

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., August 24, 2021 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

1. Call to Order

Meeting called to order at 4:00 p.m.

2. Invocation

Led by Mr. Grice

3. Pledge of Allegiance

Led by Mr. Chance

4. Roll Call

Present:

Justin Chance
Brent Thor – *attended via zoom*
Sandy Wagner
Georgette Whatley
Brad Spratt
Chris Grice
Bob Bagley

5. Public Comment

There were no comments from the public.

6. Special Recognition

Field – Coty Aiken

7. Presentation of the HIPAA Compliance Report conducted by PWW. (Ms. Whatley, Chairperson – MCHD Board)

Mr. Ryan Stark with PWW gave presentation of the MCHD HIPAA Compliance Report to the board.

8. DSRIP project update from HCA Conroe. (Mr. Grice, Treasurer – MCHD Board)

Mr. Brett Allen, CFO gave the HCA Conroe DSRIP project update to the board.

9. CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.

Mr. Randy Johnson, CEO presented a report to the board.

- 10. Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.**

Mr. James Campbell, EMS Chief presented the EMS report to the board.

- 11. EMS Advisory Committee update. (Mr. Thor, Chair – EMS Committee)**

Mr. James Campbell, EMS Chief gave an EMS Advisory Committee update to the board.

- 12. February, 2021 Winter Storm after action review presentation. (Mr. Thor, Chair – EMS Committee)**

Mr. Sean Simmonds, Emergency Preparedness and Safety Coordinator presented the February, 2021 Winter Storm after action review to the board.

- 13. COO Report to include updates on facilities, radio system, materials management, staff activities, community paramedicine, and IT.**

Mrs. Melissa Miller, COO presented a report to the board.

- 14. Consider and act on approving Rehost of Cisco VOIP Phone System Project. (Mr. Spratt, Chair – PADCOM Committee)**

Mr. Spratt made a motion to consider and act on approving Rehost of CISCO VOIP Phone System Project. Mr. Chance offered a second and motion passed unanimously.

- 15. Consider and act on approval of annual Phone System software support and maintenance. (Mr. Spratt, Chair – PADCOM Committee)**

Mr. Spratt made a motion to consider and act on approval of annual Phone System software support and maintenance. Mr. Chance offered a second and motion passed unanimously.

- 16. Consider and act on Janitorial Services Proposal RFP No. FY2022-016-01 Amendment A. (Mr. Spratt, Chair – PADCOM Committee)**

Mr. Spratt made a motion to consider and act on Janitorial Services Proposal RFP No. FY2022-016-01 Amendment A. Mr. Chance offered a second and motion passed unanimously.

- 17. Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education, clinical services, epidemiology, and emergency preparedness.**

Mrs. Melissa Miller, COO presented the HCAP report to the board.

- 18. Consider and act on ratification of contracts with additional network providers for indigent care. (Mrs. Wagner, Chair – Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on ratification of contracts with additional network providers for indigent care. Mr. Spratt offered a second and motion passed unanimously.

- 19. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Wagner, Chair-Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mr. Chance offered a second and motion passed unanimously.

20. **Consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Wagner, Chair – Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mr. Chance offered a second and motion passed unanimously.

21. **Presentation of preliminary Financial Report for ten months ended July 31, 2021 – Brett Allen, CFO, report to include Financial Summary, Financial Statements, Supplemental EMS Billing Information, and Supplemental Schedules.**

Mr. Brett Allen, CFO presented financial report to the board.

22. **Consider and act on ratification payment of District invoices. (Mr. Grice, Treasurer – MCHD Board)**

Mr. Grice made a motion to consider and act on ratification of payment of District invoices. Mr. Chance offered a second and motion passed unanimously.

23. **Consider and act on Salvage and Surplus. (Mr. Grice, Treasurer – MCHD Board) (attached)**

Mr. Grice made a motion to consider and act on Salvage and Surplus. Mr. Chance offered a second and motion passed unanimously.

24. **Secretary's Report – July 27, 2021 Regular BOD meeting, August 11, 2021 Special Emergency BOD meeting and August 12, 2021 Special BOD meeting. (Mrs. Wagner, Secretary – MCHD Board)**

Mrs. Wagner made a motion to consider and act on the minutes for July 27, 2021 Regular BOD meeting. Mr. Spratt offered a second and motion passed unanimously.

Mrs. Wagner made a motion to consider and act on the minutes for August 11, 2021 Special Emergency BOD meeting. Mr. Spratt offered a second and motion passed unanimously.

Mrs. Wagner made a motion to consider and act on the minutes for August 12, 2021 Special BOD meeting. Mr. Chance offered a second and motion passed unanimously.

25. **Convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:**

- **To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters under Section 551.071 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)**
- **To discuss and take action if needed on personnel issues involving the chief executive officer under Section 551.074 of the Texas Government Code.**

The executive session agenda item was not needed.

26. **Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Ms. Whatley, Chairperson – MCHD Board)**

Not applicable.

27. Adjourn.

The board adjourned at 5:14 p.m.


Sandy Wagner, Secretary