

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., December 12, 2023 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

1. Call to Order

Meeting called to order at 4:00 p.m.

2. Invocation

Led by Mr. Grice

3. Pledge of Allegiance

Led by Mr. Shirley

4. Roll Call

Present:

Brad Spratt
Sandy Wagner
Georgette Whatley
Chris Grice
Charles Shirley
Robert Hudson

Not Present

Brent Thor

5. Public Comment

No one made a comment from the public.

6. Special Recognition

Non Field Employee – Sean Simmonds

MCHD Service Awards

5 year awards - Amy Sewell, Chelsie Bilger, Shelbi Wojik, Tiffany Crumley, Emma Tennyson, Caleb Reed, Nicole Corso, Rainee Morris, David Sabala, Robert Corder, Spencer Lantz, Kim Shirley, Misti Willingham and Kenneth Cochran

10 year awards - Bryan Perry, Alicia Williams, Melony Greene, Stacey Wilson, Peter Ledet, Spencer Hall, Michael Fischer and Lauren Bates

25 year awards – Shawn Trainor

7. Monthly Reports:

- a. **CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.**

- b. **Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.**
- c. **COO Report to include updates on facilities, radio system, supply chain, staff activities, community paramedicine, and IT.**
- d. **Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education and clinical services.**
- e. **Report on Billing.**

Mr. Randy Johnson, CEO gave the board an executive overview of all monthly reports.

- 8. Consider and act on the Montgomery County Appraisal District candidate votes and resolution. (Ms. Whatley, Chairperson, MCHD Board)**

Ms. Whatley made a motion to consider and act on the Montgomery County Appraisal District candidate 106 votes and resolution for Mr. Brent Thor. Mr. Shirley offered a second and motion passed unanimously.

- 9. Consider and act on the purchase of 11 Frazer 14' ambulance modules. (Mr. Hudson, Chair – EMS Committee)**

Mr. James Campbell, EMS Chief made a presentation to the board on Frazer 14' ambulance modules.

No action to be taken.

- 10. Consider and act on the purchase 56 of ventilators. (Mr. Hudson, Chair – EMS Committee)**

Mr. Hudson made a motion to consider and act on the purchase of 56 ventilators. Mr. Grice offered a second and motion passed unanimously.

- 11. Consider and act on the purchase of one set of Mobile Column Lifts. (Mr. Hudson, Chair – EMS Committee)**

Mr. Hudson made a motion to consider and act on the purchase of one set of Mobile Column Lifts. Mr. Grice offered a second and motion passed unanimously.

- 12. Consider and act on Acetech annual subscription. (Mr. Hudson, Chair – EMS Committee)**

Mr. Hudson made a motion to consider and act on Acetech annual subscription. Mrs. Wagner offered a second and motion passed unanimously.

- 13. Consider and act on Smarsh renewal for WebEx messaging records retention. (Mr. Spratt, Chair – PADCOM Committee)**

Mr. Spratt made a motion to consider and act on Smarsh renewal for WebEx messaging records retention. Mr. Shirley offered a second and motion passed unanimously.

- 14. Consider and act on purchase of Storage Area Network (SAN) Equipment for disaster recovery site. (Mr. Spratt, Chair – PADCOM Committee)**

Mr. Spratt made a motion to consider and act on purchase of Storage Area Network (SAN) Equipment for disaster recovery site. Mr. Hudson offered a second and motion passed unanimously.

15. Consider and act on approval of 28 P25 Portable Radio Equipment. (Mr. Spratt, Chair – PADCOM Committee)

Mr. Spratt made a motion to consider and act on approval of 28 P25 Portable Radio Equipment. Mr. Shirley offered a second and motion passed unanimously.

16. Consider and act on approval of 18 P25 Mobile Radio Equipment. (Mr. Spratt, Chair – PADCOM Committee)

Mr. Spratt made a motion to consider and act on approval of 18 P25 Mobile Radio Equipment. Mr. Hudson offered a second and motion passed unanimously.

17. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Wagner, Chair-Indigent Care Committee.)

Mrs. Wagner made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mr. Spratt offered a second and motion passed unanimously.

18. Consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Wagner, Chair – Indigent Care Committee)

Mrs. Wagner made a motion to consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mr. Spratt offered a second and motion passed unanimously.

19. CFO report of preliminary financials for one month ended October 31, 2023, and report updates on financial statements and investment.

Mr. Brett Allen, CFO presented the Financial Report to the board.

20. Consider and act on 2024 EMS Fee Schedule. (Mr. Grice, Treasurer – MCHD Board)

Mr. Grice made a motion to consider and act on 2024 EMS Fee Schedule. Mr. Shirley offered a second and motion passed unanimously.

21. Consider and act on Phase 2 of the ERP Selection. (Mr. Grice, Treasurer – MCHD Board)

Mr. Grice made a motion to consider and act on Phase 2 of the ERP Selection. Mr. Shirley offered a second and motion passed unanimously.

22. Consider and act on Texas SmartBuy Membership Program. (Mr. Grice, Treasurer – MCHD Board)

Mr. Grice made a motion to consider and act on Texas SmartBuy Membership Program. Mr. Spratt offered a second and motion passed unanimously.

23. Consider and act on ratification of payment of District invoices. (Mr. Grice, Treasurer – MCHD Board)

Mr. Grice made a motion to consider and act on ratification of District invoices. Mr. Hudson offered a second and motion passed unanimously.

24. Consider and act on salvage and surplus. (Mr. Grice, Treasurer – MCHD Board)

Mr. Grice made a motion to consider and act on salvage and surplus. Mr. Shirley offered a second and motion passed unanimously.

25. Secretary's Report – Consider and act on the October 24, 2023 MCHD Regular BOD meeting. (Mrs. Wagner, Secretary – MCHD Board)

Mrs. Wagner made a motion to consider and act on minutes from the October 24, 2023 MCHD Regular BOD meeting. Mr. Spratt offered a second and motion passed unanimously.

26. Convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- a. **To discuss and take action if needed on real estate under 551.072 of the Texas for the purchase of real estate ESD #3 Station at 13956 FM 2854. (Ms. Whatley, Chairperson – MCHD Board)**
- b. **To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters under Section 551.071 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)**
- c. **To discuss and take action if needed on personnel issues under Section 551.074 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)**

Ms. Whatley made a motion to convene into executive session at 4:26 p.m. pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- d. **To discuss and take action if needed on real estate under 551.072 of the Texas Government Code regarding the lease or rental of District Facilities by third party groups and the purchase of real estate ESD #3 Station at 13956 FM 2854. (Ms. Whatley, Chairperson – MCHD Board)**
- b. **To confer with District legal counsel concerning confidential legal matters as authorized by Section 551.071 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)**
- c. **To discuss and take action if needed on personnel issues under Section 551.074 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)**

27. Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Ms. Whatley, Chairperson – MCHD Board)

The board reconvened from executive session at 4:54 p.m.

Mr. Spratt made a motion to authorize the CEO to negotiate with ESD 3 regarding purchase of station at 13956 FM 2854 not to exceed the amount discussed in executive session. Mr. Shirley offered a second and motion passed unanimously.

28. Adjourn.

The board adjourned at 4:54 p.m.


Sandy Wagner, Secretary