

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:02 p.m., March 24, 2020 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

**1. Call to Order**

Meeting called to order at 4:02 p.m.

**2. Invocation**

Led by Mr. Spratt

**3. Pledge of Allegiance**

Led by Mr. Bagley

**4. Roll Call**

**Present:**

Bob Bagley  
Justin Chance  
Chris Grice - *Remote*  
Brad Spratt  
Brent Thor  
Sandy Wagner - *Remote*  
Georgette Whatley

**5. Public Comment**

There were no comments from the public.

**6. Present, consider and act on the Weaver and Tidwell, L.L.P. Audit of Fiscal Year Ended September 30, 2019. (Mr. Grice, Treasurer – MCHD Board) (attached)**

Mr. Greg Peterson, Senior Audit Manager with Weaver and Tidwell, L.L.P. made a presentation to the board.

Mr. Grice made a motion to accept Weaver and Tidwell, L.L.P. audit of fiscal year ended September 30, 2019. Mr. Chance offered a second and motion passed with a roll call vote.

Mr. Spratt	For
Ms. Whatley	For
Mr. Bagley	For
Mr. Chance	For
Mr. Thor	For
Mr. Grice	For
Mrs. Wagner	For

**7. Present, consider and act on the renewal of the District insurance portfolio. (Mr. Grice, Treasurer – MCHD Board)**

Mr. Brett Allen, CFO and gave a presentation to the board. Mr. Russell

Mr. Grice made a motion that we accept the proposal as presented, but the increase in premiums should not exceed \$941,354 or 10.3% increase on the renewal of the District insurance portfolio. Mr. Bagley offered a second. After board discussion motion passed with a roll call vote of five for to two opposed.

Mr. Thor	For
Mr. Chance	Opposed
Mr. Bagley	For
Ms. Whatley	For
Mr. Spratt	Opposed
Mr. Grice	For
Mrs. Wagner	For

**8. Consent Agenda (One Motion with modifications is applicable, approves for action, all items contained within the consent agenda)**

**A. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Wagner, Chair-Indigent Care Committee)**

Mr. Chance objected to the consent agenda. Mr. Bagley and Mr. Spratt concurred.

Ms. Whatley made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mr. Spratt offered a second and motion passed with a roll call vote.

Mr. Spratt	For
Ms. Whatley	For
Mr. Bagley	For
Mr. Chance	For
Mr. Thor	For
Mr. Grice	For
Mrs. Wagner	For

**B. Consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Wagner, Chair – Indigent Care Committee)**

Ms. Whatley made a motion to consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mr. Chance offered a second and motion passed with a roll call vote.

Mr. Thor	For
Mr. Chance	For
Mr. Bagley	For
Ms. Whatley	For
Mr. Spratt	For
Mr. Grice	For
Mrs. Wagner	For

**C. Consider and act on ratification of payment of District invoices. (Mr. Grice, Treasurer – MCHD Board)**

Mr. Grice made a motion to Consider and act on ratification of payment of District invoices. Mr. Spratt offered a second and motion passed with a roll call vote.

Mr. Spratt	For
Ms. Whatley	For
Mr. Bagley	For
Mr. Chance	For
Mr. Thor	For
Mr. Grice	For
Mrs. Wagner	For

**D. Consider and act on salvage and surplus. (Mr. Grice, Treasurer – MCHD Board)**

Mr. Spratt made a motion to strike boxes and chassis from the salvage and surplus in their entirety at this time. Mr. Chance offered a second and motion passed with a roll call vote.

Mr. Spratt	For
Ms. Whatley	For
Mr. Bagley	For
Mr. Chance	For
Mr. Thor	For
Mr. Grice	For
Mrs. Wagner	For

**9. CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.**

Mr. Randy Johnson, CEO presented a report to the board.

*“Mr. Chance left the boardroom at 5:03 p.m.”*

Mr. Melissa Miller, COO gave a Public Health District and Operations update on Coronavirus to the board.

*“Ms. Whatley advised that Mr. Chance had left the boardroom at 5:02 p.m.”*

*“Mr. Chance returned to the board at 5:04 p.m.”*

Mr. James Campbell, EMS Chief gave an EMS Operations update on Coronavirus to the board.

*“Mr. Spratt advised for the record that anyone who has a positive test, the doctor, clinic, whoever, it is an immediate reporting requirement. Failure to do so carries a class B misdemeanor of jail time and a fine. Noted on the record that these clinics, if anyone is failing to report, it does carry possible jail time, it is a criminal offense versus civil offense.”*

Dr. Robert Dickson, MCHD Medical Director gave an update on Coronavirus to the board.

10. **Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.**

Mr. James Campbell, EMS Chief presented the EMS report to the board.

11. **Consider and act on Proclamation in support of Public Safety Telecommunications Week, April 12, 2020 to April 18, 2020. (Mr. Spratt, Chair – EMS Committee) (attached)**

Mr. Spratt made a motion to consider and act on Proclamation in support of Public Safety Telecommunications Week, April 12, 2020 to April 18, 2020. Mr. Chance offered a second and motion passed with a roll call vote.

Mr. Spratt	For
Ms. Whatley	For
Mr. Bagley	For
Mr. Chance	For
Mr. Thor	For
Mr. Grice	For
Mrs. Wagner	For

12. **COO Report to include updates on facilities, radio system, supply chain, staff activities, community paramedicine, and IT.**

Mrs. Melissa Miller, COO presented a report to the board.

13. **Consider and act on annual support agreement with Docunav Solutions for Laserfiche services. (Ms. Whatley, Chair – PADCOM) (attached)**

Ms. Whatley made a motion to consider and act on annual support agreement with Docunav Solutions for Laserfiche services. Mr. Bagley offered a second and motion passed with a roll call vote.

Mr. Spratt	For
Ms. Whatley	For
Mr. Bagley	For
Mr. Chance	For
Mr. Thor	For
Mr. Grice	For
Mrs. Wagner	For

14. **Consider and act on Replacement Modems for Ambulance Connectivity. (Ms. Whatley, Chair – PADCOM) (attached)**

Ms. Whatley made a motion to consider and act on Replacement Modems for Ambulance Connectivity. Mr. Chance offered a second. After board discussion motion passed with a roll call vote.

Mr. Thor	For
Mr. Chance	For
Mr. Bagley	For
Ms. Whatley	For
Mr. Spratt	For
Mr. Grice	For
Mrs. Wagner	For

**15. Consider and act on the purchase of Mobile radios for ambulances. (Ms. Whatley, Chair – PADCOM) (attached)**

Ms. Whatley made a motion to consider and act on the purchase of Mobile radios for ambulances. Mr. Spratt offered a second and motion passed with a roll call vote.

Mr. Spratt	For
Ms. Whatley	For
Mr. Bagley	For
Mr. Chance	For
Mr. Thor	For
Mr. Grice	For
Mrs. Wagner	For

**16. Consider and act on approval of EMS field radio purchases pursuant to RFP#FY2017-04-01. (Ms. Whatley, Chair – PADCOM) (attached)**

Ms. Whatley made a motion to consider and act on approval of EMS field radio purchases pursuant to RFP#FY2017-04-01. Mr. Thor offered a second and motion passed with a roll call vote.

Mr. Thor	For
Mr. Chance	For
Mr. Bagley	For
Ms. Whatley	For
Mr. Spratt	For
Mr. Grice	For
Mrs. Wagner	For

**17. Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education, clinical services, epidemiology, and emergency preparedness.**

Mrs. Ade Moronkeji, HCAP Manager presented the HCAP report to the board.

**18. Consider and act on the temporary suspension of retroactive coverage for newly approved MCICP and MAP clients effective immediately amid the current COVID-19 pandemic. (Mrs. Wagner, Chair – Indigent Care Committee)**

Mr. Wagner made a motion to consider and act on the temporary suspension of retroactive coverage for newly approved MCICP and MAP clients effective immediately amid the current COVID-19 pandemic. Mr. Spratt offered a second.

Mr. Chance made a motion to postpone this agenda item until a later board meeting. Mr. Thor offered a second. After board discussion motion passed six for to one opposed in a roll call vote.

Mr. Spratt	For
Ms. Whatley	For
Mr. Bagley	For
Mr. Chance	For
Mr. Thor	For
Mr. Grice	For
Mrs. Wagner	Opposed

**19. Presentation of preliminary Financial Report for five months ended February 29, 2020 – Brett Allen, CFO, report to include Financial Summary, Financial Statements, Supplemental EMS Billing Information, and Supplemental Schedules.**

Mr. Brett Allen, CFO presented financial report to the board.

**20. Consider and act on adjustment of committed funds based on recommendations from the Finance Committee on January 14, 2020. (Mr. Grice, Treasurer – MCHD Board)**

Mr. Grice made a motion consider and act on adjustment of committed funds based on recommendations from the Finance Committee on January 14, 2020. Mr. Chance offered a second. After board discussion motion passed with a roll call vote.

Mr. Spratt	For
Ms. Whatley	For
Mr. Bagley	For
Mr. Chance	For
Mr. Thor	For
Mr. Grice	For
Mrs. Wagner	For

*“Mr. Spratt requested for the record. Larry Forrester, MCHD’s legal attorney advised, ordinarily I urge 72-hour notice, but under these circumstances if we’re dealing with something that this board after consulting with the CEO feels is important to discuss and take action on quicker than that we can certainly do it with simply posting a notice. Typically I like at least two hours in advance or more than that, and deem it as an emergency matter, describe why it’s an emergency matter on the notice”.*

**21. Secretary’s Report - Consider and act on minutes for the February 25, 2020 Special BOD meeting and February 25, 2020 Regular BOD meeting. (Mrs. Wagner, Secretary - MCHD Board)**

Mrs. Wagner made a motion to consider and act on the minutes for the February 25, 2020 Special BOD meeting. Mr. Chance offered a second and motion passed with a roll call vote.

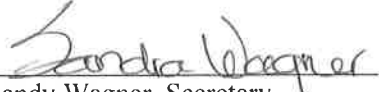
Mr. Spratt	For
Ms. Whatley	For
Mr. Bagley	For
Mr. Chance	For
Mr. Thor	For
Mr. Grice	For
Mrs. Wagner	For

Mrs. Wagner made a motion to consider and act on the minutes for the February 25, 2020 Regular BOD meeting. Mr. Thor offered a second and motion passed with a roll call vote.

Mr. Spratt	For
Ms. Whatley	For
Mr. Bagley	For
Mr. Chance	For
Mr. Thor	For
Mr. Grice	For
Mrs. Wagner	For

**22. Adjourn**

Meeting adjourned at 6:23 p.m.

  
Sandy Wagner, Secretary