

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., February 25, 2020 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

1. Call to Order

Meeting called to order at 4:00 p.m.

2. Invocation

Led by Mr. Grice

3. Pledge of Allegiance

Led by Mr. Bagley

4. Roll Call

Present:

Bob Bagley
Chris Grice
Brad Spratt
Georgette Whatley
Sandy Wagner
Brent Thor
Justin Chance

5. Public Comment

There were no comments from the public.

6. Special Recognition:

NonField - Shawn Henners

Field - John Hancock

Special Recognition – Jordan Anderson

7. CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.

Mr. Randy Johnson, CEO presented a report.

8. Distribution of MCHD 5 year plan up to year 2024. (Ms. Whatley, Chairperson – MCHD Board) (attached)

Mr. Randy Johnson, CEO presented the 5 year plan up to 2024.

9. **Presentation to board on Cybersecurity Awareness Training for all employees, appointed and elected officials. (Ms. Whatley, Chairperson – MCHD Board) (attached)**

Mr. Calvin Hon made a presentation to the board.

10. **Consider and act on CEO Timeline for annual evaluation. (Mr. Chance, Chair – Personnel Committee) (attached)**

Mr. Chance made a motion to consider and act on CEO Timeline for annual evaluation. Mr. Grice offered a second and motion passed unanimously.

11. **Consider and act on approval of a bid by Southern Oaks Water System, Inc. to acquire a tax resale property described: Reserve 25, Block 22, Section 4, Roman Forest, a subdivision out of the Pryor Bryan Survey, Abstract 76, Montgomery County, Texas. (Ms. Whatley Chairperson, MCHD Board) (attached)**

Ms. Whatley made a motion consider and act on approval of a bid by Southern Oaks Water System, Inc. to acquire a tax resale property described: Reserve 25, Block 22, Section 4, Roman Forest, a subdivision out of the Pryor Bryan Survey, Abstract 76, Montgomery County, Texas. Mr. Spratt offered a second. After board discussion motion passed unanimously.

12. **Consider and act on the appointment of a special committee by the Chairperson to review and revise the Montgomery County Hospital District Board of Director's By laws. (Mr. Chance, Chair – Personnel Committee)**

Mr. Chance made a motion to consider and act on the appointment of a special committee by the Chairperson to review and revise the Montgomery County Hospital District Board of Director's By laws. Mr. Spratt offered a second. After board discussion motion passed unanimously.

13. **Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.**

Mr. James Campbell, EMS Chief presented the EMS report to the board.

14. **Consider and act on authorization to spend FY 2019-2020 budgeted Tactical EMS (TEMS) items as amended by the MCHD Board of Directors on January 28, 2020. (Mr. Spratt, Chair – EMS Committee) (attached)**

Mr. Spratt made a motion to consider and act on authorization to spend FY 2019-2020 budgeted Tactical EMS (TEMS) items as amended by the MCHD Board of Directors on January 28, 2020. Mr. Chance offered a second. After board discussion motion passed five for (Justin Chance, Sandy Wagner, Georgette Whatley, Brad Spratt and Chris Grice) to two opposed (Bob Bagley and Brent Thor).

Mr. Chance made a motion to amend the original motion removing the line item TEMS - Standard Issue Ballistic M Frame Alpha Operator Kit (10) for \$1,000. Mr. Spratt offered a second. After board discussion motion passed six for (Justin Chance, Brent Thor, Georgette Whatley, Chris Grice, Brad Spratt and Bob Bagley) to one opposed (Sandy Wagner).

15. **COO Report to include updates on facilities, radio system, supply chain, staff activities, community paramedicine, and IT.**

Mrs. Melissa Miller, COO presented a report to the board.

16. Consider and act on the renewal of CAD Mobile software support agreement. (Ms. Whatley, Chair – PADCOM) (attached)

Ms. Whatley made a motion to consider and act on the renewal of CAD Mobile software support agreement. Mr. Chance offered a second and motion passed unanimously.

17. Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education, clinical services, epidemiology, and emergency preparedness.

Mrs. Melissa Miller, COO, presented the HCAP report to the board. Mrs. Miller also presented an update on the Coronavirus to the board.

18. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Wagner, Chair-Indigent Care Committee)

Mrs. Wagner made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mr. Spratt offered a second and motion passed unanimously.

19. Consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Wagner, Chair – Indigent Care Committee)

Mrs. Wagner made a motion to consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mr. Chance a second and motion passed unanimously.

20. Presentation of preliminary Financial Report for four months ended January 31, 2020 – Brett Allen, CFO, report to include Financial Summary, Financial Statements, Supplemental EMS Billing Information, and Supplemental Schedules.

Mr. Brett Allen, CFO presented financial report to the board.

21. Consider and act on extending the Valley View Consulting agreement. (Mr. Grice, Treasurer, MCHD Board) (attached)

Mr. Grice made a motion to consider and act on extending the Valley View Consulting agreement. Mr. Spratt offered a second and motion passed unanimously.

22. Consider and act on Accounting Policy: (Mr. Grice, Chair – Finance Committee)
• **ACC 05-105 Travel and Entertainment. (attached)**

Mr. Grice made a motion to consider and act on Accounting Policy, ACC 05-105 Travel and Entertainment. Mrs. Wagner offered a second. After board discussion motion passed unanimously.

23. Consider and act on ratification of payment of District invoices. (Mr. Grice, Treasurer - MCHD Board)

Mr. Grice made a motion to consider and act on ratification of payment of District invoices. Mr. Spratt offered a second and motion passed unanimously.

**24. Consider and act on salvage and surplus. (Mr. Grice, Treasurer – MCHD Board)
(attached)**

Mr. Chance made a motion to consider and act on salvage and surplus. Mr. Spratt offered a second and motion passed unanimously.


25. Secretary's Report - Consider and act on minutes for the January 28, 2020 Regular BOD meeting and February 4, 2020 Special BOD meeting. (Mrs. Wagner, Secretary - MCHD Board)

Mrs. Wagner made a motion to consider and act on the minutes for the January 28, 2020 Regular BOD meeting. Mr. Chance offered a second and motion passed. Mr. Thor abstained from vote.

Mrs. Wagner made a motion to consider and act on the minutes for the February 4, 2020 Regular BOD meeting. Mr. Chance offered a second and motion passed unanimously.

26. Adjourn

Meeting adjourned at 5:23 p.m.


Sandy Wagner, Secretary