

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., January 24, 2023 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

**1. Call to Order**

Meeting called to order at 4:00 p.m.

**2. Invocation**

Led by Mr. Grice

**3. Pledge of Allegiance**

Led by Mr. Shirley

**4. Roll Call**

**Present:**

Georgette Whatley  
Brent Thor  
Sandy Wagner  
Chris Grice  
Brad Spratt  
Robert Hudson  
Charles Shirley

**5. Public Comment**

No one made a comment from the public.

**6. Special Recognition**

**MCHD Service Awards – 5 years** – Lillian Trosclair, Cole Pyles, Amanda Scott, Tyler Eckel, Samantha Hamilton, Justin Ward, Michael Wells, Krysten Cooper, Jeffrey Harris, Lori Noal, and David Lozano.

**Field** – Kevin Culver and Mitchell Ayres

**Non-Field** - Sarah Anderson

*“Mr. Grice requested agenda item no. 8 be moved up”*

**7. Consider and take action on the annual election of Board officers. (Mr. Grice, Chairman – MCHD Board)**

Nominations for Chairperson were requested. Mrs. Wagner nominated Ms. Whatley as Chairperson. There were no other nominations for Chairperson, and Ms. Whatley was elected Chairperson by a unanimous vote.

Nominations for Vice-Chairman were requested. Mrs. Wagner nominated Mr. Grice as Vice-Chairman and Ms. Whatley nominated Mr. Thor.

Five votes for Mr. Thor. (Ms. Whatley, Mr. Thor, Mr. Grice, Mr. Shirley and Mr. Hudson)

Two votes for Mr. Grice. (Mrs. Wagner and Mr. Spratt)

Nominations for Treasurer were requested. Ms. Whatley nominated Mr. Grice as Treasurer. There were no other nominations for Treasurer, and Mr. Grice was elected Treasurer by a unanimous vote.

Nominations for Secretary were requested. Ms. Whatley nominated Mrs. Wagner as Secretary. There were no other nominations for Secretary, and Mrs. Wagner was elected Secretary by unanimous vote.

**8. Discuss and take action as necessary on the proposed management of MCPHD. (Mr. Grice, Chairman – MCHD Board)**

Commissioner Noack stated the County's preference that MCHD retain the management of MCPHD. The County Attorney and Legal Counsel, Larry Foerster are working on an updated management agreement.

**9. Presentation of Investment Report for the quarter ended December 31, 2022. (Mr. Spratt, Treasurer – MCHD Board)**

Mr. Tim Pinion with Valleyview Consulting presented the Investment report for quarter ended December 31, 2022.

**10. Presentation by MCHD general counsel reviewing the duties and responsibilities of the Board members. (Mr. Grice, Chairman – MCHD Board)**

Mr. Larry Foerster, Legal Counsel reviewed the duties and responsibilities of the Board members.

**11. CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.**

Mr. Randy Johnson, CEO presented the CEO report.

**12. Presentation of Quarterly Employee Turnover Report. (Mr. Grice, Chairman – MCHD Board)**

Mrs. Emily Fitzgerald, HR Manager presented the Quarterly Turnover report to the board.

**13. Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.**

Mr. James Campbell, EMS Chief presented the EMS report to the board.

**14. COO Report to include updates on facilities, radio system, materials management, staff activities, community paramedicine, and IT.**

Mrs. Melissa Miller, COO presented the COO report to the board.

**15. Consider and act on Annual Maintenance and Software Renewal for CentralSquare Ambulance and Fire CAD. (Ms. Whatley, Chair – PADCOM Committee)**

Ms. Whatley made a motion to consider and act on Annual Maintenance and Software Renewal for CentralSquare Ambulance and Fire CAD. Mr. Thor offered a second and motion passed unanimously.

- 16. Consider and act on the renewal of CentralSquare Mobile Data Computer software support agreement. (Ms. Whatley, Chair – PADCOM Committee)**

Ms. Whatley made a motion to consider and act on the renewal of CentralSquare Mobile Data Computer software support agreement. Mr. Thor offered a second and motion passed unanimously.

- 17. Consider and take action on purchase of Docunav professional service hours. (Ms. Whatley, Chair – PADCOM Committee)**

Ms. Whatley made a motion to consider and act on purchase of Docunav professional service hours. Mr. Thor offered a second and motion passed unanimously.

- 18. Consider and act on Conroe Service Center tower lease amendment with AT&T mobility. (Ms. Whatley, Chair – PADCOM Committee)**

Ms. Whatley made a motion to consider and act on Conroe Service Center tower lease amendment with AT&T mobility. Mr. Thor offered a second and motion passed unanimously.

- 19. Consider and act on Magnolia tower lease amendment with AT&T mobility. (Ms. Whatley, Chair – PADCOM Committee)**

Ms. Whatley made a motion to consider and act on Magnolia tower lease amendment with AT&T mobility. Mr. Thor offered a second and motion passed unanimously.

- 20. Consider and Act on Cummins Sole Source Letter. (Ms. Whatley, Chair – PADCOM Committee)**

Ms. Whatley made a motion to consider and act on Cummins Sole Source Letter. Mr. Thor offered a second and motion passed unanimously.

- 21. Consider and act on Cummins generator maintenance contract. (Ms. Whatley, Chair – PADCOM Committee)**

Ms. Whatley made a motion to consider and act on Cummins generator maintenance contract. Mr. Grice offered a second and motion passed unanimously.

- 22. Consider and act upon award of contract for Lake Conroe Tower per RFP No. FY2023-04-01. (Ms. Whatley, Chair – PADCOM Committee)**

Mr. Justin Evans, Radio Coordinator made a presentation the board on Lake Conroe Tower RFP no. FY2023-04-02.

Ms. Whatley made a motion to consider and act on upon award of contract for Lake Conroe Tower per RFP No. FY2023-04-01. Mr. Thor offered a second. After board discussion motion passed unanimously.

- 23. Consider and act on the Purchase of Lake Conroe Tower Generator from Cummins through Purchasing Cooperative. (Ms. Whatley, Chair – PADCOM Committee)**

Ms. Whatley made a motion to consider and act on Purchase of Lake Conroe Tower Generator from Cummins through Purchasing Cooperative. Mr. Thor offered a second and motion passed unanimously.

- 24. Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education, clinical services, epidemiology, and emergency preparedness.**

Mrs. Ade Moronkeji, HCAP Manager presented the HCAP report to the board.

- 25. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Wagner, Chair-Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mr. Thor offered a second and motion passed unanimously.

- 26. Consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Wagner, Chair – Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mr. Thor offered a second and motion passed unanimously.

- 27. Consider and act on ratification of contracts with additional network providers for indigent care. (Mrs. Wagner, Chair – Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on ratification of contracts with additional network providers for indigent care. Mr. Thor offered a second and motion passed unanimously.

- 28. CFO report of preliminary financials for three months ended December 31, 2022, and report updates on financial statements, EMS Billing and Fleet department.**

Mr. Brett Allen, CFO presented the financial and fleet report to the board.

- 29. Presentation of FY 2024 Budget Timeline. (Mr. Spratt, Treasurer – MCHD Board)**

Mr. Brett Allen presented the FY 2024 Budget Timeline to the board.

- 30. Consider and act on 2023 EMS Fee Schedule. (Mr. Spratt, Treasurer – MCHD Board)**

Mr. Thor made a motion to consider and act on 2023 EMS Fee Schedule. Mr. Grice offered a second and motion passed unanimously.

- 31. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2023. (Mr. Spratt, Treasurer - MCHD Board)**

Mr. Thor made a motion to consider and act upon recommendation for amendment to increase the budget by \$295,776 for the tower project for fiscal year ending September 30, 2023. Mr. Grice offered a second. After board discussion motion passed unanimously.

- 32. Consider and act on ratification payment of District invoices. (Mr. Spratt, Treasurer – MCHD Board)**

Mr. Grice made a motion to consider and act on ratification of payment of District invoices. Mr. Thor offered a second and motion passed unanimously.

**33. Consider and act on salvage and surplus. (Mr. Spratt, Treasurer – MCHD Board)**

Mr. Grice made a motion to consider and act on salvage and surplus as presented in the boardbook. Mr. Thor offered a second and motion passed unanimously.

**34. Consideration and possible action to adopt Resolution to authorize the MCHD to purchase approximately 1-acre from the Montgomery County Emergency Communications District for a public safety radio tower site. (Ms. Whatley, Chair – PADCOM)**

Ms. Whatley made a motion to consider and act to adopt Resolution to authorize the MCHD to purchase approximately 1-acre from the Montgomery County Emergency Communications District for a public safety radio tower site. Mr. Thor offered a second and motion passed unanimously.

**35. Secretary's Report – December 13, 2022 Regular BOD meeting. (Mrs. Wagner, Secretary – MCHD Board)**

Mrs. Wagner made a motion to consider and act on the minutes for December 13, 2022 Regular BOD meeting. Mr. Thor offered a second and motion passed. Mr. Spratt abstained from the vote.

**36. Convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:**

- To discuss and take action if needed on real estate under Section 551.072 of the Texas Government Code. (Mr. Grice, Chairman – MCHD Board)
- To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters under Section 551.071 of the Texas Government Code. (Mr. Grice, Chairperson – MCHD Board)
- To discuss and take action if needed on personnel issues under Section 551.074 of the Texas Government Code. (Mr. Grice, Chairperson – MCHD Board)

Ms. Whatley made a motion to convene into executive session at 5:17 p.m. pursuant to the Texas Open Meetings Act Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- To discuss and take action if needed on real estate under Section 551.072 of the Texas Government Code. (Mr. Grice, Chairman – MCHD Board)
- To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters under Section 551.071 of the Texas Government Code. (Mr. Grice, Chairperson – MCHD Board)
- To discuss and take action if needed on personnel issues under Section 551.074 of the Texas Government Code. (Mr. Grice, Chairperson – MCHD Board)

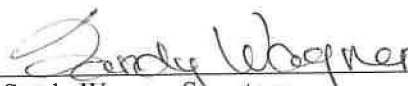
**37. Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Mr. Grice, Chairman – MCHD Board)**

Ms. Whatley reconvened the board back into open session at 6:01 p.m.

No action was taken by the board.

**38. Adjourn.**

The board adjourned at 6:01 p.m.

  
Sandy Wagner, Secretary