

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., April 23, 2024 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

1. Call to Order

Meeting called to order at 4:00 p.m.

2. Invocation

Led by Mr. Spratt

3. Pledge of Allegiance

Led by Mr. Grice

4. Roll Call

Present:

Brad Spratt
Georgette Whatley
Brent Thor
Chris Grice
Charles Shirley
Robert Hudson

5. Public Comment

No one made a comment from the public.

6. Special Recognition

MCHD Service Awards

5 Year Award - Rubina Ahmed, Caleb Toll, Cameron Seulean, Richard Serra, Jessica McClosky, Jacob Barber, Victor Avellaned, Katyayani Badel

10 Year Award – Kevin Gunselman and Charlotte Bray

Retirement – Jack Maddox

Special Board Recognition – Mrs. Sandy Wagner

7. Presentation of Investment Report for the quarter ended March 31, 2024. (Mr. Shirley, Treasurer – MCHD Board)

Mr. Orlando Saenz of Valley View Consulting presented the Investment Report for the quarter ended March 31, 2024.

8. Consider and act on election of MCHD Board Secretary Position. (Mr. Thor, Chairman – MCHD Board)

Mr. Thor made a motion to nominate Ms. Georgette Whatley for MCHD board Secretary position. Mr. Grice offered a second and motion passed unanimously.

9. Consider and act on the MCHD board representative appointed to the Public Health District Board. (Mr. Thor, Chairman – MCHD Board)

Mr. Grice made a motion to nominate Mr. Brent Thor for MCHD board representative to the Public Health District Board. Mr. Hudson offered a second and motion passed unanimously.

10. Monthly Reports:

- a. CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.**
- b. Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.**
- c. COO Report to include updates on facilities, radio system, supply chain, staff activities, community paramedicine, and IT.**
- d. Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education and clinical services.**

Mr. Randy Johnson, CEO presented the CEO report to the board.

Mr. James Seek, Assistant EMS Chief of Operations presented the EMS report to the board.

Mrs. Melissa, Miller, COO presented the COO report to the board.

Mrs. Ade Moronkeji, HCAP Manager presented the HCAP report.

Mr. Brett Allen, CFO presented Billing and Accounting report.

11. Presentation of the HR Quarterly Employee Turnover Report. (Ms. Whatley, Chair – Personnel Committee)

Mrs. Emily Fitzgerald, HR Manager presented the HR Quarterly Turnover Report to the board.

12. Consider and act on District Policies: (Ms. Whatley, Chair – Personnel Committee)

- a. HR 25-412 Corrective Action.**
- b. HR 25-420 Complaint and Conflict Resolution Policy.**

Ms. Whatley made a motion to approve HR 25-412 Correction Action and HR 25-420 Complaint and Conflict Resolution policies. Mr. Grice offered a second and motion passed unanimously.

13. Consider and act on Proclamation in support of National EMS Week, May 19-25th, 2024. (Mr. Hudson, Chair – EMS Committee)

Mr. Hudson made a motion to consider and act on proclamation in support of National EMS Week, May 19-25th, 2024. Ms. Whatley offered a second and motion passed unanimously.

Mr. Hudson read the EMS Proclamation to the board.

14. Consider and act on annual Lytx invoice. (Mr. Hudson, Chair – EMS Committee)

Mr. Hudson made a motion to consider and act on annual Lytx invoice. Ms. Whatley offered a second and motion passed unanimously.

15. Consider and act on approval of (4) remounts through SERVS (Fleet Plus). (Mr. Hudson, Chair – EMS Committee)

Mr. Hudson made a motion to consider and act on approval of (4) remounts through SERVS (Fleet Plus). Ms. Whatley offered a second. After board discussion motion passed unanimously.

16. Consider and act on the purchase of (4) Frazer Onan generators and (4) Dometic Air Conditions. (Mr. Hudson, Chair – EMS Committee)

Mr. Hudson made a motion to consider and act on the purchase of (4) Frazer Onan generators and (4) Dometic Air Conditions. Mr. Spratt offered a second and motion passed unanimously.

17. Consider and act on the purchase of a perimeter fence at Lake Conroe Tower. (Mr. Grice, Chair – PADCOM Committee)

Mr. Grice made a motion to consider and act on the purchase of a perimeter fence at Lake Conroe Tower. Ms. Whatley offered a second and motion passed unanimously.

18. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mr. Thor, Chairman – MCHD Board)

Mr. Thor made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Ms. Whatley offered a second and motion passed unanimously.

19. Consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mr. Thor, Chairman – MCHD Board)

Mr. Thor made a motion to consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mr. Spratt offered a second and motion passed unanimously.

20. Consider and act on ratification of contracts with additional network provider for indigent care. (Mr. Thor, Chairman – MCHD Board)

Mr. Thor made a motion to consider and act on ratification of contracts with additional network provider for indigent care. Mr. Spratt offered a second and motion passed unanimously.

21. Consider and act on revisions and modifications to Healthcare Assistance Program (HCAP) which is comprised of the Montgomery County Indigent Care Plan and the Medical Assistance Plan Handbooks. (Mr. Thor, Chairman – MCHD Board)

Mr. Thor made a motion to consider and act on revisions and modifications to Healthcare Assistance Program (HCAP) which is comprised of the Montgomery County Indigent Care Plan and the Medical Assistance Plan Handbooks. Mr. Spratt offered a second and motion passed unanimously.

22. CFO report of preliminary financials for six months ended March 31, 2024, and report updates on financial statements and investment.

Mr. Brett Allen, CFO presented the Financial Report to the board.

- 23. Consider and act upon Valley View Consulting contract extension. (Mr. Shirley, Treasurer – MCHD Board)**

Mr. Shirley made a motion to consider and act upon Valley View consulting extension. Mr. Spratt offered a second and motion passed unanimously.

- 24. Consider and act on engagement of auditor Weaver and Tidwell, LLP for audit to include if necessary a single audit. (Mr. Shirley, Treasurer – MCHD Board)**

Mr. Shirley made a motion to consider and act on engagement of auditor Weaver and Tidwell, LLP for audit to include if necessary a single audit. Mr. Hudson offered a second and motion passed unanimously.

- 25. Consider and act on annual review of ACC 05-005 Banking and Investment Policy. (Mr. Shirley, Treasurer – MCHD Board)**

Mr. Shirley made a motion to consider and act on annual review of ACC 05-005 Banking and Investment Policy. Mr. Grice offered a second and motion passed unanimously.

- 26. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2024. (Mr. Shirley, Treasurer – MCHD Board)**

Mr. Shirley made a motion to consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2024. Mr. Grice offered a second and motion passed unanimously.

- 27. Consider and act on ratification of payment of District invoices. (Mr. Shirley, Treasurer – MCHD Board)**

Mr. Shirley made a motion to consider and act on ratification of District invoices. Mr. Spratt offered a second and motion passed unanimously.

- 28. Consider and act on salvage and surplus. (Mr. Shirley, Treasurer – MCHD Board)**

Mr. Shirley made a motion to consider and act on salvage and surplus. Mr. Hudson offered a second and motion passed unanimously.

- 29. Secretary's Report – Minutes from the March 26, 2024 MCHD Regular BOD meeting. (Mr. Thor, Chairman – MCHD Board)**

Mr. Thor made a motion to consider and act on minutes from the March 26, 2024 MCHD Regular BOD meeting. Mr. Spratt offered a second and motion passed unanimously. Ms. Whatley abstained from the vote.

- 30. Convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:**

- a. **To confer with legal counsel for the District concerning present and potential litigation Andrews, Joshua vs MCHD Case No. 4:23-cv-04434 and other confidential legal matters under Section 551.071 of the Texas Government Code. (Mr. Thor, Chairman– MCHD Board)**
- b. **To discuss personnel issues under Section 551.074 of the Texas Government Code. (Mr. Thor, Chairman– MCHD Board)**
- c. **To discuss real estate under 551.072 of the Texas Government Code. (Mr. Thor, Chairman– MCHD Board)**

The board convened into executive session at 4:44 p.m. pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- a. To confer with legal counsel for the District concerning present and potential litigation Andrews, Joshua vs MCHD Case No. 4:23-cv-04434 and other confidential legal matters under Section 551.071 of the Texas Government Code. (Mr. Thor, Chairman– MCHD Board)

31. Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Mr. Thor, Chairman – MCHD Board)

The board reconvened from executive session at 4:47 p.m.

Mr. Thor made a motion to instruct staff to settle as discussed in executive session. Mr. Grice offered a second and motion passed unanimously.

32. Adjourn.

The board adjourned at 4:48 p.m.


Georgette Whatley, Secretary