

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., September 27, 2022 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

**1. Call to Order**

Meeting called to order at 4:00 p.m.

**2. Invocation**

Led by Mr. Grice

**3. Pledge of Allegiance**

Led by Mr. Spratt

**4. Roll Call**

**Present:**

Georgette Whatley  
Brent Thor  
Sandy Wagner  
Chris Grice  
Brad Spratt

**Not Present:**

Justin Chance  
Bob Bagley

**5. Public Comment**

No one made a comment from the public.

**6. Special Recognition**

Jeremy McMinn, Ashley Peachee, Katlyn McDonald, Jessica McMillan, Sarah Anderson and Emily Fitzgerald were recognized for all their hard work on the employee appreciation week.

**7. Consider and act on renewal of the employee health related benefits, including employee health insurance. (Mr. Chance, Chair – Personnel Committee)**

Ms. Cristina Palacios with McGriff gave the Employee Benefits presentation to the board.

Mr. Thor made a motion to accept as presented to the board the renewal of the employee health related benefits, including employee health insurance. Ms. Whatley offered a second and motion passed unanimously.

**8. CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.**

Mr. Randy Johnson, CEO presented the CEO report.

9. **Consider and act on Order Resolution to cancel election for Chris Grice, At Large Position No. 2 January 1, 2023-December 31, 2026. (Mrs. Wagner, Secretary – MCHD board)**

Mrs. Wagner made a motion to consider and act on Order Resolution to cancel election for Chris Grice, At Large Position No. 2 January 1, 2023-December 31, 2026. Mr. Thor offered a second and motion passed. Mr. Grice abstained from vote.

10. **Consider and act on Just Culture/Collaborative Culture leadership training program. (Mr. Chance, Chair – Personnel Committee)**

Mrs. Wagner made a motion to consider and act on Just Culture/Collaborative Culture leadership training program. Mr. Spratt offered a second and motion passed unanimously.

11. **Consider and act on District Policies: (Mr. Chance, Chair – Personnel Committee)**
  - **REC 26-115 Records Management Policy**

Mr. Thor made a motion to consider and act on District Policy REC 26-115 Records Management Policy. Ms. Whatley offered a second and motion passed unanimously.

12. **Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.**

Mr. James Campbell, EMS Chief presented the EMS report to the board.

13. **Discuss and approve six remounts for FY 2022. (Mr. Thor, Chair – EMS Committee)**

Mr. Thor made a motion to approve six remounts for FY 2022 as noted. Ms. Whatley offered a second and motion passed unanimously.

14. **COO Report to include updates on facilities, radio system, materials management, staff activities, community paramedicine, and IT.**

Mrs. Melissa Miller, COO presented the COO report to the board.

CPR video prepared by Misti Willingham was shown to the board.

15. **Consider and act on Medical Supply RFP. (Ms. Whatley, Chair – PADCOM Committee)**

Mrs. Ashley Peachee gave the Medical Supply presentation to the board.

Ms. Whatley made a motion to consider and act on medical Supply RFP as recommended to the board. Mr. Thor offered a second and motion passed unanimously.

16. **Presentation outlining the Tower site determination and build process. (Ms. Whatley, Chair – PADCOM Committee)**

Mr. Justin Evans gave presentation outlining Tower site determination and build process.

17. **Consider and act on the purchase of Opticom Intersection equipment from HGAC Contract No. PE-05-19. (Ms. Whatley, Chair – PADCOM Committee)**

Mr. Thor made a motion to consider and act on the purchase of Opticom Intersection equipment from HGAC Contract No. PE-05-19. Ms. Whatley offered a second and motion passed unanimously.

**18. Consider and act on approval of Sole-Source Letter for IP Station Alerting System. (Ms. Whatley, Chair – PADCOM Committee)**

Ms. Whatley made a motion to consider and act on approval of Sole-Source Letter for IP Station Alerting System. Mr. Thor offered a second and motion passed unanimously.

**19. Consider and act on the purchase of the annual service agreement for USDD IP Station Alerting System. (Ms. Whatley, Chair – PADCOM Committee)**

Ms. Whatley made a motion to consider and act on the purchase of the annual service agreement for USDD IP Station Alerting System. Mr. Spratt offered a second and motion passed unanimously.

**20. Consider and act on approval of Sole-Source Letter in connection with procurement of L3 Harris Software and SUMS Agreement. (Ms. Whatley, Chair – PADCOM Committee)**

Mr. Grice requested agenda item 20 be tabled.

**21. Consider and act on approval of L3 Harris Software and SUMS Agreement. (Ms. Whatley, Chair – PADCOM Committee)**

Mr. Grice requested agenda item 21 to be tabled.

**22. Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education, clinical services, epidemiology, and emergency preparedness.**

Mrs. Ida Chapa, HCAP Eligibility Supervisor presented the HCAP report to the board.

**23. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Wagner, Chair-Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mr. Thor offered a second and motion passed unanimously.

**24. Consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Wagner, Chair – Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mr. Thor offered a second and motion passed unanimously.

**25. CFO report of preliminary financials for eleven months ended August 31, 2022, and report updates on financial statements, EMS Billing and Fleet department.**

Mr. Brett Allen, CFO presented the financial, billing and fleet report to the board.

**26. Consider and act on proposal to fund TCDRS retirement account. (Mr. Spratt, Treasurer – MCHD board)**

Mr. Brett Allen presented a proposal to fund TCDRS retirement account.

Mr. Spratt made a motion to fund the TCDRS retirement account in the amount of \$2.5 million. Mr. Thor offered a second and motion passed unanimously.

**27. Consider and act on Public Consulting Group amendment. (Mr. Spratt, Treasurer – MCHD Board)**

Mr. Spratt made a motion to consider and act on Public Consulting Group amendment. Mr. Thor offered a second and motion passed unanimously.

**28. Consider and act on one-year renewal for Blackbaud FE NXT Pro accounting software. (Mr. Spratt, Treasurer – MCHD Board)**

Mr. Spratt made a motion to consider and act on one-year renewal for Blackbaud FE NXT Pro accounting software. Mr. Thor offered a second and motion passed unanimously.

**29. Consider and act on ratification payment of District invoices. (Mr. Spratt, Treasurer – MCHD Board)**

Mr. Spratt made a motion to consider and act on ratification of payment of District invoices. Ms. Whatley offered a second and motion passed unanimously.

**30. Consider and act on salvage and surplus. (Mr. Spratt, Treasurer – MCHD Board)**

Mr. Spratt made a motion to consider and act on salvage and surplus as presented in the boardbook. Mr. Thor offered a second and motion passed unanimously.

**31. Secretary's Report – August 23, 2022 Public Tax Hearing meeting, August 23, 2022 Regular BOD meeting, August 30, 2022 Public Budget Hearing and August 30, 2022 Special BOD meeting. (Mrs. Wagner, Secretary – MCHD Board)**

Mrs. Wagner made a motion to consider and act on the minutes for August 23, 2022 Public Tax Hearing meeting. Ms. Whatley offered a second and motion passed unanimously.

Mrs. Wagner made a motion to consider and act on the minutes for August 23, 2022 Regular BOD meeting. Mr. Spratt offered a second and motion passed unanimously.

Mrs. Wagner made a motion to consider and act on the minutes for August 30, 2022 Public Budget Hearing meeting. Ms. Whatley offered a second and motion passed unanimously.

Mrs. Wagner made a motion to consider and act on the minutes for August 30, 2022 Special BOD meeting. Mr. Spratt offered a second and motion passed unanimously.

**32. Convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:**

- **To discuss and take action if needed on real estate under Section 551.072 of the Texas Government Code. (Mr. Grice, Chairperson – MCHD Board)**
- **To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters under Section 551.071 of the Texas Government Code. (Mr. Grice, Chairperson – MCHD Board)**
- **To discuss and take action if needed on personnel issues involving the chief executive officer under Section 551.074 of the Texas Government Code.**

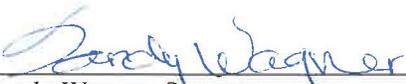
Mr. Grice advised no executive session would be needed.

**33. Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Mr. Grice, Chairman – MCHD Board)**

Not applicable.

**34. Adjourn.**

The board adjourned at 4:58 p.m.

  
Sandy Wagner, Secretary