

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., October 24, 2023 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

1. Call to Order

Meeting called to order at 4:00 p.m.

2. Invocation

Led by Mr. Grice

3. Pledge of Allegiance

Led by Mr. Spratt

4. Roll Call

Present:

Brad Spratt
Brent Thor
Sandy Wagner
Georgette Whatley
Chris Grice
Charles Shirley
Robert Hudson

5. Public Comment

No one made a comment from the public.

6. Special Recognition

NonField – Spencer Lantz

MCHD Service Awards –

10 year award – Amanda Parent

25 year awards – Bonnie Bain

Medical Director Award – Tyrone Philogene and Spencer Hall

7. Presentation of Investment report for quarter ending September 30, 2023. (Mr. Grice, Treasurer - MCHD Board)

Ms. Jamie Hobbs with Valleyview Consulting presented the Investment Report to the board.

8. Monthly Reports:

- a. **CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.**
- b. **Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.**
- c. **COO Report to include updates on facilities, radio system, supply chain, staff activities, community paramedicine, and IT.**
- d. **Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education and clinical services.**
- e. **Report on Billing.**

Mr. Randy Johnson, CEO gave the board an executive overview of all monthly reports.

9. Presentation of the Employee Survey results. (Ms. Whatley, Chairperson – MCHD board)

Mr. James Campbell, EMS Chief presented the Employee Survey results to the board.

10. Presentation of HR Turnover Report. (Mr. Thor, Chair – Personnel Committee)

Mrs. Emily Fitzgerald, HR Manager presented the HR Turnover Report to the board.

11. Presentation of Collaborative High Reliability program. (Mr. Thor, Chair – Personnel Committee)

Mrs. Shawn Henners, Project Manager for Just Culture presented the Collaborative High Reliability program and video to the board.

12. Consider and act on District Policies (Mr. Thor, Chair – Personnel Committee)

- a. **HR 25-304 Leaves of Absence without Pay**
- b. **HR 25-424 Collaborative Just Culture Policy**

Mr. Thor made a motion to consider and act on District Policy, HR 25-304 Leaves of Absence Without Pay. Mr. Grice offered a second and motion passed unanimously.

Mr. Thor made a motion to consider and act on District Policy HR 25-424 Collaborative Just Culture Policy. Mr. Spratt offered a second and motion passed unanimously.

13. Consider and act on the November and December, 2023 MCHD Regular Board of Directors meeting dates and times. (Ms. Whatley, Chairperson – MCHD Board)

Ms. Whatley made a motion to consider and act on the November and December, 2023 MCHD Regular BOD meeting to be a combined board meeting for December 12, 2023. Mr. Thor offered a second and motion passed unanimously.

14. Consider and act on sole source letter for Lifecast Manikins. (Mr. Hudson, Chair – EMS Committee)

Mr. Hudson made a motion to consider and act on sole source letter for Lifecast Manikins. Mr. Thor offered a second and motion passed unanimously.

15. Consider and act on the purchase of Education Mannequins. (Mr. Hudson, Chair, EMS Committee)

Mr. Hudson made a motion to consider and act on the purchase of Education Mannequins. Mr. Thor offered a second and motion passed unanimously.

- 16. Consider and act on the purchase of 55 budgeted Stryker Power Pro Cots. (Mr. Spratt, Chair – PADCOM Committee)**

Agenda item 16 tabled for a future board meeting.

- 17. Consider and act on the purchase of 52 budgeted Powered Cot fasteners. (Mr. Spratt, Chair – PADCOM Committee)**

Agenda item 17 tabled for a future board meeting.

- 18. Consider and act on the \$90,000.00 budgeted Payment 1 of 2 to ESD 2 per the 2023 Amended and Restated Station 52 Housing Agreement. (Mr. Spratt, Chair – PADCOM Committee)**

Mr. Spratt made a motion to consider and act on the \$90,000.00 budgeted Payment 1 of 2 to ESD 2 per the 2023 Amended and Restated Station 52 Housing Agreement. Mr. Thor offered a second and motion passed unanimously.

- 19. Consider and act on rent rate increase at MCHD Station 34. (Mr. Spratt, Chair – PADCOM Committee)**

Mr. Spratt made a motion to consider and act on the rent rate increase at MCHD Station 34. Mr. Thor offered a second. After board discussion motion passed unanimously.

- 20. Consider and act on sole source letter for EXACOM digital recorder system annual maintenance. (Mr. Spratt, Chair – PADCOM Committee)**

Mr. Spratt made a motion to consider and act on sole source letter for EXACOM digital recorder system annual maintenance. Mr. Thor offered a second and motion passed unanimously.

- 21. Consider and act on EXACOM digital recorder system annual maintenance. (Mr. Spratt, Chair – PADCOM Committee)**

Mr. Spratt made a motion to consider and act on EXACOM digital recorder system annual maintenance. Mr. Hudson offered a second and motion passed unanimously.

- 22. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Wagner, Chair-Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mr. Spratt offered a second and motion passed unanimously.

- 23. Consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Wagner, Chair – Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mr. Spratt offered a second and motion passed unanimously.

- 24. Consider and act on ratification of contracts with additional network providers for indigent care. (Mrs. Wagner, Chair – Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on ratification of contracts with additional network providers for indigent care. Mr. Thor offered a second and motion passed unanimously.

25. CFO report of preliminary financials for twelve months month ended September 30, 2023, and report updates on financial statements and investment.

Mr. Brett Allen, CFO presented the Financial Report to the board.

26. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2023. (Mr. Grice, Treasurer - MCHD Board)

Mr. Grice made a motion to consider and act upon recommendation for amendment (s) to the budget for fiscal year ending September 30, 2023. Mr. Shirley offered a second and motion passed unanimously.

27. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2024. (Mr. Grice, Treasurer - MCHD Board)

Mr. Grice made a motion to consider and act upon recommendation for amendment (s) to the budget for fiscal year ending September 30, 2024. Mr. Shirley offered a second and motion passed unanimously.

28. Consider and act on ratification of payment of District invoices. (Mr. Grice, Treasurer – MCHD Board)

Mr. Grice made a motion to consider and act on ratification of District invoices. Mr. Shirley offered a second and motion passed unanimously.

29. Consider and act on salvage and surplus. (Mr. Grice, Treasurer – MCHD Board)

Mr. Grice made a motion to consider and act on salvage and surplus. Mr. Hudson offered a second and motion passed unanimously.

30. Secretary's Report – Consider and act on the September 26, 2023 MCHD Regular BOD meeting. (Mrs. Wagner, Secretary – MCHD Board)

Mrs. Wagner made a motion to consider and act on minutes from the September 26, 2023 MCHD Regular BOD meeting. Mr. Thor offered a second and motion passed unanimously.

31. Convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- a. **To discuss and take action if needed on real estate under 551.072 of the Texas Government Code regarding the lease or rental of District Facilities by third party groups and the purchase of real estate ESD #3 Station at 13956 FM 2854 . (Ms. Whatley, Chairperson – MCHD Board)**
- b. **To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters for Public Health under Section 551.071 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)**
- c. **To discuss and take action if needed on personnel issues under Section 551.074 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)**

Ms. Whatley made a motion to convene into executive session at 4:44 p.m. pursuant to the Texas Meetings Act to deliberate in closed session on the following matter authorized under the Texas Open Meetings Act:

- a. To discuss and take action if needed on real estate under 551.072 of the Texas Government Code regarding the lease or rental of District Facilities by third party groups and the purchase of real estate ESD #3 Station at 13956 FM 2854 . (Ms. Whatley, Chairperson – MCHD Board)
- b. To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters for Public Health under Section 551.071 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)

- c. To discuss and take action if needed on personnel issues under Section 551.074 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)

32. Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Ms. Whatley, Chairperson – MCHD Board)

The board reconvened from executive session at 4:57 p.m. with no action to be taken.

33. Adjourn.

The board adjourned at 4:57 p.m.


Sandy Wagner, Secretary