

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., August 25, 2020 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

1. Call to Order

Meeting called to order at 4:00 p.m.

2. Invocation

Led by Mr. Chance

3. Pledge of Allegiance

Led by Mr. Bagley

4. Roll Call

Present:

Justin Chance
Brent Thor
Sandy Wagner
Georgette Whatley
Brad Spratt
Chris Grice
Bob Bagley

5. Public Comment

There were no comments from the public.

6. Special Recognition

NonField - Cassie Culver, Shelene Rayburn and Lauren Bates.

7. CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.

Mr. Randy Johnson, CEO presented the list of special recognition during his report.

8. Consider and act to rescind Order to Call Election due to no contested races. (Mrs. Wagner, Secretary – MCHD Board)

Mrs. Wagner made a motion to consider and act to rescind Order to Call Election due to no contested races. Mr. Grice offered a second and motion passed unanimously.

9. **Consider and act on canceling the Election contract with Elections Administrator Suzie Harvey for administration of the November 3, 2020 Election. (Mrs. Wagner, Secretary – MCHD Board)**

Mrs. Wagner made a motion to consider and act on canceling the Election contract with Elections Administrator Suzie Harvey for administration of the November 3, 2020 Election. Mr. Chance offered a second and motion passed unanimously.

10. **Consider and act on MCHD's Enabling Legislation Section 1063.053 Ballot Petition. (Mr. Bagley, Chair – Legislative Committee)**

Mr. Bagley made a motion to consider and act on MCHD's Enabling Legislation Section 1063.053, Ballot Petition, to be amended with the deadline for filing the ballot petition to correspond for filing the candidate's application found in the Election Code. Mr. Chance offered a second. After board discussion motion passed unanimously.

11. **Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.**

Mr. James Campbell, EMS Chief presented the EMS report to the board.

12. **Discuss and act on EMS Transfer Service. (Mr. Spratt, Chair – EMS Committee)**

Mr. Randy Johnson, CEO, Mr. James Campbell, EMS Chief, and Ms. Jessica McClosky, Transfer Manager discussed and answered questions from the board on the EMS Transfer Service.

Mr. Grice made a motion for staff to end the transfer service at the end of FY September, 2020 subject to contractual obligations with the various hospitals and other services that we contract with and that transfer employees be moved over to appropriate positions within the organization as management sees fit and no one loses his/her job. Mr. Chance offered a second. After board discussion motion passed unanimously.

13. **Consider and act on the purchase of four each "LUCAS 3" Devices. (Mr. Spratt, Chair – EMS Committee)**

Mr. Spratt made a motion consider and act on the purchase of four each "LUCAS 3" Devices. Mr. Chance offered a second. After board discussion motion passed unanimously.

14. **COO Report to include updates on facilities, radio system, materials management, staff activities, community paramedicine, and IT.**

Mrs. Melissa Miller, COO presented a report to the board.

15. **Consider and act on the lawn RFP. (Ms. Whatley, Chair – PADCOM Committee) (attached)**

Ms. Whatley made a motion to consider and act on staff's recommendation of HJM for the Lawn and Mowing contract. Mr. Grice offered a second. After board discussion motion passed unanimously.

16. **Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education, clinical services, epidemiology, and emergency preparedness.**

Mrs. Ade Moronkeji, HCAP Manager presented the HCAP report to the board.

17. Consider and act on ratification of contracts with additional network providers for indigent care. (Mrs. Wagner, Chair-Indigent Care Committee)

Mrs. Wagner made a motion to consider and act on ratification of contracts with additional network providers for indigent care. Mr. Chance offered a second and motion passed unanimously.

18. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Wagner, Chair-Indigent Care Committee)

Mrs. Wagner made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mr. Chance offered a second and motion passed unanimously.

19. Consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Wagner, Chair – Indigent Care Committee)

Mrs. Wagner made a motion to consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mr. Chance offered a second and motion passed unanimously.

20. Presentation of preliminary Financial Report for ten months ended July 31, 2020 – Brett Allen, CFO, report to include Financial Summary, Financial Statements, Supplemental EMS Billing Information, and Supplemental Schedules.

Mr. Brett Allen, CFO presented financial report to the board.

21. Consider and act on ratification of payment of District invoices. (Mr. Grice, Treasurer – MCHD Board)

Mr. Grice made a motion to consider and act on ratification of payment of District invoices. Mr. Spratt offered a second and motion passed unanimously.

22. Consider and act on salvage and surplus. (Mr. Grice, Treasurer – MCHD Board) (attached)

Mr. Grice made a motion to consider and act on salvage and surplus. Mr. Chance offered a second and motion passed unanimously.

23. Secretary's Report - Consider and act on minutes for the July 28, 2020 Regular BOD meeting, August 4, 2020 Special BOD meeting and August 11, 2020 Special BOD meeting. (Mrs. Wagner, Secretary - MCHD Board)

Mrs. Wagner made a motion to consider and act on minutes for July 28, 2020 Regular BOD meeting. Mr. Chance offered a second and motion passed unanimously.

Mrs. Wagner made a motion to consider and act on minutes for August 4, 2020 Special BOD meeting. Mr. Chance offered a second and motion passed unanimously.

Mrs. Wagner made a motion to consider and act on minutes for August 11, 2020 Special BOD meeting. Mr. Chance offered a second and motion passed unanimously.

24. Convene into executive session pursuant to section 551.074 of the Texas Government Code to deliberate personnel matters related evaluation of Chief Executive Officer, Randy E. Johnson. (Mr. Chance, Chair – Personnel Committee)

Ms. Whatley made a motion to recess for a 5 minute break at 5:12 p.m.

The board reconvened from recess at 5:19 p.m.

Ms. Whatley made a motion to convene into executive session at 5:19 p.m. pursuant to section 551.074 of the Texas Government Code to deliberate personnel matters related evaluation of Chief Executive Officer, Randy E. Johnson.

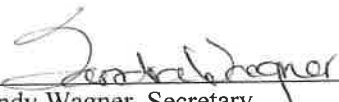
25. Reconvene from executive session and make recommendations if needed on matters relating to the evaluation of Chief Executive Officer, Randy E. Johnson. (Mr. Chance, Chair – Personnel Committee)

The board reconvened from executive session at 6:41 p.m.

Ms. Whatley advised that no action was to be taken at this time and advised she would discuss with Mr. Randy Johnson.

26. Adjourn.

The board adjourned at 6:41 p.m.


Sandy Wagner, Secretary



4 Lucas FSS pricing

Quote Number: 10204331

Version: 1

Prepared For: MONTGOMERY COUNTY HOSP DIST

Attn:

Remit to: **Stryker Medical**

P.O. Box 93308

Chicago, IL 60673-3308

Rep: Lauren Kuhner

Email: lauren.kuhner@stryker.com

Phone Number: 2812179301

Mobile: 281-217-9301

Quote Date: 06/09/2020

Expiration Date: 09/07/2020

| Delivery Address | | End User - Shipping - Billing | | Bill To Account | |
|------------------|--------------------------------------------|-------------------------------|--------------------------------------------|-----------------|-------------------------------------|
| Name: | MONTGOMERY COUNTY HOSP DIST | Name: | MONTGOMERY COUNTY HOSP DIST | Name: | MONTGOMERY COUNTY HOSP DIST |
| Account #: | 1123951 | Account #: | 1123951 | Account #: | 1078125 |
| Address: | 1300 S LOOP 336 W CONROE Texas 77304 | Address: | 1300 S LOOP 336 W CONROE Texas 77304 | Address: | PO BOX 478 CONROE Texas 77305 |

Equipment Products:

| # | Product | Description | Qty | Sell Price | Total |
|------------------|--------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|-------------|-------------|
| 1.0 | 99576-000063 | LUCAS 3, v3.1 Chest Compression System, Includes Hard Shell Case, Slim Back Plate, (2) Patient Straps, (1) Stabilization Strap, (2) Suction Cups, (1) Rechargeable Battery and Instructions for use With Each Device | 4 | \$13,032.95 | \$52,131.80 |
| 2.0 | 11576-000060 | LUCAS Desk-Top Battery Charger | 4 | \$1,049.75 | \$4,199.00 |
| 3.0 | 11576-000071 | LUCAS External Power Supply | 4 | \$332.35 | \$1,329.40 |
| 4.0 | 11576-000080 | LUCAS 3 Battery - Dark Grey - Rechargeable LiPo | 4 | \$641.75 | \$2,567.00 |
| Equipment Total: | | | | | \$60,227.20 |

Price Totals:

Grand Total: \$60,227.20

Prices: In effect for 60 days.

Terms: Net 30 Days

Ask your Stryker Sales Rep about our flexible financing options.



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Phone Number: 2812179301

Mobile: 281-217-9301

AUTHORIZED CUSTOMER SIGNATURE

PENDING APPROVAL

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule.

Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency.

Terms: Net 30 days. FOB origin. A copy of Stryker Medical's standard terms and conditions can be obtained by calling Stryker Medical's Customer Service at 1-800-Stryker.

In the event of any conflict between Stryker Medical's Standard Terms and Conditions and any other terms and conditions, as may be included in any purchase order or purchase contract, Stryker's terms and conditions shall govern.

Cancellation and Return Policy: In the event of damaged or defective shipments, please notify Stryker within 30 days and we will remedy the situation. Cancellation of orders must be received 30 days prior to the agreed upon delivery date. If the order is cancelled within the 30 day window, a fee of 25% of the total purchase order price and return shipping charges will apply.

**Montgomery County Hospital District
Mowing - Request for Proposals
Evaluation Scoring Matrix**

| Category | HJM Construction | | | HJM Construction One Time Cost | | Garden Fusion | |
|---------------------------------------------------|------------------|-------|--------------|--------------------------------|--------------|---------------|--------------|
| | Weight | Score | Points | Score | Points | Score | Points |
| Pricing 40% | | | | | | | |
| Over-all Pricing | 40.0% | 5 | 2.000 | 4.83 | 1.932 | 4.1 | 1.640 |
| Pricing Sub-Total | 40.0% | | 2.000 | | 1.932 | | 1.640 |
| Compliance 30% | | | | | | | |
| Insurance Requirements | 5.0% | 5 | 0.250 | 5 | 0.250 | 5 | 0.250 |
| Interested Parties Form/Conflict of Interest Form | 5.0% | 5 | 0.250 | 5 | 0.250 | 5 | 0.250 |
| References | 5.0% | 5 | 0.250 | 5 | 0.250 | 5 | 0.250 |
| Proposal Sheet | 5.0% | 5 | 0.250 | 5 | 0.250 | 5 | 0.250 |
| Proposal Break Down Sheet | 5.0% | 5 | 0.250 | 5 | 0.250 | 5 | 0.250 |
| Proposal Agreement and Certification | 5.0% | 5 | 0.250 | 5 | 0.250 | 5 | 0.250 |
| Compliance Sub-Total | 30.0% | | 1.500 | | 1.500 | | 1.500 |
| Project References 30% | | | | | | | |
| Project Reference #1 | | | | | | | |
| Question #1 | 2.5% | 4 | 0.100 | 4 | 0.100 | 5 | 0.125 |
| Question #2 | 2.5% | 4 | 0.100 | 4 | 0.100 | 4 | 0.100 |
| Question #3 | 2.5% | 5 | 0.125 | 5 | 0.125 | 5 | 0.125 |
| Question #4 | 2.5% | 5 | 0.125 | 5 | 0.125 | 5 | 0.125 |
| Project Reference #1 Sub-Total | 10.0% | | 0.450 | | 0.450 | | 0.475 |
| Project Reference #2 | | | | | | | |
| Question #1 | 2.5% | 5 | 0.125 | 5 | 0.125 | 5 | 0.125 |
| Question #2 | 2.5% | 5 | 0.125 | 5 | 0.125 | 5 | 0.125 |
| Question #3 | 2.5% | 5 | 0.125 | 5 | 0.125 | 5 | 0.125 |
| Question #4 | 2.5% | 5 | 0.125 | 5 | 0.125 | 5 | 0.125 |
| Project Reference #2 Sub-Total | 10.0% | | 0.500 | | 0.500 | | 0.500 |
| Project Reference #3 | | | | | | | |
| Question #1 | 2.5% | 4 | 0.100 | 4 | 0.100 | 5 | 0.125 |
| Question #2 | 2.5% | 5 | 0.125 | 5 | 0.125 | 5 | 0.125 |
| Question #3 | 2.5% | 5 | 0.125 | 5 | 0.125 | 5 | 0.125 |
| Question #4 | 2.5% | 5 | 0.125 | 5 | 0.125 | 5 | 0.125 |
| Project Reference #3 Sub-Total | 10.0% | | 0.475 | | 0.475 | | 0.500 |
| Project References Sub-Total | 30.0% | | 1.425 | | 1.425 | | 1.475 |
| Total Points - Maximum 5 | 100.0% | | 4.925 | | 4.857 | | 4.615 |

| Scoring Summary | | | |
|--------------------|------------------|---------------------------|---------------|
| Category | Points | | |
| | HJM Construction | HJM Construction w/Option | Garden Fusion |
| Pricing | 2.000 | 1.932 | 1.640 |
| Compliance | 1.500 | 1.500 | 1.500 |
| Project References | 1.425 | 1.425 | 1.475 |
| Total | 4.925 | 4.857 | 4.615 |

| | | |
|---------------------------------------------|--------------------------------|------------------|
| Full RFP Release and advertising date | July 3 rd , 2020 | N/A |
| Cut-off Date for Offeror Registration..... | July 21 st , 2020 | 5:00 PM CDT |
| Site Visits Cut-off..... | July 22 nd , 2020 | To Be Determined |
| Cut-off Date for Final Questions | July 28 th , 2020 | 5:00 PM CDT |
| Proposals Due | August 11 th , 2020 | 2:00 PM CDT |
| Contract Award | August 25 th , 2020 | To Be Determined |
| Contract Term Begins..... | October 1 st , 2020 | N/A |

MCHD Surplus/Salvage
August 2020

| Qty | Serial Number | MCHD Tag | Product Description | S/S | Reason |
|-----|---------------|----------|--------------------------------------|---------|----------------------------------------|
| 1 | C080162573 | N/A | Onan 5.5 KW Mobile Generator (GEN8) | Salvage | End of life/High hours |
| 1 | L150903453 | N/A | Onan 5.5 KW Mobile Generator (GEN31) | Salvage | End of life/Burned valve |
| 1 | MO2741043 | N/A | Kenmore Dryer 110.69822801 | Salvage | Dryer is not working/Could not fix |
| 1 | ANBGC03150046 | N/A | PreCor Treadmill | Salvage | Treadmill is not working/Could not fix |