

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., December 13, 2022 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

**1. Call to Order**

Meeting called to order at 4:00 p.m.

**2. Invocation**

Led by Mr. Grice

**3. Pledge of Allegiance**

Led by Mr. Spratt

**4. Roll Call**

**Present:**

Georgette Whatley  
Brent Thor  
Sandy Wagner  
Chris Grice  
Brad Spratt  
Bob Bagley – *arrived at 4:02 p.m.*

**Not Present**

Justin Chance

**5. Public Comment**

Commissioner James Noack of Montgomery County provided a public comment on behalf of the Montgomery County Commissioners Court asking the Hospital District board of directors to continue the management of the Montgomery County Public Health District.

**6. Special Recognition**

**Field** – Mikayla Ward

**Non-Field** - Bailey Briggs and Madison Rankin

**Outgoing Board Member and Vice Chairman Bob Bagley –**

Mr. Randy Johnson presented the outgoing board member and Vice Chairman, Mr. Bob Bagley with a plaque for his service and contributions while serving on the Montgomery County Hospital District board.

Mr. Bagley thanked everyone for his 12 years on the board.

**Outgoing Board Member Justin Chance -**

Mr. Randy Johnson recognized the service of the outgoing board member Mr. Justin Chance (who was absent) by a plaque for his service and contributions while serving on the Montgomery County Hospital District board.

- 7. CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.**

Mr. Randy Johnson, CEO presented the CEO report.

- 8. Consider and act on the selection of an interim representative of MCHD for the MCPHD board. (Mr. Grice, Chairman – MCHD Board)**

Mrs. Wagner made a motion to consider and act on Chris Grice as interim representative of MCHD for the MCPHD board. Mr. Thor offered a second and motion passed unanimously.

- 9. Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.**

Mr. James Campbell, EMS Chief presented the EMS report to the board.

- 10. Consider and act on purchase of Cisco Webex Communication & Collaboration Software. (Mr. Thor, Chair – EMS Committee)**

Mr. Thor made a motion to consider and act on purchase of Cisco Webex Communication & Collaboration Software. Ms. Whatley offered a second and motion passed unanimously.

- 11. Consider and act on sole source letter for the MedixSafe. (Mr. Thor, Chair – EMS Committee)**

Mr. Thor made a motion to consider and act on sole source letter for the Bioconnect MedixSafe. Mr. Spratt offered a second and motion passed unanimously.

- 12. Consider and act on purchase of MedixSafe. (Mr. Thor, Chair – EMS Committee)**

Mr. Thor made a motion to consider and act on purchase of Bioconnect MedixSafe. Mr. Spratt offered a second. After board discussion motion passed unanimously.

- 13. COO Report to include updates on facilities, radio system, materials management, staff activities, community paramedicine, and IT.**

Mrs. Melissa Miller, COO presented the COO report to the board.

- 14. Consider and act on the second payment to MCESD 9 for Station 33 quarters. (Ms. Whatley, Chair – PADCOM Committee)**

Ms. Whatley made a motion to consider and act on the second payment to MCESD 9 for Station 33 quarters. Mr. Spratt offered a second and motion passed unanimously.

- 15. Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education, clinical services, epidemiology, and emergency preparedness.**

Mrs. Melissa Miller, COO presented the HCAP report to the board.

**16. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Wagner, Chair-Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mr. Thor offered a second and motion passed unanimously.

**17. Consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Wagner, Chair – Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mr. Thor offered a second and motion passed unanimously.

**18. CFO report of preliminary financials for one month ended October 31, 2022, and report updates on financial statements, EMS Billing and Fleet department.**

Mr. Brett Allen, CFO presented the financial and fleet report to the board.

**19. Consider and act on purchase of nine (9) cab chassis. (Mr. Thor, Chair – EMS Committee)**

Mr. Allen made a presentation to the board.

Mr. Thor made a motion to consider and act on purchase of nine (9) cab chassis. Mr. Spratt offered a second. After board discussion motion passed unanimously.

**20. Consider and act on ratification payment of District invoices. (Mr. Spratt, Treasurer – MCHD Board)**

Mr. Spratt made a motion to consider and act on ratification of payment of District invoices. Mr. Thor offered a second and motion passed unanimously.

**21. Consider and act on salvage and surplus. (Mr. Spratt, Treasurer – MCHD Board)**

Mr. Spratt made a motion to consider and act on salvage and surplus as presented in the boardbook. Mr. Thor offered a second and motion passed unanimously.

**22. Secretary's Report – October 25, 2022 Regular BOD meeting and November 17, 3033 Special BOD meeting. (Mrs. Wagner, Secretary – MCHD Board)**

Mrs. Wagner made a motion to consider and act on the minutes for October 25, 2022 Regular BOD meeting. Mr. Thor offered a second and motion passed. Mr. Spratt abstained from the vote.

Mrs. Wagner made a motion to consider and act on the minutes for November 17, 2022 Special BOD meeting. Mr. Thor offered a second and motion passed. Mr. Spratt abstained from the vote.

**23. Discussion on EMS Committee findings from Tenure action committee report. (Mr. Grice, Chairman – MCHD Board)**

Mr. James Campbell presented list of recommendations from Tenure action committee report.

After board discussion the recommendation was for staff to continue to research and make presentations in the future.

**24. Convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:**

- To discuss and take action if needed on real estate under Section 551.072 of the Texas Government Code MCESD #10 Station 183 - MCHD Station 42 Housing Agreement. (Mr. Grice, Chairperson – MCHD Board)
- To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters under Section 551.071 of the Texas Government Code. (Mr. Grice, Chairperson – MCHD Board)
- To discuss and take action if needed on personnel issues under Section 551.074 of the Texas Government Code. (Mr. Grice, Chairperson – MCHD Board)

Mr. Grice convened the board into executive session at 5:10 p.m. pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act

- To discuss and take action if needed on real estate under Section 551.072 of the Texas Government Code MCESD #10 Station 183 - MCHD Station 42 Housing Agreement. (Mr. Grice, Chairperson – MCHD Board)

**25. Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Mr. Grice, Chairman – MCHD Board)**

Mr. Grice reconvened the board back into open session at 5:24 p.m.

Mr. Thor made a motion to approve the amended Housing Agreement with the MCESD #10 as presented in executive session. Mr. Spratt offered a second and motion passed unanimously.

Mr. Grice reconvened the board back into executive session at 5:25 p.m. pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act

- To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters under Section 551.071 of the Texas Government Code. (Mr. Grice, Chairperson – MCHD Board)
- To discuss and take action if needed on personnel issues under Section 551.074 of the Texas Government Code. (Mr. Grice, Chairperson – MCHD Board)

Mr. Grice reconvened the board back into open session at 5:35 p.m. and advised that no action was needed.

**Adjourn.**

The board adjourned at 5:35 p.m.

  
Sandy Wagner, Secretary