

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:01 p.m., July 27, 2021 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

1. Call to Order

Meeting called to order at 4:01 p.m.

2. Invocation

Led by Mr. Grice

3. Pledge of Allegiance

Led by Mr. Bagley

4. Roll Call

Present:

Justin Chance
Brent Thor
Sandy Wagner
Georgette Whatley
Brad Spratt
Chris Grice
Bob Bagley

5. Public Comment

There were no comments from the public.

6. Special Recognition

NonField – Bill Parsons and Doug Struckmeyer

7. Presentation from Mr. Doug Hooten, CEO of Harris County ESD 11. (Ms. Whatley, Chairperson – MCHD Board)

Mr. Doug Hooten, CEO of Harris County ESD 11 gave an update to the board.

8. Presentation of Investment report for quarter ending June 30, 2021. (Mr. Grice, Treasurer - MCHD Board)

Ms. Emily Upshaw with Valleyview Consulting presented the Investment Report for quarter ending June 2021.

9. **CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.**

Mr. Randy Johnson, CEO presented a report to the board.

10. **Presentation of HR Turnover Report. (Mr. Chance, Chair – Personnel Committee)**

Mr. Randy Johnson, CEO and Mrs. Katlyn McDonald, Human Resources Generalist presented the HR Turnover report to the board.

11. **Consider and act on District Policies: (Mr. Chance, Chair – Personnel Committee)**

- **HR 25-111 Use of Preferred First Name Policy**
- **HR 25-315 Paid Quarantined Leave Policy**
- **HR 25-423 Anti-Sexual Harassment Policy**

Mr. Chance made a motion to table District Policy, HR 25-111 Use of Preferred First Name Policy until MCHD can get resolved certifications and names on ID's matching certifications. Mr. Spratt offered a second and motion passed unanimously

Mr. Chance made a motion to consider and act on District Policy, HR 25-315 Paid Quarantined Leave policy. Mr. Thor offered a second and motion passed unanimously.

Mr. Chance made a motion to consider and act on District Policy, HR 25-423 Anti Sexual Harassment Policy. Mr. Thor offered a second and motion passed unanimously.

12. **Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.**

Mr. James Campbell, EMS Chief presented the EMS report to the board.

13. **EMS Advisory Committee update. (Mr. Thor, Chair – EMS Committee)**

Mr. James Campbell, EMS Chief gave an EMS Advisory Committee update to the board.

14. **COO Report to include updates on facilities, radio system, materials management, staff activities, community paramedicine, and IT.**

Mrs. Melissa Miller, COO presented a report to the board.

15. **Consider and act on approval of Interlocal agreement with City of Conroe for backup dispatch center. (Mr. Spratt, Chair – PADCOM Committee)**

Mr. Spratt made a motion to consider and act on approval of Interlocal agreement with City of Conroe for backup dispatch center. Mr. Chance offered a second and motion passed unanimously

16. **Consider and act on Purchase of Cisco Wireless Network Controllers. (Mr. Spratt, Chair – PADCOM Committee)**

Mr. Spratt made a motion to consider and act on Purchase of Cisco Wireless Network Controllers. Mr. Chance offered a second. After board discussion motion passed unanimously.

- 17. Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education, clinical services, epidemiology, and emergency preparedness.**

Mrs. Ade Moronkeji, HCAP Manager presented the HCAP report to the board.

- 18. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Wagner, Chair-Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mr. Thor offered a second and motion passed unanimously.

- 19. Consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Wagner, Chair – Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mr. Spratt offered a second and motion passed unanimously.

- 20. Presentation of preliminary Financial Report for nine months ended June 30, 2021 – Brett Allen, CFO, report to include Financial Summary, Financial Statements, Supplemental EMS Billing Information, and Supplemental Schedules.**

Mr. Brett Allen, CFO presented financial report to the board.

- 21. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2021. (Mr. Grice, Treasurer - MCHD Board)**

Mr. Grice made a motion to consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2021. Mr. Chance offered a second and motion passed unanimously.

- 22. Consider and act on Accounting Policy: (Mr. Grice, Treasurer – MCHD Board)**
- **ACC 05-105 Travel Policy**

Mr. Grice made a motion to consider and act on Accounting Policy – ACC 05-105 Travel Policy. Mr. Chance offered a second and motion passed unanimously.

- 23. Consider and act on ratification payment of District invoices. (Mr. Grice, Treasurer – MCHD Board)**

Mr. Grice made a motion to consider and act on ratification of payment of District invoices. Mr. Thor offered a second and motion passed unanimously.

- 24. Consider and act on IT items that have been previously salvaged. (Mr. Grice, Treasurer - MCHD Board)**

Mr. Grice made a motion to consider and act on IT items that have been previously salvaged. Mr. Thor offered a second. After board discussion motion passed unanimously.

25. Consider and act on Salvage and Surplus. (Mr. Grice, Treasurer – MCHD Board) (attached)

Mr. Grice made a motion to consider and act on Salvage and Surplus. Mr. Spratt offered a second and motion passed unanimously.

26. Secretary's Report – June 22, 2021 Regular BOD meeting. (Mrs. Wagner, Secretary – MCHD Board)

Mrs. Wagner made a motion to consider and act on the minutes for June 22, 2021 Regular BOD meeting. Mr. Spratt offered a second and motion passed unanimously.

27. Convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- **To discuss and take action if needed on real estate property Caney Creek, Station 33 under Section 551.072 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)**
- **To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters under Section 551.071 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)**
- **To discuss and take action if needed on personnel issues involving the chief executive officer under Section 551.074 of the Texas Government Code.**

Ms. Whatley made a motion to convene into executive session at 5:11 p.m. pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- To discuss and take action if needed on real estate property Caney Creek, Station 33 under Section 551.072 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)
- To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters under Section 551.071 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)
- To discuss and take action if needed on personnel issues involving the chief executive officer under Section 551.074 of the Texas Government Code.

28. Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Ms. Whatley, Chairperson – MCHD Board)

The board reconvened from executive session at 5:53 p.m.

Ms. Whatley advised no action was to be taken.

29. Adjourn.

The board adjourned at 5:53 p.m.



Sandy Wagner, Secretary