

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., September 22, 2020 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

**1. Call to Order**

Meeting called to order at 4:00 p.m.

**2. Invocation**

Led by Mr. Grice

**3. Pledge of Allegiance**

Led by Mr. Bagley

**4. Roll Call**

**Present:**

Justin Chance  
Brent Thor – *Arrived at 4:03 p.m.*  
Sandy Wagner  
Georgette Whatley  
Brad Spratt  
Chris Grice  
Bob Bagley

**5. Public Comment**

There were no comments from the public.

**6. Special Recognition**

**Field** – Scott Sanders

Randy Johnson, CEO introduced Ms. April Walter and Mr. Bret Strong with The Strong Firm as MCHD's new HR Attorneys.

*"Ms. Whatley requested that agenda item no. 16 be moved prior to agenda item no. 7."*

**7. Consider and act on renewal of the employee health related benefits, including employee health insurance. (Mr. Chance, Chair – Personnel Committee)**

Mr. Chance made a motion to convene into executive session at 4:09 p.m. pursuant to the Texas Open Meetings Act to deliberate in closed session on personnel issues and consult with legal counsel under Section 551.074 of the Texas Government Code. Mrs. Wagner offered a second.

The board reconvened from executive session at 4:34 p.m.

Mr. Chance made a motion to consider and act on renewal of the employee health related benefits, including employee health insurance. Mr. Thor offered a second and motion passed unanimously.

- 8. CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.**

Mr. Randy Johnson, CEO presented a report to the board.

- 9. Consider and act on Certification of Election Unopposed Candidates for other Political Subdivisions. (Mrs. Wagner, Secretary – MCHD Board) (attached)**

Mrs. Wagner made a motion to consider and act on Certification of Election Unopposed Candidates for other Political Subdivisions. Mr. Thor offered a second and motion passed unanimously

- 10. Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.**

Mr. James Campbell, EMS Chief presented the EMS report to the board.

- 11. Consider and act on the purchase of Zoll Extended Warranty and Preventative Maintenance. (Mr. Spratt, Chair – EMS Committee) (attached)**

Mr. Spratt made a motion to consider and act on the purchase of Zoll Extended Warranty and Preventative Maintenance. Mr. Chance offered a second and motion passed unanimously.

- 12. Consider and act on the purchase of 3 I-Stats. (Mr. Spratt, Chair – EMS Committee) (attached)**

Mr. Spratt made a motion to consider and act on the purchase of 3 I-Stats. Mr. Chance offered a second.

After board discussion Mr. Chance made a motion to amend the original motion to postpone the purchase, but to instruct administration to present a budget amendment to move the money for this item over into next fiscal year until the board receives more information. Mr. Thor offered a second and motion passed unanimously.

- 13. Consider and act on the Stryker service contract for 4 powerloads. (Mr. Spratt, Chair – EMS Committee) (attached)**

Mr. Spratt made a motion to consider and act on the Stryker service contract for 4 powerloads. Mr. Thor offered a second and motion passed unanimously.

- 14. Consider and act on the ePCR RFP. (Mr. Spratt, Chair – EMS Committee) (attached)**

Mr. Michael Wells-Whitworth made a presentation to the board.

Mr. Spratt made a motion to consider and act on the ePCR RFP. Mr. Chance offered as second. After board discussion motion unanimously.

- 15. COO Report to include updates on facilities, radio system, materials management, staff activities, community paramedicine, and IT.**

Mrs. Melissa Miller, COO presented a report to the board.

**16. Consider and act on the Medical Supply RFP. (Ms. Whatley, Chair – PADCOM Committee) (attached)**

Ms. Ashley Presswood, presented the Medical RFP to the board.

Ms. Whatley made a motion to consider and act on Medical Supply RFP. Mr. Thor offered a second. After board discussion motion passed unanimously.

**17. Consider and act on approval of Sole-Source letter in connection with procurement of L3 Harris Software and SUMS Agreement. (Ms. Whatley, Chair – PADCOM Committee) (attached)**

Ms. Whatley made a motion to consider and act on approval of Sole-Source letter in connection with procurement of L3 Harris Software and SUMS Agreement. Mr. Thor offered a second and motion passed unanimously.

**18. Consider and act on approval of L3 Harris Software and SUMS Agreement. (Ms. Whatley, Chair – PADCOM Committee) (attached)**

Ms. Whatley made a motion to consider and act on approval of L3 Harris Software and SUMS Agreement. Mr. Thor offered a second and motion passed unanimously.

**19. Consider and act on approval of Sole-Source letter for IP Station Alerting System. (Ms. Whatley, Chair – PADCOM Committee) (attached)**

Ms. Whatley made a motion to consider and act on approval of Sole-Source letter for IP Station Alerting System. Mr. Chance offered a second and motion passed unanimously.

**20. Consider and act on annual service agreement with US Digital for IP Station alerting system. (Ms. Whatley, Chair – PADCOM Committee) (attached)**

Ms. Whatley made a motion to consider and act on annual service agreement with US Digital for IP Station alerting system. Mr. Spratt offered a second and motion passed unanimously.

**21. Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education, clinical services, epidemiology, and emergency preparedness.**

Mrs. Ade Moronkeji, HCAP Manager presented the HCAP report to the board.

**22. Consider and act on ratification of contracts with additional network providers for indigent care. (Mrs. Wagner, Chair-Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on ratification of contracts with additional network providers for indigent care. Mr. Chance offered a second. After board discussion the motion passed. Mr. Spratt abstained from vote.

**23. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Wagner, Chair-Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mr. Bagley offered a second and motion passed unanimously.

- 24. Consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Wagner, Chair – Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mr. Thor offered a second and motion passed unanimously.

- 25. Presentation of preliminary Financial Report for eleven months ended August 31, 2020 – Brett Allen, CFO, report to include Financial Summary, Financial Statements, Supplemental EMS Billing Information, and Supplemental Schedules.**

Mr. Brett Allen, CFO presented financial report to the board.

- 26. Consider and act on update of EMS Fee Schedule. (Mr. Grice, Treasurer – MCHD Board) (attached)**

Mr. Brett Allen made a presentation to the board.

Mr. Grice made a motion to consider and act on update of EMS Fee Schedule. Mr. Thor offered a second. After board discussion motion passed by a vote of five for (Mr. Thor, Mrs. Wagner, Ms. Whatley, Mr. Grice and Mr. Bagley) to two opposed (Mr. Chance and Mr. Spratt).

- 27. Consider and act on ratification of payment of District invoices. (Mr. Grice, Treasurer – MCHD Board)**

Mr. Grice made a motion to consider and act on ratification of payment of District invoices. Mr. Chance offered a second and motion passed unanimously.

- 28. Secretary's Report - Consider and act on minutes for the August 25, 2020 Public Tax hearing, August 25, 2020 Regular BOD meeting, September 1, 2020 Special Adopt Budget BOD meeting, September 1, 2020 Special Adopt Tax Rate BOD meeting and September 1, 2020 Special BOD meeting. (Mrs. Wagner, Secretary - MCHD Board)**

Mrs. Wagner made a motion to consider and act on minutes for August 25, 2020 Public Tax hearing. Mr. Thor offered a second and motion passed unanimously.

Mrs. Wagner made a motion to consider and act on minutes for August 25, 2020 Regular BOD meeting. Mr. Chance offered a second and motion passed unanimously.

Mrs. Wagner made a motion to consider and act on minutes for September 1, 2020 Special Adopt Budget BOD meeting. Mr. Thor offered a second and motion passed unanimously.

Mrs. Wagner made a motion to consider and act on minutes for September 1, 2020 Special Adopt Tax Rate BOD meeting. Mr. Thor offered a second and motion passed unanimously.

Mrs. Wagner made a motion to consider and act on minutes for September 1, 2020 Special BOD meeting. Mr. Chance offered a second and motion passed unanimously.

- 29. Consider and act on approval of Sole-Source letter for Orolia/Spectracom for GPS Interference. (Ms. Whatley, Chair – PADCOM Committee)(attached)**

Ms. Whatley made a motion to consider and act on approval of Sole-Source letter for Orolia/Spectracom for GPS Interference. Mr. Grice offered a second and motion passed unanimously.

**30. Consider and act on approval of Software and GPS Antennas to prevent GPS Interference. (Ms. Whatley, Chair – PADCOM Committee) (attached)**

Ms. Whatley made a motion to consider and act on approval of Software and GPS Antennas to prevent GPS Interference. Mr. Chance offered a second and motion passed unanimously.

- 31. Convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:**
- a. To discuss the purchase of real estate property for future communication tower under Section 551.072 of the Texas Government Code (Ms. Whatley, Chairperson – MCHD Board)**
  - b. To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters under Section 551.071 of the Texas Government Code (Ms. Whatley, Chairperson – MCHD Board)**
  - c. To discuss personnel issues under Section 551.074 of the Texas Government Code (Ms. Whatley, Chairperson – MCHD Board)**

Ms. Whatley made a motion to convene into executive session at 5:42 p.m. pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- a. To discuss the purchase of real estate property for future communication tower under Section 551.072 of the Texas Government Code.
- b. To confer with legal counsel for the District concerning present and potential litigation and other confidential legal matters under Section 551.071 of the Texas Government Code.
- c. To discuss personnel issues under Section 551.074 of the Texas Government Code.

**32. Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Ms. Whatley, Chairperson – MCHD Board)**

The board reconvened from executive session at 6:50 p.m.

Ms. Whatley made a motion to authorize administration to enter into negotiations for real estate as discussed in executive session. Mr. Spratt offered a second and motion passed unanimously.

Ms. Whatley advised that no other action was to be taken by the board.

**33. Adjourn.**

The board adjourned at 6:50 p.m.

  
Sandy Wagner, Secretary