

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., December 8, 2020 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

1. Call to Order

Meeting called to order at 4:00 p.m.

2. Invocation

Led by Mr. Bagley ,

3. Pledge of Allegiance

Led by Mr. Chance

4. Roll Call

Present:

Justin Chance
Brent Thor
Sandy Wagner
Georgette Whatley
Brad Spratt
Chris Grice
Bob Bagley

5. Public Comment

There were no comments from the public.

6. Special Recognition

Field – Cristina Cerruti

NonField - Calvin Hon

7. Presentation to MCHD board members reviewing the Health Insurance Portability and Accountability Act (HIPAA) standards and requirements. (Ms. Whatley, Chairperson – MCHD Board) (attached)

Mr. Chance requested agenda item 7 be tabled until the board could discuss in executive session due to legal implications.

Ms. Whatley made a motion to convene into executive session at 4:08 p.m. pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- a. To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters under Section 551.071 of the Texas Government Code.

The board reconvened from executive session at 4:45 p.m.

Mr. Chance made a motion that the board take no action on the proposed training at this time and to authorize the CEO to engage in a contract for a second opinion based off the information presented in executive session. Mr. Spratt offered a second. After board discussion the motion passed unanimously.

Mr. Grice proposed an amendment as part of that inquiry that MCHD find out if there are any pros or cons as to how quickly the board should have the presentation whether it is justified or not in the second legal opinion. Mr. Chance accepted the amendment. Mr. Chance offered a second and motion passed unanimously.

8. **CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.**

Mr. Randy Johnson, CEO presented a report to the board.

9. **Consider and act on District Policies: (Mr. Chance, Chair – Personnel Committee)**
 - **HR 25-418 Pets in the Workplace (attached)**

Mr. Chance made a motion to consider and act on District Policies, HR 25-418 Pets in the Workplace. Mrs. Wagner offered a second. After board discussion motion passed unanimously.

10. **Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.**

Mr. James Campbell, EMS Chief presented the EMS report to the board.

11. **Consider and act on the purchase of Target Solutions (LMS) Learning Management System. (Mr. Spratt, Chair – EMS Committee) (attached)**

Mr. Spratt made a motion to consider and act on the purchase of Target Solutions (LMS) Learning Management System. Mr. Grice offered a second and motion passed unanimously.

12. **Consider and act on approving an EMT Basic to Paramedic cohort beginning January, 2021 through December, 2021 at Blinn Community College. (Mr. Spratt, Chair – EMS Committee) (attached)**

Mr. Spratt made a motion to consider and act on approving the EMT Basic to Paramedic cohort beginning January, 2021 through December, 2021 at Blinn Community College. Mr. Thor offered a second. Mr. Chance advised he would abstain from both the discussion and vote. After board discussion motion passed unanimously.

13. **COO Report to include updates on facilities, radio system, materials management, staff activities, community paramedicine, and IT.**

Mrs. Melissa Miller, COO presented a report to the board.

14. **Consider and act on payment of AIT Lab invoice. (Mr. Grice, Treasurer – MCHD) (attached)**

Mr. Grice made a motion to consider and act on payment of AIT Lab invoice. Mr. Chance offered a second. After board discussion motion passed unanimously.

15. **Consider and act on one (1) month prorated extended warranty – Zoll X Series. (Ms. Whatley, Chair – PADCOM Committee) (attached)**

Ms. Whatley made a motion to consider and act on one (1) month prorated extended warranty – Zoll X Series. Mr. Chance offered a second and motion passed unanimously.

16. **Consider and act upon award of contract for PSAP Critical UPS System Replacement per RFP No. FY2021-016-02. (Ms. Whatley, Chair – PADCOM Committee) (attached)**

Ms. Whatley made a motion to consider and act on upon award for PSAP Critical Systems Replacement per RFP FY2021-016-02 recommended by staff. Mr. Chance offered a second. After board discussion motion passed unanimously.

17. **Consider and act on the approval of Dailey Wells being a sole source for L3Harris for radio system core update. (Ms. Whatley, Chair – PADCOM Committee) (attached)**

Ms. Whatley made a motion to consider and act on the approval of Daily Wells being a sole source for L3Harris for radio system core update. Mr. Grice offered a second. After board discussion motion passed unanimously.

18. **Consider and act on the purchase of radio system core update. (Ms. Whatley, Chair – PADCOM Committee) (attached)**

Ms. Whatley made a motion to consider and act on the purchase of radio system core update recommended by staff. Mr. Spratt offered a second. After board discussion motion passed unanimously.

19. **Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education, clinical services, epidemiology, and emergency preparedness.**

Mrs. Ade Moronkeji, HCAP Manager presented the HCAP report to the board.

20. **Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Wagner, Chair-Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mr. Chance offered a second and motion passed unanimously.

21. **Consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Wagner, Chair – Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mr. Thor offered a second and motion passed unanimously.

22. **Presentation of preliminary Financial Report for one month ended November 30, 2020 – Brett Allen, CFO, report to include Financial Summary, Financial Statements, Supplemental EMS Billing Information, and Supplemental Schedules.**

Mr. Brett Allen, CFO presented financial report to the board.

23. Consider and act on the Zoll Data Systems A/R Consulting scope of work for Billing and Account Receivables. (Mr. Grice, Treasurer – MCHD Board) (attached)

Mr. Grice made a motion to consider and act on the Zoll Data Systems A/R Consulting scope of work for Billing and Account Receivables. Mr. Spratt offered a second. After board discussion motion passed by a vote of six for (Mr. Chance, Mrs. Wagner, Ms. Whatley, Mr. Spratt, Mr. Grice, and Mr. Bagley) to one opposed (Mr. Thor).

24. Consider and act on the Property & Casualty Insurance Broker Services RFP. (Mr. Grice, Treasurer, MCHD Board) (attached)

Mr. Brett Allen, CFO made a presentation to the board.

Mr. Grice made a motion to consider and act on the recommendation from staff for the Property and Casualty Insurance Broker Services RFP recommendation of McGriff, Seibel & Williams, Inc. Mr. Chance offered a second. After board discussion motion passed unanimously.

25. Consider and act on payment of District invoices. (Mr. Grice, Treasurer – MCHD Board)

Mr. Grice made a motion to consider and act on ratification of payment of District invoices. Mr. Chance offered a second. After board discussion motion passed unanimously.

26. Consider and act on Salvage and Surplus. (Mr. Grice, Treasurer – MCHD Board) (attached)

Mr. Grice made a motion to consider and act on Salvage and Surplus. Mr. Chance offered a second and motion passed unanimously.

27. Secretary's Report - Consider and act on minutes for the October 27, 2020 Regular BOD meeting. (Mrs. Wagner, Secretary - MCHD Board)

Mrs. Wagner made a motion to consider and act on minutes for October 27, 2020 Regular BOD meeting. Mr. Chance offered a second and motion passed unanimously.

28. Convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- a. **To discuss the purchase of real estate property under Section 551.072 of the Texas Government Code (Ms. Whatley, Chairperson – MCHD Board)**
- b. **To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters under Section 551.071 of the Texas Government Code (Ms. Whatley, Chairperson – MCHD Board)**
- c. **To discuss personnel issues under Section 551.074 of the Texas Government Code (Ms. Whatley, Chairperson – MCHD Board)**

Ms. Whatley made a motion to convene into executive session at 5:28 p.m. pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- b. To discuss the purchase of real estate property under Section 551.072 of the Texas Government Code.
- c. To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters under Section 551.071 of the Texas Government Code.
- d. To discuss personnel issues under Section 551.074 of the Texas Government Code.

29. Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Ms. Whatley, Chairperson – MCHD Board)

The board reconvened from executive session at 5:51 p.m.

Ms. Whatley advised that no action was to be taken by the board.

30. Adjourn.

The board adjourned at 5:51 p.m.



Sandy Wagner, Secretary