

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., October 25, 2022 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

1. Call to Order

Meeting called to order at 4:00 p.m.

2. Invocation

Led by Mr. Grice

3. Pledge of Allegiance

Led by Mr. Thor

4. Roll Call

Present:

Georgette Whatley
Brent Thor
Sandy Wagner
Chris Grice
Bob Bagley

Not Present:

Brad Spratt
Justin Chance

5. Public Comment

No one made a comment from the public.

6. Special Recognition

Medical Director Award – Clayton Smith, Emily Shannon and Zack Coleman

7. Presentation of Investment Report for the quarter ended September 30, 2022. (Mr. Spratt, Treasurer – MCHD Board)

Ms. Jamie Hobbs with Valleyview Consulting presented the Investment report to the board for the quarter ended September 30, 2022.

8. Presentation about TEMS Tactical Team. (Mr. Thor, Chair – EMS Committee)

Mr. James Campbell, EMS Chief and Captain James Hook, MCSO leader gave a presentation and also answered questions from the board on the TEMS Tactical Team.

9. **CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.**

Mr. Randy Johnson, CEO presented the CEO report.

10. **Presentation of Quarterly Employee Turnover Report. (Mr. Chance, Chair – Personnel Committee)**

Mrs. Emily Fitzgerald presented the Quarterly Employee Turnover report to the board.

11. **Consider and act on the November and December, 2022 MCHD Regular Board of Directors meeting dates and times. (Ms. Grice, Chairman – MCHD Board)**

Mr. Grice made a motion to consider and act on staff's recommendation for MCHD Special board of directors meeting to "Canvas the Vote" on November 17, 2022 and combination November/December MCHD Regular board of directors meeting on December 13, 2022. Mr. Thor offered a second and motion passed unanimously.

12. **Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.**

Mr. James Campbell, EMS Chief presented the EMS report to the board.

13. **Consider and act on purchase of additional ImageTrend FRO licenses. (Mr. Thor, Chair – EMS Committee)**

Mr. Thor made a motion to consider and act on purchase of additional ImageTrend FRO licenses. Ms. Whatley offered a second. After board discussion motion passed unanimously.

14. **Consider and act on the repair of shop 51. (Mr. Thor, Chair – EMS Committee)**

Mr. Thor made a motion to consider and act on the repair of shop 51 in the amount of \$49,175.92. Mr. Bagley offered a second and motion passed unanimously.

15. **COO Report to include updates on facilities, radio system, materials management, staff activities, community paramedicine, and IT.**

Mrs. Melissa Miller, COO presented the COO report to the board.

16. **Consider and act on the purchase of a used mobile home for housing during Station 42 remodel. (Ms. Whatley, Chair – PADCOM Committee)**

Mr. Thor made a motion to consider and act on the purchase of a used mobile home for housing during Station 42 remodel. Mr. Bagley offered a second and motion passed unanimously.

17. **Consider and act on sole source letter for EXACOM digital recorder system annual maintenance. (Ms. Whatley, Chair – PADCOM Committee)**

Ms. Whatley made a motion to consider and act on sole source letter for EXACOM digital recorder system annual maintenance. Mr. Thor offered a second and motion passed unanimously.

18. **Consider and act on EXACOM digital recorder system annual maintenance. (Ms. Whatley, Chair – PADCOM Committee)**

Ms. Whatley made a motion to consider and act on EXACOM digital recorder systems annual maintenance. Mr. Thor offered a second and motion passed unanimously.

19. Consider and act on approval of Sole-Source Letter in connection with procurement of L3 Harris Software and SUMS Agreement. (Ms. Whatley, Chair – PADCOM Committee)

Ms. Whatley made a motion to consider and act approval of Sole-Source Letter in connection with procurement of L3 Harris Software and SUMS Agreement. Mr. Thor offered a second and motion passed unanimously.

20. Consider and act on approval of L3 Harris Software and SUMS Agreement. (Ms. Whatley, Chair – PADCOM Committee)

Ms. Whatley made a motion to consider and act consider and act on approval of L3 Harris Software and SUMS Agreement. Mr. Thor offered a second and motion passed unanimously.

21. Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education, clinical services, epidemiology, and emergency preparedness.

Mrs. Ade Moronkeji, HCAP Manager presented the HCAP report to the board.

22. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Wagner, Chair-Indigent Care Committee)

Mrs. Wagner made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mr. Thor offered a second and motion passed unanimously.

23. Consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Wagner, Chair – Indigent Care Committee)

Mrs. Wagner made a motion to consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mr. Thor offered a second and motion passed unanimously.

24. Consider and act on the Pharmacy Benefit Manager RFP. (Mrs. Wagner, Chair – Indigent Care Committee)

Mrs. Wagner made a motion to consider and act on staff's recommendation on the Pharmacy Benefit Manager RFP. Mr. Thor offered a second and motion passed unanimously.

25. CFO report of preliminary financials for twelve months ended September 30, 2022, and report updates on financial statements, EMS Billing and Fleet department.

Mr. Brett Allen, CFO presented the financial, billing and fleet report to the board.

26. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2022. (Mr. Spratt, Treasurer - MCHD Board)

Mr. Grice made a motion to consider and act upon recommendation for amendment (s) to the budget for fiscal year ending September 30, 2022. Mr. Thor offered a second and motion passed unanimously.

27. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2023. (Mr. Spratt, Treasurer - MCHD Board)

Mr. Grice made a motion to consider and act upon recommendation for amendment (s) to the budget for fiscal year ending September 30, 2023. Ms. Whatley offered a second and motion passed unanimously.

28. Consider and act on ratification payment of District invoices. (Mr. Spratt, Treasurer – MCHD Board)

Mr. Grice made a motion to consider and act on ratification of payment of District invoices. Mr. Thor offered a second and motion passed unanimously.

29. Consider and act on salvage and surplus. (Mr. Spratt, Treasurer – MCHD Board)

Mr. Grice made a motion to consider and act on salvage and surplus as presented in the boardbook. Mr. Thor offered a second and motion passed unanimously.

30. Secretary's Report – September 27, 2022 Regular BOD meeting. (Mrs. Wagner, Secretary – MCHD Board)

Mrs. Wagner made a motion to consider and act on the minutes for September 27, 2022 Regular BOD meeting. Mr. Thor offered a second and motion passed. Mr. Bagley abstained from the vote.

31. Convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- **To discuss and take action if needed on real estate under Section 551.072 of the Texas Government Code. (Mr. Grice, Chairperson – MCHD Board)**
- **To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters under Section 551.071 of the Texas Government Code. (Mr. Grice, Chairperson – MCHD Board)**
- **To discuss and take action if needed on personnel issues involving the IAFF Fire Union and MCHD under Section 551.074 of the Texas Government Code. (Mr. Grice, Chairperson – MCHD Board)**

Mr. Grice convened the board into executive session at 5:30 p.m. pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act

- **To discuss and take action if needed on real estate under Section 551.071 of the Texas Government Code to discuss matters pertaining to land acquisition and receive advise from legal counsel. (Mr. Grice, Chairperson – MCHD Board)**

32. Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Mr. Grice, Chairman – MCHD Board)

Mr. Grice reconvened the board back into open session at 6:02 p.m. and advised no action is needed.

33. Adjourn.

The board adjourned at 6:02 p.m.



Sandy Wagner, Secretary