

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., January 26, 2021 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

1. Call to Order

Meeting called to order at 4:00 p.m.

2. Invocation

Led by Mr. Chance

3. Pledge of Allegiance

Led by Mr. Grice

4. Roll Call

Present:

Justin Chance
Brent Thor
Sandy Wagner
Georgette Whatley
Brad Spratt
Chris Grice
Bob Bagley

5. Public Comment

- Public comment received by email from Shawn Moses was read aloud to the board.
- Mr. Bob Bagley as a public citizen presented a public comment to the board.

6. Special Recognition

Field – Katlyn McDonald

7. Consider and take action on the annual election of Board officers. (Mrs. Whatley, Chairperson – MCHD Board)

Mr. Chance made a motion to nominate Mr. Bagley for Chairperson. Mrs. Wagner made a motion to nominate Ms. Whatley for Chairperson. No other nominations were forthcoming and a roll call vote was taken as follows:

Roll call vote for Mr. Bagley:

Mr. Chance	Aye
Mr. Thor	No
Ms. Wagner	No
Ms. Whatley	Abstain
Mr. Spratt	Aye
Mr. Grice	No
Mr. Bagley	No

Roll call vote for Ms. Whatley:

Mr. Chance	Aye
Mr. Thor	Aye
Ms. Wagner	Aye
Ms. Whatley	Aye
Mr. Spratt	Aye
Mr. Grice	Aye
Mr. Bagley	Abstain

Mr. Chance made a motion to nominate Mrs. Wagner for Vice Chairman of the board. Mrs. Whatley nominated Mr. Bagley for Vice Chairman of the board. No other nominations were forthcoming and a roll call vote was taken as follows:

Roll call vote for Mrs. Wagner:

Mr. Chance	Aye
Mr. Thor	Aye
Ms. Wagner	No
Ms. Whatley	No
Mr. Spratt	Aye
Mr. Grice	No
Mr. Bagley	Abstain

Roll call vote for Mr. Bagley:

Mr. Chance	Aye
Mr. Thor	Aye
Ms. Wagner	Aye
Ms. Whatley	Aye
Mr. Spratt	Aye
Mr. Grice	Aye
Mr. Bagley	Aye

Mr. Thor made a motion to nominate Mr. Grice for Treasurer of the board. Mr. Chance made a motion to nominate Mr. Spratt for Treasurer of the board. Mr. Spratt declined nomination. No other nominations were forthcoming and a roll call vote was taken as follows:

Roll call vote for Mr. Grice:

Mr. Chance	Aye
Mr. Thor	Aye
Ms. Wagner	Aye
Ms. Whatley	Aye
Mr. Spratt	Aye
Mr. Grice	Aye
Mr. Bagley	Aye

Mr. Thor made a motion to nominate Mrs. Wagner for Secretary of the board. Mr. Chance nominated Mr. Thor. Mr. Thor declined nomination. No other nominations were forthcoming and a roll call vote was taken as follows:

Roll call vote for Mrs. Wagner:

Mr. Chance	Aye
Mr. Thor	Aye
Ms. Wagner	Aye

Ms. Whatley Aye
Mr. Spratt Aye
Mr. Grice Aye
Mr. Bagley Aye

8. **Convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:**
- **To discuss the purchase of real estate property for a future cell tower site under Section 551.072 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)**
 - **To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters under Section 551.071 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)**
 - **To discuss personnel issues involving the chief executive officer under Section 551.074 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)**

Ms. Whatley made a motion to convene into executive session at 4:13 p.m. pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- To discuss the purchase of real estate property for a future cell tower site under Section 551.072 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)
- To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters under Section 551.071 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)
- To discuss personnel issues involving the chief executive officer under Section 551.074 of the Texas Government Code. (Ms. Whatley, Chairperson – MCHD Board)

9. **Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Ms. Whatley, Chairperson – MCHD Board)**

The board reconvened from executive session at 5:17 p.m.

Ms. Whatley advised that no action was to be taken by the board.

“Ms. Whatley advised that Mr. Chance and Mr. Bagley stepped out of the boardroom prior to reconvening from executive session.”

10. **CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.**

Mr. Randy Johnson, CEO presented a report to the board.

“Ms. Whatley advised that Mr. Chance returned to the boardroom at 5:18 p.m.”

11. **Consider and act on Reed, Claymon, Meeker & Hargett, legal counsel agreement. (Ms. Whatley, Chairperson – MCHD Board) (attached)**

Ms. Whatley made a motion to consider and act on Reed, Claymon, Meeker & Hargett, legal counsel agreement. Mr. Chance offered a second. After board discussion motion passed unanimously.

12. **Presentation of Quarterly Employee Turnover Report. (Mr. Chance, Chair – Personnel Committee)**

Mrs. Emily Fitzgerald, HR Manager presented the Quarterly Turnover Report to the board.

“Ms. Whatley advised that Mr. Bagley returned to the boardroom at 5:20 p.m.”

13. Consider and act on District Policies: (Mr. Chance, Chair – Personnel Committee) (attached)

- **HR 25-204 Call Status Pay**
- **HR 25-205 Time Sheet Submission**

Mr. Chance made a motion to consider and act on District Policy, HR 25-204 Call Status Pay and act on District Policy, HR 25-205 Time Sheet Submission. Mr. Thor offered a second and motion passed unanimously.

14. COVID-19 update. (Mrs. Wagner, Secretary – MCPHD Board)

Mrs. Melissa Miller, COO and Mr. James Campbell, EMS Chief gave the board an update on COVID-19.

15. Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.

Mr. James Campbell, EMS Chief presented the EMS report to the board.

16. COO Report to include updates on facilities, radio system, materials management, staff activities, community paramedicine, and IT.

Mrs. Melissa Miller, COO presented a report to the board.

17. Consider and act on Annual Maintenance and Software Renewal for CentralSquare Ambulance and Fire CAD. (Ms. Whatley, Chair - PADCOM) (attached)

Ms. Whatley made a motion to consider and act on Annual Maintenance and Software Renewal for CentralSquare Ambulance and Fire CAD. Mr. Spratt offered a second and motion passed unanimously.

18. Consider and act on Cummins generator sole source letter. (Ms. Whatley, Chair – PADCOM Committee) (attached)

Ms. Whatley made a motion to consider and act on Cummins generator sole source letter. Mr. Spratt offered a second and motion passed unanimously.

19. Consider and act on Cummins generator maintenance contract renewal. (Ms. Whatley, Chair – PADCOM Committee) (attached)

Ms. Whatley made a motion to consider and act on Cummins generator maintenance contract renewal. Mr. Spratt offered a second and motion passed unanimously.

20. Consider and act on the one (1) month prorated extended warranty – Z X Series. (Ms. Whatley, Chair – PADCOM Committee) (attached)

Ms. Whatley made a motion to consider and act on the one (1) month prorated extended warranty – Z X Series. Mr. Spratt offered a second and motion passed unanimously.

21. Consider and act on the annual Docunav renewal agreement. (Ms. Whatley, Chair – PADCOM Committee) (attached)

Ms. Whatley made a motion to consider and act on the annual Docunav renewal agreement. Mr. Grice offered a second and motion passed unanimously.

- 22. Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education, clinical services, epidemiology, and emergency preparedness.**

Mrs. Ade Moronkeji, HCAP Manager presented the HCAP report to the board.

- 23. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Wagner, Chair-Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mr. Chance offered a second and motion passed unanimously.

- 24. Consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Wagner, Chair – Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mr. Thor offered a second and motion passed unanimously.

- 25. Presentation of preliminary Financial Report for three months ended December 31, 2020 – Brett Allen, CFO, report to include Financial Summary, Financial Statements, Supplemental EMS Billing Information, and Supplemental Schedules.**

Mr. Brett Allen, CFO presented financial report to the board.

- 26. Presentation of Investment Report for the quarter ended December 31, 2020. (Mr. Grice, Treasurer – MCHD Board)**

Mr. Brett Allen, CFO presented Investment Report for the quarter ended December 31, 2020 to the board.

- 27. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2021. (Mr. Grice, Treasurer - MCHD Board) (attached)**

Mr. Grice made a motion to consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2021. Mr. Spratt offered a second and motion passed unanimously.

- 28. Consider and act on Purchase of Zoll Billing Licenses. (Mr. Grice, Treasurer - MCHD Board) (attached)**

Mr. Grice made a motion to consider and act on Purchase of Zoll Billing Licenses. Mr. Thor offered a second and motion passed unanimously.

- 29. Consider and act on PCG Contract addendum. (Mr. Grice, Treasurer – MCHD Board) (attached)**

Mr. Grice made a motion to consider and act on PCG Contract addendum. Mr. Thor offered a second and motion passed unanimously.

- 30. Consider and act on EMS Fee schedule. (Mr. Grice, Treasurer – MCHD Board)**

Mr. Grice made a motion to consider and act on EMS Fee schedule. Mr. Thor offered a second. After board discussion motion passed four for (Mr. Thor, Mrs. Wagner, Ms. Whatley and Mr. Grice) to three opposed (Mr. Chance, Mr. Spratt and Mr. Bagley).

31. Presentation of FY 2022 Budget Timeline. (Mr. Grice, Treasurer – MCHD Board)

Mr. Brett Allen presented the FY 2022 Budget Timeline to the board.

32. Consider and act on payment of District invoices. (Mr. Grice, Treasurer – MCHD Board)

Mr. Grice made a motion to consider and act on ratification of payment of District invoices. Mr. Spratt offered a second and motion passed six for (Mr. Thor, Mrs. Wagner, Ms. Whatley, Mr. Spratt, Mr. Grice and Mr. Bagley) to one opposed (Mr. Chance).

**33. Consider and act on Salvage and Surplus. (Mr. Grice, Treasurer – MCHD Board)
(attached)**

Mr. Grice made a motion to consider and act on Salvage and Surplus. Mr. Spratt offered a second and motion passed unanimously.

34. Secretary's Report - Consider and act on minutes for the December 8, 2020 Regular BOD meeting. (Mrs. Wagner, Secretary - MCHD Board)

Mrs. Wagner made a motion to consider and act on minutes for December 8, 2020 Regular BOD meeting. Mr. Thor offered a second and motion passed unanimously.

35. Adjourn.

The board adjourned at 6:10 p.m.


Sandy Wagner, Secretary