

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., January 23, 2024 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

1. Call to Order

Meeting called to order at 4:00 p.m.

2. Invocation

Led by Mr. Grice

3. Pledge of Allegiance

Led by Mr. Spratt

4. Roll Call

Present:

Brad Spratt
Brent Thor
Sandy Wagner
Georgette Whatley
Chris Grice
Charles Shirley
Robert Hudson

5. Public Comment

No one made a comment from the public.

6. Special Recognition

Field Employee – Alina Beasley and Lochlyn Putnam

Non Field Employee – Shelene Rayburn

MCHD Service Awards

10 year awards - Melissa Stone

25 year awards – Glenda Gaines

Special Recognition – Fleet Department, “Video presented to the board”

7. Presentation of Investment report for quarter ending December 31, 2023. (Mr. Grice, Treasurer - MCHD Board)

Ms. Jamie Hobbs with Valleyview Consulting presented the Investment Report to the board.

8. Consider and take action on the annual election of Board officers. (Ms. Whatley, Chairperson – MCHD Board)

Nominations for Chairperson were requested. Mrs. Wagner nominated Ms. Whatley and Mr. Grice nominated Mr. Thor. Mr. Thor was elected as Chairperson with votes as follows:

Four votes for Mr. Thor. (Mr. Spratt, Mr. Thor, Mr. Grice and Mr. Shirley)

Three votes for Ms. Whatley (Ms. Whatley, Mrs. Wagner and Mr. Hudson)

Nominations for Vice-Chairman were requested. Mr. Thor nominated Mr. Grice as Vice-Chairman. There were no other nominations and Mr. Grice was elected Vice-Chairman by a unanimous vote.

Nominations for Treasurer were requested. Ms. Whatley nominated Mr. Shirley as Treasurer. There were no other nominations for Treasurer, and Mr. Shirley was elected Treasurer by a unanimous vote.

Nominations for Secretary were requested. Ms. Whatley nominated Mrs. Wagner as Secretary. There were no other nominations for Secretary, and Mrs. Wagner was elected Secretary by unanimous vote.

9. Monthly Reports:

- a. **CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.**
- b. **Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.**
- c. **COO Report to include updates on facilities, radio system, supply chain, staff activities, community paramedicine, and IT.**
- d. **Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education and clinical services.**
- e. **Report on Billing.**

Mr. Randy Johnson, CEO gave the board an executive overview of all monthly reports.

10. Presentation and planning of Winter Storm Gerri. (Ms. Whatley, Chairperson – MCHD Board)

Mr. James Campbell, EMS Chief presented Winter Storm Gerri presentation to the board.

11. Presentation of Quarterly Employee Turnover Report. (Ms. Whatley, Chairperson – MCHD Board)

Mrs. Emily Fitzgerald, HR Manager presented the Quarterly Employee Turnover Report to the board.

12. Consider and act Enterprise Fleet Management update. (Mr. Hudson, Chair – EMS Committee)

Mr. Brett Allen presented the Enterprise Fleet Management update. No action was needed.

13. Consider and act on disposal of leased Tahoe (back to Enterprise to sell) - Old shop 619. (Mr. Hudson, Chair – EMS Committee)

Mr. Hudson made a motion to consider and act on disposal of leased Tahoe (back to Enterprise to sell) – Old shop 619. Mr. Spratt offered a second and motion passed unanimously.

14. Consider and act on the purchase of 55 budgeted Stryker Power Pro Cots. (Mr. Spratt, Chair – PADCOM Committee)

Mr. Spratt made a motion to consider and act on the purchase of 55 budgeted Stryker Power Pro Cots. Mr. Grice offered a second and motion passed unanimously.

15. Consider and act on the purchase of 52 budgeted Powered Cot fasteners. (Mr. Spratt, Chair – PADCOM Committee)

Mr. Spratt made a motion to consider and act on the purchase of 52 budgeted Powered Cot fasteners. Ms. Whatley offered a second and motion passed unanimously.

16. Consider and act on purchase of a Cummins Generator for the new 2854 EMS Station. (Mr. Spratt, Chair – PADCOM)

Mr. Spratt made a motion to consider and act on purchase of a Cummins Generator for the new 2854 EMS Station. Ms. Whatley offered a second and motion passed unanimously.

17. Consider and act on Annual Maintenance and Software Renewal for CentralSquare Ambulance and Fire CAD. (Mr. Spratt, Chair – PADCOM Committee)

Mr. Spratt made a motion to consider and act on Annual Maintenance and Software Renewal for CentralSquare Ambulance and Fire CAD. Ms. Whatley offered a second and motion passed unanimously.

18. Consider and act on the renewal of CAD Mobile software support agreement. (Mr. Spratt, Chair – PADCOM Committee)

Mr. Spratt made a motion to consider and act on the renewal of CAD Mobile software support agreement. Mr. Grice offered a second and motion passed unanimously.

19. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Wagner, Chair-Indigent Care Committee.)

Mrs. Wagner made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Ms. Whatley offered a second and motion passed unanimously.

20. Consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Wagner, Chair – Indigent Care Committee)

Mrs. Wagner made a motion to consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mr. Spratt offered a second and motion passed unanimously.

21. CFO report of preliminary financials for three month ended December 31, 2023, and report updates on financial statements and investment.

Mr. Brett Allen, CFO presented the Financial Report to the board.

22. Presentation of FY 2025 Budget Timeline. (Mr. Grice – Treasurer – MCHD Board)

Mr. Brett Allen presented the FY 2025 Budget Timeline to the board.

23. Consider and act on sole source letter for ImageTrend billing system. (Mr. Grice – Treasurer – MCHD Board)

Mr. Grice made a motion to consider and act on sole source letter for ImageTrend billing system. Mr. Spratt offered a second and motion passed unanimously.

24. Consider and act on the purchase of ImageTrend Billing System Software. (Mr. Grice – Treasurer – MCHD Board)

Mr. Grice made a motion to consider and act on the purchase of ImageTrend Billing System Software. Mr. Spratt offered a second. After board discussion Mr. Grice restated his motion to not exceed \$378,825. Ms. Whatley offered second and motion passed unanimously.

25. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2024. (Mr. Grice – Treasurer – MCHD Board)

Mr. Grice made a motion to consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2024. Mr. Spratt offered a second and motion passed unanimously.

26. Consider and act on ratification of payment of District invoices. (Mr. Grice, Treasurer – MCHD Board)

Mr. Grice made a motion to consider and act on ratification of District invoices. Mr. Spratt offered a second and motion passed unanimously.

27. Consider and act on salvage and surplus. (Mr. Grice, Treasurer – MCHD Board)

Mr. Grice made a motion to consider and act on salvage and surplus. Mr. Spratt offered a second and motion passed unanimously.

28. Secretary's Report – Consider and act on the December 12, 2023 MCHD Regular BOD meeting. (Mrs. Wagner, Secretary – MCHD Board)

Mrs. Wagner made a motion to consider and act on minutes from the December 12, 2023 MCHD Regular BOD meeting. Mr. Grice offered a second and motion passed unanimously.

29. Convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- a. **To discuss and take action if needed on real estate under 551.072 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)**
- b. **To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters under Section 551.071 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)**
- c. **To discuss and take action if needed on personnel issues under Section 551.074 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)**

Mr. Thor made a motion to convene into executive session at 4:46 p.m. pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- a. To discuss and take action if needed on real estate under 551.072 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)
- b. To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters under Section 551.071 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)

c. To discuss and take action if needed on personnel issues under Section 551.074 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)

30. Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Ms. Whatley, Chairperson – MCHD Board)

The board reconvened from executive session at 4:55 p.m. with no action to be taken.

31. Adjourn.

The board adjourned at 4:55 p.m.



Sandy Wagner, Secretary