

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., July 26, 2022 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

1. Call to Order

Mr. Bagley, Vice-Chairman called the meeting to order at 4:00 p.m.

“Mr. Bagley requested a 10 minutes recess”

Mr. Bagley, Vice-Chairman called the meeting to order from recess at 4:10 p.m..

2. Invocation

Led by Mr. Chance

3. Pledge of Allegiance

Led by Mr. Spratt

4. Roll Call

Present:

Georgette Whatley
Brent Thor
Sandy Wagner
Brad Spratt
Justin Chance
Bob Bagley

Not Present:

Chris Grice

5. Public Comment

No one made a comment from the public.

6. Special Recognition

Field – Justin Ward

7. Presentation of Investment report for quarter ending June 30, 2022. (Mr. Spratt, Treasurer - MCHD Board)

Mr. Tim Pinon presented the investment report to the board.

8. CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.

Mr. Randy Johnson, CEO presented the CEO report and MCHD People Analysis report prepared by Gallagher to the board.

9. Presentation of HR Turnover Report. (Mr. Chance, Chair – Personnel Committee)

Ms. Emily Fitzgerald, HR Manager presented the HR Turnover report to the board.

10. Consider and act on moving non-field paygrade 100 positions into paygrade 101, thereby eliminating paygrade 100. (Mr. Chance, Chair – Personnel Committee)

Mr. Chance made a motion to consider and act on moving paygrade 100 into paygrade 101, thereby eliminating paygrade 100. Mr. Thor offered a second and motion passed unanimously

11. Consider and act on CEO Communication Plan with Board. (Mr. Bagley, Vice-Chairman - MCHD Board)

Mr. Thor made a motion consider and act on CEO Communication Plan with Board. Mr. Bagley offered a second. After board discussion motion passed unanimously.

12. Consider and act on District Policies: (Mr. Chance, Chair – Personnel Committee) – Annual review by the board

- **HR 25-314 Insurance for Retirees**

Mr. Chance made a motion to consider and act on District Policy, HR 25-314 Insurance for Retirees to remain the same. Mr. Thor offered a second and motion passed unanimously.

13. Consider and act on appointment of Donna Daniel and Colleen Jarosek, employees of the District, as the Custodian of Records and agents to the Board Secretary to perform the duties related to the conduct of the Election and the maintenance of records of the Election in November 8, 2022, under the Texas Election Code. (Mrs. Wagner, Secretary – MCHD Board)

Mrs. Wagner made a motion to consider and act on appointment of Donna Daniel and Colleen Jarosek, employees of the District, as the Custodian of Records and agents to the Board Secretary to perform the duties related to the conduct of the Election and the maintenance of records of the Election in November 8, 2022, under the Texas Election Code. Mr. Spratt offered a second and motion passed unanimously.

14. Consider and act on approval of the calendar for the November 8, 2022 Election. (Mrs. Wagner, Secretary – MCHD Board)

Mrs. Wagner made a motion to consider and act on approval of the calendar for the November 8, 2022 Election. Ms. Whatley offered a second and motion passed unanimously.

15. Consider and act on proposed Order for Montgomery County Hospital District Board of Directors election on November 8, 2022, for the position of Director Precinct 3, Director Precinct 4 and Director At Large Position 2. (Mrs. Wagner, Secretary – MCHD Board)

Mrs. Wagner made a motion to consider and act on proposed Order for Montgomery County Hospital District Board of Directors election on November 8, 2022, for the position of Director Precinct 3, Director Precinct 4 and Director At Large Position 2. Mr. Spratt offered a second and motion passed unanimously.

16. Consider and act on contract with Elections Administrator Suzie Harvey for administration of the November 8, 2022 Election. (Mrs. Wagner, Secretary – MCHD Board)

Mrs. Wagner made a motion to consider and act on contract with Elections Administrator Suzie Harvey for administration of the November 8, 2022 Election. Mr. Spratt offered a second and motion passed unanimously.

17. Consider and act on authorizing the District Staff to negotiate and execute an agreement for a joint election with any and all appropriate governmental bodies who may hold an election concurrent with the District's November 8, 2022 Election. (Mrs. Wagner, Secretary – MCHD Board)

Mrs. Wagner made a motion to consider and act on authorizing the District Staff to negotiate and execute an agreement for a joint election with any and all appropriate governmental bodies who may hold an election concurrent with the District's November 8, 2022 Election. Ms. Whatley offered a second. After board discussion motion passed unanimously.

18. Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.

Mr. Randy Johnson, CEO presented the EMS report to the board.

19. COO Report to include updates on facilities, radio system, materials management, staff activities, community paramedicine, and IT.

Mrs. Melissa Miller, COO presented the COO report to the board.

20. Consider and act on approval of annual Phone System software support and maintenance. (Ms. Whatley, Chair - PADCOM Committee)

Ms. Whatley made a motion to consider and act on approval of annual Phone Systems software support and maintenance. Mr. Spratt offered a second and motion passed unanimously.

21. Consider and act on approval of P25 Equipment for the new 105 west tower. (Ms. Whatley, Chair - PADCOM Committee)

Ms. Whatley made a motion to consider and act on approval of P25 Equipment for the new 105 west tower. Mr. Chance offered a second and motion passed unanimously.

22. Consider and act on approval of Microwave Equipment for the new 105 west tower. (Ms. Whatley, Chair - PADCOM Committee)

Ms. Whatley made a motion to consider and act on approval of Microwave Equipment for the new 105 west tower. Mr. Chance offered a second and motion passed unanimously.

23. Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education, clinical services, epidemiology, and emergency preparedness.

Mrs. Ade Moronkeji, HCAP Manager presented the HCAP report to the board.

24. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Wagner, Chair-Indigent Care Committee)

Mrs. Wagner made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Ms. Whatley offered a second and motion passed unanimously.

25. **Consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Wagner, Chair – Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Ms. Whatley offered a second and motion passed unanimously.

26. **Presentation of preliminary Financial Report for nine months ended, June 30 2022 – Brett Allen, CFO, report to include Financial Summary, Financial Statements, Supplemental EMS Billing Information, and Supplemental Schedules.**

Mr. Brett Allen, CFO presented the financial report to the board.

27. **Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2022. (Mr. Spratt, Treasurer - MCHD Board)**

Mr. Spratt made a motion to consider and act upon recommendation the budget for fiscal year ending September 30, 2022. Mr. Chance offered a second and motion passed unanimously.

28. **Consider and act on ratification payment of District invoices. (Mr. Spratt, Treasurer – MCHD Board)**

Mr. Spratt made a motion to consider and act on ratification of payment of District invoices. Mr. Chance offered a second and motion passed unanimously.

29. **Consider and act on salvage and surplus. (Mr. Spratt, Treasurer – MCHD Board)**

Mr. Spratt made a motion to consider and act on salvage and surplus. Mr. Chance offered a second and motion passed unanimously.

30. **Secretary's Report – June 28, 2022 Regular BOD meeting. (Mrs. Wagner, Secretary – MCHD Board)**

Mrs. Wagner made a motion to consider and act on the minutes for June 28, 2022 MCHD Regular BOD meeting. Mr. Thor offered a second and motion passed unanimously.

31. **Convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:**

- **To discuss and take action if needed on real estate under Section 551.072 of the Texas Government Code. (Mr. Bagley, Vice-Chairman – MCHD Board)**
- **To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters under Section 551.071 of the Texas Government Code. (Mr. Bagley, Vice-Chairman – MCHD Board)**
- **To discuss and take action if needed on personnel issues involving the chief executive officer under Section 551.074 of the Texas Government Code. (Mr. Bagley, Vice-Chairman – MCHD Board)**

Mr. Bagley advised an executive session was not needed by the board.

32. **Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Mr. Bagley, Vice-Chairman – MCHD Board)**

Not applicable.

33. **Adjourn.**

The board adjourned at 5:01 p.m.


Sandy Wagner, Secretary