

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., June 25, 2024 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

1. Call to Order

Meeting called to order at 4:00 p.m.

2. Invocation

Led by Mr. Easley

3. Pledge of Allegiance

Led by Mr. Shirley

4. Roll Call

Present:

Brad Spratt
Georgette Whatley
Arnette Easley
Chris Grice
Charles Shirley
Robert Hudson

Not Present

Brent Thor

5. Public Comment

No one made a comment from the public.

6. Special Recognition

Field Employee – Nicolas Tobin

Non-Field Employee – Kevin Lee

MCHD Service Awards:

Retirement – Lee Gillum

30 Year Award – Liz Fredregill

7. Monthly Reports:

- a. **CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.**

- b. Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.
- c. COO Report to include updates on facilities, radio system, supply chain, staff activities, community paramedicine, and IT.
- d. Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education and clinical services.
- e. Accounting – looking at new software.

Mr. Randy Johnson, CEO presented the CEO report to the board.

Mr. James Campbell Chief of Operations presented the EMS report to the board.

Mrs. Melissa, Miller, COO presented the COO report to the board.

Mrs. Ade Moronkeji, HCAP Manager presented the HCAP report.

Mr. Brett Allen, CFO presented Billing and Accounting report.

8. Consider and act on preparing an RFP for HR Legal Services. (Mr. Thor, Chairman – MCHD Board)

Mr. Grice made a motion for staff to prepare an RFP for HR Legal Services. Ms. Whatley offered a second. After board discussion, the motion passed unanimously.

9. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mr. Easley, Chair – Indigent Care Committee)

Mr. Easley made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mr. Spratt offered a second and motion passed unanimously.

10. Consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mr. Thor, Chairman – MCHD Board)

Mr. Easley made a motion to consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mr. Spratt offered a second and motion passed unanimously.

11. CFO report of preliminary financials for eight months ended May 31, 2024, and report updates on financial statements and investment.

Mr. Brett Allen, CFO presented the Financial Report to the board.

12. Consider and act on tentative schedule for tax rate and budget hearings. (Mr. Thor, Chairman – MCHD Board)

Mr. Grice made a motion to consider and act on tentative schedule for tax rate and budget hearings. Mr. Spratt offered a second and motion passed unanimously.

13. Consider and ratify the payment of the MCAD quarterly invoice. (Mr. Shirley, Treasurer – MCHD Board)

Mr. Shirley made a motion to consider and ratify the payment of the MCAD quarterly invoice. Ms. Whatley offered a second and motion passed unanimously.

14. Consider and act on the change from JP Morgan CC to Woodforest CC. (Mr. Shirley, Treasurer – MCHD Board)

Mr. Shirley made a motion authorize the MCHD CFO to take all action required to move the MCHD credit card program from JP Morgan to Woodforest National bank subject to attorney review. Mr. Spratt offered a second. After board discussion motion passed unanimously.

15. Consider and ratify the one-year contract extension for Blackbaud FE NXT Pro. (Mr. Shirley, Chair – EMS Committee)

Mr. Shirley made a motion to consider and ratify the one-year contract extension for Blackbaud FE NXT Pro. Mr. Spratt offered a second and motion passed unanimously.

16. Consider and act on ratification of payment of District invoices. (Mr. Shirley, Treasurer – MCHD Board)

Mr. Shirley made a motion to consider and act on ratification of District invoices. Mr. Spratt offered a second and motion passed unanimously.

17. Consider and act on salvage and surplus. (Mr. Shirley, Treasurer – MCHD Board)

Mr. Shirley made a motion to consider and act on salvage and surplus. Ms. Whatley offered a second and motion passed unanimously.

18. Secretary's Report – Minutes from the June 4, 2024 MCHD Special BOD meeting and June 4, 2024 Regular BOD meeting. (Ms. Whatley, Secretary – MCHD Board)

Ms. Whatley made a motion to consider and act on minutes from the June 4, 2024 MCHD Special BOD meeting. Mr. Spratt offered a second and motion unanimously.

Ms. Whatley made a motion to consider and act on minutes from the June 4, 2024 MCHD Regular BOD meeting. Mr. Spratt offered a second and motion unanimously.

19. Convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- a. **To confer with legal counsel on potential litigation and other confidential legal matters on policy HR 25-316 EMS Leave of Absence under Section 551.071 of the Texas Government Code. (Mr. Thor, Chairman– MCHD Board)**
- b. **To discuss personnel issues under Section 551.074 of the Texas Government Code. (Mr. Thor, Chairman– MCHD Board)**
- c. **To discuss real estate under 551.072 of the Texas Government Code. (Mr. Thor, Chairman– MCHD Board)**

Mr. Grice made a motion to convene into Executive session at 4:34 p.m. to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- a. **To confer with legal counsel on potential litigation and other confidential legal matters on policy HR 25-316 EMS Leave of Absence under Section 551.071 of the Texas Government Code. (Mr. Thor, Chairman– MCHD Board)**
- b. **To discuss personnel issues under Section 551.074 of the Texas Government Code. (Mr. Thor, Chairman– MCHD Board)**
- c. **To discuss real estate under 551.072 of the Texas Government Code. (Mr. Thor, Chairman – MCHD Board)**

20. Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Mr. Thor, Chairman – MCHD Board)

The board reconvened from executive session at 4:54 p.m..

Ms. Whatley made a motion to approve the MCHD Emergency Medical Services Line of Duty Illness or Injury Leave of Absence policy HR 25-316. Mr. Spratt offered a second and motion passed unanimously.

21. Adjourn.

The board adjourned at 4:55 p.m.


Georgette Whatley, Secretary