

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., June 28, 2022 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

**1. Call to Order**

Meeting called to order at 4:00 p.m.

**2. Invocation**

Led by Mr. Grice

**3. Pledge of Allegiance**

Led by Mr. Bagley

**4. Roll Call**

**Present:**

Brent Thor  
Sandy Wagner  
Chris Grice  
Brad Spratt  
Justin Chance  
Bob Bagley

**Not Present:**

Georgette Whatley

**5. Public Comment**

No one made a comment from the public.

**6. Special Recognition**

**Field** – Ashley Fillmore

**7. CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.**

Mr. Randy Johnson, CEO presented the CEO report to the board.

**8. Consider and act on tentative schedule for tax rate and budget hearings. (Mr. Grice, Chairperson – MCHD Board)**

Mr. Spratt made a motion to consider and act on tentative schedule for tax rate and budget hearings. Mr. Chance offered a second and motion passed unanimously.

9. **Consider and act on District Policies: (Mr. Chance, Chair – Personnel Committee)**
- **HR 25-303 Temporary Promotions – Acting Assignment**

Mr. Chance made a motion to consider and act on District Policy, HR 25-303 Temporary Promotions. Mr. Thor offered a second and motion passed unanimously.

10. **Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.**

Mr. James Campbell, EMS Chief presented the EMS report to the board.

11. **Consider and act on Debit day for FY 2023. (Mr. Thor, Chair – EMS Committee)**

Mr. James Campbell, EMS Chief gave a presentation to the board.

Mr. Thor made a motion for the operations team to move forward with the proposal for the next budget year for debit day Mr. Spratt offered a second and motion passed unanimously.

12. **Consider and act on the renewal of Priority Dispatch System software licenses and Quality Performance Review contract. (Mr. Thor, Chair – EMS Committee)**

Mr. Thor made a motion to consider and act on the renewal of Priority Dispatch System software licenses and Quality Performance Review contract. Mr. Spratt offered a second and motion passed unanimously.

13. **COO Report to include updates on facilities, radio system, materials management, staff activities, community paramedicine, and IT.**

Mrs. Melissa Miller, COO presented the COO report to the board.

14. **Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education, clinical services, epidemiology, and emergency preparedness.**

Mrs. Ade Moronkeji, HCAP Manager presented the HCAP report to the board.

15. **Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Wagner, Chair-Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mr. Spratt offered a second and motion passed unanimously.

16. **Consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Wagner, Chair – Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mr. Spratt offered a second and motion passed unanimously.

17. **Presentation of preliminary Financial Report for eight months ended, May 31, 2022 – Brett Allen, CFO, report to include Financial Summary, Financial Statements, Supplemental EMS Billing Information, and Supplemental Schedules.**

Mr. Brett Allen, CFO presented the financial report to the board.

**18. Consider and act on engagement of auditor Weaver and Tidwell, LLP for audit. (Mr. Spratt, Treasurer – MCHD Board)**

Mr. Spratt made a motion to consider and act on engagement of auditor Weaver and Tidwell, LLP for audit. Mr. Chance offered a second and motion passed unanimously.

**19. Consider and act on recommendation for Broker RFP. (Mr. Spratt, Treasurer – MCHD Board)**

Mr. Brett Allen, CFO gave a presentation to the board.

Mr. Spratt made a motion consider and act on recommendation of McGriff for Broker RFP. Mr. Chance offered a second. After board discussion motion passed unanimously.

**20. Consider and act on ratification payment of District invoices. (Mr. Spratt, Treasurer – MCHD Board)**

Mr. Spratt made a motion to consider and act on ratification of payment of District invoices. Mr. Bagley offered a second. After board discussion motion passed unanimously.

**21. Consider and act on salvage and surplus. (Mr. Spratt, Treasurer – MCHD Board)**

Mr. Spratt made a motion to consider and act on salvage and surplus. Mr. Chance offered a second and motion passed unanimously.

**22. Secretary's Report – May 24, 2022 Regular BOD meeting. (Mrs. Wagner, Secretary – MCHD Board)**

Mrs. Wagner made a motion to consider and act on the minutes for May 24, 2022 MCHD Regular BOD meeting. Mr. Thor offered a second and motion passed. Mr. Bagley abstained from the vote.

**23. Convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:**

- **To discuss and take action if needed on real estate under Section 551.072 of the Texas Government Code. (Mr. Grice, Chairperson – MCHD Board)**
- **To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters under Section 551.071 of the Texas Government Code. (Mr. Grice, Chairperson – MCHD Board)**
- **To discuss and take action if needed on personnel issues involving the chief executive officer under Section 551.074 of the Texas Government Code. (Mr. Grice, Chairperson – MCHD Board)**

Mr. Grice made a motion at 4:49 p.m. to convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- To discuss and take action if needed on real estate under Section 551.072 of the Texas Government Code. (Mr. Grice, Chairperson – MCHD Board)
- To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters under Section 551.071 of the Texas Government Code. (Mr. Grice, Chairperson – MCHD Board)
- To discuss and take action if needed on personnel issues involving the chief executive officer under Section 551.074 of the Texas Government Code. (Mr. Grice, Chairperson – MCHD Board)

**24. Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Mr. Grice, Chairperson – MCHD Board)**

The board reconvened from executive session at 5:09 p.m.

Mr. Grice made a motion that the Montgomery County Hospital District instruct Mr. Johnson and legal counsel to present a letter of termination of our management agreement with the Montgomery County Public Health District effective September 30, 2022. Mr. Thor offered a second and motion passed unanimously

**25. Adjourn.**

The board adjourned at 5:11 p.m.

  
\_\_\_\_\_  
Sandy Wagner, Secretary