

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., April 26, 2022 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

**1. Call to Order**

Meeting called to order at 4:00 p.m.

**2. Invocation**

Led by Mr. Spratt

**3. Pledge of Allegiance**

Led by Mr. Thor

**4. Roll Call**

**Present:**

Georgette Whatley  
Brent Thor  
Sandy Wagner  
Chris Grice  
Brad Spratt

**Not Present:**

Justin Chance  
Bob Bagley

**5. Public Comment**

No one made a comment from the public.

**6. Special Recognition**

**Non-Field** – Elizabeth Bedair

**Field** - Joseph Falbo and Jesus Contreras

**7. Receive report from Mr. Fred Greene, Senior V.P., Portfolio Manager of Woodforest Financial Services regarding the Tobacco Settlement Permanent Trust Account, consider and take action if necessary. (Mr. Spratt, Treasurer – MCHD Board)**

Mr. Grice requested agenda item 7 be postponed until such time as Mr. Greene's arrival.

Mr. Greene did not show up for tonight's meeting and this item will be placed on a future meeting agenda.

**8. Presentation of Investment Report for the quarter ended March 31, 2022. (Mr. Spratt, Treasurer – MCHD Board)**

Ms. Emily Upshaw with Valleyview consulting presented the Investment report for quarter ended March 31, 2022.

*Mr. Grice requested agenda item 23 be moved up prior to agenda item 9.*

**9. CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.**

Mr. Randy Johnson, CEO presented the CEO report to the board.

**10. Presentation of Quarterly Employee Turnover Report. (Mr. Chance, Chair – Personnel Committee)**

Mrs. Emily Fitzgerald, HR Manager presented the Quarterly Turnover report to the board.

**11. Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.**

Mr. James Campbell, EMS Chief presented the EMS report to the board.

**12. Consider and act on pre-approval of Enterprise Lease vehicles. (Mr. Thor, Chair – EMS Committee)**

Mr. Thor made a motion to consider and act on pre-approval of Enterprise Lease vehicles. Ms. Whatley offered a second. After board discussion motion passed four for (Ms. Whatley, Mrs. Wagner, Mr. Grice and Mr. Spratt) to one opposed (Mr. Thor).

**13. Consider and act on Proclamation in support of National EMS Week, May 15, 2022 to May 21, 2022. (Mr. Thor, Chair – EMS Committee)**

Mr. Thor made a motion to consider and act on Proclamation in support of National EMS Week, May 15, 2022 to May 21, 2022. Ms. Whatley offered a second and motion passed unanimously.

**14. COO Report to include updates on facilities, radio system, materials management, staff activities, community paramedicine, and IT.**

Mrs. Melissa Miller, COO presented the COO report to the board.

**15. Update on the 1115 Waiver. (Mr. Chance, Secretary/Treasurer – MCPHD Board)**

Mrs. Melissa Miller, COO presented an update on the 1115 Waiver to the board.

**16. Consider and act on requested 5% Increase for Lawn Maintenance Contract. (Ms. Whatley, Chair – PADCOM Committee)**

Ms. Whatley made a motion to consider and act on requested 5% Increase for Lawn Maintenance Contract. Mr. Thor offered a second and motion passed unanimously.

**17. Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education, clinical services, epidemiology, and emergency preparedness.**

Mrs. Ade Moronkeji, HCAP Manager presented the HCAP report to the board.

**18. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Wagner, Chair-Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mr. Thor offered a second and motion passed unanimously.

**19. Consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Wagner, Chair – Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mr. Spratt offered a second and motion passed unanimously.

**20. Consider and act on revisions and modifications to Healthcare Assistance Program (HCAP) which is comprised of the Montgomery County Indigent Care Plan and the Medical Assistance Plan Handbooks. (Mrs. Wagner, Chair-Indigent Care Committee).**

Mrs. Wagner made a motion to consider and act on revisions and modifications to Healthcare Assistance Program (HCAP) which is comprised of the Montgomery County Indigent Care Plan and the Medical Assistance Plan Handbooks. Mr. Thor offered a second and motion passed unanimously.

**21. Presentation of preliminary Financial Report for six months ended, March 31, 2022 – Brett Allen, CFO, report to include Financial Summary, Financial Statements, Supplemental EMS Billing Information, and Supplemental Schedules.**

Mrs. Shannon Woleben, Controller presented the financial report to the board.

**22. Consider and act on MCHD Fee Schedule for Telehealth Services. (Mr. Spratt, Treasurer – MCHD Board)**

Mr. Spratt made a motion to consider and act on MCHD Fee Schedule for Telehealth Services. Mr. Thor offered a second. After board discussion motion passed unanimously.

**23. Consider and act on Banking and Investment Policy. (Mr. Spratt, Treasurer – MCHD Board)**

Mr. Spratt made a motion to consider and act on Banking and Investment Policy. Mr. Thor offered a second and motion passed unanimously.

**24. Consider and act on ACC 05-102 Capital Asset Capitalization Policy. (Mr. Spratt, Treasurer – MCHD Board)**

Mr. Spratt made a motion to consider and act on ACC 05-102 Capital Asset Capitalization Policy. Mr. Thor offered a second a motion passed unanimously.

**25. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2022. (Mr. Spratt, Treasurer - MCHD Board)**

Mr. Spratt made a motion to consider and act upon recommendation for amendment (s) to the budget for fiscal year ending September 30, 2022. Mr. Thor offered a second a motion passed unanimously.

**26. Consider and act on ratification payment of District invoices. (Mr. Spratt, Treasurer – MCHD Board)**

Mr. Spratt made a motion to consider and act on ratification of payment of District invoices. Mr. Thor offered a second and motion passed unanimously.

**27. Secretary's Report – MCHD March 22, 2022 Special BOD meeting, March 22, 2022 Regular BOD meeting and April 12, 2022 Special BOD meeting. (Mrs. Wagner, Secretary – MCHD Board)**

Mrs. Wagner made a motion to consider and act on the minutes for March 22, 2022 MCHD Special BOD meeting. Ms. Whatley offered a second and motion passed unanimously.

Mrs. Wagner made a motion to consider and act on the minutes for March 22, 2022 MCHD Regular BOD meeting. Ms. Whatley offered a second and motion passed unanimously.

Mrs. Wagner made a motion to consider and act on the minutes for April 12, 2022 MCHD Special BOD meeting. Mr. Thor offered a second and motion passed unanimously.

**28. Convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:**

- **To discuss and take action if needed on real estate under Section 551.072 of the Texas Government Code. (Mr. Grice, Chairperson – MCHD Board)**
- **To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters under Section 551.071 of the Texas Government Code. (Mr. Grice, Chairperson – MCHD Board)**
- **To discuss and take action if needed on personnel issues involving the chief executive officer under Section 551.074 of the Texas Government Code. (Mr. Grice, Chairperson – MCHD Board)**

Mr. Grice advised that no executive session would be needed.

**29. Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Mr. Grice, Chairperson – MCHD Board)**

Not applicable.

**30. Adjourn.**

The board adjourned at 4:43 p.m.

  
Sandy Wagner, Secretary