

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., September 28, 2021 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

1. Call to Order

Meeting called to order at 4:00 p.m. by Bob Bagley

2. Invocation

Led by Mr. Spratt

3. Pledge of Allegiance

Led by Mr. Chance

4. Roll Call

Present:

Justin Chance
Brent Thor
Sandy Wagner
Brad Spratt
Bob Bagley

Not Present:

Georgette Whatley
Chris Grice

5. Public Comment

There were no comments from the public.

6. Special Recognition

Medical Directors Award –

- Chief Coty Aiken, Sarah Jackson, Ron Emberton and Lillian Trosclair.

Field – Scott McCully

7. Consider and act on renewal of the employee health related benefits, including employee health insurance. (Mr. Chance, Chair – Personnel Committee)

Mr. Charles Coonrod with Gallagher Benefit Services, Inc. gave benefits presentation to the board.

Mr. Chance made a motion to consider and act on renewal of the employee health related benefits, including employee health insurance. Mr. Spratt offered a second and motion passed unanimously.

8. **CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.**

Mr. Randy Johnson, CEO presented a report to the board.

9. **Consider and act on District Policies: (Mr. Chance, Chair – Personnel Committee)**
- **HR 25-311 Employee Purchase Program**
 - **HR 25-315 Paid Quarantined Leave Policy**

Mr. Chance made a motion to consider and act on HR 25-311 Employee Purchase Program. Mr. Thor offered a second and motion passed unanimously.

Mr. Chance made a motion to consider and act on HR 25-315 Paid Quarantined Leave Policy. Mr. Thor offered a second and motion passed unanimously.

10. **Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.**

Mr. James Campbell, EMS Chief presented the EMS report to the board.

11. **EMS Advisory Committee update. (Mr. Thor, Chair – EMS Committee)**

Mr. Scott Pelczar, Chairman of the EMS Committee gave an EMS Advisory Committee update to the board.

12. **Presentation of the EMS Field Schedule Debit Day Expansion. (Mr. Thor, Chair – EMS Committee)**

Mr. James Campbell, EMS Chief presented the EMS Field Schedule Debit Day Expansion.

13. **Consider and act upon Emergency Triage, Treatment and Transport (ET3) presentation and plan. (Mr. Thor, Chair – EMS Committee)**

Mr. Thor made motion to consider and act upon Emergency Triage, Treatment and Transport (ET3) presentation and plan. Mr. Chance offered a second and motion passed unanimously.

Mr. Kevin Crocker, Division Chief of Quality and Process Improvement presented the Emergency, Triage, Treatment and Transport (ET3) presentation and plan to the board.

14. **COO Report to include updates on facilities, radio system, materials management, staff activities, community paramedicine, and IT.**

Mrs. Melissa Miller, COO presented a report to the board.

15. **Presentation of Exacom recording failure review. (Mr. Spratt, Chair – PADCOM Committee)**

Mr. Justin Evans, Radio and Facility Administrator presented the Exacom recording failure review to the board.

16. **Consider and act on approval of Sole-Source letter for IP Station Alerting System. (Mr. Spratt, Chair – PADCOM Committee)**

Mr. Spratt made a motion to consider and act on approval of Sole-Source letter for IP Station Alerting System. Mr. Thor offered a second and motion passed unanimously.

- 17. Consider and act on the purchase of the annual service agreement with US Digital for IP Station alerting system. (Mr. Spratt, Chair – PADCOM Committee)**

Mr. Spratt made a motion to consider and act on the purchase of the annual service agreement with US Digital for IP Station alerting system. Mr. Chance offered a second and motion passed unanimously.

- 18. Consider and act on approval of Sole-Source letter in connection with procurement of L3 Harris Software and SUMS Agreement. (Mr. Spratt, Chair – PADCOM Committee)**

Mr. Spratt made a motion to consider and act on approval of Sole-Source letter in connection with procurement of L3 Harris Software and SUMS Agreement. Mr. Thor offered a second and motion passed unanimously.

- 19. Consider and act on approval of L3 Harris Software and SUMS Agreement. (Mr. Spratt, Chair – PADCOM Committee)**

Mr. Spratt made a motion to consider and act on approval of L3 Harris Software and SUMS Agreement. Mr. Thor offered a second and motion passed unanimously.

- 20. Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education, clinical services, epidemiology, and emergency preparedness.**

Mrs. Ida Chapa HCAP Eligibility Specialist presented the HCAP report to the board.

- 21. Consider and act on ratification of contracts with additional network providers for indigent care. (Mrs. Wagner, Chair – Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on ratification of contracts with additional network providers for indigent care. Mr. Chance offered a second and motion passed unanimously.

- 22. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Wagner, Chair-Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mr. Spratt offered a second and motion passed unanimously.

- 23. Consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Wagner, Chair – Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mr. Thor offered a second and motion passed unanimously.

- 24. Presentation of preliminary Financial Report for eleven months ended August 31, 2021 – Brett Allen, CFO, report to include Financial Summary, Financial Statements, Supplemental EMS Billing Information, and Supplemental Schedules.**

Mr. Brett Allen, CFO presented the financial report to the board.

25. MCHD financial 3 year scenario presentation. (Ms. Whatley, Chairperson – MCHD Board)

Mr. Brett Allen, CFO presented the MCHD financial 3 year scenario to the board.

26. Consider and act on Public Consulting Group amendment. (Mr. Grice, Treasurer – MCHD Board)

Mr. Spratt made a motion to consider and act on Public Consulting Group amendment. Mr. Chance offered a second and motion passed unanimously.

27. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2022. (Mr. Grice, Treasurer - MCHD Board)

Mr. Chance made a motion to consider and act on Public Consulting Group amendment. Mr. Thor offered a second and motion passed unanimously.

28. Consider and act on ratification payment of District invoices. (Mr. Grice, Treasurer – MCHD Board)

Mr. Spratt made a motion to consider and act on ratification of payment of District invoices. Mr. Chance offered a second and motion passed unanimously.

29. Consider and act on Salvage and Surplus. (Mr. Grice, Treasurer – MCHD Board) (attached)

Mr. Chance made a motion to consider and act on Salvage and Surplus. Mr. Thor offered a second and motion passed unanimously.

30. Secretary's Report – Secretary's Report – August 24, 2021 Public Tax hearing, August 24, 2021 Regular BOD meeting, August 31, 2021 Public Budget hearing and August 31, 2021 Special BOD meeting. (Mrs. Wagner, Secretary – MCHD Board)

Mrs. Wagner made a motion to consider and act on the minutes for August 24, 2021 Public Tax hearing. Mr. Bagley offered a second and motion passed unanimously.

Mrs. Wagner made a motion to consider and act on the minutes for August 24, 2021 Regular BOD meeting. Mr. Chance offered a second and motion passed unanimously.

Mrs. Wagner made a motion to consider and act on the minutes for August 31, 2021 Public Budget hearing. Mr. Chance offered a second and motion passed unanimously.

Mrs. Wagner made a motion to consider and act on the minutes for August 31, 2021 Special BOD meeting. Mr. Spratt offered a second and motion passed unanimously.

31. Convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- **To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters under Section 551.071 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)**
- **To discuss and take action if needed on personnel issues involving the chief executive officer under Section 551.074 of the Texas Government Code.**

Mr. Bagley made a motion to convene into executive session at 5:40 p.m. pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters under Section 551.071 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)
- To discuss and take action if needed on personnel issues involving the chief executive officer under Section 551.074 of the Texas Government Code.


32. Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Ms. Whatley, Chairperson – MCHD Board)

The board reconvened from executive session at 5:56 p.m.

No action was taken.

33. Adjourn.

The board adjourned at 5:57 p.m.


Sandy Wagner, Secretary