

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., April 27, 2021 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

1. Call to Order

Meeting called to order at 4:00 p.m. by Bob Bagley

2. Invocation

Led by Chaplain Ethan Camden

3. Pledge of Allegiance

Led by Mr. Grice

4. Roll Call

Present:

Justin Chance
Brent Thor
Sandy Wagner
Brad Spratt
Chris Grice
Bob Bagley

Not Present:

Georgette Whatley

5. Public Comment

There were no comments from the public.

6. Special Recognition

HCA/Conroe Regional Crew Recognition for MCHD EMS and North Montgomery County Fire Department:

MCHD EMS – Ashley Fillmore, Anthony Burkhardt, Alex Nelson and Jermie McDonald

North Montgomery County Fire Department – Eric Rodriguez, Albert Martinez, Chase Shafer, Michael Earp, Tanner McKee, James Simon and Bryron Velasquez.

Medical Directors Award – Mike Fischer, Jarret Kenning, Mike Joubanc, Travis Clay and Spencer Hall.

NonField – Ashley Peachee

Field – Sarah Jackson and Brandon White

7. **CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.**

Mr. Randy Johnson, CEO presented a report to the board.

8. **Presentation of HR Turnover Report. (Mr. Chance, Chair – Personnel Committee)**

Mrs. Katelyn McDonald, Human Resources Generalist presented the HR Turnover report to the board.

9. **Presentation on the After Action review report of Winter Storm 2021. (Ms. Whatley, Chairperson – MCHD Board)**

Agenda item no. 9 tabled for a future meeting.

10. **Consider and act on recommendations to update the Communication Plan for CEO's communication to the Board of Directors. (Mr. Chance, Chair – Personnel Committee)**

Mr. Chance made a motion to consider and act on recommendations to update the Communication for CEO's communication to Board of Directors. Mr. Spratt offered a second and motion passed unanimously.

11. **Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.**

Mr. James Campbell, EMS Chief presented the EMS report to the board.

12. **Announcement of 2021 EMS Advisory Committee. (Mr. Thor, Chair – EMS Committee)**

Mr. Thor announced the 2021 EMS Advisory Committee to the board.

Mr. Campbell announced the EMS Advisory Committee members as follows:

IC Kelcie Adams
IC Patrick Raymon
Att. Micheal Parker
Att. Rex Morris
Cpt. Micheal Fischer
IC. Jason Jones
IC Megan Jaskowskiak
IC Peter Ledet
IC Scott Pelczar
IC Amanda Scott
Richard Jackson (CAD/Alarm)
Madison Deats (Alarm)
Att. Brady Walding
IC Eric Berlehner
IC Russell Carter

13. **Consider and act on Proclamation in support of National EMS Week, May 16, 2021 to May 22, 2021. (Mr. Thor, Chair – EMS Committee)**

Mr. Thor made a motion to consider and act on Proclamation of National EMS Week, May 16, 2021 to May 22, 2021. Mr. Spratt offered a second and motion passed unanimously.

14. Consider and act on Priority Dispatch 3 year extension. (Mr. Thor, Chair – EMS Committee)

Mr. Thor made a motion to consider and act on Priority Dispatch 3 year extension. Mr. Spratt offered a second and motion passed unanimously.

15. Consider and act on approval to order eight (8) Dodge Ram 4500 cab chassis for ambulance remounts to occur in FY 2021-2022. (Mr. Thor, Chair – EMS Committee)

Mr. Thor made a motion to consider and act on approval to order with (8) Dodge Ram 4500 cab chassis for ambulance remounts to occur in FY 2021-2022 not to exceed \$50,000 per truck. Mr. Spratt offered a second. After board discussion motion passed.

Mr. Bagley made an amendment to original motion for amount not to exceed \$55,000 per truck. Mr. Thor offered a second and motion passed unanimously.

16. COO Report to include updates on facilities, radio system, materials management, staff activities, community paramedicine, and IT.

Mrs. Melissa Miller, COO presented a report to the board.

17. Consider and act on approval of US Digital Designs being a sole source for Station alerting systems. (Mr. Spratt, Chair – PADCOM Committee)

Mr. Spratt made a motion to consider and act on approval of US Digital Designs being a sole source for Station alerting systems. Mr. Chance offered a second. After board discussion motion passed unanimously.

18. Consider and act on the purchase of US Digital Station alerting systems for EMS Stations 35. (Mr. Spratt, Chair – PADCOM Committee)

Mr. Spratt made a motion to consider and act on the purchase of US Digital Station alerting systems for EMS Station 35. Mr. Thor offered a second and motion passed unanimously.

19. Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education, clinical services, epidemiology, and emergency preparedness.

Mrs. Ade Moronkeji, HCAP Manager presented the HCAP report to the board.

20. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Wagner, Chair-Indigent Care Committee)

Mrs. Wagner made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mr. Chance offered a second and motion passed unanimously.

21. Consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Wagner, Chair – Indigent Care Committee)

Mrs. Wagner made a motion to consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mr. Thor offered a second. After board discussion motion passed unanimously.

22. **Consider and act on approval to publicize HCAP documentation requirements via public media. (Mrs. Wagner, Chair-Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on approval to publicize HCAP documentation requirements via public media. Mr. Chance offered a second. After board discussion motion passed unanimously.

23. **Presentation of preliminary Financial Report for six months ended March 31, 2021 – Brett Allen, CFO, report to include Financial Summary, Financial Statements, Supplemental EMS Billing Information, and Supplemental Schedules.**

Mr. Brett Allen, CFO presented financial report to the board.

24. **Presentation of Investment report for quarter ending March 31, 2021. (Mr. Grice, Treasurer - MCHD Board)**

Ms. Emily Upshaw with Valley View Consulting presented to the board the Investment Report for quarter ended March 31, 2021.

25. **Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2021. (Mr. Grice, Treasurer - MCHD Board)**

Mr. Grice made a motion to consider and act on recommendation for amendment (s) to the budget for fiscal year ending September 30, 2021. Mr. Chance offered a second and motion passed unanimously.

26. **Consider and act on payment of District invoices. (Mr. Grice, Treasurer – MCHD Board)**

Mr. Grice made a motion to consider and act on ratification of payment of District invoices. Mr. Thor offered a second and motion passed unanimously.

27. **Consider and act on Salvage and Surplus. (Mr. Grice, Treasurer – MCHD Board) (attached)**

Mr. Grice made a motion to consider and act on Salvage and Surplus. Mr. Chance offered a second and motion passed unanimously.

28. **Secretary's Report – March 23, 2021 Regular BOD meeting and April 13, 2021 Special BOD meeting. (Mrs. Wagner, Secretary – MCHD Board)**

Mrs. Wagner made a motion to consider and act on minutes for March 23, 2021 Regular BOD meeting. Mr. Chance offered a second and motion passed unanimously.

Mrs. Wagner made a motion to consider and act on minutes for April 13, 2021 Special BOD meeting. Mr. Thor offered a second and motion passed.

Mr. Chance abstained from the vote.

29. **Convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:**

- **To discuss the purchase of real estate property for a future cell tower site under Section 551.072 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)**
- **To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters under Section 551.071 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)**

- **To discuss personnel issues involving the chief executive officer under Section 551.074 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)**

Mr. Bagley made a motion to convene into executive session at 5:16 p.m. pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- To discuss the purchase of real estate property for a future cell tower site under Section 551.071 of the Texas Government Code.
- To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters under Section 551.071 of the Texas Government Code.
- To discuss personnel issues involving the chief executive officer under Section 551.074 of the Texas Government Code.

30. Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Ms. Whatley, Chairperson – MCHD Board)

The board reconvened from executive session at 5:31 p.m.

Mr. Bagley made a motion to approve the Interlocal Agreement with 911 services district for the purchase of real estate property as discussed in executive session. Mr. Thor offered a second and motion passed unanimously.

Mr. Chance requested the evaluation of the CEO be tabled until the May, 2021 board meeting.

31. Adjourn.

The board adjourned at 5:32 p.m.


Sandy Wagner, Secretary