

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., January 25, 2022 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

**1. Call to Order**

Meeting called to order at 4:00 p.m.

**2. Invocation**

Led by Mr. Chance

**3. Pledge of Allegiance**

Led by Mr. Bagley

**4. Roll Call**

**Present:**

Justin Chance  
Sandy Wagner  
Georgette Whatley  
Brad Spratt  
Bob Bagley

**Not Present:**

Brent Thor  
Chris Grice

**5. Public Comment**

No one made a comment from the public.

**6. Special Recognition**

**NonField -** Carlos Figueroa

*“Ms. Whatley requested that agenda item 7 be moved until the end of the board meeting, prior to the agenda item 32 Executive Session”.*

**7. Consider and take action on the annual election of Board officers. (Ms. Whatley, Chairperson – MCHD Board)**

Mrs. Wagner nominated Ms. Whatley as Chairperson. Two votes for Ms. Whatley. (Mrs. Wagner and Ms. Whatley)

Mr. Chance nominated Mr. Bagley as Chairperson. Two votes for Mr. Bagley. (Mr. Chance and Mr. Bagley)

Mr. Chance made a motion for Mr. Grice as Chairperson. One vote for Mr. Grice. (Mr. Spratt)

After board discussion and upon the advice from legal counsel Mr Foerster, due to no majority for any of the nominees, the action on the annual election of board officers was tabled until the February 22, 2022 MCHD board meeting. Mr. Foerster advised that all officers would continue to serve in their respective positions until new officers were elected at the February meeting.

*“Ms. Whatley requested that agenda item 25 be moved up prior to agenda item 8”.*

8. **CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.**

Mr. Randy Johnson, CEO presented a report to the board.

9. **Presentation of Quarterly Employee Turnover Report. (Mr. Chance, Chair – Personnel Committee)**

Ms. Emily Fitzgerald presented to Quarterly Employee Turnover report to the board.

10. **Consider and act on Juneteenth National Independence Day. (Ms. Whatley, Chairperson – MCHD Board)**

Mr. Randy Johnson discussed the Juneteenth National Independence Day with the board.

Ms. Whatley made a motion to add Juneteenth National Independence Day as a National Holiday and for staff to come back with information on how to handle. Mr. Chance offered a second and motion passed unanimously.

11. **Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.**

Mr. James Campbell, EMS Chief presented the EMS report to the board.

12. **EMS Advisory Committee update. (Mr. Thor, Chair – EMS Committee)**

Mr. James Campbell, EMS Chief gave a brief update on the EMS Advisory Committee to the board.

13. **COO Report to include updates on facilities, radio system, materials management, staff activities, community paramedicine, and IT.**

Mrs. Melissa Miller, COO presented a report to the board.

14. **Consider and act on granting Entergy Texas, Inc. with a “Right-of-Way” easement on MCHD property located at 14596 FM 1314 Conroe, Texas 77302 (Station 32). (Mr. Spratt, Chair – PADCOM Committee)**

Mr. Spratt made a motion to consider and act on granting Entergy Texas, Inc. with a “Right-of-Way” easement on MCHD property located at 14596 FM 1314 Conroe, Texas 77302 (Station 32). Mr. Mr. Chance offered a second and motion passed unanimously.

15. **Consider and act on Cummins generator sole source letter. (Mr. Spratt, Chair – PADCOM Committee)**

Mr. Spratt made a motion to consider and act on Cummins generator sole source letter. Mr. Chance offered a second and motion passed unanimously.

**16. Consider and act on Cummins generator maintenance contract renewal. (Mr. Spratt, Chair – PADCOM Committee)**

Mr. Spratt made a motion to consider and act on Cummins generator maintenance contract renewal. Mr. Chance offered a second and motion passed unanimously.

**17. Consider and act on Annual Maintenance and Software Renewal for CentralSquare Ambulance and Fire CAD. (Mr. Spratt, Chair – PADCOM Committee)**

Mr. Spratt made a motion to consider and act on Annual Maintenance and Software Renewal for CentralSquare Ambulance and Fire CAD. Mr. Chance offered a second. After board discussion the motion passed by a vote of four for (Mr. Bagley, Mr. Spratt, Ms. Whatley and Mrs. Wagner) to one opposed (Mr. Chance).

**18. Consider and act on the renewal of CentralSquare Mobile Data Computer software support agreement. (Mr. Spratt, Chair – PADCOM Committee)**

Mr. Spratt made a motion to consider and act on the renewal of CentralSquare Mobile Data Computer software support agreement. Mr. Bagley offered a second and motion passed four for (Mr. Bagley, Mr. Spratt, Ms. Whatley and Mrs. Wagner) to one opposed (Mr. Chance).

**19. Consider and take action on Docunav Annual Agreement. (Mr. Spratt, Chair – PADCOM Committee)**

Mr. Spratt made a motion to consider and act Docunav Annual Agreement. Mr. Chance offered a second. After board discussion motion passed unanimously.

**20. Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education, clinical services, epidemiology, and emergency preparedness.**

Mrs. Ade Moronkeji, HCAP Manager presented the HCAP report to the board.

**21. Presentation of basic qualifications for minimum eligibility into the HCAP program. (Mrs. Wagner, Chair-Indigent Care Committee)**

Mrs. Melissa Miller, COO presented the basic qualifications for minimum eligibility into the HCAP program to the board.

**22. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Wagner, Chair-Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mr. Chance offered a second and motion passed unanimously.

**23. Consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Wagner, Chair – Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mr. Chance offered a second and motion passed unanimously.

**24. Presentation of preliminary Financial Report for three months ended, December 31, 2021 –**

**Brett Allen, CFO, report to include Financial Summary, Financial Statements, Supplemental EMS Billing Information, and Supplemental Schedules.**

Mr. Brett Allen, CFO presented the financial report to the board.

**25. Presentation of Investment Report for the quarter ended December 31, 2021. (Mr. Grice, Treasurer – MCHD Board)**

Mr. Tim Pinion with Valleyview Consulting presented the Investment report to the board.

**26. Presentation of FY 2023 Budget Timeline. (Mr. Grice, Treasurer – MCHD Board)**

Mr. Brett Allen, CFO presented the FY 2023 Budget Timeline to the board.

**27. Consider and act on EMS Fee Schedule. (Mr. Grice, Treasurer – MCHD Board)**

Mr. Spratt made a motion to consider and act on EMS Fee Schedule. Mr. Chance offered a second and motion passed unanimously.

**28. Consider and act on ratification payment of District invoices. (Mr. Grice, Treasurer – MCHD Board)**

Mr. Spratt made a motion to consider and act on ratification of payment of District invoices. Mr. Chance offered a second and motion passed unanimously.

**29. Consider and act on Salvage and Surplus. (Mr. Grice, Treasurer – MCHD Board) (attached)**

Mr. Chance made a motion to consider and act on Salvage and Surplus. Mrs. Wagner offered a second and motion passed unanimously.

**30. Secretary's Report – December 7, 2021 Regular BOD meeting. (Mrs. Wagner, Secretary – MCHD Board)**

Mrs. Wagner made a motion to consider and act on the minutes for December 7, 2021 Regular BOD meeting. Mr. Chance offered a second and motion passed.

**31. Consider and act on compensation and overall COLA. (Mr. Bagley- Vice Chairman, MCHD Board)**

Mr. Bagley requested that staff look at an additional 3-1/2 percent increase from this budget year and bring back to the board at next month's board meeting.

**32. Convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:**

- **To discuss and take action if needed on real estate under Section 551.072 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)**
- **To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters under Section 551.071 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)**
- **To discuss and take action if needed on personnel issues involving the chief executive officer under Section 551.074 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)**

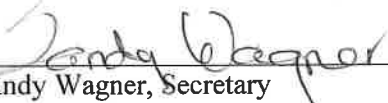
After discussion Ms. Whatley advised that no executive session would be needed for this meeting.

33. Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Ms. Whatley, Chairperson – MCHD Board)

Not applicable.

34. Adjourn.

The board adjourned at 5:01 p.m.

  
Sandy Wagner, Secretary