MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY HOSPITAL DISTRICT

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., October 27, 2020 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

1. Call to Order

   Meeting called to order at 4:00 p.m.

2. Invocation

   Led by Mr. Bagley

3. Pledge of Allegiance

   Led by Mr. Spratt

4. Roll Call

   Present:

      Justin Chance
      Sandy Wagner
      Brent Thor – Attended via Zoom at 4:23 p.m.
      Georgette Whatley
      Brad Spratt
      Chris Grice
      Bob Bagley

5. Public Comment

   There were no comments from the public.

6. Special Recognition

   Field – Jason Jones

   NonField - Tyler Mosley

7. Presentation of Investment Report for the quarter ended September 30, 2020. (Mr. Grice, Treasurer – MCHD Board) (attached)

   Ms. Emily Upshaw with Valley View Consulting presented to the board the Investment Report for quarter ended September 30, 2020.

8. CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.

   Mr. Randy Johnson, CEO presented a report to the board.
9. **Presentation of Quarterly Employee Turnover Report. (Mr. Chance, Chair – Personnel Committee)**

Mrs. Emily Fitzgerald, HR Manager presented Quarterly Employee Turnover report to the board.

10. **Consider and act on recommendation to have the Human Resources Manager report to the Chairperson of the Board, any complaint or concern regarding the Chief Executive Officer, Chief Operating Officer, Chief Financial Officer or Chief of EMS that may require investigation and possible board action. (Mr. Chance, Chair – Personnel Committee)**

Mr. Chance made a motion to consider and act on recommendation to have the Human Resources Manager report to the Chairperson of the Board, regarding any complaint or concern regarding the Chief Executive Officer, Chief Operating Officer, Chief Financial Officer or Chief of EMS that may require investigation and possible board action. Mr. Spratt offered a second. After board discussion motion passed five for (Mr. Chance, Ms. Whatley, Mr. Spratt, Mr. Grice and Mr. Bagley) to one opposed (Mrs. Wagner).

“Mr. Thor joined the board meeting at 4:23 p.m. via Zoom”

11. **Consider and act on recommendations to update the Communication Plan for CEO communication to the Board of Directors. (Mr. Chance, Chair – Personnel Committee) (attached)**

Mr. Chance made a motion to consider and act on recommendations to update the Communication Plan for CEO communication to the Board of Directors. Mr. Spratt offered a second. After board discussion motion passed unanimously.

Roll Call Vote:

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12. **Consider and act on change to education reimbursement policy to waive the one-year employment with MCHD requirement for certified EMT’s seeking Paramedic certification. (Mr. Chance, Chair – Personnel Committee)**

Mr. Chance made a motion to consider and act on change to education reimbursement policy to waive the one-year employment with MCHD requirement for certified EMT’s seeking Paramedic certification. Mr. Spratt offered a second. After board discussion motion passed unanimously.

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13. Consider and act on the November and December, 2020 MCHD Regular Board of Directors meeting dates and times. (Ms. Whatley, Chairperson – MCHD Board) (attached)

Ms. Whatley made a motion to consider and act on the November and December, 2020 MCHD Regular Board of Directors meeting date be December 8th. Mr. Spratt offered a second and motion passed unanimously.

Roll Call Vote:

Justin Chance Aye
Sandy Wagner Aye
Georgette Whatley Aye
Brad Spratt Aye
Chris Grice Aye
Bob Bagley Aye
Brent Thor Aye

14. Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.

Mr. James Campbell, EMS Chief presented the EMS report to the board.

15. Consider and act on the sole source letter of the Zoll Cardiac Monitor.  (Mr. Spratt, Chair – EMS Committee) (attached)

Mr. Spratt made a motion to consider and act on the sole source letter of the Zoll Cardiac Monitor. Mr. Grice offered a second. After board discussion motion passed unanimously.

Roll Call Vote:

Justin Chance Aye
Sandy Wagner Aye
Georgette Whatley Aye
Brad Spratt Aye
Chris Grice Aye
Bob Bagley Aye
Brent Thor Opposed

16. Consider and act on the purchase of the Zoll Cardiac Monitor system. (Mr. Spratt, Chair – EMS Committee) (attached)

Mr. Spratt made a motion to consider and act on the purchase of the Zoll Cardiac Monitor system. Mr. Bagley offered a second. After board discussion motion passed by a vote of

Roll Call Vote:

Justin Chance Aye
Sandy Wagner Aye
Georgette Whatley Aye
Brad Spratt Aye
Chris Grice Aye
Bob Bagley Aye
Brent Thor Aye
17. **COO Report to include updates on facilities, radio system, materials management, staff activities, community paramedicine, and IT.**

Mrs. Melissa Miller, COO presented a report to the board.

18. **Consider and act on the Stryker service contract for 6 powerloads. (Ms. Whatley, Chair – PADCOM Committee) (attached)**

Ms. Whatley made a motion to consider and act on the Stryker service contract for 6 powerloads. Mr. Grice offered a second and motion passed unanimously.

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19. **Consider and act on sole source letter for EXACOM digital recorder system annual maintenance. (Ms. Whatley, Chair – PADCOM Committee) (attached)**

Ms. Whatley made a motion to consider and act on sole source letter for EXACOM digital recorder system annual maintenance. Mr. Bagley offered a second and motion passed unanimously.

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20. **Consider and act on EXACOM digital recorder system annual maintenance. (Ms. Whatley, Chair – PADCOM Committee) (attached)**

Ms. Whatley made a motion to Consider and act on EXACOM digital recorder system annual maintenance. Mr. Bagley offered a second. After board discussion motion passed unanimously.

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21. **Health Care Services Report** to include regulatory update, outreach, eligibility, service, utilization, community education, clinical services, epidemiology, and emergency preparedness.

Mrs. Melissa Miller, COO presented the HCAP report to the board.

22. **Consider and act on ratification of contracts with additional network providers for indigent care. (Mrs. Wagner, Chair-Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on ratification of contracts with additional network providers for indigent care. Mr. Chance offered a second and motion passed unanimously.

Roll Call Vote:

- Justin Chance: Aye
- Sandy Wagner: Aye
- Georgette Whatley: Aye
- Brad Spratt: Aye
- Chris Grice: Aye
- Bob Bagley: Aye
- Brent Thor: Aye

23. **Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Wagner, Chair-Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mr. Chance offered a second and motion passed unanimously.

Roll Call Vote:

- Justin Chance: Aye
- Sandy Wagner: Aye
- Georgette Whatley: Aye
- Brad Spratt: Aye
- Chris Grice: Aye
- Bob Bagley: Aye
- Brent Thor: Aye

24. **Consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Wagner, Chair – Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mr. Chance offered a second and motion passed unanimously.

Roll Call Vote:

- Justin Chance: Aye
- Sandy Wagner: Aye
- Georgette Whatley: Aye
- Brad Spratt: Aye
- Chris Grice: Aye
- Bob Bagley: Aye
- Brent Thor: Aye
25. Presentation of preliminary Financial Report for twelve months ended September 30, 2020
   – Brett Allen, CFO, report to include Financial Summary, Financial Statements, 
     Supplemental EMS Billing Information, and Supplemental Schedules.

   Mr. Brett Allen, CFO presented financial report to the board.

26. Consider and act upon recommendation for amendment(s) to the budget for fiscal year 
    ending September 30, 2020. (Mr. Grice, Treasurer - MCHD Board) (attached)

   Mr. Grice made a motion to consider and act upon recommendation for amendment(s) to the 
   budget for fiscal year ending September 30, 2020 and fiscal year ending September 30, 
   2021. Mr. Chance offered a second and motion passed unanimously.

   Roll Call Vote:

   Justin Chance       Aye
   Sandy Wagner        Aye
   Georgette Whatley   Aye
   Brad Spratt         Aye
   Chris Grice         Aye
   Bob Bagley          Aye
   Brent Thor          Aye

27. Consider and act upon recommendation for amendment(s) to the budget for fiscal year 
    ending September 30, 2021. (Mr. Grice, Treasurer - MCHD Board) (attached)

   Mr. Grice made a motion to consider and act upon recommendation for amendment(s) to the 
   budget for fiscal year ending September 30, 2021. Mr. Chance offered a second and motion passed unanimously.

   Roll Call Vote:

   Justin Chance       Aye
   Sandy Wagner        Aye
   Georgette Whatley   Aye
   Brad Spratt         Aye
   Chris Grice         Aye
   Bob Bagley          Aye
   Brent Thor          Aye

28. Consider and act on payment of District invoices. (Mr. Grice, Treasurer – MCHD Board)

   Mr. Grice made a motion to consider and act on ratification of payment of District invoices. Mr. 
   Spratt offered a second and motion passed unanimously.

   Roll Call Vote:

   Justin Chance       Aye
   Sandy Wagner        Aye
   Georgette Whatley   Aye
   Brad Spratt         Aye
   Chris Grice         Aye
   Bob Bagley          Aye
   Brent Thor          Aye
29. **Consider and act on Salvage and Surplus.** (Mr. Grice, Treasurer – MCHD Board) *(attached)*

Mr. Grice made a motion to consider and act on Salvage and Surplus. Mr. Chance offered a second and motion passed unanimously.

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30. **Secretary’s Report - Consider and act on minutes for the September 22, 2020 Regular BOD meeting.** (Mrs. Wagner, Secretary - MCHD Board)

Mrs. Wagner made a motion to consider and act on minutes for September 22, 2020 Regular BOD meeting. Mr. Chance offered a second and motion passed unanimously.

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31. **Convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:**

   a. To discuss the purchase of real estate property under Section 551.072 of the Texas Government Code (Ms. Whatley, Chairperson – MCHD Board)

   b. To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters under Section 551.071 of the Texas Government Code (Ms. Whatley, Chairperson – MCHD Board)

   c. To discuss personnel issues under Section 551.074 of the Texas Government Code (Ms. Whatley, Chairperson – MCHD Board)

Ms. Whatley made a motion to convene into executive session at 4:55 p.m. pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

   a. To discuss the purchase of real estate property under Section 551.072 of the Texas Government Code.

   b. To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters under Section 551.071 of the Texas Government Code.

   c. To discuss personnel issues under Section 551.074 of the Texas Government Code.

32. **Reconvene into open session and take action, if necessary, on matters discussed in closed executive session.** (Ms. Whatley, Chairperson – MCHD Board)

The board reconvened from executive session at 5:23 p.m.

Ms. Whatley advised that no action was to be taken by the board.
33. **Adjourn.**

The board adjourned at 5:23 p.m.

Sandy Wagner, Secretary