

**NOTICE OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
MONTGOMERY COUNTY HOSPITAL DISTRICT**

Notice is hereby given to all interested members of the public that the Board of Directors of Montgomery County Hospital District will hold a regular meeting as follows:

**Date:**                      **October 26, 2021**

**Time:**                     **4:00 P.M.**

**Place:**                    **MONTGOMERY COUNTY HOSPITAL DISTRICT  
ADMINISTRATIVE BUILDING  
1400 SOUTH LOOP 336 WEST  
CONROE, MONTGOMERY COUNTY, TEXAS 77304**

Open to Public: The meeting will be open to the public at all times during which such subjects are discussed, considered, or formally acted upon as required by Texas Open Meetings Act, Chapter 551 of the Government Code.

This Notice in detail was posted at least 72 hours prior to the beginning of said meeting with the County Clerk's Office and is on the Bulletin Board of the Courthouse and in the District's Administrative Office.

**Subject:**                The agenda for such meeting shall include the consideration of, and if deemed advisable, the taking of action upon:

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Public Comment
6. Special Recognition

**Items involving Visitors**

7. Presentation of Investment Report for the quarter ended September 30, 2021. (Mr. Grice, Treasurer – MCHD Board)

**District**

8. CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.
9. Consider and act on the recommended lined updates from the Bylaws Committee meeting held on updates from the September 23, 2021. (Ms. Whatley, Chairperson – MCHD Board)
10. Presentation of Quarterly Employee Turnover Report. (Mr. Chance, Chair – Personnel Committee)
11. Remote working employees update. (Mr. Justin Chance, Chair – Personnel Committee)
12. Consider and act on the November and December, 2021 MCHD Regular Board of Directors meeting dates and times. (Ms. Whatley, Chairperson – MCHD Board)
13. Consider and act on District Policies: (Ms. Whatley, Chairperson – MCHD Board)
  - REC 26-102, Updating Policies and Training Policy.
  - REC 16-103, Request for Confidential Communications Policy.
  - REC 26-104, Patient Requests for Access to PHI Policy.

**NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS  
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- REC 26-105, Patient Request for Amendment PHI Policy.
- REC 26-106, Requests for Restriction of PHI Policy.
- REC 26-107, Patient Request for Disclosures of PHI Policy.
- REC 26-108A Privacy Officer Designation.
- REC 26-108B Security Officer Designation.
- REC 26-110, Breaches of Unsecured PHI Policy.
- REC 26-111, Contingency Planning Policy.
- REC 26-112, Physical Security Policy.

### **Emergency Medical Services**

14. Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.
15. EMS Advisory Committee update. (Mr. Thor, Chair – EMS Committee)
16. Consider and act on road safety replacement. (Mr. Thor, Chair – EMS Committee)
17. Discuss and approve the upgrade of Lytx cameras (DriveCam) due to the sun-setting of cellular 3G. (Mr. Thor, Chair – EMS Committee)
18. Consider and act on the retro fit of electrical system on Horton ambulances. (Mr. Thor, Chair – EMS Committee)
19. Consider and act on ET3 Telehealth partnership. (Mr. Thor, Chair – EMS Committee)

### **Operations and Health Care Services**

20. COO Report to include updates on facilities, radio system, supply chain, staff activities, community paramedicine, and IT.
21. Consider and act on Interlocal agreement between the Hospital District and the City of Splendora for the lease of approximately 1.2 acres of Hospital District land for its use as a City park. (Mr. Spratt, Chair – PADCOM Committee)
22. Consider and act on sole source letter for EXACOM digital recorder system annual maintenance. (Ms. Whatley, Chair – PADCOM Committee)
23. Consider and act on EXACOM digital recorder system annual maintenance. (Ms. Whatley, Chair – PADCOM Committee)
24. Consider and act on DocuNav Shield. (Mr. Spratt, Chair – PADCOM)
25. Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education, clinical services, epidemiology, and emergency preparedness.
26. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Wagner, Chair-Indigent Care Committee)
27. Consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Wagner, Chair – Indigent Care Committee)

### **Finance**

28. Presentation of preliminary Financial Report for twelve months ended September 30, 2021 – Brett Allen, CFO, report to include Financial Summary, Financial Statements, Supplemental EMS Billing Information, and Supplemental Schedules.
29. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2021. (Mr. Grice, Treasurer - MCHD Board)
30. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2022. (Mr. Grice, Treasurer - MCHD Board)
31. Consider and act on ratification of payment of District invoices. (Mr. Grice, Treasurer – MCHD Board)
32. Consider and act on salvage and surplus. (Mr. Grice, Treasurer – MCHD Board)
33. Consider and act on the Zoll Billing Pro, 3 year contract. (Mr. Grice, Treasurer – MCHD Board)

**Other Items**

34. Secretary's Report – September 28, 2021 Regular BOD meeting. (Mrs. Wagner, Secretary – MCHD Board)
35. Convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:
  - To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters under Section 551.071 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)
  - To discuss and take action if needed on personnel issues involving the chief executive officer under Section 551.074 of the Texas Government Code.
36. Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Ms. Whatley, Chairperson – MCHD Board)
37. Adjourn.

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Sandy Wagner, Secretary

**The Board of Directors of the Montgomery County Hospital District reserves the right to adjourn into closed executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with District's Attorney); 551.072 (Deliberations about Real property); 551.073 (Deliberations about gifts and Donations); 551.074 (Personnel Matters); 551.076 (Deliberations about Security Devices); and 551.086 (Economic Development).**



## **QUARTERLY INVESTMENT REPORT**

**For the Quarter Ended**

**September 30, 2021**

**Prepared by**

**Valley View Consulting, L.L.C.**

The investment portfolio of Montgomery County Hospital District is in compliance with the Public Funds Investment Act and the Montgomery County Hospital District Investment Policy.

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Chief Executive Officer  
Investment Officer,  
Montgomery County Hospital District

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Chief Financial Officer  
Investment Officer,  
Montgomery County Hospital District

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Treasurer, MCHD Board  
Investment Officer,  
Montgomery County Hospital District

'Disclaimer: These reports were compiled using information provided by the Montgomery County Hospital District. No procedures were performed to test the accuracy or completeness of this information. The market values included in these reports were obtained by Valley View Consulting, L.L.C. from sources believed to be accurate and represent proprietary valuation. Due to market fluctuations these levels are not necessarily reflective of current liquidation values. Yield calculations are not determined using standard performance formulas, are not representative of total return yields and do not account for investment adviser fees.

## Montgomery County Hospital District Annual Comparison of Portfolio Performance

### FYE Results by Investment Category:

Asset Type	September 30, 2020			September 30, 2021		
	Ave. Yield	Book Value	Market Value	Ave. Yield	Book Value	Market Value
DDA	0.47%	\$ 1,886,521	\$ 1,886,521	0.30%	\$ 4,690,394	\$ 4,690,394
MMA	0.31%	20,979,420	20,979,420	0.25%	18,407,742	18,407,742
MMF/LGIP	0.02%	2,419,328	2,419,328	0.02%	7,672,236	7,672,236
CD/Security	1.11%	14,151,311	14,151,311	0.21%	12,068,717	12,068,717
<b>Totals</b>		<b>\$ 39,436,580</b>	<b>\$ 39,436,580</b>		<b>\$ 42,839,088</b>	<b>\$ 42,839,088</b>
Fourth Quarter-End Yield	<b>0.59%</b>			<b>0.20%</b>		

### Average Quarter-End Yields (1):

	2020 Fiscal Year	2021 Fiscal Year
Montgomery County Hospital District	1.16%	0.29%
Rolling Three Month Treasury	0.76%	0.06%
Rolling Six Month Treasury	0.99%	0.08%
TexPool	0.75%	0.04%
<b>Fiscal YTD Interest Earnings</b>	<b>\$ 608,357 (Approximate)</b>	<b>\$ 133,844 (Approximate)</b>

(1) Average Quarterly Yield calculated using quarter end report average yield and adjusted book value.

## Summary

### Quarter End Results by Investment Category:

Asset Type	June 30, 2021		September 30, 2021		
	Book Value	Market Value	Book Value	Market Value	Ave. Yield
DDA	\$ 6,639,485	\$ 6,639,485	\$ 4,690,394	\$ 4,690,394	0.30%
MMA	21,894,616	21,894,616	18,407,742	18,407,742	0.25%
MMF/LGIP	9,921,905	9,921,905	7,672,236	7,672,236	0.02%
CD/Security	12,059,016	12,059,016	12,068,717	12,068,717	0.21%
<b>Totals</b>	<b>\$ 50,515,022</b>	<b>\$ 50,515,022</b>	<b>\$ 42,839,088</b>	<b>\$ 42,839,088</b>	<b>0.20%</b>

#### Current Quarter Portfolio Performance: (1)

Average Quarterly Yield	0.20%
Rolling Three Month Treasury	0.05%
Rolling Six Month Treasury	0.05%
TexPool	0.03%

#### Fiscal Year-to-Date Portfolio Performance: (2)

Average Quarter End Yield	0.29%
Rolling Three Month Treasury	0.06%
Rolling Six Month Treasury	0.08%
TexPool	0.04%

#### Interest Earnings (Approximate)

Quarterly Interest Earnings	\$ 22,473
Fiscal YTD Interest Earnings	\$ 133,844

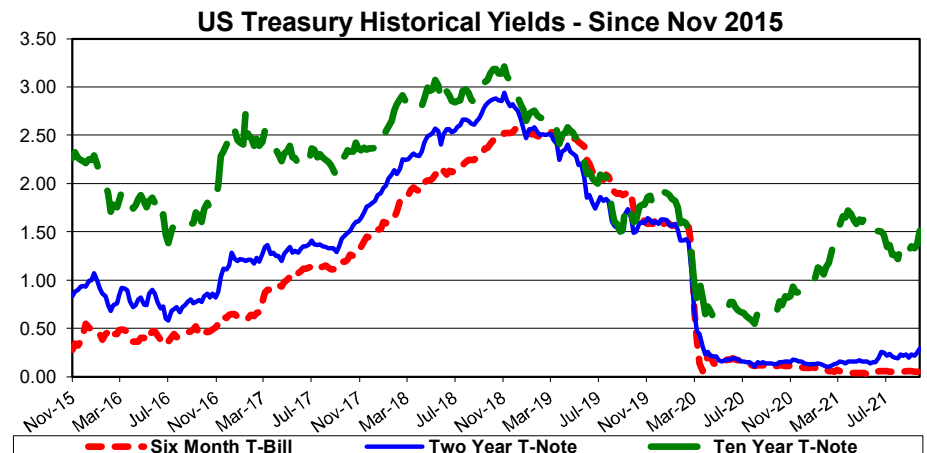
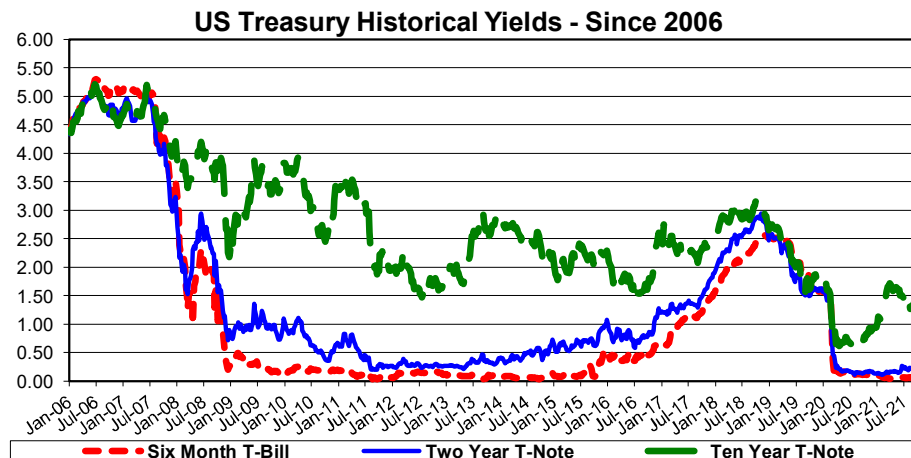
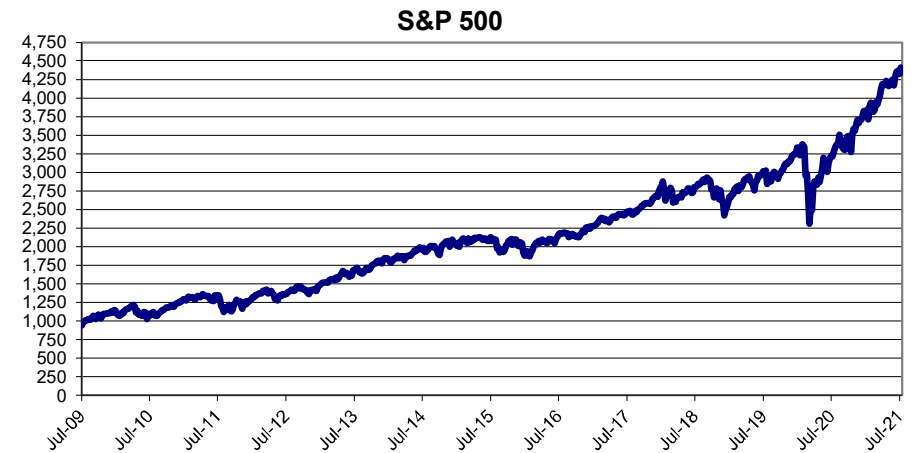
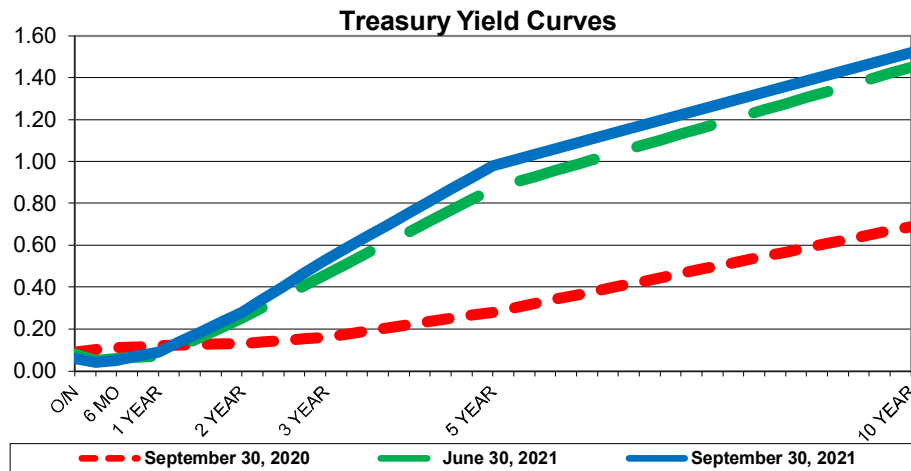
(1) **Current Quarter Average Yield** - based on adjusted book value, realized and unrealized gains/losses and investment advisory fees are not considered. The yield for the reporting month is used for bank, pool, and money market balances.

(2) **Fiscal Year-to-Date Average Yields** - calculated using quarter end report yield and adjusted book values and does not reflect a total return analysis or account for advisory fees.

## Economic Overview

9/30/2021

The Federal Open Market Committee (FOMC) maintained the Fed Funds target range at 0.00% to 0.25% (Effective Fed Funds are trading <0.10%), and projects that reduced rates could remain into 2023. Monthly government security purchases may begin tapering as early as Nov 2021. Second Quarter GDP posted +6.7% (Final). Employment recovery/growth has moderated, but job openings remain high. August Non-Farm Payroll only added 194k net new jobs. Crude oil bounced up to +/- \$77 per barrel, with fuel shortages in England and other countries. The Stock Markets reached new highs, but have retrenched slightly. Housing, Industrial Production, Durable Goods, Consumer Spending, and other indicators remain positive but constrained. The Biden administration and Congress continue to negotiate infrastructure, fiscal and debt limit packages. Inflation remained over the FOMC 2+% target and may not be as temporary as initially projected. The Yield Curve rose slightly from two years to ten years.



**Investment Holdings**  
**September 30, 2021**

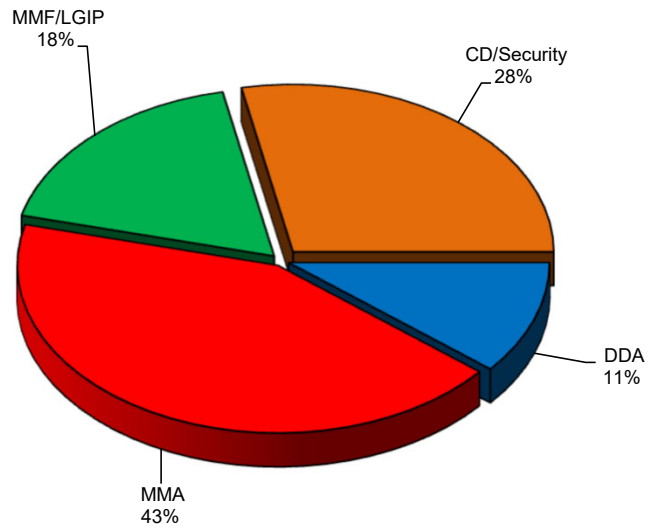
Description	Rating	Coupon/ Discount	Maturity Date	Settlement Date	Original Face\ Par Value	Book Value	Market Price	Market Value	Life (Days)	Yield
Woodforest Bank - DDA		0.30%	10/01/21	09/30/21	\$ 4,690,394	\$ 4,690,394	1.00	\$ 4,690,394	1	0.30%
Woodforest Bank - MMA		0.20%	10/01/21	09/30/21	11,244,912	11,244,912	1.00	11,244,912	1	0.20%
LegacyTexas Bank MMA		0.12%	10/01/21	09/30/21	2,043,887	2,043,887	1.00	2,043,887	1	0.12%
NexBank ICS MMA		0.40%	10/01/21	09/30/21	5,118,943	5,118,943	1.00	5,118,943	1	0.40%
TexPool	AAAm	0.03%	10/01/21	09/30/21	3,841,816	3,841,816	1.00	3,841,816	1	0.03%
TexSTAR	AAAm	0.01%	10/01/21	09/30/21	3,830,421	3,830,421	1.00	3,830,421	1	0.01%
East West Bank CD		0.33%	10/27/21	10/27/20	4,012,278	4,012,278	100.00	4,012,278	27	0.33%
Prosperity Bank CD		0.15%	11/05/21	05/05/21	2,001,011	2,001,011	100.00	2,001,011	36	0.15%
Prosperity Bank CD		0.20%	05/05/22	05/05/21	2,001,348	2,001,348	100.00	2,001,348	217	0.20%
East West Bank CD		0.12%	07/29/22	07/29/21	2,035,252	2,035,252	100.00	2,035,252	302	0.12%
Bank OZK CD		0.15%	09/10/22	09/10/21	2,018,827	2,018,827	100.00	2,018,827	345	0.15%
					<u><u>\$ 42,839,088</u></u>	<u><u>\$ 42,839,088</u></u>	<u><u>\$ 42,839,088</u></u>		<u><u>46</u></u>	<u><u>0.20%</u></u>
									(1)	(2)

(1) **Weighted average life** - Pools, Money Market Funds, and Bank Deposits are assumed to have a one day maturity.

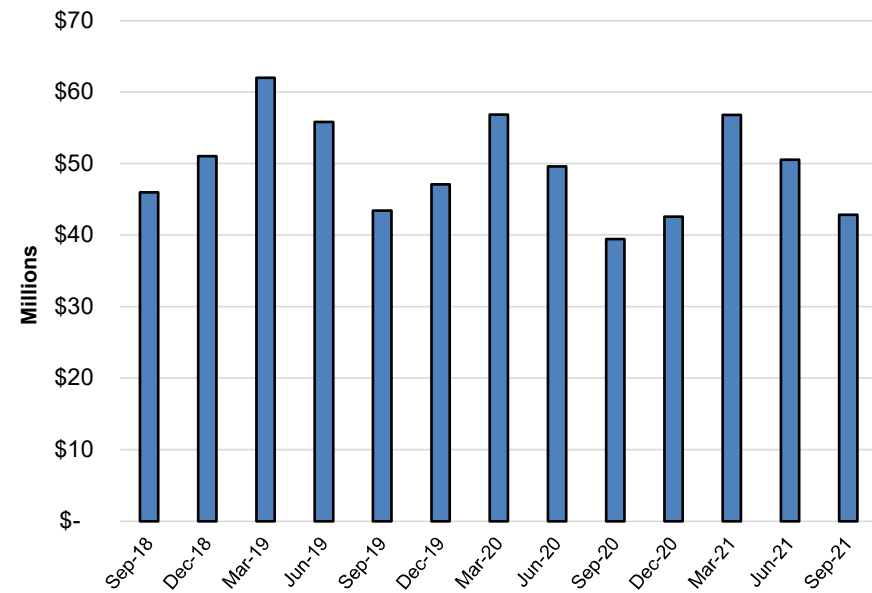
(2) **Weighted average yield to maturity** - The weighted average yield to maturity is based on Book Value, adviser fees and realized and unrealized gains/losses are not considered. The pool and mutual fund yields are the average for the last month of the quarter. Bank deposit yields are estimated from the monthly allocated earnings.

**Note:** All deposits FDIC insured or collateralized per the Public Funds Collateral Act.

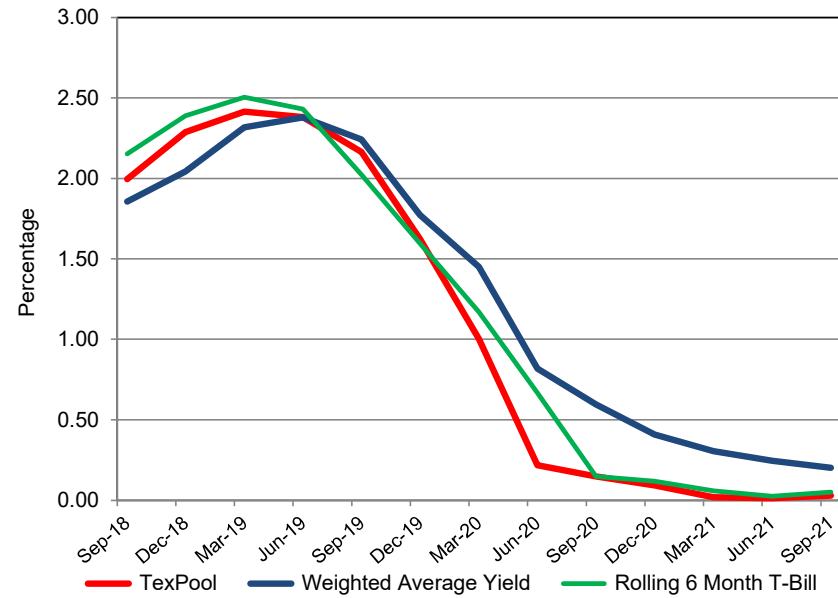
**Portfolio Composition**



**Quarter End Book Value**



**Total Portfolio Performance**



## Book & Market Value Comparison

Issuer/Description	Yield	Maturity Date	Book Value 06/30/21	Increases	Decreases	Book Value 09/30/21	Market Value 06/30/21	Change in Market Value	Market Value 09/30/21
Woodforest Bank - DDA	0.30%	10/01/21	\$ 6,639,485	—	(1,949,091)	\$ 4,690,394	\$ 6,639,485	(1,949,091)	\$ 4,690,394
Woodforest Bank - MMA	0.20%	10/01/21	14,737,569	—	(3,492,657)	11,244,912	14,737,569	(3,492,657)	11,244,912
LegacyTexas Bank MMA	0.12%	10/01/21	2,043,262	624	—	2,043,887	2,043,262	624	2,043,887
NexBank ICS MMA	0.40%	10/01/21	5,113,785	5,158	—	5,118,943	5,113,785	5,158	5,118,943
TexPool	0.03%	10/01/21	4,966,585	—	(1,124,769)	3,841,816	4,966,585	(1,124,769)	3,841,816
TexSTAR	0.01%	10/01/21	4,955,320	—	(1,124,900)	3,830,421	4,955,320	(1,124,900)	3,830,421
East West Bank CD	0.39%	07/29/21	2,034,215	—	(2,034,215)	—	2,034,215	(2,034,215)	—
Bank OZK CD	0.70%	09/08/21	2,015,264	—	(2,015,264)	—	2,015,264	(2,015,264)	—
East West Bank CD	0.33%	10/27/21	4,008,943	3,336	—	4,012,278	4,008,943	3,336	4,012,278
Prosperity Bank CD	0.15%	11/05/21	2,000,255	756	—	2,001,011	2,000,255	756	2,001,011
Prosperity Bank CD	0.20%	05/05/22	2,000,340	1,009	—	2,001,348	2,000,340	1,009	2,001,348
East West Bank CD	0.12%	07/29/22	—	2,035,252	—	2,035,252	—	2,035,252	2,035,252
Bank OZK CD	0.15%	09/10/22	—	2,018,827	—	2,018,827	—	2,018,827	2,018,827
<b>TOTAL /AVERAGE</b>	<b>0.20%</b>		<b>\$ 50,515,022</b>	<b>\$ 4,064,962</b>	<b>\$(11,740,896)</b>	<b>\$ 42,839,088</b>	<b>\$ 50,515,022</b>	<b>\$ (7,675,934)</b>	<b>\$ 42,839,088</b>

# Agenda Item # 8



We Make a Difference!

**To:** Board of Directors  
**From:** Randy Johnson, CEO  
**Date:** October 26, 2021  
**Re:** CEO Report

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Note of last month's activities:

- Reviewed the 2022 Blinn Paramedic Cohort program. We have 109 EMT Basics who have applied for the program. We plan to have 18 EMT's in the cohort. The program will begin in late January and should complete in late November of 2022.
- Zoll RescueNet consultant was here for three days to follow up on the February meeting recommendations given to the Billing managers and to review progress on billing efficiencies.
- The EMS committee met and discussed the desire to have some management, coaching, and leadership training. They also wished to have some type of incremental retirement plan for employees who have been at MCHD prior to the TCDRS retirement program being enacted in 200 . The committee reviewed and made recommendations for the Road Safety equipment replacement. Finally, the committee discussed the need for MCHD to meet quarterly with the Sheriff's office and all police agencies to discuss proper processes and expectations for taking a patient who is in custody to the hospital. There is much confusion on this matter. We will discuss this matter with the MCHD attorney and with the County attorney and begin a dialogue with all the various police agencies in the county.
- Chief Campbell and I met with the Lone Star College Firefighter and Paramedic Advisory Council. This is a quarterly meeting in which Lone Star College and various Fire and EMS local agencies discuss educational needs for Fire and EMS, and discuss providing a Bachelor's degree in Fire and EMS Sciences.
- We are continuing the interview process for a Billing Manager to replace Karen Webb upon her April retirement.
- The quality manager has been working with the billing department to map the departmental billing and collections workflow.
- The EMS command staff has been finalizing the pre-work to begin the Medicare ET3 program in January, 2022. We have vetted the Telehealth Vendor and are making a recommendation to the Board.
- We hosted a PADCOM meeting and discussed the MCHD building preventive maintenance program, the electrical grounding issues that have been occurring at the MCHD Fleet and Administration Building, the issues with capital purchases and world-wide supply chain disruptions, and talked about a potential correction for the Horton electrical system.
- Because of continuous mold and leak issues in station 26 (the Shenandoah station), we have moved out of the station and have terminated our lease, effective November 15<sup>th</sup>. The Station

26 unit is currently being housed at Station 20, which is located almost directly across Interstate 45.

- I attended The Woodlands Economic outlook conference. Basically, the Greater Houston area economy is back to 70% of where it was pre-COVID. Austin, San Antonio, and Austin are 100% back to pre-COVID economic activity. Oil is not getting the investment capital that it was receiving pre-COVID. That is affecting oil industry jobs. Also, most manufacturing in the area is related to oil and gas exploration and drilling. That sector has been hurt. Oil is also largely responsible for the very low office occupancy space in the Greater Houston Area. This space will probably not be re-filled, due to shrinking oil-related jobs and people working from home. The oil downturn began before the pandemic. The good news is that Montgomery County, while very active in oil services businesses, is recovering more quickly than the other area-wide Houston counties.
- The COVID positive test rate is 8.8%, which indicates that the rate of COVID spread is decreasing.
- The Annual Awards Banquet will be held this year at the Cynthia Woods-Mitchell Pavilion Woodforest Center December 3<sup>rd</sup> from 6:00 – 10:00. This will be a very nice venue and will be a great opportunity to see employees that you may not have seen for some time. Please plan to come to the event. A formal invitation will be coming soon.
- We are canceling our plans to test pilot MiliMatch, the cognitive linguistics artificial intelligence program that may aid the District in better matching talent for potential hires. The timeline needed for MiliMatch to coordinate an IRB would not align with our hiring the next Cohort Class. We may follow up at a later time.

Planned projects for next few months:

- Will present and revise after input from the Board, the three year plan.
- Will work to begin the ET3 program effective January, 2022.
- Will present the compliance program to all employees during the November/December Compliance Workshop.
- Will plan to transition a new billing manager to replace Mrs. Webb.
- We have developed a project tracking tool which we will implement and present to the board on a quarterly basis. This will help the management and the Board to follow both operational and capital projects in connection with the annual budget.
- In the beginning of 2022, we plan to begin a leadership and management academy for supervisors and managers. We will use a case study review, have some in-class learning, work on projects and focus on planning, project management, budgeting and finance, coaching and mentoring, and having the tough conversation in an appropriate and timely manner. This should be a fun and educational way to learn to better work with others and to better plan and manage out projects, resources, and people.

Thank you,

Randy

# Agenda Item # 9



We Make a Difference!

**To:** Board of Directors

**From:** Randy Johnson, CEO

**Date:** October 26, 2021

**Re: Bylaws**

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Consider and act on the recommended lined updates from the Bylaws Committee meeting held on updates from the September 23, 2021. (Ms. Whatley, Chairperson – MCHD Board)

# **Bylaws of the Governing Board**

## **Montgomery County Hospital District**

Amended on \_\_\_\_\_, 2021

**BYLAWS OF THE BOARD OF DIRECTORS**

**BYLAWS OF THE BOARD OF DIRECTORS  
MONTGOMERY COUNTY HOSPITAL DISTRICT**

WHEREAS, under the provisions of Article IX, Section 9, of the Texas Constitution, the 65<sup>th</sup> Legislature of the State of Texas created the Montgomery County Hospital District (Section 4 Chapter 258, Acts of the 65<sup>th</sup> Legislature of the State of Texas, as amended); now codified in Chapter 1063 of the Texas Special Local Laws Code; and

AND WHEREAS, the duly elected Board of Directors of the District, adopted Bylaws governing the procedures and conduct of the Board in the operations of Medical Center Hospital which were adopted January 1982; and

AND WHEREAS, the Board has from time to time reviewed the Bvlaws and made amendments thereto consistent with the operation of the Hospital District, the most recent amendment being approved on December 15, 2015; and

AND WHEREAS, it is the judgment of the Board that such amended Bylaws should be revised and amended;

NOW THEREFORE, the undersigned duly elected, acting and qualified DIRECTORS adopt the following Bylaws as revised and amended for governing of the BOARD OF DIRECTORS OF MONTGOMERY COUNTY HOSPITAL DISTRICT.

\_\_\_\_\_  
Georgette Whatley, Chairperson

\_\_\_\_\_  
Bob Bagley, Vice Chairman

\_\_\_\_\_  
Sandy Wagner, Secretary

\_\_\_\_\_  
Chris Grice, Treasurer

\_\_\_\_\_  
Brad Spratt, Member

\_\_\_\_\_  
Justin Chance, Member

Brent Thor, Member

Revised/Amended/Date

**ARTICLE 1. NAME AND PURPOSE**

Section 1. “Name. The organization shall be known as the Montgomery County Hospital District (“District”).

Section 2. Purpose. The purpose of the organization shall be to fulfill those purposes under the District's enabling statute found at Chapter 1063 of the Texas Special Local Laws Code (“the Code”).

## ARTICLE II. BOARD OF DIRECTORS

Section 1. Number of Directors. There shall be seven (7) members elected as directors in accordance with Section 4, Chapter 258, Acts of the 65<sup>th</sup> Texas Legislature, as amended, now codified in Section 1063.051 of the Texas Special Local Laws Code.

Section 2. Qualifications. To be elected or appointed to the Board, a person must fulfill the following requirements as set out in Sections 1063.052, 1063.058 and 1063.059 of the Code:

- a. Must be a resident of the District, ~~a freeholder;~~ a qualified ~~elector-voter, at the time of such election or appointment; and he the person and~~ shall be more than 21 years of age ~~at the time of the appointment or election~~.
- b. ~~If representing a county commissioner's precinct, must be a resident of that precinct.~~
- c. Cannot hold another elected or appointed public office of honor, trust or profit. A person holding another public office of honor, trust or profit who seeks to be appointed or elected a director must vacate the first office.
- d. Each member of the Board shall serve without compensation.
- e. Each member shall qualify by executing the constitutional Oath of Office and shall execute a good and sufficient bond for \$1,000 payable ~~to the District, by the District,~~ conditioned upon the faithful performance of ~~his the~~ member's duties, and the bonds shall be deposited with the depository of the bank of the District for safekeeping.
- f. Members shall have a commitment to the delivery of quality healthcare to the community and the fulfillment of the purpose of these bylaws.

Section 3. Authority:

- a. Board members shall have no authority except when functioning as a member of the Board in an official meeting. No individual member of the Board may exercise authority with respect to the operation of the Health Care Assistance Program, the Public Health District, the Emergency Medical Service, ~~over any Montgomery County Hospital District employee or any other services provided by the Montgomery County Hospital District.~~
- b. ~~Each Director acknowledges that, as otherwise set out in these Bylaws, the day to day management of the District operations has been entrusted by the Board to the CEO, and that preserving the integrity of administrative reporting structures is important to a well-run organization.~~

~~With advice of CEO and consistent with Section 1063.063, approve define the scope of administrative duties, which may include clinical operations and long range strategic, facilities and financial planning; providing resources for the execution of those duties; and creating accountability mechanisms, such as periodic reporting, to ensure the proper performance~~

~~of those duties.~~

~~Provide appropriate leadership; supporting the decisions and policies of the Board unless they are amended by official action of the board.~~

- c. The Board shall approve the appointment to the staff any Doctors the Board considers necessary for the efficient operation of the District to include the EMS Medical Director.
- d. Consistent with the purpose of the Texas Open Meetings Act, each member of the Board should be given an opportunity to state his or her views to other board members and to give them the benefit of his or her judgment, so that the decision “may be the composite judgment of the body as a whole.”

~~Board members must follow established MCHD District policies applicable to MCHD District personnel at all times when on District property (whether owned or leased) and/or at a location where MCHD District personnel are performing their prescribed duties, except to the extent such policies conflict with these Bylaws.~~

Section 4. Terms. Members shall be elected by the electors of the Hospital District.

- a. Three (3) of the Directors shall be elected at large from the entire District.
- b. Four (4) of the Directors shall be elected from a different commissioner's precinct in the District and each shall be a resident of the precinct he/she represents.
- c. Directors shall serve for **staggered** terms of four (4) years expiring on the **second Tuesday in last day of** December.

Section 5. Vacancies. All vacancies **on** the Board shall be filled for the unexpired term by appointment by the remainder of the Board of Directors. In the event the number of Directors shall be reduced to less than four (4) for any reason, the remaining Directors shall immediately call for a special election to fill said vacancies, and upon failure to do so, a district court may, upon application of any voter or taxpayer of the District, issue a mandate requiring that such election be ordered by the remaining Directors.

Section 6. Voting rights of Members. Each member shall be entitled to one (1) vote on all matters before the membership. There shall be no voting by proxy.

### ARTICLE III. REGULAR AND SPECIAL MEETINGS OF THE BOARD

- Section 1. Regular Meetings. The Board shall hold a regular meeting ~~on the fourth Tuesday~~ of each month on a date and time approved by the Board.
- Section 2. Special Meetings. Special meetings may be called by the Chairman or any ~~three~~ ~~(3)~~ four (4) members of the Board. Written notice of special meetings shall be mailed or sent electronically to each member at least seventy-two (72) hours before the time of such special meeting.
- Section 3. Notice of time and place of the meetings shall be posted in accordance with the Texas Open Meetings Law and other applicable statutes.
- Section 4. Place of Meeting. Regular monthly meetings of the Board shall be held at any place which has been designated. In the absence of such designation, regular meetings shall be held at the principal office of the Hospital District. Special meetings may be held either at a place so designated or at the principal office.
- Section 5. Quorum of Regular Meetings. To conduct business of a regular or special meeting, a quorum shall consist of any four (4) members of the Board.
- Section 6. Minutes. Written minutes shall be maintained on all meetings to reflect all proceedings and actions thereof.
- ~~Section 7. Rules of Order. All meetings of the Board of Directors shall be conducted in accordance with the most current edition of ROBERT'S RULES OF ORDER.~~
- Section 7. Attendance Requirements. Any member who is compelled to be absent from any consecutive regular or special Board meetings shall promptly ~~provide to~~ advise the presiding officer of the ~~reason for such~~ absences.

## ARTICLE IV. OFFICERS

- Section 1. Officers. The officers of the Board of Directors shall be a Chairman, a Vice-Chairman, a Secretary, and a Treasurer. The offices of Chairman, Secretary and/or Treasurer will not be held by the same person.
- Section 2. Chairman. The Chairman of the Board shall, if present, preside at all meetings of the Board. ~~The Chairman is responsible for appointing all committee members. and shall exercise and perform such other powers and duties as may be prescribed in the Bylaws.~~ The Chairman shall be an *ex officio* member of all committees.
- Section 3. Vice Chairman. The Vice Chairman of the Board shall preside at meetings of the Board in the absence of the Chairman and, when so acting, shall have the power and authority of the Chairman.
- Section 4. Secretary. The Secretary of the Board shall be responsible to send appropriate notices and prepare agendas for all meetings of the Board. The Secretary shall act as custodian of all records and reports and shall be responsible for keeping and reporting adequate records of all meetings of the Board. The Secretary may delegate these duties to the Secretary's designee.
- Section 5. Treasurer. The Treasurer shall be responsible for all funds of the Hospital District and shall ensure that a true and accurate accounting of the financial transactions of the Hospital District is made and may delegate duties to their designee that reports of such transactions are presented to the Board, and that all accounts payable are presented to such representative as the Board may designate for authorization of payment.
- Section 6. Election. The officers shall be elected annually by the Board from its own membership at the ~~December~~ January Board meeting. All officers shall hold office for a period of one (1) year, or until the member resigns, is removed, or a successor has been elected and qualified.
- Section 7. Removal and Resignation. Any officer of the Board may be removed from ~~office~~ the officer's position, with cause, by the members of the Board at any regular meeting thereof. Any officer may resign at any time by giving written notice to the Board or to the Chairman. Any such resignation shall take effect at the date of the receipt of such notice or at any time specified in the resignation notice.
- Section 8. Vacancies. A vacancy in any office because of the death, resignation, removal, or any other cause shall be filled in the manner prescribed in Article II, Section 5 of the Bylaws and any applicable statutes for regular appointment to such office.

## ARTICLE V. COMMITTEES

Section 1. Committees. Committees of the Board shall be standing and special committees. Standing committees ~~shall consist of the following: will have oversight for the specific areas that fall under that committee's purpose.~~ may make recommendations to the Board for the operational areas that fall under the committee's purpose. If it is not clear which committee is responsible, the Chairman of the Board shall assign the issue to a committee.

1. Health Care Assistance Program Committee (HCAP Committee)
2. Emergency Medical Services Committee (EMS Committee)
3. Planning and Development Committees (PADCOM Committee)
4. Finance Committee
5. Personnel Committee
6. Legislative and Outreach Committee

Section 2. Special Committees. Special Committees may be appointed by the Chairman of the Board for whatever special purpose is needed to be addressed at the time of forming a Special Committee. The Chairman of the Board may set the policies, procedures, and duration of the Special Committee.

~~Section 3. For all Committees formed under these Bylaws the following rules shall apply unless the Board specifically alters or chooses to create different rules: A simple majority constitutes a quorum of any committee. Each committee shall maintain minutes of its proceedings, recommendations, and actions. Any member of the committee can request information or clarification from the administration. A committee can issue orders to the CEO for the purpose of oversight, but be disclosed to the full Board and be subject to review at the next Board meeting. The Chairman of the Board shall make appointments to standing and special committees unless otherwise provided in the Bylaws.~~

Section 3. For all Committees formed under these Bylaws the following rules shall apply unless the Board specifically alters or chooses to create different rules: A simple majority constitutes a quorum of any committee. Each committee shall maintain minutes of its proceedings, recommendations, and actions. Any member of a committee may request information or clarification from the committee Chairman or the CEO. A committee may make recommendations to the Board for the purpose of the Board's oversight. The Chairman of the Board shall make appointments to standing and special committees unless otherwise provided in the Bylaws. All board members may attend, make recommendations and vote at each and any MCHD committee meeting.

~~Article V. (Quality Improvement Counsel) -- Repealed at the September 10, 2013 Special BOD Meeting.~~

## ARTICLE VI. ADMINISTRATION

Section 1. ~~Chief Administrative Officer Executive Officer.~~ The Board shall appoint a competent ~~Chief Administrative Officer Executive~~ known as the ~~Chief Executive Officer (CEO)~~ who shall be its direct executive representative in the management of the Hospital District. The Chief Executive Officer shall be given the necessary authority and responsibility to operate all its activities and departments, subject only to such policies as may be adopted, and such orders as may be issued by the Board ~~or by any of its committees to which it has delegated power for such action. He/she shall act as the duly authorized representative of the Board in all matters in which the Board has not formally designated another person to act.~~ The Chief Executive Officer shall be an *ex officio* member of the Board without vote. ~~The Chief Executive Officer serves at the will of the Board and is entitled to the compensation determined by the Board.~~

Section 2. Authority and Responsibility. The authority and responsibility of the Chief Executive Officer shall include:

- a. Carrying out all policies established by the Board.
- b. Development, and submission to the Board for approval, of a plan or organization of the personnel and others concerned with the operation of the Hospital District.
- c. Preparation of an annual ~~District~~ budget showing the expected receipts and expenditures as required by the Board.
- d. Selection, employment, control, and discharge of employees, and development and maintenance of personnel policies and practices.
- e. Maintenance of physical properties in a good state of repair and operating condition.
- f. Supervision of all ~~District~~ business affairs to ensure that funds are collected and expended to the best possible advantage.
- g. Cooperation with the Medical Staff and with all those concerned with the rendering of professional service to the end that high quality care shall be rendered to the patients.
- h. Presentation to the Board of periodic reports ~~reflecting the periodic reports~~ reflecting the professional services and financial activities of the Hospital District; and preparation and submission of such special reports as may be required by the Board.
- i. ~~Update the Board on all activities of the District and any current or potential litigation pertaining to the District.~~
- j. Represented at all meetings of the Board and ~~its~~ committees ~~thereof as needed.~~

~~Section 3. Assistant Administrators. As directed by the Board, the CEO shall appoint~~

~~\_\_\_\_\_ a Chief Operating Officer, Chief Financial Officer, and a Chief of  
\_\_\_\_\_ Emergency Medical Services. The appointments are subject to Board approval,  
\_\_\_\_\_ serve at the will of the Board, and are entitled to the compensation determined  
\_\_\_\_\_ by the Board.~~

# **Bylaws of the Governing Board**

## **Montgomery County Hospital District**

Amended on \_\_\_\_\_, 2021

**BYLAWS OF THE BOARD OF DIRECTORS**

**BYLAWS OF THE BOARD OF DIRECTORS  
MONTGOMERY COUNTY HOSPITAL DISTRICT**

WHEREAS, under the provisions of Article IX, Section 9, of the Texas Constitution, the 65<sup>th</sup> Legislature of the State of Texas created the Montgomery County Hospital District (Section 4 Chapter 258, Acts of the 65<sup>th</sup> Legislature of the State of Texas, as amended); now codified in Chapter 1063 of the Texas Special Local Laws Code; and

AND WHEREAS, the duly elected Board of Directors of the District, adopted Bylaws governing the procedures and conduct of the Board in the operations of Medical Center Hospital which were adopted January 1982; and

AND WHEREAS, the Board has from time to time reviewed the Bylaws and made amendments thereto consistent with the operation of the Hospital District, the most recent amendment being approved on December 15, 2015; and

AND WHEREAS, it is the judgment of the Board that such amended Bylaws should be revised and amended;

NOW THEREFORE, the undersigned duly elected, acting and qualified DIRECTORS adopt the following Bylaws as revised and amended for governing of the BOARD OF DIRECTORS OF MONTGOMERY COUNTY HOSPITAL DISTRICT.

\_\_\_\_\_  
Georgette Whatley, Chairperson

\_\_\_\_\_  
Bob Bagley, Vice Chairman

\_\_\_\_\_  
Sandy Wagner, Secretary

\_\_\_\_\_  
Chris Grice, Treasurer

\_\_\_\_\_  
Brad Spratt, Member

\_\_\_\_\_  
Justin Chance, Member

Brent Thor, Member

Revised/Amended/Date

**ARTICLE 1. NAME AND PURPOSE**

Section 1. “Name. The organization shall be known as the Montgomery County Hospital District (“District”).

Section 2. Purpose. The purpose of the organization shall be to fulfill those purposes under the District's enabling statute found at Chapter 1063 of the Texas Special Local Laws Code (“the Code”).

## ARTICLE II. BOARD OF DIRECTORS

Section 1. Number of Directors. There shall be seven (7) members elected as directors in accordance with Section 4, Chapter 258, Acts of the 65<sup>th</sup> Texas Legislature, as amended, now codified in Section 1063.051 of the Texas Special Local Laws Code.

Section 2. Qualifications. To be elected or appointed to the Board, a person must fulfill the following requirements as set out in Sections 1063.052, 1063.058 and 1063.059 of the Code:

- a. Must be a resident of the District, a qualified voter, and shall be more than 21 years of age at the time of the appointment or election.
- b. If representing a county commissioner's precinct, must be a resident of that precinct.
- c. Cannot hold another elected or appointed public office of honor, trust or profit. A person holding another public office of honor, trust or profit who seeks to be appointed or elected a director must vacate the first office.
- d. Each member of the Board shall serve without compensation.
- e. Each member shall qualify by executing the constitutional Oath of Office and shall execute a good and sufficient bond for \$1,000 payable to the District, by the District, conditioned upon the faithful performance of the member's duties, and the bonds shall be deposited with the depository of the bank of the District for safekeeping.
- f. Members shall have a commitment to the delivery of quality healthcare to the community and the fulfillment of the purpose of these bylaws.

Section 3. Authority:

- a. Board members shall have no authority except when functioning as a member of the Board in an official meeting. No individual member of the Board may exercise authority with respect to the operation of the Health Care Assistance Program, the Public Health District, the Emergency Medical Service, over any Montgomery County Hospital District employee or any other services provided by the Montgomery County Hospital District.
- b. Each Director acknowledges that, as otherwise set out in these Bylaws, the day to day management of the District operations has been entrusted by the Board to the CEO, and that preserving the integrity of administrative reporting structures is important to a well-run organization.
- c. The Board shall approve the appointment to the staff any Doctors the Board considers necessary for the efficient operation of the District to include the EMS Medical Director.
- d. Consistent with the purpose of the Texas Open Meetings Act, each member of the Board should be given an opportunity to state his or her views to

other board members and to give them the benefit of his or her judgment, so that the decision “may be the composite judgment of the body as a whole.”

- Section 4. Terms. Members shall be elected by the electors of the Hospital District.
- a. Three (3) of the Directors shall be elected at large from the entire District.
  - b. Four (4) of the Directors shall be elected from a different commissioner's precinct in the District and each shall be a resident of the precinct he/she represents.
  - c. Directors shall serve for staggered terms of four (4) years expiring on the last day of December.
- Section 5. Vacancies. All vacancies on the Board shall be filled for the unexpired term by appointment by the remainder of the Board of Directors. In the event the number of Directors shall be reduced to less than four (4) for any reason, the remaining Directors shall immediately call for a special election to fill said vacancies, and upon failure to do so, a district court may, upon application of any voter or taxpayer of the District, issue a mandate requiring that such election be ordered by the remaining Directors.
- Section 6. Voting rights of Members. Each member shall be entitled to one (1) vote on all matters before the membership. There shall be no voting by proxy.

### **ARTICLE III. REGULAR AND SPECIAL MEETINGS OF THE BOARD**

- Section 1. Regular Meetings. The Board shall hold a regular meeting each month on a date and time approved by the Board.
- Section 2. Special Meetings. Special meetings may be called by the Chairman or any four (4) members of the Board. Written notice of special meetings shall be mailed or sent electronically to each member at least seventy-two (72) hours before the time of such special meeting.
- Section 3. Notice of time and place of the meetings shall be posted in accordance with the Texas Open Meetings Law and other applicable statutes.
- Section 4. Place of Meeting. Regular monthly meetings of the Board shall be held at any place which has been designated. In the absence of such designation, regular meetings shall be held at the principal office of the Hospital District. Special meetings may be held either at a place so designated or at the principal office.
- Section 5. Quorum of Regular Meetings. To conduct business of a regular or special meeting, a quorum shall consist of any four (4) members of the Board.
- Section 6. Minutes. Written minutes shall be maintained on all meetings to reflect all proceedings and actions thereof.
- Section 7. Attendance Requirements. Any member who is compelled to be absent from any consecutive regular or special Board meetings shall promptly advise the presiding officer of the absence.

## ARTICLE IV. OFFICERS

- Section 1.     **Officers.** The officers of the Board of Directors shall be a Chairman, a Vice-Chairman, a Secretary, and a Treasurer. The offices of Chairman, Secretary and/or Treasurer will not be held by the same person.
- Section 2.     **Chairman.** The Chairman of the Board shall, if present, preside at all meetings of the Board. The Chairman is responsible for appointing all committee members. The Chairman shall be an *ex officio* member of all committees.
- Section 3.     **Vice Chairman.** The Vice Chairman of the Board shall preside at meetings of the Board in the absence of the Chairman and, when so acting, shall have the power and authority of the Chairman.
- Section 4.     **Secretary.** The Secretary of the Board shall be responsible to send appropriate notices and prepare agendas for all meetings of the Board. The Secretary shall act as custodian of all records and reports and shall be responsible for keeping and reporting adequate records of all meetings of the Board. The Secretary may delegate these duties to the Secretary's designee.
- Section 5.     **Treasurer.** The Treasurer shall be responsible for all funds of the Hospital District and shall ensure that a true and accurate accounting of the financial transactions of the Hospital District is made and may delegate duties to their designee that reports of such transactions are presented to the Board, and that all accounts payable are presented to such representative as the Board may designate for authorization of payment.
- Section 6.     **Election.** The officers shall be elected annually by the Board from its own membership at the January Board meeting. All officers shall hold office for a period of one (1) year, or until the member resigns, is removed, or a successor has been elected and qualified.
- Section 7.     **Removal and Resignation.** Any officer of the Board may be removed from the officer's position, with cause, by the members of the Board at any regular meeting thereof. Any officer may resign at any time by giving written notice to the Board or to the Chairman. Any such resignation shall take effect at the date of the receipt of such notice or at any time specified in the resignation notice.
- Section 8.     **Vacancies.** A vacancy in any office because of the death, resignation, removal, or any other cause shall be filled in the manner prescribed in Article II, Section 5 of the Bylaws and any applicable statutes for regular appointment to such office.

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- Section 3. For all Committees formed under these Bylaws the following rules shall apply unless the Board specifically alters or chooses to create different rules: A simple majority constitutes a quorum of any committee. Each committee shall maintain minutes of its proceedings, recommendations, and actions. Any member of a committee may request information or clarification from the committee Chairman or the CEO. A committee may make recommendations to the Board for the purpose of the Board's oversight. The Chairman of the Board shall make appointments to standing and special committees unless otherwise provided in the Bylaws. All board members may attend, make recommendations and vote at each and any MCHD committee meeting.

## ARTICLE VI. ADMINISTRATION

- Section 1. Chief Administrative Officer. The Board shall appoint a competent Chief Administrative Officer known as the Chief Executive Officer (CEO) who shall be its direct executive representative in the management of the Hospital District. The Chief Executive Officer shall be given the necessary authority and responsibility to operate all its activities and departments, subject only to such policies as may be adopted, and such orders as may be issued by the Board. The Chief Executive Officer shall be an *ex officio* member of the Board without vote. The Chief Executive Officer serves at the will of the Board and is entitled to the compensation determined by the Board.
- Section 2. Authority and Responsibility. The authority and responsibility of the Chief Executive Officer shall include:
- a. Carrying out all policies established by the Board.
  - b. Development, and submission to the Board for approval, of a plan or organization of the personnel and others concerned with the operation of the Hospital District.
  - c. Preparation of an annual District budget showing the expected receipts and expenditures as required by the Board.
  - d. Selection, employment, control, and discharge of employees, and development and maintenance of personnel policies and practices.
  - e. Maintenance of physical properties in a good state of repair and operating condition.
  - f. Supervision of all District business affairs to ensure that funds are collected and expended to the best possible advantage.
  - g. Cooperation with the Medical Staff and with all those concerned with the rendering of professional service to the end that high quality care shall be rendered to the patients.
  - h. Presentation to the Board of periodic reports reflecting the professional services and financial activities of the Hospital District; and preparation and submission of such special reports as may be required by the Board.
  - i. Update the Board on all activities of the District and any current or potential litigation pertaining to the District.
  - j. Represented at all meetings of the Board and its committees as needed.



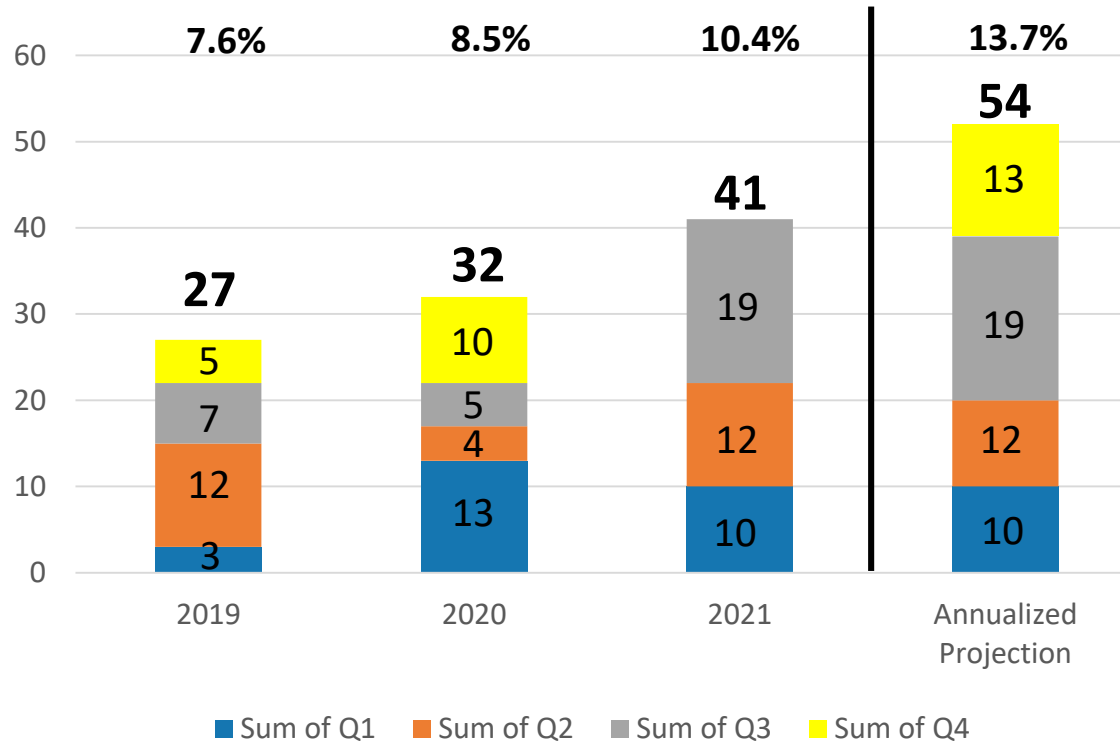
# Turnover Report

## 7/1/2021 – 9/30/2021

*Human Resources*  
*October 2021*

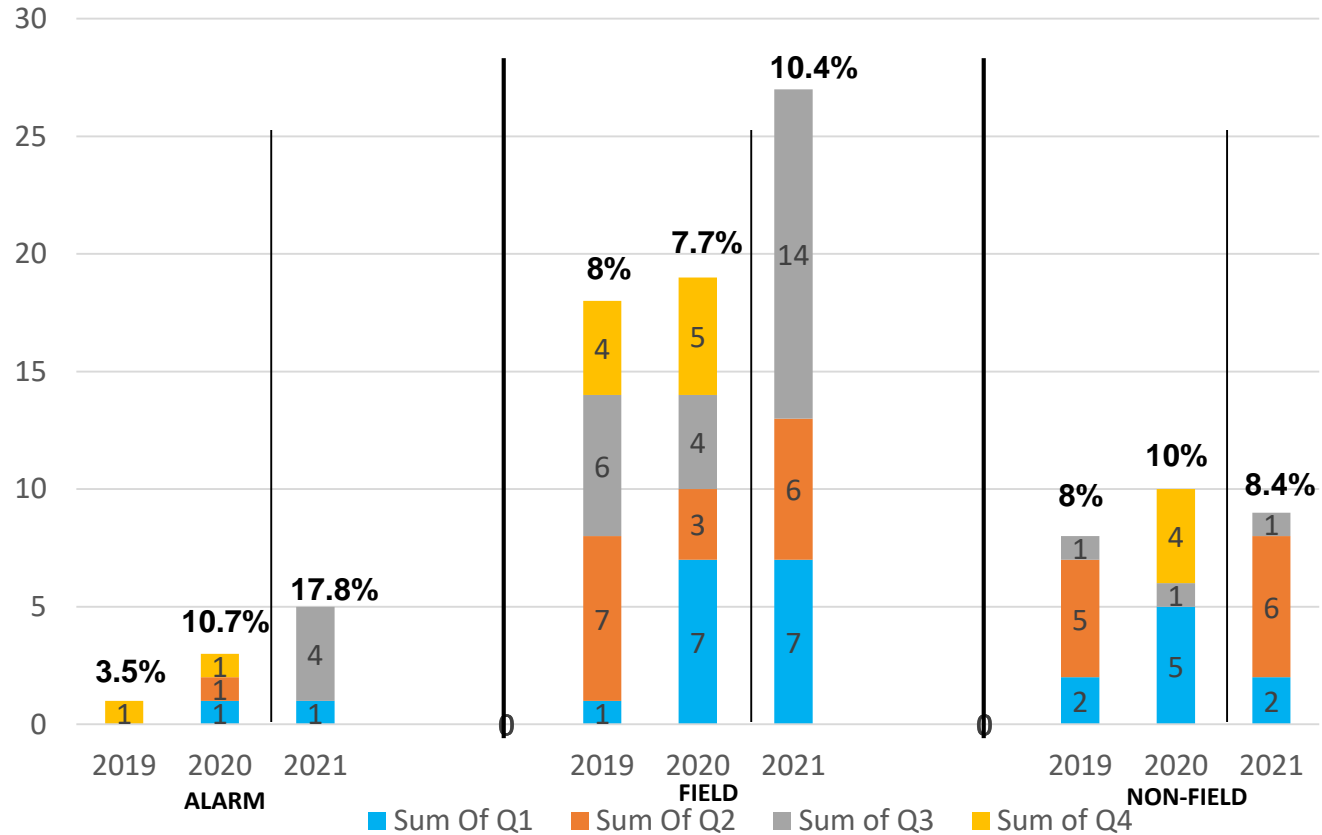


## 7/1– 9/30 TURNOVER REPORT Annualized Projection for 2021





## 7/1 - 9/30 TURNOVER BY DEPARTMENT





# Annualized Projection

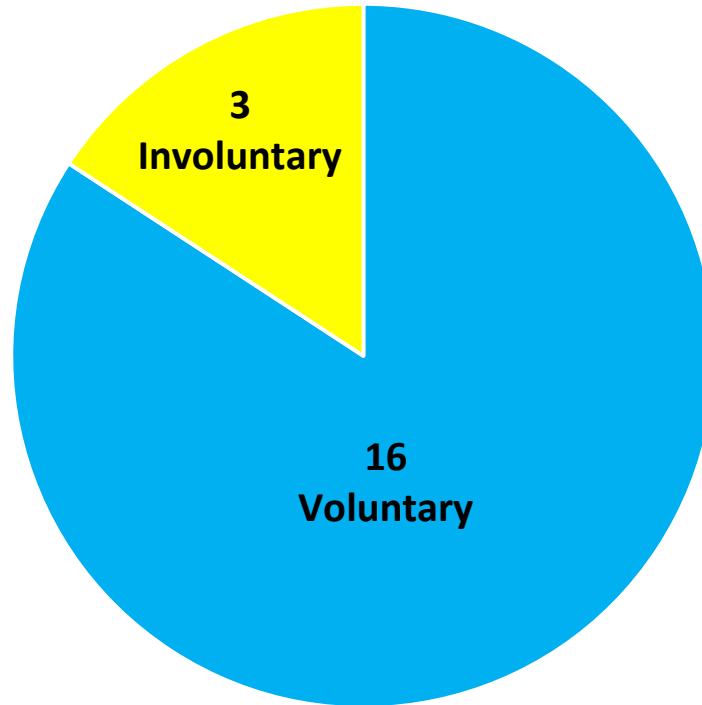
Alarm: 25%

Field: 13.6%

Non-Field: 11.3%

Overall: 13.7%

## 7/1 - 9/30 Voluntary VS Involuntary Turnover





## **Voluntary Reasons**

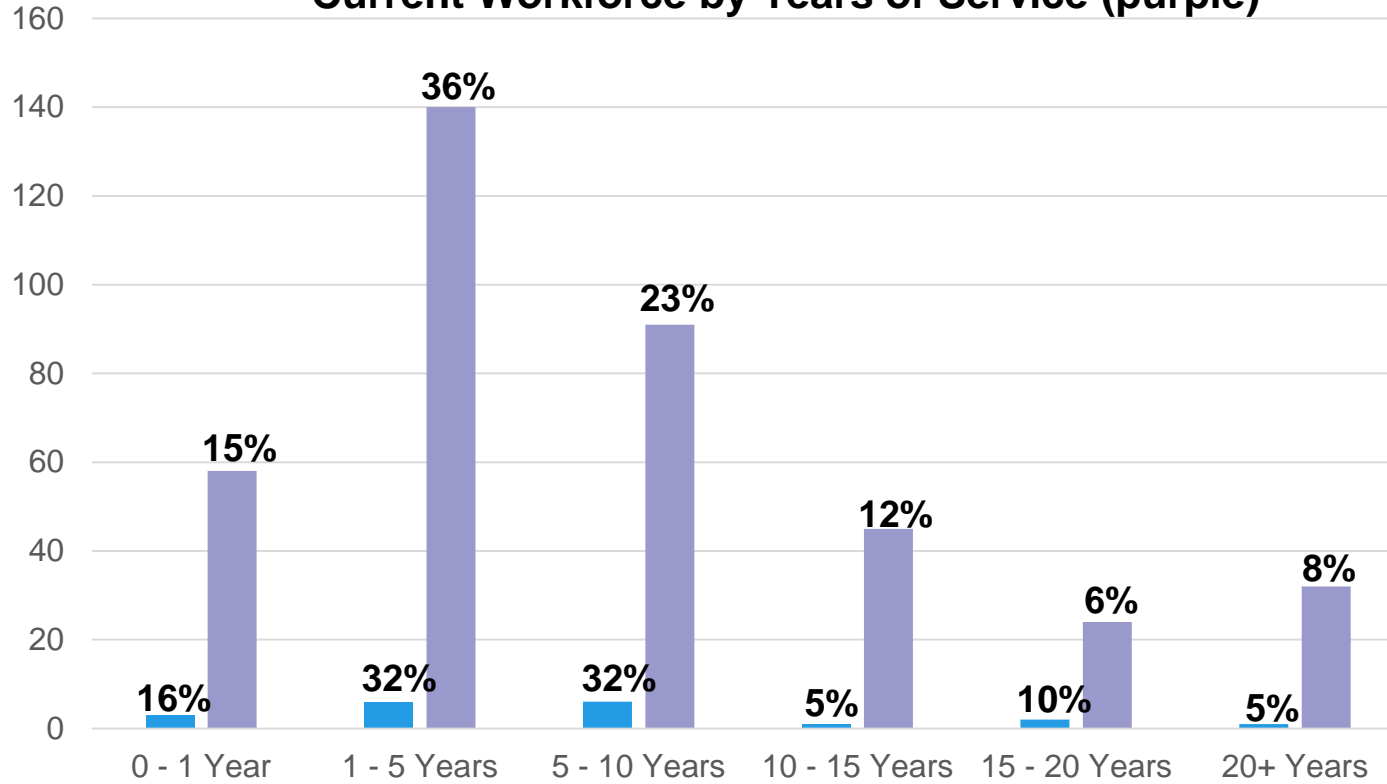
July 1, 2021 – September 30, 2021

16 Voluntarily left

- 5 – Took another job opportunity
  - 1 Non Field = Public Health nurse took a job with DSHS
  - 2 Field = took another job opportunity at ESD11
  - 1 Alarm = took another job opportunity at ESD11
  - 1 Alarm = took a job with law enforcement which he had applied to before starting here
- 7 – Personal Reasons
  - 1 Alarm = to care for grandmother full time
  - 3 Field = off the job injury
  - 1 Field = missionary work
  - 1 Field = personal/medical reasons
  - 1 Alarm = family personal reasons after taking a leave of absence
- 4 – Part Time Employees
  - 2 Field = moved to be with family (Austin & West Virginia)
  - 2 Field = could not fulfill PT requirements due to FT job



## Current Turnover Workforce by Years of Service (blue) & Current Workforce by Years of Service (purple)



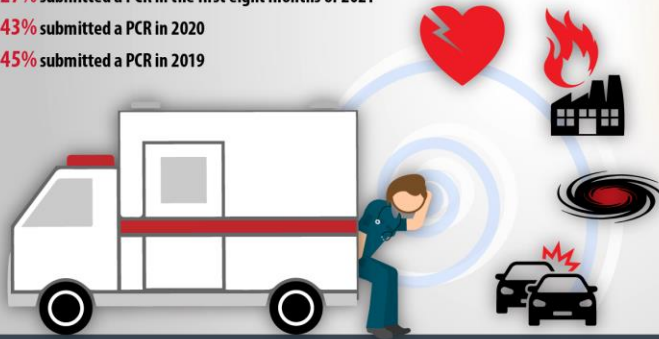


## TEXAS IS FACING A DRAMATIC SHORTAGE OF EMS PROFESSIONALS

### EMS PROFESSIONALS ARE LEAVING AMBULANCES

Licensed EMS professionals in Texas are submitting fewer patient care records each year. This means that fewer EMS professionals are working on ambulances each year. They are leaving Texas EMS agencies.

- 27% submitted a PCR in the first eight months of 2021
- 43% submitted a PCR in 2020
- 45% submitted a PCR in 2019



#### WHY ARE THEY LEAVING?

Factors contributing to EMS professionals leaving ambulances include:

- The increased workload and frequent quarantines as a result of the Covid-19 pandemic.
- EMS professionals are moving to other segments of the health care industry - such as hospitals, mobile IV clinics and dialysis centers - because they are able to offer higher-paying jobs in controlled environments.
- Some EMS professionals are simply leaving the health care industry to work in other industries, such as oil and gas or retail.
- Training programs are not able to produce enough new EMS professionals to fill the vacuum due to a combination of factors, including not enough applicants and training delays in the clinical setting due to Covid-19 restrictions in hospitals.

# Agenda Item # 11



**To:** Board of Directors

**From:** Randy Johnson, CEO

**Date:** October 26, 2021

**Re: Remote working employees**

---

Remote working employees update. (Mr. Justin Chance, Chair – Personnel Committee)

## MEMORANDUM

**Date:** October 15, 2021

**To:** MCHD Supervisory Staff

**From:** Randy Johnson

**Regarding:** Work From Home Plans for Each Department Beginning November 1<sup>st</sup>

Team,

Beginning November 1<sup>st</sup>, we will implement a new semi-permanent work-from-home plan for certain individuals in your departments. Once we begin this new plan, you should continue to monitor productivity, employment engagement, communication effectiveness, and employee morale on a continuous basis in order to assure that your department is operating at an optimum level.

If you need to make any adjustments to the work-from-home schedule, please make adjustments as necessary. I only ask that you inform human resources and your direct supervisor in order that the appropriate managers may know the work status of all MCHD employees at all times.

If you have staff who work from home, please have them note WFH on their time record for each day they do work from home.

Below is my notation of each department's work from home status as I understand it. Please review my notes and let me know if I have listed incorrect information for your work-from-home staff.

- **Billing:** Will continue working from home subject to productivity. Will have Quarterly in-person departmental meetings. Will have weekly departmental Zoom meetings. Angela will come in daily @ 5:30 to batch. Glenda and Shelly will work in the office daily. Kim will work in the office two days per week.
- **Records:** Donna will work from home until she convalesces from surgery (estimated to be the month of November). Her staff will work in the office full time.
- **Accounting:** Lauren, Shelene, and Jennifer- remote unless need at the office. Shannon remote except Wednesday. Liz and Stacey work remote on Friday and alternate who is on call to handle AP matters in the office when they come up. Jessica, remote unless needed in the office on Wednesday.
- **Quality:** Henrietta is remote unless called in for meetings, etc.
- **HCAP:** All are remote except Elizabeth is in on Wednesday, Luis is in Monday and Thursday, Genesis is in fulltime, and Adelou is in Tuesday, Wednesday, and Friday.
- **EMS:** Lee is remote Thursday and Friday, Rubina is remote every day but Monday, Kevin and Sean are remote on an occasional basis.

- IT: Shawn and Richard are remote. They will rotate coming in one day per week.
- Laserfiche: Shawn and Carlos are out an alternating half of the week and both are in the office on Wednesday.

We will review the work from home program monthly at the manager's meeting and adjust as necessary.

Thank you,

Randy

# Agenda Item # 12



We Make a Difference!

**To:** Board of Directors

**From:** Randy Johnson, CEO

**Date:** October 26, 2021

**Re: November/December Combined Board Date**

---

Consider and act on the November and December, 2021 MCHD Regular Board of Directors meeting dates and times. (Ms. Whatley, Chairperson – MCHD Board)

# November 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4 Public Health 4 <sup>th</sup> Qtr BOD Meeting	5	6
7	8	9	10	11 Veterans Day Holiday	12	13
14	15 4 <sup>th</sup> Qtr NonField – Compliance Fair – Afternoon	16	17 4 <sup>th</sup> Qtr Field CE – Compliance Fair – Afternoon	18 4 <sup>th</sup> Qtr Field CE – Compliance Fair – Afternoon	19 4 <sup>th</sup> Qtr Field CE – Compliance Fair – Afternoon	20
21	22	23	24	25 Thanksgiving Day Holiday	26 Thanksgiving Holiday	27
28	29 4 <sup>th</sup> Qtr Field CE – Compliance Fair – Afternoon	30 4 <sup>th</sup> Qtr Field CE – Compliance Fair – Afternoon	31 4 <sup>th</sup> Qtr Field CE – Compliance Fair – Afternoon			

# December 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7 Proposed MCHD Nov/Dec BOD Meeting	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24 Christmas Eve Holiday	25 Christmas Day Holiday
26 Christmas Holiday	27 Christmas Holiday	28 Christmas Holiday	29	30	31 New Year's Eve Holiday	

# Agenda Item # 13



We Make a Difference!

**To:** Board of Directors

**From:** Donna Daniel, Compliance


**Date:** October 21, 2021

**Re: Records Policies – HIPAA Policies from Audit**

---

Consider and act on District Policies: (Ms. Whatley, Chairperson – MCHD Board)

- REC 26-102, Updating Policies and Training Policy.
- REC 16-103, Request for Confidential Communications Policy.
- REC 26-104, Patient Requests for Access to PHI Policy.
- REC 26-105, Patient Request for Amendment PHI Policy.
- REC 26-106, Requests for Restriction of PHI Policy.
- REC 26-107, Patient Request for Disclosures of PHI Policy.
- REC 26-108A Privacy Officer Designation.
- REC 26-108B Security Officer Designation.
- REC 26-110, Breaches of Unsecured PHI Policy.
- REC 26-111, Contingency Planning Policy.
- REC 26-112, Physical Security Policy.

 <b>Montgomery County Hospital District</b>	<b>Updating HIPAA Policies and Training</b>	<b>Page 1 of 1</b>
<b>Department</b>	<b>Policy Number</b>	<b>CAAS Reference Number</b>
<b>Records</b>	<b>REC 26-102</b>	

## I. PURPOSE

To ensure our HIPAA policies and training are up to date with current laws and privacy and security standards.

## II. PROCEDURE

### *Maintaining Knowledge*

1. The Privacy Officer will strive to keep current with all changes in the law and regulations that address the privacy and security of PHI.
2. The Privacy Officer will monitor HIPAA websites, such as the site for the Office of Civil Rights, for new information on HIPAA compliance.
3. The Privacy Officer will participate in seminars and conferences on HIPAA as needed and as the budget allows.
4. The Privacy Officer will consult with legal counsel as necessary to learn of new legal developments that could affect MCHD with respect to HIPAA issues.

### *Evaluation of HIPAA Policies and Forms*


Periodically, the Privacy Officer will evaluate existing policies for compliance with current HIPAA laws and regulations. Any critical changes in the law or regulations that require a change in our privacy practices will be addressed immediately and incorporated into our compliance program.

### *Evaluating and Updating HIPAA Training Programs*

The Privacy Officer should periodically review all HIPAA-related training materials and will update those materials and keep them current with recent changes in privacy practices, as necessary.

References:  
PWW Compliance HIPAA Audit July 2021

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 <b>Montgomery County Hospital District</b>	<b>Request for Confidential Communications Policy</b>	<b>Page 1 of 1</b>
<b>Department</b>	<b>Policy Number</b>	<b>CAAS Reference Number</b>
<b>Records</b>	<b>REC 26-103</b>	

## I. PURPOSE

To ensure that MCHD complies with its obligations regarding requests for confidential communications of PHI.


## II. PROCEDURE

### *Requests for Confidential Communications*

1. MCHD will permit patients to request that MCHD send PHI to individuals at an alternate location (*e.g.*, somewhere other than a home address), or in a specific manner (*e.g.*, by email rather than regular mail).
2. The patient or authorized representative shall complete and submit MCHD's "Patient Request for Confidential Communications of Protected Health Information" Form.
3. MCHD is required to and will agree to any "reasonable requests" for confidential communications.

### *Granting a Request for Confidential Communications*

1. MCHD will and must comply with a confidential communications request if the request is "reasonable." The Privacy Officer shall take into account logistical reasons and other factors, such as the cost of making the alternate confidential communications, when determining whether the request is reasonable.
2. If MCHD receives a request from a patient or authorized representative asking MCHD to communicate PHI in an alternate manner and MCHD determines that the request is reasonable, it will agree to the request and the Privacy Officer shall inform the patient of that fact, in writing, by sending an "Acceptance of Request for Confidential Communications of Protected Health Information" letter to the patient.

 <b>Montgomery County Hospital District</b>	<b>Patient Requests for Access to PHI</b>	<b>Page 1 of 3</b>
<b>Department</b>	<b>Policy Number</b>	<b>CAAS Reference Number</b>
<b>Records</b>	<b>REC 26-104</b>	

## I. PURPOSE

To ensure patients and their authorized representatives receive a copy of their medical records as required by HIPAA.

## II. POLICY

### *Requests for Access from the Patient or the Patient's Personal Representative*

1. Patients and their authorized representatives shall be granted a right of access to inspect and obtain a copy of their PHI contained in a designated record set (DRS) maintained by MCHD or its business associates.
2. If a patient or their authorized representative requests access to or a copy of a patient's PHI, the requestor shall be asked to complete MCHD's "Request for Access to Protected Health Information" Form.
3. MCHD shall verify the patient's identity, or, if the requestor is not the patient, the name and identity of the representative and whether the representative has the authority to act on the patient's behalf. The use of a driver's license, social security card, or other form of government-issued identification is acceptable for this purpose. The requestor will be asked to submit the "Request for Access to Protected Health Information Form" via email, mail, fax or in person.
4. Upon receipt of the completed "Request for Access to Protected Health Information Form" and verification of the requestor's identity, MCHD will act on a request within 30 days, preferably sooner. Generally, MCHD must respond to all requests for access to PHI no later 30 days of receipt of the access request.
5. If MCHD is unable to respond to the request within these time frames, the requestor must be given a written notice no later than the initial due date for a response, explaining why MCHD could not respond within the time frame, and in that case MCHD may extend the response time by an additional 30 days.  
communications.

<b>Title of Policy</b> <b>Patient Requests for Access to PHI</b>	<b>Policy Number</b> <b>REC 26-104</b>	<b>Page 2 of 3</b>
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### ***Requests for Access from the Patient's Attorney***

1. Generally, the request should be accompanied by a form or letter, signed by the patient, stating that the patient authorizes the release of the requested PHI to the attorney. If there is a signed form or letter from the patient authorizing the release of the PHI requested (or some other valid authorization from the patient), MCHD will release the PHI to the attorney in accordance with what the authorization states. This release will occur after MCHD sends an invoice to the attorney and a check is received by MCHD. If the attorney has appropriate authorization, they can inspect the document in person without paying the invoice.
2. If the request from the patient's attorney is not accompanied by a signed request form or letter from the patient (or some other valid patient authorization), the Privacy Officer shall contact the attorney and inform the attorney that MCHD will not release the information without valid authorization from the patient.

### ***Approval of a Request for Access***

1. MCHD will provide a copy of the PHI to the requestor in the format requested . If MCHD uses or maintains the PHI requested electronically, MCHD will provide a copy of the PHI in an electronic format if the patient or authorized representative requests an electronic copy. MCHD will also transmit a copy of the PHI directly to an entity or person designated by the patient or authorized representative, provided that the written direction is signed and clearly identifies the designated party.
2. MCHD may establish a reasonable charge for copying PHI for authorized representative in accordance with federal and state laws.
3. Whenever a patient or requestor accesses a DRS, record should be maintained indicating the time and date of the request, the date access was provided, and what specific records were provided.

### ***Denial of a Request for Access***

1. If the request for access is denied, MCHD shall send the requestor a "Denial of Request for Access to Protected Health Information Form," outlining the reason for the denial and explaining the individual's rights regarding the denial. Patient access may be denied for the reasons listed below:
  - a. If the information the patient requested was compiled in reasonable anticipation of, or use in, a civil, criminal or administrative action or proceeding;
  - b. If the information the patient requested was obtained from someone other than a healthcare provider under a promise of confidentiality and the access requested would be reasonably likely to reveal the source of the information;

<b>Title of Policy</b> <b>Patient Requests for Access to PHI</b>	<b>Policy Number</b> <b>REC 26-104</b>	<b>Page 3 of 3</b>
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- c. If a licensed healthcare professional has determined, in the exercise of professional judgment, that the access requested is reasonably likely to endanger the life or physical safety of the individual or another person;
- d. If the PHI makes reference to another person (other than a healthcare provider) and a licensed health professional has determined, in the exercise of professional judgment, that the access requested is reasonably likely to cause substantial harm to that person; or
- e. If the request for access is made by a requestor as a personal representative of the individual and a licensed health professional has determined, in the exercise of professional judgment, that access is reasonably likely to cause harm to the individual or another person.

- 2. If the denial of the request for access to PHI is for reasons c., d., or e. above, then the patient may request a review of the denial.

The patient may also file a complaint in accordance with MCHD's "Procedure for Filing Complaints About Privacy Practices" if the patient is not satisfied with MCHD's determination.

**References:**  
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Approved Board of Directors: Date: 10/26/21

 <b>Montgomery County Hospital District</b>	<b>Patient Requests for Amendment of PHI</b>	<b>Page 1 of 2</b>
<b>Department</b>	<b>Policy Number</b>	<b>CAAS Reference Number</b>
<b>Records</b>	<b>REC 26-105</b>	

## I. PURPOSE

To ensure that MCHD complies with its obligations for patient requests to amend their PHI.

## II. PROCEDURE

### *Requests for Amendment of PHI*

1. Patients or their authorized representatives shall be granted the right to request an amendment to a patient's PHI contained in the designated DRS.
2. If a patient or authorized representative requests an amendment to PHI, the requestor shall be asked to complete MCHD's "Patient Request for Amendment of Protected Health Information" Form.
3. MCHD must act upon a request for amendment of PHI within 60 days of the request. If MCHD is unable to act upon the request within 60 days, it must provide the requestor with a written statement of the reasons for the delay, and in that case may extend the time period in which to comply by an additional 30 days.

### *Granting the Request for Amendment of PHI*

1. If MCHD grants the request for amendment, then the requestor will receive a letter (*See*, "Acceptance of Patient Request for Amendment" Form), indicating that the appropriate amendment to the PHI or record that was the subject of the request has been made.
2. The letter will contain a form for the patient to complete, sign, and return to MCHD. On the form, the patient must identify individuals who may need the amended PHI and sign the statement giving MCHD permission to provide them with the updated PHI.
3. MCHD must provide the amended information to individuals identified by the patient as well as persons or business associates that have such information and who may have relied on or could be reasonably expected to rely on the amended PHI.

### *Denying the Request for Amendment of PHI*


1. MCHD may deny a request to amend PHI for the following reasons:
  - a. If MCHD did not create the PHI at issue;
  - b. The information is not part of the DRS;
  - c. The PHI is accurate and complete;
  - d. The information would not be available for inspection as provided by law; or
  - e. The information was received from someone else under a promise of confidentiality.

<b>Title of Policy</b> Patient Request for Amendment of PHI	<b>Policy Number</b> REC 26-105	<b>Page</b> 2 of 2
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2. MCHD must provide a written denial (*See*, “Denial of Patient Request for Amendment” Form), and the denial must be written in plain language and contain the following information:
  - a. The reason for the denial;
  - b. The individual’s right to submit a statement disagreeing with the denial and how the individual may file such a statement;
  - c. A statement that, if the individual does not submit a statement of disagreement, the individual may request that MCHD provide the request for amendment and the denial with any future disclosures of the PHI; and
  - d. A statement that the individual may file a complaint with MCHD or with the Office for Civil Rights of the Department of Health and Human Services.
3. MCHD shall provide a copy of our “Procedure for Filing Complaints About Privacy Practices” if the requestor indicates that he or she wants to file a complaint against MCHD.
4. If the individual submits a “statement of disagreement,” MCHD may prepare a written rebuttal statement to the patient’s statement of disagreement. The statement of disagreement will be appended to the PHI, or at MCHD’s option, a summary of the disagreement will be appended, along with the rebuttal statement of MCHD.

#### ***Administrative Obligations***

1. If MCHD receives a notice from another covered entity, such as a hospital, that the other covered entity has amended its own PHI in relation to a particular patient, MCHD must amend its own PHI that may be affected by the amendments.
2. MCHD will add the “Patient Request for Amendment of Protected Health Information Form” the denial or granting of the request, as well as any statement of disagreement by the patient and any rebuttal statement by MCHD to the DRS.

 <b>Montgomery County Hospital District</b>	<b>Requests for Restriction of PHI</b>	<b>Page 1 of 2</b>
<b>Department</b>	<b>Policy Number</b>	<b>CAAS Reference Number</b>
<b>Records</b>	<b>REC 26-106</b>	

## I. PURPOSE

To ensure that MCHD complies with its obligations under HIPAA, this policy outlines procedures for handling requests for restrictions on the use of PHI and establishes the procedures by which patients or their authorized representatives may request a restriction on the use of PHI.

## II. PROCEDURE

### *Requests for Restriction*

1. MCHD will permit patients to request restrictions on the use and disclosure of their PHI: (i) to carry out treatment, payment or health care operations and/or (ii) to people involved in their care or for notification purposes.
2. Patients or authorized representative should complete and submit MCHD's "Patient Request for Restriction of Protected Health Information" Form. All requests will be reviewed and denied or approved in accordance with this policy. MCHD shall utilize the "Review of Patient Request for Restriction of Protected Health Information" Form when reviewing restriction requests.
3. Under most circumstances, MCHD is not legally required to agree to any request to restrict the use and disclosure of PHI, and given the emergent nature of our operation, MCHD generally will not agree to a restriction unless required by law to do so. However, MCHD is required to abide by any restrictions that it agrees to.

### *Granting a Request for Restriction*

1. MCHD will and must comply with a requested restriction if: (i) the request concerns the disclosure of PHI to a health plan for purposes of carrying out payment or healthcare operations; and (ii) the request pertains to a service for which MCHD has been paid out-of-pocket in full. In other words, MCHD must grant patients the right to pay for a service out-of-pocket and abide by a request not to submit a claim to the insurer for that service.
2. If MCHD receives a request from a patient or authorized representative asking MCHD to refrain from submitting PHI to a health plan and determines that MCHD has either been paid in full, or that MCHD has received reasonable assurances that it will be paid in full for that service, then MCHD will grant the request for restriction and not submit a claim to insurance for that service. Patients must make a new request for all subsequent services.

<b>Title of Policy</b> Requests for Restriction of PHI	<b>Policy Number</b> REC 26-106	<b>Page</b> 2 of 2
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3. MCHD shall note on the “Review of Patient Request for Restriction of Protected Health Information” Form that the request was accepted and document all pertinent information regarding the request and acceptance (date, payment received, etc.).
4. MCHD may not use or disclose PHI in violation of the agreed upon restriction. Notwithstanding, if the individual who requested the restriction is in need of an emergency service, and the restricted PHI is needed to provide the emergency service, then MCHD may use the restricted PHI or may disclose such PHI to another healthcare provider to provide treatment to the individual.

#### ***Denying the Request for Restriction***


1. Unless MCHD is required by law to agree to a request for restriction of PHI, the Privacy Officer shall deny the request in writing, by dispatching a “Denial of Patient Request for Restriction of PHI” letter to the patient.
2. MCHD shall also document that the request was denied and all pertinent information regarding the request and denial (date, reason for denial, etc.).

#### ***Termination of Restrictions***

1. A restriction may be terminated if the individual agrees to or requests the termination.
2. All agreements to terminate restrictions must be documented.

**References:**  
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 <b>Montgomery County Hospital District</b>	<b>Patient Requests for Accounting of Disclosures of PHI</b>	<b>Page 1 of 2</b>
<b>Department Records</b>	<b>Policy Number REC 26-107</b>	<b>CAAS Reference Number</b>

## I. PURPOSE

To ensure that MCHD complies with its obligations, this policy outlines our procedures for handling requests for an accounting and establishes the procedures by which patients or their authorized representatives may request an accounting of disclosures of PHI from MCHD.

## II. PROCEDURE

### *Requests for an Accounting*

1. Patients and their authorized representatives shall have a right to request an accounting of certain disclosures of PHI made by MCHD.
2. MCHD shall request that the patient or authorized representative complete MCHD's "Patient Request for Accounting of Disclosures of Protected Health Information" Form.
3. Upon receipt of the completed "Patient Request for Accounting of Disclosures of Protected Health Information" Form and verification of the requestor's identity, the MCHD will respond to a request for an accounting of disclosures within 60 calendar days of receipt of a request, preferably sooner.

### *Fulfilling an Accounting Request*

1. MCHD will provide the patient or their authorized representative with a written or electronic accounting of disclosures of their PHI made by MCHD or its business associates on MCHD's behalf, as required by HIPAA. MCHD will render an accounting of all disclosures of PHI during the period requested by the patient or other requestor. If the requestor does not specify a time period for the accounting, MCHD will render an accounting of disclosures of PHI made during the past six (6) years. The following disclosures are excluded from the HIPAA accounting requirement:
  - a. Disclosure to carry out treatment, payment, or health care operations;
  - b. Disclosures made to the patient or to the patient's authorized representative;
  - c. Disclosures incident to a use or disclosure otherwise permitted or required by HIPAA;
  - d. Disclosures pursuant to the patient's authorization;
  - e. Disclosures for a facility directory or to persons involved in the patient's care;
  - f. Disclosures for national security or intelligence purposes;
  - g. Disclosures to correctional institutions or law enforcement officials to provide them with information about a person in their custody; and
  - h. Disclosure made as part of a limited data set.

<b>Title of Policy</b> Patient Request for Accounting of Disclosures of PHI	<b>Policy Number</b> REC 26-107	<b>Page</b> 2 of 2
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MCHD will not render an accounting for disclosures that are exempt from the HIPAA accounting requirement.

2. All accountings shall include the following information regarding each disclosure of PHI addressed in the accounting:
  - a. The date of the disclosure;
  - b. The name of the entity or person who received the PHI and, if known, the address of such entity or person;
  - c. A brief description of the PHI disclosed; and
  - d. A brief statement of the purpose of the disclosure that reasonably informs the patient of the basis for the disclosure.

### ***Tracking and Accounting for Disclosures of PHI***

MCHD shall track and account for all disclosures for or pursuant to:

- a. Research purposes, unless authorized by the patient;
- b. Subpoenas, court orders or discovery requests;
- c. Abuse and neglect reporting;
- d. Communicable disease reporting; and
- e. Other reports to a Department of Health.


 <b>Montgomery County Hospital District</b>	<b>Privacy Officer Designation</b>	<b>Page 1 of 1</b>
<b>Department</b>	<b>Policy Number</b>	<b>CAAS Reference Number</b>
<b>Records</b>	<b>REC 26-108A</b>	

The following individual is responsible for all aspects of MCHD's HIPAA Privacy Compliance and should be contacted whenever an issue arises involving the privacy of PHI.

Donna Daniel  
Administrative Building  
1400 South Loop 336 West  
Conroe, Texas, 77304  
(936) 523-5000  
[ddaniel@mchd-tx.org](mailto:ddaniel@mchd-tx.org)

**References:**  
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 <b>Montgomery County Hospital District</b>	<b>Security Officer Designation</b>	<b>Page 1 of 1</b>
<b>Department</b>	<b>Policy Number</b>	<b>CAAS Reference Number</b>
<b>Records</b>	<b>REC 26-108B</b>	

The following individual is responsible for all aspects of MCHD's HIPAA Security Compliance and should be contacted whenever an issue arises involving the security of PHI.

Melissa Miller  
Administrative Building  
1400 South Loop 336 West  
Conroe, Texas, 77304  
(936) 523-5000  
[mmiller@mchd-tx.org](mailto:mmiller@mchd-tx.org)

**References:**  
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 <b>Montgomery County Hospital District</b>	<b>Procedure for Filing Complaints About Privacy</b>	<b>Page 1 of 1</b>
<b>Department</b>	<b>Policy Number</b>	<b>CAAS Reference Number</b>
<b>Records</b>	<b>REC 26-109</b>	

### **You May Make a Complaint Directly**

You have the right to make a complaint directly MCHD concerning our compliance with any of our established HIPAA POLICIES, uses or disclosures of your PHI, or about our compliance with HIPAA.

All complaints should be directed to our Privacy Officer at the following address, phone number, or email:

Privacy Officer  
1400 South Loop 336 West  
Conroe, TX 77304  
936-523-5000  
[ddaniel@mchd-tx.org](mailto:ddaniel@mchd-tx.org)

### **You May Also Make a Complaint through the MCHD Ethics Hotline**


The Myeccho Ethics Hotline allows employees or the public to report concerns by phone at:  
844-MCHD-TX1 or [ethicshotline.org/MCHD](http://ethicshotline.org/MCHD)

### **You May Also Make a Complaint to the Government**

The Office for Civil Rights (“OCR”) enforces HIPAA. If you believe that we are not complying with the applicable requirements of HIPAA, you may file a complaint with OCR. Complaints to OCR must:

- ❖ Be filed in writing, either on paper or electronically, by mail, fax, or e-mail;
- ❖ Name the covered entity involved and describe the acts or omissions you believe violated the requirements of HIPAA; and
- ❖ Be filed within 180 days of when you knew that the act or omission complained of occurred, unless OCR extends the 180-day period for "good cause."

For more information, go to OCR’s website at: <http://www.hhs.gov/ocr/>.

 <b>Montgomery County Hospital District</b>	<b>Breaches of Unsecured PHI</b>	<b>Page 1 of 5</b>
<b>Department</b>	<b>Policy Number</b>	<b>CAAS Reference Number</b>
<b>Records</b>	<b>REC 26-110</b>	

## I. PURPOSE

To ensure that MCHD appropriately responds to all breaches of unsecured PHI.

## II. PROCEDURE

### *Breach Defined*

1. A breach is the acquisition, access, use, or disclosure of unsecured PHI in a manner not permitted under the HIPAA Privacy Rule which compromises the security or privacy of the PHI.
  - a. An acquisition, access, use, or disclosure of PHI created, received, maintained or transmitted by MCHD that is not permitted by HIPAA is presumed to be a breach unless MCHD demonstrates that there is a low probability that the PHI has been compromised based on a “risk assessment” of at least the following factors:
    - i. The nature and extent of the PHI involved, including the types of identifiers and the likelihood of re-identification;
    - ii. The unauthorized person who used the PHI or to whom the disclosure was made;
    - iii. Whether the PHI was acquired or viewed; and
    - iv. The extent to which the risk to the PHI has been mitigated.
  - b. “*Unsecured protected health Information*” is PHI that has not been rendered unusable, unreadable, or indecipherable to unauthorized individuals through the use of a technology or methodology specified by HHS for securing PHI - available on HHS’s website at: <http://www.hhs.gov/ocr/privacy>. Generally, PHI is “unsecured” if it is not encrypted by strong encryption technology or if it has not been properly destroyed. If the PHI can be used, read, or deciphered it is “unsecured.”
2. A breach does not include any of the following:
  - a. Unintentional acquisition, access, or use of unsecured PHI by a staff member at MCHD or someone acting under the authority of MCHD if the acquisition, access, or use was made in good faith and within that individual’s scope of authority, so long as the information was not further used or disclosed in violation of HIPAA.
  - b. Any inadvertent disclosure of PHI by a MCHD staff member who is generally authorized to access PHI to another person at MCHD who is generally authorized to access PHI, so long as the information received as a result of such disclosure was not further used or disclosed in violation of HIPAA.

<b>Title of Policy</b> <b>Breaches of Unsecured PHI</b>	<b>Policy Number</b> <b>REC 26-110</b>	<b>Page 2 of 5</b>
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- c. A disclosure of PHI where MCHD has a good faith belief that an unauthorized person to whom the disclosure was made would not reasonably have been able to retain the information.

### ***Reporting a Suspected Breach Incident***

1. All MCHD staff members are responsible for immediately reporting a suspected breach incident to a supervisor or the Privacy Officer. MCHD staff members shall report all known and suspected HIPAA violations.
2. The Privacy Officer will notify executive team about the suspected incident.
3. The Privacy Officer shall document the date that the suspected breach of unsecured PHI occurred (if known) and the date(s) on which the supervisor and the Privacy Officer were notified about the incident.

### ***Investigating a Suspected Breach Incident***

1. The Privacy Officer shall then initiate an investigation to determine whether an actual breach has occurred and what actions, if any, are necessary.
2. The Privacy Officer or designee shall interview all necessary parties who may have information about the incident. Staff members should be required to convey all information that they know about the incident and to cooperate in any subsequent investigation regarding the incident.
3. After gathering all available information about the incident, the Privacy Officer shall conduct an analysis to determine whether an actual breach of unsecured PHI occurred. MCHD shall consult with legal counsel whenever necessary in making this determination.
4. If the Privacy Officer determines that a breach of unsecured PHI has **not** occurred, the reasons behind that conclusion shall be thoroughly documented.
5. If the Privacy Officer determines that a breach of unsecured PHI has occurred, the reasons behind that conclusion shall be thoroughly documented and the Privacy Officer shall proceed to notify all necessary parties in accordance with this policy.

### ***Breach Notification to Affected Individuals***

1. Following the discovery of a breach of unsecured PHI, MCHD will notify each individual whose unsecured PHI has been, or is reasonably believed to have been, accessed, acquired, used, or disclosed as a result of such breach.
2. A breach shall be treated as discovered by MCHD as of the first day on which the breach is known, or, by exercising reasonable diligence would have been known to MCHD or any person, other than the person committing the breach, who is a staff member or agent of MCHD.
3. MCHD shall provide the notification without unreasonable delay and in no case later than 60 calendar days after discovery of a breach.

<b>Title of Policy</b> <b>Breaches of Unsecured PHI</b>	<b>Policy Number</b> <b>REC 26-110</b>	<b>Page 3 of 5</b>
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4. If a law enforcement official states to MCHD that a notification, notice, or posting would impede a criminal investigation or cause damage to national security, MCHD shall:
  - a. Delay notification for the time period specified by the official if the statement is in writing and specifies the time for which a delay is required; or
  - b. If the notice is a verbal statement, delay notification temporarily, and no longer than 30 days from the date of the oral statement, unless a written statement is submitted during that time. If the statement is made orally, the Privacy Officer shall document the statement, including the identity of the official making the statement.
5. MCHD shall provide written notification, in plain language, by first-class mail to each affected individual at the last known address of each individual. If the affected individual agreed to receive electronic notice of breaches, MCHD may provide notice by electronic mail. The notification may be provided in one or more mailings as information becomes available.
6. MCHD shall utilize MCHD's "Individual Notice of Breach of Unsecured PHI" when sending notice to affected parties. The Notice shall include, to the extent possible:
  - a. A brief description of what happened, including the date of the breach and the date of the discovery of the breach, if known;
  - b. A description of the types of unsecured PHI that were involved in the breach (such as whether full name, social security number, date of birth, home address, account number, diagnosis, or other types of information were involved);
  - c. Any steps individuals should take to protect themselves from potential harm resulting from the breach;
  - d. A brief description of what MCHD is doing to investigate the breach, to mitigate harm to individuals, and to protect against any further breaches; and
  - e. Contact procedures for individuals to ask questions or learn additional information about the incident from MCHD. These contract procedures shall include a toll-free telephone number and an e-mail address to reach MCHD's Privacy Officer.
7. If the Privacy Officer determines that affected individuals need to be contacted immediately to protect them from potential harm, the Privacy Officer shall contact those individuals by telephone or other means as soon as possible. MCHD shall still send written notice to these individuals about the incident.
8. If MCHD knows that any affected individual is deceased and MCHD has the address of the next of kin or personal representative of the individual, MCHD shall provide written notification by first class mail to either the next of kin or personal representative.
9. If MCHD has insufficient or out-of-date contact information for any affected individuals, MCHD shall use a substitute form of notice that, in the informed opinion of the Privacy Officer, will reach the individual. Substitute notice is not required in cases where there is insufficient or out-of-date contact information for the next of kin or personal representative of a deceased individual. Substitute notice will be provided in the following manner:
  - a. If there is insufficient or out-of-date contact information for fewer than 10 affected individuals, then substitute notice may be provided by an alternative form of written notice such as placing a notice in the newspaper, calling the patient, or other means.

<b>Title of Policy</b> <b>Breaches of Unsecured PHI</b>	<b>Policy Number</b> <b>REC 26-110</b>	<b>Page 4 of 5</b>
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- b. If there is insufficient or out-of-date contact information for 10 or more individuals, then the substitute notice shall: (i) be conspicuously posted on MCHD's home page of its website for 90 days, or conspicuous notice in major print or broadcast media in geographic areas where each affected individual likely resides; and (ii) include a toll-free phone number for MCHD that remains active for at least 90 days where individuals can learn whether their unsecured PHI may be included in the breach.

#### ***Breach Notification to the Media***

1. For a breach of unsecured PHI involving more than 500 residents of a single state or jurisdiction, MCHD shall notify prominent media outlets serving the state or jurisdiction about the breach.
2. Notification to the media shall be made without unreasonable delay and in no case later than 60 calendar days after discovery of the breach.
3. Notification to the media shall include all information that must be included in individual notice.

#### ***Breach Notification to HHS***

1. MCHD shall notify HHS of all breaches of unsecured PHI in accordance with this policy.
  - a. For breaches of unsecured PHI involving 500 or more individuals, MCHD shall provide notice to HHS when it provides notice to affected individuals. Notice must be provided in the manner specified on the HHS Website at: <http://www.hhs.gov/ocr/privacy/hipaa/administrative/breachnotificationrule/>. The Privacy Officer shall be responsible for ensuring that such notice is submitted to HHS and must consult management before submitting the information to HHS.
  - b. For breaches of unsecured PHI involving less than 500 individuals, MCHD shall maintain a log of such breaches and report them to HHS on an annual basis. The Privacy Officer shall track these breaches on MCHD's "Log for Tracking Breach Incidents." The Privacy Officer shall report these breaches to HHS annually, no later than 60 days after the end of the calendar year in which these breaches were discovered. This shall be done in the manner specified on the HHS Website at: <http://www.hhs.gov/ocr/privacy/hipaa/administrative/breachnotificationrule/>. The Privacy Officer shall ensure that the information is submitted to HHS by March 1 of each year and must consult with management before submitting the information to HHS.

#### ***Breach Notification in Accordance with State Law***

1. The Privacy Officer shall also determine, in consultation with legal counsel, whether MCHD has any additional breach notification obligations under applicable Arizona law or other state laws.
2. MCHD must look to each state in which an affected individual resides when making this determination and shall consult legal counsel licensed to practice in those states.


<b>Title of Policy</b> Breaches of Unsecured PHI	<b>Policy Number</b> REC 26-110	<b>Page</b> 5 of 5
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### ***Administrative Requirements***

1. The Privacy Officer shall record and maintain thorough records of all activities related to suspected and actual breach incidents.
2. In the event of a suspected crime, or other unlawful activity, local, state, or federal law enforcement may need to be notified. That determination will be made by management with recommendation from the Privacy Officer. MCHD will train all members of its staff so that they are able to identify suspected breaches of unsecured PHI and know to report all suspected breaches to the appropriate party immediately.
3. Staff members who violate this policy will be subject to disciplinary action, up to and including termination

**References:**  
PWW Compliance HIPAA Audit July 2021

Original Date 7/2021  
Review/Revision Date MM/YYYY  
X Supersedes all Previous  
Approved Compliance Committee:  
Approved Board of Directors: Date \_\_/\_\_/\_\_

 <b>Montgomery County Hospital District</b>	<b>Contingency Planning Policy</b>	<b>Page 1 of 1</b>
<b>Department</b>	<b>Policy Number</b>	<b>CAAS Reference Number</b>
<b>Records</b>	<b>REC 26-111</b>	

## I. PURPOSE

This policy ensures that our response to an emergency or other occurrence that threatens or damages our computer, electronic, or other information systems is appropriate and provides for the contingencies necessary to protect and preserve PHI in accordance with the HIPAA.

## II. POLICY

### *Disaster Recovery Plan*


1. MCHD will ensure that it can restore or recover protected health information (PHI) and the systems needed to make that information available in a timely manner.
2. MCHD maintains procedures to restore PHI and other essential business information from data backups in the case of a disaster causing data loss.
3. Disaster recovery procedures should be tested on a periodic basis to ensure that PHI and other essential business information and the systems needed to make e-PHI available can be fully restored or recovered.

### *Emergency Mode Operation Plan*

1. MCHD has procedures to enable continuation of administrative, patient care, and billing and business processes for protection of the security of PHI and other essential business information while operating in emergency mode.
2. Emergency mode operation procedures should be tested periodically to ensure that critical business processes can continue in a satisfactory manner while operating in emergency mode.

References:  
PWW Compliance HIPAA Audit July 2021

Original Date 7/2021  
Review/Revision Date MM/YYYY  
X Supersedes all Previous  
Approved Compliance Committee: 10/13/2021  
Approved Board of Directors: 10/26/2021

 <b>Montgomery County Hospital District</b>	<b>Physical Security</b>	<b>Page 1 of 3</b>
<b>Department</b>	<b>Policy Number</b>	<b>CAAS Reference Number</b>
<b>Records</b>	<b>REC 26-112</b>	

## **I. PURPOSE**

This policy establishes our security measures to protect our electronic information systems, networks and applications and as well as buildings and equipment from natural and environmental hazards, and unauthorized intrusion.

## **II. PROCEDURE**

### ***Facility Access Controls***

1. Access to areas of our facility that contain our information system with e-PHI will be granted only to those with a verifiable and approved business need to have access.
2. All MCHD staff members will be issued badges for security purposes. These badges and identification must always be displayed while on the premises.
3. Access control will be established with physical hardware that prevent unauthorized access to PHI.

### ***Facility Security Plan***

1. MCHD will install hardware to limit access to our buildings to only those persons with proper keys and/or access codes.
2. MCHD will maintain a current list of all staff members who have authorization to access our facilities with PHI.

### ***Access Control and Validation Procedures***

1. MCHD has established procedures for controlling and validating a staff member's access to our facilities. Access to various areas of the facilities will be based on the role of the staff person and their need to access a particular area.
2. Access to locations that house our systems, networks or applications with PHI that we create, receive, maintain or transmit will have the greatest limitations on access, and access to these critical areas will be reviewed frequently by management and the Privacy Officer.

<b>Title of Policy</b> Physical Security Policy	<b>Policy Number</b> REC 26-112	<b>Page 2 of 3</b>
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### ***Maintenance Records***

1. To help ensure that our physical security systems are in continuous operation, MCHD has developed a maintenance program for all security devices, including locks, keypads, and other access devices.
2. Any repairs or change outs of any security devices will be recorded.

### ***Workstation Security and Use***

1. A “workstation” is defined as any electronic computing device, such as a desktop computer, laptop computer, mobile electronic device or any other device that is used to create, receive, maintain or transmit PHI.
2. All workstations (including fixed locations such as in our billing or business office and mobile workstations such as with portable electronic devices for field use) should be password protected so that they may not be accessed without authentication by an authorized user.
3. All workstations are set up to lock out after a set time period so that if the staff member is no longer using the workstation for a set period of time, access will not be permitted without the proper password.
4. Procedures are established for each work area, depending on the nature of the work area to limit viewing of workstation device screens to only those operating the workstation wherever possible.
5. Workstations will be set so that staff members may not inadvertently change or disable security settings, or access areas of the information system they are not authorized to access.
6. Only those authorized to access and use the workstation will be permitted to use the workstation.
7. No software may be downloaded or installed on the workstation in any manner without prior authorization.
8. All staff members will log out or lock workstations whenever they are left unattended or will not be in use for an extended period of time.
9. All portable workstation devices will be physically secured wherever possible when not in use. Laptops will be locked with security cables and other mobile devices will be locked physical locations or in an appropriate storage compartment when not in use.
10. Remote access to access e-PHI on our information system must be approved by MCHD.

### ***Disposal of Hardware and Electronic Media Devices and Media Controls***

1. MCHD carefully monitors and regulates the receipt and removal of hardware and electronic media that contain PHI and other patient and business information into and out of our stations and other facilities.

<b>Title of Policy</b> Physical Security Policy	<b>Policy Number</b> REC 26-112	<b>Page</b> 3 of 3
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2. MCHD has in place the following procedures governing the disposal of hardware, electronic media, and e-PHI stored on hardware and other electronic media:
  - Sanitizing Hard Disk Drives. All hard disk drives approved for removal and disposal (or taken out of active use) shall be sanitized so that all programs and data have been removed from the drive. Proper sanitizing usually involves a reformatting of the hard drive in a secure manner with an approved wipeout utility program. Degaussing software may need to be used to ensure total removal of files. No hard drive will be reissued, sold or otherwise discarded until the drive has been sanitized.
  - Media Re-Use. All e-PHI and other patient and business information shall be removed from any media devices before they are made available for reuse.
  - Accountability. MCHD tracks the movement of all computer hardware, workstations, and data storage devices. Movement both within the organization and outside the organization is tracked.
  - Data Backup and Storage. Each information system area will create an exact copy of all e-PHI when necessary immediately prior to any movement or disposal. This procedure is in addition to the standard routine backup protocol to ensure that all e-PHI is preserved before potential compromise.

Destruction of Paper and electronic PHI. When destroying and/or permanently removing PHI from electronic media for any purpose, MCHD shall refer to HHS's "Guidance Specifying the Technologies and Methodologies That Render Protected Health Information Unusable, Unreadable, or Indecipherable to Unauthorized Individuals." In accordance with that Guidance, paper, film, or other hard copy media shall be shredded or destroyed such that the PHI cannot be read or otherwise reconstructed. Electronic PHI is considered to be destroyed or permanently removed from electronic media when the media that contain the PHI have been cleared, purged, or destroyed such that the electronic PHI cannot be retrieved.

References:  
PWW Compliance HIPAA Audit July 2021

Original Date 7/2021 Review/Revision Date MM/YYYY X Supersedes all Previous Approved Compliance Committee: 10/13/21 Approved Board of Directors: 10/26/21
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# Agenda Item # 14



**To:** Board of Directors

**From:** James Campbell

**Date:** October 26 2021

**RE:** EMS Division Report

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## **Executive Summary**

- Customer service scores for September 2021 rank MCHD 1st compared to other EMS systems. There were 250 patient surveys returned between 9/1/2021 and 9/30/2021. Our average survey score was 95.91 and 87.34% of responses gave MCHD the highest rating of “very good.” Overall, 99.04% of responses were positive. This is a significant accomplishment for MCHD because the last several months have been particularly challenging as our crews have worked tirelessly in response to Covid-19. We have faced historic call volumes while still remaining committed to providing the highest level of EMS care to our neighbors in Montgomery County.
- September 2021 was another very busy month for MCHD EMS. We responded to 7,339 calls and transported 3,813 patients.
- We continue to diligently monitor staffing on a daily basis. At the time of this report we have (11) total people out, (5) In-Charges and (6) Attendants; (1) of them is secondary to COVID-19.
- MCHD EMS call volume has plateaued and we are starting to see volume slow down.
  - 7/1/21 – 10/19/21 MCHD EMS averaged 242 responses per day
  - 7/28/21 – 10/19/21 MCHD EMS averaged 248 responses per day
  - 8/18/21 – 10/19/21 MCHD EMS averaged 243 responses per day
- Thankfully, the number of Covid-19 cases and associated hospitalizations continues to steadily decline across the county. Our call volume remains higher than average, but things are trending more towards our normal baseline volumes.
- The reduction in call volume has also helped improve our area hospital statuses. Hospital bed delay times are also trending downwards.
- The attendance bonus has come to an end and payments will be made to all those who meet the criteria by the end of the month. From July 1st – August 14th we shut down 4.7 ambulances per day on average. From August 15th – October 9th (attendance bonus period) we averaged 1.5 ambulances shut down per day. The bonus was a polarizing topic, but we were able to keep on average 3 extra trucks in service per day.
- A large focus for our team is preparing for 2022. We are optimistic about several projects and plans that we have geared towards improving the services that we delivery across the county. We are looking forward to starting our ET3 program, sending our second cohort to paramedic school at Blinn College, and preparing for the 2022 Shift Bid.
- Our plan is to resume many of our normal countywide stakeholder meetings in-person in November. We look forward to reconnecting with our area hospital leaders and other leaders around the community!
- Mr. Johnson, Mrs. Miller, Chief Shaw, and Chief Campbell attending a meeting with Sheriff Henderson to discuss our response plans with law enforcement and how we can both better collaborate to maximize our resources across the county.
- Chief Campbell attended a meeting at the Montgomery County Office of Emergency Management to review the countywide Special Threat response plan. Reviewing and training on this plan is a top priority for OEM in 2022.
- The District Chiefs are delivering Captain and the In-Charge yearly performance evaluations now, and will starting collecting all the information for the Attendant evaluations in the coming weeks.

## **Department of Clinical Services and Quality and Process Improvement**

- DCS has been worked diligently to prepare for Q4CE, which will take place in person November 17, 18, 19, 29, 30, and December 1.
- The Captains process has ended, big congratulations to our newest Captain group!
  - Brad Ward
  - Kelcie Adams
  - Jeff Harris
  - Kevin Culver
  - Nick Smith
- Congratulations to Ashley Fillmore, she completed her training as a District Chief and been assigned to D2-C!
- We had 103 applicants for the Blinn paramedic cohort; new hire testing will take place the last week of October 2021.
- We have been able to resume our in-person training classes, such as ACLS/PALS, NRP, and CPR.
- Operative IQ has been purchased and DCS is working with Materials Management on implementing this new inventory tracking software. The first phase of implementation will be to use the software for narcotics tracking.
- We have worked to vet Telehealth providers and that was completed this month. We are ready to start the implementation of Telehealth for ET3.
- The first 60 day review of the BLS trucks has been completed. The BLS units are still working effectively to manage BLS response and have proven to be a safe program. We will continue 100% chart review for another 30 days.

## **Operations, Emergency Management, and Safety**

- The October Ironman Race in The Woodlands went well. There were only 800 total racers, compared to the normal 2,000 that race. Deputy Chief Welch represented MCHD in the unified command post, and our MedCom system managed the transport destinations. There were a total of (8) patients transported to the hospital from the race.
- Shift Bid planning for 2022 has been finalized. Shift Bid will open November 1, and the new shift assignments will take place January 16<sup>th</sup> 2022.
- Emergency Vehicle Driver Training and Physical Agility Testing
  - Took place over 1 week at "Safety Safari"
  - Circulated all on duty personnel the cone course, physical agility course, and those who wanted to received their flu vaccine.
  - Will have make up on 12/8 and 12/9 for those who were unable to attend.
- Non-field Defensive Driving
  - All non-field drivers have been assigned defensive driving
- MCHD is participating in two tabletop exercises in October with MCOHSEM and Huntsman Chemical
- We are continuing to finalize plans for the mental health resources. We have been previously delayed secondary to our partners being busy managing the most recent Covid-19 surge.
  - Coverage will include new hire education, yearly CE education, crisis response services, and clinic hours for counseling.

## **Alarm**

- Alarm has 3 current openings. We plan to finish Rudy Garcia's radio training, and then post the positions. Rudy has completed SSM radio training and is only lacking training on tactical dispatch operations. This should be completed within a few shifts.
- MCHD Alarm been offered spots at a non-mandatory TCOLE class through 911. The course is "Dynamic Response to Active Shooter Events. The class will be held at Conroe ISD PD on November 12<sup>th</sup>.

- We met with FireCom, Harris County Emergency Corps, Cyfair FD and Texas Emergency Communications Center (aka North Comm) to discuss best practices in the communications center. We also shared best practices and roadmap ideas for the upcoming quarter.
- We met with CFD and our CAD/IT to discuss updating CFD's jurisdiction secondary to changes with their ETJ.
- Over the past two months we've worked on evaluating and revamping/updating our operations. This includes looking at schedules, titles and uniforms. As a part of that process, a survey that offered three different schedules was sent out to all Alarm staff. We had a total (19) responses; (16) requested that we leave the schedule as is. This is something that we'll continue to look at and monitor. We have a uniform committee that consists of one voted employee from each shift. They were asked to put together three different options for employee vote. This will also be sent out in a survey in the near future.

#### **EMS Committee Update**

- The October meeting was productive as we discussed and the primary topics of discussion included:
  - Road Safety Update, where a recommendation is ready to be made to the full MCHD Board of Directors
  - Law Enforcement request for EMS
  - Open discussion about retirement for tenured employees
  - Open discussion about a mentorship program
- The discussions resulted in more interests and likely the creation of a couple of sub committees.
- Next meeting is January 12, 2022 at 2pm



# Dispatched Incident Review

Last Month

9/1/2021 - 9/30/2021

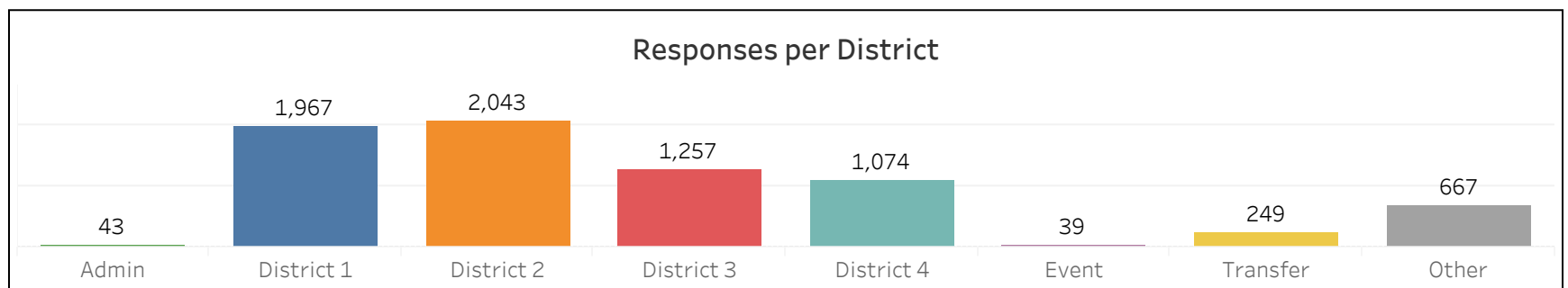
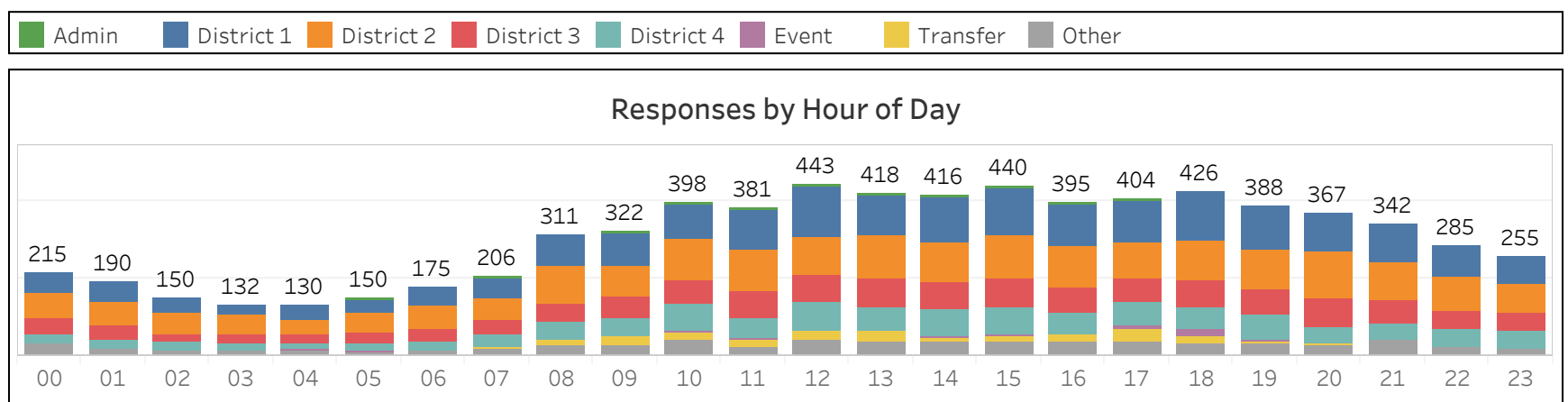
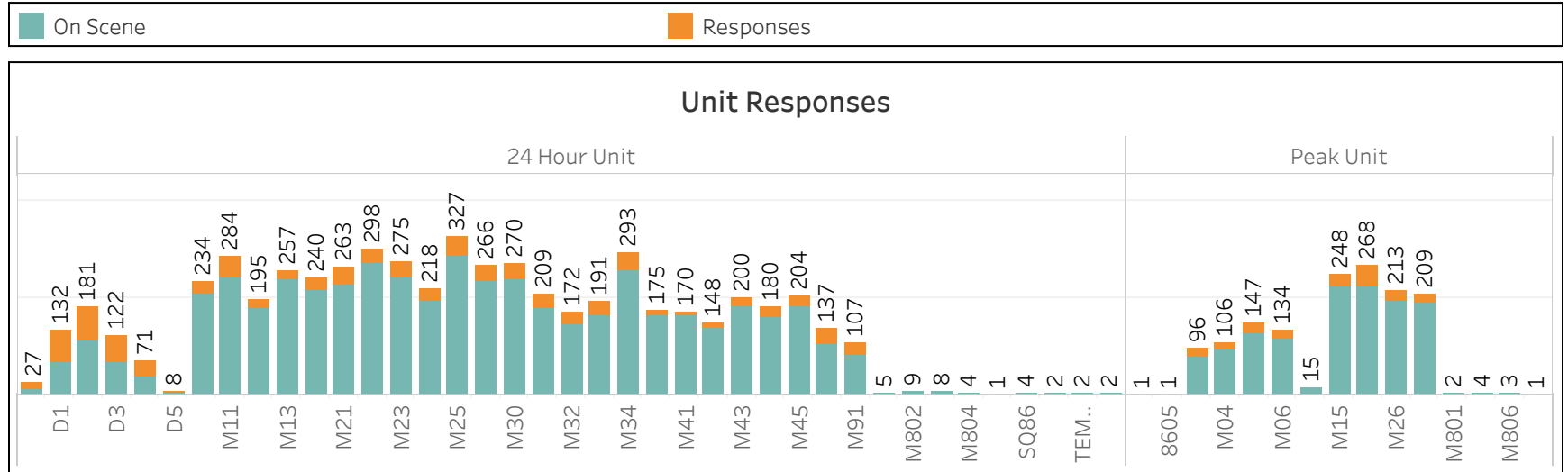
Dispatched	
Incidents	6,238
Responses	7,339

On Scene	
Incidents	5,858
Responses	6,259

Transported	
Incidents	3,769
Transports	3,813

Response Times			
Priority 1	Priority 2	Priority 3	Overall
92.5%	94.5%	93.0%	93.0%

Sick Person	677
Fall	673
Breathing Problems	646
MVC	619
Unconscious/Fainting	426
Transfer/Evaluation	369
Chest Pain	364
Emotional Crisis	245
Stroke	210
SEND	206
Seizures	201
Abdominal Pain	176
Hemorrhage	170
Assault	139
Unknown Problem	139
Traumatic Injury	100
Medical Alarm	97
Overdose Ingestion	80
Diabetic	74
Heart Problems	74
Structure Fire	73
Back Pain	60
Cardiac Arrest	60
Allergic Reaction	44
Dedicated Standby	44
Obvious/Expected Dea..	40
Choking	38
Headache	28
Pregnancy/Miscarriage	20
Penetrating Trauma	19
Gas	11
Non-Dedicated Standby	11
Animal Attack	8
Environmental Exposu..	8
Locked in a Vehicle	8
Dedicated TEMS Stan..	5
Eve Problems	5
Grass/Woods Fire	5
Burns	4
Outside Alarm	4
Drowning	3
Environmental Exposu..	3
Hazmat	3
Service Call	3
Creekside Medical	3
Inaccessible Incident	3
Inhalation/Hazmat	3
Lake Rescue	2
Smoke	2
Aircraft Emergency	1
Electrical Hazard	1
Entrapment	1
Explosion	1
Mutual Aid Assist Ace..	1
Outside Fire	1
Rescue	1
Transfer	1
Vehicle Fire	1
Water Craft in Distress	1
Water Rescue	1



Transfer - ALS

1

# Hospital Patient Transports

September 2021

Total Transports  
to All Facilities

3,902

Dest Name (group)	Activation Type (group)				Grand Total
	Sepsis	STEMI	Stroke	Trauma	
H. Methodist - The Woodlands	15	4	26		45
HCAHH - Conroe	26	3	2	9	40
M.Hermann - The Woodlands	15	3	6	10	34
CHI - St. Luke's - The Woodlands	14	1	6		21
HCAHH - Kingwood	4	2	8	2	16
M.Hermann - Northeast	3				3
HCAHH - Tomball	2	1			3
TCH - The Woodlands	1				1
M.Hermann - TMC				1	1
M. Hermann - Cypress	1				1
Lyndon B Johnson General	1				1
Kingwood Emergency Center			1		1
H.Methodist Hospital - Willowbrook			1		1
CHI - St. Luke's - TMC	1				1
CHI - St. Luke's - Lakeside	1				1
Grand Total	84	14	50	22	170

## Avg. Turnaround Time Main Facilities (Minutes)

HCAHH - Northwest	62.29
M.Hermann - Northeast	52.10
HCAHH - Kingwood	46.18
H. Methodist Hospital - TMC	44.75
H. Methodist - The Woodlands	44.04
M.Hermann - TMC	43.85
H.Methodist Hospital - Willowbrook	43.36
M.Hermann - The Woodlands	42.44
HCAHH - Conroe	41.62
CHI - St. Luke's Vintage	41.07
CHI - St. Luke's - TMC	40.91
HCAHH - Tomball	40.80
MD Anderson Cancer Center - TMC	38.77
HCAHH - North Cypress	37.80
Huntsville Memorial	36.17
CHI - St. Luke's - The Woodlands	35.75
TCH - The Woodlands	30.59
TCH - TMC	30.57
M.Hermann - Cypress	29.35
Michael E. DeBakey VA Medical Center	28.19
Baylor Scott & White College Station	23.75
Lyndon B Johnson General	18.93

## Patients Per Facility Main Facilities (Count)

HCAHH - Conroe	850
M.Hermann - The Woodlands	737
CHI - St. Luke's - The Woodlands	596
H. Methodist - The Woodlands	576
HCAHH - Kingwood	341
HCAHH - Tomball	159
TCH - The Woodlands	135
M.Hermann - Northeast	97
H.Methodist Hospital - Willowbrook	45
M.Hermann - Cypress	20
CHI - St. Luke's Vintage	17
M.Hermann - TMC	16
MD Anderson Cancer Center - TMC	10
Michael E. DeBakey VA Medical Center	9
TCH - TMC	6
H. Methodist Hospital - TMC	5
CHI - St. Luke's - TMC	5
Huntsville Memorial	4
HCAHH - Northwest	4
Lyndon B Johnson General	1
HCAHH - North Cypress	1
Baylor Scott & White College Station	1

## Avg. Turnaround Time Support Facilities (Minutes)

St. Joseph Health College Station Hospital	38.94
CHI - St. Luke's - Lakeside	37.38
Kingwood Emergency Center	35.88
CHI - St. Joseph - Bryan	32.08
H. Methodist ECC – 1488	28.15
M.Hermann - Woodlands West	28.08
CHI - St. Luke's - Memorial Livingston	26.85
HCAHH - Cleveland ER	24.36
America's ER Magnolia	22.74
Behavioral - Tri-County	21.95
M. Hermann CCC – Kingwood	21.38
CHI - St. Luke's - Springwoods Village	20.58
Behavioral - Woodland Springs	20.15
CHI - St. Joseph - Grimes	16.27

## Patients Per Facility Support Facilities (Count)

H. Methodist ECC – 1488	72
HCAHH - Cleveland ER	59
M.Hermann - Woodlands West	45
CHI - St. Luke's - Springwoods Village	23
America's ER Magnolia	20
M. Hermann CCC – Kingwood	18
CHI - St. Luke's - Lakeside	13
Behavioral - Tri-County	8
Behavioral - Woodland Springs	4
St. Joseph Health College Station Hospital	2
Kingwood Emergency Center	2
CHI - St. Luke's - Memorial Livingston	1
CHI - St. Joseph - Grimes	1
CHI - St. Joseph - Bryan	1

MCHD

Conroe, TX  
Client 6577



1515 Center Street  
Lansing, Mi 48096  
1 (517) 318-3800  
support@EMSSurveyTeam.com  
www.EMSSurveyTeam.com

## EMS System Report

September 1, 2021 to September 30, 2021

Your Score

**95.91**

Number of Your Patients in this Report

**250**

Number of Patients in this Report

**6,066**

Number of Transport Services in All EMS DB

**179**





## Executive Summary

This report contains data from **250 MCHD** patients who returned a questionnaire between **09/01/2021** and **09/30/2021**.

The overall mean score for the standard questions was **95.91**; this is a difference of **2.57** points from the overall EMS database score of **93.34**.

The current score of **95.91** is a change of **0.89** points from last period's score of **95.02**. This was the **19th** highest overall score for all companies in the database.

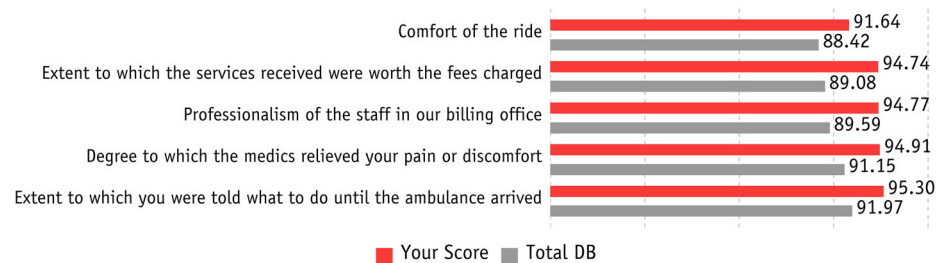
You are ranked **1st** for comparably sized companies in the system.

**87.34%** of responses to standard questions had a rating of Very Good, the highest rating. **99.04%** of all responses were positive.

### 5 Highest Scores



### 5 Lowest Scores

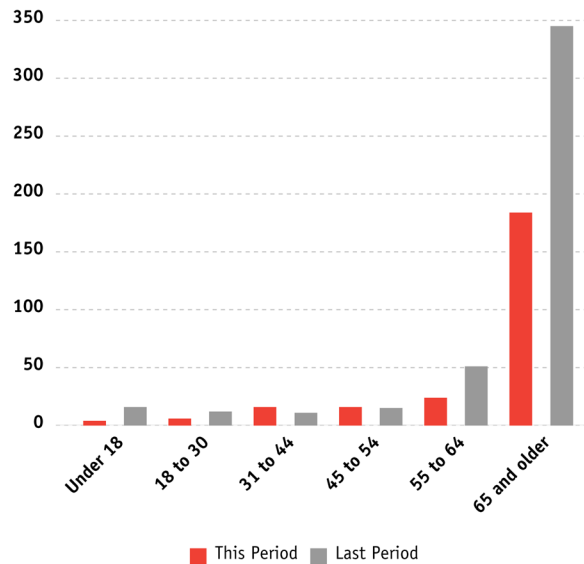




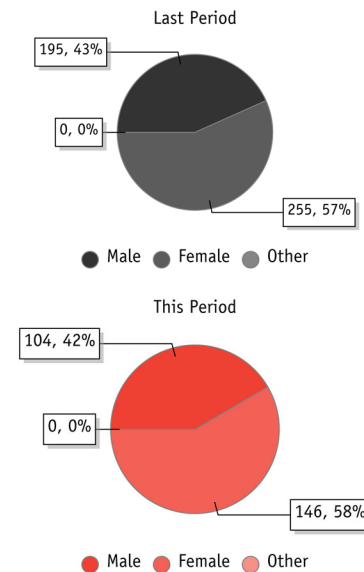
**Demographics** — This section provides demographic information about the patients who responded to the survey for the current and the previous periods. The information comes from the data you submitted. Compare this demographic data to your eligible population. Generally, the demographic

	Last Period				This Period			
	Total	Male	Female	Other	Total	Male	Female	Other
Under 18	16	4	12	0	4	4	0	0
18 to 30	12	6	6	0	6	3	3	0
31 to 44	11	1	10	0	16	5	11	0
45 to 54	15	7	8	0	16	10	6	0
55 to 64	51	21	30	0	24	9	15	0
65 and older	345	156	189	0	184	73	111	0
<b>Total</b>	<b>450</b>	<b>195</b>	<b>255</b>	<b>0</b>	<b>250</b>	<b>104</b>	<b>146</b>	<b>0</b>

Age Ranges



Gender





### Question Analysis

This section lists a synopsis of the information about your individual questions and overall scores for this monthly reporting period. The first column shows the company score from the previous period, the second column shows the change, the third column shows your score for this period and the fourth column shows the total Database score.

#### Dispatch Analysis

	Last Period	Change	This Period	Total DB
Helpfulness of the person you called for ambulance service	95.24	1.10	96.34	93.63
Concern shown by the person you called for ambulance service	94.93	1.73	96.66	93.22
Extent to which you were told what to do until the ambulance arrived	94.35	0.95	95.30	91.97

#### Ambulance Analysis

	Last Period	Change	This Period	Total DB
Extent to which the ambulance arrived in a timely manner	95.21	0.32	95.53	92.66
Cleanliness of the ambulance	96.55	-0.41	96.14	95.21
Comfort of the ride	92.58	-0.94	91.64	88.42
Skill of the person driving the ambulance	96.08	-0.19	95.89	94.53

#### Medic Analysis

	Last Period	Change	This Period	Total DB
Care shown by the medics who arrived with the ambulance	96.38	0.25	96.63	94.88
Degree to which the medics took your problem seriously	96.73	-0.09	96.64	94.75
Degree to which the medics listened to you and/or your family	96.06	-0.29	95.77	94.39
Skill of the medics	95.88	1.16	97.04	94.97
Extent to which the medics kept you informed about your treatment	95.37	0.87	96.24	93.13
Extent to which medics included you in the treatment decisions (if applicable)	95.77	0.12	95.89	92.82
Degree to which the medics relieved your pain or discomfort	93.24	1.67	94.91	91.15
Medics' concern for your privacy	96.12	-0.16	95.96	93.98
Extent to which medics cared for you as a person	96.14	1.72	97.86	94.88

#### Billing Staff Assessment Analysis

	Last Period	Change	This Period	Total DB
Professionalism of the staff in our billing office	90.67	4.10	94.77	89.59
Willingness of the staff in our billing office to address your needs	91.44	4.31	95.75	89.72



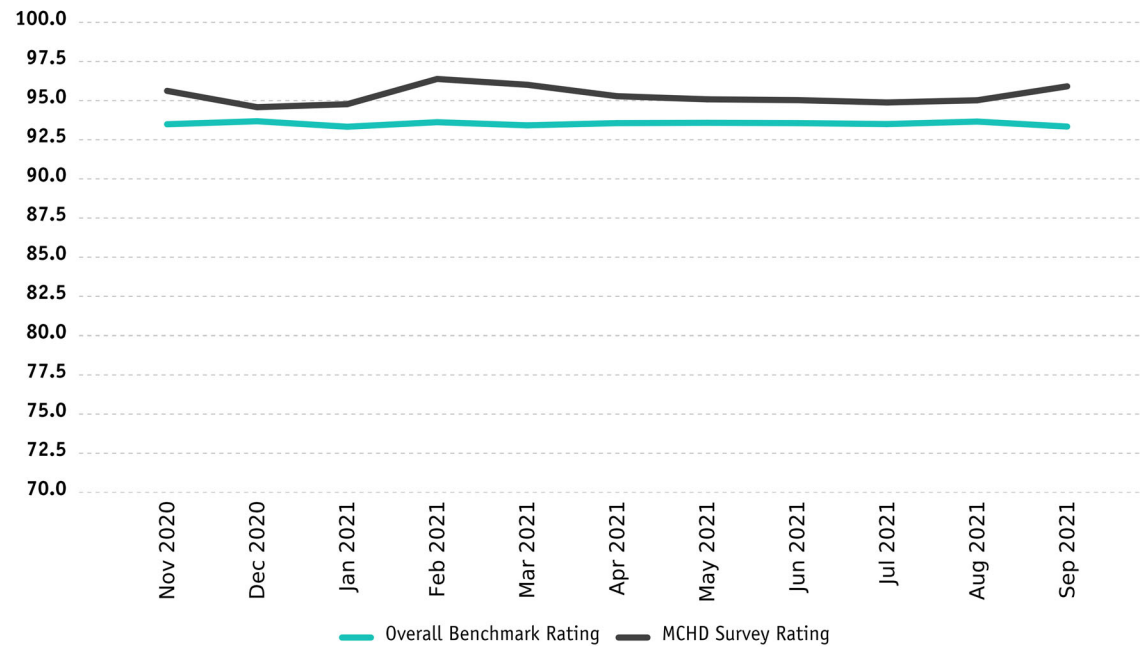
## Question Analysis (Continued)

## Overall Assessment Analysis

	Last Period	Change	This Period	Total DB
How well did our staff work together to care for you	95.23	0.90	96.13	94.22
Extent to which our staff eased your entry into the medical facility	94.93	1.84	96.77	94.11
Appropriateness of Emergency Medical Transportation treatment	95.27	0.55	95.82	93.92
Extent to which the services received were worth the fees charged	90.79	3.95	94.74	89.08
Overall rating of the care provided by our Emergency Medical Transportation	95.07	1.00	96.07	94.26
Likelihood of recommending this ambulance service to others	94.92	0.97	95.89	94.00



Monthly tracking of Overall Survey Score





### Greatest Increase and Decrease in Scores by Question

	Last Period	This Period	Change	Total DB Score
<b>Increases</b>				
Willingness of the staff in our billing office to address your needs	91.44	95.75	4.31	89.72
Professionalism of the staff in our billing office	90.67	94.77	4.10	89.59
Extent to which the services received were worth the fees charged	90.79	94.74	3.94	89.08
Extent to which our staff eased your entry into the medical facility	94.93	96.77	1.83	94.11
Concern shown by the person you called for ambulance service	94.93	96.66	1.73	93.22
Extent to which medics cared for you as a person	96.14	97.86	1.72	94.88
Degree to which the medics relieved your pain or discomfort	93.24	94.91	1.67	91.15
Skill of the medics	95.88	97.04	1.16	94.97
Helpfulness of the person you called for ambulance service	95.24	96.34	1.10	93.63
Overall rating of the care provided by our Emergency Medical Transportation service	95.07	96.07	1.00	94.26
<b>Decreases</b>				
Comfort of the ride	92.58	91.64	-0.94	88.42
Cleanliness of the ambulance	96.55	96.14	-0.41	95.21
Degree to which the medics listened to you and/or your family	96.06	95.77	-0.28	94.39
Skill of the person driving the ambulance	96.08	95.88	-0.19	94.53
Medics' concern for your privacy	96.12	95.96	-0.16	93.98
Degree to which the medics took your problem seriously	96.73	96.64	-0.09	94.75

## Campbell, James

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**From:** Daniel, Donna  
**Sent:** Wednesday, October 20, 2021 1:33 PM  
**To:** Admin Building; EMS Operations; District Chiefs; EMS Supervisors; EMS Field Crews; Service Center; AlarmOps; Deputy Chiefs; District Chiefs; Command Staff  
**Cc:** Walker, Debra; Burgess, Kameron  
**Subject:** Information Bulletin #21-084 - RE News Update on EMS committee meeting



# Information Bulletin

**TO:** MCHD Employees

**FROM:** James Campbell, EMS Chief

**DATE:** October 20, 2021

**RE:** News Update on EMS committee meeting

**INFO#** 21-084



**Covid-19 Update**

- At the time of this communication, we have (5) ICs and (6) Attendants out; (1) is related to Covid-19.
- Covid-19 cases in the county have continued to steadily decrease, and hospitalizations have declined as well.
- Our recent call volume trend is below, and, although volume continues to decrease, we are still responding above our daily average.
  - 7/1/21 – 10/16/21 we've averaged 242 responses per day
  - 7/28/21 – 10/16/21 we've averaged 249 responses per day
  - 8/16/21 – 10/16/21 we've averaged 246 responses per day
- Continuous improvement in cases is excellent to see for our area! Please review the new mask guidance email that went out 10/18/2021 regarding the positivity rate being below 10% for Montgomery County.

### **District Chiefs Meeting Update**

- We did another (30) data review of the BLS transports during the meeting. Overall, we continue to feel confident in our use of BLS ambulances, and there are still more responses out there for those units to capture. 99.6% of all transports have been Priority 3.
- We have made the decision to no longer occupy Sta. 26, and, for now, M26 will remain at Sta. 20.
- Q4CE will be in person, and we will have a lot of exciting and new information to review to prepare for 2022.
- We reviewed the Captain/IC evaluation process as a group and discussed the timeline for the Attendant evaluations.
- We had 'hands-on' ultrasound training at the end of the meeting to review different images and angles to capture quality views of the heart.

### **DCS and Professional Development Update**

- We plan to have another Blinn Paramedic School Cohort in 2022. We have had 103 EMT applicants and new hire testing will take place in later October.
- Congratulations to our newest Captains!!
  - Brad Ward
  - Kelcie Adams
  - Jeff Harris
  - Kevin Culver
  - Nick Smith
- DCS has been working hard to redesign a recertification program that makes sense for all levels of providers, and for our future. That process has been announced and the first part of that training has been assigned to Target Solutions.

### **Shift Bid 2022**

- The bid document is nearly complete! We are working this week to finalize how the actual debit day will work with our (4) debit day trucks next year. The 2022 Debit Day trucks will be M11, M25, M30, and M43.
- In addition, seniority is also being finalized to ensure we have captured all the recent promotions.
- The bid document will be ready to go next week and bidding will begin on November 1, 2021.

### **EMS Committee Update**

- The next meeting will be TODAY, October 20<sup>th</sup> at 2pm. Here is the ZOOM link to join us: <https://mchd-tx-org.zoom.us/j/82035769780?pwd=R2lYMHVObWJlSWF0cC9OMnZrWU52QT09>.
- The major topics of discussion will include:
  - Road Safety Update
  - Law Enforcement request for EMS
  - Open discussion about retirement for tenured employees
  - Open discussion about a mentorship program

### **Other Important Information**

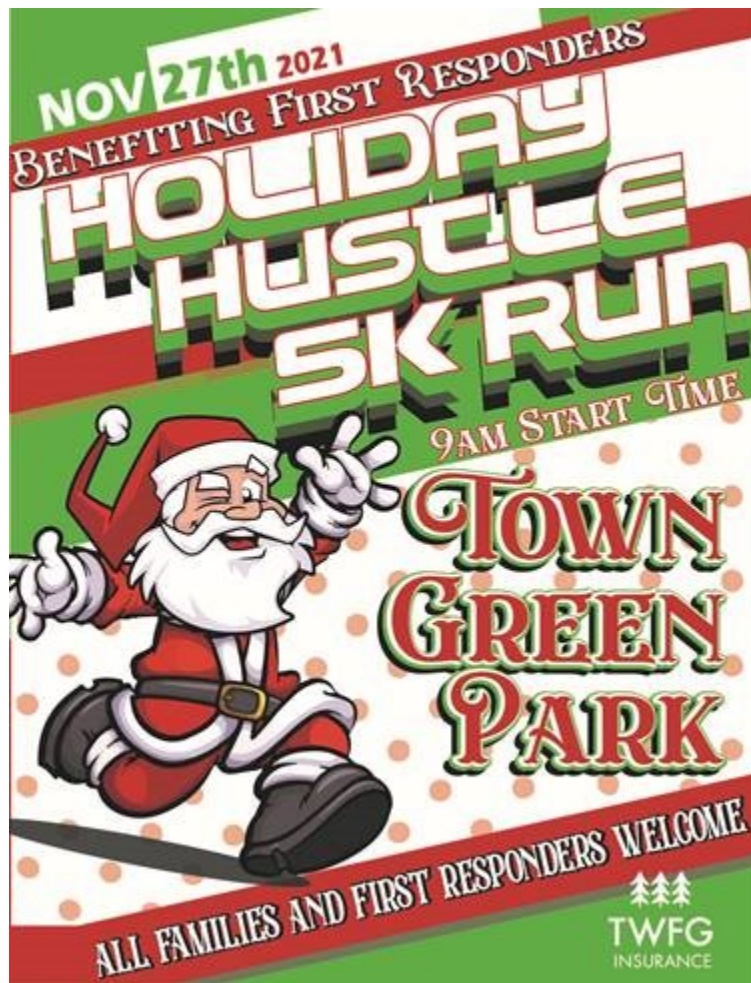
- Huge thanks to everyone who helped coordinate Safety Safari and make it a successful event this week! It was great to see so many people in good spirits while we all knocked out our yearly checks.
- Safety Safari make-up is 12/8 and 12/9 at Woodforest Stadium.

There have been some recent emails regarding our customer service scores for September 2021; we ranked #1 compared to similar size EMS agencies for September! This is an amazing accomplishment that we want to continue to celebrate and commend you for your outstanding efforts. We all know that September was a challenging and busy month, but we continue to step up and put our patients and their families first.

The attendance bonus period has also come to an end. HR and Accounting have been diligently working to process all of those who are eligible for a bonus. Everyone has been focused on ensuring that everything is accurate, and the plan is to have those payments out by the end of the month. We can't thank you enough for the many sacrifices you've made, but we can assure you that they have been instrumental in our success. From July 1<sup>st</sup> – August 14<sup>th</sup> we shut down 4.7 ambulances per day on average. From August 15<sup>th</sup> – October 9<sup>th</sup> (attendance bonus period) we averaged 1.5 ambulances shut down per day. The bonus was a polarizing topic, but we were able to keep on average 3 extra trucks in service per day. During the bonus time period, it was one of the busiest times in MCHD history, every truck helped, and together we managed the obstacles as a team. You showed unity to help cover shifts, traded when possible, showed up to work and got the job done, and we supported each other. Again, thank you!

*-Chief Campbell*

**Mark your Calendars!**



**Sign up here!**

<https://www.mchd-tx.org/events/5k/>

**Docs' Corner – MCHD Paramedic Podcast & Podcast 360**

**New Releases**

COVID-19 & Asystole

<https://www.youtube.com/watch?v=J2RIv-PKARA&t=16s>

<https://soundcloud.com/mchdpp/asystole-final-mixdown>

In With The Old: Digging Up Droperidol

<https://www.youtube.com/watch?v=G1dV25nir48&t=19s>

<https://soundcloud.com/mchdpp/droperidol-final-mixdown>

## **Training Calendar**

<https://app.targetsolutions.com/auth/index.cfm?action=login.showlogin&customerid=33551&customerpath=mchd>

## **Have a Question?**

<https://members.mchd-tx.org/>

### **Misti Willingham**

*Public Information Officer*

D: 936.523.1134

C: 936.537.0611

**Montgomery County Hospital District**

### **Donna Daniel, CACO, CAPO**

*Records Manager/Compliance Officer*

D: 936.523.5016

C: 832.364.9308

**Montgomery County Hospital District**

## Fleet Summary 2020-2021

Mileage	Ambulance	Supervisor/Squad	CommandStaff	Support	MonthlyTotal	WeeklyTotal
September 2021	133,126	12,558	4,130	13,909	163,723	40,931
August 2021	209,963	18,845	5,125	17,113	251,046	62,762
July 2021	136,613	13,303	4,285	16,124	170,325	42,581
June 2021	130,766	12,841	3,566	14,903	162,076	40,519
May 2021	154,598	16,236	6,849	18,070	195,753	48,938
April 2021	126,641	15,050	5,458	15,896	163,045	40,761
March 2021	144,784	14,758	6,471	17,789	183,802	45,951
February 2021	123,335	11,573	4,670	16,712	156,290	39,073
January 2021	112,461	10,444	4,463	13,877	141,245	35,311
December 2020	118,136	11,924	4,066	11,015	145,141	36,285
November 2020	145,058	14,630	5,277	16,115	181,080	45,270
October 2020	113,824	10,859	4,835	14,588	144,106	36,027
Total	1,649,305	163,021	59,195	186,111	2,057,632	
Average	137,442	13,585	4,933	15,509	171,469	42,867
Annualized Amounts					2,057,632	

Accidents	MCHD-Fault		MCHD Non-Fault		GRAND TOTAL
	Non-injury	Injury	Non-injury	Injury	
September 2021	2		1		3
August 2021	4				4
July 2021	4		1		5
June 2021	2		1		3
May 2021	2		1		3
April 2021	3		1		4
March 2021	4		2		6
February 2021	2		3		5
January 2021	2		3		5
December 2020	6		1		7
November 2020	8		3		11
October 2020	3	1	2		6
Total	42		19		62
Per 100,000 Miles	2.04	-	0.92	-	3.01

Service Interruptions	Count	Per 100K miles
September 2021	8	4.89
August 2021	8	3.19
July 2021	4	2.35
June 2021	6	3.70
May 2021	4	2.04
April 2021	4	2.45
March 2021	1	0.54
February 2021	10	6.40
January 2021	6	4.25
December 2020	8	5.51
November 2020	7	3.87
October 2020	3	2.08
Total	69	3.35

# Agenda Item # 15



We Make a Difference!

**To:** Board of Directors

**From:** Scott Pelczar, EMS Committee Chair

**Date:** October 26, 2021

**Re: EMS Advisory Committee Update**

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EMS Advisory Committee update. (Mr. Thor, Chair – EMS Committee)

# Agenda Item # 16



**To:** Board of Directors

**From:** Wayde Sullivan

**Date:** 10/26/2021

**Re:** Road Safety replacement

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*Acetech is the product being recommended to replace Road Safety, which is no longer being supported by Zoll.*

Fiscal Impact: Nominal

Yes No N/A

☒ ☐ ☐ Budgeted item?

☒ ☐ ☐ Within budget?

☐ ☒ ☐ Renewal contract?

☐ ☒ ☐ Special request?



# Montgomery County Hospital District EMS

**Quotation**

Private and Confidential

**ACETECH**

801 Barton Springs Road  
Suite 8-146  
Austin, TX 78704  
Acetech.com

Prepared By: Kevin Tapply

Date: October 5, 2021

Quote Ref: 21-1007a

To Wayde Sullivan/Brett Allen

Via Email

## Proposal Background and Scope

Montgomery County Hospital District EMS has approached ACETECH to deliver a proposal for the solutions listed below for 46 ambulances, 20 Tahoes, and 19 miscellaneous vehicles.

**ACETECH AVI** – Real-time fleet tracking and driver safety coaching tool that provides a wide variety of cloud-based reports that help fleets operate more safely and efficiently.

**ACETECH Consulting** – Professional consulting that assists the customer with training and implementation along with managed services.

**Subscription Term:** 60 months

## Quotation

Description	List Price (Per unit per month)	MCHD Price (Per unit per month)	Monthly subscription (79 vehicles)
<b>Advanced Vehicle Informatics (AVI) Gen 3 Standard Kit - 36 Month Subscription</b>	\$95.00	\$75.00	\$5,925.00
AVI Gen 3, Includes all data access, airtime and 100% warranty for duration of subscription. At the end of the subscription term, customer can renew and will be provided any new generation devices at no charge.  Price includes a \$500.00 credit which is reflected in the monthly subscription cost for each MCHD vehicle installed Road Safety RS4000. MCHD will need to provide ACETECH with these devices for the credit..			
ACETECH Professional Services – Installation. Onsite certified install training (2-days onsite)			\$1,700.00 (plus actual travel expenses)
<b>Total for 60 Month Subscription/Lease</b>			\$357,200.00

**ACETECH**

801 Barton Springs Road  
Suite 8-146  
Austin, TX 78704  
Acetech.com

The above quotation includes **\$94,800** in savings over the 60 month term to Montgomery County Hospital District EMS.

## Pricing Terms & Policy

- Pricing is valid for 30 days only.

## Support

Technical support will be provided to assist with the initial installation and ongoing configuration of the equipment.

Technical training and support will be provided to Montgomery County Hospital District EMS and their appointed technicians.

Technical documentation will be provided to support ACETECH products.

## Warranty

Warranty is based on standard Return to Base warranty for all equipment (equipment only supply) for three (3) years.

Telephone and email support will be provided for the period required. Our Warranty document is available on request for more details on our support and service procedures.

Best Regards

Kevin Tapply  
Senior Sales Executive  
ACETECH  
Web: [www.acetech.com](http://www.acetech.com)

# Agenda Item # 17



**To:** Board of Directors

**From:** Wayde Sullivan

**Date:** 10/26/2021

**Re:** Upgrade of Lytx cameras (DriveCam)

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Required upgrade due to the sun-setting of cellular 3G service. While Lytx is budgeted as part of the Road Safety replacement, it is under budgeted due to the required upgrade. \$27K was budgeted for Lytx. The upgrade price is \$37,296.00. The \$10,296.00 can be covered by SETRAC County Funds, which is approximately \$30K.

**Fiscal Impact:** Nominal

Yes No N/A

☒ ☐ ☐ Budgeted item?

☐ ☒ ☐ Within budget?

☒ ☐ ☐ Renewal contract?

☒ ☐ ☐ Special request?



## AMENDED AND RESTATED MASTER PURCHASE AGREEMENT

This Master Purchase Agreement ("**Agreement**") is entered into as of the date executed by both parties as specified on the signature page hereto ("the "**Effective Date**") by and between Lytx, Inc., a Delaware corporation, with its principal place of business at 9785 Towne Centre Drive, San Diego, California, 92121 U.S.A. ("**Lytx**"), and Montgomery County Hospital District, with its principal place of business at 301 George Strake Blvd, Conroe, TX, 77304 United States ("**Client**"). This Agreement amends and restates in its entirety that certain Master Purchase Agreement between Lytx and Client dated September 24, 2010, as amended to date.

**WHEREAS**, Lytx develops, markets, sells and provides driving performance management products and related services focused on improving driver safety and compliance, and reducing operating costs for commercial fleets;

**WHEREAS**, Client desires to receive, and Lytx agrees to provide Client, such products and services as specified herein;

**NOW, THEREFORE**, the parties agree as follows:

### 1. CERTAIN DEFINITIONS

**"Affiliate"** means, with respect to any Person, any other Person that is in control of, controlled by or under common control with such first Person.

**"Documentation"** means the written Software and Hardware related specifications Lytx provides to Client hereunder.

**"Fees"** means the prices and fees set forth in a Purchase Order that are established by Lytx and charged to Client for the Products and Services. Lytx's published prices, if any, are subject to change without notice.

**"Hardware"** means Lytx's VERs, Lytx Hub Adaptor and other hardware provided to Client hereunder.

**"Person"** means an individual, corporation, partnership, limited liability company, association, trust or other entity or organization, including a government or political subdivision or agency or instrumentality thereof.

**"Product(s)"** means the Software and Hardware together.

**"Purchase Order"** means a written purchase quote document prepared by Lytx, signed by an authorized representative of Client and accepted by Lytx, but only to the extent the document identifies the following: the Products and Services to be purchased, the quantity for each Product, the Fees, the delivery location for the Products (if applicable), the Subscription Term, any extended warranty, and Client's billing address.

**"Services"** means the services Lytx makes available to Client under this Agreement, as more fully described in the applicable Service Offering Addendum(s) of this Agreement and/or the applicable Purchase Order(s).

**"Software"** means any software (in machine executable object code format only, if applicable) provided to Client under this Agreement, including, without limitation, the operating software embedded in the Hardware, installation tool software, event player software, access to the web-based client portal to access Client's Lytx account and any other software made available by Lytx on a website hosted by or on behalf of Lytx for use by Client.

**"Subscription Term"** means the duration of time set forth on a Purchase Order for which the Client has purchased a subscription to certain Services specified in the Purchase Order.

**"Taxes"** shall mean sales, excise, use, value-added, or other similar taxes for which Lytx is obligated to collect from Client, as well as any increase in the Product manufacturing or materials costs where caused by taxes, excises, duties or other charges of any kind (or increase in the same), or any such levy of any kind

on the sale, import, delivery to or the use by Client, imposed by any national, state or municipal government, or any agency or political subdivision thereof.

**"VER"** means a Lytx video event recorder of the make and model specified in the applicable Purchase Order and may be comprised of more than one component.

### 2. SCOPE

2.1 Contract Documents. This Agreement consists of the following documents, as may be amended from time to time as provided herein:

This Agreement;

Service Offering Addendum(s) (and any schedules thereto); and

Purchase Orders, if applicable.

In the event of any conflict between the provisions of the above listed documents, unless expressly stated otherwise, the documents shall control in the following order: this Agreement first; the applicable Service Offering Addendum(s) second; any schedules to such Addendum(s) third; and a Purchase Order fourth.

2.2 Product Sale and Purchase. Subject to the terms and conditions of this Agreement, Lytx shall sell to Client and Client shall purchase from Lytx the Products and Services specified in a Purchase Order accepted by Lytx. Subject to Lytx's receipt of Client's prior written consent, which shall not be unreasonably withheld, Lytx may, for reasons of availability, substitute alternative associated Hardware (but not VERs) to that specified in a Purchase Order; provided that such alternative Hardware is functionally the same, in all material respects, as the ordered Hardware. Any subscription Services include online standard report creation capabilities only. If Client requests additional or specialized reports and/or programming, Client shall pay Lytx additional fees as mutually agreed by the parties.

### 3. ORDERS; DELIVERY; IMPLEMENTATION

3.1 Order; Acceptance; Change. Client shall initiate all purchases under this Agreement by submitting Purchase Orders to Lytx, which are subject to Lytx's acceptance. Upon acceptance by Lytx, all Purchase Orders are binding and non-cancelable, except that Purchase Orders may be canceled, rescheduled, or amended with Lytx's prior written approval and subject to payment of any additional fees mutually agreed by Lytx and Client.

3.2 Delivery. All items shall be delivered to the carrier F.C.A. Lytx's designated shipping place. With respect to

Hardware purchased hereunder, title to the Products (excluding title to the Software) will pass to Client upon Lytx's delivery to the carrier. With respect to any Hardware provided on a usage basis hereunder, title to the Products shall remain at all times with Lytx. Unless otherwise instructed in writing by Client in the Purchase Order, Lytx shall select the carrier. All freight, insurance, and other shipping related expenses, including but not limited to Taxes and duties, shall be paid by Client. Within fifteen (15) days after delivery of any Hardware to Client or its designee (including any third party purchaser of Client) hereunder, Client must provide Lytx with written notice of any discrepancy between the applicable Purchase Order and the shipment delivered.

**3.3 Installation of Products.** If installation services are included in a Purchase Order, Lytx shall use commercially reasonable efforts to install the Products. Client shall provide Lytx a safe, designated installation area protected from environmental hazards. Client shall provide Lytx with reasonable cooperation, including, without limitation, accurate information about vehicle types, and access to all necessary Client personnel, facilities and equipment (including the Products) for the purpose of performing its obligations hereunder. Any Lytx installation services provided hereunder shall be subject to a mutually agreed installation schedule. Client shall be responsible for ensuring availability of vehicles and Hardware (subject to supply by Lytx) and access to installation site on agreed installation date, and shall comply with all reasonable instructions related to the installation. No refunds shall apply for Lytx's failure to complete an installation due to vehicle or Hardware unavailability, lack of advance notice of accurate vehicle information, or lack of access to installation site on agreed installation date. If the implementation schedule is delayed, extended or rescheduled at Client's request (in each case, with less than seven (7) days prior written notice to Lytx), Client's failure to provide Lytx access to vehicles, facilities and/or necessary equipment or any other reason caused by Client, Client agrees to reimburse Lytx for any costs (including labor costs, travel, food, lodging, extra shipping fees and other project specific costs) and cancellation fees incurred by Lytx as a result of such change. Client shall be responsible for approving the installation placement and technique on the initial Hardware for each major vehicle type (First Article Installation), including compliance with applicable laws. Such approval shall constitute authorization for Lytx to proceed with installation of remaining Hardware using the Client-approved placement and technique. If installation services are not purchased by Client hereunder, Client assumes any and all liability resulting from such installation of Products, including, without limitation, liability resulting from failure to use a properly trained technician or failure to use proper installation tools. Lytx expressly disclaims any and all responsibility for any damages arising out of improper installation and maintenance of any Hardware not installed by, or on behalf of, Lytx. Client shall defend, indemnify and hold Lytx and its officers, directors, agents, subcontractors and employees harmless from all damages, liabilities, costs and expenses (including, without limitation, reasonable attorneys' fees) resulting from installation or maintenance of the Products by a party other than Lytx or its representatives.

**3.4 Client Assistance and Action Items.** Client shall use commercially reasonable efforts to ensure that all personnel installing or using any Products and/or Services receive appropriate training, are familiar with the Products and the Services, and are qualified to carry out their duties and responsibilities. Client acknowledges and agrees that Lytx's provision of the Services depends on the full and timely cooperation of the Client and its employees, contractors and agents. Client shall, and shall use commercially reasonable efforts to cause its employees, contractors and agents to, comply with all instructions from Lytx relating to deployment of the Products and Services and provide in a timely manner and at no

cost to Lytx, assistance, cooperation, information, and feedback, as well as access to Client personnel, data, facilities and equipment, reasonably necessary to enable Lytx to perform its obligations hereunder. Client acknowledges that Lytx's ability to perform its obligations under this Agreement may be affected if Client does not comply with its obligations under this section.

#### **4. PRICING AND PAYMENTS**

Subject to the terms hereof, Client will pay Lytx the Fees for the Products and Services set forth in the governing Purchase Order and any and all applicable Taxes. Subject to Client establishing and maintaining a credit status satisfactory to Lytx, all Fees will be due and payable in U.S. dollars (or as otherwise specified in a Purchase Order, for sales outside the U.S.), within thirty (30) days after the date indicated on Lytx's invoice(s). Unpaid invoices are subject to a finance charge of 1.5% per month on any outstanding balance, or the maximum permitted by law, whichever is lower. Client shall be responsible for all Taxes associated with the Products and Services other than U.S. taxes based on Lytx's net income. Client shall be responsible for all costs and expenses (including without limitation reasonable attorney fees and expenses) incurred by Lytx in connection with any collection actions in which Lytx is the prevailing party. If Client disputes an invoiced amount, it shall deliver written notice thereof to Lytx within fifteen (15) days from its receipt of the invoice and shall also, within thirty (30) days from the date of receipt of the invoice, pay all undisputed portions thereof pending resolution of the disputed amounts. Lytx shall provide Client with any backup or other information which supports the accuracy of the disputed invoice. Upon receipt thereof, Client shall have fifteen (15) days to examine such information and pay Lytx the portion of the disputed invoice that is no longer in dispute. Thereafter, if any dispute remains with respect to an invoiced amount, Client and Lytx shall immediately enter into good faith negotiations to resolve the dispute.

#### **5. COMMENCEMENT; TERMINATION**

This Agreement shall commence on the Effective Date and remain in effect until delivery of all Products and expiration of all Services to be provided hereunder, unless earlier terminated as provided herein. Either party may immediately terminate this Agreement upon written notice if: (i) the other party commits any material breach of this Agreement that is not remedied within thirty (30) days following receipt of written notice thereof from the non-breaching party; (ii) a receiver is appointed for the other party or its assets; (iii) the other party makes a general assignment for the benefit of its creditors; (iv) the other party commences, or has commenced against it, proceedings under any bankruptcy, insolvency, or debtor's relief law, which proceedings are not dismissed within one hundred and twenty (120) days; or (v) the other party is liquidated or dissolved, other than in a corporate reorganization in which the ongoing business of such liquidated or dissolved party shall be continued by substantially the same ownership and management as existed prior to such liquidation or dissolution. All Software licenses granted and all Services provided hereunder shall terminate upon termination or expiration of this Agreement. The following Sections shall survive termination or expiration of this Agreement: 1, 2.1, 4, 6, 7.4, and 8 through 17 (inclusive). Upon termination, any outstanding amounts due hereunder shall be paid to Lytx by Client within thirty (30) days from such termination, and Lytx shall have no obligation to return any undisputed amounts previously paid by Client to Lytx.

#### **6. TRIAL PRODUCTS AND SERVICES**

Any trial Products or Services provided hereunder are provided only for the trial period specified in the applicable Purchase Order. Title to the trial Products shall remain at all times with Lytx. Upon expiration or termination of the trial, Client shall (within thirty (30) days from such expiration or termination) return the trial Products to Lytx in good condition (reasonable wear and

tear excepted) or purchase the trial Products or a right to use them.

## 7. SOFTWARE

7.1 License. Subject to the terms of this Agreement, to the extent such Services are purchased hereunder, Lytx grants Client a nonexclusive, nontransferable license to access and use the online web-based portal for the Services for Client's internal fleet management purposes only, without the right to sublicense such rights, provided Client unconditionally agrees to access and use the Software and Services strictly in accordance with the Documentation, any terms of use posted on the Lytx website used to access the Services and this Agreement ("**License**"). Under the License, Client may print out, or otherwise make, printed or electronic copies ("**Copies**") of the reports, numeric results and other information and materials generated from Client's access and use of the Software and Services for internal fleet management purposes only. Any updates, modifications, enhancements or new versions of the Software or Services provided or made available to Client by Lytx, in accordance with this Agreement, shall be considered Software and Services subject to this Agreement. Lytx shall be entitled at any time and without liability to improve, modify, suspend, test, maintain or repair the systems used by Lytx to provide the Services in whole or in part and/or any other services rendered under this Agreement even if this requires temporarily suspending the operation of the Services, provided that Lytx shall use reasonable efforts to minimize all forms of disruption resulting therefrom.

7.2 License Term. Licenses are purchased and apply for the applicable subscription period, including any renewal periods (the "**License Term**"). Licenses relating to Managed Services apply on a per VER basis.

7.3 Restrictions on Use. Except as otherwise expressly provided in this Agreement, Client agrees to: (a) only use the Software and Services in the manner, and for the purposes, expressly specified in this Agreement, and be responsible for utilizing the proper version of any Software; (b) not decompile, disassemble, analyze or otherwise examine the Software and/or Services for the purpose of reverse engineering, or facilitate or permit a third party to do so (except to the extent this restriction is expressly prohibited by applicable law); (c) not delete or in any manner alter any notice, disclaimers or other legends contained in the Software and Services or appearing on any screens, documents, reports, numeric results or other materials obtained by Client through use of the Software and Services ("**Notices**"); (d) reproduce and display all Notices on Copies Client makes, in accordance with this Agreement; (e) not attempt to access any systems, programs or data of Lytx that are not licensed under this Agreement; (f) not copy, reproduce, republish, upload, post, transmit or distribute the Software or Services, or any portion thereof, or facilitate or permit a third party to do so; and (g) not use any device or software to interfere or attempt to interfere with the proper operation of the Software and Services. Lytx may immediately terminate this Agreement in the event that Client breaches the provisions of this Section 7.3.

7.4 Retained Rights. Except for the limited licenses granted to Client herein, this Agreement does not confer or transfer to Client any right, title or interest in or to the Software, Documentation, or any intellectual property rights relating thereto; Lytx and its licensors retain all right, title and interest in and to the foregoing. Client for itself, and on behalf of each employee designated by Client to use the Software (an "**End User**"), agrees to keep all items to which Lytx or any of its licensors retains title free and clear of all claims, liens and encumbrances except those of Lytx or its licensors, and any act of Client or End User, voluntary or otherwise, purporting to create a claim, lien or encumbrance on any such item is void.

## 8. LIMITED WARRANTY

8.1 Product Warranty. For a period of two (2) years after the date of shipment with respect to VERs (or such longer period as specified in an applicable Purchase Order) (the "**Warranty Period**"), Lytx warrants to Client that the VERs, as delivered by Lytx to Client, will substantially conform to the Documentation. The Warranty Period shall be extended for the duration of any period for which Client purchases an extended warranty from Lytx as specified in an applicable Purchase Order. The foregoing warranty shall not apply if Client fails to notify Lytx in writing of such defects prior to the expiration of the Warranty Period, if the defect is not reproducible, or the defect is caused by: (a) Client's or its representative's negligence, misuse, neglect or intentional acts or omissions; (b) any accident, alteration, repair or improper testing in any respect by a party other than Lytx or its representatives; (c) any other events beyond Lytx's reasonable control; (d) to the extent performed by Client or its representatives, the failure to install, maintain or use the VER in accordance with the Documentation and Lytx's instructions; (e) except as authorized by Lytx in writing, any attempt to service the VER other than by Lytx or its representatives; or (f) third party software, hardware, or materials not approved or supplied by Lytx. Lytx shall not be responsible for any of Client's or a third party's software, information or data contained in, stored on, or integrated with any VER returned to Lytx pursuant to the foregoing warranty. Lytx's and its licensors', suppliers', subcontractors' and distributors' sole liability, and Client's exclusive remedy, under this Section 8.1 shall be, at Lytx's option: (i) to use commercially reasonable efforts to correct any reproducible defects identified by Client in writing during the Warranty Period which renders the VER non-conforming, (ii) to replace the defective VER (with either a new or refurbished product), or (iii) to accept return of the defective VER from Client and provide Client with a pro rata refund based on the remaining portion of the Warranty Period. Replacement VERs will assume the greater of the balance of the original Warranty Period or ninety (90) days. With respect to any hardware parts or software provided hereunder other than the VERs, Client acknowledges and agrees that its use and possession of such product shall be governed by the terms of such product manufacturer's warranty, if any, and Client may look to the third party manufacturer with respect to all applicable claims, and Lytx (to the extent it has the right) hereby grants Client a right to share in and enforce warranties made by any such manufacturer. Lytx has no obligation to provide maintenance and support for out-of-warranty VERs.

8.2 Warranty Claims. To make a return under the warranties in this Section 8, Client must first contact Lytx Technical Support and assist in a reasonable troubleshooting effort to restore the VER to service. Upon a failure determination by Lytx Technical Support, provided Client requests a Return Material Authorization number (RMA) within the Warranty Period, Lytx will provide Client an RMA number and a prepaid return label. For all warranty returns, Client must use the return label provided by Lytx to send the VER to Lytx, packaged appropriately for safe shipment. Lytx shall pay all freight charges for shipment to Client of any replacement VER covered by these warranty provisions. Prior to making any warranty return, Client shall be responsible for downloading any Data from the Product that Client desires to retain. Lytx's practice is to delete the Data on the Product in connection with receipt of a warranty return, and Lytx disclaims all liability relating to Client's loss of Data in connection therewith.

8.3 Service Warranty. Lytx warrants to the Client that any Services to be performed hereunder shall be performed in a professional and workmanlike manner. Lytx's and its licensors', suppliers', subcontractors', and distributors' sole liability, and Client's exclusive remedy, under this Section 8.3 shall be for Lytx to use commercially reasonable efforts to re-perform the Services. With respect to installation services provided

hereunder, the foregoing warranty shall apply solely for the one (1)-year period after installation. Lytx shall retain sole control over the manner and means by which it performs its obligations hereunder, and Lytx shall be entitled to subcontract (in whole or in part) Lytx's responsibilities under this Agreement to a third party of Lytx's choice, but Lytx shall remain responsible for Lytx's subcontractor's actions in carrying out Lytx's obligations under this Agreement. The foregoing service warranty is conditioned upon normal maintenance and use in conformity with instructions furnished by Lytx from time to time and the Products not having been subjected to misuse, neglect, or accident or alteration, repair or improper testing in any respect by a party other than Lytx or its representatives.

8.4 Disclaimer of Warranty. THE LIMITED EXPRESS WARRANTIES IN THIS AGREEMENT ARE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS, IMPLIED, OR STATUTORY; AND EXCEPT AS EXPRESSLY SET FORTH IN THIS SECTION 8 AND SECTION 12 LYTX AND ITS LICENSORS, SUPPLIERS, SUBCONTRACTORS, AND DISTRIBUTORS DISCLAIM ALL WARRANTIES, EXPRESS, IMPLIED, OR STATUTORY, INCLUDING, WITHOUT LIMITATION, THE WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE AND NON-INFRINGEMENT. LYTX AND ITS LICENSORS, SUPPLIERS, SUBCONTRACTORS AND DISTRIBUTORS MAKE NO WARRANTY THAT THE SOFTWARE WILL WORK IN COMBINATION WITH ANY HARDWARE OR SOFTWARE PRODUCTS PROVIDED BY THIRD PARTIES, THAT THE OPERATION OF THE SOFTWARE WILL BE UNINTERRUPTED OR ERROR FREE, THAT ALL DEFECTS IN THE SOFTWARE CAN BE CORRECTED, OR THAT ANY SPECIFIC RESULT OR OUTCOME WILL BE ACHIEVED BY UTILIZING THE PRODUCTS OR SERVICES. FURTHER, NEITHER LYTX, ITS LICENSORS, SUPPLIERS, SUBCONTRACTORS NOR DISTRIBUTORS MAKE ANY WARRANTY THAT ACCESS TO THE SERVICES OR ASSOCIATED NETWORK COVERAGE (E.G. WIRELESS NETWORK COVERAGE) WILL BE CONTINUOUS OR UNINTERRUPTED. CLIENT ACKNOWLEDGES AND AGREES THAT THE VER AND ASSOCIATED SERVICES ARE A DRIVER AID ONLY. THEY ARE NOT A SUBSTITUTE FOR A SAFE, CONSCIENTIOUS DRIVER. THEY CANNOT COMPENSATE FOR A DRIVER THAT IS DISTRACTED, INATTENTIVE OR IMPAIRED BY FATIGUE, DRUGS OR ALCOHOL. WHETHER THE VER IS IN USE OR NOT, THE DRIVER IS RESPONSIBLE TO AVOID A COLLISION. CLIENT'S DRIVERS SHOULD NEVER WAIT FOR THE VER TO PROVIDE A WARNING BEFORE TAKING MEASURES TO AVOID AN ACCIDENT. FAILURE TO DO SO CAN RESULT IN SERIOUS PERSONAL INJURY OR DEATH OR SEVERE PROPERTY DAMAGE, AND LYTX DISCLAIMS ANY AND ALL LIABILITY RELATING TO ANY SUCH ACTIONS. CLIENT SHALL DEFEND, INDEMNIFY AND HOLD LYTX AND ITS OFFICERS, DIRECTORS, AGENTS AND EMPLOYEES HARMLESS FROM ALL DAMAGES, LIABILITIES, COSTS AND EXPENSES (INCLUDING, WITHOUT LIMITATION, REASONABLE ATTORNEYS' FEES) RELATING TO THE ACTION OR INACTION OF CLIENT'S DRIVERS.

## 9. CELLULAR CONNECTIVITY

LYTX'S ABILITY TO PROVIDE SERVICES IS SUBJECT TO AVAILABILITY OF CELLULAR CONNECTIVITY TO THE PRODUCT. CLIENT ACKNOWLEDGES THAT SERVICE IS MADE AVAILABLE ONLY WITHIN THE OPERATING RANGE OF THE NETWORKS AND LYTX'S SERVICE AREA. SERVICE MAY BE TEMPORARILY REFUSED, INTERRUPTED, OR LIMITED BECAUSE OF: (A) FACILITIES LIMITATIONS; (B) TRANSMISSION LIMITATIONS CAUSED BY ATMOSPHERIC, TERRAIN, OTHER NATURAL OR ARTIFICIAL CONDITIONS ADVERSELY AFFECTING TRANSMISSION, WEAK BATTERIES, SYSTEM OVERCAPACITY, MOVEMENT

OUTSIDE A SERVICE AREA OR GAPS IN COVERAGE IN A SERVICE AREA AND OTHER CAUSES REASONABLY OUTSIDE OF CARRIER'S CONTROL SUCH AS, BUT NOT LIMITED TO, INTENTIONAL OR NEGLIGENT ACTS OF THIRD PARTIES THAT DAMAGE OR IMPAIR THE NETWORK OR DISRUPT SERVICE; OR (C) EQUIPMENT MODIFICATIONS, UPGRADES, RELOCATIONS, REPAIRS, AND OTHER SIMILAR ACTIVITIES NECESSARY FOR THE PROPER OR IMPROVED OPERATION OF SERVICE.

CARRIER PARTNER NETWORKS ARE MADE AVAILABLE AS-IS AND CARRIER AND LYTX MAKE NO WARRANTIES OR REPRESENTATIONS AS TO THE AVAILABILITY OR QUALITY OF ROAMING SERVICE PROVIDED BY CARRIER PARTNERS, AND NEITHER CARRIER NOR LYTX WILL BE LIABLE IN ANY CAPACITY FOR ANY ERRORS, OUTAGES, OR FAILURES OF CARRIER PARTNER NETWORKS.

CLIENT UNDERSTANDS AND AGREES THAT IT: (a) HAS NO CONTRACTUAL RELATIONSHIP WITH THE UNDERLYING WIRELESS SERVICE CARRIER, (b) IS NOT A THIRD PARTY BENEFICIARY OF ANY AGREEMENT BETWEEN LYTX AND THE UNDERLYING CARRIER, (c) THAT THE UNDERLYING CARRIER HAS NO LIABILITY OF ANY KIND TO CLIENT, WHETHER FOR BREACH OF CONTRACT, WARRANTY, NEGLIGENCE, STRICT LIABILITY IN TORT OR OTHERWISE, (d) THAT DATA TRANSMISSIONS MAY BE DELAYED, DELETED OR NOT DELIVERED, (e) THE UNDERLYING CARRIER CANNOT GUARANTEE THE SECURITY OF WIRELESS TRANSMISSIONS AND WILL NOT BE LIABLE FOR ANY LACK OF SECURITY RELATING TO THE USE OF THE SERVICES.

## 10. LIMITATION OF LIABILITY

EXCEPT FOR BODILY INJURY, EITHER PARTY'S BREACH OF SECTIONS 7 OR 15, IN NO EVENT WILL EITHER PARTY (WHICH IN LYTX'S CASE INCLUDES ITS LICENSORS, SUPPLIERS, SUBCONTRACTORS AND DISTRIBUTORS) BE LIABLE FOR ANY INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL, OR PUNITIVE DAMAGES, OR DAMAGES FOR LOSS OF PROFITS, REVENUE, BUSINESS, SAVINGS, DATA, USE, OR COST OF SUBSTITUTE PROCUREMENT, INCURRED BY EITHER PARTY OR ANY THIRD-PARTY, WHETHER IN AN ACTION IN CONTRACT, TORT OR OTHERWISE, EVEN IF THE OTHER PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES OR IF SUCH DAMAGES ARE FORESEEABLE. IN NO EVENT WILL LYTX OR ITS LICENSORS, SUPPLIERS, SUBCONTRACTORS OR DISTRIBUTORS BE LIABLE IN CONTRACT, TORT OR OTHERWISE FOR ANY AMOUNTS EXCEEDING THOSE ACTUALLY PAID BY CLIENT TO LYTX UNDER THIS AGREEMENT DURING THE TWELVE (12) MONTH PERIOD PRIOR TO THE DATE THE CAUSE OF ACTION ACCRUES.

## 11. CONFIDENTIALITY; CLIENT DATA

11.1 Confidential Information. During the term of this Agreement, each party (a "**Disclosing Party**") may provide the other party (a "**Receiving Party**") with confidential and/or proprietary materials and information ("**Confidential Information**"). All materials and information provided by Disclosing Party to Receiving Party shall be considered Confidential Information. Receiving Party shall maintain the confidentiality of the Confidential Information and shall not disclose such information to any third party without the prior written consent of Disclosing Party. Receiving Party shall only use the Confidential Information internally for the purposes contemplated hereunder. At any time, upon Disclosing Party's request, Receiving Party shall return to Disclosing Party or destroy all of Disclosing Party's Confidential Information in its possession, including, without limitation, all copies and extracts thereof. Notwithstanding the foregoing, Lytx's only obligations with respect to destruction of Data shall be to comply with Lytx's

standard Data retention policies. The terms and pricing under this Agreement shall be deemed Lytx's Confidential Information. Notwithstanding the foregoing, Receiving Party may disclose Confidential Information to any third party to the limited extent necessary to exercise its rights, or perform its obligations, under this Agreement; provided that, all such third parties are bound in writing by obligations of confidentiality and non-use at least as protective of the Disclosing Party's Confidential Information as this Agreement. In the event that Receiving Party is requested or required (by oral questions, interrogatories, requests for information or documents in legal proceedings, subpoena, civil investigative demand or other similar process) to disclose any Confidential Information of Disclosing Party, Receiving Party shall provide Disclosing Party with prompt notice of any such request or requirement (unless prohibited by law from doing so) so that Disclosing Party may seek a protective order or other appropriate remedy and/or waive compliance with the provisions of this Agreement. In the event that such protective order or other remedy is not obtained, Receiving Party agrees to furnish only that portion of the Confidential Information for which Disclosing Party has waived compliance or for which Receiving Party is required to furnish by law, rule, regulation or court order.

11.2 Limitations. The obligations contained in this Section 11 shall not apply to information that: (a) is or becomes generally known to the public through no act or omission of the Receiving Party; (b) was in the Receiving Party's lawful possession prior to the disclosure and was not obtained by the Receiving Party either directly or indirectly from the Disclosing Party; (c) is lawfully disclosed to the Receiving Party by a third party without restriction on disclosure; or (d) is independently developed by the Receiving Party without use of or reference to the Disclosing Party's Confidential Information.

11.3 Client Data. As between Lytx and Client, Client shall own the information, data and content captured by the Products in Client's possession or otherwise provided by Client to Lytx in connection with Lytx's provision of the Services ("Data"). The Data will be Client's Confidential Information; provided that, Lytx and its subcontractors shall have the right to use such Data in connection with performance of Services hereunder and to improve and expand Lytx's products and services. Lytx shall have the right (which shall survive termination and expiration of this Agreement) to use and disclose the non-video and non-audio meta-data components of the Data for any lawful purposes; provided that, Lytx does not indicate to any third party that such components were provided by, obtained from, or associated with, the Client or Client's drivers. Such usage rights shall continue and survive destruction of any video clips to which such non-video and non-audio meta-data components relate. Client also grants Lytx a perpetual right to use Data from video clips for demonstration purposes, provided that Client's name and logo are obscured and Lytx does not indicate to any third party that such video clips were provided by, obtained from, or associated with, the Client or Client's drivers; such clips may be retained beyond Lytx's video clip retention period.

11.4 Warranty and Representation by Client. Client represents and warrants that (a) it has the necessary right and authority to disclose all data and information (including Data) disclosed or provided to Lytx under this Agreement; and (b) any Data disclosed by Client, as well as any other content created or stored in Lytx servers by Client in the course of using the Services will comply with all applicable laws, and will not infringe the copyright, trade secret, privacy, publicity, or other rights of any third party. Further, to the extent Client provides Lytx feedback hereunder, Client hereby assigns to Lytx any and all intellectual property and proprietary rights in such know-how, processes, enhancements, modifications or adaptations and other intellectual property, which Client or someone on Client's behalf creates, develops, conceives or first reduces to practice, based on the Products, Services, Documentation, or Lytx's Confidential Information.

## 12. INFRINGEMENT INDEMNITY

12.1 Lytx's Indemnity. Lytx shall defend, indemnify and hold Client and its officers, directors, agents and employees harmless from all damages, liabilities, costs and expenses (including, without limitation, reasonable attorneys' fees) awarded to a third party and resulting from infringement by the Products of any U.S. patent or copyright issued as of the date of this Agreement; provided that, Lytx is promptly notified of all threats, claims and proceedings related thereto and given reasonable assistance and the opportunity to assume sole control over their defense and settlement (provided that failure to give such notice shall not limit Lytx's indemnity obligation hereunder except to the extent that the delay in giving, or failure to give, the notice adversely affects Lytx's ability to defend against such claim). Lytx shall not be responsible for any settlement it does not approve in writing.

12.2 Alternatives. If a Product becomes, or in Lytx's sole opinion is likely to become, the subject of an infringement claim or action, Lytx may in its discretion: (a) procure for Client the right to continue using the Product; (b) replace or modify the Product so as to be free from infringement; or (c) accept return of the Product and refund the payments paid by Client for such Product less a reasonable amount for use and damage.

12.3 Limitations. Notwithstanding the provisions of Section 12.1 above, Lytx has no liability to Client for (a) the combination of the Products with software, hardware or other materials not supplied or approved in writing by Lytx for use with the Products; (b) the activities of Client, after Lytx has notified Client in writing that such activities may result in such infringement; (c) use or operation of the Products other than in strict accordance with the applicable Documentation or Lytx's instructions; or (d) the modification of the Products, or any part thereof, unless such modification was made or recommended by Lytx, where such infringement would not have occurred but for such modifications. Client shall indemnify and hold Lytx harmless from and against all damages, liabilities, costs and expenses (including, without limitation, attorneys' fees) related to a claim of infringement or misappropriation excluded from Lytx's indemnity obligation by the immediately preceding sentence; provided that, Client is promptly notified of all threats, claims and proceedings related thereto and given reasonable assistance and the opportunity to assume sole control over their defense and settlement (provided that failure to give such notice shall not limit Client's indemnity obligation hereunder except to the extent that the delay in giving, or failure to give, the notice adversely affects Client's ability to defend against such claim). Client shall not be responsible for any settlement it does not approve in writing.

12.4 Entire Liability. THE FOREGOING PROVISIONS OF THIS SECTION 12 STATE LYTX'S ENTIRE LIABILITY, AND CLIENT'S EXCLUSIVE REMEDY, RELATING TO ANY ALLEGED OR ACTUAL INTELLECTUAL PROPERTY INFRINGEMENT BY THE PRODUCTS OR ANY PART THEREOF.

## 13. GENERAL INDEMNITY

Each party shall indemnify and hold the other party harmless from and against all damages, liabilities, costs and expenses (including, without limitation, reasonable attorneys' fees) arising from or related to the indemnifying party's breach of Sections 7 or 15; provided that, the indemnifying party is promptly notified of all threats, claims and proceedings related thereto and given reasonable assistance and the opportunity to assume sole control over their defense and settlement (provided that failure to give such notice shall not limit the indemnifying party's indemnity obligation hereunder except to the extent that the delay in giving, or failure to give, the notice adversely affects the indemnifying party's ability to defend against such claim). The indemnifying party shall not be responsible for any settlement it does not approve in writing.

**14. FORCE MAJEURE**

Neither party shall be liable under this Agreement because of any failure or delay in the performance of its obligations (except for payment of money) on account of strikes, shortages, riots, fire, flood, storm, earthquake, acts of God, hostilities, or any other cause beyond its reasonable control.

**15. COMPLIANCE WITH LAWS**

Each party shall comply with all applicable laws and regulations, including, without limitation: the U.S. Foreign Corrupt Practices Act, all laws relating to data privacy and the use of information provided by the Client to Lytx hereunder, international communications, and the transmission of technical or personal data, and all export laws and restrictions and regulations of the Department of Commerce, the United States Department of Treasury Office of Foreign Assets Control, or other United States or foreign agency or authority. Client shall not export, or allow the export or re-export of any Product in violation of any such restrictions, laws or regulations. Client shall obtain and bear all expenses relating to any necessary licenses, permits, and/or exemptions and any duties and fees with respect to the export from the U.S. of all Products to any location and shall demonstrate to Lytx compliance with all applicable laws and regulations prior to delivery thereof by Lytx.

**16. TRADENAMES AND TRADEMARKS**

This Agreement does not grant to any party a license to use any trademark, trade name or logo of the other party, and each party recognizes that the trademarks, trade names and logos of the other party represent valuable assets of that party and that substantial recognition and goodwill are associated with such trademarks, trade names and logos. Each party hereby agrees that it shall not use or permit any third party to use, at any time, the other party's trademarks, trade names or logos, except that Lytx may use Client's name, logo and/or trademark for the limited purpose of identifying Client as a client of Lytx in any advertising, promotion, announcement, or marketing literature relating to the services offered by Lytx.

**17. GENERAL TERMS**

Lytx is an independent contractor under this Agreement. Nothing in this Agreement creates a partnership, joint venture, or agency relationship between the parties. Except as otherwise set forth herein, all notices under this Agreement shall be in writing, and shall be deemed given when personally delivered, when sent by courier with confirmed receipt, or three (3) days after being sent by prepaid certified or registered U.S. mail to the address of the party as set forth herein or such other address as

such party last provided to the other by written notice. Neither this Agreement nor any rights or obligations arising hereunder may be assigned, transferred or sublicensed by Client, in whole or in part, whether by operation of law or otherwise, without the prior written consent of Lytx. Any attempted transfer, assignment or delegation without such consent shall be null and void, and Client shall remain liable to Lytx for all obligations hereunder. This Agreement shall be binding upon and inure solely to the benefit of the parties hereto and their respective successors and permitted assigns, and shall not be enforceable by or inure to the benefit of any third party.

The failure of either party to enforce its rights under this Agreement at any time for any period shall not be construed as a waiver of such rights. The terms of this Agreement shall apply to all proposals, quotations, acknowledgements, acceptance forms and invoices submitted by Lytx to Client for the sale of Products and Services, to all related purchase orders, revisions, order releases and/or similar documents received by Lytx from Client for the purchase of Products, and to all Products and Services sold by Lytx. Any attempt to vary in any degree this Agreement, or any Purchase Order entered into hereunder, are hereby objected to and rejected unless expressly agreed otherwise by the parties in writing. This Agreement, including the addendums and Purchase Orders incorporated hereunder, contains the entire agreement between the parties with respect to the subject matter hereof. This Agreement expressly supersedes all prior proposals, agreements, negotiations, discussions, understandings or conditions (whether oral or written) between or among the parties regarding the same, including all descriptions, and illustrations of the Products in catalogues, brochures, and price lists provided by Lytx, and all past dealing or industry custom. No changes, modifications or waivers are to be made to this Agreement unless evidenced in writing and signed for and on behalf of both parties. In the event that any provision of this Agreement shall be determined to be illegal or unenforceable, that provision will be limited or eliminated to the minimum extent necessary so that this Agreement shall otherwise remain in full force and effect and enforceable. This Agreement shall be governed by and construed in accordance with the laws of the State of California, without regard to the conflicts of laws provisions thereof. The U.N. Convention on the International Sale of Goods shall not apply. Any action or proceeding arising from or relating to this Agreement must be brought in a state or federal court in the State of California, and each party irrevocably submits to the jurisdiction and venue of any such court in any such action or proceeding.

**THE PARTIES HEREBY AGREE TO THE FOREGOING TERMS AND CONDITIONS:**

**LYTX, INC.**

**Montgomery County Hospital District**

\_\_\_\_\_  
Authorized Signature

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Authorized Signature

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## VIDEO SUBSCRIPTION SERVICE OFFERING ADDENDUM

This Addendum shall apply to all purchases of Managed Services under the Agreement.

### 1. SUBSCRIPTION SERVICES

1.1 Description of Managed Services. Lytx shall provide Client remote access to Lytx's data center via in-bound internet connectivity, providing access to Client's Data and the hosted Software applications licensed hereunder in order to view and download driving videos captured by Client's VERs, and any related reports and assessments provided by Lytx, to the extent purchased hereunder. Lytx shall provide remote program management services whereby Lytx shall: (i) monitor the cellular connectivity to the VERs; and (ii) monitor Client's Managed Services' key performance indicators. Managed Services are available for use with auxiliary cameras and APIs to the extent supported by Lytx. Certain functionality is dependent on VER model used by Client. Lytx retains the right, in its sole discretion, to update the Product firmware and functionality and adjust the Product settings, including, but not limited to, video clip length, video compression, sensitivity of Product accelerometers and sensors, file upload and download size limits, and length of session periods, as determined by Lytx to be necessary to provide the Managed Services hereunder and to comply with applicable laws.

1.2 Usage Calculations. Video browse time is measured by time spent browsing video on Client VER. Video upload time is measured by length of minutes of video uploaded to Lytx data center from Client VER. Live stream time is measured by time spent live streaming video from Client VER. The number of minutes of video browsed, live-streamed, or uploaded will be calculated based on the number of views recorded (e.g., if a minute of video is uploaded from each of 4 camera views, that is considered 4 minutes for purposes of Client's minutes usage calculation hereunder). Total minutes are pooled and usage is determined by Lytx. Any unused minutes are forfeited at the end of each month. If the minutes cap is reached in a given month, Lytx has the right to suspend video access service for the remainder of the month unless or until Client purchases additional minutes.

1.3 Remote Access to Results. Subject to Client's compliance with the terms and conditions of the Agreement and this Addendum, Client shall have remote in-bound internet access to the Data which are hosted on computer hardware servers controlled by Lytx. To access such Data remotely, Client will be assigned user accounts and related user identification credentials (collectively, "User IDs") and passwords. Client shall be responsible for determining and designating which employees of Client (each, an "End User") receive permissions to remotely access such Data; provided, that, by using the Services, Client and such End User agree to the terms of use posted on the website used to access the Services (currently, <https://login.lytx.com>). Client may have only as many End Users as the number of User IDs activated at any one time. No User ID may be shared by more than one End User. Client understands that sharing of User IDs and passwords can jeopardize the security of Client Data. Client acknowledges that Lytx may track the number of active User IDs and to disallow use by more than the authorized number of User IDs.

1.4 Client Configurations. Client assumes all responsibility for choosing and maintaining the client configurations utilized by Client in connection with the Products and Managed Services, including, without limitation, permission hierarchies and any client-managed settings, and Lytx expressly disclaims any and all liability for any damages resulting therefrom.

1.5 Subscription Services; Suspension. Subject to Client's compliance with the terms and conditions of the Agreement, Lytx shall provide the subscription Services to Client. If Client fails to

pay any amounts due hereunder, Lytx may immediately suspend the subscription Services; upon payment by Client of all such delinquent amounts Lytx will re-institute the subscription Services.

### 2. SUBSCRIPTION TERMINATION

Each Subscription Term shall automatically renew for additional successive one (1) year periods, unless written notice of non-renewal is received by the other party no later than sixty (60) days prior to the expiration of the then current Subscription Term. If Client terminates a portion of its subscriptions, Client must remove the corresponding number of VERs from its use such that the total number of VERs is no larger than the number of valid subscriptions.

### 3. TECHNICAL SUPPORT

Lytx shall use commercially reasonable efforts to provide technical support via email at [support@lytx.com](mailto:support@lytx.com) and a toll-free customer support line at (866) 910-0403. For security reasons, Client shall provide Lytx in writing the name(s) and contact information of Client's technical personnel who will liaison with Lytx regarding all technology-related matters. Client may update such information as necessary upon written notice to Lytx. Lytx shall not be obligated to provide support to any person other than the designated liaison(s). In order to receive support from Lytx, Client shall provide Lytx with all information necessary for Lytx to trouble shoot technical errors experienced by Client with respect to Lytx's provision of Products hereunder. Client agrees to provide Lytx with reasonable access (including, without limitation, remote access) to all necessary Client personnel, facilities and equipment (including the Products) for the purpose of providing the support services hereunder.

### 4. SERVICE REQUIREMENTS

Use of a computer and internet connectivity is necessary to use Services, and Client is solely responsible for obtaining such items and paying all fees related thereto. Client agrees to access and use the Licensed Software and Services in accordance with any and all operating instructions or procedures that may be issued by Lytx, and amended by Lytx from time to time. Lytx shall have no obligation to provide subscription Services with respect to Products that are not procured by Client from Lytx or its authorized distributors and resellers.

### 5. VIDEO CLIP RETENTION POLICY

Lytx's Video Clip Retention Policy, which shall apply with respect to the Agreement and may be updated by Lytx at any time upon written notice to Client, is as follows: Video uploaded to the Lytx data center shall be available online for ninety (90) days and then stored on backup media and no longer available online. Lytx will charge its standard fee on a per-event basis to retrieve any video file from backup storage. Backups will be stored for the remaining portion of one (1) year (approximately 275 days). At that time, the stored video will be deleted.

### 6. DATA CAPTURE

Lytx makes no representation or warranty with respect to the Data captured. Client acknowledges that factors such as camera angle, view obstruction, power supply, device failure, and other conditions can result in data loss, and Lytx disclaims all liability relating to Client's loss of Data in connection therewith.



# QUOTE

Lytx, Inc.  
9785 Towne Centre Drive  
San Diego, CA 92121  
Tel: 858.430.4000  
Fax: 858.380.3133  
orders@lytx.com

Quote # ..... Q-24976  
Date ..... October 14, 2021  
Valid Until ..... October 31, 2021  
Account Executive ..... Lauren Darjania  
Preparer ..... Miranda Mickish  
Phone ..... 858-380-3559

## Client Name: Montgomery County Hospital District

<b>Bill To</b> Howard Tutt / Wayde Sullivan 1300 South Loop 336 West CONROE, TX 77304	<b>Ship To</b> Montgomery County Hospital District 301 George Strake Blvd Conroe, TX 77304	<b>Contact</b> Randy Johnson  rejohnson@mchd-tx.org
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### SUBSCRIPTION MIGRATION TERMS

As of the Migration Date, all of Client's Lytx subscriptions existing on the Quote Date listed above are hereby terminated and replaced with the Migration Subscriptions listed below.

### MIGRATION SUBSCRIPTIONS

Billed based on committed quantity

Item	Qty	Price per Billing Period - Starting Migration Date	Total Price per Billing Period
Driver Safety Program, Purchase (Legacy)	84	\$24.50	\$2,058.00
TOTAL USD			2,058.00

### UPGRADE TERMS

Some or all of the legacy Migration Subscriptions listed above will be upgraded and replaced with the subscription Services (each, an "Upgrade Subscription") set forth below.

### SUBSCRIPTION SERVICES

Billed based on committed quantity

Item	Qty	Subscription Start Date (SSD)	Term Months from SSD	Sales Price	Total Price per Billing Period
Driver Safety Program, SF300 Alliance - Bill Annually - USD	84	January 1, 2022	60	\$444.00	\$37,296.00
TOTAL USD					37,296.00

### EVENT RECORDER

Model supplied with Lytx Alliance and Alliance Plus subscriptions

Item	Part#	Unreturned Event Recorder Fee
Event Recorder, SF300, LTE, North America (Alliance/Alliance/Alliance Plus)	ER-SF300-0027U	\$550

All sales as a result of this quotation are subject to the additional terms in Addendum A attached hereto and in the Master Purchase Agreement, Trial Agreement or other services agreement, as applicable, between Lytx and Client (the "Agreement").

By signing below, Client's authorized representative agrees to purchase the Products and Services described in this Quote, which becomes a binding part of the above-referenced Agreement upon acceptance by Lytx:

_____ <b>PRINTED NAME</b>	_____ <b>SIGNATURE</b>	_____ <b>PO# (Optional)</b>
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_____ <b>TITLE</b>	_____ <b>DATE</b>	_____ <b>PO Amount (Optional)</b>
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**Credit Card Information (Optional)** We will call the name and number below for card information. All payments are processed upon shipment.

_____ <b>CONTACT NAME</b>	_____ <b>CONTACT PHONE</b>	_____ <b>CONTACT EMAIL</b>
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## ADDENDUM A ADDITIONAL QUOTE TERMS

**Definitions:** Unless otherwise defined herein, capitalized terms used in this Quote have the same meaning as set forth in the Agreement. Event Recorder has the same meaning as VER. Each of Risk Detection Service, Driver Safety Program and Fleet Tracking Service subscriptions are considered Managed Services under the Agreement. "Migration Date" means the first day of the month after the Client signs and Lytx accepts the Quote.

**Invoicing:** Hardware, provisioning, implementation, and training charges are invoiced upon shipment. Subscription Services billed based on committed quantity are invoiced in advance based on the quantity purchased. Applicable taxes, shipping and handling may apply and shall be paid by Client.

**Migration Subscriptions:** Migration Subscriptions are Client's Lytx subscriptions utilizing a DriveCam® VER that are migrating to Lytx's new product platform. If the number of Migration Subscriptions is less than the number of Client's Lytx subscriptions existing immediately prior to the Migration Date, such excess subscriptions shall be deemed terminated as of the Migration Date and Client agrees to pay the amount of any applicable early termination fee specified in this Quote. A Migration Subscription commences and becomes billable at the specified price on the Migration Date and continues until replaced by an Upgrade Subscription, or, if the Migration Subscription is not upgraded hereunder, it shall continue for a Subscription Term that matches the length of the Subscription Term for the Upgrade Subscriptions purchased in this Quote.

**Upgrade Subscriptions:** In connection with the upgrade of a legacy Migration Subscription to an Upgrade Subscription, the applicable Migration Subscription price changes to the Upgrade Subscription Sales Price on the applicable Deployment Date (if specified) or SSD, whether or not the upgrade of associated Event Recorders has been completed. For any specified Deployment Date, the Upgrade Billed Quantity represents the number of subscriptions for which Client will be billed at the Upgrade Subscription Sales Price commencing on such date; and billing is based on the cumulative upgrade commitment as of the respective Deployment Date. Any VERs provided hereunder are for use with an Upgrade Subscription only. After the applicable SSD, Lytx has the right to terminate Services for any VER associated with a legacy Migration Subscription replaced by an Upgrade Subscription. Lytx also reserves the right to audit the number of Client's Event Recorders using subscription Services, and to the extent such amount exceeds the purchased quantity, Client agrees to pay Lytx for such excess at the applicable rate for such Service. All Upgrade Subscriptions shall have a Subscription Term that continues through the Term Months specified, as measured from the SSD.

**Variable Active Quantity Billing:** Subscription Services billed based on Variable Active Quantity are billed based on the number of Event Recorders for which the applicable service is "active", and, if applicable, "inactive" in a given month, as determined by Lytx. The "active" rate is the monthly Flex Plan price and the "inactive" rate is the monthly Dormant price specified in the Sales Price column.

**Alliance Subscriptions:** The following special terms apply to Lytx Alliance<sup>SM</sup> and Lytx Alliance Plus<sup>SM</sup> subscriptions: (1) title of the Event Recorder shall remain at all times with Lytx; (2) Client must return the Event Recorder to Lytx in good working condition, reasonable wear and tear excepted, upon expiration of the Subscription Term; (3) the Unreturned Event Recorder Fee specified on the Quote shall apply to any Event Recorder that is not returned within 30 days of termination or is returned damaged, or destroyed (reasonable wear and tear excepted); (4) Client shall have care, custody and control of the Event Recorder upon Lytx's delivery to the carrier, through the duration of the Subscription Term and until return of the Event Recorder upon the expiration of the Subscription Term; (5) subject to the warranty provisions of the Agreement and the Event Recorders not having been tampered or damaged by Client, the Warranty Period for the Event Recorders shall be from shipment through the duration of the Subscription Term; (6) such subscriptions are non-transferable, non-cancelable and cannot be terminated early without consent from Lytx; if Client is permitted to terminate early, all payments due through the end of the Subscription Term shall accelerate, and Client agrees to make payment of all remaining payments obligations under the Agreement within 30 days from such termination; and (7) Client agrees to provide Lytx any reasonably requested financial information within 2 weeks of written request by Lytx, in connection with Client's qualification for and participation in these plans. In addition, initial installation services are included with Lytx Alliance Plus subscriptions. If Client's first purchase of Lytx Alliance or Lytx Alliance Plus subscriptions from Lytx ("First Purchase") was after October 1, 2021, Lytx shall honor such First Purchase pricing for additional purchases by Client of the same Alliance or Alliance Plus subscription Services. Subsequent orders (in quantities of up to 99 per order) of the same Alliance or Alliance Plus subscription Services shall have a Subscription Term that co-terminates with the latest subscription end date (i.e., furthest end date out) in effect for the same Services on the date the Order is offered, as reflected in the applicable quote.

**Products:** Each video subscription includes access to continual recording, video browse, and video upload and download capabilities, and a total of five (5) minutes of End User-initiated browse, livestream and/or video upload time per month, per subscribed vehicle; video/images selected by Lytx and included in a Service do not count against such minutes. Premium event review and coaching workflow is only available with Driver Safety Program. Certain functionality is dependent on the model of Event Recorder used. Standard support services are provided unless Client has purchased Premium Support services. Premium Support services become billable on the earlier of the first Deployment Date or SSD, as applicable. Premium Support and Asset Tracking Service auto-renew based on the terms of the Agreement that apply to Managed Services.

**Live Stream:** THE LIVE STREAM CAPABILITIES AVAILABLE WITH LYTX VIDEO SERVICES PROVIDE A VIEW FROM THE SELECTED CAMERA AND A GPS MAP LOCATION. THE LIVE STREAM WILL HAVE AN APPROXIMATE DELAY OF 10-15 SECONDS. CLIENT ACKNOWLEDGES AND AGREES LIVE STREAM SHOULD NEVER BE USED TO ASSIST THE DRIVER IN OPERATING THE VEHICLE AND CLIENT ACKNOWLEDGES THE FOREGOING WARNING, FOR ITSELF AND CLIENT'S DRIVERS (WHOM CLIENT AGREES TO REGULARLY WARN AND INSTRUCT ON PROPER USE OF LIVE STREAM

**API:** For any included API, Lytx will provide documentation on how the API works. Client is responsible for API integration and programming.

**Termination:** Except as otherwise specified above, any termination shall be effective on the last day of the billing period in which a written termination notice is received by Lytx or such later date specified in the notice. If the cellular network utilized by the Products is no longer available due to retirement or other termination, Lytx reserves the right to terminate the impacted Services, or provide reasonable substitutions to continue Services, without penalty.

**Installation Services:** Any Lytx installation services provided hereunder shall be subject to a mutually agreed installation schedule. Client shall be responsible for ensuring availability of vehicles and Event Recorders (subject to supply by Lytx) and access to installation site on agreed installation date. No refunds shall apply for Lytx's failure to complete an installation due to vehicle or Event Recorder unavailability (unless caused by Lytx) or lack of access to installation site on agreed installation date. Additional fees may apply for return site visits due to such factors.

**Compliance Services:** Notwithstanding anything to the contrary herein, to the extent Client has purchased Compliance Services (previously called RAIR Services) from Lytx, this Quote shall not amend the terms of such Compliance Services in any way.

**Additional Services:** The terms and conditions set forth at <https://support.lytx.com/Terms> shall apply to purchases of third party products resold by Lytx to Client and referred to herein as "Additional Services". Additional Services are not transferable or eligible for early termination without Lytx consent and acceleration of amounts due through remainder of the Subscription Term.

**Notice:** To the extent not exempt, this contractor and its subcontractors shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.



# Agenda Item # 18



**To:** Board of Directors

**From:** Wayde Sullivan

**Date:** 10/26/2021

**Re:** Retrofit of Horton ambulances

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This is the removal of the MEPS generator and replacement with two stock 200A alternators. Also removing the 48V Victron and replacing with 12V Victron. Everything will be back to 12 volts.

Fiscal Impact: Nominal

Yes No N/A

☒ ☐ ☐ Budgeted item?

☒ ☐ ☐ Within budget?

☐ ☒ ☐ Renewal contract?

☐ ☒ ☐ Special request?

# Agenda Item # 19



**To:** Board of Directors

**From:** Kevin Crocker, Division Chief Quality and Process Improvement

**Date:** 10/26/2021

**Re:** **ET3 Telehealth Partnership**

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Consider and act on ET3 Telehealth Partnership

Fiscal Impact: Nominal

Yes	No	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Budgeted item?
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Within budget?
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Renewal contract?
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Special request?

# Agenda Item # 20

**To:** Board of Directors

**From:** Melissa Miller, COO

**Date:** October 26, 2021

**Re:** COO Report

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- PADCOM Chair Brad Spratt held a committee meeting was held Oct. 19, 2021
- New Station 44: Station is on track for completion November 2021. This station, located at 18294 FM 1097 West, will house MCESD 2 and MCHD as well as provide office space for MCSO. We have given written notice to the landlord of current Station 44 that we will vacate by November 30, 2021.
- Station 26- CoS notified MCHD that the station was ready for our return. When the station was inspected prior to return, mold was still present, stained ceiling tiles remained and the toilet was broken and spewing water onto the floor. City of Shenandoah was unable to resolve the issues at Station 26 therefore our lease for station 26 was mutually terminated.
- The Administration Service yard suffered a power surge causing damage to our generator automatic transfer switches (ATS) downstream effecting Tahoes, Chillers and communication cards within multiple ATS's in both buildings. During assessment of damage, current was found on the grounding system. A consultant performed trouble shooting finding elevated current on panel associated with shorelines. Initial findings point to the Horton Ambulances. There is additional work to be done and we will keep the board updated. Detailed information was discussed the Oct. 19 PADCOM Committee Meeting. Complete audio available at: [https://www.mchd-tx.org/wp-content/uploads/2021/10/10.19.2021\\_PADCOM-1of1.mp3](https://www.mchd-tx.org/wp-content/uploads/2021/10/10.19.2021_PADCOM-1of1.mp3)
- A licensed inspector performed extensive inspection of each MCHD owned station to aid in the ongoing maintenance of these assets and educate staff on what additional items to include in their routine inspections. The facilities team is working to make needed and suggested repairs utilizing in-house staff or contractors as necessary. This was discussed at the Oct. 19, 2021 PADCOM Committee Meeting and the reports were shared with the Committee.
- The boring, electrical conduit, and electrical panel for ambulance expansion secure parking at the NE corner of the Service Center lot is complete. Phase 2 of this project is budgeted and will be completed FY22.
- CAD team performed a production upgrade of CAD this month. We had planned to stay on the current version until next year to avoid any disruptions during the time of increased EMS/Fire call volume. However, due to a few bugs in the previous version, this upgrade was scheduled and installed last week.
- IT team completed the email encryption/spam system replacement mentioned in the last meeting. This new system has decreased the need for support due better end user usability and provides email compliance for HIPAA and PCI (Payment Card Industry). The system also improved email flow at our remote email servers while reducing costs.
- IT also completed the replacement of the CAD virtual host server system at the backup dispatch center at Conroe PD site. This equipment was budgeted and purchased last fiscal year but was delayed due to supply chain constraints.
- The IT team placed our current network routing system in a lab environment to design an improved routing system if the headquarters goes dark. This design will improve network

reliability and connectivity up for all MCHD locations which is necessary for EMS alerting. The new design was thoroughly tested and reviewed. The new design was implemented three weeks ago without any network disruptions. Last week, a minor network communication issue was just discovered and it was quickly resolved.

- Two Laserfiche projects mentioned at the last board meeting have been successfully completed. HCAP's online application is now live and in use, with eligibility specialists and community partners helping applicants and providing feedback on the form and process. Employee data is being automatically sync'd between our payroll system and Laserfiche to ensure timely, automated updates when employee data changes.
- Over the past month, Laserfiche was used for Safety Safari and provided real-time tracking of employees who had not completed each individual station. We also adapted our annual employee flu shot form to use to vaccinate HCAP patients, assisted living residents, and Meals On Wheels recipients. Laserfiche was used for In-Charge Annual Evaluations this past month and we are preparing for Attendant evaluations which will begin shortly. Finally, we are working with EMS to prepare for Shift Bid 2022.
- We are presenting a quote tonight for DocuNav Shield, which will provide a cloud-hosted back-up to our Laserfiche application. In the event of a cyberattack or other outage, this cloud-hosted back-up would be turned on while IT and OCS focus on getting other mission-critical systems back online. This was included in the approved budget and we look forward to implementation.
- DocuNav is completing a scope for an online employee reimbursement process. We will definitely be including mileage/expense reimbursements and per diem advances for travel. If possible, we would also like to include wellness reimbursements and tuition/professional development reimbursements, but we are waiting to see how many hours this would add to the project. If the HR-related reimbursements will put us over budget for this quarterly project, we will decide whether to include those in a later quarter, use two quarters worth of funds for this single project, or convert this to our major project for the year so that we can provide the best possible experience for employees.

# Agenda Item #21



**To:** Board of Directors  
**From:** Melissa Miller, COO  
**Date:** October 26, 2021  
**Re: Splendor Lease**

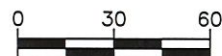
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Consider and act on Interlocal agreement between the Hospital District and the City of Splendor for the lease of approximately 1.2 acres of Hospital District land for its use as a City park. (Mr. Spratt, Chair – PADCOM Committee)

P.O.B. DESC.  
FND. 3/4" I.R.

CITY OF SPLENDORA  
CALLED 2.150 ACRES  
DOC. #2011054734 O.P.R.P.M.C.

MONTGOMERY COUNTY HOSPITAL DISTRICT  
RESIDUE OF "TRACT I"  
CALLED 2.217 ACRES  
DOC. #2009090143 O.P.R.P.M.C.



N25° 33' 57"E 339.93'

S39° 14' 48"E 310.92'

1.285 ACRES

S87° 26' 18"W 322.46'

SET 1/2" I.R.  
W/ CAP MKD.  
"STRAND ASSOCIATES"

S22° 27' 16"W  
55.67'

SET 1/2" I.R.  
W/ CAP MKD.  
"STRAND ASSOCIATES"

FND. 3/4" I.R.  
W/ CAP MKD.  
"COTTON SURVEYING"

SPLENDORA TRINITY PINES 1, LTD.  
"TRACT I"  
CALLED 3.0372 ACRES  
DOC. #2003111401 O.P.R.P.M.C.  
(DESC. DOC. #2018049855 O.P.R.P.M.C.)

MONTGOMERY COUNTY HOSPITAL DISTRICT  
RESIDUE OF "TRACT II"  
CALLED 6.46 ACRES  
DOC. #2009090143 O.P.R.P.M.C.

#### NOTES:

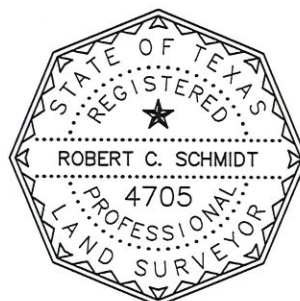
1. Bearings are based on the Texas State Plane Coordinate System, Central Zone, NAD83, as determined from GPS observations. All distances are surface value.
2. The surveyor has not abstracted the property. This survey was performed without the benefit of a current abstract of property or title report and may be subject to any conditions, easements, restrictions, additions, or exceptions that a current title opinion might disclose.
3. The subject property as shown on the plat lies within the "Zone X" area determined to be outside the 0.2% annual chance floodplain, according to the Flood Insurance Rate Maps of Montgomery County, Texas, Map No. 48339C0600G, effective date August 18, 2014.
4. No improvements are shown.
5. This survey is valid only if it bears the seal and original signature of the surveyor.
6. This plat is accompanied by a metes and bounds description of even date herewith.

PLAT SHOWING SURVEY OF 1.285 ACRES  
BEING A PORTION OF THE RESIDUE OF "TRACT I" CALLED  
2.217 ACRES AND A PORTION OF THE RESIDUE OF "TRACT II"  
CALLED 6.46 ACRES CONVEYED TO MONTGOMERY COUNTY  
HOSPITAL DISTRICT AND DESCRIBED BY INSTRUMENT  
RECORDED IN DOCUMENT NO. 2009090143, OFFICIAL  
PUBLIC RECORDS OF REAL PROPERTY OF MONTGOMERY  
COUNTY, SITUATED IN THE WILLIAM BARKER SURVEY,  
ABSTRACT 82, MONTGOMERY COUNTY, TEXAS

The information shown on this plat is based on a  
survey performed on the ground under my supervision  
and completed September 29, 2021. It is my  
professional opinion that this map represents the  
facts as found.

*Robert C. Schmidt*

Robert C. Schmidt, RPLS  
Texas Registered Professional  
Land Surveyor No. 4705



**SA**  
**STRAND**  
ASSOCIATES®  
1906 Niebuhr St.  
Brenham, Texas 77833  
(979) 836-7937  
TBPE No. F-8405  
TBPLS No. 10030000



**1.285 ACRES**

STATE OF TEXAS                     )  
COUNTY OF MONTGOEMRY    )

ALL THAT CERTAIN 1.285-acre tract or parcel of land, lying and being situated in Montgomery County, Texas, part of the William Barker Survey, Abstract 82, and being a portion of the residue of "Tract I" called 2.217 acres and a portion of the residue of "Tract 2" called 6.46 acres conveyed to Montgomery County Hospital District and described by instrument recorded in Document No. 2009090143, Official Public Records of Real Property of Montgomery County (O.P.R.R.P.M.C.), hereafter referred to as "parent tracts". Said 1.285-acre tract being more particularly described by metes and bounds as follows:

BEGINNING at a 3/4-inch iron rod found for the north corner hereof, being the northeasterly corner of the City of Splendora tract called 2.150 acres as described in Document No. 2011054734, Official Public Records of Montgomery County (O.P.R.M.C.);

THENCE severing said parent tracts, South 39°14'48" East, a distance of 310.92 feet to a 1/2-inch iron rod set with cap marked "Strand Associates" for the more northerly east corner hereof, South 22°27'16" West, a distance of 55.67 feet to a 1/2-inch iron rod set with cap marked "Strand Associates" for the southeasterly corner hereof, and South 87°26'18" West, a distance of 322.46 feet to a 3/4-inch iron rod found with cap marked "Cotton Surveying" for the southwest corner hereof, being the south corner of said called 2.150-acre City of Splendora tract and being on the northeast line of "Tract I" conveyed to Splendora Trinity Pines 1, LTD., by instrument recorded in Document No. 2003111401, O.P.R.R.P.M.C., further described and called 3.0372 acres in Document No. 2018049855, O.P.R.M.C.;

THENCE along the southeast line of said called 2.150-acre City of Splendora tract, North 25°33'57" East, a distance of 339.93 feet to the Place of Beginning and containing 1.285 acres of land.

Notes:

1. Bearings are based on the Texas State Plane Coordinate System, Central Zone, NAD83, as determined from GPS observations. All distances are surface value.
2. This survey is valid only if it bears the seal and original signature of the surveyor.
3. This description is accompanied by a plat of even date herewith.

September 29, 2021

*Robert C. Schmidt*

Robert C. Schmidt, TX RPLS No. 4705



**INTERLOCAL AGREEMENT BETWEEN  
THE CITY OF SPLENDORA  
AND THE MONTGOMERY COUNTY HOSPITAL DISTRICT  
TO LEASE REAL PROPERTY FOR USE AS PARK LAND**

**WHEREAS**, the City of Splendor (hereinafter referred to as “CITY”) and the Montgomery County Hospital District (hereinafter referred to as “MCHD”) are duly organized under the laws of Texas as a political subdivision and each are independently authorized to perform the functions or services contemplated by this Agreement; and

**WHEREAS**, this Agreement is entered into pursuant to Chapter 791 of the Texas Government Code, also known as the Interlocal Cooperation Act, which authorizes local government entities to contract with each other to perform governmental functions or services normally associated with the operation of local government entities; and

**WHEREAS**, CITY and MCHD desire to enter into this Agreement for the purpose of fulfilling and implementing their respective public and governmental purposes, needs, objectives, programs and services; and

**WHEREAS**, MCHD currently owns approximately nine (9) acres of undeveloped real property located on 1<sup>st</sup> Street, near Ruddick Lane, Splendor, Montgomery County, Texas 77372 and desires to work with CITY to provide park land for the residents of the CITY and Montgomery County; and

**WHEREAS**, CITY and MCHD have determined it is in the best interest of both parties and the citizens of Montgomery County for MCHD to lease approximately 1.22-0 +/- 0 acres, as described further in Exhibit “A” of this Agreement (the “Premises”), according to the terms and conditions contained herein; and

**WHEREAS**, pursuant to Local Government Code 272.005 the Premises is being leased to CITY which has the power of eminent domain and, therefore, no bid or auction of the property is required; and

**WHEREAS**, each Party to this Agreement represents and warrants that in the performance of its respective obligations as set forth in this Agreement, it is carrying out a duly authorized governmental function that it is authorized to perform individually under the applicable statutes of the State of Texas and/or its municipal charter. Further, each Party represents and warrants that any compensation to be made to any other Party as set forth in this Agreement are in amounts that fairly compensate the performing Party for the services or functions described herein, and are made from current revenues available to the paying Party and;

**WHEREAS**, MCHD and the CITY want to formalize this lease arrangement and evidence it in a written document.

**NOW THEREFORE**, in consideration of the mutual covenants and provisions contained

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in this Agreement, and for other good and valuable consideration set forth herein, the receipt and sufficiency of which are mutually acknowledged, the parties agree as follows:

**Section 1. Incorporation of Recitals:** The parties hereby find the above recitals to be true and are incorporated into this Agreement by reference.

**Section 2. Obligations and Responsibilities of the Parties:**

MCHD leases to CITY and CITY leases from MCHD, for the term stated in paragraph 3, the 1.22.0 +/- acres as shown in Exhibit "A" (hereinafter "Premises") and legally described in Exhibit B.

**Section 3. Term.**

The term of the Lease shall be for a term of 20 years commencing November June 1, 2021 and ending October May 31, 2041.

**Section 4. Consideration.**

The parties acknowledge that for good and valuable consideration has been given for the lease. ~~In addition, the CITY shall: (i) Maintain and mow the Premises; (ii), plus the areas described and shown in the attached Exhibit "C"; and (iii) provide a dumpster for the EMS Station 31 located adjacent to the Premises and shown in Exhibit "C". The schedule for mowing the Premises and other areas is included in Exhibit "C";~~ pay MCHD a monthly lease fee of \$500.00 due no later than the 5<sup>th</sup> day of each month. On November July, 2026, 2031 and 2036 the lease rate will 10% and remain that rate for the following five years.

**Section 5. Use.**

(a) CITY agrees to use the Premises only for park land and further agrees not to develop or construct buildings or other structures on the Property more than is necessary for use as park land. CITY prior to any use must first construct a 6-foot chain link fence around the Premises then is allowed to construct a concrete or paved or gravel walking path around the perimeter of the Premises, construct a 6-foot chain link fence around the Premises and remove trees and provide areas with trees and picnic tables on the Premises. The CITY shall seek written approval from the MCHD to construct any other improvements. CITY agrees not to assign or sublet the Premises to private parties and or non-governmental entities.

(b) MCHD agrees that as long as CITY leases the Premises, MCHD will not in any way unreasonably interfere with CITY'S use of the Premises as park land.

(c) CITY agrees to use the Premises only for public park purposes and agrees not to construct any other non-park structures or improvement, including but not limited to, a sewer plant, waste water plant, trash facility, waste treatment facility, recycling facility, or mechanical shop.

(d) At the end of the lease period, or any extension thereof, the CITY shall have the right to remove any lights, signs or other specific improvements made to the Leased Premises. Other improvements such as paving, and landscaping shall remain on the property and shall inure to the benefit of MCHD.

**Section 6. Condition and Maintenance.**

(a) CITY has inspected the Premises, is familiar with the present condition of the Premises and agrees to accept the Premises in that condition at the commencement of the term.

(b) CITY shall at its own expense provide adequate janitorial service for the Premises which shall include keeping the Premises in a clean condition, free of accumulations of dirt, rubbish and unlawful obstructions as well as provide landscaping and exterior maintenance of the grounds. CITY shall at its own expense provide customary maintenance as provided in Section 4 as reasonably required under the circumstances.

**Section 7. Surrender of Premises.**

On the termination date of the Lease, CITY shall surrender the Premises to MCHD in the same condition as when received, excepting, however, damage by the elements, ordinary wear and tear and additions or alterations made by CITY and not required by MCHD to be removed by CITY.

**Section 8. Utilities.**

CITY shall pay for all water, gas, heat, light, power, telephone and other utilities and services supplied to the Premises.

**Section 9. Taxes and Assessments.**

The Premises currently are exempt from ad valorem taxes.

**Section 10. Access to Premises.**

Notwithstanding CITY's exclusive use and control of the Premises, the MCHD and its agents and employees and independent contractors designated by the MCHD, shall have the right to enter upon the Premises at any time during the term of the Lease for the purpose of inspecting or repairing the Premises, provided, however, that in entering upon the Premises the persons shall not unreasonably interfere with CITY's use of the Premises.

**Section 11. Title.**

The MCHD warrants that it has title to the Premises.

**Section 12. Parking and Access.**

During the term of this Lease the MCHD will provide to CITY access to the Premises.

**Section 13. Insurance.**

(a) CITY shall have the Premises insured by a responsible insurance company(s) for a sum sufficient to cover the replacement costs in case of loss by fire or other disaster. The MCHD will be named as an additional insured. In the event of loss CITY agrees that it will promptly

commence restoration or repair of the Premises. During the period that the Premises or any portion of the Premises shall be rendered untenantable by fire or other casualty or disaster, the maintenance as required by Section 4, if unreasonable under the circumstances, shall abate and the utility costs to be paid by CITY with respect to the Premises shall abate in an amount equal to that proportionate share of the Premises which may have become untenantable.

(b) CITY shall at its own expense, but for the mutual benefit of CITY and MCHD, maintain throughout the term of this Lease insurance against liabilities to others (or claims of liability) consisting of comprehensive general public liability insurance against claims for bodily injury or death or damage to property occurring on the Premises. All insurance shall be in amounts reasonably acceptable to MCHD and be obtained through companies qualified to do business in state of and reasonably acceptable to MCHD.

(c) Nothing in the performance of this Agreement shall impose any liability for claims against CITY or MCHD other than claims for which liability may be imposed by the Texas Tort Claims Act.

#### **Section 14. Termination.**

This Lease shall terminate on ~~September~~ May 31, 2041 unless sooner terminated as follows:

(a) In the event MCHD is dissolved for any reason, this Lease shall automatically terminate on the effective date of such dissolution.

(b) The CITY and MCHD jointly have the option to renew this Agreement for an additional five years under terms and conditions agreed to by the parties.

(c) In the event a Party does not perform its obligations and responsibilities under this Agreement, the Party in compliance shall have the right to cancel the Agreement, provided the Party in compliance shall have first given the non-complying Party forty-five (45) days' written notice of that Party's non-performance and the non-complying Party fails to cure its non-performance within such 45-day cure period. Any such written notice shall be served by certified or registered mail, return receipt requested. If, after the expiration of such 45-day cure period, the Party that gave notice determines the other Party is still not complying with the terms of this Agreement, the Party that gave notice shall have the right to terminate this Agreement, to be effective thirty days after written notice of its intent to terminate. Neither Party is liable for consequential damages, including but not limited to, lost profits and lost income.

#### **Section 15. Other Terms and Conditions:**

(a) **Modification and Amendment.** The terms and conditions of this Agreement may be modified or amended upon the mutual consent of all parties. No modification or amendment to this Agreement shall be effective and binding unless and until it is reduced to writing and signed by duly authorized representatives of all parties and approved by the governing boards of each party.

(b) **Invalidity.** If any provision of this Agreement shall be held to be invalid, illegal, or

unenforceable by a court or other tribunal of competent jurisdiction, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.

- (c) **Written Notice.** Written notice shall be duly served if delivered in person or sent by certified mail to the address as listed herein:

Montgomery County Hospital District  
Attn: \_\_\_\_\_  
P.O. Box 0478  
Conroe, Texas 77305

City of Splendora  
Attn: City Secretary  
26090 FM 2090  
Splendora, Texas 77372

- (d) **Entire Agreement.** It is understood that this Agreement contains the entire agreement between the parties and supersedes any and all prior agreements or understandings between the parties relating to the subject matter. No oral statements, promises, or inducements contrary to the terms of this Agreement exist. This Agreement cannot be changed or terminated orally. No verbal agreement or conversation with any officer, agent, or employee of any party before or after the execution of this Agreement shall affect or modify any of the terms or obligations hereunder.
- (e) **Texas Law.** This Agreement shall be governed by the laws of the State of Texas. The Parties agree that Jurisdiction of any contested matter resulting in legal proceedings shall be in a District Court of Montgomery County, Texas.
- (f) **Authority to Enter Contract.** Each party has the full power and authority to enter into and perform this Agreement and the person signing this Agreement on behalf of each party has been properly authorized and empowered to enter into this Agreement. The persons executing this Agreement hereby represent that they have authorization to sign on behalf of their respective corporations.
- (g) **Waiver.** Failure of any party, at any time, to enforce a provision of this Agreement, shall in no way constitute a waiver of that provision, nor in anyway affect the validity of this Agreement, any part hereof, or the right of either party thereafter to enforce each and every provision hereof. No term of this Agreement shall be deemed waived or breach excused unless the waiver shall be in writing and signed by the party claimed to have waived.
- (h) The parties agree that venue lies in Montgomery County and the laws of the State of Texas govern.

(i) The CITY and MCHD agrees not to assign their rights under this Lease. MCHD ~~agreese~~ agrees to notify the CITY if MCHD intends to assign this Lease to a third party or sell the property to a third party. Upon either occurrence, the CITY shall have the right to: (i) continue the Lease; or (ii) terminate the Lease with 60 days notice.

(j) By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

IN WITNESS HEREOF, this Agreement is hereby executed to be effective as of the date of last signature below.

Montgomery County Hospital District

BY: \_\_\_\_\_

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

CITY of Splendor

BY: \_\_\_\_\_

NAME: \_\_\_\_\_

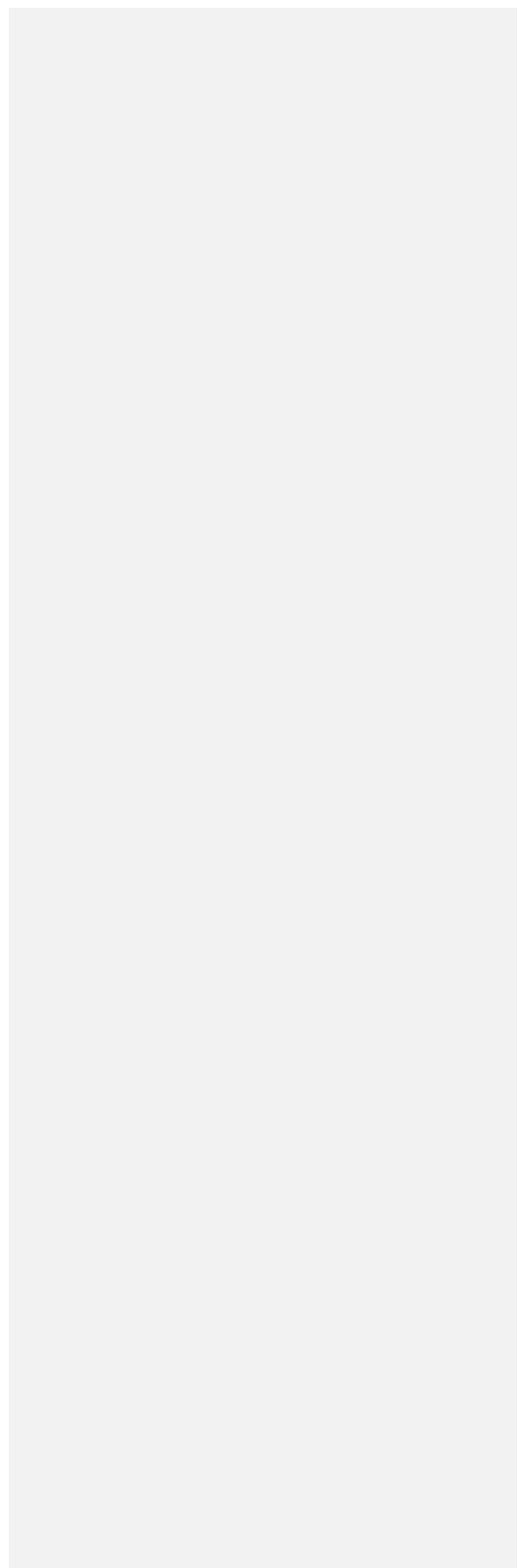
TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Danna Welter, CITY Secretary

## **EXHIBIT “A”**



**EXHIBIT “B”**  
**Metes and Bounds**

**EXHIBIT “C”**  
**Maintenance Area/Schedule**

# Agenda Item # 22



**To:** Board of Directors

**From:** Justin Evans

**Date:** October 26, 2021

**Re:** Sole source letter for EXACOM Digital Logging Recorder

---

Consider and act on sole source letter for EXACOM digital recorder system annual maintenance

Yes   No   N/A

- |                          |                          |                                     |                   |
|--------------------------|--------------------------|-------------------------------------|-------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Budgeted item?    |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Within budget?    |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Renewal contract? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Special request?  |



October 05, 2021

To:

Montgomery County Hospital District  
1400 S Loop 336 West  
Conroe, TX 77304  
936.523.1120

Mr. Randy Johnson,

This letter is pursuant to our discussion regarding the requested refresh, service and support for your EXACOM "Hindsight" Recorders and "EARS" Recorders. Since Montgomery County Hospital District is utilizing specific integrations combined with the proposal that EXACOM has provided, EXACOM is **the sole source** for contractually providing system refreshes along with the accompanying warranty and support services on the EXACOM recording solutions. EXACOM is committed to providing ongoing software development, maintenance and support for the Hindsight and EARS product line. We maintain a stock of spare parts and provide technical support backed up by the Hindsight product development team. We further complement our national support program through a coordinated network of local service providers, to facilitate responsive on-site service and maintenance as well our regional Texas support office.

Please call me if you require any additional information regarding support services for EXACOM products.

Respectfully,

A handwritten signature in black ink, appearing to read "Don Bustamante", with a stylized flourish at the end.

Don Bustamante - Director of Sales

# Agenda Item # 23



We Make a Difference!

**To:** Board of Directors

**From:** Justin Evans

**Date:** October 26, 2021

**Re:** Purchase of EXACOM Digital Logging Recorder Maintenance Contract Renewal

---

EXACOM system is used for digital audio recording in multiple Departments: ALARM, HCAP, and Billing. This tool has direct interfaces with multiple systems to capture all P25 radio recordings, 9-1-1 Audio recordings, and selective phone recordings at administration.

Consider and act on purchase of EXACOM Digital Logging Recorder System Maintenance Contract Renewal. Quote is for \$38,083.02 budget is \$40,000.00

Yes No N/A

- |                                     |                          |                                     |                   |
|-------------------------------------|--------------------------|-------------------------------------|-------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | Budgeted item?    |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | Within budget?    |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | Renewal contract? |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Special request?  |

## Maintenance Support Quotation

**Quote No:** EXA-01163-S7F2

**Date:** 8/17/2021

**Quote Effective Until:** 9/30/2021

**End Customer:**

MCHD-Conroe, TX

**Purchaser:**

Justin Evans

MCHD-Conroe, TX

(936) 521-3500

jevans@mchd-tx.org

Qty	Part No	Model No	Description	Amount
1	9004000	HS-SUP-E	<b>ExaCare Extended Warranty and Support Services (Essentials)</b> <ul style="list-style-type: none"><li>• Supports Existing Exacom Recorder</li><li>• Covers All Hardware</li><li>• Software Assurance Included</li><li>• Support Provided Remotely Via Telephone &amp; Email</li></ul> <b>Period of Performance:</b> 11/19/2021 to 11/18/2022	\$38,083.02
<b>Reinstatement Fee (if any):</b>				\$0.00
<b>Quote Total:</b>				<b>\$38,083.02</b>

**Implementation No:** 10541

**System Serial Number(s):** 2491,2492,2493

Submitted By: Bill Harris

Date: 8/17/2021

Approved By: \_\_\_\_\_

Date: \_\_\_\_\_

# Agenda Item # 24



**To:** Board of Directors

**From:** Shawn Henners, Electronic Business Process Manager

**Date:** 10/21/2021

**Re:** Docunav Shield

---

## 24. Consider and act on Docunav Shield. (Mr. Spratt, Chair PADCOM)

Fiscal Impact: Nominal

Yes No N/A

☒ ☐ ☐ Budgeted item?

☒ ☐ ☐ Within budget?

☒ ☐ ☐ Renewal contract?

☐ ☒ ☐ Special request?

Docunav Shield is a cloud-hosted disaster recovery solution for our Laserfiche system that will give us access to our Laserfiche files within 2-4 hours of a reported outage, with 24/7/365 support. As Laserfiche has become a critical part of MCHD operations, we believe it is in MCHD's best interest to ensure access to this resource in the event of a cyberattack or other catastrophic cyber event. By implementing and maintaining Docunav Shield, internal IT resources can focus on restoring the most mission-critical programs (i.e. CAD, PCR software, etc.), and can wait to restore our original Laserfiche program after everything else is back up and stable.

As mentioned during the budget review earlier this year, this will add just under \$18,500 to our annual cost for Laserfiche (increasing at an estimated 2% annually), but will be invaluable in the event of a cyber outage.

OCS and Calvin have been involved in conversations with Docunav's technical team and are confident that this is secure. We already have a BAA with Docunav to cover their access to PHI contained within our Laserfiche system.



VP Imaging, Inc. dba DocuNav Solutions  
8501 Wade Blvd., Suite 1440  
Frisco, TX 75034  
800-353-2320

# PROPOSAL



**DocuNav Contact:**  
Micheal Miller

**Date:** 9/30/2021  
**Quote:** 23046

## LASERFICHE ANNUAL SUBSCRIPTION AGREEMENT

1	DN SHIELD	DocuNav Shield - Enterprise Disaster Recovery (annual subscription) - 1TB of data of quick recovery (2-4 hours system recovery, document images pending network throughput) - 0 TB of data for slower recovery (1 week) - 3rd party data protection and recovery - Includes all applicable hardware and upgrades - Includes monthly maintenance and testing of data recovery - Includes 24/7/365 emergency support on data recovery*Annual 2% increase for inflation	\$19,190.00	<b>\$19,190.00</b>
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## ANNUAL SUPPORT AGREEMENT (Recurring Cost)

1	DSAPR	Priority Annual (DSA) DocuNav Solutions Priority Support Agreement: See attached agreement for details.	\$0.00	<b>\$0.00</b>
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## PROFESSIONAL SERVICES

1	DN SHIELD PKG	DocuNav Shield - Implementation (one-time) - 40 hrs of Professional Services	\$7,200.00	<b>\$7,200.00</b>
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## DISCOUNTS

1	DIR SUB 2019	DocuNav Solutions Discount (4%-off subscription) *Please See DIR Contract # DIR-CPO-4449	\$(767.60)	<b>\$(767.60)</b>
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*\*Note: All quotes expire 30 days from above date. Please call your DocuNav contact for any changes.*

<b>Subtotal</b>	\$25,622.40
<b>Tax</b>	\$0.00
<b>Total</b>	<b>\$25,622.40</b>

\_\_\_\_\_  
Sign Here

\_\_\_\_\_  
Date

**Payment Terms:** All payments are Net 30 from date of invoice issued. Preferred payment method: check or ACH payment. Subscription terms will renew on the anniversary of the date of your DocuNav Annual Support Agreement unless you provide cancellation notice 45 days before the end of the agreement. On-site Professional Services Time: billing rate quoted does not include travel expenses for out of market professional services time. Pre-purchased hours or daily units expire after 3 years from invoice date.

# Agenda Item # 25

**To:** Board of Directors

**From:** Ade Moronkeji

**Date:** October 26, 2021

**Re:** HCAP Report

## Program Updates

- The roll-out date for the online application has been pushed back to November in order to address some minor technical issues. The CPs are currently utilizing the application to assist potential clients which has been helpful in identifying parts of the submission process that are broken. We will lean on the expertise of the MCHD Laserfiche team to achieve timely resolution of these issues.
- We are in the planning phase of cross-training several employees to ensure the stability and flexibility of critical processes across the different HCAP teams. Presently, the focus area is Bill Pay. In addition to In-house training, I.H.S. will provide instruction to staff whose skills align with Bill Pay functions.

## Claims Administration

- In FY21, the bill pay team processed 15,223 medical claims and 4,966 prescription claims.
- Figure 1 shows a monthly comparison between the volume of medical claims received FY20 over FY21 and figure 2 shows a similar comparison for prescription claims.

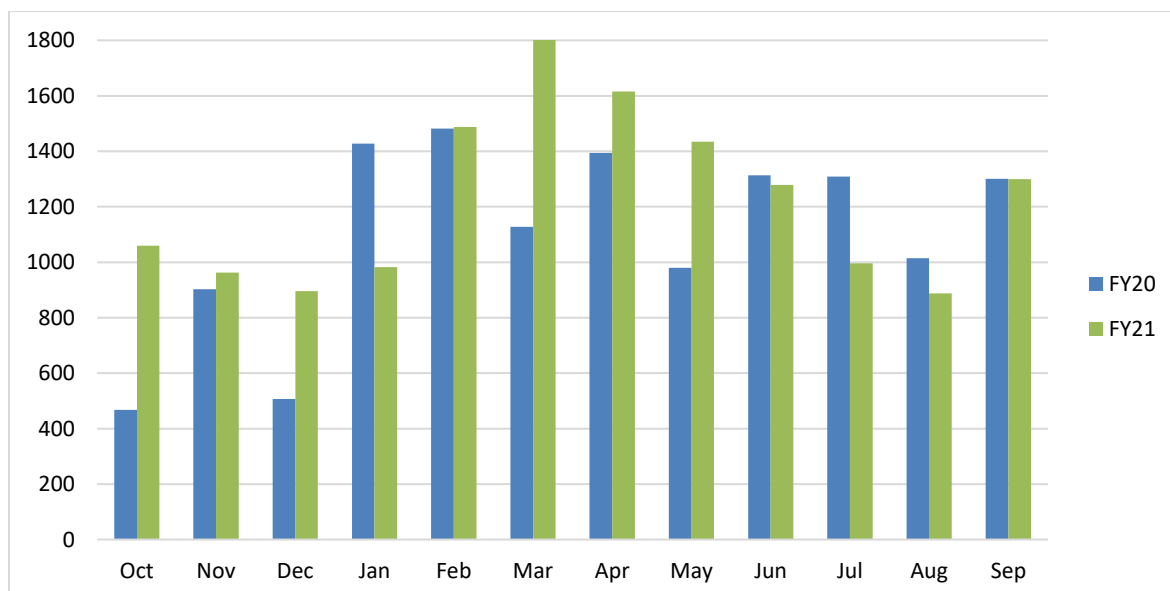


Figure 1 – Volume of Medical Claims FY20 V. FY21

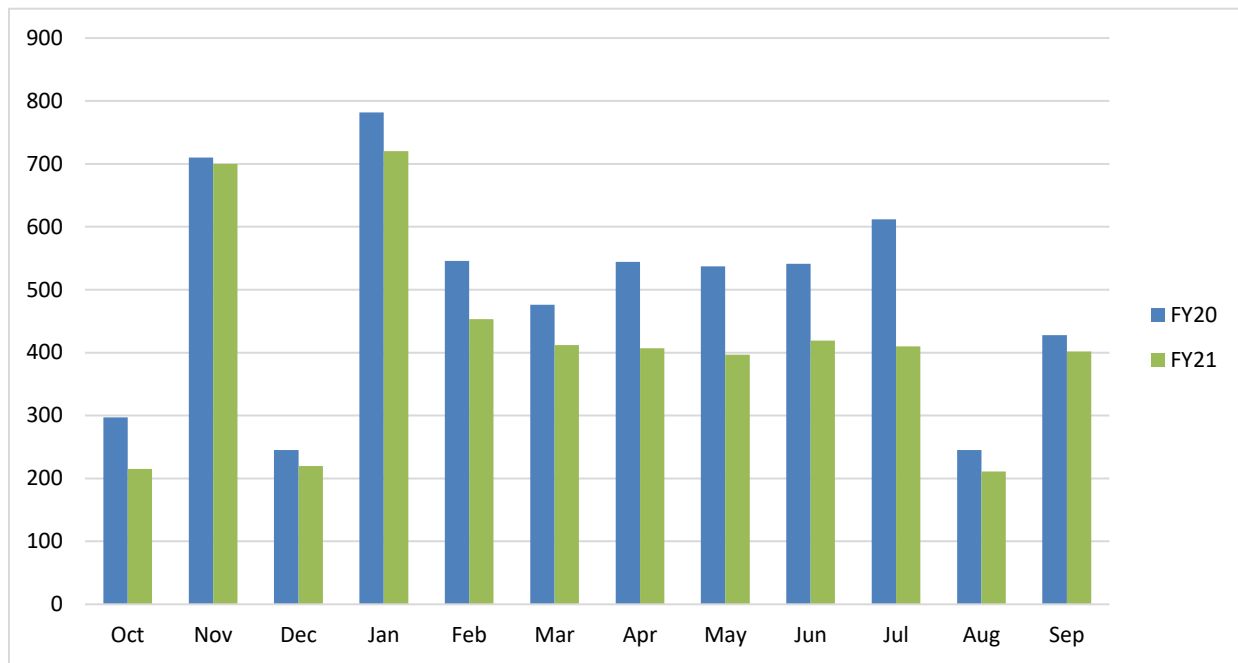


Figure 2 – Volume of Prescription Claims FY20 V. FY21

- In September, the team managed 165 provider calls related to benefits and 258 calls pertaining to the status of claims
- Figure 3 provides the percentage breakdown of claims by provider groups and depicts the main providers that HCAP clients are using for their health care needs
  - UC hospital inpatient/outpatient refers to HCA Houston Healthcare Conroe, Tomball, and Kingwood hospitals.
  - Inpatient/outpatient hospital without the UC designation refers to CHI St. Luke's The Woodlands and other non HCA local hospitals.
- Physician services and UC hospital outpatient services represent our highest expenditure for those claims processed in September.

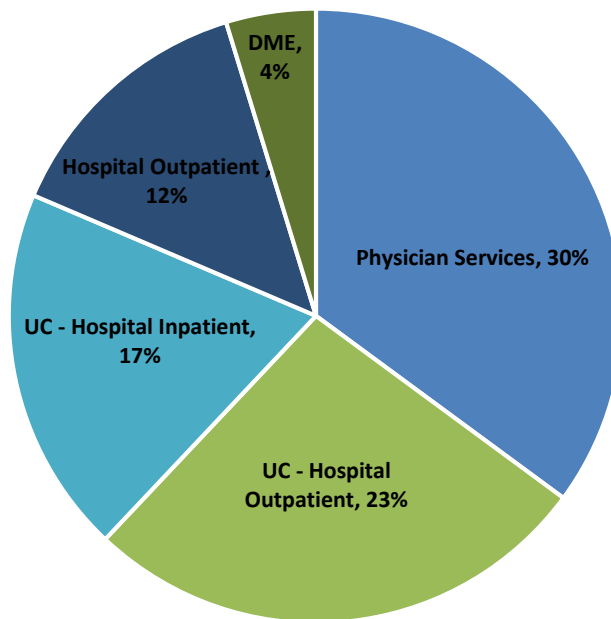


Figure 3 – Source of Care Identified by the Top 5 Providers Utilized by HCAP Clients

## HCAP Applications

The total number of applications received and processed in FY21 is 2,416 which is a decrease of 12.5% from FY20. The average turn-around time (TAT) to complete the initial review remains within the 2-3 day timeframe.

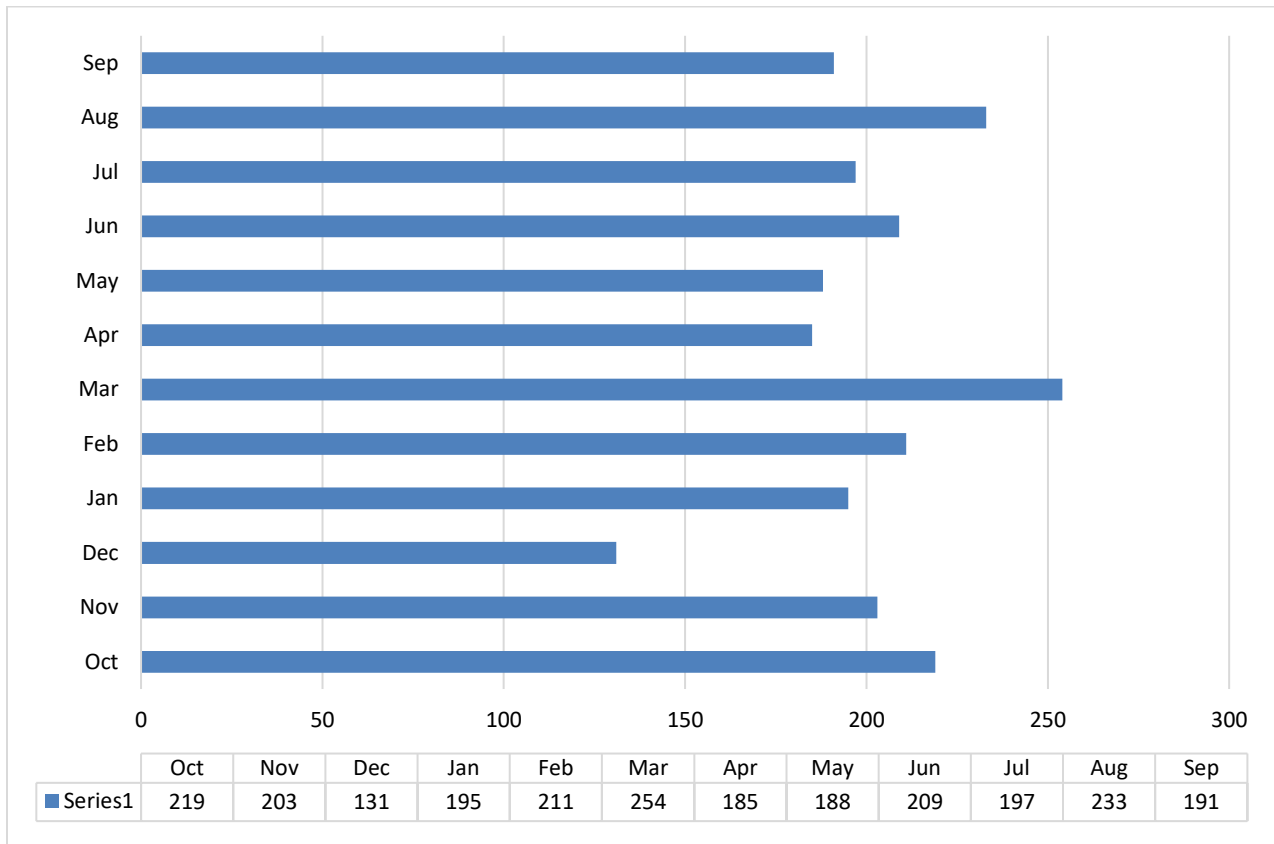


Figure 4 – Monthly # of Identifiable Applications

## HCAP Enrollment

The graph below helps to visualize and compare the trends in enrollment between FY20 and FY21.

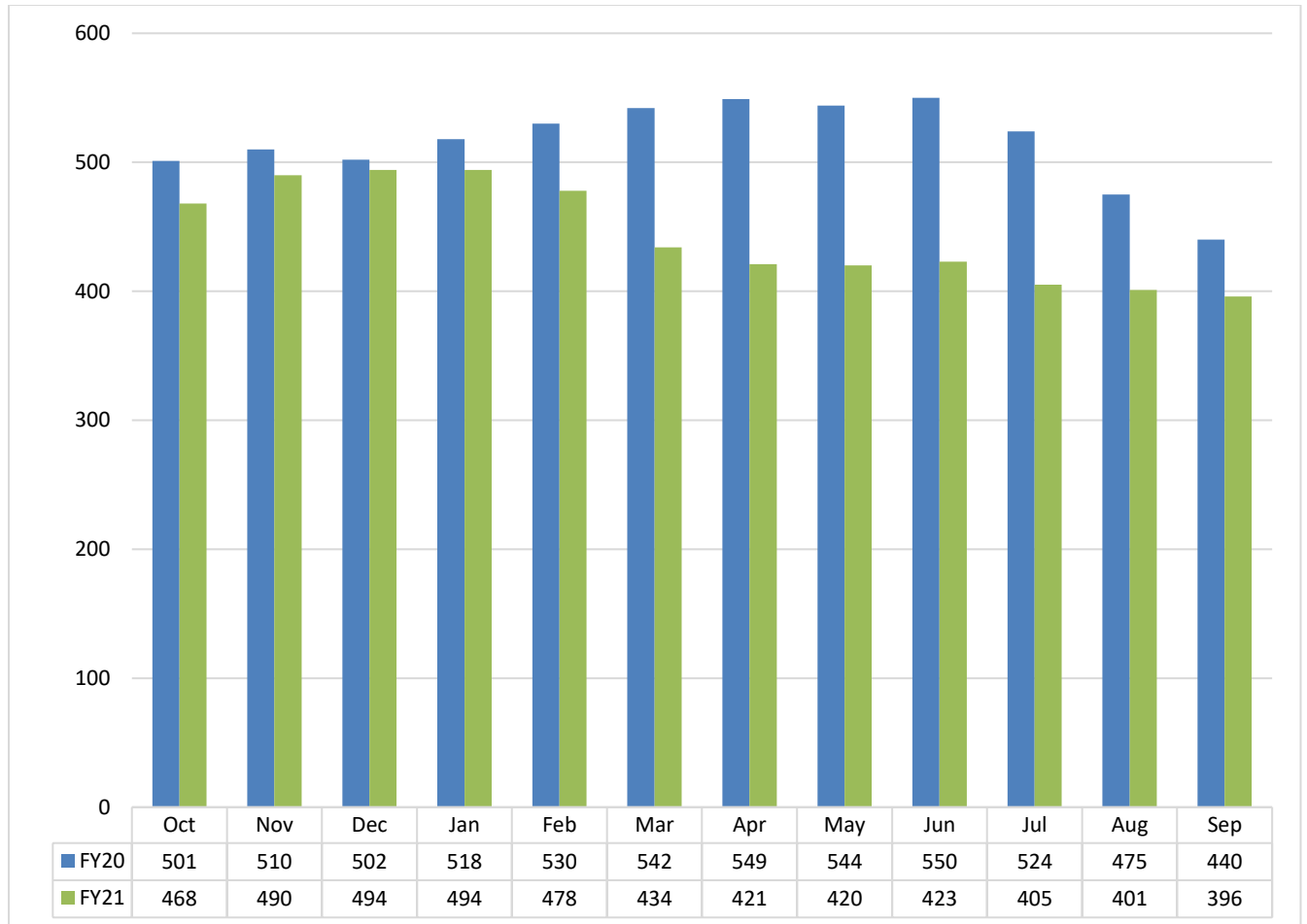


Figure 5 - Active Clients FY20 V. FY21

## New Client Trend

Figure 6 represents the number of new clients added to the program on a monthly basis and highlights the trend in contrast to the projection for the fiscal year. For September, there was an addition of 21 new clients to the program.

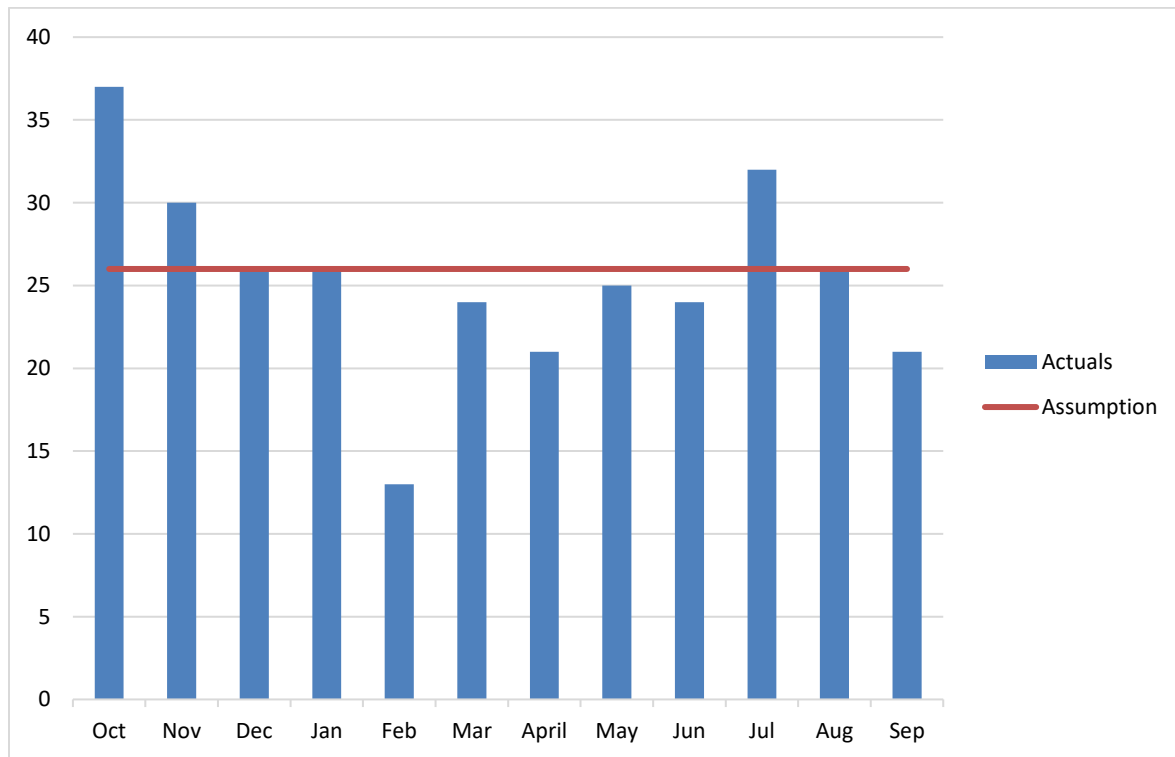


Figure 6 – Monthly New Clients V. Assumption

## Program Definitions:

**Approval:** Applicant met all eligibility criteria and was certified to receive HCAP benefits for the fiscal year or until they exhaust their maximum liability for the year.

**Denial:** Applicant did not meet one or more of the eligibility criteria and subsequently was not approved to receive HCAP benefits.

**Incomplete Cases/Failure to Provide Information (FTPI):** Applicant did not provide the necessary documentation for an eligibility determination.

**Cases under Review:** Applications that are being processed by the eligibility team but have not been finalized.

## Preliminary Status of August Applications

The graph below depicts the initial outcome of the data pulled at the end August.

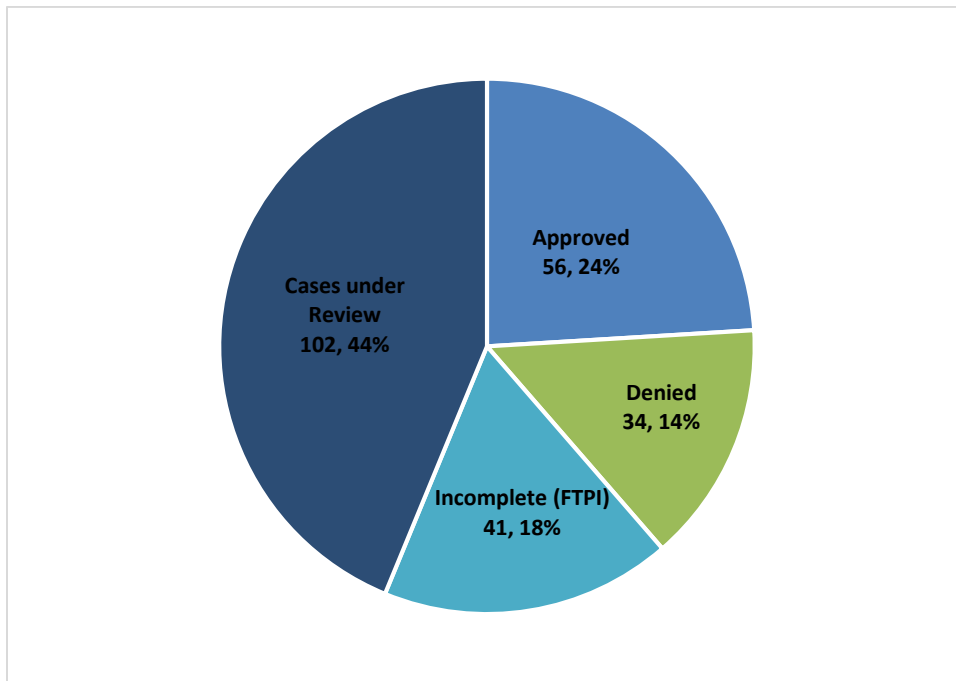


Figure 7 – August End of Month Outcome

The subsequent sections specify actions that the eligibility team have taken to reach a final determination on those cases that were pending review and incomplete:

## 1. Cases under Review

This is inclusive of applications that were categorized as “Cases under Review” in the previous month’s board report. At the end of August, HCAP data showed that 102 cases were pending review and yet to be finalized. After completing the review process, the final status of the applications are shown in Figure 8. **47% (48 cases)** were approved for HCAP benefits, and **46% (47 cases)** did not complete the application process, and **7% (7 cases)** fell under the “other” category.

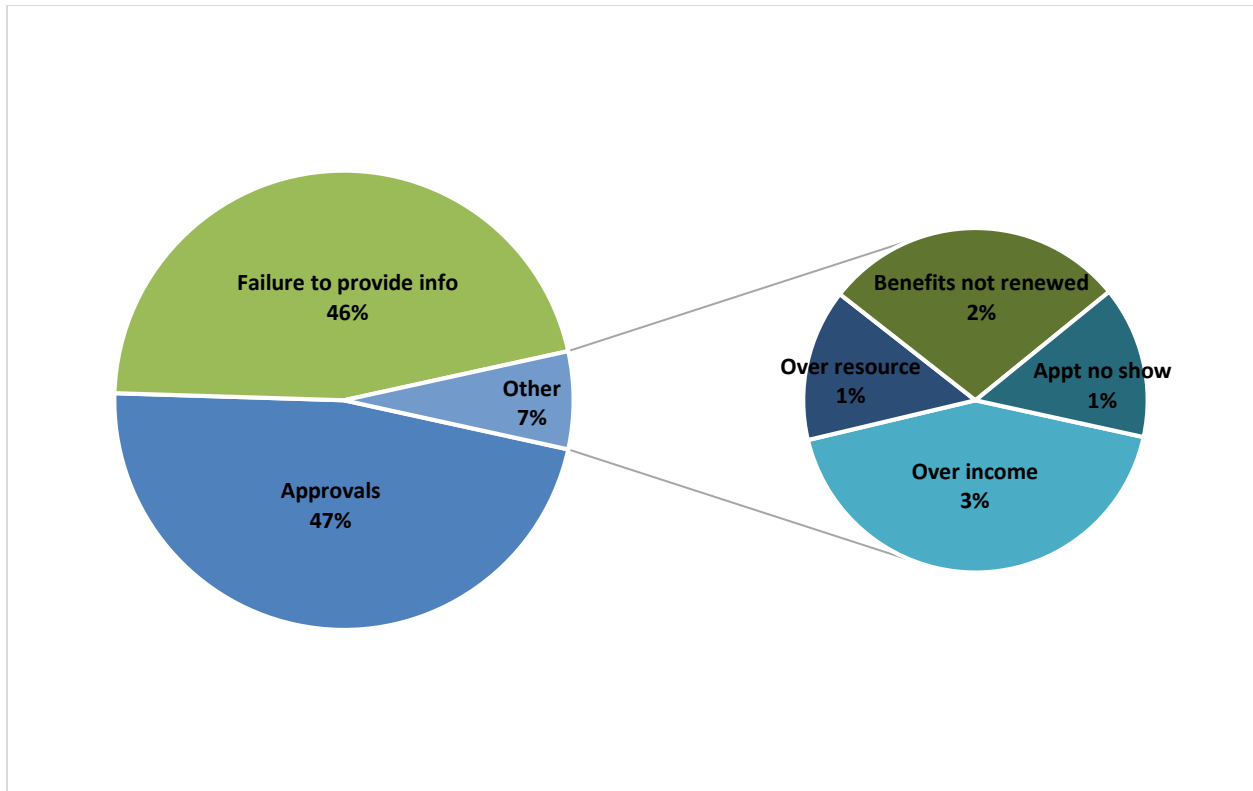


Figure 8 – Outcome of Cases under Review in August

## 2. Incomplete Applications (FTPI)

Of the 233 applications submitted in August, 41 cases were designated at risk of being denied due to the applicant's failure to submit the requested eligibility documents. In order to encourage completion of the application process, the eligibility team did the following:

- Conducted follow-up calls to applicants over a period of 14 days
  - Successfully established contact with 32 applicants
  - Unable to make contact with 5 applicants, but left voice messages
  - 4 applicants could not be reached either due to a lack of voicemail setup or their phone being disconnected
- Reviewed requested documents with applicants and clarified any ambiguities

Two applicants were subsequently approved for HCAP benefits after follow-up efforts.

Figure 9 highlights the various documents that applicants were unable to provide in order to determine their eligibility for HCAP. For majority of the cases, eligibility denial is not based on the absence of one document, but on several state and/or district required documents.

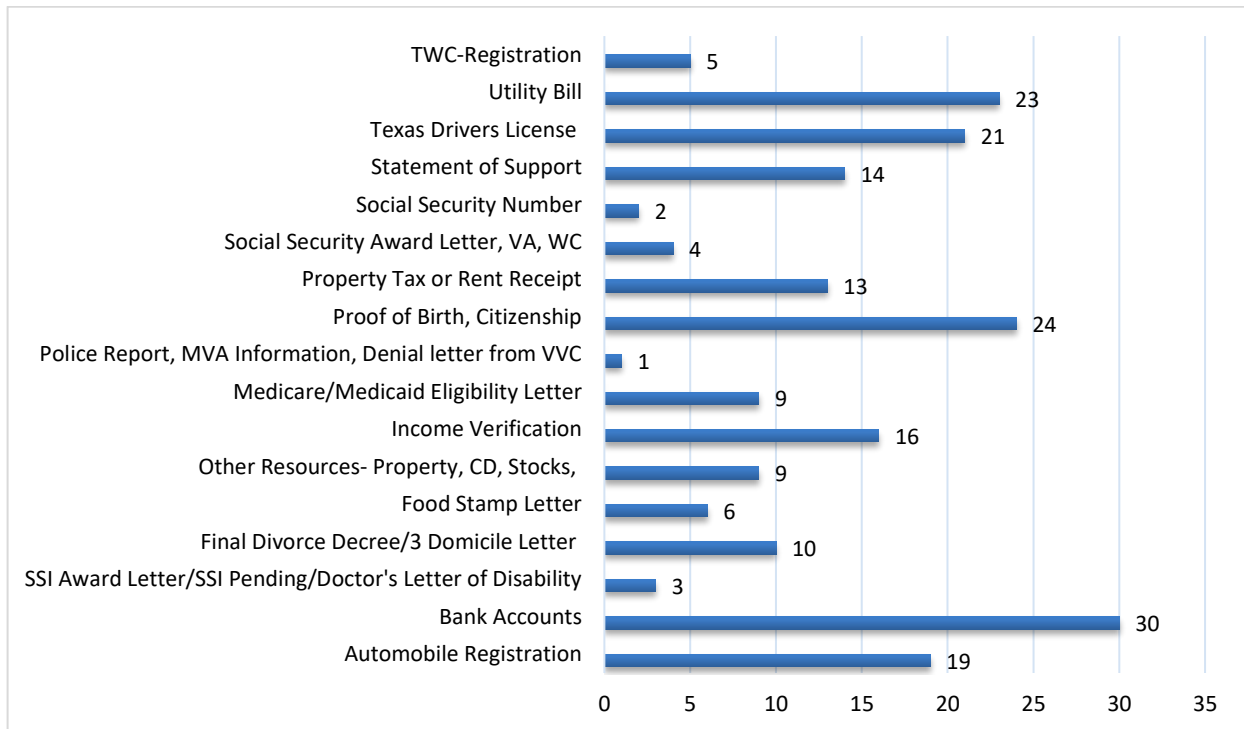


Figure 9 – Breakdown of Failure to Provide Information Category

## Application Results

Figure 10 provides a visual of the final eligibility determination of cases submitted in August and processed within the required 30 days.

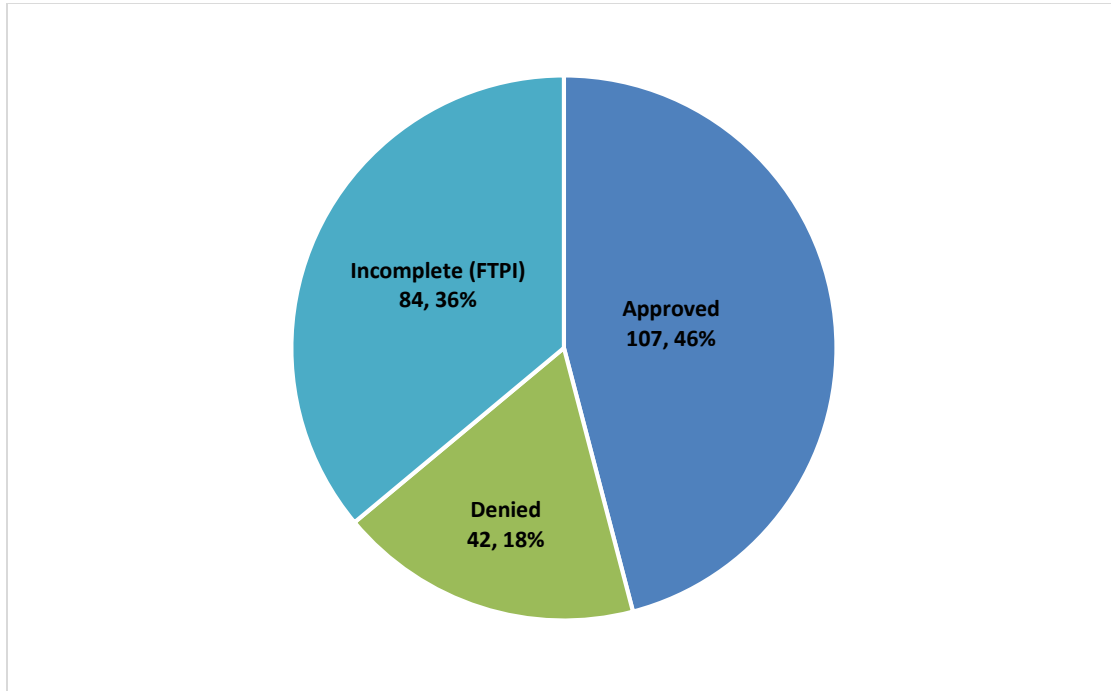


Figure 10 – August Finalized Outcome

## September Applications

The results of the initial review of all applications received in September are shown in the Figure below. Since HCAP data is on a rolling basis, the status of applications in the “Incomplete” and “Cases under Review” categories have not yet been finalized. These will be updated for the subsequent board report.

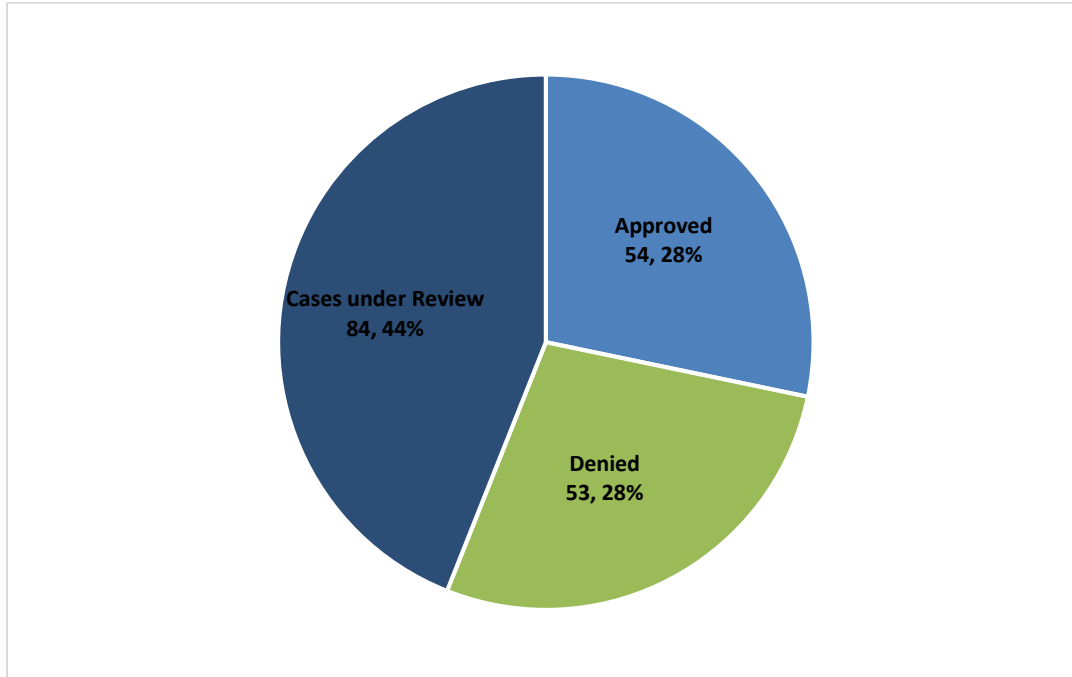


Figure 11 – September End of Month Outcome

## Case Management

To provide the appropriate level of assistance to clients with multiple chronic conditions, the team implemented patient-centered education modules that are currently delivered one-on-one via phone.

Below summarizes efforts for September:

- 21 clients received the diabetes self-management education
- 30 clients received COPD education to improve disease self-management
- 88 clients received education on hypertension management
- 270 clients received wellness calls

### Top 5 Diagnoses

The diagnoses below were extracted from claims processed in September. Based on ICD10 codes, the 5 main health issues within the HCAP population include:

- Hypertension (I10)
- Hypothyroidism (E03.9)
- Obstructive Sleep Apnea (G47.33)
- Type 2 Diabetes Mellitus (E11.9)

- Mixed Hyperlipidemia (E78.2)

Figure 12 provides a visual of the average cost of each claim for the top 5 diagnoses and figure 13 depicts the reimbursement amount for the services.

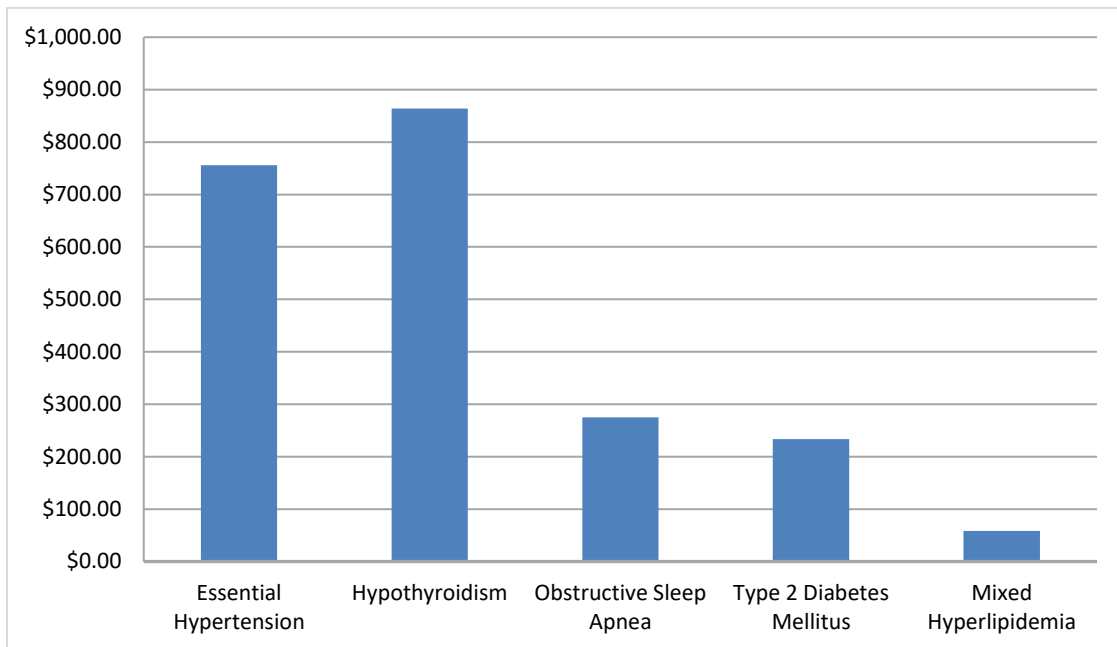


Figure 12 – Average Cost per Claim for Top 5 Diagnoses

The cost savings achieved for these services is a combination of utilization of the I.H.S. system for claims processing, and maintaining majority of our provider contracts at the Medicaid fee schedule.

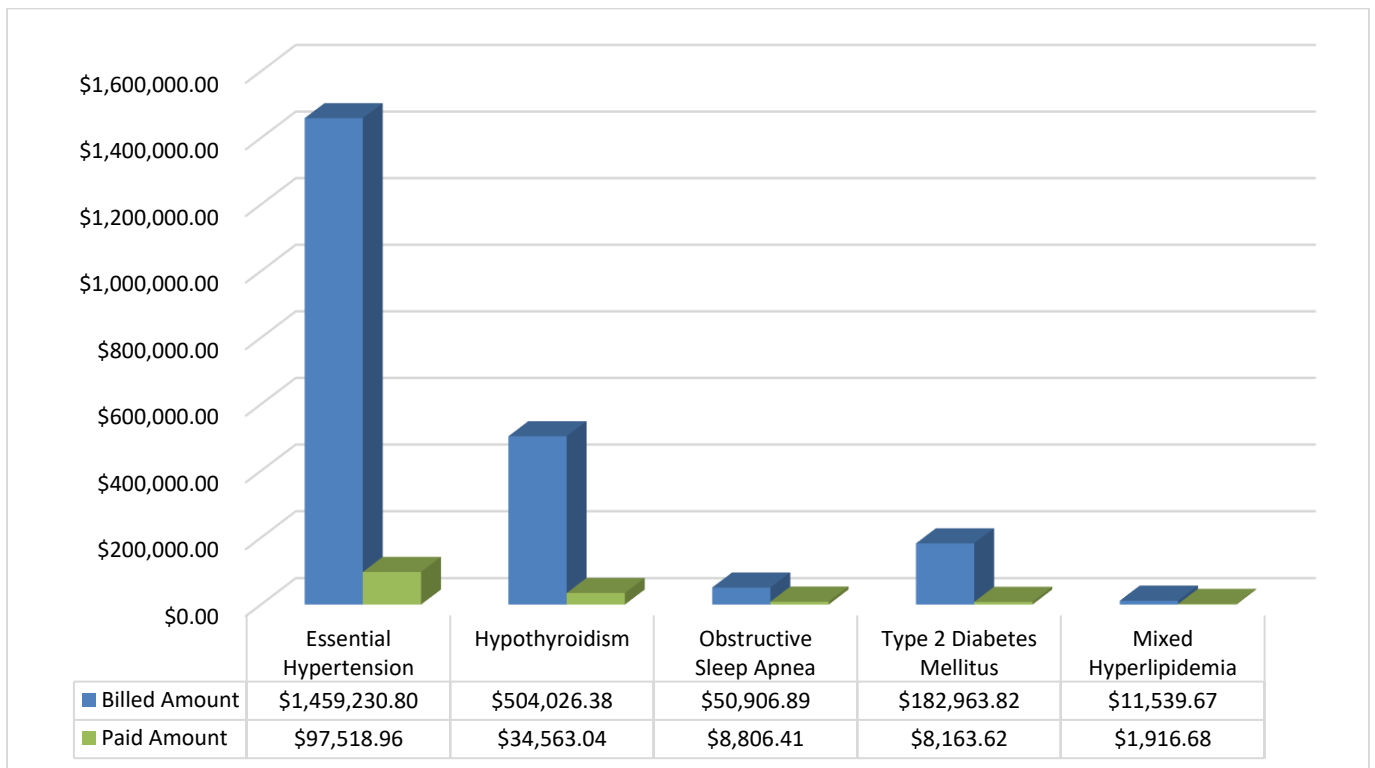


Figure 13 – Amount Billed V. Amount Paid for Top 5 diagnoses

Maximum Liability:

Figure 14 shows the number of clients who have reached the maximum annual benefits of \$60,000 or 30 inpatient days each fiscal year while figure 15 depicts the number of clients who reached their maximum liability due to a cancer diagnosis. 18 clients exhausted their maximum liability in FY21.

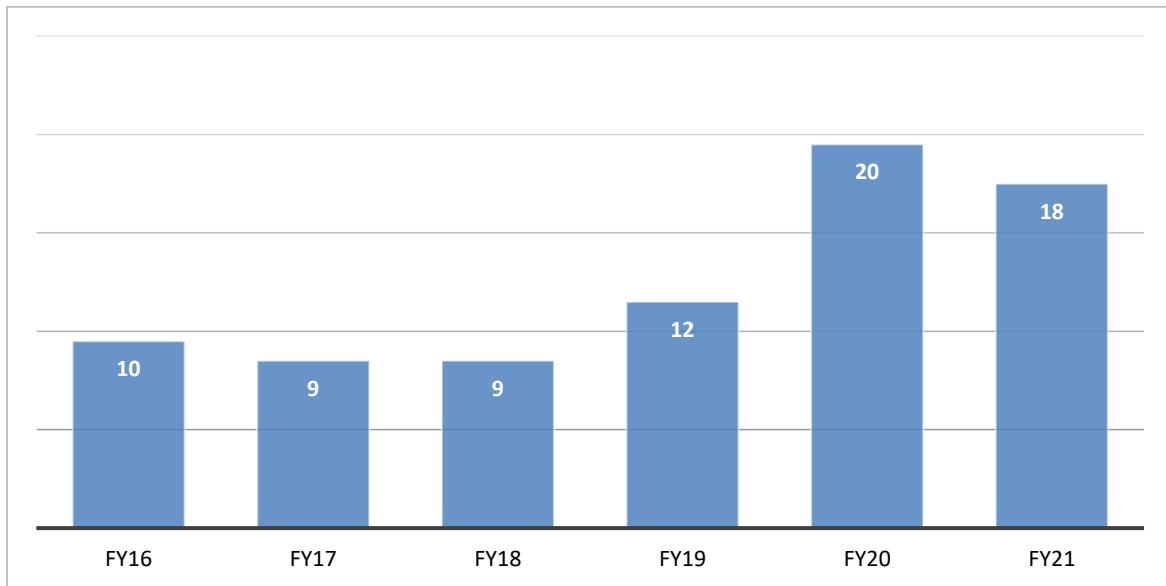


Fig. 14 – Maximum Liability Exhausted FY16-21

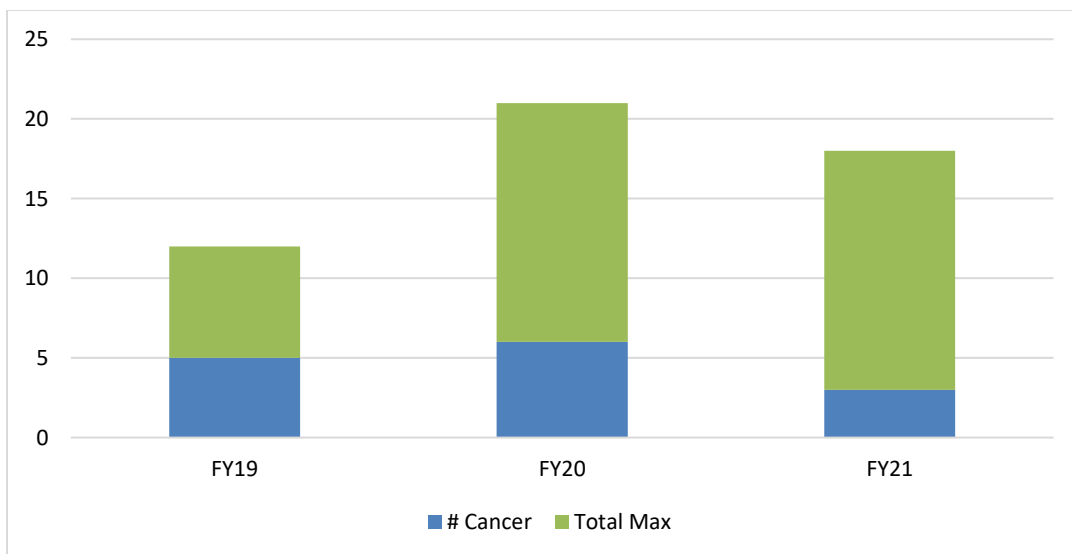


Figure 15 – Number of Clients at Maximum Liability V. Portion of Max with Cancer Diagnosis

## **Prescription Benefits Services:**

Table 1

Month	Applying Clients	Total Applications	Monthly Savings (AWP-16% + Dispensing Fee)
Sep-21	19	24	\$22,039.47
Aug-21	13	18	\$21,749.87
Jul-21	13	19	\$27,892.16
Jun-21	14	17	\$40,87.97
May-21	25	40	\$59,459.99
Apr-21	15	27	\$23,202.47
Mar-21	28	39	\$14,211.45
Feb-21	14	19	\$61,427.67
Jan-21	22	29	\$12,998.74
Dec-20	17	24	\$35,834.50
Nov-20	21	25	\$7,5858.33
Oct-20	26	38	\$20,680.40
Sep-20	19	23	\$16,780.01

\*Patient assistance programs are run by pharmaceutical companies to provide free medications to people who cannot afford to buy their medicine.

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# Montgomery County Indigent

Top 25 Therapy Classes by Billed Amount  
For Period Ending September 30, 2021



Rank	Therapy Class	Billed Amount
1	Anticonvulsants - Misc.	\$2,088.38
2	Insulin	\$878.01
3	Misc. Anti-Ulcer	\$637.14
4	Opioid Agonists	\$604.97
5	Central Muscle Relaxants	\$590.18
6	Direct Factor Xa Inhibitors	\$501.31
7	Thyroid Hormones	\$412.25
8	HMG CoA Reductase Inhibitors	\$395.86
9	Sympathomimetics	\$391.73
10	Calcium Channel Blockers	\$385.34
11	Corticosteroids - Topical	\$384.09
12	Angiotensin II Receptor Antagonists	\$279.13
13	Antihypertensive Combinations	\$276.50
14	ACE Inhibitors	\$237.74
15	Antiparkinson Dopaminergics	\$230.46
16	Otic Combinations	\$225.88
17	Proton Pump Inhibitors	\$215.56
18	Alkalinizers	\$200.73
19	Nonsteroidal Anti-inflammatory Agents (NSAIDs)	\$199.84
20	Beta Blockers Cardio-Selective	\$195.40
21	Antiadrenergic Antihypertensives	\$187.18
22	Antianxiety Agents - Misc.	\$178.62
23	Nasal Steroids	\$170.37
24	Biguanides	\$167.70
25	Antispasmodics	\$165.34
<b>Grand Total</b>		<b>\$10,199.71</b>

## AGENDA ITEM # 26

Board Mtg:10/26/21

Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Wagner, Chair-Indigent Care Committee)

### Montgomery County Hospital District Summary of Claims Processed For the Period 08/04/21 through 09/29/21

Disbursement Date	Board Reviewed	Payments Made to All Other Vendors (Non-UPL)	
<b><u>August</u></b>			
August 4, 2021	Yes	\$	22,696.49
August 11, 2021	Yes	\$	28,839.29
August 18, 2021	Yes	\$	16,413.36
August 25, 2021	Yes	\$	105,563.08
<b>Total August Payments - MTD</b>		<b>\$</b>	<b>173,512.22</b>
<b>Monthly Budget - August 2021</b>		<b>\$</b>	<b>314,296.00</b>
<b><u>September</u></b>			
September 1, 2021	No	\$	34,333.98
September 8, 2021	No	\$	37,617.39
September 15, 2021	No	\$	22,730.44
September 22, 2021	No	\$	42,419.81
September 29, 2021	No	\$	47,427.95
<b>Total September Payments - MTD</b>		<b>\$</b>	<b>184,529.57</b>
<b>Monthly Budget - September 2021</b>		<b>\$</b>	<b>314,295.00</b>

Note: Payments made may differ from the amounts shown in the financial statements due to accruals and/or other adjustments.

## **AGENDA ITEM # 27**

**Board Mtg: 10/26/21**

**Consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Wagner, Chair – Indigent Care Committee)**

**Montgomery County Hospital District  
Summary of Claims Processed  
For the Period 10/1/21 through 10/31/21**

<b>Disbursement Date</b>	<b>Value of Services Provided by HCA and Affiliated Providers</b>
<b><u>October</u></b>	
October Voluntary Contribution for Medicaid 1115 Waiver Program	\$ 196,471.00
Budgeted Amount October 2021	\$ 196,471.00
Over / (Under) Budget	\$ -

# AGENDA ITEM # 28

Board Mtg.: 10/26/2021

## Montgomery County Hospital District Financial Dashboard for September 2021 (dollars expressed in 000's)

	Sep 2021	Sep 2020	Var	Var %
Cash and Investments	42,323	38,846	3,477	9.0%

Legend	
Green	Favorable Variance
Red	Unfavorable Variance

Income Statement	September 2021				Year to Date			
	Act	Bud	Var	Var %	Act	Bud	Var	Var %
Revenue								
Tax Revenue	37	59	(22)	-37.2%	36,828	36,829	(1)	0.0%
EMS Net Revenue	1,871	1,411	461	32.6%	18,622	17,133	1,489	8.7%
Other Revenue	3,713	395	3,318	840.0%	11,929	7,434	4,495	60.5%
Total Revenue	5,621	1,864	3,757	201.5%	67,379	61,396	5,983	9.7%
Expenses								
Payroll	3,061	3,310	(249)	-7.5%	39,339	38,926	413	1.1%
Operating	1,485	1,092	393	35.9%	13,404	15,031	(1,627)	-10.8%
Indigent Healthcare	627	697	(69)	-9.9%	5,941	8,359	(2,419)	-28.9%
Total Operating Expenses	5,173	5,099	74	1.5%	58,683	62,316	(3,633)	-5.8%
Capital	92	1,017	(924)	-90.9%	3,367	4,306	(940)	-21.8%
Total Expenditures	5,266	6,116	(850)	-13.9%	62,050	66,622	(4,572)	-6.9%
Revenue Over / (Under) Expenses	355	(4,251)	4,607	108.4%	5,329	(5,226)	10,555	202.0%

Tax Revenue: Year-to-date, Tax Revenue is less than budget by \$804.

EMS Net Revenue: Year-to-date, EMS Revenue is \$1.5M greater than budget. Billable trips exceeded budget by 2,627 for the year.

Other Revenue: Year-to-Date, Other Revenue is \$4.5M more than budgeted. Ambulance Supplemental Payment was \$3.4M greater than budget. Other Revenue also exceeded budget due to administering COVID-19 vaccines, a CARES Act Phase 3 payment, the Tobacco Settlement, and Inter Local 800 Mhz.

Payroll: Overall, Payroll Expenses are \$413k greater than budget year-to-date primarily due to higher than expected medical claims.

Operating Expenses: Operating Expenses are under budget year-to-date by \$1.6M. Generally, Operating Expenses are less than expected across the board.

Indigent Care Expenses: Indigent Care Expenses are under budget by \$2.4 million. As the result of COVID-19, the number of clients has not increased as much as expected and clients have postponed medical interventions.

Capital: Capital Expenditures are under budget year-to-date by \$940k.

# Montgomery County Hospital District

## Balance Sheet

As of September 30, 2021

		<b>Fund 10</b>
		<b>09/30/2021</b>
<b>ASSETS</b>		
Cash and Equivalents		
10-000-10100	Petty Cash-Adm.-BS	\$1,950.00
10-000-11401	Operating Account-WF-BS	\$4,172,569.76
10-000-12400	Investments-MMA-BS	\$2,043,886.58
10-000-12500	Investments-MMDA-BS	\$5,118,942.95
10-000-13100	Texpool-District-BS	\$3,841,815.64
10-000-13300	Investments-WF Bank-BS	\$11,244,912.48
10-000-13400	Texstar Investment Pool-BS	\$3,830,420.51
10-000-13500	Investments-BS	\$12,068,716.56
Total Cash and Equivalents		<u>\$42,323,214.48</u>
Receivables		
10-000-14100	A/R-EMS Billings-BS	\$8,499,279.74
10-000-14200	Allowance for Bad Debts-BS	(\$2,564,538.07)
10-000-14300	A/R-Other-BS	\$4,552,897.59
10-000-14305	A/R Employee-BS	\$1,827.27
10-000-14525	Receivable from Component Unit-BS	\$152,660.62
10-000-14700	Taxes Receivable-BS	\$1,172,083.92
10-000-14750	Allowance for bad debt-tax rev-BS	(\$297,179.31)
Total Receivables		<u>\$11,517,031.76</u>
Other Assets		
10-000-14900	Prepaid Expenses-BS	\$226,786.08
10-000-15000	Inventory-BS	\$924,737.84
Total Other Assets		<u>\$1,151,523.92</u>
<b>TOTAL ASSETS</b>		<b><u>\$54,991,770.16</u></b>
<b>LIABILITIES</b>		
Current Liabilities		
10-000-20500	Accounts Payable-BS	\$310,432.85
10-000-20600	Accounts Payable-Other-BS	\$2,188.43
10-000-21000	Accrued Expenditures-BS	\$3,832,160.33
10-000-21400	Accrued Payroll-BS	\$446,115.12
10-000-21525	P/R-United Way Deductions-BS	\$5,118.25
10-000-21585	P/R-Flexible Spending-BS-BS	\$6,017.57
10-000-21590	P/R-Premium Cancer/Accident-BS	\$3,827.02
10-000-21595	P/R-Health Savings-BS-BS	\$8,013.04
10-000-21600	Employee Deferred Comp.-BS	\$8,934.16
10-000-21650	TCDRS Defined Benefit Plan-BS	\$487,857.31
Total Current Liabilities		<u>\$5,110,664.08</u>
Deferred Liabilities		
10-000-23000	Deferred Tax Revenue-BS	\$874,904.61
10-000-23200	Deferred Revenue-BS	\$309,968.85

# Montgomery County Hospital District

## Balance Sheet

As of September 30, 2021

		<b>Fund 10</b>
		<b>09/30/2021</b>
Total Deferred Liabilities		\$1,184,873.46
TOTAL LIABILITIES		\$6,295,537.54
<b>CAPITAL</b>		
10-000-30200	Committed - Open Purchase Orders-BS	\$2,733,628.82
10-000-30225	Assigned - Open Purchase Orders-BS	\$533,201.80
10-000-30400	Nonspendable - Inventory-BS	\$924,737.84
10-000-30700	Nonspendable - Prepaids-BS	\$226,786.08
10-000-32001	Committed - Uncompensated Care-BS	\$7,500,000.00
10-000-32002	Committed - Capital Replacement-BS	\$1,900,000.00
10-000-32003	Committed - Capital Maintenance-BS	\$100,000.00
10-000-32004	Committed - Catastrophic Events-BS	\$5,000,000.00
10-000-39000	Unassigned Fund Balance-MCHD-BS	\$29,777,878.08
TOTAL CAPITAL		\$48,696,232.62
<b>TOTAL LIABILITIES AND CAPITAL</b>		<b>\$54,991,770.16</b>

# Montgomery County Hospital District

## Preliminary Income Statement - Actual vs. Budget

For the Period Ended September 30, 2021

	Current Month Actual	Current Month Budget	Current Month Variance	YTD Actual	YTD Budget	YTD Variance	Total Annual Budget	%YTD Annual Budget	Annual Budget Remaining
<b>Revenue</b>									
Tax Revenue									
Tax Revenue	\$12,150.93	\$29,404.00	(\$17,253.07)	\$36,211,791.75	\$36,098,667.00	\$113,124.75	\$36,098,667.00	100.31%	(\$113,124.75)
Delinquent Tax Revenue	\$11,130.35	\$15,654.00	(\$4,523.65)	\$296,796.74	\$405,651.00	(\$108,854.26)	\$405,651.00	73.17%	\$108,854.26
Penalties and Interest	\$13,583.24	\$13,547.00	\$36.24	\$308,302.16	\$324,343.00	(\$16,040.84)	\$324,343.00	95.05%	\$16,040.84
Miscellaneous Tax Revenue	\$0.00	\$0.00	\$0.00	\$10,966.59	\$0.00	\$10,966.59	\$0.00	0.00%	(\$10,966.59)
Total Tax Revenue	\$36,864.52	\$58,605.00	(\$21,740.48)	\$36,827,857.24	\$36,828,661.00	(\$803.76)	\$36,828,661.00	100.00%	\$803.76
EMS Net Revenue									
Advanced Life Support Revenue	\$3,322,868.44	\$2,751,516.00	\$571,352.44	\$35,803,989.14	\$33,415,439.00	\$2,388,550.14	\$33,415,439.00	107.15%	(\$2,388,550.14)
Basic Life Support Revenue	\$662,963.79	\$489,024.00	\$173,939.79	\$7,452,356.81	\$5,938,347.00	\$1,514,009.81	\$5,938,347.00	125.50%	(\$1,514,009.81)
Transfer Service Fees	\$0.00	\$80,460.00	(\$80,460.00)	\$143,233.63	\$979,680.00	(\$836,446.37)	\$979,680.00	14.62%	\$836,446.37
Non-Transport Fees	\$34,525.00	\$26,750.00	\$7,775.00	\$291,978.18	\$325,375.00	(\$33,396.82)	\$325,375.00	89.74%	\$33,396.82
Contractual Allowance	(\$1,286,266.12)	(\$1,088,019.00)	(\$198,247.12)	(\$14,669,271.24)	(\$13,214,126.00)	(\$1,455,145.24)	(\$13,214,126.00)	111.01%	\$1,455,145.24
Charity Care	(\$579,403.54)	(\$636,073.00)	\$56,669.46	(\$8,623,347.29)	(\$7,725,182.00)	(\$898,165.29)	(\$7,725,182.00)	111.63%	\$898,165.29
Provision for Bad Debt	(\$297,519.09)	(\$234,343.00)	(\$63,176.09)	(\$1,923,157.45)	(\$2,846,120.00)	\$922,962.55	(\$2,846,120.00)	67.57%	(\$922,962.55)
Recovery of Bad Debt - EMS	\$14,051.82	\$21,424.00	(\$7,372.18)	\$146,198.96	\$259,708.00	(\$113,509.04)	\$259,708.00	56.29%	\$113,509.04
Total EMS Net Revenue	\$1,871,220.30	\$1,410,739.00	\$460,481.30	\$18,621,980.74	\$17,133,121.00	\$1,488,859.74	\$17,133,121.00	108.69%	(\$1,488,859.74)
Other Revenue									
Investment Income - MCHD	\$7,291.66	\$5,050.00	\$2,241.66	\$141,494.38	\$76,216.00	\$65,278.38	\$76,216.00	185.65%	(\$65,278.38)
Interest Income	\$760.03	\$741.00	\$19.03	\$10,700.75	\$9,620.00	\$1,080.75	\$9,620.00	111.23%	(\$1,080.75)
Tobacco Settlement Proceeds	\$0.00	\$0.00	\$0.00	\$728,945.43	\$600,000.00	\$128,945.43	\$600,000.00	121.49%	(\$128,945.43)
Weyland Bldg. Land Lease	\$8,265.51	\$8,266.00	(\$0.49)	\$33,062.04	\$33,064.00	(\$1.96)	\$33,064.00	99.99%	\$1.96
Miscellaneous Income	\$11,100.41	\$5,800.00	\$5,300.41	\$1,162,478.98	\$207,610.00	\$954,868.98	\$207,610.00	559.93%	(\$954,868.98)
Rx Discount Card Royalties	\$37.00	\$80.00	(\$43.00)	\$647.50	\$960.00	(\$312.50)	\$960.00	67.45%	\$312.50
Proceeds from Capital Lease	\$0.00	\$0.00	\$0.00	\$1,866,935.72	\$1,866,936.00	(\$0.28)	\$1,866,936.00	100.00%	\$0.28
Tenant Rent Income	\$9,298.42	\$9,198.00	\$100.42	\$111,581.04	\$110,383.00	\$1,198.04	\$110,383.00	101.09%	(\$1,198.04)
P.A. Processing Fees	\$0.00	\$150.00	(\$150.00)	\$0.00	\$1,800.00	(\$1,800.00)	\$1,800.00	0.00%	\$1,800.00
Contract Revenue (Net)	\$0.00	\$0.00	\$0.00	\$168,114.10	\$162,376.00	\$5,738.10	\$162,376.00	103.53%	(\$5,738.10)
1115 Waiver - Paramedicine	\$30,100.00	\$120,000.00	(\$89,900.00)	\$1,042,400.00	\$1,440,000.00	(\$397,600.00)	\$1,440,000.00	72.39%	\$397,600.00

# Montgomery County Hospital District

## Preliminary Income Statement - Actual vs. Budget

For the Period Ended September 30, 2021

	Current Month Actual	Current Month Budget	Current Month Variance	YTD Actual	YTD Budget	YTD Variance	Total Annual Budget	%YTD Annual Budget	Annual Budget Remaining
Education/Training Revenue	(\$3,235.00)	\$4,500.00	(\$7,735.00)	\$164,910.09	\$219,000.00	(\$54,089.91)	\$219,000.00	75.30%	\$54,089.91
Stand-By Fees	\$13,550.00	\$1,563.00	\$11,987.00	\$54,750.00	\$18,750.00	\$36,000.00	\$18,750.00	292.00%	(\$36,000.00)
EMS - Trauma Fund Income	\$0.00	\$0.00	\$0.00	\$68,530.00	\$30,000.00	\$38,530.00	\$30,000.00	228.43%	(\$38,530.00)
Ambulance Supplemental Payment Program	\$3,371,423.12	\$0.00	\$3,371,423.12	\$3,870,080.12	\$498,657.00	\$3,371,423.12	\$498,657.00	776.10%	(\$3,371,423.12)
Management Fee Revenue	\$8,333.33	\$8,334.00	(\$0.67)	\$99,999.96	\$100,000.00	(\$0.04)	\$100,000.00	100.00%	\$0.04
Employee Medical Premiums	\$146,791.58	\$134,336.00	\$12,455.58	\$1,278,319.88	\$1,198,262.00	\$80,057.88	\$1,198,262.00	106.68%	(\$80,057.88)
Dispatch Fees	\$63,830.00	\$60,500.00	\$3,330.00	\$258,606.00	\$222,500.00	\$36,106.00	\$222,500.00	116.23%	(\$36,106.00)
MDC Revenue - First Responders	\$9,900.00	\$2,900.00	\$7,000.00	\$93,937.50	\$57,000.00	\$36,937.50	\$57,000.00	164.80%	(\$36,937.50)
Inter Local 800 Mhz	\$0.00	\$0.00	\$0.00	\$318,918.00	\$180,000.00	\$138,918.00	\$180,000.00	177.18%	(\$138,918.00)
VHF Project Revenue	\$10,197.08	\$10,197.00	\$0.08	\$121,617.91	\$121,640.00	(\$22.09)	\$121,640.00	99.98%	\$22.09
Tower Contract Revenue	\$25,383.68	\$23,455.00	\$1,928.68	\$286,471.99	\$279,527.00	\$6,944.99	\$279,527.00	102.48%	(\$6,944.99)
Gain/Loss on Sale of Assets	\$0.00	\$0.00	\$0.00	\$46,355.00	\$0.00	\$46,355.00	\$0.00	0.00%	(\$46,355.00)
Total Other Revenue	\$3,713,026.82	\$395,070.00	\$3,317,956.82	\$11,928,856.39	\$7,434,301.00	\$4,494,555.39	\$7,434,301.00	160.46%	(\$4,494,555.39)
<b>Total Revenues</b>	<b>\$5,621,111.64</b>	<b>\$1,864,414.00</b>	<b>\$3,756,697.64</b>	<b>\$67,378,694.37</b>	<b>\$61,396,083.00</b>	<b>\$5,982,611.37</b>	<b>\$61,396,083.00</b>	<b>109.74%</b>	<b>(\$5,982,611.37)</b>
<b>Expenses</b>									
Payroll Expenses									
Regular Pay	\$1,929,842.64	\$1,960,275.00	(\$30,432.36)	\$22,784,987.60	\$23,570,194.00	(\$785,206.40)	\$23,570,194.00	96.67%	\$785,206.40
Overtime Pay	\$244,733.90	\$231,190.00	\$13,543.90	\$3,196,471.19	\$2,755,957.00	\$440,514.19	\$2,755,957.00	115.98%	(\$440,514.19)
Paid Time Off	\$141,359.63	\$307,007.00	(\$165,647.37)	\$2,880,263.76	\$2,586,298.00	\$293,965.76	\$2,586,298.00	111.37%	(\$293,965.76)
Stipend Pay	\$15,812.13	\$12,974.00	\$2,838.13	\$494,831.22	\$499,828.00	(\$4,996.78)	\$499,828.00	99.00%	\$4,996.78
Payroll Taxes	\$164,104.64	\$185,942.00	(\$21,837.36)	\$2,128,163.43	\$2,179,504.00	(\$51,340.57)	\$2,179,504.00	97.64%	\$51,340.57
TCDRS Plan	\$150,966.58	\$164,246.00	(\$13,279.42)	\$1,919,771.11	\$1,901,055.00	\$18,716.11	\$1,901,055.00	100.98%	(\$18,716.11)
Health & Dental	\$48,299.66	\$56,446.00	(\$8,146.34)	\$791,312.71	\$801,858.00	(\$10,545.29)	\$801,858.00	98.68%	\$10,545.29
Health Insurance Claims	\$300,584.25	\$328,269.00	(\$27,684.75)	\$4,367,299.32	\$3,868,114.00	\$499,185.32	\$3,868,114.00	112.91%	(\$499,185.32)
Health Insurance Admin Fees	\$65,640.59	\$63,982.00	\$1,658.59	\$775,620.60	\$763,179.00	\$12,441.60	\$763,179.00	101.63%	(\$12,441.60)
Total Payroll Expenses	\$3,061,344.02	\$3,310,331.00	(\$248,986.98)	\$39,338,720.94	\$38,925,987.00	\$412,733.94	\$38,925,987.00	101.06%	(\$412,733.94)
Operating Expenses									

# Montgomery County Hospital District

## Preliminary Income Statement - Actual vs. Budget

For the Period Ended September 30, 2021

	Current Month Actual	Current Month Budget	Current Month Variance	YTD Actual	YTD Budget	YTD Variance	Total Annual Budget	%YTD Annual Budget	Annual Budget Remaining
Unemployment Expense	\$0.00	\$1,000.00	(\$1,000.00)	\$10,477.78	\$12,000.00	(\$1,522.22)	\$12,000.00	87.31%	\$1,522.22
Accident Repair	\$4,042.48	\$0.00	\$4,042.48	\$54,313.26	\$30,000.00	\$24,313.26	\$30,000.00	181.04%	(\$24,313.26)
Accounting/Auditing Fees	\$0.00	\$0.00	\$0.00	\$47,900.00	\$45,900.00	\$2,000.00	\$45,900.00	104.36%	(\$2,000.00)
Advertising	\$568.50	\$1,950.00	(\$1,381.50)	\$11,617.40	\$10,580.00	\$1,037.40	\$10,580.00	109.81%	(\$1,037.40)
Ambulance Supplemental IGT	\$0.00	\$0.00	\$0.00	\$0.00	\$207,774.00	(\$207,774.00)	\$207,774.00	0.00%	\$207,774.00
Bank Charges	\$0.00	\$425.00	(\$425.00)	\$360.48	\$5,100.00	(\$4,739.52)	\$5,100.00	7.07%	\$4,739.52
Credit Card Processing Fee	\$1,996.29	\$1,975.00	\$21.29	\$23,208.82	\$21,512.00	\$1,696.82	\$21,512.00	107.89%	(\$1,696.82)
Bio-Waste Removal	\$3,101.09	\$3,046.00	\$55.09	\$35,672.62	\$37,552.00	(\$1,879.38)	\$37,552.00	95.00%	\$1,879.38
Books/Materials	\$3,074.13	\$11,337.00	(\$8,262.87)	\$89,803.12	\$195,587.00	(\$105,783.88)	\$195,587.00	45.91%	\$105,783.88
Business Licenses	\$914.00	\$3,481.00	(\$2,567.00)	\$12,341.93	\$28,823.00	(\$16,481.07)	\$28,823.00	42.82%	\$16,481.07
Capital Lease Expense	\$1,531.92	\$2,759.00	(\$1,227.08)	\$240,485.56	\$190,157.00	\$50,328.56	\$190,157.00	126.47%	(\$50,328.56)
Collection Fees	\$3,593.00	\$8,930.00	(\$5,337.00)	\$46,804.43	\$92,910.00	(\$46,105.57)	\$92,910.00	50.38%	\$46,105.57
Community Education	\$0.00	\$1,710.00	(\$1,710.00)	\$2,671.07	\$15,534.62	(\$12,863.55)	\$15,534.62	17.19%	\$12,863.55
Computer Maintenance	\$40,169.96	\$11,250.00	\$28,919.96	\$420,339.47	\$479,750.00	(\$59,410.53)	\$479,750.00	87.62%	\$59,410.53
Computer Software	\$60,672.28	\$62,649.00	(\$1,976.72)	\$916,328.49	\$1,088,467.00	(\$172,138.51)	\$1,088,467.00	84.19%	\$172,138.51
Computer Software - MDC First Responder	\$6,000.24	\$4,650.00	\$1,350.24	\$39,822.76	\$55,200.00	(\$15,377.24)	\$55,200.00	72.14%	\$15,377.24
Computer Supplies/Non-Cap.	\$5,201.49	\$4,250.00	\$951.49	\$31,992.06	\$42,265.00	(\$10,272.94)	\$42,265.00	75.69%	\$10,272.94
Conferences - Fees, Travel, & Meals	\$1,005.20	\$70.00	\$935.20	\$18,488.14	\$42,281.00	(\$23,792.86)	\$42,281.00	43.73%	\$23,792.86
Contractual Obligations- County Appraisal	\$72,984.66	\$72,207.00	\$777.66	\$291,938.64	\$288,828.00	\$3,110.64	\$288,828.00	101.08%	(\$3,110.64)
Contractual Obligations- Tax Collector Assessm	\$4.57	\$7,843.00	(\$7,838.43)	\$95,180.85	\$94,125.00	\$1,055.85	\$94,125.00	101.12%	(\$1,055.85)
Contractual Obligations- Other	\$21,213.39	\$24,450.00	(\$3,236.61)	\$268,453.52	\$296,330.00	(\$27,876.48)	\$296,330.00	90.59%	\$27,876.48
Customer Property Damage	\$286.43	\$1,770.00	(\$1,483.57)	\$3,275.58	\$9,648.00	(\$6,372.42)	\$9,648.00	33.95%	\$6,372.42
Customer Relations	\$5,486.04	\$6,300.00	(\$813.96)	\$62,392.10	\$72,800.00	(\$10,407.90)	\$72,800.00	85.70%	\$10,407.90
Damages/Uninsured Portion	\$0.00	\$2,298.00	(\$2,298.00)	\$32,389.52	\$29,444.70	\$2,944.82	\$29,444.70	110.00%	(\$2,944.82)
Disposable Linen	\$9,053.95	\$8,550.00	\$503.95	\$60,014.82	\$82,920.00	(\$22,905.18)	\$82,920.00	72.38%	\$22,905.18
Disposable Medical Supplies	\$148,734.45	\$98,081.00	\$50,653.45	\$1,219,893.37	\$1,177,106.48	\$42,786.89	\$1,177,106.48	103.63%	(\$42,786.89)
Drug Supplies	\$16,301.82	\$26,440.00	(\$10,138.18)	\$299,575.63	\$307,388.02	(\$7,812.39)	\$307,388.02	97.46%	\$7,812.39
Dues/Subscriptions	\$13,908.96	\$1,547.00	\$12,361.96	\$70,103.20	\$61,935.00	\$8,168.20	\$61,935.00	113.19%	(\$8,168.20)
Durable Medical Equipment	\$10,887.45	\$39,621.00	(\$28,733.55)	\$181,776.23	\$417,360.50	(\$235,584.27)	\$417,360.50	43.55%	\$235,584.27
Employee Health\Wellness	\$3,029.33	\$1,112.00	\$1,917.33	\$20,022.17	\$25,186.00	(\$5,163.83)	\$25,186.00	79.50%	\$5,163.83
Employee Recognition	\$16,057.06	\$9,454.00	\$6,603.06	\$94,657.56	\$111,608.06	(\$16,950.50)	\$111,608.06	84.81%	\$16,950.50

# Montgomery County Hospital District

## Preliminary Income Statement - Actual vs. Budget

For the Period Ended September 30, 2021

	Current Month Actual	Current Month Budget	Current Month Variance	YTD Actual	YTD Budget	YTD Variance	Total Annual Budget	%YTD Annual Budget	Annual Budget Remaining
Equipment Rental	(\$5,432.73)	\$500.00	(\$5,932.73)	\$4,275.37	\$13,100.00	(\$8,824.63)	\$13,100.00	32.64%	\$8,824.63
Fluids & Additives - Auto	\$7,122.35	\$2,243.00	\$4,879.35	\$26,414.42	\$25,000.00	\$1,414.42	\$25,000.00	105.66%	(\$1,414.42)
Fuel - Auto	\$66,315.67	\$59,363.00	\$6,952.67	\$618,667.10	\$653,232.50	(\$34,565.40)	\$653,232.50	94.71%	\$34,565.40
Fuel - Non-Auto	\$0.00	\$800.00	(\$800.00)	\$0.00	\$4,000.00	(\$4,000.00)	\$4,000.00	0.00%	\$4,000.00
Hazardous Waste Removal	\$168.00	\$148.00	\$20.00	\$2,153.20	\$1,920.00	\$233.20	\$1,920.00	112.15%	(\$233.20)
Insurance	\$44,666.00	\$52,169.00	(\$7,503.00)	\$632,971.62	\$656,975.00	(\$24,003.38)	\$656,975.00	96.35%	\$24,003.38
Interest Expense	\$262.24	\$439.00	(\$176.76)	\$4,341.01	\$7,167.00	(\$2,825.99)	\$7,167.00	60.57%	\$2,825.99
Laundry Service & Purchase	\$239.31	\$155.00	\$84.31	\$1,856.72	\$1,800.00	\$56.72	\$1,800.00	103.15%	(\$56.72)
Leases/Contracts	\$14,728.70	\$5,595.00	\$9,133.70	\$76,561.60	\$77,440.00	(\$878.40)	\$77,440.00	98.87%	\$878.40
Legal Fees	\$16,189.54	\$10,575.00	\$5,614.54	\$131,700.35	\$126,725.00	\$4,975.35	\$126,725.00	103.93%	(\$4,975.35)
Maintenance & Repairs-Buildings	\$85,024.10	\$24,675.00	\$60,349.10	\$449,208.39	\$386,792.35	\$62,416.04	\$386,792.35	116.14%	(\$62,416.04)
Maintenance- Equipment	\$12,042.09	\$17,451.00	(\$5,408.91)	\$572,092.85	\$708,464.00	(\$136,371.15)	\$708,464.00	80.75%	\$136,371.15
Management Fees	\$8,676.76	\$8,595.00	\$81.76	\$95,472.51	\$123,805.00	(\$28,332.49)	\$123,805.00	77.12%	\$28,332.49
Meals - Business and Travel	\$68.10	\$131.00	(\$62.90)	\$150.26	\$2,060.00	(\$1,909.74)	\$2,060.00	7.29%	\$1,909.74
Meeting Expenses	\$426.51	\$4,877.00	(\$4,450.49)	\$14,708.85	\$29,700.00	(\$14,991.15)	\$29,700.00	49.52%	\$14,991.15
Mileage Reimbursements	\$238.66	\$2,538.00	(\$2,299.34)	\$1,940.03	\$9,762.00	(\$7,821.97)	\$9,762.00	19.87%	\$7,821.97
Office Supplies	\$931.85	\$1,790.00	(\$858.15)	\$13,702.14	\$17,620.00	(\$3,917.86)	\$17,620.00	77.76%	\$3,917.86
Oil & Lubricants	\$2,260.57	\$2,925.00	(\$664.43)	\$23,684.97	\$27,600.00	(\$3,915.03)	\$27,600.00	85.82%	\$3,915.03
Other Services	\$0.00	\$375.00	(\$375.00)	\$3,149.46	\$4,500.00	(\$1,350.54)	\$4,500.00	69.99%	\$1,350.54
Other Services - DSRIP	\$0.00	\$0.00	\$0.00	\$880,749.48	\$1,117,986.00	(\$237,236.52)	\$1,117,986.00	78.78%	\$237,236.52
Oxygen & Gases	\$6,672.78	\$4,675.00	\$1,997.78	\$59,138.11	\$55,326.15	\$3,811.96	\$55,326.15	106.89%	(\$3,811.96)
Postage	\$3,237.90	\$2,000.00	\$1,237.90	\$25,029.86	\$25,200.00	(\$170.14)	\$25,200.00	99.32%	\$170.14
Printing Services	\$522.36	\$2,898.00	(\$2,375.64)	\$4,104.62	\$17,064.50	(\$12,959.88)	\$17,064.50	24.05%	\$12,959.88
Professional Fees	\$370,720.38	\$134,674.00	\$236,046.38	\$1,656,298.60	\$1,783,038.41	(\$126,739.81)	\$1,783,038.41	92.89%	\$126,739.81
Radio Repairs - Outsourced (Depot)	\$856.61	\$5,095.00	(\$4,238.39)	\$22,714.49	\$39,900.00	(\$17,185.51)	\$39,900.00	56.93%	\$17,185.51
Radio - Parts	\$19,547.03	\$0.00	\$19,547.03	\$86,751.15	\$57,300.00	\$29,451.15	\$57,300.00	151.40%	(\$29,451.15)
Radios	\$0.00	\$2,400.00	(\$2,400.00)	\$0.00	\$12,000.00	(\$12,000.00)	\$12,000.00	0.00%	\$12,000.00
Recruit/Investigate	\$3,370.53	\$2,775.00	\$595.53	\$34,512.00	\$56,550.00	(\$22,038.00)	\$56,550.00	61.03%	\$22,038.00
Rent	\$15,051.00	\$15,051.00	\$0.00	\$164,812.00	\$174,212.00	(\$9,400.00)	\$174,212.00	94.60%	\$9,400.00
Repair-Equipment	\$3,884.08	\$9,095.00	(\$5,210.92)	\$23,307.02	\$55,200.00	(\$31,892.98)	\$55,200.00	42.22%	\$31,892.98
Shop Tools	\$857.36	\$836.00	\$21.36	\$14,584.95	\$16,470.00	(\$1,885.05)	\$16,470.00	88.55%	\$1,885.05

# Montgomery County Hospital District

## Preliminary Income Statement - Actual vs. Budget

For the Period Ended September 30, 2021

	Current Month Actual	Current Month Budget	Current Month Variance	YTD Actual	YTD Budget	YTD Variance	Total Annual Budget	%YTD Annual Budget	Annual Budget Remaining
Shop Supplies	\$1,996.45	\$4,971.00	(\$2,974.55)	\$17,129.34	\$40,660.00	(\$23,530.66)	\$40,660.00	42.13%	\$23,530.66
Small Equipment & Furniture	\$10,643.75	\$40,059.00	(\$29,415.25)	\$307,925.83	\$534,924.24	(\$226,998.41)	\$534,924.24	57.56%	\$226,998.41
Special Events Supplies	\$0.00	\$0.00	\$0.00	\$1,600.95	\$3,350.00	(\$1,749.05)	\$3,350.00	47.79%	\$1,749.05
Station Supplies	\$5,126.87	\$8,199.00	(\$3,072.13)	\$69,537.22	\$81,096.00	(\$11,558.78)	\$81,096.00	85.75%	\$11,558.78
Supplemental Food	\$255.76	\$0.00	\$255.76	\$1,108.04	\$3,000.00	(\$1,891.96)	\$3,000.00	36.93%	\$1,891.96
Telephones-Cellular	\$10,881.79	\$14,470.00	(\$3,588.21)	\$155,999.18	\$174,453.00	(\$18,453.82)	\$174,453.00	89.42%	\$18,453.82
Telephones-Service	\$39,596.28	\$16,565.00	\$23,031.28	\$248,171.57	\$210,990.00	\$37,181.57	\$210,990.00	117.62%	(\$37,181.57)
Training/Related Expenses-CE	\$45,657.53	\$95,013.06	(\$49,355.53)	\$280,152.86	\$373,648.60	(\$93,495.74)	\$373,648.60	74.98%	\$93,495.74
Tuition Reimbursement	\$2,001.15	\$6,600.00	(\$4,598.85)	\$99,994.07	\$67,450.00	\$32,544.07	\$67,450.00	148.25%	(\$32,544.07)
Travel Expenses	\$960.00	\$993.00	(\$33.00)	\$9,583.04	\$13,330.00	(\$3,746.96)	\$13,330.00	71.89%	\$3,746.96
Uniforms	\$63,832.29	\$31,863.00	\$31,969.29	\$254,603.28	\$359,943.47	(\$105,340.19)	\$359,943.47	70.73%	\$105,340.19
Utilities	\$44,619.20	\$34,980.00	\$9,639.20	\$474,684.39	\$419,360.00	\$55,324.39	\$419,360.00	113.19%	(\$55,324.39)
Vehicle-Batteries	(\$1,054.44)	\$6,350.00	(\$7,404.44)	\$51,003.50	\$66,150.00	(\$15,146.50)	\$66,150.00	77.10%	\$15,146.50
Vehicle-Outside Services	\$5,538.59	\$235.00	\$5,303.59	\$15,742.52	\$9,600.00	\$6,142.52	\$9,600.00	163.98%	(\$6,142.52)
Vehicle-Parts	\$113,212.78	\$32,000.00	\$81,212.78	\$544,235.78	\$444,085.73	\$100,150.05	\$444,085.73	122.55%	(\$100,150.05)
Vehicle-Registration	\$298.68	\$235.00	\$63.68	\$1,802.19	\$2,496.00	(\$693.81)	\$2,496.00	72.20%	\$693.81
Vehicle-Tires	\$12,282.73	\$5,500.00	\$6,782.73	\$65,710.54	\$60,000.00	\$5,710.54	\$60,000.00	109.52%	(\$5,710.54)
Vehicle-Towing	\$300.00	\$0.00	\$300.00	\$9,151.50	\$7,400.00	\$1,751.50	\$7,400.00	123.67%	(\$1,751.50)
Worker's Compensation Insurance	(\$81.77)	\$0.00	(\$81.77)	\$448,616.95	\$295,084.00	\$153,532.95	\$295,084.00	152.03%	(\$153,532.95)
Total Operating Expenses	\$1,484,534.08	\$1,092,031.06	\$392,503.02	\$13,404,106.46	\$15,031,003.33	(\$1,626,896.87)	\$15,031,003.33	89.18%	\$1,626,896.87
Indigent Care Expenses									
1115 Medicaid Waiver - Uncompensated Care	\$405,613.22	\$382,288.00	\$23,325.22	\$3,466,570.85	\$4,587,467.00	(\$1,120,896.15)	\$4,587,467.00	75.57%	\$1,120,896.15
Specialty Healthcare Providers	\$221,814.98	\$314,295.00	(\$92,480.02)	\$2,474,012.86	\$3,771,551.00	(\$1,297,538.14)	\$3,771,551.00	65.60%	\$1,297,538.14
Total Indigent Care Expenses	\$627,428.20	\$696,583.00	(\$69,154.80)	\$5,940,583.71	\$8,359,018.00	(\$2,418,434.29)	\$8,359,018.00	71.07%	\$2,418,434.29
Capital Expenditures									
Capital Purchase - Building/Improvements	\$36,991.17	\$391,030.61	(\$354,039.44)	\$1,004,983.67	\$1,359,478.68	(\$354,495.01)	\$1,359,478.68	73.92%	\$354,495.01
Capital Purchase - Equipment	\$55,502.59	\$625,837.00	(\$570,334.41)	\$2,345,610.10	\$2,930,843.00	(\$585,232.90)	\$2,930,843.00	80.03%	\$585,232.90
Capital Purchase - Vehicles	\$0.00	\$0.00	\$0.00	\$16,171.48	\$16,171.63	(\$0.15)	\$16,171.63	100.00%	\$0.15
Total Capital Expenditures	\$92,493.76	\$1,016,867.61	(\$924,373.85)	\$3,366,765.25	\$4,306,493.31	(\$939,728.06)	\$4,306,493.31	78.18%	\$939,728.06

**Montgomery County Hospital District**  
**Preliminary Income Statement - Actual vs. Budget**  
For the Period Ended September 30, 2021

	<b>Current Month Actual</b>	<b>Current Month Budget</b>	<b>Current Month Variance</b>	<b>YTD Actual</b>	<b>YTD Budget</b>	<b>YTD Variance</b>	<b>Total Annual Budget</b>	<b>%YTD Annual Budget</b>	<b>Annual Budget Remaining</b>
<b>Total Expenses</b>	<b>\$5,265,800.06</b>	<b>\$6,115,812.67</b>	<b>(\$850,012.61)</b>	<b>\$62,050,176.36</b>	<b>\$66,622,501.64</b>	<b>(\$4,572,325.28)</b>	<b>\$66,622,501.64</b>	<b>93.14%</b>	<b>\$4,572,325.28</b>
Revenue over Expeditures	\$355,311.58	(\$4,251,398.67)	\$4,606,710.25	\$5,328,518.01	(\$5,226,418.64)	\$10,554,936.65	(\$5,226,418.64)	(101.95%)	(\$10,554,936.65)

# AGENDA ITEM # 28

Board Mtg.: 10/26/2021

## Montgomery County Hospital District Accounts Receivable Analysis

### Days in Accounts Receivable

	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21
A/R Balance	6,749,761	7,168,838	6,703,058	6,693,459	7,254,307	6,940,222	7,002,770	7,166,646	7,400,123	7,341,138	7,409,507	7,875,400
Total 6-Mo Charges	12,123,856	12,154,695	12,602,138	12,883,313	12,933,452	13,241,929	13,763,607	13,937,078	14,185,371	14,563,518	15,492,327	15,965,488
Avg Charge / Day *	67,355	67,526	70,012	71,574	71,853	73,566	76,464	77,428	78,808	80,908	86,068	88,697
A/R Days	100	106	96	94	101	94	92	93	94	91	86	89

\* Beginning in August 2015, A/R Balance excludes liens related to motor vehicle accidents.

\*\* Avg Charge / Day is calculated using the most current six months' charges divided by 180 days.

### Accounts Receivable Aging by Dollars

Month	Days							> 90 Days	> 120 Days
	Current	31-60	61-90	91-120	121-180	>180	Total		
Oct-20	1,978,256	997,596	877,946	936,381	979,524	1,751,124	7,520,827	3,667,029	2,730,648
Nov-20	2,136,194	1,269,848	849,561	842,017	1,159,211	1,687,279	7,944,110	3,688,506	2,846,490
Dec-20	1,934,576	1,271,318	1,103,094	794,733	662,946	1,588,163	7,354,830	3,045,842	2,251,109
Jan-21	2,185,480	1,176,228	1,102,684	963,260	439,292	1,457,262	7,324,206	2,859,814	1,896,554
Feb-21	2,291,308	1,622,342	1,011,532	992,260	517,672	1,442,959	7,878,073	2,952,892	1,960,631
Mar-21	2,122,259	1,468,290	1,144,373	943,473	503,557	1,363,554	7,545,505	2,810,584	1,867,111
Apr-21	2,235,270	1,376,109	1,175,564	953,692	532,747	1,339,573	7,612,955	2,826,012	1,872,320
May-21	2,378,352	1,455,751	1,139,026	948,419	556,804	1,304,632	7,782,984	2,809,855	1,861,436
Jun-21	2,423,147	1,414,838	1,164,416	1,019,157	677,948	1,316,918	8,016,424	3,014,023	1,994,866
Jul-21	2,350,697	1,440,380	1,189,151	1,058,275	717,238	1,205,083	7,960,824	2,980,597	1,922,321
Aug-21	2,750,737	1,360,835	1,231,145	1,019,338	495,968	1,164,272	8,022,295	2,679,579	1,660,241
Sep-21	2,666,165	1,643,697	1,167,577	1,146,811	710,095	1,166,667	8,501,012	3,023,573	1,876,762

### Accounts Receivable Aging by Percentage

Month	Days							> 90 Days	> 120 Days
	Current	31-60	61-90	91-120	121-180	>180	Total		
Oct-20	26%	13%	12%	12%	13%	23%	100%	49%	36%
Nov-20	27%	16%	11%	11%	15%	21%	100%	46%	36%
Dec-20	26%	17%	15%	11%	9%	22%	100%	41%	31%
Jan-21	30%	16%	15%	13%	6%	20%	100%	39%	26%
Feb-21	29%	21%	13%	13%	7%	18%	100%	37%	25%
Mar-21	28%	19%	15%	13%	7%	18%	100%	37%	25%
Apr-21	29%	18%	15%	13%	7%	18%	100%	37%	25%
May-21	31%	19%	15%	12%	7%	17%	100%	36%	24%
Jun-21	30%	18%	15%	13%	8%	16%	100%	38%	25%
Jul-21	30%	18%	15%	13%	9%	15%	100%	37%	24%
Aug-21	34%	17%	15%	13%	6%	15%	100%	33%	21%
Sep-21	31%	19%	14%	13%	8%	14%	100%	36%	22%

## Board Mtg.: 10/26/2021

**Payer Mix**

[illegible]

Payer	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	12-Month Total
ALS	2,534	2,673	2,763	2,706	2,580	2,771	2,696	2,812	2,835	2,982	3,570	3,129	34,051
BLS	610	672	594	657	611	666	806	794	829	821	809	764	8,633
Other	149	154	177	199	230	207	174	132	172	195	315	281	2,385
Transfer	93	12	14	8	5	3	3	5	5	2	2		152
Standby	37	27	10	0	0	1	2	1	0	1	12	33	124
Total	3,423	3,538	3,558	3,570	3,426	3,648	3,681	3,744	3,841	4,001	4,708	4,207	45,345

[illegible]

**Agenda Item # 29**

**Montgomery County Hospital District  
Budget Amendment - Fiscal Year Ending September 30, 2021  
Supplement to the Amendment Presented to the Board on October 26, 2021**

Account	Description	Total	Notes	Impact
<b>FY 2021 Open Purchase Orders</b>				
10-002-52950	Community Education-HCAP	(661.75)	HCAP postcards	Decrease expense
10-004-52754	Capital Purchase Equipment-Radio	(556,056.82)	Opticom installation; P25 core system updates; tower lighting system	Decrease expense
10-004-55650	Maintenance Equipment-Radio	(2,022.39)	Tower generator and AC maintenance	Decrease expense
10-004-57100	Professional Fees-Radio	(37,045.00)	Tower corrosion repairs; Microwave Networks on-site tech support; Critical Systems Consulting training	Decrease expense
10-004-57200	Radio Repairs Outsourced-Radio	(2,180.00)	Radio repairs	Decrease expense
10-004-57225	Radio Parts-Radio	(3,510.05)	GPS antennas; surge protection box	Decrease expense
10-004-57750	Small Equipment & Furniture-Radio	(109,475.83)	Software and GPS antennas; tower replacements ACs; phones; tower camera replacements	Decrease expense
10-006-57750	Small Equipment & Furniture-Alarm	(157.99)	Thinkpad docking station for Alarm	Decrease expense
10-007-58700	Uniforms-EMS	(7,353.66)	EMS field uniforms	Decrease expense
10-008-53800	Disposable Linen-Materials Management	(73.16)	Stretcher sheets	Decrease expense
10-008-53900	Disposable Medical Supplies-Materials Management	(38,277.33)	Miscellaneous disposable medical supplies	Decrease expense
10-008-54200	Durable Medical Equipment-Materials Management	(4,137.08)	Stair chair; XPS mattress	Decrease expense
10-008-56600	Oxygen & Gases-Materials Management	(143.12)	Nitrous oxide refills	Decrease expense
10-008-58700	Uniforms-Materials Management	(1,449.58)	Non-field uniforms	Decrease expense
10-009-54000	Drug Supplies-Clinical	(3,701.00)	Miscellaneous drug supplies	Decrease expense
10-010-57725	Shop Supplies-Fleet	(104.22)	White lithium grease	Decrease expense
10-010-57750	Small Equipment & Furniture-Fleet	(14,390.00)	AC system and control box; generator	Decrease expense
10-010-59050	Vehicle Parts-Fleet	(7,745.28)	Miscellaneous vehicle parts	Decrease expense
10-015-52754	Capital Purchase Equipment-Information Technology	(44,601.16)	Cisco Catalyst network management device	Decrease expense
10-015-53100	Computer Supplies Non-Capital-Information Technology	(1,042.74)	Thinkpad docking stations	Decrease expense
10-015-57750	Small Equipment & Furniture-Information Technology	(159.51)	GPS combo antenna	Decrease expense
10-015-58500	Training & Related Expenses-Information Technology	(1,500.00)	ESRI class	Decrease expense
10-016-52753	Capital Purchase Building Improvements-Facilities	(27,175.51)	Admin front door replacement; SC additional ambulance parking	Decrease expense
10-016-54500	Equipment Rental-Facilities	(1,015.00)	Excavator rental	Decrease expense
10-016-55600	Maintenance & Repairs-Facilities	(98,205.73)	Miscellaneous maintenance and repairs supplies	Decrease expense
10-016-57725	Shop Supplies-Facilities	(1,653.95)	Flashlights and chargers; shoreline caps; cables	Decrease expense
10-016-57750	Small Equipment & Furniture-Facilities	(10,203.23)	Refrigerators; reclining sofas; PTZ camera	Decrease expense
10-040-52754	Capital Purchase Equipment-Buildings	(24,923.00)	Station 15 generator	Decrease expense
10-042-57750	Small Equipment & Furniture-EMS Tactical Team	(2,386.29)	Sked basic rescue system; NAR-4 Aid bag	Decrease expense
<b>Total FY 2021 Open Purchase Orders</b>		<b>(1,001,350.38)</b>		
<b>FY 2021 Expense Reclassification</b>				
10-004-57100	Professional Fees-Radio	(46,398.47)	Reduction in Dailey Wells consultant expenses	Decrease expense
10-005-57100	Professional Fees-Accounting	8,430.18	BKD Consulting services for GASB 87 implementation	Increase expense
10-008-54200	Durable Medical Equipment-Materials Management	(87,089.19)	Fewer needs due to new Zoll monitors	Decrease expense
10-008-55650	Maintenace Equipment-Materials Management	(100,821.76)	Did not renew Zoll service contract due to new monitors lease	Decrease expense
10-009-52600	Books/Materials-Clinical	(103,979.82)	Fewer classes due to COVID	Decrease expense
10-009-57100	Professional Fees-Clinical	(46,639.97)	Captain program rescheduled; fewer MD2 hours	Decrease expense
10-009-58500	Training/Related Expenses-Clinical	(59,510.87)	Cancelled Advanced Skills Lab; 3 less cohorts	Decrease expense
10-011-52900	Collection Fees-EMS Billing	(23,868.65)	Fewer accounts sent to collections	Decrease expense
10-015-57750	Small Equipment & Furniture-Information Technology	(78,240.32)	Reduction in equipment replacement requests	Decrease expense
10-016-55600	Maintenance & Repairs Buildings-Facilities	72,906.82	Generator repairs; backflow preventers damaged due to ice storms	Increase expense
10-016-55900	Meals-Business and Travel-Facilities	68.10	Working lunch after setting up Zumro	Increase expense
10-016-57700	Shop Tools-Facilities	285.94	Specialty tool needs	Increase expense
10-016-57750	Small Equipment & Furniture-Facilities	8,309.78	Facilities truck upfitting	Increase expense
10-016-58200	Telephones-Cellular-Facilities	240.04	Technician have separate work phones	Increase expense
10-016-58800	Utilities-Facilities	58,656.98	Rate increases and increased usage	Increase expense
10-025-51710	Health Insurance Claims-Human Resources	499,185.32	Higher health care expenses and utilization	Increase expense
10-025-58550	Tuition Reimbursement-Human Resources	9,626.07	Higher employee utilization	Increase expense
10-025-59350	Worker's Compensation Insurance-Human Resources	153,532.95	Increase in payroll expenses	Increase expense
10-040-52753	Capital Purchase-Building/Improvements-Buildings	(264,693.13)	Stations 33 and 44 to be completed in FY 2022; Station 15 under budget	Decrease expense
<b>Total FY 2021 Expense Reclassification</b>		<b>0.00</b>		
<b>Total Expense</b>		<b>(1,001,350.38)</b>	<b>Decrease in Expenses</b>	
Increase / (Decrease) Net Revenue over Expenses		1,001,350.38		
FY 2021 Budgeted Net Revenue over Expenses		(5,226,418.64)		
FY 2021 Amended Budgeted Net Revenue over Expenses		<b>(4,225,068.26)</b>		

Agenda Item # 30

Montgomery County Hospital District  
Budget Amendment - Fiscal Year Ending September 30, 2022  
Supplement to the Amendment Presented to the Board on October 26, 2021

Account	Description	Total	Notes	Impact
<b>FY 2021 Open Purchase Orders</b>				
10-002-52950	Community Education-HCAP	661.75	HCAP postcards	Increase expense
10-004-52754	Capital Purchase Equipment-Radio	556,056.82	Opticom installation; P25 core system updates; tower lighting system	Increase expense
10-004-55650	Maintenance Equipment-Radio	2,022.39	Tower generator and AC maintenance	Increase expense
10-004-57100	Professional Fees-Radio	37,045.00	Tower corrosion repairs; Microwave Networks on-site tech support; Critical Systems Consulting training	Increase expense
10-004-57200	Radio Repairs Outsourced-Radio	2,180.00	Radio repairs	Increase expense
10-004-57225	Radio Parts-Radio	3,510.05	GPS antennas; surge protection box	Increase expense
10-004-57750	Small Equipment & Furniture-Radio	109,475.83	Software and GPS antennas; tower replacements ACs; phones; tower camera replacements	Increase expense
10-006-57750	Small Equipment & Furniture-Alarm	157.99	Thinkpad docking station for Alarm	Increase expense
10-007-58700	Uniforms-EMS	7,353.66	EMS field uniforms	Increase expense
10-008-53800	Disposable Linen-Materials Management	73.16	Stretcher sheets	Increase expense
10-008-53900	Disposable Medical Supplies-Materials Management	38,277.33	Miscellaneous disposable medical supplies	Increase expense
10-008-54200	Durable Medical Equipment-Materials Management	4,137.08	Stair chair; XPS mattress	Increase expense
10-008-56600	Oxygen & Gases-Materials Management	143.12	Nitrous oxide refills	Increase expense
10-008-58700	Uniforms-Materials Management	1,449.58	Non-field uniforms	Increase expense
10-009-54000	Drug Supplies-Clinical	3,701.00	Miscellaneous drug supplies	Increase expense
10-010-57725	Shop Supplies-Fleet	104.22	White lithium grease	Increase expense
10-010-57750	Small Equipment & Furniture-Fleet	14,390.00	AC system and control box; generator	Increase expense
10-010-59050	Vehicle Parts-Fleet	7,745.28	Miscellaneous vehicle parts	Increase expense
10-015-52754	Capital Purchase Equipment-Information Technology	44,601.16	Cisco Catalyst network management device	Increase expense
10-015-53100	Computer Supplies Non-Capital-Information Technology	1,042.74	Thinkpad docking stations	Increase expense
10-015-57750	Small Equipment & Furniture-Information Technology	159.51	GPS combo antenna	Increase expense
10-015-58500	Training & Related Expenses-Information Technology	1,500.00	ESRI class	Increase expense
10-016-52753	Capital Purchase Building Improvements-Facilities	27,175.51	Admin front door replacement; SC additional ambulance parking	Increase expense
10-016-54500	Equipment Rental-Facilities	1,015.00	Excavator rental	Increase expense
10-016-55600	Maintenance & Repairs-Facilities	98,205.73	Miscellaneous maintenance and repairs supplies	Increase expense
10-016-57725	Shop Supplies-Facilities	1,653.95	Flashlights and chargers; shoreline caps; cables	Increase expense
10-016-57750	Small Equipment & Furniture-Facilities	10,203.23	Refrigerators; reclining sofas; PTZ camera	Increase expense
10-040-52754	Capital Purchase Equipment-Facilities	24,923.00	Station 15 generator	Increase expense
10-042-57750	Small Equipment & Furniture-EMS Tactical Team	2,386.29	Sked basic rescue system; NAR-4 Aid bag	Increase expense
<b>Total FY 2021 Open Purchase Orders</b>		<b>1,001,350.38</b>		
<b>EMS Data Reporting Analyst Position</b>				
10-015-51100	Regular Pay-Information Technology	(64,490.00)	Moved to Quality Department	Decrease expense
10-015-51300	Paid Time Off-Information Technology	(7,376.00)	Moved to Quality Department	Decrease expense
10-015-51400	Stipend Pay-Information Technology	(2,640.00)	Moved to Quality Department	Decrease expense
10-015-51500	Payroll Taxes-Information Technology	(5,512.00)	Moved to Quality Department	Decrease expense
10-015-51650	TCDRS Plan-Information Technology	(7,060.00)	Moved to Quality Department	Decrease expense
10-045-51100	Regular Pay-EMS Quality	64,490.00	Moved from IT Department	Increase expense
10-045-51300	Paid Time Off-EMS Quality	7,376.00	Moved from IT Department	Increase expense
10-045-51400	Stipend Pay-EMS Quality	2,640.00	Moved from IT Department	Increase expense
10-045-51500	Payroll Taxes-EMS Quality	5,512.00	Moved from IT Department	Increase expense
10-045-51650	TCDRS Plan-EMS Quality	7,060.00	Moved from IT Department	Increase expense
<b>Total EMS Data Reporting Analyst Position</b>		<b>0.00</b>		
<b>Total Expense</b>		<b>1,001,350.38</b>	<b>Increase in Expenses</b>	
Increase / (Decrease) Net Revenue over Expenses		(1,001,350.38)		
FY 2022 Budgeted Net Revenue over Expenses		(5,723,182.00)		
FY 2022 Amended Budgeted Net Revenue over Expenses		(6,724,532.38)		

AGENDA ITEM # 29

Consider and act on payment of District invoices (Mr. Grice, Treasurer-MCHD Board)

TOTAL FOR  
INVOICES

\$2,144,324.09

**Montgomery County Hospital District**  
**Invoice Expense Allocation Report**  
Board Meeting 10/26/2021 Paid Invoices

Vendor Name	Invoice Date	Invoice No.	Payment No.	Payment Date	Invoice Description	Account No.	Account Description	Amount
A/W MECHANICAL SERVICES, LLP	9/1/2021	208117848	5793	09/15/21	MAINTENANCE AND REPAIR	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$5,422.00
							Totals for A/W MECHANICAL SERVICES, LLP:	\$5,422.00
ACCONTEMPS a Robert Half Company	9/1/2021	58339937	5794	09/15/21	TEMP POSITION/RECEPTIONIST WK ENDING 08/	10-025-57100	Professional Fees-Human	\$726.00
	9/13/2021	58407765	5855	09/22/21	TEMP POSITION/RECEPTIONIST WK ENDING 09/	10-025-57100	Professional Fees-Human	\$435.60
	9/21/2021	58473830	5944	10/06/21	TEMP POSITION: RECEPTIONIST WK ENDING 09/	10-025-57100	Professional Fees-Human	\$726.00
	9/20/2021	58453520	5944	10/06/21	TEMP POSITION: RECEPTIONIST WK ENDING 09/	10-025-57100	Professional Fees-Human	\$96.80
							Totals for ACCONTEMPS a Robert Half Company:	\$1,984.40
AEI MEDICAL EQUIPMENT SERVICES LLC	9/17/2021	4730	5898	09/29/21	MAINTENANCE - EQUIPMENT	10-008-55650	Maintenance- Equipment-Mater	\$8,447.75
							Totals for AEI MEDICAL EQUIPMENT SERVICES LLC:	\$8,447.75
AHMED, RUBINA	9/30/2021	AHM093021	5945	10/06/21	WELLNESS PROGRAM/CHAIR PURCHASE	10-025-54350	Employee Health\Wellness-Human	\$100.00
							Totals for AHMED, RUBINA:	\$100.00
AMAZON.COM LLC	9/21/2021	443677335463	110291	09/22/21	COMMERICAL PEDESTAL FLOOR	10-015-57750	Small Equipment & Furniture-Infor	\$398.00
	9/21/2021	697789383554	110291	09/22/21	MAINTENANCE AND REPAIR	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$93.40
	9/21/2021	745356638465	110291	09/22/21	STATION SUPPLIES	10-008-57900	Station Supplies-Mater	\$104.97
	9/21/2021	843345584655	110291	09/22/21	MAINTENANCE AND REPAIR	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$13.89
	9/21/2021	499369596449	110291	09/22/21	GYM EQUIPMENT	10-016-57750	Small Equipment & Furniture-Facil	\$573.10
	9/21/2021	945757945794	110291	09/22/21	GYM EQUIPMENT	10-016-57750	Small Equipment & Furniture-Facil	\$498.88
	9/21/2021	459376377996	110291	09/22/21	COMPUTER SUPPLIES	10-015-53100	Computer Supplies/Non-Cap.-Infor	\$111.60
	9/21/2021	437493858547	110291	09/22/21	UNIFORMS	10-008-58700	Uniforms-Mater	\$64.95
	9/23/2021	866758846867	110364	09/29/21	COMPUTER SUPPLIES	10-015-53100	Computer Supplies/Non-Cap.-Infor	\$67.98
	9/23/2021	568639578746	110364	09/29/21	COMPUTER SUPPLIES	10-015-53100	Computer Supplies/Non-Cap.-Infor	\$63.45
	9/23/2021	566365878336	110364	09/29/21	COMPUTER SUPPLIES	10-015-53100	Computer Supplies/Non-Cap.-Infor	\$47.97
	9/23/2021	659969965965	110364	09/29/21	COMPUTER SUPPLIES	10-015-53100	Computer Supplies/Non-Cap.-Infor	\$59.97
	9/23/2021	464769754893	110364	09/29/21	COMPUTER SUPPLIES	10-015-53100	Computer Supplies/Non-Cap.-Infor	\$20.00
	9/23/2021	637899357365	110364	09/29/21	COMPUTER SUPPLIES	10-015-53100	Computer Supplies/Non-Cap.-Infor	\$59.97
	9/23/2021	449639596977	110364	09/29/21	COMPUTER SUPPLIES	10-015-53100	Computer Supplies/Non-Cap.-Infor	\$12.99
	9/23/2021	636676368787	110364	09/29/21	COMPUTER SUPPLIES	10-015-53100	Computer Supplies/Non-Cap.-Infor	\$32.97
	9/23/2021	473656539676	110364	09/29/21	IT SMALL EQUIPMENT	10-015-57750	Small Equipment & Furniture-Infor	\$33.81
	9/23/2021	683665958468	110364	09/29/21	COMPUTR	10-015-53100	Computer Supplies/Non-Cap.-Infor	\$50.97
	9/23/2021	434758694388	110364	09/29/21	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$1,695.00
	9/23/2021	594847664689	110365	09/29/21	COMPUTER SUPPLIES	10-015-53100	Computer Supplies/Non-Cap.-Infor	\$742.00
	9/23/2021	683887694744	110365	09/29/21	FLEET TOOLS	10-010-57700	Shop Tools-Fleet	\$53.26
	9/23/2021	436785559369	110365	09/29/21	RADIO PARTS	10-004-57725	Shop Supplies-Radio	\$31.98
	9/23/2021	585877399889	110365	09/29/21	IT SMALL EQUIPMENT	10-015-57750	Small Equipment & Furniture-Infor	\$268.14
	9/23/2021	665865646963	110365	09/29/21	FLEET PARTS	10-010-57700	Shop Tools-Fleet	\$31.38

**Montgomery County Hospital District**  
**Invoice Expense Allocation Report**  
Board Meeting 10/26/2021 Paid Invoices

<b>Vendor Name</b>	<b>Invoice Date</b>	<b>Invoice No.</b>	<b>Payment No.</b>	<b>Payment Date</b>	<b>Invoice Description</b>	<b>Account No.</b>	<b>Account Description</b>	<b>Amount</b>
	9/23/2021	457438375748	110365	09/29/21	BOOKS/MATERIALS	10-009-52600	Books/Materials-Dept	\$56.69
	9/23/2021	696765733358	110365	09/29/21	SHOP TOOLS	10-010-57700	Shop Tools-Fleet	\$26.99
	9/23/2021	433883368473	110365	09/29/21	COMPUTER SUPPLIES	10-015-53100	Computer Supplies/Non-Cap.-Infor	\$12.99
	9/23/2021	463744375784	110365	09/29/21	COMPUTER SUPPLIES	10-015-53100	Computer Supplies/Non-Cap.-Infor	\$12.99
	9/23/2021	774658556894	110365	09/29/21	BOOKS/MATERIALS	10-009-52600	Books/Materials-Dept	\$17.69
	9/23/2021	468963379744	110365	09/29/21	COMPUTER SUPPLIES	10-015-53100	Computer Supplies/Non-Cap.-Infor	\$32.00
	9/23/2021	465764659777	110366	09/29/21	COMPUTER SUPPLIES	10-015-53100	Computer Supplies/Non-Cap.-Infor	\$27.49
	9/23/2021	969785897349	110366	09/29/21	MAINTENANCE AND REPAIR	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$84.66
	9/23/2021	883884748794	110366	09/29/21	MAINTENANCE AND REPAIR	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$59.94
	9/23/2021	447448499573	110366	09/29/21	COMPUTER SUPPLIES	10-015-53100	Computer Supplies/Non-Cap.-Infor	\$124.75
	9/23/2021	953545697544	110366	09/29/21	COMPUTER SUPPLIES	10-015-53100	Computer Supplies/Non-Cap.-Infor	\$11.92
	9/23/2021	545346998798	110366	09/29/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$370.00
	9/23/2021	959955367943	110366	09/29/21	SHOP TOOLS	10-016-57700	Shop Tools-Facil	\$98.99
	9/23/2021	569573364458	110366	09/29/21	SMALL EQUIPMENT	10-016-57750	Small Equipment & Furniture-Facil	\$99.99
	9/23/2021	856689835759	110366	09/29/21	COMPUTER SUPPLIES	10-002-53100	Computer Supplies/Non-Cap.-HCAP	\$49.38
	9/23/2021	497569557836	110366	09/29/21	COMPUTER SUPPLIES	10-015-53100	Computer Supplies/Non-Cap.-Infor	\$149.98
	9/23/2021	746357685345	110366	09/29/21	FLEET SHOP SUPPLIES	10-010-57725	Shop Supplies-Fleet	\$268.00
	9/23/2021	758654495686	110367	09/29/21	COMPUTER SUPPLIES	10-015-53100	Computer Supplies/Non-Cap.-Infor	\$119.92
	9/23/2021	893437758686	110367	09/29/21	COMPUTER SUPPLIES	10-002-53100	Computer Supplies/Non-Cap.-HCAP	\$667.10
	9/23/2021	695374453746	110367	09/29/21	COMPUTER SUPPLIES	10-015-53100	Computer Supplies/Non-Cap.-Infor	\$129.90
	9/23/2021	467774497666	110367	09/29/21	COMPUTER SUPPLIES	10-015-53100	Computer Supplies/Non-Cap.-Infor	\$299.85
	9/23/2021	495998346468	110367	09/29/21	COMPUTER SUPPLIES	10-015-53100	Computer Supplies/Non-Cap.-Infor	\$297.85
	9/23/2021	465453886343	110367	09/29/21	COMPUTER SUPPLIES	10-015-53100	Computer Supplies/Non-Cap.-Infor	\$359.85
	9/23/2021	439787848648	110367	09/29/21	COMPUTER SUPPLIES	10-015-53100	Computer Supplies/Non-Cap.-Infor	\$246.87
	9/23/2021	846893574898	110367	09/29/21	OFFICE SUPPLIES	10-009-56300	Office Supplies-Dept	\$13.73
	9/23/2021	457989533753	110367	09/29/21	UNIFORMS	10-008-58700	Uniforms-Mater	\$40.57
	9/23/2021	459668453655	110367	09/29/21	STATION SUPPLIES	10-008-57900	Station Supplies-Mater	\$366.40
	9/23/2021	488993737595	110367	09/29/21	BOOKS/MATERIALS	10-006-52600	Books/Materials-Alarm	\$211.79
	9/23/2021	747585364544	110368	09/29/21	UNIFORMS	10-008-58700	Uniforms-Mater	\$55.60
	9/23/2021	687734436868	110368	09/29/21	STATION SUPPLIES	10-008-57900	Station Supplies-Mater	\$42.04
	9/15/2021	467566435999	110426	10/06/21	STATION SUPLIES	10-008-57900	Station Supplies-Mater	\$16.99
	9/15/2021	543899396587	110426	10/06/21	SMALL EQUIPMENT	10-016-57750	Small Equipment & Furniture-Facil	\$145.27
	9/15/2021	539378974489	110426	10/06/21	COMPUTER SUPPLIES	10-015-53100	Computer Supplies/Non-Cap.-Infor	\$17.58
	9/15/2021	946369556653	110426	10/06/21	SHOP TOOLS	10-010-57700	Shop Tools-Fleet	\$164.89
	9/15/2021	776799674945	110426	10/06/21	SHOP TOOLS	10-010-57700	Shop Tools-Fleet	\$134.99
	9/15/2021	944793885754	110426	10/06/21	SHOP TOOLS	10-010-57700	Shop Tools-Fleet	\$164.91
	9/15/2021	448578458845	110426	10/06/21	STATION SUPLIES	10-008-57900	Station Supplies-Mater	\$138.31
	9/15/2021	477386787334	110426	10/06/21	SHOP TOOLS	10-010-57700	Shop Tools-Fleet	\$134.99
	9/15/2021	484977389884	110426	10/06/21	BOOKS/MATERIALS	10-009-56300	Office Supplies-Dept	\$13.73

**Montgomery County Hospital District**  
**Invoice Expense Allocation Report**  
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Vendor Name	Invoice Date	Invoice No.	Payment No.	Payment Date	Invoice Description	Account No.	Account Description	Amount
	9/15/2021	863388343358	110426	10/06/21	STATION SUPPLIES	10-008-57900	Station Supplies-Mater	\$81.34
	9/15/2021	443789584533	110426	10/06/21	STATION SUPPLIES	10-008-57900	Station Supplies-Mater	\$49.80
	9/15/2021	459443768754	110427	10/06/21	STATION SUPPLIES	10-008-57900	Station Supplies-Mater	\$65.90
	9/15/2021	696759345668	110427	10/06/21	SMALL EQUIPMENT	10-015-57750	Small Equipment & Furniture-Infor	\$57.96
	9/15/2021	865646836955	110427	10/06/21	BOOKS/MATERIALS	10-009-52600	Books/Materials-Dept	\$23.99
	9/15/2021	767986346349	110427	10/06/21	SMALL EQUIPMENT	10-015-57750	Small Equipment & Furniture-Infor	\$23.78
	9/15/2021	694543594848	110427	10/06/21	SMALL EQUIPMENT	10-015-57750	Small Equipment & Furniture-Infor	\$5.16
	9/15/2021	665489595668	110427	10/06/21	SMALL EQUIPMENT	10-015-57750	Small Equipment & Furniture-Infor	\$6.39
	9/15/2021	938936445597	110427	10/06/21	COMPUTER SUPPLIES	10-015-53100	Computer Supplies/Non-Cap.-Infor	\$20.85
	9/15/2021	463375653433	110427	10/06/21	COMPUTER SUPPLIES	10-008-57900	Station Supplies-Mater	\$109.98
	9/15/2021	446763948543	110427	10/06/21	COMPUTER SUPPLIES	10-015-53100	Computer Supplies/Non-Cap.-Infor	\$107.61
	9/15/2021	453678997389	110427	10/06/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$138.99
	9/15/2021	765397897553	110427	10/06/21	OFFICE SUPPLIES	10-008-56300	Office Supplies-Mater	\$19.98
							Totals for AMAZON.COM LLC:	\$11,129.94
AMERICAN AMBULANCE ASSOCIATION	9/29/2021	336066	110428	10/06/21	ANNUAL SINGLE STATE PROVIDER FEE	10-001-54100	Dues/Subscriptions-Admin	\$12,900.00
							Totals for AMERICAN AMBULANCE ASSOCIATION:	\$12,900.00
AMERICAN TIRE DISTRIBUTORS INC	9/8/2021	S156535083	5797	09/15/21	TIRES FOR STOCK	10-010-59150	Vehicle-Tires-Fleet	\$3,653.28
	9/15/2021	S156926471	5899	09/29/21	DOGE 3500 TIRES FOR STOCK	10-010-59150	Vehicle-Tires-Fleet	\$1,537.04
							Totals for AMERICAN TIRE DISTRIBUTORS INC:	\$5,190.32
AMERICA'S CLEANING SOLUTIONS, LLC	9/1/2021	3314	5795	09/15/21	FOGGING AND DISINFECTING MCHD ALARM CI	10-008-57100	Professional Fees-Mater	\$500.00
							Totals for AMERICA'S CLEANING SOLUTIONS, LLC:	\$500.00
AMERITAS LIFE INSURANCE CORP	9/1/2021	010-48743 09.01.21	6130	09/01/21	ACCT 010-048743-00002 VISION PREMIUMS SEPT	10-025-51700	Health & Dental-Human	\$4,332.55
							Totals for AMERITAS LIFE INSURANCE CORP:	\$4,332.55
ARCHIVESOCIAL, INC.	9/1/2021	18312	5856	09/22/21	SOCIAL MEDIA ARCHIVING SUBSCRIPTION	10-026-53050	Computer Software-Recor	\$4,788.00
							Totals for ARCHIVESOCIAL, INC.:	\$4,788.00
AT&T (105414)	9/13/2021	2812599426 09.13.21	110370	09/29/21	STATION 41 FIRE PANEL 09/13/21-10/12/21	10-016-58800	Utilities-Facil	\$174.37
	9/21/2021	7131652005 09.21.21	110429	10/06/21	HISD T1 ISSI 09/21/21-10/20/21	10-004-58310	Telephones-Service-Radio	\$239.11
							Totals for AT&T (105414):	\$413.48
AT&T (U-VERSE)	9/11/2021	145685137 9.11.21	110371	09/29/21	STATION 24 9/12/21-10/11/21	10-015-58310	Telephones-Service-Infor	\$123.05
	9/22/2021	150883685 09.22.21	110430	10/06/21	STATION 41 08/23/21-09/22/21	10-015-58310	Telephones-Service-Infor	\$133.04
							Totals for AT&T (U-VERSE):	\$256.09

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Board Meeting 10/26/2021 Paid Invoices

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AT&T MOBILITY-ROC (6463)	9/23/2021	836735112X09232021	110431	10/06/21	ACCT# 836735112	10-004-58200	Telephones-Cellular-Radio	\$96.63
							Totals for AT&T MOBILITY-ROC (6463):	\$96.63
BCBS OF TEXAS (DENTAL)	9/1/2021	123611 9.1.21 COBRA	6131	09/03/21	BILL PERIOD: 09-01-2021 TO 10-01-2021	10-025-51700	Health & Dental-Human	\$368.72
	9/1/2021	123611 09.01.21	6133	09/03/21	BILL PERIOD: 09-01-2021 TO 10-01-2021	10-025-51700	Health & Dental-Human	\$22,684.00
							Totals for BCBS OF TEXAS (DENTAL):	\$23,052.72
BCBS OF TEXAS (POB 731428)	9/5/2021	523325700964	6118	09/05/21	BCBS PPO & HSA CLAIMS 08/28/2021-09/03/2021	10-025-51710	Health Insurance Claims-Human	\$82,769.69
	9/12/2021	523328486888	6134	09/12/21	BCBS PPO & HSA CLAIMS 09/04/2021-09/10/2021	10-025-51710	Health Insurance Claims-Human	\$63,551.06
	9/1/2021	131649501948	6135	09/01/21	ADMINISTRIVE FEE 08/01/2021-08/31/2021	10-025-51720	Health Insurance Admin Fees-Human	\$71,817.08
	9/19/2021	523323660785	6136	09/19/21	BCBS PPO & HSA CLAIMS 09/11/2021-09/17/2021	10-025-51710	Health Insurance Claims-Human	\$80,276.41
	9/30/2021	131645977508	6176	09/30/21	ADMINISTRIVE FEE 09/01/2021-09/30/2021	10-025-51720	Health Insurance Admin Fees-Human	\$68,478.08
	9/26/2021	523321361729	6177	09/26/21	BCBS PPO & HSA CLAIMS 09/18/2021-09/24/2021	10-025-51710	Health Insurance Claims-Human	\$86,980.65
							Totals for BCBS OF TEXAS (POB 731428):	\$453,872.97
BLACKBAUD, INC.	9/1/2021	INV-008165	110226	09/15/21	FE NXT PRO OFFER Q-00740477 10.01-21- 09.30.22	10-000-14900	Prepaid Expenses-BS	\$29,133.00
							Totals for BLACKBAUD, INC.:	\$29,133.00
BONDS JANITORIAL SERVICE	9/3/2021	902	5798	09/15/21	JANITORIAL SERVICES FOR AUGUST 2021	10-016-53330	Contractual Obligations- Other-Facil	\$5,956.78
	9/3/2021	901	5798	09/15/21	EXTRA DAY CLEANING DURING AFTERNOON	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$2,935.00
	9/9/2021	903	5857	09/22/21	SERVICE CENTER STOVE & VENT	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$350.00
	9/19/2021	904	5946	10/06/21	QUARTERLY PROGRAM	10-016-53330	Contractual Obligations- Other-Facil	\$1,332.47
							Totals for BONDS JANITORIAL SERVICE:	\$10,574.25
BOON-CHAPMAN (Prime DX)	9/1/2021	S0030005544	5858	09/22/21	CASE MANAGEMENT FEES AUGUST 2021	10-002-55700	Management Fees-HCAP	\$6,655.00
							Totals for BOON-CHAPMAN (Prime DX):	\$6,655.00
BOUND TREE MEDICAL, LLC	9/1/2021	84192519	5799	09/15/21	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$1,462.30
	9/2/2021	84193902	5799	09/15/21	MEDICAL SUPPLIES	10-008-54200	Durable Medical Equipment-Mater	\$2,062.50
	9/1/2021	84186381	5799	09/15/21	MEDICAL SUPPLIES	10-008-54200	Durable Medical Equipment-Mater	\$180.00
	9/1/2021	84180822	5799	09/15/21	DRUG MEDICAL SUPPLIES	10-009-54000	Drug Supplies-Dept	\$1,364.86
	9/1/2021	84176791	5799	09/15/21	MEDICAL SUPPLIES	10-009-54000	Drug Supplies-Dept	\$1,698.00
						10-008-53900	Disposable Medical Supplies-Mater	\$2,878.30
	9/7/2021	84197296	5859	09/22/21	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$18,748.51
						10-009-54000	Drug Supplies-Dept	\$3,001.80
						10-008-53800	Disposable Linen-Mater	\$914.50
	9/8/2021	84199290	5859	09/22/21	MEDICAL SUPPLIES	10-008-54200	Durable Medical Equipment-Mater	\$75.99
	9/13/2021	84205191	5900	09/29/21	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$17,819.50
						10-009-54000	Drug Supplies-Dept	\$4,212.80

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						10-008-53800	Disposable Linen-Mater	\$1,887.30
	9/13/2021	84205190	5981	10/06/21	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$268.00
	9/14/2021	84207438	5981	10/06/21	MEDICAL SUPPLIES	10-008-54200	Durable Medical Equipment-Mater	\$985.68
	9/16/2021	84211294	5947	10/06/21	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$227.97
	9/15/2021	84209364	6011	10/06/21	MEDICAL SUPPLIES	10-008-54200	Durable Medical Equipment-Mater	\$2,177.16
	9/23/2021	84222583	5947	10/06/21	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$1,470.00
	9/22/2021	84220265	5947	10/06/21	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$336.00
	9/22/2021	84220266	5947	10/06/21	MEDICAL SUPPLIES	10-009-54000	Drug Supplies-Dept	\$797.50
						10-008-53900	Disposable Medical Supplies-Mater	\$534.00
	9/24/2021	84224792	5947	10/06/21	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$8,595.00
	9/20/2021	94215010	5947	10/06/21	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$1,344.00
	9/20/2021	84215011	5947	10/06/21	MEDICAL SUPPLIES	10-008-54200	Durable Medical Equipment-Mater	\$151.98
	9/20/2021	84215009	5947	10/06/21	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$8.30
	9/20/2021	84215012	5947	10/06/21	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$270.00
	9/21/2021	84217937	5947	10/06/21	MEDICAL SUPPLIES	10-009-54000	Drug Supplies-Dept	\$2,380.98
						10-008-53900	Disposable Medical Supplies-Mater	\$5,495.40
	9/21/2021	84217936	5947	10/06/21	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$117.50
	9/1/2021	84168933	5981	10/06/21	MEDICAL SUPPLIES	10-008-53800	Disposable Linen-Mater	\$800.00
	9/28/2021	84229073	6023	10/13/21	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$4,671.22
						10-009-54000	Drug Supplies-Dept	\$2,702.51
	9/29/2021	84230939	6023	10/13/21	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$475.54
	9/20/2021	84215010	5947	10/06/21	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$1,344.00
							Totals for BOUND TREE MEDICAL, LLC:	\$91,459.10
BRYANT'S SIGNS	9/29/2021	2021-085	110444	10/06/21	TAHOE GRAPHIC KIT	10-010-59000	Vehicle-Outside Services-Fleet	\$1,950.00
	9/29/2021	2021-083	110444	10/06/21	REPAIR #14	10-010-52000	Accident Repair-Fleet	\$854.00
	9/29/2021	2021-084	110444	10/06/21	REPAIR #26	10-010-52000	Accident Repair-Fleet	\$360.00
	9/29/2021	2021-082	110444	10/06/21	VINYL SERVICES REPAIR #40	10-010-59000	Vehicle-Outside Services-Fleet	\$233.50
							Totals for BRYANT'S SIGNS:	\$3,397.50
BUD GRIFFIN SUPPORT, INC.	9/8/2021	03-21013	5860	09/22/21	PERFORM PM INSPECTION	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$600.00
							Totals for BUD GRIFFIN SUPPORT, INC.:	\$600.00
BUSY BODY	9/1/2021	127839-C	110228	09/15/21	BUSY BODY STATION WORKOUT EQUIPMENT	10-007-57750	Small Equipment & Furniture-EMS	\$326.70
							Totals for BUSY BODY:	\$326.70
C & R WATER SUPPLY, INC	9/1/2021	1526 09/01/21 FEE	6178	09/15/21	STATION 44 07/13/21-08/16/21 FEE	10-016-58800	Utilities-Facil	\$0.79
	9/1/2021	1526 09/01/2021	6179	09/15/21	STATION 44 07/13/21-08/16/21	10-016-58800	Utilities-Facil	\$84.69
							Totals for C & R WATER SUPPLY, INC:	\$85.48

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CAMPBELL, JADE	9/13/2021	CAM091321	5800	09/15/21	UNIFORMS/BOOTS	10-007-58700	Uniforms-EMS	\$110.00
							Totals for CAMPBELL, JADE:	\$110.00
CANON FINANCIAL SERVICES, INC.	9/12/2021	27350022	5901	09/29/21	SCHEDULE # 001-0824246-001/CONTRACT NO. DI	10-015-55400	Leases/Contracts-Infor	\$4,228.70
							Totals for CANON FINANCIAL SERVICES, INC.:	\$4,228.70
CBP EMERGENCY CARE PLLC	9/1/2021	PAT090121	5801	09/15/21	ASSISTANT MEDICAL DIRECTOR/MD TERM ON	10-009-57100	Professional Fees-Dept	\$8,900.00
							Totals for CBP EMERGENCY CARE PLLC:	\$8,900.00
CDW GOVERNMENT, INC.	9/1/2021	K068877	5802	09/15/21	SAMSUNG LED MONITOR 24"	10-015-57750	Small Equipment & Furniture-Infor	\$1,825.92
	9/1/2021	K050162	5802	09/15/21	PRODUCTION SUPPORT COVERAGE WMWARE	10-015-53050	Computer Software-Infor	\$1,482.00
	9/7/2021	J925061	5802	09/15/21	VMWARE SUPPORT & SUBSCRIPTION PRODUCT	10-015-53050	Computer Software-Infor	\$1,156.00
	9/1/2021	J840594	5802	09/15/21	HP 3Y NBD ONSITE/ADP G2 DESKTOP ONLY SVC	10-015-57750	Small Equipment & Furniture-Infor	\$329.82
	9/1/2021	J572846	5802	09/15/21	POWER ADAPTER	10-015-53100	Computer Supplies/Non-Cap.-Infor	\$527.65
	9/1/2021	H959654	5848	09/15/21	HPE HARDWARE MAINTENANCE ONSITE SUPPC	10-015-53000	Computer Maintenance-Infor	\$7,344.00
	9/1/2021	J218389	5802	09/15/21	WD RED PRO H ARD DRIVE 8TB	10-015-53100	Computer Supplies/Non-Cap.-Infor	\$328.67
	9/1/2021	J221267	5802	09/15/21	SAMSUNG SSD 1TB	10-015-53100	Computer Supplies/Non-Cap.-Infor	\$326.67
	9/13/2021	K645376	5933	09/29/21	LOGITECH SLIM FOLIO IPAD	10-015-57750	Small Equipment & Furniture-Infor	\$424.95
	9/13/2021	K643122	5933	09/29/21	LOGITECH SLIM FOLIO CASES	10-015-57750	Small Equipment & Furniture-Infor	\$509.94
	9/17/2021	K901079	5933	09/29/21	COMPUTER SOFTWARE	10-015-53050	Computer Software-Infor	\$1,142.45
	9/3/2021	K269936	5933	09/29/21	CISCO SMARTNET	10-015-53000	Computer Maintenance-Infor	\$22,961.96
							Totals for CDW GOVERNMENT, INC.:	\$38,360.03
CENTERPOINT ENERGY (REL109)	9/8/2021	88589239 09.08.21	6137	09/23/21	ADMIN 08/02/21-08/31/21	10-016-58800	Utilities-Facil	\$951.28
	9/1/2021	64015806066 09.01.21	6138	09/15/21	ROBINSON TOWER 07/26/21-08/25/21	10-004-58800	Utilities-Radio	\$30.68
	9/1/2021	92013168 09.01.21	6139	09/14/21	STATION 30 07/26/21-08/23/21	10-016-58800	Utilities-Facil	\$22.54
	9/10/2021	88820089 09.10.21	6153	09/27/21	STATION 10 08/04/21-09/02/21	10-016-58800	Utilities-Facil	\$23.88
	9/10/2021	64018941639 09.10.21	6154	09/27/21	STATION 15 08/04/21-09/03/21	10-016-58800	Utilities-Facil	\$19.91
	9/17/2021	64013049610 09.17.21	6155	10/04/21	STATION 45 08/11/21-09/10/21	10-016-58800	Utilities-Facil	\$25.12
	9/17/2021	98116148 09.17.21	6156	10/04/21	STATION 14 08/12/21-09/13/21	10-016-58800	Utilities-Facil	\$30.29
	9/2/2021	64006986422 09.02.21	6180	09/09/21	STATION 43 07/13/21-08/11/21	10-016-58800	Utilities-Facil	\$32.62
	9/1/2021	88796735 09.01.21	6181	09/16/21	STATION 20 07/27/21-08/26/21	10-016-58800	Utilities-Facil	\$49.41
	9/30/2021	64015806066 09.30.21	6184	10/15/21	ROBINSON TOWER 08/25/21-09/27/21	10-004-58800	Utilities-Radio	\$30.68
	9/29/2021	92013168 09.29.21	6185	10/14/21	STATION 30 08/23/21-09/22/21	10-016-58800	Utilities-Facil	\$21.87
							Totals for CENTERPOINT ENERGY (REL109):	\$1,238.28
CENTRALSQUARE COMPANY-TRITECH SOFT	9/22/2021	331563	5951	10/06/21	ENTERPRISE MOBILE AVL ONLY DEVICE LICEN	10-015-53075	Computer Software - MDC First Respond	\$6,000.24
							Totals for CENTRALSQUARE COMPANY-TRITECH SOFTWARE SYSTEMS:	\$6,000.24

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CENTRELEARN SOLUTIONS, LLC	9/9/2021	INV31093	5803	09/15/21	TSLEARN-LEARNING MANAGEMENT 09/09/21-10/09/21	10-009-58500	Training/Related Expenses-CE-Dept	\$6,689.59
							Totals for CENTRELEARN SOLUTIONS, LLC:	\$6,689.59
CHARTER COMMUNICATIONS/SPECTRUM BUSINESS	9/11/2021	0040724091121	6157	09/28/21	STATION 26 09/11/21-10/10/21	10-016-58800	Utilities-Facil	\$100.47
							Totals for CHARTER COMMUNICATIONS/SPECTRUM BUSINESS:	\$100.47
CHASE PEST CONTROL, INC.	9/10/2021	29491	5862	09/22/21	EXTERIOR SERVICE BI-MONTHLY	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$155.00
	9/15/2021	29583	5862	09/22/21	EXTERIOR SERVICE BI-MONTHLY	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$185.00
	9/10/2021	29493	5862	09/22/21	EXTERIOR SERVICE BI-MONTHLY	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$175.00
	9/16/2021	29634	5862	09/22/21	EXTERIOR SERVICE BI-MONTHLY	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$200.00
	9/10/2021	29490	5862	09/22/21	EXTERIOR SERVICE BI-MONTHLY	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$155.00
	9/10/2021	29489	5862	09/22/21	EXTERIOR SERVICE BI-MONTHLY	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$155.00
	9/10/2021	29492	5862	09/22/21	EXTERIOR SERVICE BI-MONTHLY	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$195.00
	9/16/2021	29633	5862	09/22/21	EXTERIOR SERVICE BI-MONTHLY	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$155.00
	9/23/2021	29898	5952	10/06/21	EXTERIOR SERVICE BI-MONTHLY	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$95.00
	9/23/2021	29973	5952	10/06/21	EXTERIOR SERVICE BI-MONTHLY	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$145.00
	9/23/2021	29972	5952	10/06/21	EXTERIOR SERVICE BI-MONTHLY	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$155.00
	9/23/2021	29970	5952	10/06/21	EXTERIOR SERVICE BI-MONTHLY	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$155.00
	9/23/2021	29971	5952	10/06/21	EXTERIOR SERVICE BI-MONTHLY	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$155.00
							Totals for CHASE PEST CONTROL, INC.:	\$2,080.00
CITY OF SHENANDOAH	9/20/2021	OCT 2021-041	110298	09/22/21	RENT STATION 26	10-000-14900	Prepaid Expenses-BS	\$1,250.00
							Totals for CITY OF SHENANDOAH:	\$1,250.00
CLASSIC CHEVROLET SUGAR LAND, LLC	9/21/2021	2016796	110374	09/29/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$511.02
							Totals for CLASSIC CHEVROLET SUGAR LAND, LLC:	\$511.02
COBURN SUPPLY COMPANY, INC.	9/9/2021	534826744	5863	09/22/21	MAINTENANCE AND REPAIR	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$2,450.00
	9/8/2021	534821692	5902	09/29/21	MAINTENANCE AND REPAIR	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$2,450.00
							Totals for COBURN SUPPLY COMPANY, INC.:	\$4,900.00
COLONIAL LIFE	9/8/2021	E3387610-090821	6140	09/08/21	CONTROL NO. E3387610 PREMIUMS 08/09/21-08/21	10-000-21590	P/R-Premium Cancer/Accident-BS	\$4,743.85
							Totals for COLONIAL LIFE:	\$4,743.85
COLORTECH DIRECT & IMPACT PRINTING	9/16/2021	35375	5903	09/29/21	HIPAA FORMS	10-008-57000	Printing Services-Mater	\$372.36
	9/30/2021	35505	6024	10/13/21	BUSINESS CARDS/FILMORE	10-008-57000	Printing Services-Mater	\$75.00
	9/30/2021	35459	6025	10/13/21	BUSINESS CARDS/HOOTS	10-008-57000	Printing Services-Mater	\$75.00
							Totals for COLORTECH DIRECT & IMPACT PRINTING:	\$522.36

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COMCAST (POB 8587)	9/15/2021	001000157114	110446	10/06/21	09/15/21-10/14/21	10-015-58310	Telephones-Service-Infor	\$2,134.89
							Totals for COMCAST (POB 8587):	\$2,134.89
CONRAD KROLL JR dba ALWAYS BEST PLUM	9/24/2021	1047	5904	09/29/21	MAINTENANCE AND REPAIR	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$2,950.00
							Totals for CONRAD KROLL JR dba ALWAYS BEST PLUMBING:	\$2,950.00
CONROE COURIER (THE COURIER)	9/22/2021	570511153 09.22.21	110447	10/06/21	CONROE COURIER THRU DATE 11/21/2021	10-001-54100	Dues/Subscriptions-Admin	\$26.00
							Totals for CONROE COURIER (THE COURIER):	\$26.00
CONROE NOON LIONS CLUB	9/1/2021	60121006	5804	09/15/21	MEMBERSHIP DUES/B.ALLEN	10-001-54100	Dues/Subscriptions-Admin	\$55.00
							Totals for CONROE NOON LIONS CLUB:	\$55.00
CONROE TRUCK & TRAILER INC.	9/2/2021	282600-01	5805	09/15/21	VEHICLE PARTS	10-010-59000	Vehicle-Outside Services-Fleet	\$478.78
	9/2/2021	282600-00	5805	09/15/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$888.48
	9/1/2021	280333-01	5805	09/15/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$1,792.00
	9/15/2021	278534-02	5864	09/22/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$95.88
	9/30/2021	278534-03	5953	10/06/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$47.94
							Totals for CONROE TRUCK & TRAILER INC.:	\$3,303.08
CONROE WELDING SUPPLY, INC.	9/13/2021	PS480943	5865	09/22/21	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$54.20
	9/13/2021	PS480942	5865	09/22/21	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$71.80
	9/13/2021	PS480938	5865	09/22/21	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$62.00
	9/13/2021	PS480936	5865	09/22/21	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$68.21
	9/9/2021	CT95319	5865	09/22/21	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$125.60
	9/9/2021	CT95206	5865	09/22/21	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$75.75
	9/8/2021	CT94995	5865	09/22/21	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$385.80
	9/8/2021	CT94934	5865	09/22/21	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$169.60
	9/8/2021	CT94932	5865	09/22/21	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$159.80
	9/7/2021	PS480666	5865	09/22/21	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$108.00
	9/7/2021	PS480664	5865	09/22/21	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$67.12
	9/7/2021	PS480665	5865	09/22/21	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$99.20
	9/7/2021	CT94746	5865	09/22/21	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$37.60
	9/1/2021	CT90830	5865	09/22/21	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$107.00
	9/1/2021	CT90984	5865	09/22/21	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$109.00
	9/1/2021	CT91021	5865	09/22/21	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$88.40
	9/1/2021	CT91066	5865	09/22/21	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$134.40
	9/1/2021	CT94240	5865	09/22/21	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$60.50
	9/1/2021	PS478970	5865	09/22/21	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$155.02

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	9/1/2021	R07211192	5865	09/22/21	CYLINDER RENTAL	10-008-56600	Oxygen & Gases-Mater	\$3.00
	9/1/2021	PS479074	5865	09/22/21	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$53.20
	9/1/2021	CT90419	5865	09/22/21	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$242.00
	9/1/2021	PS479075	5865	09/22/21	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$71.80
	9/1/2021	PS479076	5865	09/22/21	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$44.40
	9/1/2021	CT90227	5865	09/22/21	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$105.60
	9/1/2021	CT90498	5905	09/29/21	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$79.60
	9/1/2021	CT94272	5905	09/29/21	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$91.40
	9/1/2021	CT94482	5865	09/22/21	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$106.00
	9/1/2021	CT94509	5865	09/22/21	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$99.20
	9/1/2021	CT94549	5865	09/22/21	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$117.80
	9/1/2021	CT91478	5865	09/22/21	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$100.20
	9/1/2021	CT92299	5865	09/22/21	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$62.40
	9/1/2021	CT90499	5865	09/22/21	OXYGEN MEDICAL	10-008-56600	Oxygen & Gases-Mater	\$188.20
	9/20/2021	CT96679A	5865	09/22/21	NITROUS OXIDE	10-008-56600	Oxygen & Gases-Mater	\$196.90
	9/20/2021	CT96679B	5865	09/22/21	NITROUS OXIDE	10-008-56600	Oxygen & Gases-Mater	\$143.12
	9/28/2021	CT97607A	5954	10/06/21	NITROUS OXIDE	10-008-56600	Oxygen & Gases-Mater	\$161.01
	9/28/2021	CT97607B	5954	10/06/21	NITROUS OXIDE	10-008-56600	Oxygen & Gases-Mater	\$232.57
	9/28/2021	CT97607C	5954	10/06/21	NITROUS OXIDE	10-008-56600	Oxygen & Gases-Mater	\$125.23
							Totals for CONROE WELDING SUPPLY, INC.:	\$4,362.63
CONSOLIDATED COMMUNICATIONS-TXU	9/1/2021	9365391160/0 9.1.21	110299	09/22/21	ADMIN 09/16/21-10/15/21	10-015-58310	Telephones-Service-Infor	\$11,276.79
	9/16/2021	00096001460 09.16.21	110375	09/29/21	ADMIN 09/16/21-10/15/21	10-015-58310	Telephones-Service-Infor	\$879.02
	9/21/2021	93653911600 09.21.21	110448	10/06/21	ADMIN 09/21/21-10/20/21	10-015-58310	Telephones-Service-Infor	\$11,025.66
							Totals for CONSOLIDATED COMMUNICATIONS-TXU:	\$23,181.47
CROWN PAPER AND CHEMICAL	9/10/2021	143809	5955	10/06/21	STATION SUPPLIES	10-008-57900	Station Supplies-Mater	\$555.32
	9/16/2021	143951 B/O	5955	10/06/21	STATON SUPPLIES	10-008-57900	Station Supplies-Mater	\$188.00
							Totals for CROWN PAPER AND CHEMICAL:	\$743.32
CULLIGAN OF HOUSTON	9/1/2021	1504372	5806	09/15/21	CI SC CONT - LEVEL 3 09/01 - 09/30	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$299.00
							Totals for CULLIGAN OF HOUSTON:	\$299.00
CUMMINS SOUTHERN PLAINS LLC	9/1/2021	85-60680	110231	09/15/21	MAINTENANCE AND REPAIR	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$14,233.54
	9/9/2021	85-61886	110300	09/22/21	MAINTENANCE AND REPAIR	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$2,329.15
	9/2/2021	85-61189	110231	09/15/21	MAINTENANCE AND REPAIR	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$4,978.30
							Totals for CUMMINS SOUTHERN PLAINS LLC:	\$21,540.99
DAILEY WELLS COMMUNICATION INC.	9/8/2021	21CC081703	5866	09/22/21	RADIO PARTS	10-004-57225	Radio - Parts-Radio	\$17,228.40

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	9/3/2021	21CC090103	5807	09/15/21	SPEAKER MICROPHONE	10-004-57750	Small Equipment & Furniture-Radio	\$4,255.16
	9/1/2021	21MCHD08	5807	09/15/21	SYSTEM SUPPORT & MAINTENANCE 1-31 AUGU	10-004-57100	Professional Fees-Radio	\$11,000.00
	9/8/2021	21CC082409	5866	09/22/21	RADIO PARTS	10-004-57225	Radio - Parts-Radio	\$1,048.18
	9/15/2021	21CC091407	5906	09/29/21	RADIO PARTS	10-004-57225	Radio - Parts-Radio	\$476.75
	9/16/2021	21CC091702	5906	09/29/21	ENGINEERING COVERAGE TEST PLANNING	10-004-57100	Professional Fees-Radio	\$17,048.00
	9/1/2021	00070990	5866	09/22/21	RADIO REPAIR S/N 96012220	10-004-57200	Radio Repairs - Outsourced (Depot)-Radi	\$103.75
	9/1/2021	00071099	5866	09/22/21	RADIO REPAIR S/N A4020101914	10-004-57200	Radio Repairs - Outsourced (Depot)-Radi	\$100.00
	9/1/2021	00070988	5866	09/22/21	RADIO REPAIR S/N A402050006C7	10-004-57200	Radio Repairs - Outsourced (Depot)-Radi	\$538.75
	9/21/2021	21CC090704	5956	10/06/21	CABLE USB PROGRAMMING	10-004-57725	Shop Supplies-Radio	\$1,127.42
	9/30/2021	21CC092405	6029	10/13/21	LICENSE CALL ALERT SEND ONLY	10-004-53050	Computer Software-Radio	\$2,250.00
							Totals for DAILEY WELLS COMMUNICATION INC.:	\$55,176.41
DANIEL, DONNA	9/15/2021	DAN091521	5808	09/15/21	WELLNESS PROGRAM/CHAIR PURCHASE	10-025-54350	Employee Health\Wellness-Human	\$100.00
							Totals for DANIEL, DONNA:	\$100.00
DAVENPORT, RYAN	9/30/2021	DAV093021	5957	10/06/21	WELLNESS PROGRAM/GYM X 9	10-025-54350	Employee Health\Wellness-Human	\$225.00
							Totals for DAVENPORT, RYAN:	\$225.00
DEARBORN NATIONAL LIFE INS CO KNOWN	9/1/2021	F021753 09.01.21	6142	09/01/21	LIFE/DISABILITY 09/01/21-09/30/21	10-025-51700	Health & Dental-Human	\$26,825.78
							Totals for DEARBORN NATIONAL LIFE INS CO KNOWN AS BCBS:	\$26,825.78
DEMONTROND	9/1/2021	32568	5809	09/15/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$156.20
	9/1/2021	32594	5809	09/15/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$4,309.10
	9/1/2021	32569	5809	09/15/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$312.40
	9/1/2021	32711	5809	09/15/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$69.30
	9/1/2021	32902	5809	09/15/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$81.13
	9/1/2021	32771	5809	09/15/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$4,354.60
	9/1/2021	32891	5809	09/15/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$481.20
	9/7/2021	32984	5907	09/29/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$3,669.76
	9/7/2021	33041	5907	09/29/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$5,794.18
	9/8/2021	33071	5907	09/29/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$140.80
	9/8/2021	33080	5907	09/29/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$1,122.50
	9/10/2021	33256	5907	09/29/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$134.76
	9/8/2021	33148	5907	09/29/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$3,326.78
	9/9/2021	33130	5907	09/29/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$865.70
	9/14/2021	33442	5907	09/29/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$349.80
	9/13/2021	33358	5907	09/29/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$4,714.65
	9/13/2021	33307	5907	09/29/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$234.48
	9/14/2021	33406	5907	09/29/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$1,432.20

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	9/8/2021	33069	5907	09/29/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$50.17
	9/2/2021	32830	5907	09/29/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$61.40
	9/2/2021	32844	5907	09/29/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$83.33
	9/14/2021	33487	5907	09/29/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$127.60
	9/15/2021	33472	5958	10/06/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$1,070.52
	9/14/2021	33497	5958	10/06/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$69.96
	9/14/2021	33493	5958	10/06/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$6.55
	9/14/2021	33496	5907	09/29/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$61.40
	9/16/2021	33676	5907	09/29/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$223.96
	9/15/2021	33541	5907	09/29/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$1,113.20
	9/15/2021	33545	5907	09/29/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$307.34
	9/17/2021	33714	5907	09/29/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$277.66
	9/15/2021	33528	5907	09/29/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$15.35
	9/20/2021	33875	5958	10/06/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$135.30
	9/21/2021	33862	5958	10/06/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$890.18
	9/23/2021	34059	5958	10/06/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$1,122.00
	9/24/2021	34148	5958	10/06/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$38.56
	9/21/2021	33982	5958	10/06/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$7,902.98
	9/1/2021	32201-B	5958	10/06/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$20.00
Totals for DEMONTROND:								\$45,127.00
DICKSON, ROBERT DR. (MEDICAL DIRECTOR	9/29/2021	DIC092921	5908	09/29/21	WELLNESS PROGRAM/GYM X 6	10-025-54350	Employee Health/Wellness-Human	\$150.00
Totals for DICKSON, ROBERT DR. (MEDICAL DIRECTOR):								\$150.00
EMS SURVEY TEAM	9/1/2021	20958	5810	09/15/21	MCHD MAILED SURVEYS-AUGUST	10-009-53550	Customer Relations-Dept	\$5,400.00
Totals for EMS SURVEY TEAM:								\$5,400.00
EMSCHARTS, INC	9/7/2021	INV00096238	5959	10/06/21	EMSCHARTS-GROUND BASE 09/01/21-09/30/21	10-009-53050	Computer Software-Dept	\$1,076.97
Totals for EMSCHARTS, INC:								\$1,076.97
ENTERGY TEXAS, LLC	9/1/2021	3500689266	6143	10/05/21	ROBINSON TOWER 07/28/21-08/26/21	10-004-58800	Utilities-Radio	\$84.08
	9/1/2021	180005301177	6144	10/05/21	ROBINSON TOWER 07/26/21-08/26/21	10-004-58800	Utilities-Radio	\$531.03
	9/1/2021	2023792652	6145	10/05/21	ADMIN 07/30/21-08/30/21	10-016-58800	Utilities-Facil	\$21,259.34
	9/7/2021	30007697805	6146	10/05/21	STATION 14 08/04/21-09/02/21	10-016-58800	Utilities-Facil	\$382.88
	9/1/2021	345004790703	6147	10/05/21	STATION 32 07/30/21-08/30/21	10-016-58800	Utilities-Facil	\$664.20
	9/9/2021	95006505402	6158	10/05/21	STATION 20 08/06/21-09/07/21	10-016-58800	Utilities-Facil	\$1,375.33
	9/7/2021	235005789278	6159	10/05/21	STATION 15 07/30/21-08/30/21	10-016-58800	Utilities-Facil	\$397.99
	9/10/2021	75006688259	6160	09/27/21	SPLENDORA TOWER 08/09/21-09/08/21	10-004-58800	Utilities-Radio	\$849.89
	9/14/2021	270004991782	6161	10/05/21	STATION 30 08/11/21-09/10/21	10-016-58800	Utilities-Facil	\$1,045.02

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	9/15/2021	235005799728	6162	10/05/21	THOMPSON TOWER 08/12/21-09/13/21	10-004-58800	Utilities-Radio	\$740.60
	9/22/2021	185006439672	6189	10/08/21	GRANGERLAND TOWER 08/19/21-09/20/21	10-004-58800	Utilities-Radio	\$886.90
	9/22/2021	265005565419	6190	10/08/21	STATION 31 08/13/21-09/10/21	10-016-58800	Utilities-Facil	\$602.30
	9/22/2021	110006702037	6191	10/08/21	STATION 10 08/13/21-09/14/21	10-016-58800	Utilities-Facil	\$157.15
	9/21/2021	115006452553	6192	10/07/21	STATION 44 08/18/21-09/17/21	10-016-58800	Utilities-Facil	\$237.95
	9/21/2021	335004914317	6193	10/07/21	STATION 43 08/17/21-09/16/21	10-016-58800	Utilities-Facil	\$867.80
							Totals for ENTERGY TEXAS, LLC:	\$30,082.46
ENTERPRISE FM TRUST dba ENTERPRISE FLE	9/3/2021	FBN4294468	5811	09/15/21	MONTHLY LEASE CHARGE/SHOP 333/634/632	10-004-52725	Capital Lease Expense-Radio	\$699.51
						10-004-55025	Interest Expense-Radio	\$98.41
						10-008-52725	Capital Lease Expense-Mater	\$348.02
						10-008-55025	Interest Expense-Mater	\$55.09
						10-016-52725	Capital Lease Expense-Facil	\$484.39
						10-016-55025	Interest Expense-Facil	\$108.74
							Totals for ENTERPRISE FM TRUST dba ENTERPRISE FLEET MGNT EXCHANGE INC.:	\$1,794.16
ENVIROTECH MECHANICAL SYSTEMS, LLC	9/21/2021	23830	110451	10/06/21	PRESSURE WASH CHILLER YARD	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$3,410.40
							Totals for ENVIROTECH MECHANICAL SYSTEMS, LLC:	\$3,410.40
ESCATELL, DALISSA	9/27/2021	ESC092721	110377	09/29/21	MILEAGE REIMBURSEMENT 05/15/21-08/22/21	10-007-56200	Mileage Reimbursements-EMS	\$182.72
	9/27/2021	ESC092721 \$55.94	110377	09/29/21	MILEAGE REIMBURSEMENT 08/24/21-09/11/21	10-007-56200	Mileage Reimbursements-EMS	\$55.94
							Totals for ESCATELL, DALISSA:	\$238.66
FASTENAL COMPANY	9/14/2021	TXHO6133665	110452	10/06/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$10.50
							Totals for FASTENAL COMPANY:	\$10.50
FIREFIGHTER SAFETY CENTER	9/1/2021	28546	5812	09/15/21	UNIFORMS/BOOTS	10-007-58700	Uniforms-EMS	\$245.03
	9/1/2021	28537	5812	09/15/21	UNIFORMS/BOOTS	10-007-58700	Uniforms-EMS	\$244.23
	9/13/2021	28619	5909	09/29/21	BOOTS/UNIFORMS	10-007-58700	Uniforms-EMS	\$231.03
							Totals for FIREFIGHTER SAFETY CENTER:	\$720.29
FIRST RESPONSE FAMILY CLINIC	9/1/2021	CLOVER2021	5813	09/15/21	RECRUIT/INVESTIGATE	10-025-57300	Recruit/Investigate-Human	\$2,375.00
							Totals for FIRST RESPONSE FAMILY CLINIC:	\$2,375.00
FIVE STAR SEPTIC SOLUTIONS, LLC	9/17/2021	947	5910	09/29/21	PUMP OUT 2000 GAL LIFT STATION	10-016-58800	Utilities-Facil	\$475.00
	9/8/2021	936	5867	09/22/21	PUMP OUT LIFT STATION	10-016-58800	Utilities-Facil	\$475.00
							Totals for FIVE STAR SEPTIC SOLUTIONS, LLC:	\$950.00
FORD AUDIO-VIDEO SYSTEMS, LLC	9/2/2021	308005630	5814	09/15/21	LABOR FOR BOARDROOM MICROPHONES	10-015-57650	Repair-Equipment-Infor	\$160.00

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	9/2/2021	308005629	5814	09/15/21	LABOR FOR BOARDROOM CRESTRON TIME SY	10-015-57650	Repair-Equipment-Infor	\$160.00
	9/29/2021	308005668	5961	10/06/21	REPAIR AND LABOR FOR CLASSROOM CRESTR	10-015-57650	Repair-Equipment-Infor	\$1,072.46
					Totals for FORD AUDIO-VIDEO SYSTEMS, LLC:			\$1,392.46
FOXWORTH, ANGELA	9/29/2021	FOX092921	5911	09/29/21	WELLNESS PROGRAM/CHIROPRACTIC CARE X	10-025-54350	Employee Health/Wellness-Human	\$40.00
					Totals for FOXWORTH, ANGELA:			\$40.00
FRAZER, LTD.	9/1/2021	CR0001304			CREDIT/INVOICE 79839	10-010-59050	Vehicle-Parts-Fleet	(\$417.30)
	9/1/2021	CR0001305			CREDIT/INVOICE 79745	10-010-59050	Vehicle-Parts-Fleet	(\$300.00)
	9/1/2021	81488	5815	09/15/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$4,437.57
	9/1/2021	81285	5815	09/15/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$1,475.16
	9/20/2021	81740	5963	10/06/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$117.00
	9/20/2021	81739	5963	10/06/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$910.01
					Totals for FRAZER, LTD.:			\$6,222.44
GALLS, LLC dba MILLER UNIFORMS	9/1/2021	019151732	5816	09/15/21	UNIFORMS	10-008-58700	Uniforms-Mater	\$199.96
	9/1/2021	018618939	5816	09/15/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$225.96
	9/1/2021	018886432	5816	09/15/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$196.88
	9/1/2021	018637467	5816	09/15/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$70.00
	9/1/2021	018776104	5816	09/15/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$123.49
	9/1/2021	018597253	5816	09/15/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$365.56
	9/3/2021	019213972	5868	09/22/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$75.50
						10-008-58700	Uniforms-Mater	\$314.97
	9/3/2021	019213975			UNIFORMS	10-007-58700	Uniforms-EMS	\$169.98
	9/3/2021	019213977	5868	09/22/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$83.56
	9/3/2021	019213934	5912	09/29/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$106.60
	9/3/2021	019213935	5868	09/22/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$106.60
	9/3/2021	019213956	5868	09/22/21	UNIFORMS	10-008-58700	Uniforms-Mater	\$167.04
						10-007-58700	Uniforms-EMS	\$501.61
	9/3/2021	019213966	5868	09/22/21	UNIFORMS	10-008-58700	Uniforms-Mater	\$108.40
	9/3/2021	019213979	5868	09/22/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$5.57
	9/3/2021	019213965	5868	09/22/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$149.98
	9/3/2021	019213964	5868	09/22/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$332.02
	9/3/2021	019213963	5868	09/22/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$23.03
	9/3/2021	019213967	5868	09/22/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$566.34
	9/8/2021	019241160	5912	09/29/21	UNIFORMS	10-008-58700	Uniforms-Mater	\$249.95
	9/15/2021	019292183	5912	09/29/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$164.98
	9/15/2021	019292184	5912	09/29/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$209.98
	9/17/2021	019310418	5965	10/06/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$302.25

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	9/17/2021	019310420	5965	10/06/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$527.32
	9/17/2021	019310419	5965	10/06/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$717.44
	9/15/2021	019292186	5912	09/29/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$383.83
	9/15/2021	019292191	5912	09/29/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$22.71
	9/15/2021	019292185	5912	09/29/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$361.66
	9/14/2021	019289939	5912	09/29/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$26.49
	9/15/2021	019292160	5912	09/29/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$511.20
	9/17/2021	019310421	5965	10/06/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$481.80
	9/15/2021	019292192	5912	09/29/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$22.71
	9/15/2021	019292187	5912	09/29/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$199.25
	9/15/2021	019292156	5912	09/29/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$83.56
	9/15/2021	019292159	5912	09/29/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$411.62
	9/15/2021	019292172	5912	09/29/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$199.99
	9/15/2021	019292188	5912	09/29/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$23.03
	9/15/2021	019292189	5912	09/29/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$149.98
	9/15/2021	019292180	5912	09/29/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$199.96
	9/15/2021	019292178	5912	09/29/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$49.99
	9/15/2021	019292190	5912	09/29/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$22.71
	9/15/2021	019292193	5912	09/29/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$22.71
	9/17/2021	019310417	5965	10/06/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$112.48
	9/23/2021	019354437	5965	10/06/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$116.20
	9/23/2021	019354494	5964	10/06/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$109.20
	9/23/2021	019354438	5965	10/06/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$241.96
	9/23/2021	019354439	5965	10/06/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$499.46
	9/23/2021	019354440	5965	10/06/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$138.17
	9/23/2021	019354441	5964	10/06/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$178.58
	9/23/2021	019354442	5964	10/06/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$82.49
	9/23/2021	019354458	5964	10/06/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$354.02
	9/23/2021	019354444	5964	10/06/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$111.36
	9/23/2021	019354456	5964	10/06/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$312.16
	9/23/2021	019354496	5964	10/06/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$23.03
	9/23/2021	019354445	5964	10/06/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$167.04
	9/23/2021	019354446	5964	10/06/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$187.60
	9/23/2021	019354460	5964	10/06/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$52.79
	9/23/2021	019354448	5964	10/06/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$587.55
	9/24/2021	019365190	6035	10/13/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$283.44
	9/24/2021	019365184	6035	10/13/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$485.41
	9/24/2021	019365188	6035	10/13/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$48.09
	9/23/2021	019354459	5964	10/06/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$52.79

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	9/23/2021	019354495	5964	10/06/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$109.20
	9/23/2021	019354493	5964	10/06/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$70.00
	9/23/2021	019354473	5964	10/06/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$199.99
	9/23/2021	019354443	5964	10/06/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$163.62
	9/24/2021	019365176A	6035	10/13/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$392.01
	9/24/2021	019365180A	6035	10/13/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$209.98
	9/24/2021	019365179A	6035	10/13/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$151.84
	9/24/2021	019365178A	6035	10/13/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$388.59
	9/24/2021	019365177A	6035	10/13/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$88.57
	Totals for GALLS, LLC dba MILLER UNIFORMS:							\$15,155.79
GRAINGER	9/1/2021	9037384675	5817	09/15/21	STATION SUPPLIES	10-008-57900	Station Supplies-Mater	\$220.14
	9/1/2021	9029444362	5817	09/15/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$225.00
	9/21/2021	9061013901	5966	10/06/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$225.00
Totals for GRAINGER:							\$670.14	
GREER, NIKKI	9/29/2021	GRE092921	5913	09/29/21	WELLNESS PROGRAM/MASSAGE X 3	10-025-54350	Employee Health/Wellness-Human	\$75.00
	Totals for GREER, NIKKI:							\$75.00
GRIFFINS DOOR SERVICES LLC	9/9/2021	2021-080	5869	09/22/21	MAINTENANCE AND REPAIR	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$285.00
	9/9/2021	2021-079	5869	09/22/21	MAINTENANCE AND REPAIR	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$445.00
Totals for GRIFFINS DOOR SERVICES LLC:							\$730.00	
HEALTH PROMOTIONS NOW	9/15/2021	536697	5967	10/06/21	BOOKS/MATERIALS	10-009-52600	Books/Materials-Dept	\$400.15
	Totals for HEALTH PROMOTIONS NOW:							\$400.15
HEAT TRANSFER SOLUTIONS, INC.	9/14/2021	186540	110378	09/29/21	BAS MAINTENANCE CONTRACT SEPT 2021	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$2,072.50
	Totals for HEAT TRANSFER SOLUTIONS, INC.:							\$2,072.50
HENRY SCHEIN, INC.-MATRX MEDICAL	9/10/2021	98555639	5890	09/22/21	COVID-19 TEST KIT	10-008-53900	Disposable Medical Supplies-Mater	\$5,904.00
	9/1/2021	98040284	5818	09/15/21	DRUG MEDICAL SUPPLIES	10-009-54000	Drug Supplies-Dept	\$5,000.00
	9/1/2021	95788556	5818	09/15/21	MEDICAL SUPPLIES	10-009-54000	Drug Supplies-Dept	\$131.60
	9/10/2021	98613766	5890	09/22/21	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$1,824.40
	9/9/2021	98530777	5890	09/22/21	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$6,266.37
						10-009-54000	Drug Supplies-Dept	\$2,104.64
	9/7/2021	98374686	5890	09/22/21	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$3,660.00
	9/3/2021	98302794	5890	09/22/21	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$4,989.54
	9/2/2021	98289483	5890	09/22/21	MEDICAL SUPPLIES	10-009-54000	Drug Supplies-Dept	\$131.60
	9/1/2021	98237753	5890	09/22/21	MEDICAL SUPPLIES	10-008-54200	Durable Medical Equipment-Mater	\$175.62

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	9/1/2021	98050221	5890	09/22/21	MEDICAL SUPPLIES	10-009-54000	Drug Supplies-Dept	\$775.20
	9/29/2021	99393833	6037	10/13/21	MEDICAL SUPPLIES	10-009-54000	Drug Supplies-Dept	\$240.66
	9/24/2021	99229918	5968	10/06/21	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$1,061.65
						10-009-54000	Drug Supplies-Dept	\$2,194.62
						Totals for HENRY SCHEIN, INC.-MATRX MEDICAL:		\$34,459.90
HIGGINBOTHAM, KYLE	9/22/2021	HIG092221	5870	09/22/21	MONIES OWED TO EMPLOYEE	10-000-21400	Accrued Payroll-BS	\$2,052.82
						Totals for HIGGINBOTHAM, KYLE:		\$2,052.82
HJM CONSTRUCTION, LLC	9/2/2021	1972	5819	09/15/21	LANDSCAPE MAINTENANCE SERVICE	10-016-53330	Contractual Obligations- Other-Facil	\$1,344.52
	9/2/2021	1973	5819	09/15/21	LANDSCAPE MAINTENANCE SERVICE	10-016-53330	Contractual Obligations- Other-Facil	\$624.84
	9/2/2021	1975	5819	09/15/21	LANDSCAPE MAINTENANCE SERVICE	10-016-53330	Contractual Obligations- Other-Facil	\$2,049.60
	9/2/2021	1974	5819	09/15/21	LANDSCAPE MAINTENANCE SERVICE	10-016-53330	Contractual Obligations- Other-Facil	\$3,620.88
	9/1/2021	1954	5819	09/15/21	PLANTS, MULCH & BULLROCK	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$2,858.10
						Totals for HJM CONSTRUCTION, LLC:		\$10,497.94
HOUSTON COMMUNITY NEWSPAPERS	9/1/2021	34141403	110232	09/15/21	TAX INCREASE AD	10-001-52200	Advertising-Admin	\$465.00
	9/1/2021	34141371	110306	09/22/21	PUBLIC HEARING ON TAX INCREASE	10-001-52200	Advertising-Admin	\$103.50
						Totals for HOUSTON COMMUNITY NEWSPAPERS:		\$568.50
IMAGE TREND INC.	9/1/2021	129649	5820	09/15/21	ANNUAL FEE	10-039-55400	Leases/Contracts-Commu	\$10,500.00
	9/1/2021	130689	5871	09/22/21	PULSARA INTEGRATION	10-015-53050	Computer Software-Infor	\$5,000.00
						Totals for IMAGE TREND INC.:		\$15,500.00
IMPAC FLEET	9/1/2021	SQLCD-703703	6148	09/10/21	FUEL PURCHASE FOR AUGUST 2021	10-010-54700	Fuel - Auto-Fleet	\$70,506.87
						10-010-59100	Vehicle-Registration-Fleet	\$79.00
						Totals for IMPAC FLEET:		\$70,585.87
INDEPENDENCE MEDICAL/CARDINALHEALT	9/1/2021	70516881 CREDIT			CREDIT	10-008-53900	Disposable Medical Supplies-Mater	(\$40.91)
	9/1/2021	76789743	110234	09/15/21	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$1,073.87
	9/9/2021	79889994	110379	09/29/21	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$1,396.03
						Totals for INDEPENDENCE MEDICAL/CARDINALHEALTH at HOME:		\$2,428.99
INDIGENT HEALTHCARE SOLUTIONS	9/1/2021	72382	5821	09/15/21	PROFESSIONAL SERVICES FOR OCTOBER 2021	10-000-14900	Prepaid Expenses-BS	\$12,676.27
	9/3/2021	72444	5821	09/15/21	AUGUST 2021 POWER SEARCH SERVICES	10-002-57100	Professional Fees-HCAP	\$185.00
						Totals for INDIGENT HEALTHCARE SOLUTIONS:		\$12,861.27
INSPIRECOM, INC.	9/27/2021	3320006001	110525	10/13/21	SPLENDORA TOWER LIGHTING SYSTEM	10-004-57100	Professional Fees-Radio	\$7,200.00
	9/15/2021	3320005001	110380	09/29/21	GRANGERLAND TOWER LIGHTING SYSTEM REI	10-004-57100	Professional Fees-Radio	\$7,200.00

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Totals for INSPIRECOM, INC.:								\$14,400.00
JACQUEZ CONSTRUCTION SERVICES LLC	9/1/2021	202070	110308	09/22/21	HYDRO AX ALL VEGETATION	10-004-55600	Maintenance & Repairs-Buildings-Radio	\$3,100.00
	9/10/2021	202072	110308	09/22/21	HYDRO AX-SMALL VEGETATION CLEANUP	10-004-55600	Maintenance & Repairs-Buildings-Radio	\$4,650.00
	Totals for JACQUEZ CONSTRUCTION SERVICES LLC:							\$7,750.00
JAMES, ROBERT	9/20/2021	OCT 2021-054	110309	09/22/21	STATION 44	10-000-14900	Prepaid Expenses-BS	\$1,201.00
	Totals for JAMES, ROBERT:							\$1,201.00
JASZKOWIAK, MEGAN	9/29/2021	JAS092921	5914	09/29/21	WELLNESS PROGRAM/MASSAGE X 12	10-025-54350	Employee Health\Wellness-Human	\$300.00
	Totals for JASZKOWIAK, MEGAN:							\$300.00
JEP TELECOM LICENSING SERVICES	9/1/2021	20210731-MCHD	5822	09/15/21	FCC LICENSING WORK	10-004-57100	Professional Fees-Radio	\$225.00
	9/1/2021	20210831-MCHD	5822	09/15/21	FCC LICENSING WORK	10-004-57100	Professional Fees-Radio	\$112.50
	Totals for JEP TELECOM LICENSING SERVICES:							\$337.50
JOHNSON SUPPLY & EQUIPMENT CORP	9/1/2021	09500778	110235	09/15/21	MAINTENANCE AND REPAIR	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$200.00
	9/17/2021	09501959	110310	09/22/21	MAINTENANCE AND REPAIR	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$1,093.44
	9/17/2021	09501960	110310	09/22/21	MAINTENANCE AND REPAIR	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$36.64
	9/17/2021	09501961	110310	09/22/21	MAINTENANCE AND REPAIR	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$19.52
	9/24/2021	09502399	110456	10/06/21	RADIO MAINTENANCE	10-004-55650	Maintenance- Equipment-Radio	\$309.34
	Totals for JOHNSON SUPPLY & EQUIPMENT CORP:							\$1,658.94
JONES AND BARTLETT LEARNING, LLC	9/1/2021	334270	5823	09/15/21	BOOKS/MATERIALS	10-009-52600	Books/Materials-Dept	\$6,023.07
	Totals for JONES AND BARTLETT LEARNING, LLC:							\$6,023.07
JP MORGAN CHASE BANK	9/5/2021	00036741 09/05/2021	6195	09/20/21	JPM CREDIT CARD TRANSACTIONS FOR SEPT 20	10-000-21525	P/R-United Way Deductions-BS	\$66.19
						10-001-53050	Computer Software-Admin	\$9.99
						10-001-53150	Conferences - Fees, Travel, & Meals-Adm	\$20.00
						10-001-54100	Dues/Subscriptions-Admin	\$0.99
						10-025-54350	Employee Health\Wellness-Human	\$68.72
						10-002-54450	Employee Recognition-HCAP	\$230.00
						10-004-53150	Conferences - Fees, Travel, & Meals-Rad	\$900.00
						10-004-54100	Dues/Subscriptions-Radio	\$9.99
						10-004-57725	Shop Supplies-Radio	\$9.42
						10-004-58310	Telephones-Service-Radio	\$477.91
						10-006-58500	Training/Related Expenses-CE-Alarm	\$439.00
						10-007-53150	Conferences - Fees, Travel, & Meals-EM	(\$1,552.63)
						10-007-54450	Employee Recognition-EMS	\$1,249.99

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						10-008-54450	Employee Recognition-Mater	\$450.00
						10-008-56900	Postage-Mater	\$435.78
						10-008-57650	Repair-Equipment-Mater	\$282.50
						10-008-57900	Station Supplies-Mater	\$1,466.08
						10-009-52600	Books/Materials-Dept	\$40.00
						10-009-52700	Business Licenses-Dept	\$638.00
						10-009-53550	Customer Relations-Dept	\$86.04
						10-010-54450	Employee Recognition-Fleet	\$450.00
						10-010-57725	Shop Supplies-Fleet	\$88.90
						10-010-57750	Small Equipment & Furniture-Fleet	\$699.00
						10-010-58600	Travel Expenses-Fleet	\$480.00
						10-010-59100	Vehicle-Registration-Fleet	\$58.50
						10-011-53150	Conferences - Fees, Travel, & Meals-EM	(\$213.80)
						10-015-53050	Computer Software-Infor	\$120.00
						10-015-57650	Repair-Equipment-Infor	\$53.04
						10-015-57750	Small Equipment & Furniture-Infor	\$1,249.98
						10-015-58310	Telephones-Service-Infor	\$123.05
						10-016-55600	Maintenance & Repairs-Buildings-Facil	\$1,022.94
						10-016-55900	Meals - Business and Travel-Facil	\$68.10
						10-016-57700	Shop Tools-Facil	\$46.96
						10-016-57725	Shop Supplies-Facil	\$89.74
						10-016-58800	Utilities-Facil	\$5,827.79
						10-025-54350	Employee Health\Wellness-Human	\$237.89
						10-026-57100	Professional Fees-Recor	\$175.09
							Totals for JP MORGAN CHASE BANK:	\$15,905.15
KATHLEEN A RYSZ dba RYSZ STORAGE BATT	9/20/2021	161948	110457	10/06/21	MEDICAL EQUIPMENT	10-008-54200	Durable Medical Equipment-Mater	\$125.48
							Totals for KATHLEEN A RYSZ dba RYSZ STORAGE BATTERY CO.:	\$125.48
KEMCO SYSTEMS CO, LLC	9/17/2021	0302421-IN	5915	09/29/21	SEMI-ANNUAL WATER TREATMENT	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$208.95
							Totals for KEMCO SYSTEMS CO, LLC:	\$208.95
KING, KERRI	9/22/2021	KIN092221	5872	09/22/21	WELLNESS PROGRAM/GYM X 7	10-025-54350	Employee Health\Wellness-Human	\$175.00
							Totals for KING, KERRI:	\$175.00
K-MULTI SERVICES LLC	9/27/2021	1057	110528	10/13/21	WELDING/FABRICATION	10-010-59000	Vehicle-Outside Services-Fleet	\$750.00
							Totals for K-MULTI SERVICES LLC:	\$750.00
KOLOR KOATED, INC.	9/1/2021	16474	5824	09/15/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$94.50

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	9/1/2021	16475	5916	09/29/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$78.75
							Totals for KOLOR KOATED, INC.:	\$173.25
LAKE SOUTH WATER SUPPLY CORPORATION	9/23/2021	1000019000 9.23.21	6196	10/08/21	STATION 45 08/16/21-09/17/21	10-016-58800	Utilities-Facil	\$359.38
							Totals for LAKE SOUTH WATER SUPPLY CORPORATION:	\$359.38
LEWIS, MATTHEW	9/29/2021	LEW092921	5917	09/29/21	A&P ONLINE CLASSROOM 09/13/2021	10-007-58500	Training/Related Expenses-CE-EMS	\$110.00
							Totals for LEWIS, MATTHEW:	\$110.00
LEXISNEXIS RISK DATA MGMT, INC	9/1/2021	1171610-20210831	110311	09/22/21	OFFICIAL RECORDS SEARCH 08/01/21-07/31/21	10-011-57100	Professional Fees-EMS B	\$503.63
						10-011-52900	Collection Fees-EMS B	\$503.62
							Totals for LEXISNEXIS RISK DATA MGMT, INC:	\$1,007.25
LIFE-ASSIST, INC.	9/2/2021	1130700	5826	09/15/21	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$93.00
	9/2/2021	1130622	5826	09/15/21	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$4,774.50
						10-008-53800	Disposable Linen-Mater	\$2,500.00
	9/1/2021	1128813	5826	09/15/21	MEDICAL SUPPLIES	10-009-54000	Drug Supplies-Dept	\$867.00
	9/1/2021	1130163	5826	09/15/21	MEDICAL SUPPLIES	10-008-54200	Durable Medical Equipment-Mater	\$392.80
	9/1/2021	1130029	5826	09/15/21	DME MEDICAL SUPPLIES	10-008-54200	Durable Medical Equipment-Mater	\$730.00
	9/7/2021	1131474	5873	09/22/21	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$1,553.20
	9/13/2021	1132878	5970	10/06/21	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$10,900.15
	9/14/2021	1133437	5970	10/06/21	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$2,718.10
	9/13/2021	1132941	5970	10/06/21	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$697.50
	9/13/2021	1133128	5970	10/06/21	MEDICAL SUPPLIES	10-009-54000	Drug Supplies-Dept	\$873.60
							Totals for LIFE-ASSIST, INC.:	\$26,099.85
LINEBARGER GOGGAN BLAIR & SAMPSON, I	9/1/2021	EMMOR 08-09-21	110237	09/15/21	GROSS COLLECTIONS JULY 2021	10-011-52900	Collection Fees-EMS B	\$2,000.38
							Totals for LINEBARGER GOGGAN BLAIR & SAMPSON, LLP:	\$2,000.38
LIQUIDSPRING LLC	9/17/2021	0043545-IN	110381	09/29/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$3,108.25
	9/8/2021	0043307-IN	110381	09/29/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$3,744.55
							Totals for LIQUIDSPRING LLC:	\$6,852.80
LSE CONTRACTORS, LLC	9/14/2021	9389	5874	09/22/21	ONSITE ELECTRICIAN FOR GROUNDING CONSU	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$4,640.00
LUXURY AIR, LLC	9/1/2021	1067	110238	09/15/21	MAINTENANCE AND REPAIR	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$125.00
							Totals for LUXURY AIR, LLC:	\$125.00

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MARTIN, DISIERE, JEFFERSON & WISDOM, LI	9/17/2021	221458	110460	10/06/21	ATTORNEY FEES 08/01/21-08/31/21	10-025-55500	Legal Fees-Human	\$1,264.00
					Totals for MARTIN, DISIERE, JEFFERSON & WISDOM, LLP:			\$1,264.00
MED ONE EQUIPMENT SERVICES LLC	9/22/2021	ES13435	5971	10/06/21	ALARIS TUBING SET (60)	10-008-53900	Disposable Medical Supplies-Mater	\$5,100.00
						10-008-53900	Disposable Medical Supplies-Mater	\$200.00
	9/29/2021	ES13498	5971	10/06/21	ALARIS TUBING SET (60)	10-008-53900	Disposable Medical Supplies-Mater	\$5,500.00
					Totals for MED ONE EQUIPMENT SERVICES LLC:			\$10,800.00
MEDICAL REVIEW INSTITUTE OF AMERICA,	9/1/2021	938960	110461	10/06/21	MEDICAL DIR. REVIEW AUGUST 2021	10-002-55700	Management Fees-HCAP	\$282.42
					Totals for MEDICAL REVIEW INSTITUTE OF AMERICA, LLC:			\$282.42
MEDLINE INDUSTRIES, INC	9/9/2021	1965633512	5875	09/22/21	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$48.92
	9/1/2021	1960678088	5827	09/15/21	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$2,788.85
	9/15/2021	1966351661	5918	09/29/21	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$1,806.40
	9/18/2021	1966817925	5972	10/06/21	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$45.56
					Totals for MEDLINE INDUSTRIES, INC:			\$4,689.73
MICRO INTEGRATION & PROGRAMMING SOI	9/7/2021	221504	5876	09/22/21	EAST COUNTY TOWER CAMERA REPLACEMENT	10-004-57750	Small Equipment & Furniture-Radio	\$7,891.10
	9/16/2021	221514	5934	09/29/21	CISCO ANNUAL RENEWAL	10-004-55650	Maintenance- Equipment-Radio	\$30,116.90
					Totals for MICRO INTEGRATION & PROGRAMMING SOLUTIONS, INC.:			\$38,008.00
MID-SOUTH SYNERGY	9/1/2021	313046001 08/24/21	110241	09/15/21	STATION 45 07/24/21-08/24/21	10-016-58800	Utilities-Facil	\$372.00
					Totals for MID-SOUTH SYNERGY:			\$372.00
MILLER TOWING & RECOVERY, LLC	9/16/2021	21-4247	110383	09/29/21	VEHICLE TOWING	10-010-59200	Vehicle-Towing-Fleet	\$300.00
					Totals for MILLER TOWING & RECOVERY, LLC:			\$300.00
MOBILE ELECTRIC POWER SOLUTIONS, INC	9/10/2021	16834	110384	09/29/21	GENERATOR REPAIR	10-010-59000	Vehicle-Outside Services-Fleet	\$842.00
	9/9/2021	16832	110312	09/22/21	GENERATOR REBUILD	10-010-59000	Vehicle-Outside Services-Fleet	\$842.00
	9/23/2021	16881	110462	10/06/21	GENERATOR REPAIR	10-010-59000	Vehicle-Outside Services-Fleet	\$145.00
	9/23/2021	16880	110462	10/06/21	GENERATOR REPAIR	10-010-59000	Vehicle-Outside Services-Fleet	\$297.31
					Totals for MOBILE ELECTRIC POWER SOLUTIONS, INC dba MOBILE POWER:			\$2,126.31
MONTGOMERY CENTRAL APPRAISAL DISTR	9/1/2021	HM1 9/1/2021	5849	09/15/21	SALES000000003291 QUARTERLY BILLING	10-001-53310	Contractual Obligations- County Apprais	\$72,984.66
					Totals for MONTGOMERY CENTRAL APPRAISAL DISTRICT:			\$72,984.66
MONTGOMERY COUNTY ESD # 1, (STN 12)	9/20/2021	OCT 2021-200	5877	09/22/21	STATION 12 RENT	10-000-14900	Prepaid Expenses-BS	\$1,100.00
	9/27/2021	CUT092721	5919	09/29/21	DAMAGES TO WFD FIRE ENGINE ON 8/23/21	10-010-52000	Accident Repair-Fleet	\$2,044.50
					Totals for MONTGOMERY COUNTY ESD # 1, (STN 12):			\$3,144.50

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MONTGOMERY COUNTY ESD #1 (STN 13)	9/20/2021	OCT 2021-053	5878	09/22/21	STATION 13 RENT	10-000-14900	Prepaid Expenses-BS	\$1,100.00
							Totals for MONTGOMERY COUNTY ESD #1 (STN 13):	\$1,100.00
MONTGOMERY COUNTY ESD #10, STN 42	9/20/2021	OCT 2021-176	110313	09/22/21	STATION 42 RENT	10-000-14900	Prepaid Expenses-BS	\$950.00
							Totals for MONTGOMERY COUNTY ESD #10, STN 42:	\$950.00
MONTGOMERY COUNTY ESD #2	9/20/2021	OCT 2021-033	5879	09/22/21	STATION 47 RENT	10-000-14900	Prepaid Expenses-BS	\$1,000.00
							Totals for MONTGOMERY COUNTY ESD #2:	\$1,000.00
MONTGOMERY COUNTY ESD #6, STN 34 & 35	9/20/2021	OCT 2021-199	110314	09/22/21	STATION 34 AND 35 RENT	10-000-14900	Prepaid Expenses-BS	\$2,400.00
							Totals for MONTGOMERY COUNTY ESD #6, STN 34 & 35:	\$2,400.00
MONTGOMERY COUNTY ESD #8, STN 21/22	9/20/2021	OCT 2021-201	5880	09/22/21	STATION 21 & 22 RENT	10-000-14900	Prepaid Expenses-BS	\$1,600.00
							Totals for MONTGOMERY COUNTY ESD #8, STN 21/22:	\$1,600.00
MONTGOMERY COUNTY ESD #9, STN 33	9/20/2021	OCT 2021-197	5881	09/22/21	STATION 33 RENT	10-000-14900	Prepaid Expenses-BS	\$850.00
							Totals for MONTGOMERY COUNTY ESD #9, STN 33:	\$850.00
MONTGOMERY COUNTY ESD#3 (STNT 46)	9/20/2021	OCT 2021-080	5882	09/22/21	RENT STATION 46	10-000-14900	Prepaid Expenses-BS	\$600.00
							Totals for MONTGOMERY COUNTY ESD#3 (STNT 46):	\$600.00
MUD #39	9/3/2021	10000901 08/27/21	110190	09/08/21	STATION 20 07/27/21-08/19/21	10-016-58800	Utilities-Facil	\$274.19
							Totals for MUD #39:	\$274.19
NAPA AUTO PARTS	9/21/2021	403665	110464	10/06/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$1,286.70
	9/20/2021	403607	110464	10/06/21	SHOP SUPPLIES	10-010-57725	Shop Supplies-Fleet	\$40.72
	9/1/2021	401598	110385	09/29/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$9.83
							Totals for NAPA AUTO PARTS:	\$1,337.25
NASCO	9/1/2021	139014	110243	09/15/21	SET SOFT BODY ORGANS	10-009-52600	Books/Materials-Dept	\$400.00
							Totals for NASCO:	\$400.00
NATIONWIDE INSURANCE DVM INSURANCE	9/1/2021	DVM091521	5828	09/15/21	VETERINARY PET INSURANCE GROUP 4620/AUC	10-000-21590	P/R-Premium Cancer/Accident-BS	\$2,612.54
							Totals for NATIONWIDE INSURANCE DVM INSURANCE AGENCY (PET):	\$2,612.54
NEW CANEY MUD	9/1/2021	1042826200 08/31/21	110192	09/08/21	STATION 30 07/20/21-08/19/21	10-016-58800	Utilities-Facil	\$29.39
							Totals for NEW CANEY MUD:	\$29.39

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OPTIMUM COMPUTER SOLUTIONS, INC.	9/8/2021	INV0000103744	5850	09/15/21	COMPUTER SOFTWARE	10-015-53050	Computer Software-Infor	\$2,160.00
	9/1/2021	INV0000103444	5850	09/15/21	SERVICE LABOR	10-015-57100	Professional Fees-Infor	\$8,912.50
	9/1/2021	INV0000103598	5850	09/15/21	PROGRAMMING/SERVICE LABOR	10-015-57100	Professional Fees-Infor	\$11,385.00
	9/1/2021	INV0000103622	5850	09/15/21	SERVICE AGREEMENT/SUBSCRIPTION LICENSE	10-015-53000	Computer Maintenance-Infor	\$9,864.00
	9/5/2021	INV0000103837	5891	09/22/21	SERVICE LABOR	10-015-57100	Professional Fees-Infor	\$8,107.50
	9/1/2021	INV0000103792	5891	09/22/21	PROGRAMMING/SERVICE LABOR	10-015-57100	Professional Fees-Infor	\$12,448.75
	9/15/2021	INV0000103738	5891	09/22/21	SECURITY APPLIANCE	10-015-57750	Small Equipment & Furniture-Infor	\$3,680.00
	9/12/2021	INV0000103875	5891	09/22/21	PROGRAMMING/SERVICE LABOR	10-015-57100	Professional Fees-Infor	\$8,222.50
	9/14/2021	INV0000103651	5921	09/29/21	CONFERENCE CAMERA	10-015-57100	Professional Fees-Infor	\$3,168.00
	9/28/2021	INV0000103987	5921	09/29/21	COMPUTER SOFTWARE	10-015-53050	Computer Software-Infor	\$1,932.00
	9/19/2021	INV0000103982	5973	10/06/21	PROGRAMMING/SERVICE LABOR	10-015-57100	Professional Fees-Infor	\$7,762.50
	9/26/2021	INV0000104072	5973	10/06/21	PROGRAMMING/SERVICE LABOR	10-015-57100	Professional Fees-Infor	\$9,085.00
	Totals for OPTIMUM COMPUTER SOLUTIONS, INC.:							\$86,727.75
OPTIQUEST INTERNET SERVICES, INC.	9/3/2021	76666	5830	09/15/21	REMOTE APPLICATION	10-015-53050	Computer Software-Infor	\$313.25
	9/1/2021	76472	5884	09/22/21	REMOTE APPLICATION	10-015-53050	Computer Software-Infor	\$179.00
	Totals for OPTIQUEST INTERNET SERVICES, INC.:							\$492.25
O'REILLY AUTO PARTS	9/7/2021	0408-188948	5883	09/22/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$1,648.99
	9/15/2021	0408-192179	5920	09/29/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$54.42
	9/1/2021	0606-307381	5920	09/29/21	SHOP SUPPLIES/VEHICLE PARTS	10-010-57725	Shop Supplies-Fleet	\$21.97
						10-010-59050	Vehicle-Parts-Fleet	\$32.28
	Totals for O'REILLY AUTO PARTS:							\$1,757.66
O-TWO MEDICAL TECHNOLOGIES INC.	9/2/2021	INV-017500	110245	09/15/21	EQUIPMENT REPAIR	10-008-57650	Repair-Equipment-Mater	\$302.00
	Totals for O-TWO MEDICAL TECHNOLOGIES INC.:							\$302.00
PANORAMA, CITY OF	9/29/2021	1020159006 09/29/21	110465	10/06/21	STATION 14 08/21/21-09/24/21	10-016-58800	Utilities-Facil	\$111.21
Totals for PANORAMA, CITY OF:							\$111.21	
PARENT, AMANDA	9/15/2021	PAR091521	5832	09/15/21	WELLNESS PROGRAM/MASSAGE X 12	10-025-54350	Employee Health\Wellness-Human	\$300.00
Totals for PARENT, AMANDA:							\$300.00	
PCTEL, INC.	9/22/2021	33080	5907	09/29/21	COMPUTER SOFTWARE	10-004-53050	Computer Software-Radio	\$5,000.00
	9/13/2021	33007	5922	09/29/21	EQUIPMENT REPAIR	10-004-57650	Repair-Equipment-Radio	\$1,699.00
	Totals for PCTEL, INC.:							\$6,699.00
PITNEY BOWES INC (POB 371874)postage	9/16/2021	04765611 08/18/21	110386	09/29/21	ACCT #8000-9090-0476-5611 08/18/21	10-008-56900	Postage-Mater	\$1,000.00
	9/16/2021	04765611 09/09/21	110386	09/29/21	ACCT #8000-9090-0476-5611 09/09/21	10-008-56900	Postage-Mater	\$1,015.00

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Totals for PITNEY BOWES INC (POB 371874)postage:								\$2,015.00
PLASTIX PLUS, LLC	9/23/2021	14905	110466	10/06/21	VEHICLE PARTS	10-010-57750	Small Equipment & Furniture-Fleet	\$3,434.00
Totals for PLASTIX PLUS, LLC:								\$3,434.00
PROFESSIONAL AMBULANCE SALES & SERV	9/23/2021	4688	5975	10/06/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$4,386.65
	9/1/2021	4562	5923	09/29/21	VEHICLE PARTS	10-010-52000	Accident Repair-Fleet	\$783.98
Totals for PROFESSIONAL AMBULANCE SALES & SERVICE, LLC:								\$5,757.54
PROMOTION CAPITAL LLC dba CORE IMAGE	9/27/2021	15330	6050	10/13/21	EMPLOYEE APPRECIATION TSHIRTS	10-025-54450	Employee Recognition-Human	\$3,308.45
	9/29/2021	15322	6050	10/13/21	UNIFORMS	10-007-58700	Uniforms-EMS	\$5,729.55
Totals for PROMOTION CAPITAL LLC dba CORE IMAGE GROUP:								\$9,038.00
PULSEPOINT FOUNDATION	9/1/2021	11898	5976	10/06/21	ANNUAL RENEWAL 10/21/21-10/20/22	10-007-53050	Computer Software-EMS	\$13,000.00
Totals for PULSEPOINT FOUNDATION:								\$13,000.00
QUANTUM EMS LLC	9/13/2021	23349	110315	09/22/21	MEDICAL EQUIPMENT	10-008-54200	Durable Medical Equipment-Mater	\$2,163.00
Totals for QUANTUM EMS LLC:								\$2,163.00
REED CLAYMON MEEKER & HARGETT PLLC	9/13/2021	23532	5924	09/29/21	LEGAL FEES 08/01/21-08/31/21	10-025-55500	Legal Fees-Human	\$2,988.00
Totals for REED CLAYMON MEEKER & HARGETT PLLC:								\$2,988.00
RELIANT ENERGY	9/3/2021	312000821152	6109	09/03/21	STATION 27 07/28/21-08/26/21	10-016-58800	Utilities-Facil	\$579.03
	9/3/2021	137004851836	6110	09/03/21	MAGNOLIA TOWER 07/29/21-08/27/21	10-004-58800	Utilities-Radio	\$569.16
	9/10/2021	339000704090	6120	09/10/21	STATION 41 08/02/21-08/31/21	10-016-58800	Utilities-Facil	\$640.49
	9/15/2021	336000707344	6149	09/15/21	STATION 40 07/29/21-08/27/21	10-016-58800	Utilities-Facil	\$1,313.05
	9/15/2021	137004851835	6150	09/15/21	MAGNOLIA TOWER SECURITY 07/29/21-08/27/21	10-004-58800	Utilities-Radio	\$470.10
	9/21/2021	137004851834	6163	09/21/21	STATION 40 OUTDOOR LIGHTING 07/29/21-08/27/21	10-016-58800	Utilities-Facil	\$60.13
Totals for RELIANT ENERGY:								\$3,631.96
REVSPRING, INC.	9/9/2021	DS11300070	5833	09/15/21	MAILING FEE/ ACCT PPMCHD01 08/01/21-08/31/21	10-011-57100	Professional Fees-EMS B	\$9,013.51
Totals for REVSPRING, INC.:								\$9,013.51
REYES, ARMANDO	9/15/2021	REY091521	5834	09/15/21	WELLNESS PROGRAAM/PERSONAL TRAINING	10-025-54350	Employee Health/Wellness-Human	\$150.00
Totals for REYES, ARMANDO:								\$150.00
ROESSLER EQUIPMENT CO INC.	9/16/2021	82758	110388	09/29/21	MAINTENANCE AND REPAIR	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$5,834.00
Totals for ROESSLER EQUIPMENT CO INC.:								\$5,834.00

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RON TURLEY ASSOCIATES, INC	9/1/2021	61473	110246	09/15/21	ANNUAL SAAS RENEWAL FEE 10/01/21-09/30/22	10-010-53050	Computer Software-Fleet	\$6,380.00
							Totals for RON TURLEY ASSOCIATES, INC:	\$6,380.00
S.A.F.E. DRUG TESTING	9/1/2021	1150473	5835	09/15/21	EMPLOYEE DRUG TESTING 08/01/21-08/31/21	10-025-57300	Recruit/Investigate-Human	\$945.00
							Totals for S.A.F.E. DRUG TESTING:	\$945.00
SAFETY GLASSES USA.COM	9/28/2021	197-2331	6051	10/13/21	SAFETY GLASSES	10-008-53900	Disposable Medical Supplies-Mater	\$1,998.00
							Totals for SAFETY GLASSES USA.COM:	\$1,998.00
SAM CHREITECH dba CRITICAL SYSTEMS CO	9/17/2021	MCHD B-091720	5925	09/29/21	THREE FULL DAYS OF ONSITE INSPECTIONS	10-004-57100	Professional Fees-Radio	\$18,875.00
	9/17/2021	MCHD A-091720	5925	09/29/21	ONE FULL DAY OF ONSITE INSPECTION PLUS TI	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$4,400.00
							Totals for SAM CHREITECH dba CRITICAL SYSTEMS CONSULTING GROUP:	\$23,275.00
SCHAEFFER MANUFACTURING COMPANY	9/14/2021	CRJ3559-INV1	5886	09/22/21	OIL & LUBRICANTS	10-010-56400	Oil & Lubricants-Fleet	\$1,162.56
						10-010-54550	Fluids & Additives - Auto-Fleet	\$1,924.44
							Totals for SCHAEFFER MANUFACTURING COMPANY:	\$3,087.00
SEEK, JAMES	9/30/2021	SEE093021	6019	10/07/21	WELLNESS PROGRAM/GYM X 7	10-025-54350	Employee Health\Wellness-Human	\$175.00
							Totals for SEEK, JAMES:	\$175.00
SENCOMMUNICATIONS, INC.	9/15/2021	IN0995758	110389	09/29/21	HEADSETS	10-006-57750	Small Equipment & Furniture-Alarm	\$1,482.00
							Totals for SENCOMMUNICATIONS, INC.:	\$1,482.00
SEULEAN, CAMERON	9/30/2021	SEU093021	6020	10/07/21	WELLNESS PROGRAM/MASSAGE X 7	10-025-54350	Employee Health\Wellness-Human	\$175.00
							Totals for SEULEAN, CAMERON:	\$175.00
SHAUL, ISAAC	9/15/2021	SHA091521	5836	09/15/21	TUITION REIMBURSEMENT	10-025-58550	Tuition Reimbursement-Human	\$1,357.95
							Totals for SHAUL, ISAAC:	\$1,357.95
SHAW, JACOB THOMAS	9/30/2021	SHA093021	6021	10/07/21	WELLNESS PROGRAM/GYM X 6	10-025-54350	Employee Health\Wellness-Human	\$150.00
							Totals for SHAW, JACOB THOMAS:	\$150.00
SPARKLETTS AND SIERRA SPRINGS	9/1/2021	3677798 082221	110247	09/15/21	ACCT #21767323677798	10-008-57900	Station Supplies-Mater	\$40.99
						10-008-57900	Station Supplies-Mater	\$78.83
						10-008-57900	Station Supplies-Mater	\$40.99
						10-008-57900	Station Supplies-Mater	\$26.80
						10-008-57900	Station Supplies-Mater	\$3.15
						10-008-57900	Station Supplies-Mater	\$50.45

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Vendor Name	Invoice Date	Invoice No.	Payment No.	Payment Date	Invoice Description	Account No.	Account Description	Amount
						10-008-57900	Station Supplies-Mater	\$12.61
						10-008-57900	Station Supplies-Mater	\$88.29
						10-008-57900	Station Supplies-Mater	\$12.61
						10-008-57900	Station Supplies-Mater	\$22.07
						10-008-57900	Station Supplies-Mater	\$17.34
						10-008-57900	Station Supplies-Mater	\$168.70
						10-008-57900	Station Supplies-Mater	\$25.22
						10-008-57900	Station Supplies-Mater	\$25.22
						10-008-57900	Station Supplies-Mater	\$40.99
						10-008-57900	Station Supplies-Mater	\$29.95
						10-008-57900	Station Supplies-Mater	\$50.45
						10-008-57900	Station Supplies-Mater	\$126.12
						10-008-57900	Station Supplies-Mater	\$107.47
						10-008-57900	Station Supplies-Mater	\$7.88
						10-008-57900	Station Supplies-Mater	\$22.07
						10-008-57900	Station Supplies-Mater	\$22.07
						10-008-57900	Station Supplies-Mater	\$14.19
						10-008-57900	Station Supplies-Mater	\$18.92
						10-008-57900	Station Supplies-Mater	\$12.87
						10-008-57900	Station Supplies-Mater	\$22.07
						10-008-57900	Station Supplies-Mater	\$26.80
						10-008-57900	Station Supplies-Mater	\$67.79
						Totals for SPARKLETTS AND SIERRA SPRINGS:		\$1,182.91
SPLENDORA, CITY OF	9/13/2021	2013901000 08/30/21	6121	09/13/21	STATION 31 07/28/21-08/30/21	10-016-58800	Utilities-Facil	\$8.50
							Totals for SPLENDORA, CITY OF:	\$8.50
STANLEY LAKE M.U.D.	9/1/2021	00009834 08/31/21	110248	09/15/21	STATION 45 07/26/21-08/26/21 - REG COMMERCIA	10-016-58800	Utilities-Facil	\$126.87
	9/1/2021	00009836 08/31/21	110248	09/15/21	STATION 45 07/26/21-08/26/21 - SPRINKLER SYST	10-016-58800	Utilities-Facil	\$5.80
							Totals for STANLEY LAKE M.U.D.:	\$132.67
STERICYCLE, INC	9/1/2021	4010290183	6197	09/01/21	ACCT #2055356	10-008-52500	Bio-Waste Removal-Mater	\$66.08
						10-008-52500	Bio-Waste Removal-Mater	\$1,102.37
						10-008-52500	Bio-Waste Removal-Mater	\$66.08
						10-008-52500	Bio-Waste Removal-Mater	\$66.08
						10-008-52500	Bio-Waste Removal-Mater	\$305.00
						10-008-52500	Bio-Waste Removal-Mater	\$76.25
						10-008-52500	Bio-Waste Removal-Mater	\$66.08
						10-008-52500	Bio-Waste Removal-Mater	\$76.25

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						10-008-52500	Bio-Waste Removal-Mater	\$66.08
						10-008-52500	Bio-Waste Removal-Mater	\$152.50
						10-008-52500	Bio-Waste Removal-Mater	\$66.08
						10-008-52500	Bio-Waste Removal-Mater	\$66.08
						10-008-52500	Bio-Waste Removal-Mater	\$66.08
						10-008-52500	Bio-Waste Removal-Mater	\$66.08
						10-008-52500	Bio-Waste Removal-Mater	\$133.18
						10-008-52500	Bio-Waste Removal-Mater	\$76.25
						10-008-52500	Bio-Waste Removal-Mater	\$76.25
						10-008-52500	Bio-Waste Removal-Mater	\$66.08
						10-008-52500	Bio-Waste Removal-Mater	\$66.08
						10-008-52500	Bio-Waste Removal-Mater	\$101.67
						10-008-52500	Bio-Waste Removal-Mater	\$76.25
						10-008-52500	Bio-Waste Removal-Mater	\$66.08
						10-008-52500	Bio-Waste Removal-Mater	\$66.08
						10-008-52500	Bio-Waste Removal-Mater	\$66.08
						Totals for STERICYCLE, INC:		\$3,101.09
STRYKER SALES CORPORATION	9/7/2021	3511774M	5887	09/22/21	MEDICAL EQUIPMENT	10-008-54200	Durable Medical Equipment-Mater	\$1,129.13
	9/20/2021	3524164M	5926	09/29/21	MEDICAL EQUIPMENT	10-008-54200	Durable Medical Equipment-Mater	\$491.40
						10-008-54200	Durable Medical Equipment-Mater	\$46.71
	Totals for STRYKER SALES CORPORATION:							\$1,667.24
SUDDENLINK	9/7/2021	104249-01-0 09/01/21	6111	09/07/21	STATION 30 09/01/21-09/30/21	10-015-58310	Telephones-Service-Infor	\$161.56
	9/7/2021	109949-01-3 09/01/21	6112	09/07/21	STATION 13 09/01/21-09/30/21	10-016-58800	Utilities-Facil	\$64.90
						10-015-58310	Telephones-Service-Infor	\$104.95
	9/30/2021	133511-01-0 09/21/21	6198	09/30/21	STATION 14 09/21/21-10/20/21	10-016-58800	Utilities-Facil	\$99.14
	9/30/2021	128957-01-3 09/21/21	6199	09/30/21	ADMIN 09/21/21-10/20/21	10-016-58800	Utilities-Facil	\$212.68
	Totals for SUDDENLINK:							\$643.23
SVATEK, DARRELL	9/15/2021	SVA091521	5840	09/15/21	TUITION REIMBURSEMENT	10-025-58550	Tuition Reimbursement-Human	\$211.20
	9/15/2021	SVA091521 \$175.00	5840	09/15/21	WELLNESS PROGRAM/MASSAGE X 7	10-025-54350	Employee Health/Wellness-Human	\$175.00
	9/29/2021	SVA092921	5927	09/29/21	WELLNESS PROGRAM/MASSAGE X 1	10-025-54350	Employee Health/Wellness-Human	\$25.00
	Totals for SVATEK, DARRELL:							\$411.20
T3FINISHING TOUCH, LLC dba FRONTIER FO#	9/3/2021	T3F090321	110249	09/15/21	FOAM INSULATION	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$4,100.00
Totals for T3FINISHING TOUCH, LLC dba FRONTIER FOAM INSULATION:								\$4,100.00
TCDRS	9/15/2021	TCD091521	6151	09/15/21	TCDRS TRANSMISSION SEPTEMBER 2021	10-000-21650	TCDRS Defined Benefit Plan-BS	\$149,092.30

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						10-000-21650	TCDRS Defined Benefit Plan-BS	\$139,294.79
							Totals for TCDRS:	\$288,387.09
TEXAS AIR FILTRATION INC.	9/1/2021	76763	5841	09/15/21	AIR FILTERS FOR PMS	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$459.62
							Totals for TEXAS AIR FILTRATION INC.:	\$459.62
THE STRONG FIRM P.C.	9/1/2021	25860	110475	10/06/21	ATTORNEY SERVICES 07/01/21-07/31/21	10-025-55500	Legal Fees-Human	\$541.04
							Totals for THE STRONG FIRM P.C.:	\$541.04
THE WOODLANDS MARATHON MANAGEMEN	9/27/2021	20-16137	110393	09/29/21	OVERPAYMENT	10-000-21000	Accrued Expenditures-BS	\$105.00
							Totals for THE WOODLANDS MARATHON MANAGEMENT:	\$105.00
THE WOODLANDS TOWNSHIP (23/24/29)	9/20/2021	OCT 2021-196	110318	09/22/21	STATION 23, 24, & 29 RENT	10-000-14900	Prepaid Expenses-BS	\$1,000.00
						10-000-14900	Prepaid Expenses-BS	\$1,000.00
						10-000-14900	Prepaid Expenses-BS	\$1,000.00
							Totals for THE WOODLANDS TOWNSHIP (23/24/29):	\$3,000.00
TK ELEVATOR CORPORATION	9/1/2021	3006142597	5758	09/08/21	ELEVATOR MAINTENANCE 09/01/2021-11/30/2021	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$1,752.48
	9/23/2021	6000535998	5928	09/29/21	ELEVATOR FACEPLATE FRAMES	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$562.02
							Totals for TK ELEVATOR CORPORATION:	\$2,314.50
TRIZETTO PROVIDER SOLUTIONS	9/1/2021	121Y092100	110251	09/15/21	INTEGRATED ELIG/QUICK POSTED REMITS/ELE	10-011-57100	Professional Fees-EMS B	\$1,726.83
							Totals for TRIZETTO PROVIDER SOLUTIONS:	\$1,726.83
URSUS ENTERPRISES INC.	9/3/2021	00007019	110252	09/15/21	TRAINING VALVES	10-009-52600	Books/Materials-Dept	\$1,478.00
							Totals for URSUS ENTERPRISES INC.:	\$1,478.00
VALIC COLLECTIONS	9/3/2021	VAL090321	6113	09/03/21	EMPLOYEE CONTRIBUTIONS FOR 09/03/21	10-000-21600	Employee Deferred Comp.-BS	\$10,897.56
	9/21/2021	VAL092121	6164	09/21/21	EMPLOYEE CONTRIBUTIONS FOR 09/21/21	10-000-21600	Employee Deferred Comp.-BS	\$11,335.54
							Totals for VALIC COLLECTIONS:	\$22,233.10
VERIZON WIRELESS (POB 660108)	9/9/2021	9888070200	110254	09/15/21	ACCOUNT # 920161350-00001 AUG 09 - SEPT 09	10-005-58200	Telephones-Cellular-Accou	\$40.25
						10-001-58200	Telephones-Cellular-Admin	\$236.98
						10-011-58200	Telephones-Cellular-EMS B	\$78.24
						10-006-58200	Telephones-Cellular-Alarm	\$201.25
						10-004-58200	Telephones-Cellular-Radio	\$317.48
						10-007-58200	Telephones-Cellular-EMS	\$946.43
						10-016-58200	Telephones-Cellular-Facil	\$312.96
						10-010-58200	Telephones-Cellular-Fleet	\$80.50

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						10-002-58200	Telephones-Cellular-HCAP	\$161.00
						10-015-58200	Telephones-Cellular-Infor	\$7,730.37
						10-008-58200	Telephones-Cellular-Mater	\$201.25
						10-009-58200	Telephones-Cellular-Dept	\$234.24
						10-039-58200	Telephones-Cellular-Commu	\$234.72
						10-045-58200	Telephones-Cellular-EMS Q	\$198.99
						10-025-58200	Telephones-Cellular-Human	\$80.50
						Totals for VERIZON WIRELESS (POB 660108):		\$11,055.16
VFIS OF TEXAS / REGNIER & ASSOCIATES	9/22/2021	88336	6012	10/06/21	RENEWAL INSTALLMENT/VFNU-CM-0002796 & '10-001-54900	Insurance-Admin		\$44,666.00
						Totals for VFIS OF TEXAS / REGNIER & ASSOCIATES:		\$44,666.00
WASTE MANAGEMENT OF TEXAS	9/14/2021	5735095-1792-2	6122	09/14/21	STATION 41 09/01/21-09/30/21	10-016-58800	Utilities-Facil	\$70.82
	9/14/2021	5735731-1792-2	6122	09/14/21	STATION 14 09/01/21-09/30/21	10-016-58800	Utilities-Facil	\$43.96
	9/14/2021	5735887-1792-2	6122	09/14/21	STATION 27 09/01/21-09/30/21	10-016-58800	Utilities-Facil	\$77.32
	9/14/2021	5735093-1792-7	6122	09/14/21	STATION 43 09/01/21-09/30/21	10-016-58800	Utilities-Facil	\$77.32
	9/14/2021	5734508-1792-5	6122	09/14/21	VARIOUS STATIONS 09/01/21-09/30/21	10-016-58800	Utilities-Facil	\$72.95
						10-016-58800	Utilities-Facil	\$70.82
						10-016-58800	Utilities-Facil	\$92.07
						10-016-58800	Utilities-Facil	\$531.12
						10-016-58800	Utilities-Facil	\$70.82
						10-016-58800	Utilities-Facil	\$70.82
						10-016-58800	Utilities-Facil	\$70.82
						10-016-58800	Utilities-Facil	\$70.82
	9/22/2021	1443939-1792-3	6165	09/22/21	SERVICE CENTER 08/16/21-08/31/21	10-016-58800	Utilities-Facil	\$278.35
						Totals for WASTE MANAGEMENT OF TEXAS:		\$1,598.01
WAVEMEDIA, INC	9/1/2021	492371	110255	09/15/21	METRO ETHERNET/INTERNET SERVICES/2 STR/ 10-015-58310	Telephones-Service-Infor		\$4,295.00
	9/1/2021	491372	110255	09/15/21	METRO ETHERNET/INTERNET SERVICES/2 STR/ 10-015-58310	Telephones-Service-Infor		\$4,295.00
	9/1/2021	491495	110323	09/22/21	METRO ETHERNET/INTERNET SERVICES/2 STR/ 10-015-58310	Telephones-Service-Infor		\$4,295.00
						Totals for WAVEMEDIA, INC:		\$12,885.00
WESTWOOD N. WATER SUPPLY	9/28/2021	1885 09/28/21	110477	10/06/21	STATION 27 08/20/21-09/20/21 ACCT #1885 - 2" FIR 10-016-58800	Utilities-Facil		\$196.10
						Totals for WESTWOOD N. WATER SUPPLY:		\$196.10
WEX HEALTH, INC.	9/14/2021	FSA 09.13.21	6123	09/14/21	MEDICAL FSA 01/01/2021-12/31/2021	10-000-21585	P/R-Flexible Spending-BS-BS	\$315.96
	9/9/2021	FSA 09.08.21	6124	09/09/21	MEDICAL FSA 01/01/21-12/31/21	10-000-21585	P/R-Flexible Spending-BS-BS	\$20.00
	9/7/2021	HSA 09.03.21	6125	09/07/21	HSA PLAN FUNDING 09/03/21	10-000-21595	P/R-Health Savings-BS-BS	\$8,404.18
	9/7/2021	FSA 09.03.21	6126	09/07/21	MEDICAL FSA 01/01/2021-12/31/2021	10-000-21585	P/R-Flexible Spending-BS-BS	\$220.03

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	9/8/2021	FSA 09.05.21	6127	09/08/21	MEDICAL FSA 01/01/2021-12/31/2021	10-000-21585	P/R-Flexible Spending-BS-BS	\$40.00
	9/8/2021	FSA 09.06.21	6128	09/08/21	MEDICAL FSA 01/0/2021-12/31/2021	10-000-21585	P/R-Flexible Spending-BS-BS	\$15.18
	9/15/2021	FSA 09.14.21	6152	09/15/21	MEDICAL FSA 01/01/2021-12/31/2021	10-000-21585	P/R-Flexible Spending-BS-BS	\$58.38
	9/22/2021	FSA 09.21.21	6166	09/22/21	MEDICAL FSA 01/01/2021-12/31/2021	10-000-21585	P/R-Flexible Spending-BS-BS	\$190.00
	9/20/2021	FSA 09.17.21	6167	09/20/21	MEDICAL FSA 01/01/2021-12/31/2021	10-000-21585	P/R-Flexible Spending-BS-BS	\$211.51
	9/21/2021	FSA 09.19.21	6168	09/21/21	MEDICAL FSA 01/01/2021-12/31/2021	10-000-21585	P/R-Flexible Spending-BS-BS	\$173.15
	9/21/2021	FSA 09.18.21	6169	09/21/21	MEDICAL FSA 01/01/2021-12/31/2021	10-000-21585	P/R-Flexible Spending-BS-BS	\$425.00
	9/20/2021	HSA 09.17.21	6170	09/20/21	HSA PLAN FUNDING 09/17/21	10-000-21595	P/R-Health Savings-BS-BS	\$8,342.60
						10-025-51700	Health & Dental-Human	\$11,625.00
	9/24/2021	FSA 09.24.21	6171	09/24/21	MEDICAL FSA 01/01/2021-12/31/2021	10-000-21585	P/R-Flexible Spending-BS-BS	\$20.00
	9/24/2021	0001396907-IN	6205	09/24/21	FSA MONTHLY/HSA MONTHLY	10-025-57100	Professional Fees-Human	\$583.65
	9/28/2021	FSA 09.25.21	6206	09/28/21	MEDICAL FSA 01/01/2021-12/31/2021	10-000-21585	P/R-Flexible Spending-BS-BS	\$67.07
	9/28/2021	FSA 09.26.21	6207	09/28/21	MEDICAL FSA 01/01/2021-12/31/2021	10-000-21585	P/R-Flexible Spending-BS-BS	\$99.00
	9/28/2021	FSA 09.27.21	6208	09/28/21	MEDICAL FSA 01/01/2021-12/31/2021	10-000-21585	P/R-Flexible Spending-BS-BS	\$29.94
	9/24/2021	FSA 09.23.21	6209	09/24/21	MEDICAL FSA 01/01/2021-12/31/2021	10-000-21585	P/R-Flexible Spending-BS-BS	\$239.00
	9/21/2021	FSA 09.20.21	6210	09/21/21	MEDICAL FSA 01/01/2021-12/31/2021	10-000-21585	P/R-Flexible Spending-BS-BS	\$59.07
	9/21/2021	HSA 09.18.21	6211	09/21/21	HSA PLAN FUNDING 09/18/21	10-025-51700	Health & Dental-Human	\$62.50
							Totals for WEX HEALTH, INC.:	\$31,201.22
WHITENER ENTERPRISES, INC.	9/9/2021	129594	5888	09/22/21	FUEL	10-010-54700	Fuel - Auto-Fleet	\$2,595.00
	9/1/2021	128692	5842	09/15/21	FUEL	10-010-54700	Fuel - Auto-Fleet	\$2,593.60
	9/15/2021	130076	5929	09/29/21	FLUIDS & ADDITIVES	10-010-54550	Fluids & Additives - Auto-Fleet	\$826.62
	9/21/2021	130539	5977	10/06/21	FUEL	10-010-54700	Fuel - Auto-Fleet	\$2,941.60
							Totals for WHITENER ENTERPRISES, INC.:	\$8,956.82
WIESNER, INC.	9/3/2021	653001	5889	09/22/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$62.88
	9/15/2021	653844	5930	09/29/21	VEHICLE PARTS	10-010-59050	Vehicle-Parts-Fleet	\$218.74
							Totals for WIESNER, INC.:	\$281.62
WILKINS LINEN & DUST CONTROL SERVICE	9/2/2021	282946	5843	09/15/21	LAUNDRY SERVICE - FLEET	10-010-55100	Laundry Service & Purchase-Fleet	\$77.12
	9/16/2021	284643	5931	09/29/21	LAUNDRY SERVICE - FLEET	10-010-55100	Laundry Service & Purchase-Fleet	\$82.23
	9/30/2021	286419	6055	10/13/21	LAUNDRY SERVICE - FLEET	10-010-55100	Laundry Service & Purchase-Fleet	\$79.96
							Totals for WILKINS LINEN & DUST CONTROL SERVICE:	\$239.31
WILLIAMS SCOTSMAN	9/5/2021	9011503536	110325	09/22/21	TEMPORARY TRAILER - STATION 33	10-016-55600	Maintenance & Repairs-Buildings-Facil	\$2,298.44
							Totals for WILLIAMS SCOTSMAN:	\$2,298.44
WILLIAMS, ALICIA	9/15/2021	WILL091521	5844	09/15/21	WELLNESS PROGRAM/MASSAGE	10-025-54350	Employee Health\Wellness-Human	\$25.00
							Totals for WILLIAMS, ALICIA:	\$25.00

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WILLINGHAM, MISTI	9/15/2021	WIL091521	5845	09/15/21	WELLNESS PROGRAAM/MASSAGE & GYM X 5	10-025-54350	Employee Health/Wellness-Human	\$150.00
							Totals for WILLINGHAM, MISTI:	\$150.00
WOODLAND OAKS UTILITY CO	9/7/2021	1055082501 08/24/21	6117	09/07/21	STATION 27 07/17/21-08/17/21	10-016-58800	Utilities-Facil	\$112.44
							Totals for WOODLAND OAKS UTILITY CO:	\$112.44
WURTH USA, INC.	9/10/2021	97132490	5932	09/29/21	SHOP SUPPLIES	10-010-57725	Shop Supplies-Fleet	\$235.80
						10-010-57725	Shop Supplies-Fleet	\$18.95
							Totals for WURTH USA, INC.:	\$254.75
XIE, CLAIRE	9/15/2021	XIE091521	5846	09/15/21	TUITION REIMBUREMENT	10-025-58550	Tuition Reimbursement-Human	\$432.00
							Totals for XIE, CLAIRE:	\$432.00
ZOLL DATA SYSTEMS	9/1/2021	INV00095597	110258	09/15/21	ROAD SAFETY ZOLL ONLINE SOFTWARE ACCE!	10-010-55650	Maintenance- Equipment-Fleet	\$3,285.00
	9/1/2021	INV00095598	110258	09/15/21	HOSTED BILLING PRO - 3 YEAR (10/01/21-10/31/2	10-011-57100	Professional Fees-EMS B	\$11,519.01
							Totals for ZOLL DATA SYSTEMS:	\$14,804.01
ZOLL MEDICAL CORPORATION	9/28/2021	3370936	6056	10/13/21	MEDICAL SUPPLIES	10-008-53900	Disposable Medical Supplies-Mater	\$13,776.00
							Totals for ZOLL MEDICAL CORPORATION:	\$13,776.00

## CAPITAL PURCHASES

Vendor Name	Invoice Date	Invoice No.	Payment No.	Payment Date	Invoice Description	Account No.	Account Description	Amount
BANDA, JOSE M dba MAR-BAN CONCRETE CONTRA	9/20/2021	969469	110432	10/06/21	CONCRETE WORK LABOR & MATI	10-016-52753	Capital Purchase - Building/Improvements-Facil	\$2,850.00
							Totals for BANDA, JOSE M dba MAR-BAN CONCRETE CONTRACTORS:	\$2,850.00
CDW GOVERNMENT, INC.	9/2/2021	K263243	5802	09/15/21	HPE ENTERPRISE - HARD DRIVE 2.	10-015-52754	Capital Purchase - Equipment-Infor	\$980.09
	9/1/2021	K134873	5802	09/15/21	HPE ENTERPRISE - HARD DRIVE 2.	10-015-52754	Capital Purchase - Equipment-Infor	\$2,940.27
	9/1/2021	K063643	5802	09/15/21	HPE ENTERPRISE - HARD DRIVE 2.	10-015-52754	Capital Purchase - Equipment-Infor	\$5,349.24
	9/1/2021	K057593	5802	09/15/21	HPE ENTERPRISE - HARD DRIVE 2.	10-015-52754	Capital Purchase - Equipment-Infor	\$3,920.36
	9/4/2021	K328260	5861	09/22/21	HPE ENTERPRISE - HARD DRIVE 2.	10-015-52754	Capital Purchase - Equipment-Infor	\$6,195.93
	9/3/2021	K314457	5933	09/29/21	HPE ENTERPRISE - HARD DRIVE 2.	10-015-52754	Capital Purchase - Equipment-Infor	\$8,052.03
	9/14/2021	K725590	5933	09/29/21	HPE ENTERPRISE - HARD DRIVE 2.	10-015-52754	Capital Purchase - Equipment-Infor	\$9,240.65
	9/14/2021	K722235	5933	09/29/21	HPE PROLIANT DL360 GEN 10 NET	10-015-52754	Capital Purchase - Equipment-Infor	\$259.68
	9/13/2021	K658524	5933	09/29/21	HPE PROLIANT DL360 GEN 10 NET	10-015-52754	Capital Purchase - Equipment-Infor	\$749.10
	9/15/2021	K793546	5933	09/29/21	HPE ENTERPRISE - HARD DRIVE 2.	10-015-52754	Capital Purchase - Equipment-Infor	\$3,494.74
	9/23/2021	L203505	5950	10/06/21	HPE ENTERPRISE - HARD DRIVE 2.	10-015-52754	Capital Purchase - Equipment-Infor	\$9,240.65
							Totals for CDW GOVERNMENT, INC.:	\$50,422.74
LSE CONTRACTORS, LLC	9/15/2021	9390	5874	09/22/21	ELECTRICAL PREP FOR VEHICLE C	10-016-52753	Capital Purchase - Building/Improvements-Facil	\$8,563.12
							Totals for LSE CONTRACTORS, LLC:	\$8,563.12

## Account Summary

Account Number	Description	Net Amount
10-000-14100	Patient Refunds	\$13,576.11
10-000-14900	Prepaid Expenses-BS	\$56,860.27
10-000-21000	Accrued Expenditures-BS	\$105.00
10-000-21400	Accrued Payroll-BS	\$2,052.82
10-000-21525	P/R-United Way Deductions-BS	\$66.19
10-000-21585	P/R-Flexible Spending-BS-BS	\$2,183.29
10-000-21590	P/R-Premium Cancer/Accident-BS	\$7,356.39
10-000-21595	P/R-Health Savings-BS-BS	\$16,746.78
10-000-21600	Employee Deferred Comp.-BS	\$22,233.10
10-000-21650	TCDRS Defined Benefit Plan-BS	\$288,387.09
10-001-52200	Advertising-Admin	\$568.50
10-001-53050	Computer Software-Admin	\$9.99
10-001-53150	Conferences - Fees, Travel, & Meals-Admin	\$20.00
10-001-53310	Contractual Obligations- County Appraisal-Admin	\$72,984.66
10-001-54100	Dues/Subscriptions-Admin	\$12,981.99
10-001-54900	Insurance-Admin	\$44,666.00
10-001-58200	Telephones-Cellular-Admin	\$236.98
10-002-53100	Computer Supplies/Non-Cap.-HCAP	\$716.48
10-002-54450	Employee Recognition-HCAP	\$230.00
10-002-55700	Management Fees-HCAP	\$6,937.42
10-002-57100	Professional Fees-HCAP	\$185.00
10-002-58200	Telephones-Cellular-HCAP	\$161.00
10-004-52725	Capital Lease Expense-Radio	\$699.51
10-004-53050	Computer Software-Radio	\$7,250.00
10-004-53150	Conferences - Fees, Travel, & Meals-Radio	\$900.00
10-004-54100	Dues/Subscriptions-Radio	\$9.99
10-004-55025	Interest Expense-Radio	\$98.41
10-004-55600	Maintenance & Repairs-Buildings-Radio	\$7,750.00
10-004-55650	Maintenance- Equipment-Radio	\$30,426.24
10-004-57100	Professional Fees-Radio	\$61,660.50
10-004-57200	Radio Repairs - Outsourced (Depot)-Radio	\$742.50
10-004-57225	Radio - Parts-Radio	\$18,753.33
10-004-57650	Repair-Equipment-Radio	\$1,699.00
10-004-57725	Shop Supplies-Radio	\$1,168.82
10-004-57750	Small Equipment & Furniture-Radio	\$12,146.26
10-004-58200	Telephones-Cellular-Radio	\$414.11
10-004-58310	Telephones-Service-Radio	\$717.02
10-004-58800	Utilities-Radio	\$4,193.12
10-005-58200	Telephones-Cellular-Accou	\$40.25
10-006-52600	Books/Materials-Alarm	\$211.79
10-006-57750	Small Equipment & Furniture-Alarm	\$1,482.00
10-006-58200	Telephones-Cellular-Alarm	\$201.25
10-006-58500	Training/Related Expenses-CE-Alarm	\$439.00
10-007-53050	Computer Software-EMS	\$13,000.00
10-007-53150	Conferences - Fees, Travel, & Meals-EMS	(\$1,552.63)
10-007-54450	Employee Recognition-EMS	\$1,249.99

## Account Summary

Account Number	Description	Net Amount
10-007-56200	Mileage Reimbursements-EMS	\$238.66
10-007-57750	Small Equipment & Furniture-EMS	\$326.70
10-007-58200	Telephones-Cellular-EMS	\$946.43
10-007-58500	Training/Related Expenses-CE-EMS	\$110.00
10-007-58700	Uniforms-EMS	\$21,218.56
10-008-52500	Bio-Waste Removal-Mater	\$3,101.09
10-008-52725	Capital Lease Expense-Mater	\$348.02
10-008-53800	Disposable Linen-Mater	\$6,101.80
10-008-53900	Disposable Medical Supplies-Mater	\$148,290.87
10-008-54200	Durable Medical Equipment-Mater	\$10,887.45
10-008-54450	Employee Recognition-Mater	\$450.00
10-008-55025	Interest Expense-Mater	\$55.09
10-008-55650	Maintenance- Equipment-Mater	\$8,447.75
10-008-56300	Office Supplies-Mater	\$19.98
10-008-56600	Oxygen & Gases-Mater	\$4,362.63
10-008-56900	Postage-Mater	\$2,450.78
10-008-57000	Printing Services-Mater	\$522.36
10-008-57100	Professional Fees-Mater	\$500.00
10-008-57650	Repair-Equipment-Mater	\$584.50
10-008-57900	Station Supplies-Mater	\$4,588.18
10-008-58200	Telephones-Cellular-Mater	\$201.25
10-008-58700	Uniforms-Mater	\$1,201.44
10-009-52600	Books/Materials-Dept	\$8,439.59
10-009-52700	Business Licenses-Dept	\$638.00
10-009-53050	Computer Software-Dept	\$1,076.97
10-009-53550	Customer Relations-Dept	\$5,486.04
10-009-54000	Drug Supplies-Dept	\$28,477.37
10-009-56300	Office Supplies-Dept	\$27.46
10-009-57100	Professional Fees-Dept	\$8,900.00
10-009-58200	Telephones-Cellular-Dept	\$234.24
10-009-58500	Training/Related Expenses-CE-Dept	\$6,689.59
10-010-52000	Accident Repair-Fleet	\$4,042.48
10-010-53050	Computer Software-Fleet	\$6,380.00
10-010-54450	Employee Recognition-Fleet	\$450.00
10-010-54550	Fluids & Additives - Auto-Fleet	\$2,751.06
10-010-54700	Fuel - Auto-Fleet	\$78,637.07
10-010-55100	Laundry Service & Purchase-Fleet	\$239.31
10-010-55650	Maintenance- Equipment-Fleet	\$3,285.00
10-010-56400	Oil & Lubricants-Fleet	\$1,162.56
10-010-57700	Shop Tools-Fleet	\$711.41
10-010-57725	Shop Supplies-Fleet	\$674.34
10-010-57750	Small Equipment & Furniture-Fleet	\$4,133.00
10-010-58200	Telephones-Cellular-Fleet	\$80.50
10-010-58600	Travel Expenses-Fleet	\$480.00
10-010-59000	Vehicle-Outside Services-Fleet	\$5,538.59
10-010-59050	Vehicle-Parts-Fleet	\$70,424.45

## Account Summary

Account Number	Description	Net Amount
10-010-59100	Vehicle-Registration-Fleet	\$137.50
10-010-59150	Vehicle-Tires-Fleet	\$5,190.32
10-010-59200	Vehicle-Towing-Fleet	\$300.00
10-011-52900	Collection Fees-EMS B	\$2,504.00
10-011-53150	Conferences - Fees, Travel, & Meals-EMS B	(\$213.80)
10-011-57100	Professional Fees-EMS B	\$22,762.98
10-011-58200	Telephones-Cellular-EMS B	\$78.24
10-015-52754	Capital Purchase - Equipment-Infor	\$50,422.74
10-015-53000	Computer Maintenance-Infor	\$40,169.96
10-015-53050	Computer Software-Infor	\$13,484.70
10-015-53075	Computer Software - MDC First Responder-Infor	\$6,000.24
10-015-53100	Computer Supplies/Non-Cap.-Infor	\$4,425.26
10-015-55400	Leases/Contracts-Infor	\$4,228.70
10-015-57100	Professional Fees-Infor	\$69,091.75
10-015-57650	Repair-Equipment-Infor	\$1,445.50
10-015-57750	Small Equipment & Furniture-Infor	\$8,813.85
10-015-58200	Telephones-Cellular-Infor	\$7,730.37
10-015-58310	Telephones-Service-Infor	\$38,847.01
10-016-52725	Capital Lease Expense-Facil	\$484.39
10-016-52753	Capital Purchase - Building/Improvements-Facil	\$11,413.12
10-016-53330	Contractual Obligations- Other-Facil	\$14,929.09
10-016-55025	Interest Expense-Facil	\$108.74
10-016-55600	Maintenance & Repairs-Buildings-Facil	\$77,152.93
10-016-55900	Meals - Business and Travel-Facil	\$68.10
10-016-57700	Shop Tools-Facil	\$145.95
10-016-57725	Shop Supplies-Facil	\$89.74
10-016-57750	Small Equipment & Furniture-Facil	\$1,317.24
10-016-58200	Telephones-Cellular-Facil	\$312.96
10-016-58800	Utilities-Facil	\$41,468.30
10-025-51700	Health & Dental-Human	\$65,898.55
10-025-51710	Health Insurance Claims-Human	\$313,577.81
10-025-51720	Health Insurance Admin Fees-Human	\$140,295.16
10-025-54350	Employee Health\Wellness-Human	\$2,796.61
10-025-54450	Employee Recognition-Human	\$3,308.45
10-025-55500	Legal Fees-Human	\$4,793.04
10-025-57100	Professional Fees-Human	\$2,568.05
10-025-57300	Recruit/Investigate-Human	\$3,320.00
10-025-58200	Telephones-Cellular-Human	\$80.50
10-025-58550	Tuition Reimbursement-Human	\$2,001.15
10-026-53050	Computer Software-Recor	\$4,788.00
10-026-57100	Professional Fees-Recor	\$175.09
10-039-55400	Leases/Contracts-Commu	\$10,500.00
10-039-58200	Telephones-Cellular-Commu	\$234.72
10-045-58200	Telephones-Cellular-EMS Q	\$198.99
<b>Grand Total</b>		<b>\$2,144,324.09</b>

**JP Morgan Chase Bank**  
**September 2021 Credit Card Transactions**

Vendor	Invoice Date	Description	Amount
AED SUPERSTORE	08/25/2021	PO#62034 GENERATOR ATS BATTERY REPI	\$ 128.85
AIRTAME.COM	08/26/2021	AIRTAME CLOUD PLUS YEARLY SUBSCRIP	\$ 120.00
AMAZON.COM*2P6FB2KV2	08/13/2021	PO#61911 FLEET EMPLOYEE RECO	\$ 375.00
APCO INTERNATIONAL INC	08/19/2021	D. LAFFERTY CTO	\$ 439.00
APPLE.COM/BILL	08/30/2021	PO#62145 ICOULD STORAGE M.WILLINGHA	\$ 9.99
APPLE.COM/BILL	08/11/2021	MONTHLY ICloud SUBSCRIPTION	\$ 0.99
APPLE.COM/BILL	08/05/2021	MEMBERSHIP DUES	\$ 9.99
APPLE.COM/US	08/16/2021	PO#61870 IPAD REPAIR M31 EMAILED VENI	\$ 53.04
ATT*BILL PAYMENT	09/03/2021	T1-ISSI 08/21/21-09/20/21	\$ 477.91
ATT*BILL PAYMENT	08/31/2021	STATION 24 ACCT# 145685137 08/12/21-09/1	\$ 123.05
ATT*BUS PHONE PMT	08/17/2021	STATION 30 FIRE PANEL 281.689.3247 07/23	\$ 352.73
ATT*BUS PHONE PMT	08/17/2021	STATION 31 FIRE PANEL 281.689.6865 07/23	\$ 935.60
ATT*BUS PHONE PMT	08/06/2021	STATION 40 FIRE PANEL 281.259.8210 07/13	\$ 461.36
BESTBUYCOM806485148617	08/26/2021	PO#62081 MONITOR FOR IT	\$ 1,249.98
CHICK-FIL-A #03922	09/01/2021	FATIGUE MANAGEMENT UNIT SUPPLIES DI	\$ 126.33
CHICK-FIL-A #03922	09/01/2021	FATIGUE MANAGEMENT UNIT SUPPLIES - I	\$ 126.33
CITY OF CONROE UTILITY	09/03/2021	STATION 10 07/27/21-08/25/21	\$ 102.50
CITY OF CONROE UTILITY	09/03/2021	STATION 15 07/27/21-08/25/21	\$ 52.72
CITY OF CONROE UTILITY	09/02/2021	ADMIN 07/15/21-08/17/21	\$ 983.46
COBURN SUPPLY COMPANY	08/31/2021	STATION 32 A/C GRILLS RETURN CREDIT	\$ (142.80)
COBURN SUPPLY COMPANY	08/25/2021	STATION 32 A/C PARTS	\$ 90.68
COBURN SUPPLY COMPANY	08/23/2021	STATION 32 A/C RETURN GRILLS	\$ 516.24
DSHS REGULATORY PROG	08/31/2021	J FIGUEROA RENEWAL 34.00	\$ 34.00
DSHS REGULATORY PROG	08/24/2021	T. DELANEY RENEWAL	\$ 126.00
DSHS REGULATORY PROG	08/18/2021	M. COPELAND RENEWAL	\$ 126.00
DSHS REGULATORY PROG	08/16/2021	D. PAIRETT RENEWAL	\$ 96.00
DSHS REGULATORY PROG	08/13/2021	D. OVERSTREET RENEWAL	\$ 126.00
DSHS REGULATORY PROG	08/13/2021	K. BAILEY RENEWAL	\$ 96.00
DSHS REGULATORY PROG	08/13/2021	P. SEALS RENEWAL	\$ 34.00
DTV*DIRECTV SERVICE	09/01/2021	STATION 12 09/25/21-10/24/21	\$ 157.98
DTV*DIRECTV SERVICE	08/30/2021	STATION 12 07/25/21-08/24/21 INV 210726	\$ 150.98
DTV*DIRECTV SERVICE	08/24/2021	ADMIN 08/21/21-09/20/21 INV 210822	\$ 58.99
DTV*DIRECTV SERVICE	08/16/2021	INVOICE 017903440X210712	\$ 1,830.88
DTV*DIRECTV SERVICE	08/16/2021	STATION 14 08/13/21-09/12/21 INV 210814	\$ 147.77
EB EMS EVOLUTION 2021	08/16/2021	TEXAS EMS ALLIANCE GROUP REGISTRATI	\$ (1,552.63)
EB EMS EVOLUTION 2021	08/16/2021	K. WEBB TEXAS EMS ALLIANCE REGISTRAT	\$ (213.80)
EPCOR	08/19/2021	STATION 40 METER 6439634 06/24/21-07/26/	\$ 62.77
EPCOR	08/19/2021	STATION 40 METER 20P591316 06/24/21-07/2	\$ 124.90
FLOWER SHOP NETWORK	08/30/2021	PO#62113 FLOWER ORDER- L.BATES	\$ 68.72
FLOWER SHOP NETWORK	08/18/2021	PO#62335 FLOWER ORDER R.LEAL	\$ 60.12
GENERAL BODY MANUFACTU	08/09/2021	BATTERY JUMP PACK FOR SHOP	\$ 699.00
GLASWELD	08/26/2021	RESIN FOR WINDSHIELD REPAIR.	\$ 88.90
GRTR MAGNOLIA PKW CHAM	08/20/2021	RANDY JOHNSON GMPC LUNCH	\$ 20.00
HCTRA EZ TAG REBILL	08/23/2021	HCTRA AUTO CHARGE	\$ 480.00
HORSESHOE BAY FRONT DE	08/06/2021	K. WEBB TEXAS EMS ALLIANCE HOTEL 8/9/	\$ 179.14
HORSESHOE BAY FRONT DE	08/06/2021	K. WEBB TEXAS EMS ALLIANCE HOTEL 8/9/	\$ (179.14)
KROGER #0136	08/27/2021	PO#62033 HCAP EMPLOYEE RECO	\$ 30.00
KROGER #0136	08/20/2021	PO#62157 MATERIALS MANAGEMENT EMPL	\$ 450.00
LOWES #00232*	08/19/2021	SUPPLIES TO INSTALL FOURTH BACK UP C	\$ 9.42
LOWES #00232*	09/03/2021	SERVICE CENTER SPRINKLER WIRE REPAI	\$ 12.63
LOWES #00232*	08/13/2021	STATION 15 DRIVEWAY MARKERS	\$ 19.08
LOWES #00232*	08/11/2021	SUPPLIES FOR MEDICAL SUPPLY STORAGE	\$ 29.96
LOWES #00232*	08/16/2021	SHOP TOOLS	\$ 46.96
LOWES #00232*	09/03/2021	SERVICE CENTER AND STATION 43 ELECTF	\$ 89.74
MARSHALLS E Gift CARD	08/24/2021	PO#62033 EMPLOYEE RECO G.HALE	\$ 25.00
MED ONE EQUIPMENT SERV	08/16/2021	PO#61909 PM SERVICE	\$ 282.50
MONTGOMERY VEHRREG	08/26/2021	REGISTRATION OF SHOPS 612, 615, 630, 17	\$ 46.50
MUNICIPAL ONLINE PAYME	09/06/2021	STATION 15 07/27/21-08/25/21 FEE	\$ 0.85
MUNICIPAL ONLINE PAYME	09/03/2021	STATION 10 07/27/21-08/25/21 FEE	\$ 0.85
MUNICIPAL ONLINE PAYME	09/02/2021	ADMIN 07/15/21-08/17/21	\$ 0.85
NAEMT	08/24/2021	NAEMT INVOICE_PH-21-11085-11 PHTLS CE	\$ 20.00
NAEMT	08/18/2021	NAEMT INVOICE_PH-21-09773-17 COURSE #	\$ 20.00
PUEBLO VIEJO MEXICAN R	08/17/2021	SCHEDULED TO MEET WITH PORTER FD FC	\$ 86.04
QUICKSERIES PUBLISHING	09/03/2021	PO#61885 MRC SUPPLIES	\$ 4,167.85
REV.COM	08/25/2021	TRANSCRIPTION FOR AUGUST 24, 2021 MC	\$ 103.94

**JP Morgan Chase Bank**  
**September 2021 Credit Card Transactions**

Vendor	Invoice Date	Description	Amount
SAMS CLUB #4713	08/27/2021	FATIGUE MANAGEMENT UNIT SUPPLIES	\$ 353.50
SAMSClub.COM	09/06/2021	FATIGUE MANAGEMENT UNIT SUPPLIES	\$ 295.17
SAMSClub.COM	08/16/2021	FATIGUE MANAGEMENT UNIT SUPPLIES	\$ 348.66
SAMSClub.COM	08/09/2021	PO#61808 WARE HOUSE RESTOCK	\$ 423.82
SAMSClub.COM	09/06/2021	PO#62116 RESTOCK STATION SUPPLIES	\$ 1,042.26
SHERWIN WILLIAMS 70709	08/10/2021	STATION 15 SAFETY PAINT	\$ 146.58
SUDDENLINK 7707	08/27/2021	STATION 15 ACCT# 07707.327463.07	\$ 353.67
SWEETIE PIES FLORIST,	08/30/2021	PO#62112 FLOWER ORDER CBILGER	\$ 58.70
TARGET.COM *	08/24/2021	PO#62033 EMPLOYEE RECO D.HERNANDEZ	\$ 25.00
TARGET.COM *	08/24/2021	PO#62033 EMPLOYEE RECO C.GARZA	\$ 25.00
TARGET.COM *	08/24/2021	PO#62033 EMPLOYEE RECO N.GREER	\$ 25.00
TARGET.COM *	08/24/2021	PO#62033 EMPLOYEE RECO E.OLLIVIER	\$ 25.00
TARGET.COM *	08/24/2021	PO#62033 EMPLOYEE RECO I.CHAPA	\$ 25.00
TEXAS SECRETARY OF STA	08/27/2021	TEXAS SOS SEARCH FOR PUBLIC HEALTH	\$ 1.00
THE HOME DEPOT #0508	09/01/2021	SERVICE CENTER ADDITIONAL PARKING EI	\$ 91.08
THE HOME DEPOT #0508	08/23/2021	STATION 43 BLACK OUT CURTAINS	\$ 130.64
THE WOODLANDS FLOWERS	08/31/2021	PO#62334 FLOWER ORDER- GUNSELMAN	\$ 62.78
TLF*TREASURES TO ADORE	08/12/2021	PO#62336 FLOWER ORDER EMBERTON	\$ 56.29
TRANSCRIPTIONPUPPY	09/02/2021	TRANSCRIPTION OF AUGUST 31, 2021 MEE	\$ 70.15
TX.GOV*SERVICEFEE-DIR	08/25/2021	REGISTRATION OF SHOPS 612, 615, 630, 17	\$ 12.00
UNIVERSAL NAT GAS PYMT	08/18/2021	STATION 27 07/28/21-08/30/21	\$ 48.93
UPS*BILLING CENTER	08/17/2021	SHIPPING CHARGES INV 0000A690R4321	\$ 435.78
WALMART EGIFT CARD	08/24/2021	PO#62033 EMPLOYEE RECO V.CASTILLO	\$ 25.00
WALMART EGIFT CARD	08/24/2021	PO#62033 EMPLOYEE RECO L.VASQUEZ	\$ 25.00
WILLIES GRILL AND ICEH	08/12/2021	LUNCH FOR EMPLOYEES AFTER SETTING I	\$ 68.10
WM SUPERCENTER #3585	08/23/2021	CALL NUMBER 21-058753	\$ 66.19
WM SUPERCENTER #3591	08/17/2021	GIFT CARD FOR KEVIN GUNSELMAN	\$ 75.00
WPY*L3HARRIS USERS GRO	08/10/2021	HARRIS USERS GROUP CONFERENCE CHA	\$ 900.00
			<b><u>\$ 20,073.00</u></b>

**Montgomery County Hospital District**  
**Bank Register - Operating Acct-WF**  
**Patient Refunds - One Time Checks (09/01/2021 - 09/30/2021)**

Payment number	Payment type	Invoice date	Invoice number	Vendor name	Invoice amount	Cleared?	Post date
110391	Computer Check	9/27/21	13-38516B	PATIENT REFUND	\$50.00	FALSE	9/27/21
110316	Computer Check	9/20/21	14-25606	PATIENT REFUND	\$60.76	TRUE	9/20/21
110320	Computer Check	9/20/21	19-58720	UNITED HEALTHCARE (POB 101760)	\$228.95	TRUE	9/20/21
110289	Computer Check	9/20/21	20-12233	AETNA (POB 14079)	\$625.43	FALSE	9/20/21
110302	Computer Check	9/20/21	20-22940	DEPARTMENT OF VETERAN AFFAIRS (149975)	\$340.38	TRUE	9/20/21
110303	Computer Check	9/20/21	20-48086	DEPARTMENT OF VETERAN AFFAIRS (149975)	\$332.38	TRUE	9/20/21
110305	Computer Check	9/20/21	20-48635	HMS	\$590.46	TRUE	9/20/21
110301	Computer Check	9/20/21	20-57377	DEPARTMENT OF VETERAN AFFAIRS (149975)	\$382.03	TRUE	9/20/21
110290	Computer Check	9/20/21	20-67262	AETNA (POB 14079)	\$224.34	FALSE	9/20/21
110322	Computer Check	9/20/21	21-11562	PATIENT REFUND	\$98.25	TRUE	9/20/21
110295	Computer Check	9/20/21	21-11562	CIGNA (POB 188012)	\$658.37	TRUE	9/20/21
110376	Computer Check	9/27/21	21-12769	DEPARTMENT OF VETERAN AFFAIRS (149975)	\$408.55	TRUE	9/27/21
110292	Computer Check	9/20/21	21-14921	AMERIGROUP (POB 933657)	\$320.24	TRUE	9/20/21
110321	Computer Check	9/20/21	21-1695	UNITED HEALTHCARE (POB 101760)	\$274.79	TRUE	9/20/21
110304	Computer Check	9/20/21	21-1736	DEPARTMENT OF VETERAN AFFAIRS (149975)	\$1,020.25	TRUE	9/20/21
110392	Computer Check	9/27/21	21-20274	TEXAS MEDICAID & HEALTHCARE PARTNERSHIP	\$50.00	TRUE	9/27/21
110198	Computer Check	9/7/21	21-20290	UNITED HEALTHCARE (POB 101760)	\$100.95	TRUE	9/7/21
110317	Computer Check	9/20/21	21-20293	TEXAS MEDICAID & HEALTHCARE PARTNERSHIP	\$100.84	TRUE	9/20/21
110239	Computer Check	9/13/21	21-20585	PATIENT REFUND	\$125.00	FALSE	9/13/21
110180	Computer Check	9/7/21	21-21958	BCBS OF TEXAS (POB 120695)	\$347.32	TRUE	9/7/21
110184	Computer Check	9/7/21	21-2239	HMS	\$602.82	TRUE	9/7/21
110324	Computer Check	9/20/21	21-23220	WELLCARE HEALTH PLANS, INC	\$238.16	TRUE	9/20/21
110319	Computer Check	9/20/21	21-24513	TRIPLE-S SALUD	\$90.16	TRUE	9/20/21
110227	Computer Check	9/13/21	21-25593C	PATIENT REFUND	\$25.00	FALSE	9/13/21
110387	Computer Check	9/27/21	21-25744	PRS-PAYMENT RESOLUTION SERVICES	\$890.56	TRUE	9/27/21
110240	Computer Check	9/13/21	21-26035	PATIENT REFUND	\$353.29	TRUE	9/13/21
110178	Computer Check	9/7/21	21-26091	BCBS OF TEXAS (POB 120695)	\$117.17	TRUE	9/7/21
110236	Computer Check	9/13/21	21-26100	PATIENT REFUND	\$250.00	FALSE	9/13/21
110175	Computer Check	9/7/21	21-26174	AETNA (POB 14079)	\$374.97	FALSE	9/7/21
110257	Computer Check	9/13/21	21-26274	PATIENT REFUND	\$265.00	TRUE	9/13/21
110372	Computer Check	9/27/21	21-27968	BCBS OF TEXAS	\$443.15	TRUE	9/27/21
110293	Computer Check	9/20/21	21-28366	BOON-CHAPMAN (Prime DX)	\$318.61	TRUE	9/20/21
110297	Computer Check	9/20/21	21-28649	CIGNA HEALTHSPRING	\$317.52	FALSE	9/20/21
110229	Computer Check	9/13/21	21-29302	PATIENT REFUND	\$50.00	TRUE	9/13/21
110296	Computer Check	9/20/21	21-29359	CIGNA HEALTHSPRING	\$287.40	FALSE	9/20/21
110307	Computer Check	9/20/21	21-29381	HUMANA HEALTH CARE PLANS (POB 931655)	\$190.31	TRUE	9/20/21
110244	Computer Check	9/13/21	21-29661	PATIENT REFUND	\$119.92	TRUE	9/13/21
110179	Computer Check	9/7/21	21-29889	BCBS OF TEXAS (POB 120695)	\$791.24	TRUE	9/7/21
110233	Computer Check	9/13/21	21-30180	PATIENT REFUND	\$99.93	FALSE	9/13/21
110242	Computer Check	9/13/21	21-31583	PATIENT REFUND	\$450.01	TRUE	9/13/21
110372	Computer Check	9/27/21	21-34966	BCBS OF TEXAS	\$367.39	TRUE	9/27/21
110372	Computer Check	9/27/21	21-35377	BCBS OF TEXAS	\$416.61	TRUE	9/27/21
110390	Computer Check	9/27/21	HAN092821	SNAP PAYS MOBILE DBA PAPAYA PAYS	\$70.00	FALSE	9/27/21
110390	Computer Check	9/27/21	HER092821	SNAP PAYS MOBILE DBA PAPAYA PAYS	\$53.85	FALSE	9/27/21
110390	Computer Check	9/27/21	THO092821	SNAP PAYS MOBILE DBA PAPAYA PAYS	\$53.75	FALSE	9/27/21
<b>TOTAL</b>					<b>\$13,576.11</b>		

MCHD Surplus/Salvage  
October 2021

Qty	Serial Number	MCHD Tag	Product Description	S/S	Reason
1 each	12432	7167	EZ IO DRIVER	salvage	loss of power - end of life
1 each	27560	7603	EZ IO DRIVER	salvage	damaged, loss of power, end of life
1 each	C11202A025864	10017	KING VISION LARYNGOSCOPE	salvage	faulty screen
1 each	C11313A058749	CAP20537	KING VISION LARYNGOSCOPE	salvage	faulty screen

## AGENDA ITEM # 32

Board Mtg.: 10/26/2021

### Montgomery County Hospital District

#### Proceeds from Sale of Assets

10/01/2017 - 09/30/2021

Account Name	Description	Sale Date	Sale of Surplus
Vehicles	2010 Dodge Ram 3500 - 201,234 miles	5/22/2018	8,660.00
Vehicles	2009 Ford F350 - 140,736 miles (trade-in)	7/3/2018	15,000.00
Vehicles	2012 Dodge Ram 3500 SLT - 203,110 miles	7/24/2018	8,305.00
Vehicles	2012 Dodge Ram 3500 ST - 194,983 miles	9/21/2018	8,150.00
Vehicles	2012 Dodge Ram 3500 SLT - 199,930 miles	12/18/2018	8,514.00
Vehicles	2012 Dodge Ram 3500 - 189,761 miles	12/18/2018	8,920.00
Vehicles	2008 Chevy Tahoe LS - 199,172 miles	3/12/2019	3,805.00
Vehicles	Frazer Box E-1597/X-819	5/28/2020	1,000.00
Vehicles	Frazer Box E-1755/X-802	6/2/2020	1,000.00
Vehicles	Frazer Box E-1075/X-794	6/2/2020	1,000.00
Vehicles	Frazer Box E-1076/X-491	6/2/2020	1,000.00
Vehicles	Frazer Box E-1706/X-836	6/2/2020	1,000.00
Vehicles	Frazer Box E-1074/X-416/X-828	6/2/2020	1,000.00
Vehicles	2012 Dodge Ram 3500 - 217,597 miles	6/3/2020	7,265.00
Vehicles	2002 Ford E250 Van Econoline - 210,919 miles	6/24/2020	2,020.00
Vehicles	2012 Dodge Ram 3500 - 209,981 miles	7/22/2020	7,195.00
Vehicles	2015 Dodge Ram 3500 - 215,076 miles	9/30/2020	11,470.00
Vehicles	2012 Dodge Ram 3500 - 212,065 miles	9/30/2020	9,970.00
Vehicles	2012 Dodge Ram 3500 - 213,159 miles	10/7/2020	9,045.00
Vehicles	2012 Dodge Ram 3500 - 208,436 miles	10/21/2020	10,265.00
Vehicles	2010 Dodge Ram 2500 - 199,754 miles	2/6/2021	9,460.00
Vehicles	2008 Chevy G2500 Van - 178,259 miles	5/5/2021	10,105.00
Vehicles	2003 Ford F350 - 321,100 miles	6/30/2021	7,480.00
Vehicles Total			<b>151,629.00</b>
Total Proceeds			<b><u>151,629.00</u></b>

# Agenda Item # 33



**To:** Board of Directors

**From:** Brett Allen / Karen Webb

**Date:** 10/22/2021

**Re:** Zoll Billing Pro 3yr contract

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Fiscal Impact: Nominal

Yes No N/A

☒ ☐ ☐ Budgeted item?

☐ ☒ ☐ Within budget?

☒ ☐ ☐ Renewal contract?

☐ ☐ ☒ Special request?

# Order Form

Order No.: **Q-11886**

**THIS ORDER FORM** (this "Order") is made as of the date on which both parties have signed below (the "Effective Date") by and between ZOLL Data Systems, Inc., a Delaware corporation with offices at 11802 Ridge Parkway, Suite 400, Broomfield, CO 80021., accountsreceivable@zoll.com ("ZOLL") and Montgomery County Hospital District (the "Customer").

<b>Bill To: Montgomery County Hospital District</b> 1400 South Loop 336 West Conroe, TX 77304  <b>Email for Notices:</b> kwebb@mchd-tx.org	<b>Ship To: Montgomery County Hospital District</b> 1300 South Loop 336 West Conroe, TX 77304
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**Territory Manager:** Vanessa Alyfantis

**Offer Expires:** 10/31/2021

ASP Services								
Item	Lic. Type	Description	Qty	List Price	Disc	Adj. Price	Annual Fees or One Time Charge	Monthly Fees
HBPRO3	HL	RescueNet Billing Pro (Per Transport/Month) - 3 Year	4000	\$2.33		\$2.33	\$111,840.00	\$9,320.00

**Comments:** 60 month renewal starts 11/08/2021

\*MONTHLY FEES: \$9,320.00  
\*ANNUAL FEES: \$111,840.00  
ANNUAL FEES FOR INITIAL TERM: \$559,200.00

**TOTAL FEES FOR INITIAL TERM: \$559,200.00**

**Term.** Unless earlier terminated as set forth in the Agreement, (i) the initial term of this Order shall begin on the Effective Date and continue for 60 months after the Monthly Fees Commencement Date (the "Initial Term") and (ii) after the Initial Term, this Order automatically shall continue on a month-to-month basis until so terminated.

**Early Termination Fee.** Notwithstanding the Agreement, if this Order is terminated prior to the expiration of the Initial Term by ZOLL for a material default or by Customer without cause, then Customer immediately shall pay ZOLL an early termination fee equal the amount of (i) the Annual Fees for the Initial Term minus (ii) the sum of Monthly Fees paid by Customer to ZOLL prior to the date of termination for the ASP Services or Software set forth in this Order.

\* **Adjustments to Fees:** Fees are subject to adjustment based on quantity as set forth in the attached Adjustment-to-Fees Addendum, including as a result of Registered Users being in excess of the Concurrent Users Cap for Fees based on Concurrent Users:

**THIS ORDER IS SUBJECT TO THE TERMS AND CONDITIONS, AND APPLICABLE ADDENDA, AVAILABLE AT <https://www.zolldata.com/legal>, WHICH ARE INCORPORATED BY REFERENCE. BY SIGNING BELOW, CUSTOMER ACKNOWLEDGES HAVING READ AND AGREES TO AND INTENDS TO BE BOUND BY THEM. HARD COPIES ARE AVAILABLE UPON REQUEST.**

Each person signing below represents and warrants that she or he has the authority to bind the party for which he or she is signing to the terms of this Order. By signing below, the parties agree to the terms and conditions of this Order. Once signed, any reproduction of this Order made by reliable means (for example, photocopy or facsimile) is considered an original.

**ZOLL Data Systems, Inc.**

Authorized Signature:

**Montgomery County Hospital District**

Authorized Signature:

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

## Adjustments-to-Fees Addendum

Order No.: Q-11886

\* **Adjustments to Fees:** Fees in the Order Form to which this addendum is attached (the “**Order**”), and of which it is a part, are subject to adjustment based on quantity as specified below (“**Qty**”), including as a result of Registered Users being in excess of the Concurrent Users Cap for Fees based on Concurrent Users:

Product	Basis for Adjustment
Billing Pro	Qty of transports (the “ <b>Transport Volume</b> ”) listed in the line item in the Order. ZOLL may conduct an audit of Transport Volume following the 12 <sup>th</sup> month after the Monthly Fees Commencement Date for Billing Pro and each anniversary of such date (a “ <b>Transport Audit</b> ”). Should actual Transport Volume (the “ <b>Actual Transport Volume</b> ”) for the preceding 12-month period (the “ <b>Transport Audit Period</b> ”) exceed 110% of the quantity of transports that was the basis for Monthly Fees in the Transport Audit Period multiplied by 12 (the “ <b>Estimated Transport Volume</b> ”), then ZOLL will invoice Customer for such excess multiplied by the per-transport price listed in the Order (the “ <b>Per-Transport Price</b> ”). Should the Actual Transport Volume be less than the Estimated Transport Volume by more than 10% during the Transport Audit Period, then ZOLL will issue a credit in the amount of 10% of the Estimated Transport Volume multiplied by the Per-Transport Price. Future billings of the Monthly Fee will be adjusted based on the Actual Transport Volume as determined by the Transport Audit; <i>provided, that</i> the Monthly Fee shall not decrease by more than 10%.
ZOLL emsCharts  ZOLL emsCharts – Critical Care	Qty of PCRs (the “ <b>PCR Volume</b> ”) listed in the line item in the Order. ZOLL may conduct an audit of PCR Volume following the 12 <sup>th</sup> month after the Monthly Fees Commencement Date for ZOLL emsCharts and each anniversary of such date (a “ <b>PCR Audit</b> ”). Should actual PCR Volume (the “ <b>Actual PCR Volume</b> ”) for the preceding 12-month period (the “ <b>PCR Audit Period</b> ”) exceed 110% of the quantity of PCRs that was the basis for Monthly Fees in the PCR Audit Period multiplied by 12 (the “ <b>Estimated PCR Volume</b> ”), then ZOLL will invoice Customer for such excess multiplied by the per-PCR price listed in the Order (the “ <b>Per-PCR Price</b> ”). Should the Actual PCR Volume be less than the Estimated PCR Volume by more than 10% during the PCR Audit Period, then ZOLL will issue a credit in the amount of 10% of the Estimated PCR Volume multiplied by the Per-PCR Price. Future billings of the Monthly Fee will be adjusted based on the Actual PCR Volume as determined by the PCR Audit; <i>provided, that</i> the Monthly Fee shall not decrease by more than 10%.
ZOLL Fire Reports	Qty of Fire Reports (the “ <b>Fire Report Volume</b> ”) listed in the line item in the Order. ZOLL may conduct an audit of Fire Report Volume following the 12 <sup>th</sup> month after the Monthly Fees Commencement Date for ZOLL Fire Reports and each anniversary of such date (a “ <b>Fire Report Audit</b> ”). Fire Report Volume (the “ <b>Actual Fire Report Volume</b> ”) for the preceding 12-month period (the “ <b>Fire Report Audit Period</b> ”) exceed 110% of the quantity of Fire Reports that was the basis for Monthly Fees in the Fire Report Audit Period multiplied by 12 (the “ <b>Estimated Fire Report Volume</b> ”), then ZOLL will invoice Customer for such excess multiplied by the per-Fire Report price listed in the Order (the “ <b>Per-Fire Report Price</b> ”). Should the Actual Fire Report Volume be less than the Estimated Fire Report Volume by more than 10% during the Fire Report Audit Period, then ZOLL will issue a credit in the amount of 10% of the Estimated Fire Report Volume multiplied by the Per-Fire Report Price. Future billings of the Monthly Fee will be adjusted based on the Actual Fire Report Volume as determined by the Fire Report Audit; <i>provided, that</i> the Monthly Fee shall not decrease by more than 10%.
EMS Mobile Health	Qty of the tier based on number of visits. Following six months from the Monthly Fees Commencement Date and every six months thereafter, ZOLL will conduct an audit of the number of monthly visits (the “ <b>Visit Volume</b> ”). Should the monthly Visit Volume for any six month period exceed 110% of the maximum monthly visits for the current tier, then commencing the first month after the completion of the audit, ZOLL will invoice Customer based on the new Visit Volume as determined by the audit and based on the following tiers: (i) \$750.00 for 1-150 visits per month; (ii) \$1,250.00 for 151-300 visits per month; (iii) \$2,000.00 for 301-600 visits per month; and (iv) as quoted by ZOLL more than 600 visits per month.
Packaged Services	Qty of trips (the “ <b>Trip Volume</b> ”) listed in the line item in the Order; <i>provided, that</i> should actual Trip Volume for any month exceed the quantity of trips listed in the line item in the Order, then ZOLL will invoice Customer for such excess multiplied by the per-trip price listed in the Packaged Services– Overage line item in the Order.
Packaged Services Premium	Qty of trips (the “ <b>Trip Volume</b> ”) listed in the line item in the Order; <i>provided, that</i> should actual Trip Volume for any month exceed the quantity of trips listed in the line item in the Order, then ZOLL will invoice Customer for such excess multiplied by the per-trip price listed in the Packaged Services Premium – Overage line item in the Order.
RescueNet® Billing	Qty of Concurrent Users.
RescueNet Dispatch	Qty of Concurrent Users.
RescueNet Eligibility	Qty of trips.
RescueNet FireRMS	Qty of stations.
RescueNet Navigator	Qty of Customer vehicles.
RescueNet @Work	Qty of Customer vehicles estimated in Order.
RescueNet® ePCR	Qty of PCRs (the “ <b>PCR Volume</b> ”) listed in the line item in the Order. ZOLL may conduct an audit of PCR Volume following the 12 <sup>th</sup> month after the Monthly Fees Commencement Date for RescueNet ePCR and each anniversary of such date (a “ <b>PCR Audit</b> ”). Should actual PCR Volume (the “ <b>Actual PCR Volume</b> ”) for the preceding 12-month period (the “ <b>PCR Audit Period</b> ”) exceed 110% of the quantity of PCRs that was the basis for Monthly Fees in the PCR Audit Period multiplied by 12 (the “ <b>Estimated PCR Volume</b> ”), then ZOLL will invoice Customer for such excess multiplied by the per-PCR price listed in the Order (the “ <b>Per-PCR Price</b> ”). Should the Actual PCR Volume be less than the Estimated PCR Volume by more than 10% during the PCR Audit Period, then ZOLL will issue a credit in the amount of 10% of the Estimated PCR Volume multiplied by the Per-PCR Price. Future billings of the Monthly Fee will be adjusted based on the Actual PCR Volume as determined by the PCR Audit; <i>provided, that</i> the Monthly Fee shall not decrease by more than 10%.
Mobile Care Connect Variable Fee	Qty of trips (the “ <b>Trip Volume</b> ”) listed in the line item above. ZOLL may conduct an audit of Trip Volume following the 12 <sup>th</sup> month after the Monthly Fees Commencement Date and each anniversary of such date (a “ <b>Trip Audit</b> ”). Should actual Trip Volume (the “ <b>Actual Trip Volume</b> ”) for the preceding 12-month period (the “ <b>Trip Audit Period</b> ”) exceed 110% of the quantity of trips that was the basis for Monthly Fees in the Trip Audit Period multiplied by 12 (the “ <b>Estimated Trip Volume</b> ”), then ZOLL will invoice Customer for such excess multiplied by the per-trip price listed above, subject to increase in accordance with the Agreement (the “ <b>Per-Trip Price</b> ”); <i>provided, that</i> should Actual Trip Volume during any calendar month during the Trip Audit Period be (i) less than 300 trips, then the Monthly Fee attributable to such month will be the Per-Trip Price multiplied by 300 or (ii) more than 1,800 trips, then Monthly Fee attributable to such month will be the Per-Trip Price multiplied by 1,800 (the “ <b>Adjusted Trip Volume</b> ”). Future billings of the Monthly Fee will be adjusted based on the Adjusted Trip Volume.

Product	Basis for Adjustment
ZOLL Billing	Qty of claims (the " <b>Claim Volume</b> ") listed in the line item in the Order. ZOLL may conduct an audit of Claim Volume following the 12th month after the Monthly Fees Commencement Date for ZOLL Billing and each anniversary of such date (a " <b>Claim Audit</b> "). Should actual Claim Volume (the " <b>Actual Claim Volume</b> ") for the preceding 12-month period (the " <b>Claim Audit Period</b> ") exceed 110% of the quantity of claims that was the basis for Monthly Fees in the Claim Audit Period multiplied by 12 (the " <b>Estimated Claim Volume</b> "), then ZOLL will invoice Customer for such excess multiplied by the following applicable per-claim price, determined as if such excess were the final claims in Actual Claim Volume, less any discounts specified in the Order: (i) \$4.25 per claim for 25,000 or fewer claims per year; (ii) \$4.05 per claim for 25,001 to 100,000 claims each year; or (iii) \$3.85 per claim for greater than 100,000 claims per year (the " <b>Per-Claim Price</b> "). Future billings of the Monthly Fee will be adjusted based on the Actual Claim Volume as determined by the Claim Audit; <i>provided, that</i> the Monthly Fee shall not decrease by more than 10%.
ZOLL Respond	Qty of trips (the " <b>Trip Volume</b> ") listed in the line item in the Order. ZOLL may conduct an audit of Trip Volume following the 12th month after the Monthly Fees Commencement Date for ZOLL Respond and each anniversary of such date (a " <b>Trip Audit</b> "). Should actual Trip Volume (the " <b>Actual Trip Volume</b> ") for the preceding 12-month period (the " <b>Trip Audit Period</b> ") exceed 110% of the quantity of trips that was the basis for Monthly Fees in the Trip Audit Period multiplied by 12 (the " <b>Estimated Trip Volume</b> "), then ZOLL will invoice Customer for such excess multiplied by \$.80 per trip (the " <b>Per-Trip Price</b> "). Future billings of the Monthly Fee will be adjusted based on the Actual Trip Volume as determined by the Trip Audit; <i>provided, that</i> the Monthly Fee shall not decrease by more than 10%. Actual Trip Volume includes only trips that have entered transporting status.

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., September 28, 2021 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

**1. Call to Order**

Meeting called to order at 4:00 p.m. by Bob Bagley

**2. Invocation**

Led by Mr. Spratt

**3. Pledge of Allegiance**

Led by Mr. Chance

**4. Roll Call**

**Present:**

Justin Chance  
Brent Thor  
Sandy Wagner  
Brad Spratt  
Bob Bagley

**Not Present:**

Georgette Whatley  
Chris Grice

**5. Public Comment**

There were no comments from the public.

**6. Special Recognition**

**Medical Directors Award –**

- Chief Coty Aiken, Sarah Jackson, Ron Emberton and Lillian Trosclair.

**Field – Scott McCully**

**7. Consider and act on renewal of the employee health related benefits, including employee health insurance. (Mr. Chance, Chair – Personnel Committee)**

Mr. Charles Coonrod with Gallagher Benefit Services, Inc. gave benefits presentation to the board.

Mr. Chance made a motion to consider and act on renewal of the employee health related benefits, including employee health insurance. Mr. Spratt offered a second and motion passed unanimously.

8. **CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.**

Mr. Randy Johnson, CEO presented a report to the board.

9. **Consider and act on District Policies: (Mr. Chance, Chair – Personnel Committee)**

- **HR 25-311 Employee Purchase Program**
- **HR 25-315 Paid Quarantined Leave Policy**

Mr. Chance made a motion to consider and act on HR 25-311 Employee Purchase Program. Mr. Thor offered a second and motion passed unanimously.

Mr. Chance made a motion to consider and act on HR 25-315 Paid Quarantined Leave Policy. Mr. Thor offered a second and motion passed unanimously.

10. **Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.**

Mr. James Campbell, EMS Chief presented the EMS report to the board.

11. **EMS Advisory Committee update. (Mr. Thor, Chair – EMS Committee)**

Mr. Scott Pelczar, Chairman of the EMS Committee gave an EMS Advisory Committee update to the board.

12. **Presentation of the EMS Field Schedule Debit Day Expansion. (Mr. Thor, Chair – EMS Committee)**

Mr. James Campbell, EMS Chief presented the EMS Field Schedule Debit Day Expansion.

13. **Consider and act upon Emergency Triage, Treatment and Transport (ET3) presentation and plan. (Mr. Thor, Chair – EMS Committee)**

Mr. Thor made motion to consider and act upon Emergency Triage, Treatment and Transport (ET3) presentation and plan. Mr. Chance offered a second and motion passed unanimously.

Mr. Kevin Crocker, Division Chief of Quality and Process Improvement presented the Emergency, Triage, Treatment and Transport (ET3) presentation and plan to the board.

14. **COO Report to include updates on facilities, radio system, materials management, staff activities, community paramedicine, and IT.**

Mrs. Melissa Miller, COO presented a report to the board.

15. **Presentation of Exacom recording failure review. (Mr. Spratt, Chair – PADCOM Committee)**

Mr. Justin Evans, Radio and Facility Administrator presented the Exacom recording failure review to the board.

16. **Consider and act on approval of Sole-Source letter for IP Station Alerting System. (Mr. Spratt, Chair – PADCOM Committee)**

Mr. Spratt made a motion to consider and act on approval of Sole-Source letter for IP Station Alerting System. Mr. Thor offered a second and motion passed unanimously.

- 17. Consider and act on the purchase of the annual service agreement with US Digital for IP Station alerting system. (Mr. Spratt, Chair – PADCOM Committee)**

Mr. Spratt made a motion to consider and act on the purchase of the annual service agreement with US Digital for IP Station alerting system. Mr. Chance offered a second and motion passed unanimously.

- 18. Consider and act on approval of Sole-Source letter in connection with procurement of L3 Harris Software and SUMS Agreement. (Mr. Spratt, Chair – PADCOM Committee)**

Mr. Spratt made a motion to consider and act on approval of Sole-Source letter in connection with procurement of L3 Harris Software and SUMS Agreement. Mr. Thor offered a second and motion passed unanimously.

- 19. Consider and act on approval of L3 Harris Software and SUMS Agreement. (Mr. Spratt, Chair – PADCOM Committee)**

Mr. Spratt made a motion to consider and act on approval of L3 Harris Software and SUMS Agreement. Mr. Thor offered a second and motion passed unanimously

- 20. Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education, clinical services, epidemiology, and emergency preparedness.**

Mrs. Ida Chapa HCAP Eligibility Specialist presented the HCAP report to the board.

- 21. Consider and act on ratification of contracts with additional network providers for indigent care. (Mrs. Wagner, Chair – Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on ratification of contracts with additional network providers for indigent care. Mr. Chance offered a second and motion passed unanimously.

- 22. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Wagner, Chair-Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mr. Spratt offered a second and motion passed unanimously.

- 23. Consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Wagner, Chair – Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mr. Thor offered a second and motion passed unanimously.

- 24. Presentation of preliminary Financial Report for eleven months ended August 31, 2021 – Brett Allen, CFO, report to include Financial Summary, Financial Statements, Supplemental EMS Billing Information, and Supplemental Schedules.**

Mr. Brett Allen, CFO presented the financial report to the board.

**25. MCHD financial 3 year scenario presentation. (Ms. Whatley, Chairperson – MCHD Board)**

Mr. Brett Allen, CFO presented the MCHD financial 3 year scenario to the board.

**26. Consider and act on Public Consulting Group amendment. (Mr. Grice, Treasurer – MCHD Board)**

Mr. Spratt made a motion to consider and act on Public Consulting Group amendment. Mr. Chance offered a second and motion passed unanimously.

**27. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2022. (Mr. Grice, Treasurer - MCHD Board)**

Mr. Chance made a motion upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2022. Mr. Thor offered a second and motion passed unanimously.

**28. Consider and act on ratification payment of District invoices. (Mr. Grice, Treasurer – MCHD Board)**

Mr. Spratt made a motion to consider and act on ratification of payment of District invoices. Mr. Chance offered a second and motion passed unanimously.

**29. Consider and act on Salvage and Surplus. (Mr. Grice, Treasurer – MCHD Board) (attached)**

Mr. Chance made a motion to consider and act on Salvage and Surplus. Mr. Thor offered a second and motion passed unanimously.

**30. Secretary's Report – Secretary's Report – August 24, 2021 Public Tax hearing, August 24, 2021 Regular BOD meeting, August 31, 2021 Public Budget hearing and August 31, 2021 Special BOD meeting. (Mrs. Wagner, Secretary – MCHD Board)**

Mrs. Wagner made a motion to consider and act on the minutes for August 24, 2021 Public Tax hearing. Mr. Bagley offered a second and motion passed unanimously.

Mrs. Wagner made a motion to consider and act on the minutes for August 24, 2021 Regular BOD meeting. Mr. Chance offered a second and motion passed unanimously.

Mrs. Wagner made a motion to consider and act on the minutes for August 31, 2021 Public Budget hearing. Mr. Chance offered a second and motion passed unanimously.

Mrs. Wagner made a motion to consider and act on the minutes for August 31, 2021 Special BOD meeting. Mr. Spratt offered a second and motion passed unanimously.

**31. Convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:**

- **To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters under Section 551.071 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)**
- **To discuss and take action if needed on personnel issues involving the chief executive officer under Section 551.074 of the Texas Government Code.**

Mr. Bagley made a motion to convene into executive session at 5:40 p.m. pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters under Section 551.071 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)
- To discuss and take action if needed on personnel issues involving the chief executive officer under Section 551.074 of the Texas Government Code.

**32. Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Ms. Whatley, Chairperson – MCHD Board)**

The board reconvened from executive session at 5:56 p.m.

No action was taken.

**33. Adjourn.**

The board adjourned at 5:57 p.m.

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Sandy Wagner, Secretary

# Agenda Item # 35



We Make a Difference!

**To:** Board of Directors

**From:** Randy Johnson, CEO

**Date:** October 26, 2021

**Re: Executive Session**

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Convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters under Section 551.071 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)
- To discuss and take action if needed on personnel issues involving the chief executive officer under Section 551.074 of the Texas Government Code.

# Agenda Item # 36



**To:** Board of Directors

**From:** Randy Johnson, CEO

**Date:** September 28, 2021

**Re: Reconvene from Executive Session**

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Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Ms. Whatley, Chairperson – MCHD Board)