

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., April 25, 2023 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

**1. Call to Order**

Meeting called to order at 4:00 p.m.

**2. Invocation**

Led by Mr. Spratt

**3. Pledge of Allegiance**

Led by Mr. Grice

**4. Roll Call**

**Present:**

Brad Spratt  
Brent Thor  
Sandy Wagner  
Georgette Whatley  
Chris Grice  
Charles Shirley  
Robert Hudson

**5. Public Comment**

No one made a comment from the public.

**6. Special Recognition**

**MCHD Service Awards 5 Years** – Jade Faris, Kevin Culver and Matthew Howard

**MCHD Service Awards 20 Years** – Kevin Lee

**Field** – Jimena Morales

**Non-Field** – Nivea Wheat

**7. Convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:**

- **To discuss and take action if needed on real estate remodel of quarters at 19530 Keenan Cut-Off, Montgomery, Texas under Section 551.072 of the Texas government Code. (Ms. Whatley, Chairperson – MCHD Board)**
- **To discuss and take action if needed on personnel issues under Section 551.074 of the Texas Government Code to discuss and act on employee adjustments. (Ms. Whatley, Chairperson – MCHD Board)**
- **To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters including Public Health management issues under Section 551.071 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)**

Ms. Whatley made a motion to convene into executive session at 4:06 p.m. pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- To discuss and take action if needed on real estate remodel of quarters at 19530 Keenan Cut-Off, Montgomery, Texas under Section 551.072 of the Texas government Code. (Ms. Whatley, Chairperson – MCHD Board)
- To discuss and take action if needed on personnel issues under Section 551.074 of the Texas Government Code to discuss and act on employee adjustments. (Ms. Whatley, Chairperson – MCHD Board)
- To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters including Public Health management issues under Section 551.071 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)

**8. Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Ms. Whatley, Chairperson – MCHD Board)**

The board reconvened from executive session at 5:06 p.m.

Mr. Spratt moved to authorize the CEO to negotiate with ESD #2 as directed in executive session. Mr. Thor offered a second and motion passed unanimously

**9. Monthly Reports:**

- CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.**
- Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness.**
- COO Report to include updates on facilities, radio system, supply chain, staff activities, community paramedicine, and IT.**
- Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education and clinical services.**
- CFO report of preliminary financials for five months month ended February 28, 2023, and report updates on financial statements, investment, EMS Billing and Fleet department.**
- Fleet and Billing**

Mr. Randy Johnson, CEO gave the board an executive overview of all monthly reports.

**10. Consider and act on District policies. (Mr. Thor, Chair – Personnel Committee)**

- **HR 25-315 Paid Quarantine Leave Policy**

Mr. Thor made a motion to consider and act on District Policy, HR 25-315 Quarantine Policy. Mr. Grice offered a second and motion passed unanimously.

**11. Consider and act on Proclamation in support of National EMS Week, May 21-27, 2023. (Mr. Hudson, Chair – EMS Committee)**

Mr. Hudson made a motion to consider and act on Proclamation in support of National EMS Week, May 21-27, 2023. Mr. Spratt offered a second and motion passed unanimously.

**12. Consider and act on the purchase of 2-4 Dodge 5500 chassis. (Mr. Spratt, Chair - PADCOM Committee)**

Mr. Spratt made a motion to consider and act on the purchase of 2-4 Dodge 5500 chassis. Mr. Thor offered a second and motion passed unanimously.

- 13. Consider and act on annual GIS services contract for CAD operations. (Mr. Spratt, Chair - PADCOM Committee)**

Mr. Spratt made a motion to consider and act on annual GIS services contract for CAD operations. Mr. Thor offered a second and motion passed unanimously.

- 14. Consider and act on Magnolia tower lease amendment with The Montgomery County, Texas. (Mr. Spratt, Chair - PADCOM Committee)**

Mr. Spratt made a motion to consider and act on Magnolia tower lease amendment with The Montgomery County, Texas. Mr. Thor offered a second and motion passed unanimously.

- 15. Consider and act on purchase of a Cummins Generator for Station 20. (Mr. Spratt, Chair - PADCOM Committee)**

Mr. Spratt made a motion to consider and act on purchase of a Cummins Generator for Station 20. Mr. Thor offered a second and motion passed unanimously.

- 16. Consider and act on ratification of contracts with additional network providers for indigent care. (Mrs. Wagner, Chair – Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on ratification of contracts with additional network providers for indigent care. Mr. Spratt offered a second and motion passed unanimously.

- 17. Consider and act on revisions and modifications to Healthcare Assistance Program (HCAP) which is comprised of the Montgomery County Indigent Care Plan and the Medical Assistance Plan Handbooks. (Mrs. Wagner, Chair-Indigent Care Committee).**

Mrs. Wagner made a motion to consider and act on revisions and modifications to Healthcare Assistance Program (HCAP) which is comprised of the Montgomery County Indigent Care Plan and the Medical Assistance Plan Handbooks. Mr. Spratt offered a second and motion passed unanimously.

- 18. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Wagner, Chair-Indigent Care Committee).**

Mrs. Wagner made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mr. Thor offered a second and motion passed unanimously.

- 19. Consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Wagner, Chair – Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mr. Spratt offered a second and motion passed unanimously.

- 20. CFO report of preliminary financials for six months month ended March 31, 2023, and report updates on financial statements and investment.**

Mr. Brett Allen, CFO presented the Financial Report to the board.

- 21. Presentation of Investment Report for the quarter ended March 31, 2023. (Mr. Grice, Treasurer – MCHD Board)**

Mr. Grice made a motion to accept the Investment Report for quarter end March 31, 2023. Mr. Thor offered a second and motion passed unanimously.

**22. Consider and act on engagement of auditor Weaver and Tidwell, LLP for audit to include if necessary a single audit. (Mr. Grice, Treasurer – MCHD Board)**

Mr. Grice made a motion to consider and act on engagement of auditor Weaver and Tidwell, LLP for audit to include if necessary a single audit. Mr. Spratt offered a second and motion passed unanimously.

**23. Consider and act on Banking and Investment Policy. (Mr. Grice, Treasurer – MCHD Board)**

Mr. Grice made a motion to consider and act on Banking and Investment Policy. Mr. Thor offered a second and motion passed unanimously.

**24. Consider and act on ratification of payment of District invoices. (Mr. Grice, Treasurer – MCHD Board)**

Mr. Grice made a motion to consider and act on ratification of District invoices. Mr. Thor offered a second. After board discussion motion passed unanimously.

**25. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2023. (Mr. Grice, Treasurer - MCHD Board)**

Mr. Grice made a motion to consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2023. Mr. Spratt offered a second and motion passed unanimously.

**26. Consider and act on salvage and surplus. (Mr. Grice, Treasurer – MCHD Board)**

Mr. Grice made a motion to consider and act on salvage and surplus. Mr. Thor offered a second and motion passed unanimously.

**27. Secretary's Report – March 28, 2023 MCHD Regular BOD meeting and April 11, 2023 Special BOD meeting. (Mrs. Wagner, Secretary – MCHD Board)**

Mrs. Wagner made a motion to approve March 28, 2023 MCHD Regular BOD meeting. Mr. Thor offered a second and motion passed unanimously.

Mrs. Wagner made a motion to approve April 11, 2023 MCHD Special BOD meeting. Mr. Thor offered a second and motion passed. Ms. Whatley and Mr. Spratt abstained from the vote.

**28. Adjourn.**

The board adjourned at 5:18 p.m.

  
Sandy Wagner, Secretary