

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., December 10, 2019 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

1. Call to Order

Meeting called to order at 4:00 p.m.

2. Invocation

Led by Mr. Cole

3. Pledge of Allegiance

Led by Mr. Chance

4. Roll Call

Present:

Bob Bagley
Justin Chance
Chris Grice
Mark Cole
Sandy Wagner
Brad Spratt
Georgette Whatley

5. Public Comment

There were no comments from the public.

6. Special Recognition:

Retirement of Legal Counsel – Mr. Greg Hudson

Texas EMS Conference Medical Director of the Year Award – Dr. Robert Dickson

2019 EMS World Challenge – Russell Carter and Justin Ward

Non Field – Sean Simmonds

Field – Terry Carpenter

7. CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.

Mr. Randy Johnson, CEO presented a report.

8. Consider and act on Salary Survey. (Mr. Chance, Chair – Personnel Committee)

Mr. Chance made a motion to approve the Salary Survey as presented by staff. Mr. Grice offered a second.

Mr. Spratt made a motion to divide the question and divide the in charge adjustments out and consider them separately from the rest of the original motion. Ms. Whatley offered a second. Mr. Spratt called point of order and advised that a motion and a second had been made and that a motion to divide is non-debatable. The motion failed by a vote of three for (Ms. Whatley, Mr. Spratt and Mr. Bagley) to four against (Mrs. Wagner, Mr. Cole, Mr. Chance and Mr. Grice).

After board discussion the original motion above passed four for (Mr. Grice, Mr. Chance, Mr. Cole, and Mrs. Wagner) to two against (Mr. Spratt and Mr. Bagley) and one abstained (Ms. Whatley).

9. Consider and act on District Policies: (Mr. Chance, Chair – Personnel Committee)

- **HR 25-608 Professional Development Reimbursement. (attached)**

Mr. Chance made a motion to consider and act on District Policy, HR 25-608 Professional Development Reimbursement. Mr. Grice offered a second. After board discussion motion passed unanimously.

10. Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.

Mr. James Campbell, EMS Chief presented the EMS report to the board.

11. Consider and act on MCHD Committee functions for Quality Performance Improvement including consideration on board resolution. (Mr. Cole, Chairman – MCHD Board)

Mr. Cole made a motion to consider and act on MCHD functions for the Quality Performance Improvement including consideration on EMS board resolution. Mr. Spratt offered a second and motion passed unanimously.

Mr. Cole made a motion to consider and act on MCHD functions for the Quality Performance Improvement including consideration on HCAP board resolution. Mr. Spratt offered a second and motion passed unanimously.

12. COO Report to include updates on facilities, radio system, supply chain, staff activities, community paramedicine, and IT.

Mrs. Melissa Miller, COO presented a report to the board.

13. Consider and act on purchase of replacement ambulance and fire CAD computer workstations. (Ms. Whatley, Chair – PADCOM Committee) (attached)

Ms. Whatley made a motion to consider and act on purchase of replacement ambulance and fire CAD computer workstations. Mr. Spratt offered a second and motion passed unanimously.

14. Consider and act upon vehicle purchasing plan through Enterprise Fleet Management. (Ms. Whatley, Chair – PADCOM Committee)

“Agenda item 14 is tabled for a future meeting”

- 15. Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education, clinical services, epidemiology, and emergency preparedness.**

Mrs. Ade Moronkeji, HCAP Manager presented a report to the board.

- 16. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Wagner, Chair-Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mr. Chance offered a second and motion passed unanimously.

- 17. Consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Wagner, Chair – Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Ms. Whatley offered a second and motion passed unanimously.

- 18. Presentation of preliminary Financial Report for one month ended October 31, 2019 – Brett Allen, CFO, report to include Financial Summary, Financial Statements, Supplemental EMS Billing Information, and Supplemental Schedules.**

Mr. Brett Allen, CFO presented financial report to the board.

- 19. Consider and act on ratification of payment of District invoices. (Mr. Grice, Treasurer - MCHD Board)**

Mr. Grice made a motion to consider and act on ratification of payment of District invoices. Ms. Whatley offered a second and motion passed unanimously.

- 20. Consider and act on salvage and surplus. (Mr. Grice, Treasurer – MCHD Board) (attached)**

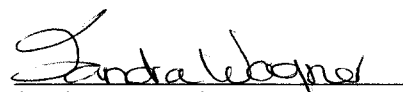
Mr. Grice made a motion to consider and act on salvage and surplus. Ms. Whatley offered a second and motion passed unanimously.

- 21. Secretary's Report - Consider and act on minutes for the October 22, 2019 Regular BOD meeting. (Mrs. Wagner, Secretary - MCHD Board)**

Mrs. Wagner made a motion to consider and act on the minutes for the October 22, 2019 Regular BOD meeting. Mr. Chance offered a second and motion passed. Mr. Spratt abstained from vote unanimously.

- 22. Adjourn**

Meeting adjourned at 5:39 p.m.


Sandy Wagner, Secretary

STATE OF TEXAS

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COUNTY OF MONTGOMERY

A RESOLUTION OF THE MONTGOMERY COUNTY HOSPITAL DISTRICT'S BOARD OF DIRECTORS ESTABLISHING A PERFORMANCE IMPROVEMENT COMMITTEE IN CONNECTION WITH THE PROVISION OF EMERGENCY MEDICAL SERVICES

WHEREAS, the Montgomery County Hospital District provides emergency medical services to the citizens of Montgomery County, Texas through its Department of Emergency Medical Services ("MCHD EMS"). MCHD EMS has been recognized nationally as one of the best emergency medical services in the United States; and

WHEREAS, the MCHD EMS personnel that serve the citizens Montgomery County, Texas provide quality emergency care that dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the level of complexity of the care provided by the MCHD EMS personnel continues to increase due to advances in emergency and emergency medical practices. the quality of se improvements imple the delivery of EMS

WHEREAS, pursuant to section 1 of Directors is expr provided by the Distr

10/10/2019
Measures

Code, the Board the health care

WHEREAS, pursuant to such aut performance improve to review, evaluate an and

it to establish a nt Committee") y MCHD EMS;

WHEREAS, section 773.095 of the and records of organized committees of emergency medical services providers relating to the review, evaluation, or improvement of an emergency medical services provider, an emergency medical services system, or emergency medical services personnel are confidential and not subject to disclosure by court subpoena or otherwise. Such records and proceedings may be used by the committee and the committee members only in the exercise of proper committee functions; and

WHEREAS, in order for the deliberations of the Performance Improvement Committee to be robust and not chilled by the prospect of litigation, the District's Board of Directors intends that the Performance Improvement Committee created by this Resolution be an "organized committee of emergency medical services providers relating to the review, evaluation, or improvement of an emergency medical services provider, an emergency medical services system, or emergency medical services personnel" as established under section 773.095 of the Texas Health & Safety Code;

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTGOMERY COUNTY HOSPITAL DISTRICT THAT:

1. Approval of Recitals as Findings of Fact. The foregoing recitals, having been found by the Board of Directors to be true and correct, are hereby incorporated into this Resolution as findings of fact.
2. Creation of MCHD EMS Performance Improvement Committee. The Board of Directors hereby establishes a Performance Improvement Committee for the purpose of reviewing, evaluating and improving the quality of services provided by MCHD EMS, such committee to be an "organized committee of an emergency medical services provider" as described in section 773.095 of the Texas Health & Safety Code.
3. Structure of MCHD EMS Performance Improvement Committee. The Board of Directors approves the structure of the Performance Improvement Committee as is set forth in the attachment appended to this Resolution, which is incorporated herein by reference. Such structure may be amended from time to time by MCHD's Chief Executive Officer as he or she deems prudent without the need for official action of the Board of Directors.

BE IT SO RESOLVED.

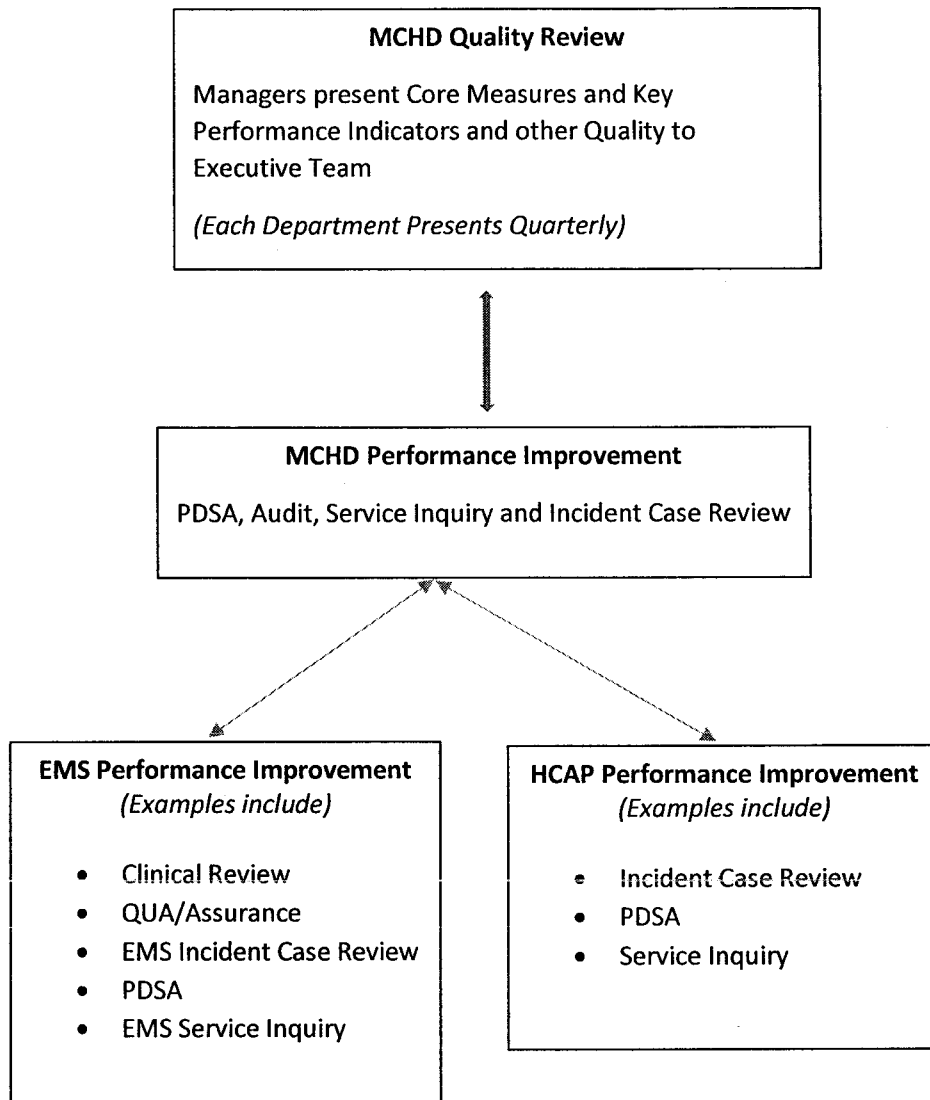
Passed and Approved this 10th day of DECEMBER, 2019, by a vote of 7 in favor and 0 against, 0 abstaining.

MONTGOMERY COUNTY HOSPITAL
DISTRICT

By: Mark Cole
Mark Cole, Chairman

Attest:

Sandy Wagner
Sandy Wagner, Board Secretary




NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTGOMERY COUNTY HOSPITAL DISTRICT THAT:

1. Approval of Recitals as Findings of Fact. The foregoing recitals, having been found by the Board of Directors to be true and correct, are hereby incorporated into this Resolution as findings of fact.
2. Creation of MCHD HCAP Performance Improvement Committee. The Board of Directors hereby establishes a Performance Improvement Committee within the District's HCAP Department for the purpose of reviewing, evaluating and improving the quality of health care services provided by its contracted providers to persons enrolled into MCHD's indigent care program, including both the HCAP and the MAP (medical assistance program).
3. Structure of MCHD HCAP Performance Improvement Committee. The Board of Directors approves the structure of the Performance Improvement Committee as is set forth in the attachment appended to this Resolution, which is incorporated herein by reference. Such structure may be amended from time to time by MCHD's Chief Executive Officer as he or she deems prudent without the need for official action of the Board of Directors.

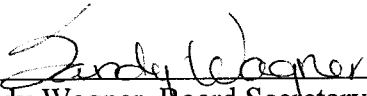
BE IT SO RESOLVED.

Passed and Approved this 10th day of DECEMBER, 2019, by a vote of 7 in favor and 0 against, 0 abstaining.

**MONTGOMERY COUNTY HOSPITAL
DISTRICT**

By: 
Mark Cole, Chairman

Attest:


Sandy Wagner, Board Secretary

