D. DANIEL	175.34
SOUTHERN FLORAL CO - P	05/13/2024	MOTHER'S DAY FLOWERS FOR ON DUTY STAFF WORKING	227.24
TST* EL BOSQUE - CONRO	05/16/2024	CISM MEETING DISCUSSING CASE REVIEWS	109.00
KROGER #0136	05/16/2024	CISM SNACK TRUCK RESTOCK	87.98
BLUE DOOR COFFEE COMPA	05/10/2024	CISM CASE REVIEW	11.51
HOME2 SUITES BY HILTON	05/27/2024	ESO RESEARCH FORUM - M. WELLS	596.95
AMAZON.COM*NN84Q5J03	05/16/2024	72642-QUALITY DEPARTMENT EMPLOYEE APPRECIATION C	300.00
AMZN MKTP US*DA91R6543	05/20/2024	72693-APPLE IPAD CABLE RESTOCKING FOR IT CLOSET	422.40
TOTAL			\$ 66,629.05

Montgomery County Hospital District
Bank Register - Operating Acct-WF
Patient Refunds - One Time Checks (06/01/2024 - 06/30/2024)

Payment number	Payment type	Invoice date	Invoice number	Vendor name	Invoice amount	Cleared?	Post date
118834	Computer Check	6/4/2024	21-28019	PATIENT REFUND	\$58.80	TRUE	6/4/2024
118959	Computer Check	6/17/2024	21-31297 A	PATIENT REFUND	\$1,090.78	FALSE	6/17/2024
118822	Computer Check	6/4/2024	21-3221	PATIENT REFUND	\$58.80	TRUE	6/4/2024
118829	Computer Check	6/4/2024	21-41449	MOLINA HEALTHCARE TEXAS	\$250.00	TRUE	6/4/2024
118828	Computer Check	6/4/2024	21-45495	PATIENT REFUND	\$58.80	FALSE	6/4/2024
118972	Computer Check	6/17/2024	21-53420	PATIENT REFUND	\$358.94	FALSE	6/17/2024
119082	Computer Check	6/24/2024	22-10422	UNITED HEALTHCARE (POB 101760)	\$232.69	TRUE	6/24/2024
118838	Computer Check	6/4/2024	22-10623	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/4/2024
118838	Computer Check	6/4/2024	22-10774	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/4/2024
118837	Computer Check	6/4/2024	22-11160	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/4/2024
118837	Computer Check	6/4/2024	22-11190	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/4/2024
118837	Computer Check	6/4/2024	22-12012	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/4/2024
118838	Computer Check	6/4/2024	22-122	TMHP FINANCIAL DEPT	\$250.00	TRUE	6/4/2024
118986	Computer Check	6/17/2024	22-12473	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/17/2024
118837	Computer Check	6/4/2024	22-12560	TMHP FINANCIAL DEPT	\$250.00	TRUE	6/4/2024
118837	Computer Check	6/4/2024	22-13812	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/4/2024
118977	Computer Check	6/17/2024	22-14046	TMHP FINANCIAL DEPT	\$250.00	TRUE	6/17/2024
118837	Computer Check	6/4/2024	22-14149	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/4/2024
119064	Computer Check	6/24/2024	22-14664	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/24/2024
118987	Computer Check	6/17/2024	22-15488	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/17/2024
119057	Computer Check	6/24/2024	22-15693	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/24/2024
118838	Computer Check	6/4/2024	22-16771	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/4/2024
119076	Computer Check	6/24/2024	22-17252	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/24/2024
119054	Computer Check	6/24/2024	22-17294	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/24/2024
118990	Computer Check	6/17/2024	22-1731	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/17/2024
118974	Computer Check	6/17/2024	22-20298	TMHP FINANCIAL DEPT	\$250.00	TRUE	6/17/2024
119043	Computer Check	6/24/2024	22-20963	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/24/2024
119046	Computer Check	6/24/2024	22-22232	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/24/2024
119068	Computer Check	6/24/2024	22-23796	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/24/2024
119080	Computer Check	6/24/2024	22-24290	TMHP FINANCIAL DEPT	\$250.00	TRUE	6/24/2024
119047	Computer Check	6/24/2024	22-24321	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/24/2024
118888	Computer Check	6/10/2024	22-24700	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/10/2024
118979	Computer Check	6/17/2024	22-24885	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/17/2024
119052	Computer Check	6/24/2024	22-25403	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/24/2024
118975	Computer Check	6/17/2024	22-25616	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/17/2024
119059	Computer Check	6/24/2024	22-25650	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/24/2024
118985	Computer Check	6/17/2024	22-25667	TMHP FINANCIAL DEPT	\$250.00	TRUE	6/17/2024
118988	Computer Check	6/17/2024	22-25833	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/17/2024
119048	Computer Check	6/24/2024	22-26510	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/24/2024
118983	Computer Check	6/17/2024	22-26952	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/17/2024
119058	Computer Check	6/24/2024	22-27351	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/24/2024
119041	Computer Check	6/24/2024	22-27422	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/24/2024
118838	Computer Check	6/4/2024	22-2777	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/4/2024
119079	Computer Check	6/24/2024	22-27927	TMHP FINANCIAL DEPT	\$250.00	TRUE	6/24/2024
119063	Computer Check	6/24/2024	22-28217	TMHP FINANCIAL DEPT	\$100.00	FALSE	6/24/2024
119045	Computer Check	6/24/2024	22-28565	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/24/2024
119072	Computer Check	6/24/2024	22-28878	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/24/2024
119055	Computer Check	6/24/2024	22-29352	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/24/2024
119075	Computer Check	6/24/2024	22-29863	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/24/2024
119062	Computer Check	6/24/2024	22-30012	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/24/2024
119069	Computer Check	6/24/2024	22-30086	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/24/2024
118879	Computer Check	6/10/2024	22-31474	BCBS OF TEXAS (POB 120695)	\$1,014.61	TRUE	6/10/2024
118992	Computer Check	6/17/2024	22-32091	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/17/2024
119060	Computer Check	6/24/2024	22-32456	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/24/2024
118976	Computer Check	6/17/2024	22-3269	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/17/2024
118981	Computer Check	6/17/2024	22-34310	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/17/2024
118980	Computer Check	6/17/2024	22-34668	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/17/2024
119051	Computer Check	6/24/2024	22-36831	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/24/2024
118978	Computer Check	6/17/2024	22-3756	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/17/2024
118989	Computer Check	6/17/2024	22-3904	TMHP FINANCIAL DEPT	\$250.00	TRUE	6/17/2024
119056	Computer Check	6/24/2024	22-39436	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/24/2024
119086	Computer Check	6/24/2024	22-40466	WPS/TRICARE FOR LIFE	\$100.00	FALSE	6/24/2024
119061	Computer Check	6/24/2024	22-40935	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/24/2024
119070	Computer Check	6/24/2024	22-40978	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/24/2024
119042	Computer Check	6/24/2024	22-41050	TMHP FINANCIAL DEPT	\$250.00	TRUE	6/24/2024
119071	Computer Check	6/24/2024	22-41203	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/24/2024
119074	Computer Check	6/24/2024	22-41541	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/24/2024
119049	Computer Check	6/24/2024	22-42115	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/24/2024
119077	Computer Check	6/24/2024	22-42457	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/24/2024
119050	Computer Check	6/24/2024	22-42855	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/24/2024
119078	Computer Check	6/24/2024	22-43816	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/24/2024
119044	Computer Check	6/24/2024	22-43846	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/24/2024
119066	Computer Check	6/24/2024	22-43906	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/24/2024
119053	Computer Check	6/24/2024	22-43940	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/24/2024
118982	Computer Check	6/17/2024	22-4565	TMHP FINANCIAL DEPT	\$250.00	TRUE	6/17/2024
118991	Computer Check	6/17/2024	22-45838	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/17/2024
118994	Computer Check	6/17/2024	22-46274	TMHP FINANCIAL DEPT	\$250.00	TRUE	6/17/2024
118993	Computer Check	6/17/2024	22-46581	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/17/2024
119065	Computer Check	6/24/2024	22-46960	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/24/2024

Montgomery County Hospital District
Bank Register - Operating Acct-WF
Patient Refunds - One Time Checks (06/01/2024 - 06/30/2024)

Payment number	Payment type	Invoice date	Invoice number	Vendor name	Invoice amount	Cleared?	Post date
119073	Computer Check	6/24/2024	22-48430	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/24/2024
118996	Computer Check	6/17/2024	22-4893	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/17/2024
119081	Computer Check	6/24/2024	22-49009	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/24/2024
118984	Computer Check	6/17/2024	22-49124	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/17/2024
118837	Computer Check	6/4/2024	22-49728	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/4/2024
118838	Computer Check	6/4/2024	22-50290	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/4/2024
118995	Computer Check	6/17/2024	22-50335	TMHP FINANCIAL DEPT	\$250.00	TRUE	6/17/2024
119067	Computer Check	6/24/2024	22-50672	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/24/2024
118837	Computer Check	6/4/2024	22-50756	TMHP FINANCIAL DEPT	\$250.00	TRUE	6/4/2024
118837	Computer Check	6/4/2024	22-7493	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/4/2024
118838	Computer Check	6/4/2024	22-7573	TMHP FINANCIAL DEPT	\$250.00	TRUE	6/4/2024
118837	Computer Check	6/4/2024	22-7818	TMHP FINANCIAL DEPT	\$250.00	TRUE	6/4/2024
118837	Computer Check	6/4/2024	22-8425	TMHP FINANCIAL DEPT	\$100.00	TRUE	6/4/2024
119037	Computer Check	6/24/2024	23-1378 A	PATIENT REFUND	\$85.00	FALSE	6/24/2024
118956	Computer Check	6/17/2024	23-14015	CIGNA HEALTHSPRING	\$344.95	FALSE	6/17/2024
118835	Computer Check	6/4/2024	23-20215	TEXAS CHILDREN'S HEALTH (POB 841976)	\$273.67	TRUE	6/4/2024
118957	Computer Check	6/17/2024	23-28681	PATIENT REFUND	\$25.00	TRUE	6/17/2024
118816	Computer Check	6/4/2024	23-29607	BCBS OF TEXAS	\$680.00	TRUE	6/4/2024
119026	Computer Check	6/24/2024	23-36006 A	PATIENT REFUND	\$100.00	FALSE	6/24/2024
118886	Computer Check	6/10/2024	23-37708	THE DEPARTMENT OF VETERANS AFFAIRS FINANCI	\$548.21	TRUE	6/10/2024
119085	Computer Check	6/24/2024	23-42960	PATIENT REFUND	\$83.84	FALSE	6/24/2024
119033	Computer Check	6/24/2024	23-43584	HEALTH NET OVERPAYMENT RECOVERY DEPT	\$117.03	TRUE	6/24/2024
118887	Computer Check	6/10/2024	23-43748	THE DEPARTMENT OF VETERANS AFFAIRS FINANCI	\$403.71	TRUE	6/10/2024
118969	Computer Check	6/17/2024	23-44833 A	PATIENT REFUND	\$123.51	FALSE	6/17/2024
119031	Computer Check	6/24/2024	23-46165	HEALTH NET OVERPAYMENT RECOVERY DEPT	\$120.58	TRUE	6/24/2024
118818	Computer Check	6/4/2024	23-47926	COTIVITI	\$733.08	TRUE	6/4/2024
119029	Computer Check	6/24/2024	23-48202	PATIENT REFUND	\$27.27	FALSE	6/24/2024
118814	Computer Check	6/4/2024	23-50293	AETNA	\$519.32	FALSE	6/4/2024
119032	Computer Check	6/24/2024	23-50765	HEALTH NET OVERPAYMENT RECOVERY DEPT	\$134.78	TRUE	6/24/2024
119034	Computer Check	6/24/2024	23-51226 A	PATIENT REFUND	\$567.15	FALSE	6/24/2024
118817	Computer Check	6/4/2024	23-52131	PATIENT REFUND	\$27.42	TRUE	6/4/2024
118971	Computer Check	6/17/2024	23-52910	PATIENT REFUND	\$115.35	FALSE	6/17/2024
118998	Computer Check	6/17/2024	23-53380	UNITED HEALTHCARE (POB 101760)	\$409.83	TRUE	6/17/2024
118883	Computer Check	6/10/2024	23-7429 A	PATIENT REFUND	\$273.85	TRUE	6/10/2024
119039	Computer Check	6/24/2024	24-10226	PATIENT REFUND	\$100.00	FALSE	6/24/2024
118970	Computer Check	6/17/2024	24-10268	PATIENT REFUND	\$300.00	FALSE	6/17/2024
119027	Computer Check	6/24/2024	24-10519	PATIENT REFUND	\$127.28	FALSE	6/24/2024
118955	Computer Check	6/17/2024	24-10896	PATIENT REFUND	\$50.00	TRUE	6/17/2024
118961	Computer Check	6/17/2024	24-1147	KELSEY CARE	\$346.57	TRUE	6/17/2024
119020	Computer Check	6/24/2024	24-12077	ANDRUS COMPANY	\$34.01	FALSE	6/24/2024
118844	Computer Check	6/4/2024	24-12613	PATIENT REFUND	\$100.00	TRUE	6/4/2024
119022	Computer Check	6/24/2024	24-12685	BCBS OF NEBRASKA	\$101.09	TRUE	6/24/2024
118831	Computer Check	6/4/2024	24-13323	PATIENT REFUND	\$549.68	FALSE	6/4/2024
118999	Computer Check	6/17/2024	24-14246	USAA PROPERTY & CASUALTY	\$1,015.92	TRUE	6/17/2024
118827	Computer Check	6/4/2024	24-14518	PATIENT REFUND	\$652.10	TRUE	6/4/2024
118825	Computer Check	6/4/2024	24-14650	PATIENT REFUND	\$419.00	TRUE	6/4/2024
119035	Computer Check	6/24/2024	24-14650 A	PATIENT REFUND	\$104.75	FALSE	6/24/2024
118841	Computer Check	6/4/2024	24-2689	PATIENT REFUND	\$250.00	TRUE	6/4/2024
119000	Computer Check	6/17/2024	24-276	PATIENT REFUND	\$50.00	TRUE	6/17/2024
118840	Computer Check	6/4/2024	24-3153 A	PATIENT REFUND	\$30.00	TRUE	6/4/2024
118842	Computer Check	6/4/2024	24-3590	PATIENT REFUND	\$111.72	FALSE	6/4/2024
118962	Computer Check	6/17/2024	24-4505	PATIENT REFUND	\$108.86	FALSE	6/17/2024
118832	Computer Check	6/4/2024	24-5848	PATIENT REFUND	\$27.12	TRUE	6/4/2024
119084	Computer Check	6/24/2024	24-5951	PATIENT REFUND	\$1,054.64	FALSE	6/24/2024
118815	Computer Check	6/4/2024	24-6198	PATIENT REFUND	\$606.89	TRUE	6/4/2024
118823	Computer Check	6/4/2024	24-6734	PATIENT REFUND	\$177.11	TRUE	6/4/2024
118839	Computer Check	6/4/2024	24-699	UNITED HEALTHCARE (POB 101760)	\$384.74	FALSE	6/4/2024
118820	Computer Check	6/4/2024	24-7039	PATIENT REFUND	\$260.00	TRUE	6/4/2024
119019	Computer Check	6/24/2024	24-725	AETNA MEDICARE	\$353.41	FALSE	6/24/2024
118866	Computer Check	6/4/2024	24-7283 A	PATIENT REFUND	\$175.00	TRUE	6/4/2024
119023	Computer Check	6/24/2024	24-8813	BLUE CROSS AND BLUE SHIELD OF TEXAS	\$888.07	TRUE	6/24/2024
118821	Computer Check	6/4/2024	24-917	PATIENT REFUND	\$13.71	FALSE	6/4/2024
118826	Computer Check	6/4/2024	24-968	PATIENT REFUND	\$133.89	TRUE	6/4/2024
118963	Computer Check	6/17/2024	24-9740	PATIENT REFUND	\$125.00	TRUE	6/17/2024
118814	Computer Check	6/4/2024	24-9918	AETNA	\$1,002.87	FALSE	6/4/2024
TOTAL					<u>\$29,140.40</u>		

AGENDA ITEM # 25

Board Mtg.: 07/23/2024

Montgomery County Hospital District

Proceeds from Sale of Assets

10/01/2022 - 06/30/2024

Account Name	Shop No.	Description	Mileage	Engine Hrs	Sale Date	Sale of Surplus
Vehicles	37	2014 Dodge Ram 3500	284,218	16,564	01/04/23	11,920.00
Vehicles	23	2014 Dodge Ram 3500	270,734	15,416	03/22/23	8,720.00
Vehicles	48	2009 Dodge Ram 3500	213,527	14,491	04/12/23	8,500.00
Vehicles	610	2009 Chevy Tahoe	183,812	1,753	04/19/23	5,765.00
Vehicles	604	2009 Chevy Tahoe	159,591	1,286	05/17/23	6,845.00
Vehicles	40	2015 Dodge Ram 3500	299,997	17,397	05/02/23	11,250.00
Vehicles	615	2015 Chevy Tahoe LS	146,156	3,869	07/12/23	10,750.00
Vehicles	631	2001 Ford F350 SD	279,967	N/A	07/12/23	4,900.00
Vehicles	611	2011 Chevy Tahoe LS	105,434	5,780	07/12/23	4,350.00
Vehicles	613	2011 Chevy Tahoe LS	102,366	2,663	08/16/23	6,475.00
Vehicles	620	2012 Chevy Tahoe LS	142,089	7,188	09/06/23	5,905.00
Vehicles	614	2012 Chevy Tahoe LS	168,805	9,253	09/13/23	4,505.00
Vehicles	19	2015 Dodge Ram 3500 SLT	306,623	13,849	09/20/23	9,755.00
Vehicles	N/A	2022 Chevrolet 4500	33	0	12/04/23	51,600.00
Vehicles	N/A	2022 Chevrolet 4500	46	0	12/04/23	51,700.00
Vehicles	N/A	2022 Chevrolet 4500	128	0	12/04/23	50,000.00
Vehicles	N/A	2022 Chevrolet 4500	120	0	12/04/23	51,500.00
Vehicles	N/A	2022 Chevrolet 4500	158	0	12/04/23	52,000.00
Vehicles	42	2014 Dodge Ram 3500	251,371	13,706	01/03/24	6,700.00
Vehicles	27	2015 Dodge Ram 3500	305,763	14,882	01/03/24	5,700.00
Vehicles	612	2014 Chevy Tahoe	124,436	7,383	01/03/24	4,605.00
Vehicles Total						373,445.00
Total Proceeds						373,445.00

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., June 25, 2024 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

1. Call to Order

Meeting called to order at 4:00 p.m.

2. Invocation

Led by Mr. Easley

3. Pledge of Allegiance

Led by Mr. Shirley

4. Roll Call

Present:

Brad Spratt
Georgette Whatley
Arnette Easley
Chris Grice
Charles Shirley
Robert Hudson

Not Present

Brent Thor

5. Public Comment

No one made a comment from the public.

6. Special Recognition

Field Employee – Nicolas Tobin

Non-Field Employee – Kevin Lee

MCHD Service Awards:

Retirement – Lee Gillum

30 Year Award – Liz Fredregill

7. Monthly Reports:

- a. CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.**

- b. **Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.**
- c. **COO Report to include updates on facilities, radio system, supply chain, staff activities, community paramedicine, and IT.**
- d. **Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education and clinical services.**
- e. **Accounting – looking at new software.**

Mr. Randy Johnson, CEO presented the CEO report to the board.

Mr. James Campbell Chief of Operations presented the EMS report to the board.

Mrs. Melissa, Miller, COO presented the COO report to the board.

Mrs. Ade Moronkeji, HCAP Manager presented the HCAP report.

Mr. Brett Allen, CFO presented Billing and Accounting report.

8. Consider and act on preparing an RFP for HR Legal Services. (Mr. Thor, Chairman – MCHD Board)

Mr. Grice made a motion for staff to prepare an RFP for HR Legal Services. Ms. Whatley offered a second. After board discussion, the motion passed unanimously.

9. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mr. Easley, Chair – Indigent Care Committee)

Mr. Easley made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mr. Spratt offered a second and motion passed unanimously.

10. Consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mr. Thor, Chairman – MCHD Board)

Mr. Easley made a motion to consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mr. Spratt offered a second and motion passed unanimously.

11. CFO report of preliminary financials for eight months ended May 31, 2024, and report updates on financial statements and investment.

Mr. Brett Allen, CFO presented the Financial Report to the board.

12. Consider and act on tentative schedule for tax rate and budget hearings. (Mr. Thor, Chairman – MCHD Board)

Mr. Grice made a motion to consider and act on tentative schedule for tax rate and budget hearings. Mr. Spratt offered a second and motion passed unanimously.

13. Consider and ratify the payment of the MCAD quarterly invoice. (Mr. Shirley, Treasurer – MCHD Board)

Mr. Shirley made a motion to consider and ratify the payment of the MCAD quarterly invoice. Ms. Whatley offered a second and motion passed unanimously.

14. Consider and act on the change from JP Morgan CC to Woodforest CC. (Mr. Shirley, Treasurer – MCHD Board)

Mr. Shirley made a motion authorize the MCHD CFO to take all action required to move the MCHD credit card program from JP Morgan to Woodforest National bank subject to attorney review. Mr. Spratt offered a second. After board discussion motion passed unanimously.

15. Consider and ratify the one-year contract extension for Blackbaud FE NXT Pro. (Mr. Shirley, Chair – EMS Committee)

Mr. Shirley made a motion to consider and ratify the one-year contract extension for Blackbaud FE NXT Pro. Mr. Spratt offered a second and motion passed unanimously.

16. Consider and act on ratification of payment of District invoices. (Mr. Shirley, Treasurer – MCHD Board)

Mr. Shirley made a motion to consider and act on ratification of District invoices. Mr. Spratt offered a second and motion passed unanimously.

17. Consider and act on salvage and surplus. (Mr. Shirley, Treasurer – MCHD Board)

Mr. Shirley made a motion to consider and act on salvage and surplus. Ms. Whatley offered a second and motion passed unanimously.

18. Secretary's Report – Minutes from the June 4, 2024 MCHD Special BOD meeting and June 4, 2024 Regular BOD meeting. (Ms. Whatley, Secretary – MCHD Board)

Ms. Whatley made a motion to consider and act on minutes from the June 4, 2024 MCHD Special BOD meeting. Mr. Spratt offered a second and motion unanimously.

Ms. Whatley made a motion to consider and act on minutes from the June 4, 2024 MCHD Regular BOD meeting. Mr. Spratt offered a second and motion unanimously.

19. Convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- a. **To confer with legal counsel on potential litigation and other confidential legal matters on policy HR 25-316 EMS Leave of Absence under Section 551.071 of the Texas Government Code. (Mr. Thor, Chairman– MCHD Board)**
- b. **To discuss personnel issues under Section 551.074 of the Texas Government Code. (Mr. Thor, Chairman– MCHD Board)**
- c. **To discuss real estate under 551.072 of the Texas Government Code. (Mr. Thor, Chairman– MCHD Board)**

Mr. Grice made a motion to convene into Executive session at 4:34 p.m. to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- a. To confer with legal counsel on potential litigation and other confidential legal matters on policy HR 25-316 EMS Leave of Absence under Section 551.071 of the Texas Government Code. (Mr. Thor, Chairman– MCHD Board)
- b. To discuss personnel issues under Section 551.074 of the Texas Government Code. (Mr. Thor, Chairman– MCHD Board)
- c. To discuss real estate under 551.072 of the Texas Government Code. (Mr. Thor, Chairman – MCHD Board)

20. Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Mr. Thor, Chairman – MCHD Board)

The board reconvened from executive session at 4:54 p.m..

Ms. Whatley made a motion to approve the MCHD Emergency Medical Services Line of Duty Illness or Injury Leave of Absence policy HR 25-316. Mr. Spratt offered a second and motion passed unanimously.

21. Adjourn.

The board adjourned at 4:55 p.m.

Georgette Whatley, Secretary

Agenda Item # 27



We Make a Difference!

To: Board of Directors

From: Randy Johnson, CEO

Date: July 23, 2024

Re: Convene into Executive Session

Convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- a. To confer with legal counsel on potential litigation and other confidential legal matters under Section 551.071 of the Texas Government Code. (Mr. Thor, Chairman– MCHD Board)
- b. To discuss personnel issues under Section 551.074 of the Texas Government Code. (Mr. Thor, Chairman– MCHD Board)
- c. To discuss real estate investment on station quarters in the new The Woodlands Station 5, MCHD Station 24 under 551.072 of the Texas Government Code. (Mr. Thor, Chairman– MCHD Board)

Agenda Item # 28



We Make a Difference!

To: Board of Directors
From: Randy Johnson, CEO
Date: July 23, 2024
Re: Reconvene from Executive Session

Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Mr. Thor, Chairman – MCHD Board)