

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., October 27, 2020 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

1. Call to Order

Meeting called to order at 4:00 p.m.

2. Invocation

Led by Mr. Bagley

3. Pledge of Allegiance

Led by Mr. Spratt

4. Roll Call

Present:

Justin Chance
Sandy Wagner
Brent Thor – Attended via Zoom at 4:23 p.m.
Georgette Whatley
Brad Spratt
Chris Grice
Bob Bagley

5. Public Comment

There were no comments from the public.

6. Special Recognition

Field – Jason Jones

NonField - Tyler Mosley

7. Presentation of Investment Report for the quarter ended September 30, 2020. (Mr. Grice, Treasurer – MCHD Board) (attached)

Ms. Emily Upshaw with Valley View Consulting presented to the board the Investment Report for quarter ended September 30, 2020.

8. CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.

Mr. Randy Johnson, CEO presented a report to the board.

9. Presentation of Quarterly Employee Turnover Report. (Mr. Chance, Chair – Personnel Committee)

Mrs. Emily Fitzgerald, HR Manager presented Quarterly Employee Turnover report to the board.

10. Consider and act on recommendation to have the Human Resources Manager report to the Chairperson of the Board, any complaint or concern regarding the Chief Executive Officer, Chief Operating Officer, Chief Financial Officer or Chief of EMS that may require investigation and possible board action. (Mr. Chance, Chair – Personnel Committee)

Mr. Chance made a motion to consider and act on recommendation to have the Human Resources Manager report to the Chairperson of the Board, regarding any complaint or concern regarding the Chief Executive Officer, Chief Operating Officer, Chief Financial Officer or Chief of EMS that may require investigation and possible board action. Mr. Spratt offered a second. After board discussion motion passed five for (Mr. Chance, Ms. Whatley, Mr. Spratt, Mr. Grice and Mr. Bagley) to one opposed (Mrs. Wagner).

“Mr. Thor joined the board meeting at 4:23 p.m. via Zoom”

11. Consider and act on recommendations to update the Communication Plan for CEO communication to the Board of Directors. (Mr. Chance, Chair – Personnel Committee) (attached)

Mr. Chance made a motion to consider and act on recommendations to update the Communication Plan for CEO communication to the Board of Directors. Mr. Spratt offered a second. After board discussion motion passed unanimously.

Roll Call Vote:

Justin Chance	Aye
Sandy Wagner	Aye
Georgette Whatley	Aye
Brad Spratt	Aye
Chris Grice	Aye
Bob Bagley	Aye
Brent Thor	Aye

12. Consider and act on change to education reimbursement policy to waive the one-year employment with MCHD requirement for certified EMT’s seeking Paramedic certification. (Mr. Chance, Chair – Personnel Committee)

Mr. Chance made a motion to consider and act on change to education reimbursement policy to waive the one-year employment with MCHD requirement for certified EMT’s seeking Paramedic certification. Mr. Spratt offered a second. After board discussion motion passed unanimously.

Roll Call Vote:

Justin Chance	Aye
Sandy Wagner	Aye
Georgette Whatley	Aye
Brad Spratt	Aye
Chris Grice	Aye
Bob Bagley	Aye
Brent Thor	Aye

13. Consider and act on the November and December, 2020 MCHD Regular Board of Directors meeting dates and times. (Ms. Whatley, Chairperson – MCHD Board) (attached)

Ms. Whatley made a motion to consider and act on the November and December, 2020 MCHD Regular Board of Directors meeting date be December 8th. Mr. Spratt offered a second and motion passed unanimously.

Roll Call Vote:

Justin Chance	Aye
Sandy Wagner	Aye
Georgette Whatley	Aye
Brad Spratt	Aye
Chris Grice	Aye
Bob Bagley	Aye
Brent Thor	Aye

14. Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.

Mr. James Campbell, EMS Chief presented the EMS report to the board.

15. Consider and act on the sole source letter of the Zoll Cardiac Monitor. (Mr. Spratt, Chair – EMS Committee) (attached)

Mr. Spratt made a motion to consider and act on the sole source letter of the Zoll Cardiac Monitor. Mr. Grice offered a second. After board discussion motion passed unanimously.

Roll Call Vote:

Justin Chance	Aye
Sandy Wagner	Aye
Georgette Whatley	Aye
Brad Spratt	Aye
Chris Grice	Aye
Bob Bagley	Aye
Brent Thor	Opposed

16. Consider and act on the purchase of the Zoll Cardiac Monitor system. (Mr. Spratt, Chair – EMS Committee) (attached)

Mr. Spratt made a motion to consider and act on the purchase of the Zoll Cardiac Monitor system. Mr. Bagley offered a second. After board discussion motion passed by a vote of

Roll Call Vote:

Justin Chance	Aye
Sandy Wagner	Aye
Georgette Whatley	Aye
Brad Spratt	Aye
Chris Grice	Aye
Bob Bagley	Aye
Brent Thor	Aye

17. COO Report to include updates on facilities, radio system, materials management, staff activities, community paramedicine, and IT.

Mrs. Melissa Miller, COO presented a report to the board.

18. Consider and act on the Stryker service contract for 6 powerloads. (Ms. Whatley, Chair – PADCOM Committee) (attached)

Ms. Whatley made a motion to consider and act on the Stryker service contract for 6 powerloads. Mr. Grice offered a second and motion passed unanimously.

Roll Call Vote:

Justin Chance	Aye
Sandy Wagner	Aye
Georgette Whatley	Aye
Brad Spratt	Aye
Chris Grice	Aye
Bob Bagley	Aye
Brent Thor	Aye

19. Consider and act on sole source letter for EXACOM digital recorder system annual maintenance. (Ms. Whatley, Chair – PADCOM Committee) (attached)

Ms. Whatley made a motion to consider and act on sole source letter for EXACOM digital recorder system annual maintenance. Mr. Bagley offered a second and motion passed unanimously.

Roll Call Vote:

Justin Chance	Aye
Sandy Wagner	Aye
Georgette Whatley	Aye
Brad Spratt	Aye
Chris Grice	Aye
Bob Bagley	Aye
Brent Thor	Aye

20. Consider and act on EXACOM digital recorder system annual maintenance. (Ms. Whatley, Chair – PADCOM Committee) (attached)

Ms. Whatley made a motion to Consider and act on EXACOM digital recorder system annual maintenance. Mr. Bagley offered a second. After board discussion motion passed unanimously.

Roll Call Vote:

Justin Chance	Aye
Sandy Wagner	Aye
Georgette Whatley	Aye
Brad Spratt	Aye
Chris Grice	Aye
Bob Bagley	Aye
Brent Thor	Aye

21. Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education, clinical services, epidemiology, and emergency preparedness.

Mrs. Melissa Miller, COO presented the HCAP report to the board.

22. Consider and act on ratification of contracts with additional network providers for indigent care. (Mrs. Wagner, Chair-Indigent Care Committee)

Mrs. Wagner made a motion to consider and act on ratification of contracts with additional network providers for indigent care. Mr. Chance offered a second and motion passed unanimously.

Roll Call Vote:

Justin Chance	Aye
Sandy Wagner	Aye
Georgette Whatley	Aye
Brad Spratt	Aye
Chris Grice	Aye
Bob Bagley	Aye
Brent Thor	Aye

23. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Wagner, Chair-Indigent Care Committee)

Mrs. Wagner made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mr. Chance offered a second and motion passed unanimously.

Roll Call Vote:

Justin Chance	Aye
Sandy Wagner	Aye
Georgette Whatley	Aye
Brad Spratt	Aye
Chris Grice	Aye
Bob Bagley	Aye
Brent Thor	Aye

24. Consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Wagner, Chair – Indigent Care Committee)

Mrs. Wagner made a motion to consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mr. Chance offered a second and motion passed unanimously.

Roll Call Vote:

Justin Chance	Aye
Sandy Wagner	Aye
Georgette Whatley	Aye
Brad Spratt	Aye
Chris Grice	Aye
Bob Bagley	Aye
Brent Thor	Aye

25. Presentation of preliminary Financial Report for twelve months ended September 30, 2020 – Brett Allen, CFO, report to include Financial Summary, Financial Statements, Supplemental EMS Billing Information, and Supplemental Schedules.

Mr. Brett Allen, CFO presented financial report to the board.

26. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2020. (Mr. Grice, Treasurer - MCHD Board) (attached)

Mr. Grice made a motion to consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2020 and fiscal year ending September 30, 2021. Mr. Chance offered a second and motion passed unanimously.

Roll Call Vote:

Justin Chance	Aye
Sandy Wagner	Aye
Georgette Whatley	Aye
Brad Spratt	Aye
Chris Grice	Aye
Bob Bagley	Aye
Brent Thor	Aye

27. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2021. (Mr. Grice, Treasurer - MCHD Board) (attached)

Mr. Grice made a motion to consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2021. Mr. Chance offered a second and motion passed unanimously.

Roll Call Vote:

Justin Chance	Aye
Sandy Wagner	Aye
Georgette Whatley	Aye
Brad Spratt	Aye
Chris Grice	Aye
Bob Bagley	Aye
Brent Thor	Aye

28. Consider and act on payment of District invoices. (Mr. Grice, Treasurer – MCHD Board)

Mr. Grice made a motion to consider and act on ratification of payment of District invoices. Mr. Spratt offered a second and motion passed unanimously.

Roll Call Vote:

Justin Chance	Aye
Sandy Wagner	Aye
Georgette Whatley	Aye
Brad Spratt	Aye
Chris Grice	Aye
Bob Bagley	Aye
Brent Thor	Aye

29. Consider and act on Salvage and Surplus. (Mr. Grice, Treasurer – MCHD Board) (attached)

Mr. Grice made a motion to consider and act on Salvage and Surplus. Mr. Chance offered a second and motion passed unanimously.

Roll Call Vote:

Justin Chance	Aye
Sandy Wagner	Aye
Georgette Whatley	Aye
Brad Spratt	Aye
Chris Grice	Aye
Bob Bagley	Aye
Brent Thor	Aye

30. Secretary's Report - Consider and act on minutes for the September 22, 2020 Regular BOD meeting. (Mrs. Wagner, Secretary - MCHD Board)

Mrs. Wagner made a motion to consider and act on minutes for September 22, 2020 Regular BOD meeting. Mr. Chance offered a second and motion passed unanimously.

Roll Call Vote:

Justin Chance	Aye
Sandy Wagner	Aye
Georgette Whatley	Aye
Brad Spratt	Aye
Chris Grice	Aye
Bob Bagley	Aye
Brent Thor	Aye

31. Convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- a. **To discuss the purchase of real estate property under Section 551.072 of the Texas Government Code (Ms. Whatley, Chairperson – MCHD Board)**
- b. **To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters under Section 551.071 of the Texas Government Code (Ms. Whatley, Chairperson – MCHD Board)**
- c. **To discuss personnel issues under Section 551.074 of the Texas Government Code (Ms. Whatley, Chairperson – MCHD Board)**

Ms. Whatley made a motion to convene into executive session at 4:55 p.m. pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- a. To discuss the purchase of real estate property under Section 551.072 of the Texas Government Code.
- b. To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters under Section 551.071 of the Texas Government Code.
- c. To discuss personnel issues under Section 551.074 of the Texas Government Code.

32. Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Ms. Whatley, Chairperson – MCHD Board)

The board reconvened from executive session at 5:23 p.m.

Ms. Whatley advised that no action was to be taken by the board.

33. Adjourn.

The board adjourned at 5:23 p.m.


Sandy Wagner, Secretary