

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., October 22, 2019 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

1. Call to Order

Meeting called to order at 4:00 p.m.

2. Invocation

Led by Mr. Cole

3. Pledge of Allegiance

Led by Ms. Whatley

4. Roll Call

Present:

Bob Bagley
Justin Chance
Chris Grice
Mark Cole
Sandy Wagner
Georgette Whatley

Not Present:

Brad Spratt

5. Public Comment

There were no comments from the public.

6. Special Recognition:

No Special Recognition this month.

"Mr. Cole requested agenda item 25 be moved up prior to agenda item 7."

7. CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.

Mr. Randy Johnson, CEO presented a report.

8. Consider and act on Interim Legal Counsel, Larry Foerster with Darden, Fowler & Creighton, L.L.P. (Mr. Cole, Chairman – MCHD Board) (attached)

Mr. Cole made a motion to consider and act on Interim Legal Counsel, Larry Foerster with Darden, Fowler & Creighton, L.L.P. Ms. Whatley offered a second. After board discussion motion passed unanimously.

9. Presentation of Quarterly Employee Turnover Report. (Mr. Chance, Chair – Personnel Committee)

Mrs. Emily Fitzgerald, Human Resources Manager presented report to the board.

10. Consider and act on waiving employee health insurance benefit premiums for December, 2019. (Mr. Chance, Chair – Personnel Committee)

Mr. Chance requested agenda item 10 be tabled.

11. Consider and act on the November and December, 2019 MCHD Regular Board of Directors meeting dates and times. (Mr. Cole, Chairman – MCHD Board) (attached)

Mr. Cole made a motion to consider and act on combining the November and December board meeting with staff's recommendation for December 10, 2019. Mr. Chance offered a second and motion passed unanimously.

12. Consider and act on District Policies: (Mr. Chance, Chair – Personnel Committee)

- **HR 25-511 Personnel Communication Devices Policy SB 944. (attached)**

Mr. Chance made a motion to consider and act on District Policy, HR 25-511 Personnel Communication Devices Policy SB 944 that passed last legislative session. Ms. Whatley offered a second. After board discussion motion passed unanimously.

13. Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.

Mr. James Campbell, EMS Chief presented the EMS report to the board.

14. COO Report to include updates on facilities, radio system, supply chain, staff activities, community paramedicine, and IT.

Mrs. Melissa Miller, COO presented a report to the board.

15. Presentation on VHF Simulcast Communications data over the past year for Montgomery County Fire Chiefs Association. (Ms. Whatley, Chair – PADCOM) (attached)

Mr. Justin Evans, Radio Manager presented a report to the board.

16. Consider and act on sole source letter for IP station alerting system. (Ms. Whatley, Chair – PADCOM)

Ms. Whatley made a motion to consider and act on sole source letter for IP station alerting system. Mr. Grice offered a second and motion passed unanimously.

17. Consider and act on purchase of annual service agreement with US Digital for IP station alerting system. (Ms. Whatley, Chair – PADCOM) (attached)

Ms. Whatley made a motion to consider and act on purchase of annual service agreement with US Digital for IP station alerting system. Mr. Grice offered a second. After board discussion motion passed unanimously.

- 18. Consider and act on sole source letter for EXACOM Digital Logging Recorder System Hardware Refresh and Maintenance Contract Renewal. (Ms. Whatley, Chair – PADCOM) (attached)**

Ms. Whatley made a motion to consider and act on sole source letter for EXACOM Digital Logging Recorder System Hardware Refresh and Maintenance Contract Renewal. Mr. Chance offered a second and motion passed unanimously.

- 19. Consider and act on purchase of EXACOM Digital Logging Recorder System Hardware Refresh and Maintenance Contract Renewal. (Ms. Whatley, Chair – PADCOM) (attached)**

Ms. Whatley made a motion to consider and act on purchase of EXACOM Digital Logging Recorder System Hardware Refresh and Maintenance Contract Renewal. Mr. Chance offered a second and motion passed unanimously.

- 20. Consider and act on purchase of additional Laserfiche user licenses. (Ms. Whatley, Chair – PADCOM) (attached)**

Ms. Whatley made a motion to consider and act on purchase of additional Laserfiche user licenses. Mrs. Wagner offered a second. After board discussion motion passed unanimously.

- 21. Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education, clinical services, epidemiology, and emergency preparedness.**

Mrs. Ade Moronkeji, HCAP Manager presented a report to the board.

- 22. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers processed by Boon-Chapman. (Mrs. Wagner, Chair - Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers processed by Boon-Chapman. Ms. Whatley offered a second and motion passed unanimously.

- 23. Consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims processed by Boon Chapman. (Mrs. Wagner, Chair – Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims processed by Boon Chapman. Mr. Chance offered a second and motion passed unanimously.

- 24. Presentation of preliminary Financial Report for twelve months ended September 30, 2019 – Brett Allen, CFO, report to include Financial Summary, Financial Statements, Supplemental EMS Billing Information, and Supplemental Schedules.**

Mr. Brett Allen, CFO presented financial report to the board.

- 25. Presentation of Investment Report for the quarter ended September 30, 2019.**

Ms. Emily Upshaw with Valleyview Consulting presented the Investment Report to the board.

- 26. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2019. (Mr. Grice, Treasurer - MCHD Board) (attached)**

Mr. Grice made a motion to consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2019. Mr. Chance offered a second and motion passed unanimously.

- 27. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2020. (Mr. Grice, Treasurer - MCHD Board) (attached)**

Mr. Grice made a motion to consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2020. Mr. Bagley offered a second and motion passed unanimously.

- 28. Consider and act on ratification of payment of District invoices. (Mr. Grice, Treasurer - MCHD Board)**

Mr. Grice made a motion to consider and act on ratification of payment of District invoices. Mr. Chance offered a second. After board discussion motion passed unanimously.

- 29. Consider and act on salvage and surplus. (Mr. Grice, Treasurer – MCHD Board) (attached)**

Mr. Grice made a motion to consider and act on salvage and surplus. Mr. Chance offered a second. After board discussion motion passed unanimously.

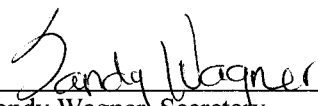
- 30. Secretary's Report - Consider and act on minutes for the September 24, 2019 Regular BOD meeting and September 24, 2019 Special BOD meeting. (Mrs. Wagner, Secretary - MCHD Board)**

Mrs. Wagner made a motion to consider and act on the minutes for the September 24, 2019 Regular BOD meeting. Ms. Whatley offered a second and motion passed unanimously.

Mrs. Wagner made a motion to consider and act on the minutes for the September 24, 2019 Special BOD meeting. Ms. Whatley offered a second and motion passed unanimously.

- 31. Adjourn**

Meeting adjourned at 5:31 p.m.


Sandy Wagner, Secretary

COUNTY OF MONTGOMERY §

Randy Johnson, Chief Executive Officer
Montgomery County Hospital District

I want to express my appreciation for the opportunity you have given me and my law firm to work with you and Greg Hudson in the transition of general counsel for the Montgomery County Hospital District. As part of our routine in opening new files, and in part to comply with the provisions of the Texas Local Government Code Chapter 176, we provide our clients with an engagement letter which sets forth our understanding of the legal services to be performed by me and my law firm under the terms of our representation of the Montgomery County Hospital District.

This is an employment agreement, and an appointment of an attorney-in-fact, between the law firm of **Darden, Fowler & Creighton, L.L.P. (the “Firm”)** and Montgomery County Hospital District (**the “Client” or “the “District”**).

1. **Scope of Employment:** The Firm will represent the Client with respect to the following matter:

Perform the duties of general counsel to the Montgomery County Hospital District, including advising the Client on legal matters involving the day to day operation of the District.

The Firm's representation of the District is expected to involve conferences with the District's Chief Executive Officer, staff members and the District's board, attending board meetings and staff conferences as necessary, legal research, review of documents, drafting agreements, orders and related documents, telephone conferences, travel, participation in negotiation conferences, and preparing final documents.

2. **Retainer:** No retainer will be required.

3. **Attorney's Fees:** All attorney's fees will be billed at the following rates:

Partners\$225.00 per hour

Legal Assistants\$ 40.00 per hour

All services, including telephone conferences, are billed at one-tenth of an hour (six-minute increments), regardless of the actual time spent. Routine work done by clerical staff is typically not billed.

All legal fees will be billed monthly and are payable upon receipt. The Client understands and agrees that such legal fees are due and payable to the Firm when billed.

4. **Costs:** All out-of-pocket expenses incurred by the Firm in the handling of the Client's work will be reimbursed by the Client on a monthly basis. Photocopies made in the Firm's office will be charged at the rate of 10 cents per page. Postage and all other costs will be billed at the exact amount incurred. These expenses will be itemized on the Firm's monthly billing statement, and you agree that you will remit payment to reimburse these expenses promptly upon your receipt of a statement.

5. **Withdrawal from Agreement:** The Client authorizes the Firm to withdraw from this Agreement at any time upon the happening of any of the following events:

- a. The Client fails to pay the Firm's fees or to reimburse expenses when they are due, after reasonable notice; or
- b. The Client fails to cooperate in complying fully with any reasonable request of the Firm, including failure to cooperate in the preparation of agreements and other documents.

- c. The Client engages in conduct or making statements that render it unreasonably difficult for this Firm to carry out the purpose of its employment; or
 - d. The Client insisting that this Firm engage in conduct that is contrary to our judgment and advice.
- 6. **No Oral Modifications:** The Client agrees that this Attorney/Client Agreement will not be modified by any oral agreement; instead all modifications of this must be in writing and signed by both Larry L. Foerster in behalf of the Firm and the Client's authorized designee.
- 7. **Nature of Representation:** The Firm has advised the Client that Larry L. Foerster will be reasonably available as necessary to provide representation and advice on legal matters for which we are engaged as general counsel to the District. It is important that our clients have a clear understanding of the legal services we have agreed to provide. Thus, if there are any questions about the scope of the representation that we are to provide, please raise those questions promptly so that we may resolve them at the outset of the representation.
- 8. **Cooperation of Client:** The Client has agreed to assist the Firm in furnishing necessary documents and has agreed to comply with all the Firm's reasonable requests in connection with the review, preparation and presentation of any documents necessary for the District's staff and board.
- 9. **Texas Lawyer's Creed:** The Texas Supreme Court and Courts of Appeals have adopted the Texas Lawyer's Creed as a mandate to the legal profession in Texas. The Creed requires our Firm to advise the Client of the contents of the Creed when undertaking to represent the Client. A copy of the Texas Lawyer's Creed is attached to this employment agreement for your review.
- 10. **Retention of Client's File:** The Firm will provide all its files pertaining to its representation of the District within thirty days from the date our services are terminated.

Subject to the requirements set out in the Public Information Act at Chapter 552 of the Texas Government Code and the Texas Disciplinary Rules of Professional Conduct, the Firm reserves the right and privilege to destroy the Client's files forty-eight (48) months after the termination date of our services to the District.

IT IS OUR POLICY NOT TO RETAIN ORIGINAL DOCUMENTS OF THE CLIENT. YOU ARE ENCOURAGED TO PICK UP ALL YOUR DISTRICT DOCUMENTS AND FILES THAT WE MAY HAVE AT THE CONCLUSION OF OUR REPRESENTATION OF THE DISTRICT. UPON WRITTEN REQUEST, OUR FIRM WILL TRANSFER OUR FILES TO YOU IN THE FORM IN WHICH THEY HAVE BEEN MAINTAINED. AFTER FOUR YEARS, YOU GIVE OUR FIRM PERMISSION TO SHRED OR DIGITALLY DESTROY ALL DISTRICT DOCUMENTS WE HAVE RETAINED.

11. **Agreement Binding:** The Client agrees that this Attorney/Client Agreement shall be binding on the Client, its successors or assigns.
12. **Texas Law Applies:** This Agreement shall be interpreted and construed according to the laws of the State of Texas.
13. **Place of Performance:** This Agreement is to be performed in Montgomery County, Texas.
14. **Effective Date:** This Agreement becomes effective on the date that this Agreement is signed by the Client.

Our Firm is privileged to have this opportunity to represent the Montgomery County Hospital District. We appreciate your trust and confidence, as well as your business. If you completely approve this Agreement, please date and sign the original of this letter where indicated, return to this office, and retain the enclosed copy for your file.

Sincerely,

DARDEN, FOWLER & CREIGHTON, L.L.P.

A handwritten signature in black ink, appearing to read "Larry L. Foerster", with a long horizontal flourish extending to the right.


Larry L. Foerster, Partner

ACCEPTED AND AGREED TO:

MONTGOMERY COUNTY HOSPITAL DISTRICT

Randy E. Johnson, Chief Executive Officer
Montgomery County Hospital District

Date

 Montgomery County Hospital District	PERSONAL COMMUNICATIONS DEVICES SB 944	Page 1 of 1
Department	Policy Number	CAAS Reference Number
Human Resources	HR 25-511	

I. PURPOSE

This policy sets forth guidelines for record retention of all electronic communications of public information on personal cell phones or mobile devices related to the business of MCHD as required by Senate Bill 944.

II. DEFINITIONS

Temporary Custodian – Is a current or former government officer or employee that creates or receives electronic communications of public information but has not submitted that information to the MCHD records custodian or filed the information on a MCHD server.

Officer – Is a member of The Board

Public Information – Is information related to MCHD business/operations that comprises public information under the Texas Public Information Act.

III. POLICY

MCHD Officers and employees may be subject to Public Information Act requests or subpoenas for electronic communications of public information related to MCHD business/operations received on a MCHD issued or personal communications device. Officers or employees of MCHD who delete electronic communications of public information (including texts, emails and the like) can face disciplinary action, up to and including termination, and potential criminal liability.

Any MCHD Officer or Employee who receives electronic communications of public information on personal communications devices is the temporary custodian of said public information as a matter of law and shall:

1. Forward or transfer the public information to the MCHD Records Custodian or a MCHD server via email.

OR

2. Preserve the public information in its original form in a backup or archive and on the privately owned device for a period of 4 years. The temporary custodian must provide this information to MCHD's Records Custodian within 10 days of receipt of a Public Information Act request for which the information is responsive.

References:
SB 944
Operations Bulletin #19-016

Original Date 10/2019
Review/Revision Date MM/YYYY
X Supersedes all Previous
Approved by Compliance Committee: 10/21/2019
Approved Board of Directors: 10/22/2019

Agenda Item # 15



To: Board of Directors
From: Justin Evans
Date: October 22, 2019
Re: Presentation VHF Simulcast

We Make a Difference!

Presentation on VHF Simulcast Communications cost data over the past year for Montgomery County Fire Chief's Association. (Ms. Whatley, Chair – PADCOM)

In 2018, the Fire Chief's Association requested a reduction in the contracted \$60,000 annual "management fees and costs" associated with the ongoing maintenance of the VHF Simulcast System. The request was denied but MCHD was tasked with reporting costs for FY 19 to the board so the reduction could be reconsidered in warranted.

The FY 19 Management fees and costs are listed below:

Generator Maintenance*	\$10,286.40
UPS Maintenance*	\$5,642.50
Dailey Wells Technician/NOC*	\$30,420.00
Maintenance of Shelters*	\$9,441.22
Repair/Replacement of VHF Hardware	<u>\$36,321.46</u>
Total	\$92,111.58

* Cost is 25% of MCHD's total spend

The costs to manage and maintain the system exceed the \$60,000 annual fee paid by the MCFCFA. We recommend no action.

US DIGITAL DESIGNS

1835 E Sixth Street, Suite 27
Tempe, Arizona 85281
Fax # 480-290-7896 Phone # 877-551-USDD
E-mail: sales@usdd.com

Updated Quote

Date	Quote #
16-Oct-19	19-MCHTX-005

This quote is effective until 15 Nov 2019

Name / Address
Montgomery County Hospital District 1400 S. Loope 336 W Conroe, TX 77304 Attn: Matt Walkup Attn: Justin Evans mwalkup@mchd-tx.org jevans@mchd-tx.org

ALL AMOUNTS QUOTED ARE IN US DOLLARS

		Terms	Rep	Project
		Net 30		
Item	Description	Qty	Cost	Total
SrvcAgrmt_Annl	Annual Service Fee - (pro-rated 01 August 2019 to 30 September 2019) Base Amount: \$762,541.50	1	\$ 11,469.46	\$ 11,469.46
SrvcAgrmt_Annl	Annual Service Fee - 01 October 2019 through 30 September 2020 Base Amount: \$762,541.50	1	\$ 68,628.74	\$ 68,628.74
Thank you for your business			Total	\$ 80,098.20



October 12, 2019

To:
Montgomery County Hospital District
1400 S Loop 336 West
Conroe, TX 77304
936.523.1120
E-Mail: chon@mchd-tx.org

This letter is pursuant to our discussion regarding the requested refresh, service and support for your EXACOM "Hindsight-Net" Recorders and "EARS" Recorders. Since Montgomery County Hospital District is utilizing specific integrations combined with the proposal that EXACOM has provided, EXACOM is **the sole source** for contractually providing system refreshes along with the accompanying warranty and support services on the EXACOM recording solutions. EXACOM is committed to providing ongoing software development, maintenance and support for the Hindsight and EARS product line. We maintain a stock of spare parts and provide technical support backed up by the Hindsight product development team. We further complement our national support program through a coordinated network of local service providers, to facilitate responsive on-site service and maintenance as well our regional Texas support office.

Please call me if you require any additional information regarding support services for EXACOM products.

Respectfully,

A handwritten signature in black ink, appearing to read "Don Bustamante", is written over a horizontal line.

Don Bustamante - Director of Sales

TECHNICAL REFRESH BUDGETARY QUOTATION

Quote No: Q-2019-EXA-0268-4

Date: 10/16/2019

"Hindsight" Fault-Tolerant Digital Logging Recorder System

For: MCHD - Conroe, TX

Purchaser

To: Purchasing Agent
Title
Montgomery County Hospital District
1400 S Loop 336 West
Conroe, TX 77304
(XXX) XXX-XXXX
E-Mail: mrpurchaser@purchase.com

EXACOM Customer

To: Mr Calvin Hon
IT Manager
Montgomery County Hospital District
1400 S Loop 336 West
Conroe, TX 77304
936.523.1120
E-Mail: chon@mchd-tx.org

End User

To: Sarah Cottar
MCHD ALARM Manager
Montgomery County Hospital District
1400 S Loop 336 West
Conroe, TX 77304
936-523-5195p (603) XXX-XXXX
E-Mail: scottar@mchd-tx.org

Customer Requirements:

This quote is being provided to replace SN's: 1807 (Primary Recorder), 1808 (Control Point) with latest Dell server platform and latest Hindsight G3 platform.

Currently, the customer is running our G2 platform.

1807 Primary Recorder to be configured as follows:

24 P25, Encrypted Channels via VNIC
30 Passive SIP Channels
30 Cisco Active SIP Channels
Remove 8 Analog Channels and both LDH-1609EH Cards
ANI/ALI
Add 1 new EARS Unit using existing (1) Quad streaming license and (1) FTP channel (EARS recordings will be sent to SN1808 as well)
36 Client licenses per recorder to be renewed to G3 .
Add 24 P25 Channels for P25
Single 6TB NAS - for both servers

1808 Control Point Recorder to be configured as follows:

24 P25, Encrypted Channels via VNIC
92 Cisco IP Channels
Use existing (1) Quad streaming license and (1) FTP channel for new EARS unit (see note above)
36 Client licenses per recorder to be renewed to G3 .
Add 24 P25 Channels for P25

1809 Recorder Removed and not being refreshed

AQ Server Removed and not being refreshed

No tertiary channels required

EXACOM Proposed Solution Summary:
Recorder Refresh (SN 1807):

Qty	Part No:	Model No:	Description	Unit Price	Qty Sub-Total
1	9000101-01	HSX-601	HindSight 600 Series Multi Media Recording Platform - Dual Proc (includes HindSight Core Software, Dual Processor, 16GB RAM, 4-1TB Drives - 3TB RAID 5, Dual Hot Swap Pwr Sply, Windows Server 2016, Microsoft SQL Server 2016 Std, D/DVD/KB/Mouse, 19" Monitor w/ Spkrs)	\$18,800.00	\$18,800.00
1	9000710	HS-Q-Nic	Quad NIC Card	\$735.00	\$735.00
1	9000711	HS-Serial	Serial	\$175.00	\$175.00
1	9002203	HS-I-AQUA	HindSight AQUA Integration	\$9,995.00	\$9,995.00
1	9002200	HS-I-ANI-ALI	HindSight ANI/ALI Serial Interface	\$2,495.00	\$2,495.00

1	9002225	HS-I-H-P25-2	HINDSIGHT Harris P25 - Phase 2	\$24,995.00	\$24,995.00
1	9002242	HS-I-ENC	HINDSIGHT AES/DES Encryption, Supports KDF/KMF/OTAR	\$19,995.00	\$19,995.00
24	9002602	HS-P25CL	HINDSIGHT Single-Channel P25-RoIP License	\$600.00	\$14,400.00
24	9002602	HS-P25CL	HINDSIGHT Single-Channel P25-RoIP License (Adding these new channels)	\$600.00	\$14,400.00
60	9002601	HS-V-CL	HINDSIGHT Single-Channel VoIP SW License (Cisco and Passive SIP)	\$400.00	\$24,000.00
1	9002207	HS-I-Cisco-A	HINDSIGHT Cisco Active SIP Integration	\$4,995.00	\$4,995.00
1	9002213	HS-I-Vesta	HindSight Airbus Vesta NG911 Passive SIP Integration	\$9,995.00	\$9,995.00
1	9000900	EARS-104	4-Channel EARS	\$3,495.00	\$3,495.00
1	9002605	HS-EARS-SL4	HINDSIGHT - Quad-Channel EARS Streaming License	\$600.00	\$600.00
1	9002604	HS-EARS-FL	HINDSIGHT - Single-Channel EARS FTP License	\$350.00	\$350.00
1	9000513	HS-LX-BU6	HindSight 300/600 series Storage Backup Solution w/ HS Backup Software - 6TB RAID 5	\$7,495.00	\$7,495.00
36	9002410A	HS-G3-P25	HindSight G3 P25 Client Playback License (6+ clients)	\$1,495.00	\$53,820.00
36	9002430	HS-G3-UR	G3 Client Refresh	\$495.00	\$17,820.00

				Equipment List Price	\$228,560.00
				Channel/License Transfer Credit:	(\$155,645.00)
				Equipment Sub-Total:	\$72,915.00
				Government Discount:	(\$18,228.75)
				Equipment Sub-Total:	\$54,686.25
				Installation, Configuration and Training:	\$5,500.00
1	9004000	HS-SUP-E	HW/SW Warranty/Service Year 1 (Remote support - Essentials):		\$22,796.95
				Ext-Warranty Hardware & Software Support -per year for years 2-6 automatically renewable at annual rate of:	\$22,796.95
				Solution Total:	\$82,983.20

Recorder Refresh (SN 1808):

Qty	Part No:	Model No:	Description	Unit Price	Qty Sub-Total
1	9000101-01	HSX-601	HindSight 600 Series Multi Media Recording Platform - Dual Proc (includes HindSight Core Software, Dual Processor, 16GB RAM, 4-1TB Drives - 3TB RAID 5, Dual Hot Swap Pwr Sply, Windows Server 2016, Microsoft SQL Server 2016 Std, D/DVD/KB/Mouse, 19" Monitor w/ Spkrs)	\$18,800.00	\$18,800.00
1	9000710	HS-Q-Nic	Quad NIC Card	\$735.00	\$735.00
1	9000711	HS-Serial	Serial	\$175.00	\$175.00
1	9002203	HS-I-AQUA	HindSight AQUA Integration	\$9,995.00	\$9,995.00
1	9002225	HS-I-H-P25-2	HINDSIGHT Harris P25 - Phase 2	\$24,995.00	\$24,995.00
1	9002242	HS-I-ENC	HINDSIGHT AES/DES Encryption, Supports KDF/KMF/OTAR	\$19,995.00	\$19,995.00
24	9002602	HS-P25CL	HINDSIGHT Single-Channel P25-RoIP License	\$600.00	\$14,400.00
24	9002602	HS-P25CL	HINDSIGHT Single-Channel P25-RoIP License (Adding these new channels)	\$600.00	\$14,400.00
1	9002207	HS-I-Cisco-A	HINDSIGHT Cisco Active SIP Integration	\$4,995.00	\$4,995.00
92	9002601	HS-V-CL	HINDSIGHT Single-Channel VoIP SW License (Cisco and Passive SIP)	\$400.00	\$36,800.00
1	9002605	HS-EARS-SL4	HINDSIGHT - Quad-Channel EARS Streaming License	\$600.00	\$600.00
1	9002604	HS-EARS-FL	HINDSIGHT - Single-Channel EARS FTP License	\$350.00	\$350.00
36	9002410A	HS-G3-P25	HindSight G3 P25 Client Playback License (6+ clients)	\$1,495.00	\$53,820.00
36	9002430	HS-G3-UR	G3 Client Refresh	\$495.00	\$17,820.00

Equipment List Price	\$217,880.00
Channel/License Transfer Credit:	(\$155,955.00)

		Equipment Sub-Total:	\$61,925.00
		Government Discount:	(\$15,481.25)
		Equipment Sub-Total:	\$46,443.75
		Installation, Configuration and Training:	\$4,500.00
1	9004000 HS-SUP-E	HW/SW Warranty/Service Year 1 (Remote support - Essentials):	\$22,006.60
	Ext-Warranty Hardware & Software Support -per year for years 2-6 automatically renewable at annual rate of: \$22,006.60		
			Solution Total: \$72,950.35

Solution Summary Pricing

		Equipment List Price:	\$446,440.00
		Channel/License Transfer Credit:	(\$311,600.00)
		Equipment Sub-Total:	\$134,840.00
		Government Discount:	(\$33,710.00)
		Equipment Sub-Total:	\$101,130.00
		Labor (Installation, Configuration and Training):	\$10,000.00
1	9004000 HS-SUP-E	HW/SW Warranty/Service Year 1 (Remote support - Essentials):	\$44,803.55
	HW/SW Warranty and Remote Support - Years 2-6 at annual rate of: \$44,803.55		
	Special Beta Site/Reference/Case Study Partner Discount Applies to Support Only (15%): (\$6,720.53)		
			Total: \$149,213.02

Submitted By:

<i>Don Bustamante</i>	Date: 10/16/2019
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Don Bustamante - EXACOM, Inc.

Approved By:

Signature:	Date:
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Signature of Authorized Personnel

Printed Name and Title

Site Specific Notes:

1. New EARS hardware not covered under this support agreement.
2. Special Beta/Reference Support Only discount also for MCHD working with Exacom as an example customer case study.

General Notes:

1. Prices are in US dollars at list, FOB Concord, NH
2. Shipping charges will be prepaid by EXACOM and added as a separate line item on your invoice unless otherwise indicated in MPA. Customer is responsible for all customs and duties.
3. Quotation is valid for 45 days.
4. This warranty will auto-renew annually until the end of the sixth year. Please indicate this on PO.
5. Software patches and minor releases are only available with current and up-to-date support contract.
6. The hardware/software refresh at end of year 6 is necessary to continue with the EXACOM support program.
7. HW/SW Refresh is only available when year's 1-6 Extended Warranty is purchased by the customer.
8. HW/SW Support is delivered remotely, only, via telephone, email and vpn, if available.
9. Labor is estimated and if additional time is required, further charges will apply.
10. First year warranty begins on the earlier of the install date or 3 months from ship date.
11. EARS-104 comes with 1 year HW/SW Warranty and Service.
12. EARS-104 support beyond 1st year will be billed at EXACOM T&M rates. Travel will be passed through to customer at cost if required.

Payment Terms: Net 30, Unless MPA on File**Ship Date: 30-45 Days ARO****On Going Charges - Budgetary for Next 10 Years**

Qty	Part No:	Model No:	Description	Unit Price	Qty Sub-Total
1	N/A	N/A	Hardware/Software Refresh before the end of year 6 - Based on this specific quote. If additions are made prior to refresh this price will need to be adjusted . This price includes professional services but excludes travel expenses and analog cards if applicable.		\$77,218.45
1	N/A	EXACOM/EXTWNT/1YR	EXACOM/1-Year Ext-Warranty Hardware and Software Maintenance - Support per year for years 2-6		\$44,803.55
1	N/A	EXACOM/EXTWNT/1YR	EXACOM/1-Year Ext-Warranty Hardware and Software Maintenance - Support per year for years 7-10		\$50,628.01

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9/13/2019

Dear Montgomery County Hospital District,

I'm writing to inform you that as of 7/1/2019, Laserfiche updated their licensing options, and the previously quoted Laserfiche Forms Authenticated participant license is no longer available for purchase. That license has been replaced with the Laserfiche Rio Participant User which is offered as a perpetual and subscription-based license. DocuNav suggests we update our proposal to reflect the Rio Participant subscription license as it is the most cost-effective option for MCHD. Please let us know if you have any questions. We apologize for not making you aware of this change sooner.

Thank you,

Ashley Jackson
Director of Sales, DocuNav Solutions



VP Imaging, Inc. dba DocuNav Solutions
8501 Wade Blvd., Suite 760
Frisco, TX 75034
800-353-2320

PROPOSAL

Shawn Henners
Montgomery County Hospital District

shenners@mchd-tx.org



DocuNav Contact:
Ashley Jackson

Date: 9/12/2019
Quote: 17343

SOFTWARE LICENSING (One-Time Cost)

40	ENF01	Laserfiche Rio Named Full Users (Per user; 100-199 users)Named User pricing includes the following features: Unlimited Laserfiche Servers, Workflow, Web Access (including the SharePoint integration and Web Access Light), Advanced Audit Trail, Snapshot, E-mail.	\$700.00	\$28,000.00
40	EFRM	Laserfiche Forms (per user)	\$70.00	\$2,800.00
40	ERM	Laserfiche RIO Records Management Edition	\$70.00	\$2,800.00

LASERFICHE ANNUAL SUBSCRIPTION AGREEMENT

280	JPARP	Subscription Participant Users 200-499	\$56.00	\$15,680.00
	3			

ANNUAL SUPPORT AGREEMENT (Recurring Cost)

1	DSA PR	Priority Annual (DSA) DocuNav Solutions Priority Support Agreement: See attached agreement for details.	\$11,424.00	\$11,424.00
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PROFESSIONAL SERVICES

4	DN CS	(Daily) DocuNav Solutions On-Site Consulting/Training Services (minimum 1 day).	\$1,760.00	\$7,040.00
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*One day is to be used as travel to/from customer site

DISCOUNTS

1	DN DIR DSC	DocuNav Solutions Discount (9.5%-off software) *Please See DIR Contract # DIR-TSO-3277 *Please note discount is only valid through 09-30-2019.	\$(3,192.00)	\$(3,192.00)
1	DN DSC	DocuNav Solutions Special Discount: for each 10 full named users purchased get 1 day of professional services time free! This special promo is for a limited time only and will expire on 09-30-2019. *4 days free with the purchase of 40 full named users	\$(7,040.00)	\$(7,040.00)

*Note: All quotes expire 30 days from above date. Please call your DocuNav contact for any changes.

Subtotal	\$57,512.00
Tax	EXEMPT
Total	\$57,512.00

Sign Here

Date

Payment Terms: All payments are Net 30 from date of invoice issued. Preferred payment method: check or ACH payment. Subscription terms will renew on the anniversary of the date of your DocuNav Annual Support Agreement unless you provide cancellation notice 45 days before the end of the agreement. On-site Professional Services Time: billing rate quoted does not include travel and expenses for out of state professional services time.



QUARTERLY INVESTMENT REPORT

For the Quarter Ended

September 30, 2019

Prepared by

Valley View Consulting, L.L.C.

The investment portfolio of Montgomery County Hospital District is in compliance with the Public Funds Investment Act and the Montgomery County Hospital District Investment Policy.

Chief Executive Officer
Investment Officer,
Montgomery County Hospital District

Chief Financial Officer
Investment Officer,
Montgomery County Hospital District

Treasurer, MCHD Board
Investment Officer,
Montgomery County Hospital District

Disclaimer: These reports were compiled using information provided by the Montgomery County Hospital District. No procedures were performed to test the accuracy or completeness of this information. The market values included in these reports were obtained by Valley View Consulting, L.L.C. from sources believed to be accurate and represent proprietary valuation. Due to market fluctuations these levels are not necessarily reflective of current liquidation values. Yield calculations are not determined using standard performance formulas, are not representative of total return yields and do not account for investment adviser fees.

Montgomery County Hospital District Annual Comparison of Portfolio Performance

FYE Results by Investment Category:

Asset Type	September 30, 2018			September 30, 2019		
	Ave. Yield	Book Value	Market Value	Ave. Yield	Book Value	Market Value
DDA/MMA/NOW	1.46%	\$ 11,259,900	\$ 11,259,900	0.40%	\$ 2,976,714	\$ 2,976,714
Pools	2.00%	33,011,433	33,011,433	2.22%	22,799,227	22,799,227
CD/Security	1.70%	1,720,000	1,719,357	2.58%	17,654,434	17,655,382
Totals		\$ 45,991,333	\$ 45,990,690		\$ 43,430,375	\$ 43,431,323
Fourth Quarter-End Yield	1.86%			2.24%		

Average Quarter-End Yields (1):

	2018 Fiscal Year	2019 Fiscal Year
Montgomery County Hospital District	NA	2.25%
Rolling Three Month Treasury	1.69%	2.30%
Rolling Six Month Treasury	1.73%	2.37%
TexPool	1.62%	2.31%
Fiscal YTD Interest Earnings	NA	\$ 1,185,532

(1) Average Quarterly Yield calculated using quarter end report average yield and adjusted book value.

Summary

Quarter End Results by Investment Category:

Asset Type	June 30, 2019		September 30, 2019		
	Book Value	Market Value	Book Value	Market Value	Ave. Yield
DDA	\$ 3,437,796	\$ 3,437,796	\$ 2,976,714	\$ 2,976,714	0.40%
MMA/MMF/LGIP	32,526,749	32,526,749	22,799,227	22,799,227	2.22%
CD/Security	19,828,565	19,829,666	17,654,434	17,655,382	2.58%
Totals	\$ 55,793,109	\$ 55,794,211	\$ 43,430,375	\$ 43,431,323	

Current Quarter Portfolio Performance:

Average Quarterly Yield	2.24%
Rolling Three Month Treasury	2.02%
Rolling Six Month Treasury	2.17%
TexPool	2.16%

Fiscal Year-to-Date Portfolio Performance:

Average Quarter End Yield	2.25%
Rolling Three Month Treasury	2.30%
Rolling Six Month Treasury	2.37%
TexPool	2.31%

Interest Revenue (Unaudited)

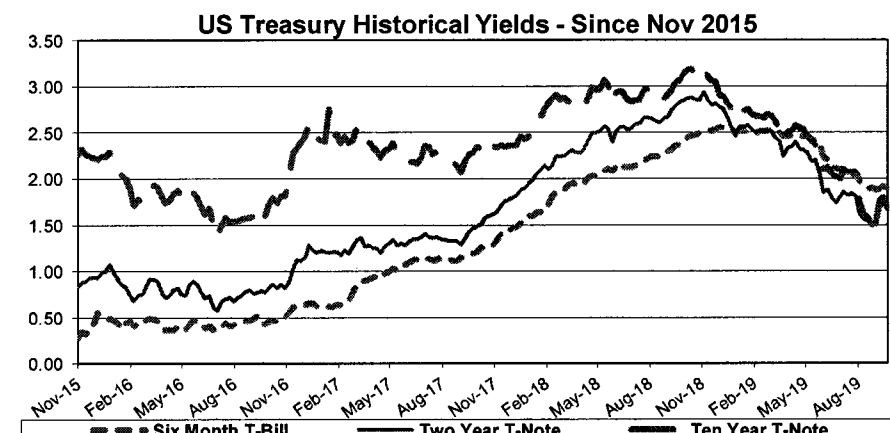
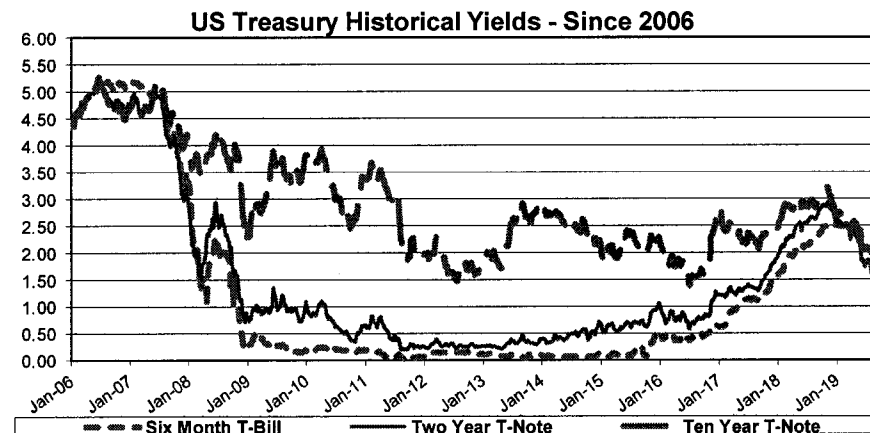
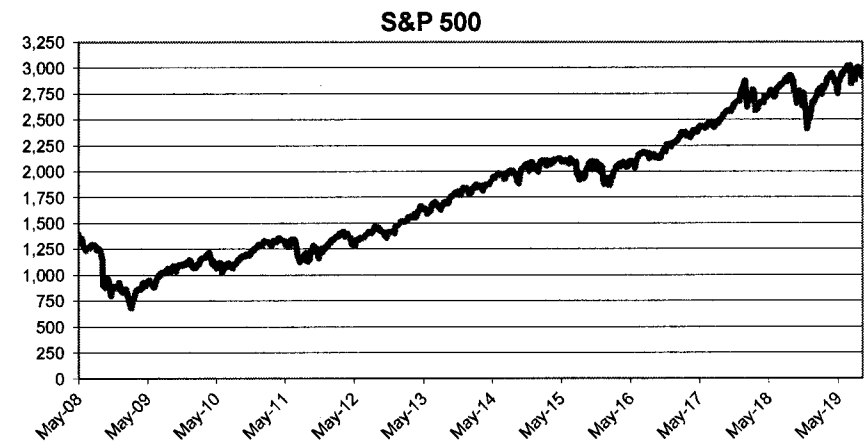
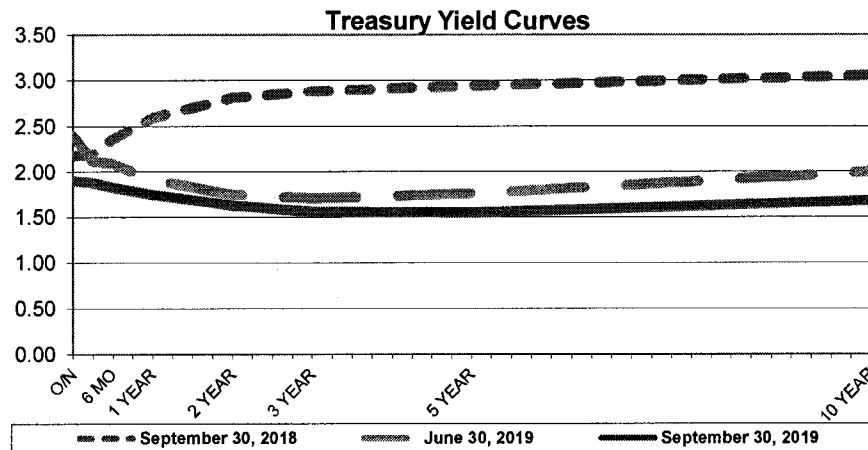
Quarterly Interest Earnings	\$ 291,248
Fiscal YTD Interest Earnings	\$ 1,185,532

Note: Average yields calculated using quarter end report average yield and Book Value, but do not include adviser fees and realized and unrealized gains or losses.

Economic Overview

9/30/2019

The Federal Open Market Committee (FOMC) reduced the Fed Funds target range to 1.75% - 2.00% (Effective Fed Funds are trading +/-1.83%). The Futures Market continues to project additional decreases. Gradual Federal Reserve Bank portfolio reduction ended. August Non Farm Payroll added 136,000 new jobs, with the rolling three month averaging 157,000. Crude oil settled back and trades +/- \$55. The Stock Markets waffled near the recent highs. Consumer spending continues albeit less robustly. Overall economic activity remains mostly positive with 2nd Quarter GDP recorded at 2.0%. Brexit, Chinese trade concerns, growth outlook, and other factors may weigh on US growth. The inverted Yield Curve persists with yields declining.



Investment Holdings

September 30, 2019

Description	Rating	Coupon/ Discount	Maturity Date	Settlement Date	Original Face/ Par Value	Book Value	Market Price	Market Value	Life (Days)	Yield
Woodforest Bank - DDA		0.40%	10/01/19	09/30/19	\$ 2,976,714	\$ 2,976,714	1.00	\$ 2,976,714	1	0.40%
Woodforest Bank - MMA		2.27%	10/01/19	09/30/19	13,784,022	13,784,022	1.00	13,784,022	1	2.27%
LegacyTexas Bank MMA		2.30%	10/01/19	09/30/19	2,019,296	2,019,296	1.00	2,019,296	1	2.30%
NexBank ICS MMA		2.10%	10/01/19	09/30/19	5,040,247	5,040,247	1.00	5,040,247	1	2.10%
JPMorgan U.S. Gov't MMF	AAA	0.10%	10/01/19	09/30/19	7,961	7,961	1.00	7,961	1	0.10%
TexPool	AAA	2.16%	10/01/19	09/30/19	978,603	978,603	1.00	978,603	1	2.16%
TexSTAR	AAA	2.11%	10/01/19	09/30/19	969,099	969,099	1.00	969,099	1	2.11%
Bank of North America CD		2.50%	10/11/19	10/10/18	245,000	245,000	100.02	245,042	11	2.50%
Synovus Bank CD		2.55%	10/17/19	10/09/18	245,000	245,000	100.03	245,071	17	2.55%
East West Bank CD		2.55%	10/25/19	04/25/19	2,022,340	2,022,340	100.00	2,022,340	25	2.58%
East West Bank CD		2.69%	11/05/19	02/05/19	2,035,389	2,035,389	100.00	2,035,389	36	2.73%
Zions Bancorp, NA CD		2.65%	11/15/19	11/19/18	240,000	240,000	100.09	240,214	46	2.65%
Morgan Stanley Bank CD		2.65%	11/22/19	11/19/18	240,000	240,000	100.10	240,245	53	2.65%
Bankunited, NA CD		1.95%	12/02/19	08/30/19	245,000	245,000	100.01	245,015	63	1.95%
Pinnacle Nat'l Bank CD		2.65%	12/13/19	12/04/18	240,000	240,000	100.15	240,362	74	2.65%
East West Bank CD		2.61%	12/23/19	03/22/19	2,027,792	2,027,792	100.00	2,027,792	84	2.64%
East West Bank CD		2.55%	01/27/20	04/25/19	2,022,340	2,022,340	100.00	2,022,340	119	2.58%
East West Bank CD		2.72%	02/05/20	02/05/19	2,035,787	2,035,787	100.00	2,035,787	128	2.76%
East West Bank CD		2.62%	03/23/20	03/22/19	2,027,899	2,027,899	100.00	2,027,899	175	2.65%
East West Bank CD		2.56%	04/27/20	04/25/19	2,022,428	2,022,428	100.00	2,022,428	210	2.59%
BankOZK CDARS		2.12%	08/13/20	08/15/19	2,005,461	2,005,461	100.00	2,005,461	318	2.14%
					\$ 43,430,375	\$ 43,430,375		\$ 43,431,323	53	2.24%

(1)

(2)

(1) **Weighted average life** - Pools, Money Market Funds, and Bank Deposits are assumed to have a one day maturity.

(2) **Weighted average yield to maturity** - The weighted average yield to maturity is based on Book Value, adviser fees and realized and unrealized gains/losses are not considered. The pool and mutual fund yields are the average for the last month of the quarter. Bank deposit yields are estimated from the monthly allocated earnings.

Book Value Comparison

Description	Coupon/ Discount	Maturity Date	June 30, 2019		Purchases/ Adjustments	Sales/Adjust/ Maturities	September 30, 2019	
			Original Face\ Par Value	Book Value			Original Face\ Par Value	Book Value
Woodforest Bank - DDA	0.40%	10/01/19	\$ 3,437,796	\$ 3,437,796	\$ —	\$ (461,082)	\$ 2,976,714	\$ 2,976,714
Woodforest Bank - MMA	2.27%	10/01/19	12,210,738	12,210,738	1,573,283		13,784,022	13,784,022
LegacyTexas Bank MMA	2.30%	10/01/19	2,007,388	2,007,388	11,908		2,019,296	2,019,296
NexBank ICS MMA	2.10%	10/01/19	5,008,994	5,008,994	31,253		5,040,247	5,040,247
JPMorgan U.S. Gov't MMF	0.10%	10/01/19	580	580	7,381		7,961	7,961
TexPool	2.16%	10/01/19	6,654,135	6,654,135		(5,675,531)	978,603	978,603
TexSTAR	2.11%	10/01/19	6,644,914	6,644,914		(5,675,815)	969,099	969,099
First Foundation Bank CD	2.35%	07/18/19	245,000	245,000		(245,000)	—	—
Origin Bank CD	2.72%	08/06/19	2,013,265	2,013,265		(2,013,265)	—	—
Morgan Stanley Bank CD	2.35%	08/23/19	245,000	245,000		(245,000)	—	—
East West Bank CD	2.62%	09/23/19	2,014,552	2,014,552		(2,014,552)	—	—
Bank of North America CD	2.50%	10/11/19	245,000	245,000			245,000	245,000
Synovus Bank CD	2.55%	10/17/19	245,000	245,000			245,000	245,000
East West Bank CD	2.55%	10/25/19	2,009,383	2,009,383	12,956		2,022,340	2,022,340
East West Bank CD	2.69%	11/05/19	2,021,635	2,021,635	13,753		2,035,389	2,035,389
Zions Bancorp, NA CD	2.65%	11/15/19	240,000	240,000			240,000	240,000
Morgan Stanley Bank CD	2.65%	11/22/19	240,000	240,000			240,000	240,000
Bankunited, NA CD	1.95%	12/02/19	—	—	245,000		245,000	245,000
Pinnacle Nat'l Bank CD	2.65%	12/13/19	240,000	240,000			240,000	240,000
East West Bank CD	2.61%	12/23/19	2,014,496	2,014,496	13,296		2,027,792	2,027,792
East West Bank CD	2.55%	01/27/20	2,009,383	2,009,383	12,956		2,022,340	2,022,340
East West Bank CD	2.72%	02/05/20	2,021,878	2,021,878	13,909		2,035,787	2,035,787
East West Bank CD	2.62%	03/23/20	2,014,552	2,014,552	13,347		2,027,899	2,027,899
East West Bank CD	2.56%	04/27/20	2,009,420	2,009,420	13,007		2,022,428	2,022,428
BankOZK CDARS	2.12%	08/13/20	—	—	2,005,461		2,005,461	2,005,461
TOTAL			\$ 55,793,109	\$ 55,793,109	\$ 3,967,511	\$ (16,330,245)	\$ 43,430,375	\$ 43,430,375

Market Value Comparison

Description	Maturity Date	June 30, 2019			Qtr to Qtr Change	September 30, 2019		
		Original Face\ Par Value	Market Price	Market Value		Original Face\ Par Value	Market Price	Market Value
Woodforest Bank - DDA	10/01/19	\$ 3,437,796	1.00	\$ 3,437,796	\$ (461,082)	\$ 2,976,714	1.00	\$ 2,976,714
Woodforest Bank - MMA	10/01/19	12,210,738	1.00	12,210,738	1,573,283	13,784,022	1.00	13,784,022
LegacyTexas Bank MMA	10/01/19	2,007,388	1.00	2,007,388	11,908	2,019,296	1.00	2,019,296
NexBank ICS MMA	10/01/19	5,008,994	1.00	5,008,994	31,253	5,040,247	1.00	5,040,247
JPMorgan U.S. Gov't MMF	10/01/19	580	1.00	580	7,381	7,961	1.00	7,961
TexPool	10/01/19	6,654,135	1.00	6,654,135	(5,675,531)	978,603	1.00	978,603
TexSTAR	10/01/19	6,644,914	1.00	6,644,914	(5,675,815)	969,099	1.00	969,099
First Foundation Bank CD	07/18/19	245,000	99.98	244,961	(244,961)	—	—	—
Origin Bank CD	08/06/19	2,013,265	100.00	2,013,265	(2,013,265)	—	—	—
Morgan Stanley Bank CD	08/23/19	245,000	99.97	244,934	(244,934)	—	—	—
East West Bank CD	09/23/19	2,014,552	100.00	2,014,552	(2,014,552)	—	—	—
Bank of North America CD	10/11/19	245,000	100.03	245,083	(42)	245,000	100.02	245,042
Synovus Bank CD	10/17/19	245,000	100.06	245,152	(81)	245,000	100.03	245,071
East West Bank CD	10/25/19	2,009,383	100.00	2,009,383	12,956	2,022,340	100.00	2,022,340
East West Bank CD	11/05/19	2,021,635	100.00	2,021,635	13,753	2,035,389	100.00	2,035,389
Zions Bancorp, NA CD	11/15/19	240,000	100.13	240,305	(91)	240,000	100.09	240,214
Morgan Stanley Bank CD	11/22/19	240,000	100.13	240,312	(67)	240,000	100.10	240,245
Bankunited, NA CD	12/02/19	—	—	—	245,015	245,000	100.01	245,015
Pinnacle Nat'l Bank CD	12/13/19	240,000	100.15	240,355	7	240,000	100.15	240,362
East West Bank CD	12/23/19	2,014,496	100.00	2,014,496	13,296	2,027,792	100.00	2,027,792
East West Bank CD	01/27/20	2,009,383	100.00	2,009,383	12,956	2,022,340	100.00	2,022,340
East West Bank CD	02/05/20	2,021,878	100.00	2,021,878	13,909	2,035,787	100.00	2,035,787
East West Bank CD	03/23/20	2,014,552	100.00	2,014,552	13,347	2,027,899	100.00	2,027,899
East West Bank CD	04/27/20	2,009,420	100.00	2,009,420	13,007	2,022,428	100.00	2,022,428
BankOZK CDARS	08/13/20	—	—	—	2,005,461	2,005,461	100.00	2,005,461
TOTAL		\$ 55,793,109		\$ 55,794,211	\$ (12,362,887)	\$ 43,430,375		\$ 43,431,323