

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., July 25, 2023 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

**1. Call to Order**

Meeting called to order at 4:00 p.m.

**2. Invocation**

Led by Mr. Hudson

**3. Pledge of Allegiance**

Led by Mr. Thor

**4. Roll Call**

**Present:**

Brad Spratt  
Brent Thor  
Georgette Whatley  
Chris Grice  
Charles Shirley  
Robert Hudson

**Not Present:**

Sandy Wagner

**5. Public Comment**

No one made a comment from the public.

**6. Special Recognition**

**MCHD Service awards –**

**5 year awards –** Nicolas Angelo

**15 year awards –** Mitchell Ayres

**20 Year awards –** David Overstreet

**Field –** Tim Kappler

**7. Presentation of Investment report for quarter ending June 30, 2023. (Mr. Grice, Treasurer - MCHD Board)**

Ms. Jamie Hobbs with Valleyview Consulting presented the Investment report to the board.

**8. Monthly Reports:**

- a. **CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.**
- b. **Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness.**
- c. **COO Report to include updates on facilities, radio system, supply chain, staff activities, community paramedicine, and IT.**
- d. **Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education and clinical services.**
- e. **Fleet and Billing**

Mr. Randy Johnson, CEO gave the board an executive overview of all monthly reports.

**9. Presentation of HR Turnover Report and EAP utilization. (Mr. Thor, Chair – Personnel Committee)**

Ms. Emily Fitzgerald, HR Manager presented the HR Turnover and EAP Utilization reports.

**10. Consider and act on annual review of CEO Communication Plan with the Board. (Ms. Whatley, Chairperson, MCHD Board)**

Ms. Whatley made a motion to consider and act on annual review of CEO Communication Plan with the Board. Mr. Thor offered a second and motion passed unanimously.

**11. Consider and act on District Policies: (Mr. Thor, Chair – Personnel Committee)**

- **Annual review by the board - HR 25-314 Insurance for Retirees**

Mr. Thor made a motion to consider and act on District Policy annual review on HR 25-314 Insurance for Retirees. Mr. Grice offered a second and motion passed unanimously.

**12. Consider and act on purchase of replacement Bike Team trailer. (Mr. Hudson, Chair – EMS Committee)**

Ms. Whatley requested agenda item 12 be tabled for a future board meeting.

**13. Consider and take action to sell five Chevrolet 4500 cab / chassis. (Mr. Hudson, Chair – EMS Committee)**

Mr. Hudson made a motion to consider and take action to sell five Chevrolet 4500 cab / chassis. Mr. Thor offered a second. After board discussion motion passed unanimously.

**14. Consider and act upon award of contracts for P25 Communications Equipment per RFP No. FY2023-04-02. (Mr. Spratt, Chair – PADCOM Committee)**

Mr. Spratt made a motion to consider and act upon award of contracts for P25 Communications Equipment per RFP No. FY2023-04-02. Mr. Thor offered a second and motion passed unanimously.

**15. Consider and act on purchase of a Cummins Generator for Station 10. (Mr. Spratt, Chair – PADCOM Committee)**

Mr. Spratt made a motion to consider and act on purchase of a Cummins Generator for Station 10 for FY 2024. Mr. Thor offered a second and motion passed unanimously.

**16. Consider and act on purchase of a Cummins Generator for Station 30. (Mr. Spratt, Chair – PADCOM Committee)**

Mr. Spratt made a motion to consider and act on purchase of a Cummins Generator for Station 30 HGAC contract FY 2024. Mr. Grice offered a second and motion passed unanimously.

**17. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Wagner, Chair-Indigent Care Committee.)**

Mr. Thor made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mr. Shirley offered a second and motion passed unanimously.

**18. Consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Wagner, Chair – Indigent Care Committee)**

Mr. Thor made a motion to consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mr. Spratt offered a second and motion passed unanimously.

**19. CFO report of preliminary financials for nine months month ended June 30, 2023, and report updates on financial statements and investment.**

Mr. Brett Allen, CFO presented the Financial Report to the board.

**20. Consider and act on the approval to hire an ERP consultant. (Mr. Grice, Treasurer – MCHD Board)**

Mr. Grice made a motion to consider and act on the approval to hire an ERP consultant. Mr. Spratt offered a second and motion passed unanimously.

**21. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2023. (Mr. Grice, Treasurer - MCHD Board)**

Mr. Grice made a motion to consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2023. Mr. Spratt offered a second and motion passed unanimously.

**22. Consider and act on ratification of payment of District invoices. (Mr. Grice, Treasurer – MCHD Board)**

Mr. Grice made a motion to consider and act on ratification of District invoices. Mr. Thor offered a second. After board discussion motion passed unanimously.

**23. Consider and act on salvage and surplus. (Mr. Grice, Treasurer – MCHD Board)**

Mr. Grice made a motion to consider and act on salvage and surplus. Mr. Spratt offered a second and motion passed unanimously.

**24. Secretary's Report – June 27, 2023 MCHD Regular BOD meeting and July 11, 2023 Special BOD meeting. (Mrs. Wagner, Secretary – MCHD Board)**

Mr. Thor made a motion to approve June 27, 2023 MCHD Regular BOD meeting. Mr. Grice offered a second and motion passed unanimously.

Mr. Spratt made a motion to approve July 11, 2023 MCHD Regular BOD meeting. Mr. Grice offered a second and motion passed unanimously.

25. **Convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:**
- a. **To discuss and take action if needed on real estate located at 13959 FM 2854, Conroe, TX 77316 under Section 551.072 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)**
  - b. **To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters for Public Health under Section 551.071 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)**
  - c. **To discuss and take action if needed on personnel issues under Section 551.074 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)**

Ms. Whatley made a motion to convene into executive session at 4:28 p.m. pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- a. To discuss and take action if needed on real estate under Section 551.072 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)
- b. To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters for Public Health under Section 551.071 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)
- c. To discuss and take action if needed on personnel issues under Section 551.074 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)

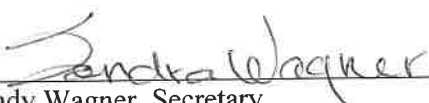
26. **Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Ms. Whatley, Chairperson – MCHD Board)**

Ms. Whatley reconvened the board at 5:11 p.m. back into regular session.

Mr. Spratt made a motion to authorize the CEO and management staff of Montgomery County Hospital District to continue to negotiate a new Interlocal agreement for Public Health District matters. Mr. Shirley offered a second and motion passed unanimously.

27. **Adjourn.**

The board adjourned at 5:12 p.m.

  
Sandy Wagner, Secretary