

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., July 28, 2020 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

1. Call to Order

Meeting called to order at 4:00 p.m.

2. Invocation

Led by Mr. Spratt

3. Pledge of Allegiance

Led by Mr. Chance

4. Roll Call

Present:

Chris Grice – *Remote Attendance*
Brad Spratt
Georgette Whatley
Sandy Wagner
Brent Thor
Justin Chance

5. Public Comment

There were no comments from the public.

6. Special Recognition

Non-Field – Olivia Kaufman

Field – Michael Wells-Whitworth

7. Presentation of Investment report for quarter ending June 30, 2020. (Mr. Grice, Treasurer - MCHD Board) (attached)

Ms. Emily Upshaw with Valley View Consulting presented the Investment report for the quarter ended June 30, 2020.

8. CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.

Mr. Randy Johnson, CEO presented report to the board.

9. Presentation of HR Turnover Report. (Mr. Chance, Chair – Personnel Committee)

Mrs. Emily Fitzgerald, HR Manager presented the HR Turnover Report to the board.

10. Consider and act on District Policies: (Mr. Chance, Chair – Personnel Committee)

- **HR 25-102 Equal Opportunity Policy**
- **HR 25-110 Diversity Policy**
- **HR 25-314 Insurance for Retirees**

Mr. Chance made a motion to consider and act on HR 25-102 Equal Opportunity Policy, HR 25-110 Diversity Policy and HR 25-314 Insurance for Retirees. Mr. Spratt offered a second.

After board discussion, Mr. Spratt requested to divide the question HR 25-102 Equal Opportunity Policy and HR 25-110 Diversity Policy from HR 25-314 Insurance for Retirees. Mr. Chance offered a second Policy and HR 25-110 Diversity Policy. Mr. Spratt offered a second and motion passed unanimously.

Mr. Chance	For
Mr. Thor	For
Mrs. Wagner	For
Ms. Whatley	For
Mr. Spratt	For
Mr. Grice	For

Mr. Chance made a motion to consider and act on HR 25-102 Equal Opportunity Policy and HR 25-110 Diversity Policy. Mr. Spratt offered a second and motion passed unanimously.

Mr. Chance	For
Mr. Thor	For
Mrs. Wagner	For
Ms. Whatley	For
Mr. Spratt	For
Mr. Grice	For

Mr. Chance made a motion to amend his original motion for HR 25-314 Insurance for Retirees, policy to remain as approved in the past. Eligibility for being on the plan will be rule of 75, and the policy will brought back in a year for review. Mr. Thor offered a second. After board discussion motion passed unanimously.

Mr. Chance	For
Mr. Thor	For
Mrs. Wagner	For
Ms. Whatley	For
Mr. Spratt	For
Mr. Grice	For

Mr. Chance made a motion to consider and act on HR 25-314 Insurance for Retirees. Mr. Spratt offered a second.

Mr. Chance	For
Mr. Thor	For
Mrs. Wagner	For
Ms. Whatley	For
Mr. Spratt	For
Mr. Grice	For

11. Consider and act on personnel legal counsel agreement for The Strong Firm. (Ms. Whatley, Chairperson – MCHD Board)

Ms. Whatley made a motion to consider and act on personnel legal counsel agreement for The Strong Firm. Mr. Chance offered a second and motion passed unanimously.

Mr. Chance For
Mr. Thor For
Mrs. Wagner For
Ms. Whatley For
Mr. Spratt For
Mr. Grice For
Mr. Bagley For

- 12. Consider and act on appointment of Donna Daniel, Colleen Jarosek and Debra Walker employees of the District, as the Custodian of Records and agents to the Board Secretary to perform the duties related to the conduct of the Election and the maintenance of records of the Election in November 3, 2020, under the Texas Election Code. (Mrs. Wagner, Secretary – MCHD Board)**

Mrs. Wagner made a motion to consider and act on appointment of Donna Daniel, Colleen Jarosek and Debra Walker employees of the District, as the Custodian of Records and agents to the Board Secretary to perform the duties related to the conduct of the Election and the maintenance of records of the Election in November 3, 2020, under the Texas Election Code. Mr. Spratt offered a second and motion passed unanimously.

Mr. Chance For
Mr. Thor For
Mrs. Wagner For
Ms. Whatley For
Mr. Spratt For
Mr. Grice For

- 13. Consider and act on approval of the calendar for the November 3, 2020 Election. (Mrs. Wagner, Secretary – MCHD Board)**

Mrs. Wagner made a motion to consider and act on approval of the calendar for the November 3, 2020 Election. Mr. Chance offered a second and motion passed unanimously.

Mr. Chance For
Mr. Thor For
Mrs. Wagner For
Ms. Whatley For
Mr. Spratt For
Mr. Grice For

- 14. Consider and act on proposed Order for Montgomery County Hospital District Board of Directors election on November 3, 2020, for the position of Director Precinct 1, Director Precinct 2, Director At Large Position 1, and Director At Large Position 3. (Mrs. Wagner, Secretary – MCHD Board)**

Mrs. Wagner made a motion to consider and act on proposed Order for Montgomery County Hospital District Board of Directors election on November 3, 2020, for the position of Director Precinct 1, Director Precinct 2, Director At Large Position 1, and Director At Large Position 3. Mr. Chance offered a second and motion passed unanimously.

Mr. Chance For
Mr. Thor For
Mrs. Wagner For
Ms. Whatley For
Mr. Spratt For
Mr. Grice For

15. Consider and act on contract with Elections Administrator Suzie Harvey for administration of the November 3, 2020 Election. (Mrs. Wagner, Secretary – MCHD Board)

Mrs. Wagner made a motion to consider and act on contract with Elections Administrator Suzie Harvey for administration of the November 3, 2020 Election. Mr. Chance offered a second and motion passed unanimously.

Mr. Chance	For
Mr. Thor	For
Mrs. Wagner	For
Ms. Whatley	For
Mr. Spratt	For
Mr. Grice	For

16. Consider and act on authorizing the District Staff to negotiate and execute an agreement for a joint election with any and all appropriate governmental bodies who may hold an election concurrent with the District's November 3, 2020 Election. (Mrs. Wagner, Secretary – MCHD Board)

Mrs. Wagner made a motion to consider and act on authorizing the District Staff to negotiate and execute an agreement for a joint election with any and all appropriate governmental bodies who may hold an election concurrent with the District's November 3, 2020 Election. Mr. Spratt offered a second and motion passed unanimously.

Mr. Chance	For
Mr. Thor	For
Mrs. Wagner	For
Ms. Whatley	For
Mr. Spratt	For
Mr. Grice	For

17. Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.

Mr. James Campbell, EMS Chief presented the EMS report to the board.

18. Consider and act on the ePCR RFP. (Mr. Spratt, Chair – EMS Committee) (attached)

Mr. Spratt made a motion to consider and act on the ePCR RFP. Mr. Chance offered a second.

Mr. Michael Wells-Wentworth presented the ePCR RFP presentation to the board.

Mr. Johnathan Feit with Beyond Lucid Technology filed a formal complaint via remote against MCHD's RFP process.

After board discussion Mr. Spratt withdrew his motion to consider and act on the ePCR RFP. Mr. Chance withdrew his second.

Mr. Chance made a motion to halt the current ePCR RFP process and for MCHD to go out for a rebid. The EMS Committee should meet within 14 days of today to review RFP the MCHD staff wishes to propose. Once the EMS committee reviews and approves the RFP, staff can post the RFP as reviewed and approved. Mr. Thor requested to be a part of the EMS review committee for the RFP as he is not a committee member. Mr. Spratt offered a second. After board discussion motion passed unanimously.

Mr. Chance For
Mr. Thor For
Mrs. Wagner For
Ms. Whatley For
Mr. Spratt For
Mr. Grice For

19. COO Report to include updates on facilities, radio system, materials management, staff activities, community paramedicine, and IT.

Mrs. Melissa Miller, COO presented a report to the board.

20. Consider and act on approval of annual Phone System software support and maintenance. (Ms. Whatley, Chair – PADCOM Committee) (attached)

Ms. Whatley made a motion to consider and act on approval of annual Phone System software support and maintenance. Mr. Spratt offered a second and motion passed unanimously.

Mr. Chance For
Mr. Thor For
Mrs. Wagner For
Ms. Whatley For
Mr. Spratt For
Mr. Grice For

21. Consider and act on Texas DIR copier contract with Stewart Organization. (Ms. Whatley, Chair - PADCOM Committee) (attached)

Ms. Whatley made a motion to consider and act on Texas DIR copier contract with Stewart Organization. Mr. Chance offered a second and motion passed unanimously.

Mr. Chance For
Mr. Thor For
Mrs. Wagner For
Ms. Whatley For
Mr. Spratt For
Mr. Grice For

22. Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education, clinical services, epidemiology, and emergency preparedness.

Mrs. Ade Moronkeji, HCAP Manager presented the HCAP report to the board.

23. Consider and act on ratification of contracts with additional network providers for indigent care. (Mrs. Wagner, Chair – Indigent Care Committee)

Mrs. Wagner made a motion to consider and act on ratification of contracts with additional network providers for indigent care. Mr. Chance offered a second and motion passed unanimously.

Mr. Chance For
Mr. Thor For
Mrs. Wagner For
Ms. Whatley For

Mr. Spratt For
Mr. Grice For

24. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Wagner, Chair-Indigent Care Committee)

Mrs. Wagner made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mr. Chance offered a second and motion passed unanimously.

Mr. Chance For
Mr. Thor For
Mrs. Wagner For
Ms. Whatley For
Mr. Spratt For
Mr. Grice For

25. Consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Wagner, Chair – Indigent Care Committee)

Mrs. Wagner made a motion to consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mr. Chance offered a second and motion passed unanimously.

Mr. Chance For
Mr. Thor For
Mrs. Wagner For
Ms. Whatley For
Mr. Spratt For
Mr. Grice For

26. Presentation of preliminary Financial Report for nine months ended June 30, 2020 – Brett Allen, CFO, report to include Financial Summary, Financial Statements, Supplemental EMS Billing Information, and Supplemental Schedules.

Mr. Brett Allen, CFO presented financial report to the board.

27. Consider and act on Banking and Investment Policy. (Mr. Grice, Treasurer – MCHD Board) (attached)

Mr. Grice made a motion to consider and act on updates to the banking and Investment Policy. Mr. Spratt offered a second and motion passed unanimously.

Mr. Chance For
Mr. Thor For
Mrs. Wagner For
Ms. Whatley For
Mr. Spratt For
Mr. Grice For

28. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2020. (Mr. Grice, Treasurer - MCHD Board) (attached)

Mr. Grice made a motion to consider and act upon recommendation for amendment(s) to the budget fiscal year ending September 30, 2020. Mr. Chance offered a second and motion passed unanimously.

Mr. Chance For
Mr. Thor For

Mrs. Wagner For
Ms. Whatley For
Mr. Spratt For
Mr. Grice For

29. Consider and act on ratification of payment of District invoices. (Mr. Grice, Treasurer – MCHD Board)

Mr. Grice made a motion to consider and act on ratification of payment of District invoices. Mr. Thor offered a second and motion passed unanimously.

Mr. Chance For
Mr. Thor For
Mrs. Wagner For
Ms. Whatley For
Mr. Spratt For
Mr. Grice For

30. Consider and act on salvage and surplus. (Mr. Grice, Treasurer – MCHD Board) (attached)

Mr. Grice made a motion to consider and act on salvage and surplus. Mr. Thor offered a second and motion passed unanimously.

Mr. Chance For
Mr. Thor For
Mrs. Wagner For
Ms. Whatley For
Mr. Spratt For
Mr. Grice For

31. Secretary's Report - Consider and act on minutes for the June 23, 2020 Regular BOD meeting. (Mrs. Wagner, Secretary - MCHD Board)

Mrs. Wagner made a motion to consider and act on minutes for June 23, 2020 Regular BOD meeting. Mr. Chance offered a second and motion passed unanimously.

Mr. Chance For
Mr. Thor For
Mrs. Wagner For
Ms. Whatley For
Mr. Spratt Abstained
Mr. Grice For

32. Convene into executive session pursuant to section 551.072 of the Texas Government code to discuss real estate property including but not limited to construction and renovation of 811 W. Semands, Station 15 and any other related matters. (Ms. Whatley, Chair – PADCOM Committee)

Ms. Whatley made a motion at 5:45 p.m. to convene into executive session pursuant to section 551.072 of the Texas Government code to discuss real estate property including but not limited to construction and renovation of 811 W. Semands, Station 15 and any other related matters.

"Mr. Chris Grice logged out of Zoom at 5:49 p.m. and was not a part of the executive session"

33. **Reconvene from executive session and take action as necessary on real estate property including not limited to construction and renovation of 811 W. Semands, Station 15 and any other related matters. (Ms. Whatley, Chair – PADCOM Committee)**

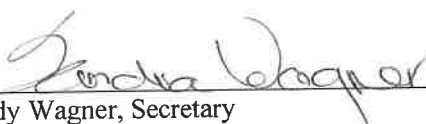
The board reconvened from executive session at 6:06 p.m.

Ms. Whatley made a motion to approve the completion of Station 15 for an amount not to exceed discussed in executive session. Mr. Spratt offered a second and motion passed unanimously.

Mr. Chance	For
Mr. Thor	For
Mrs. Wagner	For
Ms. Whatley	For
Mr. Spratt	For

34. **Adjourn.**

The board adjourned at 6:06 p.m.


Sandy Wagner, Secretary