

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., February 28, 2023 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

**1. Call to Order**

Meeting called to order at 4:00 p.m.

**2. Invocation**

Led by Mr. Grice

**3. Pledge of Allegiance**

Led by Mr. Hudson

**4. Roll Call**

**Present:**

Brad Spratt  
Sandy Wagner  
Georgette Whatley  
Chris Grice  
Robert Hudson  
Charles Shirley

**Not present:**

Brent Thor

**5. Public Comment**

No one made a comment from the public.

**6. Special Recognition**

**Non-Field** – Laurie Sutton

**Field** - Bryan Perry

**MCHD Service Awards – 15 years** – Alina Beasley

**MCHD Service Awards – 30 years** – Scott Pelczar

**7. Discuss and take action as necessary on the proposed management of MCPHD. (Mr. Grice, Chairman – MCHD Board)**

Agenda item 7 tabled as Commissioners Noack was unable to attend.

8. **CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.**

Mr. Randy Johnson, CEO presented the CEO report.

9. **Consider and act on board workshops to be scheduled prior to MCHD regular board of director meetings. (Ms. Whatley, Chairperson – MCHD Board)**

Ms. Whatley made a proposal to the board for future workshops that should begin prior to the 4:00 p.m. scheduled board meeting to address any reports or questions board members may have to staff.

After board discussion, Ms. Whatley made a motion to not have a pre-board meeting work shop, but rather to have all executive, personnel and HCAP monthly reports be listed first among the agenda items in the boardbook and that the CEO would provide a preceding 5-8 bullet summary of the content of the executive, personnel and HCAP reports. Motion passed by a vote of four for (Ms. Whatley, Mr. Grice, Mr. Spratt and Mr. Hudson) to two opposed (Mrs. Wagner and Mr. Shirley).

Ms. Whatley made a motion for the board to put agenda items on a consent agenda. Mr. Grice offered a second. After board discussion Ms. Whatley amended her original motion to be for specific agendas items of Salvage & Surplus, Minutes, HCAP Claims and HCAP voluntary contributions to be placed on a consent agenda. Motion failed three for (Ms. Whatley, Mr. Grice and Mr. Hudson) to three opposed (Mr. Spratt, Mrs. Wagner and Mr. Shirley).

10. **Consider and act on the selection of a representative of MCHD for the MCPHD board. (Ms. Whatley, Chairperson – MCHD Board)**

Mr. Spratt made a motion to appoint Mrs. Wagner as a representative of MCHD for the MCPHD board. Mr. Grice offered a second and motion passed unanimously.

11. **Consider and act on pay grade changes to the non-field payscale. (Mr. Thor, Chair – Personnel Committee)**

Mrs. Emily Fitzgerald, HR Manager made a presentation to the board.

Mr. Grice made a motion to consider and act on pay grade changes to the non-field payscale. Mr. Spratt offered a second. After board discussion motion passed unanimously.

12. **Consider and act on District Policies. (Mr. Thor, Chair – Personnel Committee):**

- **REC 10-101 Policy process and templates**
- **HR 25-508 District Provided Communication**
- **HR 25-511 Personal Communication Devices SB 944**

Ms. Whatley made a motion to consider and act on District Policies:

- REC 10-101 Policy process and templates
- HR 25-508 District Provided Communication
- HR 25-511 Personal Communication Devices SB 944

Mr. Grice offered a second and motion passed unanimously.

13. **Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.**

Mr. James Campbell, EMS Chief presented the EMS report to the board.

14. **Consider and act on The Woodlands Township – Cardiac Monitors. (Mr. Hudson, Chair – EMS Committee)**

Mr. Hudson made a motion to consider and act on The Woodlands Township – Cardiac Monitors. Mr. Shirley offered a second and motion passed unanimously.

15. **COO Report to include updates on facilities, radio system, materials management, staff activities, community paramedicine, and IT.**

Mrs. Melissa Miller, COO presented the COO report to the board.

16. **Consider and act on Amendment Number V to the Interlocal Agreement between Montgomery County Hospital District and the Montgomery County Public Health District for Provision of Public Health Services. (Mr. Grice – MCPHD Board)**

Mr. Grice made a motion to consider and act on Amendment Number V to the Interlocal Agreement between Montgomery County Hospital District and the Montgomery County Public Health District for Provision of Public Health Services. Mr. Spratt offered a second and motion passed unanimously.

17. **Consider and act on Annual Support Agreement for Docunav. (Mr. Spratt, Chair – PADCOM Committee)**

Mr. Spratt made a motion to consider and act on Annual Support Agreement for Docunav. Mrs. Wagner offered a second and motion passed unanimously.

18. **Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education, clinical services, epidemiology, and emergency preparedness.**

Mrs. Ade Moronkeji, HCAP Manager presented the HCAP report to the board.

19. **Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Wagner, Chair-Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mr. Spratt offered a second and motion passed unanimously.

20. **Consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Wagner, Chair – Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mr. Spratt offered a second and motion passed unanimously.

21. **CFO report of preliminary financials for four months ended January 31, 2023, and report updates on financial statements, EMS Billing and Fleet department.**

Mr. Brett Allen, CFO presented the financial and fleet report to the board.

**22. Consider and act on Acetech annual subscription. (Mr. Grice, Treasurer – MCHD)**

Mr. Grice made a motion to consider and act on Acetech annual subscription. Mr. Spratt offered a second and motion passed unanimously.

**23. Consider and act on adding one position to the billing staff for FY 2023. (Mr. Grice, Treasurer – MCHD Board)**

Mr. Grice made a motion to consider and act on adding one position to the billing staff for FY 2023. Mr. Spratt offered a second. After board discussion motion passed unanimously.

**24. Consider and act on ratification payment of District invoices. (Mr. Grice, Treasurer – MCHD Board)**

Mr. Grice made a motion to consider and act on ratification of payment of District invoices. Mr. Spratt offered a second and motion passed unanimously.

**25. Consider and act on salvage and surplus. (Mr. Grice, Treasurer – MCHD Board)**

Mr. Grice made a motion to consider and act on salvage and surplus as presented in the boardbook. Mr. Spratt offered a second and motion passed unanimously.

**26. Secretary's Report – January 24, 2023 Special BOD meeting and January 24, 2023 Regular BOD meeting. (Mrs. Wagner, Secretary – MCHD Board)**

Mrs. Wagner made a motion to consider and act on the minutes for January 24, 2023 Special BOD meeting. Mr. Spratt offered a second and motion passed unanimously.

Mrs. Wagner made a motion to consider and act on the minutes for January 24, 2023 Regular BOD meeting. Mr. Spratt offered a second and motion passed unanimously.

**27. Convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:**

- **To discuss and take action if needed on real estate under Section 551.072 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)**
- **To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters including the management of the Montgomery County Public Health District under Section 551.071 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)**
- **To discuss and take action if needed on personnel issues on Dr. Casey Patrick under Section 551.074 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)**

Ms. Whatley made a motion to convene into executive session at 4:49 p.m. pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- To discuss and take action if needed on real estate under Section 551.072 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)
- To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters including the management of the Montgomery County Public Health District under Section 551.071 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)

- To discuss and take action if needed on personnel issues on Dr. Casey Patrick under Section 551.074 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)


**28. Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Mr. Grice, Chairman – MCHD Board)**

Ms. Whatley reconvened the board back into open session at 5:08 p.m.

Mr. Spratt made a motion to approve the moving of Dr. Casey Patrick from contract status to part-time employment with MCHD. Mr. Hudson offered a second and motion passed unanimously.

**29. Adjourn.**

The board adjourned at 5:08 p.m.

  
Sandy Wagner, Secretary