

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., March 26, 2024 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

1. Call to Order

Meeting called to order at 4:00 p.m.

2. Invocation

Led by Mr. Grice

3. Pledge of Allegiance

Led by Mr. Spratt

4. Roll Call

Present:

Brad Spratt
Sandy Wagner
Brent Thor
Chris Grice
Charles Shirley
Robert Hudson

Not Present:

Georgette Whatley

5. Public Comment

No one made a comment from the public.

6. Special Recognition

MCHD Service Awards

10 year award – Brandon Valenzuela, Gavin Cormack and Jermaine Ausbie

Field Employee – Travis Clay

Non Field Employee – Rachel Thomas

Medical Director Award - Jeffrey Harris, Wesley Hall, Alexander Mactavish and Gavin Nutt.

Video – Facilities

7. Convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- a. To discuss and take action if needed on personnel issues Andrews, Joshua vs MCHD Case No. 4:23-cv-04434 under Section 551.074 of the Texas Government Code. (Mr. Thor, Chairman– MCHD Board)

Mr. Thor made a motion to convene into executive session at 4:14 p.m. pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- a. To discuss and take action if needed on personnel issues Andrews, Joshua vs MCHD Case No. 4:23-cv-04434 under Section 551.074 of the Texas Government Code. (Mr. Thor, Chairman– MCHD Board)

8. Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Mr. Thor, Chairman– MCHD Board)

The board reconvened from executive session at 4:20 p.m. with no action to be taken.

9. Present, consider and act on the Weaver and Tidwell, L.L.P. Audit of Fiscal Year Ended September 30, 2023. (Mr. Shirley, Treasurer – MCHD Board)

Mr. Greg Peterson, Partner with Weaver and Tidwell, L.L.P. presented the Audit of Fiscal Year ended September 23, 2023 to the board.

Mr. Shirley made a motion to accept the Weaver and Tidwell, L.L.P. presented the Audit of Fiscal Year ended September 23, 2023. Mr. Grice offered a second and motion passed unanimously.

10. Present, consider and act on the renewal of the District insurance portfolio. (Mr. Shirley, Treasurer – MCHD Board)

Mrs. Susan Golla with McGriff presented the renewal of District Insurance portfolio to the board.

Mr. Shirley made a motion to approve the renewal of the District Insurance portfolio as presented to the board. Mr. Hudson offered a second and motion passed unanimously.

“Mr. Thor advised for the record that Mr. Grice had left the boardroom at 4:43 p.m.”

11. Monthly Reports:

- a. **CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.**
- b. **Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.**
- c. **COO Report to include updates on facilities, radio system, supply chain, staff activities, community paramedicine, and IT.**
- d. **Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education and clinical services.**

Mr. Randy Johnson, CEO presented the CEO report to the board.

“Mr. Thor advised for the record that Mr. Grice had returned to the boardroom at 4:47 p.m.”

Mr. James Campbell, EMS Chief presented the EMS report to the board.

Mrs. Melissa, Miller, COO presented the COO report to the board.

Mrs. Ade Moronkeji, HCAP Manager presented the HCAP report.

Mr. Brett Allen, CFO presented Accounting and Billing report.

12. Consider and act on RFP No. FY2024-03-01 for Legal Services – General Counsel. (Mr. Thor, Chairman – MCHD Board)

Mr. Randy Johnson, CEO presented RFP No. FY2024-03-01 to the board.

Mr. Thor made a motion to accept staff's recommendation for Legal Services – General Counsel to be Liles Parker, PLLC Local Government and Strong Firm for Employment Law. Mrs. Wagner offered a second. After board discussion motion passed unanimously.

13. Consider and act on Assistant Medical Director Agreement. (Mr. Hudson, Chair – EMS Committee)

Mr. Hudson made a motion to consider and act on Assistant Medical Director Agreement. Mr. Grice offered a second. After board discussion motion passed unanimously.

14. Consider and act on Proclamation in support of Public Safety Telecommunications Week, April 14-20, 2024. (Mr. Hudson, Chair – EMS Committee)

Mr. Hudson made a motion to consider and act on Proclamation in support of Public Safety Telecommunications Week, April 14-20, 2024. Mr. Grice offered a second and motion passed unanimously.

15. Consider and act on annual GIS services contract for CAD operations. (Mr. Grice, Chair – PADCOM Committee)

Mr. Grice made a motion to consider and act on annual GIS services contract for CAD operations. Mr. Spratt offered a second and motion passed unanimously.

16. Consider and act on Inst-A-Tech LLC installing new Stryker wiring harness for powerloads. (Mr. Grice, Chair – PADCOM Committee)

Mr. Grice made a motion to consider and act on Inst-A-Tech LLC installing new Stryker wiring harness for powerloads. Mr. Hudson offered a second. After board discussion motion passed unanimously.

17. Consider and act on award of Covered Parking Structure RFP No. FY2024-016-01. (Mr. Grice, Chair – PADCOM Committee)

Mr. Grice made a motion to consider and act on award of Covered Parking Structure RFP No. FY2024-016-01. Mr. Shirley offered a second and motion passed unanimously.

18. Consider and act on approval of Utility easement for Lake Conroe Tower. (Mr. Grice, Chair – PADCOM Committee)

Mr. Grice made a motion to consider and act on approval of Utility easement for Lake Conroe Tower. Mr. Shirley offered a second and motion passed unanimously.

19. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Wagner, Chair-Indigent Care Committee)

Mrs. Wagner made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mr. Shirley offered a second and motion passed unanimously.

20. **Consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Wagner, Chair – Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mr. Grice offered a second and motion passed unanimously.

21. **CFO report of preliminary financials for five months ended February 29, 2024, and report updates on financial statements and investment.**

Mr. Brett Allen, CFO presented the Financial Report to the board.

22. **Consider and act on ratification of payment of District invoices. (Mr. Shirley, Treasurer – MCHD Board)**

Mr. Shirley made a motion to consider and act on ratification of District invoices. Mr. Grice offered a second and motion passed unanimously.

23. **Secretary's Report – February 27, 2024 MCHD Regular BOD meeting. (Mrs. Wagner, Secretary – MCHD Board)**

Mrs. Wagner made a motion to consider and act on minutes from the February 27, 2024 MCHD Regular BOD meeting. Mr. Shirley offered a second and motion passed unanimously.

24. **Convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:**
- a. **To discuss and take action if needed on real estate in regards to Station 16, Calvary Rd. under 551.072 of the Texas Government Code. (Mr. Thor, Chairman– MCHD Board)**
 - b. **To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters regarding ZOLL RescueNet Billing Pro under Section 551.071 of the Texas Government Code. (Mr. Thor, Chairman– MCHD Board)**

Mr. Thor made a motion to convene into executive session at 5:14 p.m. pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- a. To discuss and take action if needed on real estate in regards to Station 16, Calvary Rd. under 551.072 of the Texas Government Code. (Mr. Thor, Chairman– MCHD Board)
- b. To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters regarding ZOLL RescueNet Billing Pro under Section 551.071 of the Texas Government Code. (Mr. Thor, Chairman– MCHD Board)

25. **Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Mr. Thor, Chairman – MCHD Board)**

The board reconvened from executive session at 5:45 p.m.

Mr. Thor made a motion to instruct the CEO to enter into an agreement on Station 16 on Calvary Road. Mr. Grice offered a second and motion passed unanimously.

26. Adjourn.

The board adjourned at 5:45 p.m.



Brent Thor, Chairman