

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., September 27, 2022 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

**1. Call to Order**

Meeting called to order at 4:00 p.m.

**2. Invocation**

Led by Mr. Grice

**3. Pledge of Allegiance**

Led by Mr. Spratt

**4. Roll Call**

**Present:**

Georgette Whatley  
Brent Thor  
Sandy Wagner  
Chris Grice  
Brad Spratt

**Not Present:**

Justin Chance  
Bob Bagley

**5. Public Comment**

No one made a comment from the public.

**6. Special Recognition**

Jeremy McMinn, Ashley Peachee, Katlyn McDonald, Jessica McMillan, Sarah Anderson and Emily Fitzgerald were recognized for all their hard work on the employee appreciation week.

**7. Consider and act on renewal of the employee health related benefits, including employee health insurance. (Mr. Chance, Chair – Personnel Committee)**

Ms. Cristina Palacios with McGriff gave the Employee Benefits presentation to the board.

Mr. Thor made a motion to accept as presented to the board the renewal of the employee health related benefits, including employee health insurance. Ms. Whatley offered a second and motion passed unanimously.

**8. CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.**

Mr. Randy Johnson, CEO presented the CEO report.

9. **Consider and act on Order Resolution to cancel election for Chris Grice, At Large Position No. 2 January 1, 2023-December 31, 2026. (Mrs. Wagner, Secretary – MCHD board)**

Mrs. Wagner made a motion to consider and act on Order Resolution to cancel election for Chris Grice, At Large Position No. 2 January 1, 2023-December 31, 2026. Mr. Thor offered a second and motion passed. Mr. Grice abstained from vote.

10. **Consider and act on Just Culture/Collaborative Culture leadership training program. (Mr. Chance, Chair – Personnel Committee)**

Mrs. Wagner made a motion to consider and act on Just Culture/Collaborative Culture leadership training program. Mr. Spratt offered a second and motion passed unanimously.

11. **Consider and act on District Policies: (Mr. Chance, Chair – Personnel Committee)**  
• **REC 26-115 Records Management Policy**

Mr. Thor made a motion to consider and act on District Policy REC 26-115 Records Management Policy. Ms. Whatley offered a second and motion passed unanimously.

12. **Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.**

Mr. James Campbell, EMS Chief presented the EMS report to the board.

13. **Discuss and approve six remounts for FY 2022. (Mr. Thor, Chair – EMS Committee)**

Mr. Thor made a motion to approve six remounts for FY 2022 as noted. Ms. Whatley offered a second and motion passed unanimously.

14. **COO Report to include updates on facilities, radio system, materials management, staff activities, community paramedicine, and IT.**

Mrs. Melissa Miller, COO presented the COO report to the board.

CPR video prepared by Misti Willingham was shown to the board.

15. **Consider and act on Medical Supply RFP. (Ms. Whatley, Chair – PADCOM Committee)**

Mrs. Ashley Peachee gave the Medical Supply presentation to the board.

Ms. Whatley made a motion to consider and act on medical Supply RFP as recommended to the board. Mr. Thor offered a second and motion passed unanimously.

16. **Presentation outlining the Tower site determination and build process. (Ms. Whatley, Chair – PADCOM Committee)**

Mr. Justin Evans gave presentation outlining Tower site determination and build process.

17. **Consider and act on the purchase of Opticom Intersection equipment from HGAC Contract No. PE-05-19. (Ms. Whatley, Chair – PADCOM Committee)**

Mr. Thor made a motion to consider and act on the purchase of Opticom Intersection equipment from HGAC Contract No. PE-05-19. Ms. Whatley offered a second and motion passed unanimously.

**18. Consider and act on approval of Sole-Source Letter for IP Station Alerting System. (Ms. Whatley, Chair – PADCOM Committee)**

Ms. Whatley made a motion to consider and act on approval of Sole-Source Letter for IP Station Alerting System. Mr. Thor offered a second and motion passed unanimously.

**19. Consider and act on the purchase of the annual service agreement for USDD IP Station Alerting System. (Ms. Whatley, Chair – PADCOM Committee)**

Ms. Whatley made a motion to consider and act on the purchase of the annual service agreement for USDD IP Station Alerting System. Mr. Spratt offered a second and motion passed unanimously.

**20. Consider and act on approval of Sole-Source Letter in connection with procurement of L3 Harris Software and SUMS Agreement. (Ms. Whatley, Chair – PADCOM Committee)**

Mr. Grice requested agenda item 20 be tabled.

**21. Consider and act on approval of L3 Harris Software and SUMS Agreement. (Ms. Whatley, Chair – PADCOM Committee)**

Mr. Grice requested agenda item 21 to be tabled.

**22. Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education, clinical services, epidemiology, and emergency preparedness.**

Mrs. Ida Chapa, HCAP Eligibility Supervisor presented the HCAP report to the board.

**23. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Wagner, Chair-Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mr. Thor offered a second and motion passed unanimously.

**24. Consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Wagner, Chair – Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mr. Thor offered a second and motion passed unanimously.

**25. CFO report of preliminary financials for eleven months ended August 31, 2022, and report updates on financial statements, EMS Billing and Fleet department.**

Mr. Brett Allen, CFO presented the financial, billing and fleet report to the board.

**26. Consider and act on proposal to fund TCDRS retirement account. (Mr. Spratt, Treasurer – MCHD board)**

Mr. Brett Allen presented a proposal to fund TCDRS retirement account.

Mr. Spratt made a motion to fund the TCDRS retirement account in the amount of \$2.5 million. Mr. Thor offered a second and motion passed unanimously.

**27. Consider and act on Public Consulting Group amendment. (Mr. Spratt, Treasurer – MCHD Board)**

Mr. Spratt made a motion to consider and act on Public Consulting Group amendment. Mr. Thor offered a second and motion passed unanimously.

**28. Consider and act on one-year renewal for Blackbaud FE NXT Pro accounting software. (Mr. Spratt, Treasurer – MCHD Board)**

Mr. Spratt made a motion to consider and act on one-year renewal for Blackbaud FE NXT Pro accounting software. Mr. Thor offered a second and motion passed unanimously.

**29. Consider and act on ratification payment of District invoices. (Mr. Spratt, Treasurer – MCHD Board)**

Mr. Spratt made a motion to consider and act on ratification of payment of District invoices. Ms. Whatley offered a second and motion passed unanimously.

**30. Consider and act on salvage and surplus. (Mr. Spratt, Treasurer – MCHD Board)**

Mr. Spratt made a motion to consider and act on salvage and surplus as presented in the boardbook. Mr. Thor offered a second and motion passed unanimously.

**31. Secretary's Report – August 23, 2022 Public Tax Hearing meeting, August 23, 2022 Regular BOD meeting, August 30, 2022 Public Budget Hearing and August 30, 2022 Special BOD meeting. (Mrs. Wagner, Secretary – MCHD Board)**

Mrs. Wagner made a motion to consider and act on the minutes for August 23, 2022 Public Tax Hearing meeting. Ms. Whatley offered a second and motion passed unanimously.

Mrs. Wagner made a motion to consider and act on the minutes for August 23, 2022 Regular BOD meeting. Mr. Spratt offered a second and motion passed unanimously.

Mrs. Wagner made a motion to consider and act on the minutes for August 30, 2022 Public Budget Hearing meeting. Ms. Whatley offered a second and motion passed unanimously.

Mrs. Wagner made a motion to consider and act on the minutes for August 30, 2022 Special BOD meeting. Mr. Spratt offered a second and motion passed unanimously.

**32. Convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:**

- To discuss and take action if needed on real estate under Section 551.072 of the Texas Government Code. (Mr. Grice, Chairperson – MCHD Board)
- To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters under Section 551.071 of the Texas Government Code. (Mr. Grice, Chairperson – MCHD Board)
- To discuss and take action if needed on personnel issues involving the chief executive officer under Section 551.074 of the Texas Government Code.

Mr. Grice advised no executive session would be needed.

**33. Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Mr. Grice, Chairman – MCHD Board)**

Not applicable.

**34. Adjourn.**

The board adjourned at 4:58 p.m.

  
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Sandy Wagner, Secretary