

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., April 23, 2019 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

1. Call to Order

Meeting called to order at 4:00 p.m.

2. Invocation

Led by Mr. Cole

3. Pledge of Allegiance

Led by Mr. Chance

4. Roll Call

Present:

Bob Bagley
Justin Chance
Mark Cole
Sandy Wagner
Brad Spratt
Georgette Whatley

Not Present:

Chris Grice

5. Public Comment

No public comment was made

6. Special Recognition:

Field Employee – Tyrone Philogene, Brandon Sanson and Megan D’Anna

Non Field Employee – Jessica Hernandez

7. CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.

Mr. Randy Johnson, CEO presented a report to the board.

8. Presentation of HR Turnover Report. (Mr. Chance, Chair – Personnel Committee)

Mrs. Emily Fitzgerald, HR Manager presented the HR Turnover Report.

- 9. Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations and fleet.**

Mr. James Campbell, EMS Chief presented a report to the board.

- 10. Consider and act on resolution in support of National EMS week May 19-25, 2019. (Mr. Spratt, Chair - EMS Committee)**

Mr. Spratt made a motion to consider and act on resolution in support of National EMS week May 19-25, 2019. Ms. Whatley offered a second and motion passed unanimously.

- 11. Consider and act on purchase of Panasonic CF-20 Toughbook's. (Mr. Spratt – Chair – EMS Committee) (attached)**

Mr. Spratt made a motion to consider and act on purchase of Panasonic CF-20 Toughbook's. Ms. Whatley offered a second and motion passed unanimously.

- 12. Consider and act on Sole Source Letter from Physio Control for purchase of LUCAS 3, v3.1 Chest Compression System. (Mr. Spratt, Chair – EMS Committee) (attached)**

Mr. Spratt made a motion to consider and act on Sole Source Letter from Physio Control for purchase of LUCAS 3, v3.1 Chest Compression System. Mr. Bagley offered a second. After board discussion motion passed unanimously.

- 13. Consider and act and on purchase of LUCAS 3, v3.1 Chest Compression System. (Mr. Spratt, Chair – EMS Committee) (attached)**

Mr. Spratt made a motion to consider and act on purchase of LUCAS 3, v3.1 Chest Compression System. Ms. Whatley offered a second. After board discussion motion passed unanimously.

- 14. COO Report to include updates on facilities, radio system, supply chain, staff activities, community paramedicine, emergency preparedness and IT.**

Mrs. Melissa Miller, COO presented a report to the board.

- 15. Consider and act on purchase of Laserfiche RIO upgrade. (Ms. Whatley Chair – PADCOM Committee)**

Ms. Whatley made a motion to consider and act on purchase of Laserfiche RIO upgrade. Mr. Spratt offered a second and motioned passed unanimously.

- 16. Consider and act upon recommendation for amendment(s) to the budget for Laserfiche RIO for fiscal year ending September 30, 2019. (Ms. Whatley Chair – PADCOM Committee)**

Ms. Whatley made a motion to consider and act on recommendation for amendment(s) to budget for Laserfiche RIO fiscal year ending September 30, 2019. Mr. Spratt offered a second and motioned passed unanimously.

- 17. Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education, clinical services, epidemiology, and emergency preparedness.**

Mrs. Ade Moronkeji, HCAP Manager presented a report to the board.

- 18. Consider and act on ratification of contracts with additional network providers for indigent care. (Mrs. Wagner, Chair - Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on ratification of contracts with additional network providers for indigent care. Ms. Whatley offered a second and motion passed unanimously.

- 19. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers processed by Boon-Chapman. (Mrs. Wagner, Chair - Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers processed by Boon-Chapman. Ms. Whatley offered a second and motion passed unanimously.

- 20. Consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims processed by Boon Chapman. (Mrs. Wagner, Chair – Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims processed by Boon Chapman. Mr. Chance offered a second and motion passed unanimously.

- 21. Consider and act on recommendation that HCAP claims administration be moved from Boon Chapman to In-House IHS software in FY20. (Mrs. Wagner, Chair-Indigent Care Committee) (attached)**

Mr. Cole requested agenda item no. 21 be tabled for a future meeting

- 22. Consider and act on increasing the income guideline from 133% to 150% for MAP. (Mrs. Wagner, Chair-Indigent Care Committee) (attached)**

Mrs. Wagner made a motion to consider and act on increasing the income guideline from 133% to 150% for MAP. Mr. Chance offered a second. After board discussion motion passed unanimously.

- 23. Consider and act on recommended changes to existing vehicle exemption. (Mrs. Wagner, Chair-Indigent Care Committee) (attached)**

Mrs. Wagner made a motion to consider and act on recommended changes to existing vehicle exemption. Ms. Whatley offered a second. After board discussion motion passed unanimously.

- 24. Consider and act on recommended changes to the prescription drug program. (Mrs. Wagner, Chair-Indigent Care Committee) (attached)**

Mrs. Wagner made a motion to consider and act on recommended changes to the prescription drug program. Ms. Whatley offered a second. After board discussion motion passed unanimously.

- 25. Consider and act on recommended addition of medically necessary Bi-Pap as a covered therapy. (Mrs. Wagner, Chair-Indigent Care Committee) (attached)**

Mrs. Wagner made a motion to consider and act on recommended addition of medically necessary Bi-Pap as a covered therapy. Mr. Chance offered a second. After board discussion motion passed unanimously.

26. Consider and act on recommended Need Based Medical Transportation trial program. (Mrs. Wagner, Chair-Indigent Care Committee) (attached)

Mrs. Wagner made a motion to consider and act on recommended Need Based Medical Transportation trial program. Mr. Chance offered a second. After board discussion motion passed for funding and a request for the plan to be presented to the board at next month's meeting.

Mr. Spratt moved to table agenda item until next month. Ms. Whatley offered a second. Motion failed by a vote of one for (Mr. Spratt) to five against (Ms. Whatley, Mrs. Wagner, Mr. Cole, Mr. Chance and Mr. Bagley). Mr. Spratt requested motion be rescinded.

27. Consider and act on revisions and modifications to Healthcare Assistance Program (HCAP) which is comprised of the Montgomery County Indigent Care Plan and the Medical Assistance Plan Handbooks (Mrs. Wagner, Chair-Indigent Care Committee)

Mrs. Wagner made a motion to consider and act on revisions and modifications to Healthcare Assistance Program (HCAP) which is comprised of the Montgomery County Indigent Care Plan and the Medical Assistance Plan Handbooks. Mr. Chance offered a second and motion passed unanimously.

28. Presentation of preliminary Financial Report for six months ended March 31, 2019 – Brett Allen, CFO, report to include Financial Summary, Financial Statements, Supplemental EMS Billing Information, and Supplemental Schedules.

Mr. Brett Allen, CFO presented financial report to the board.

29. Presentation of Investment report for quarter ending March 31, 2019.

Mr. Dick Long with Valley View Consulting presented the investment report to the board.

30. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2019. (Mr. Grice, Treasurer - MCHD Board)

Mr. Chance made a motion to consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2019. Mr. Spratt offered a second and motion passed unanimously.

31. Consider and act on ratification of payment of District invoices. (Mr. Grice, Treasurer - MCHD Board)

Mr. Chance made a motion to consider and act on ratification of payment of District invoices. Ms. Whatley offered a second and motion passed unanimously.

32. Consider and act on salvage and surplus. (Mr. Grice, Treasurer – MCHD Board) (attached)

Mr. Chance made a motion to consider and act on salvage and surplus. Mr. Spratt offered a second and motion passed unanimously.

33. Consider and act on resolution in support of HB 3890/SB 2231 Paramedic Tuition Exemption Bills. (Mr. Spratt, Chair – EMS Committee) (attached)

Mr. Spratt made a motion to consider and act on resolution in support of HB 3890/SB 2231 Paramedic Tuition Exemption bills. Mr. Chance offered a second and motion passed unanimously.

34. Secretary's Report - Consider and act on minutes for the March 26, 2019 Regular BOD meeting. (Mrs. Wagner, Secretary - MCHD Board)

Mrs. Wagner made a motion to consider and act on the minutes for the March 26, 2019 Regular BOD Meeting. Mr. Chance offered a second and motion passed. Mr. Bagley abstained from vote.

35. Convene into executive session pursuant to section 551.074 of the Texas Government Code to deliberate personnel matters related evaluation of Chief Executive Officer, Randy E. Johnson. (Mr. Chance, Chair – Personnel Committee)

Mr. Cole made a motion to convene into executive session at 5:00 p.m. pursuant to section 551.074 of the Texas Government Code to deliberate personnel matters related evaluation of Chief Executive Officer, Randy E. Johnson.

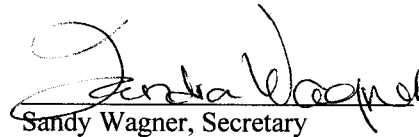
36. Reconvene from executive session and make recommendations if needed on matters relating to the evaluation of Chief Executive Officer, Randy E. Johnson. (Mr. Chance, Chair – Personnel Committee)

The board reconvened from executive session at 5:33 p.m. and are now back in regular session.

No additional action to be taken as discussed in executive session.

37. Adjourn

Meeting adjourned at 5:34 p.m.


Sandy Wagner, Secretary

QUOTE CONFIRMATION



DEAR JOSEPH FIORETTI,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
KNLK049	4/8/2019	PANASONIC CF20	6410532	\$74,613.00

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Panasonic Toughbook 20 - 10.1" - Core m5 6Y57 - 8 GB RAM - 256 GB SSD Mfg. Part#: CF-20A0193KM UNSPSC: 43211509 Contract: MARKET	21	4014567	\$3,138.00	\$65,898.00
Panasonic Toughbook 4 Year Protection Plus Mfg. Part#: CF-SVCLTNF4Y UNSPSC: 81112307 Electronic distribution - NO MEDIA Contract: MARKET	21	488798	\$415.00	\$8,715.00

PURCHASER BILLING INFO		SUBTOTAL	\$74,613.00
Billing Address: MONTGOMERY COUNTY HOSPITAL DIST ACCOUNTS PAYABL PO BOX 478 CONROE, TX 77305-0478 Phone: (936) 523-1114 Payment Terms: Net 30 Days-Healthcare		SHIPPING	\$0.00
		SALES TAX	\$0.00
		GRAND TOTAL	\$74,613.00
DELIVER TO		Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	
Shipping Address: MONTGOMERY COUNTY HOSPITAL DISTRICT PO 48639 1300 S LOOP 336 W CONROE, TX 77304-3316 Phone: (936) 523-1120 Shipping Method: DROP SHIP-GROUND			

Need Assistance? CDW•G SALES CONTACT INFORMATION



Kevin Nissen

(877) 325-2419

kevinis@cdw.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>
For more information, contact a CDW account manager

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Physio-Control, Inc. | Lifesaving starts here.™

ADDRESS

11811 Willows Road NE
Redmond, WA 98052

PHONE

GENERAL
425 867 4000
TOLL-FREE
800 442 1142

www.physio-control.com

March 14, 2019

Physio-Control, Inc. is the sole-source provider in the Hospital (hospitals and hospital-owned facilities), Emergency Response Services and Emergency Response Training (paramedics, professional and volunteer fire) markets for the following products:

- New LIFEPAK® 15 monitor/defibrillators
- New LIFEPAK 20e defibrillator/monitors
- New LIFEPAK 1000 automated external defibrillators
- New LUCAS® Chest Compression System
- TrueCPR™ Coaching Devices

Physio-Control, Inc. is the sole-source provider in all markets for the following products and services:

- RELISM (Refurbished Equipment from the Lifesaving Innovators) devices
- LIFENET® System and related software
- CODE-STAT™ Data Review Software
- Factory-authorized inspection and repair services which include repair parts, upgrades, inspections and repairs
- HealthEMS® Software
- HomeSolutions.NET® Software
- ACLS (non-clinical) LIFEPAK defibrillator/monitors
- Heart Safe SolutionSM Government Campus Solution
- Titan II and Titan III gateways

Physio-Control is also the sole-source distributor of the following products for EMS customers in the U.S. and Canadian markets:

- McGRATH™ MAC EMS Video Laryngoscope
- McGRATH MAC Disposable Laryngoscope Blades
- McGRATH X Blade™

Physio-Control does not authorize any resellers to sell these products or services in the markets listed above. We will not fulfill orders placed by non-authorized businesses seeking to resell our products. If you have questions, please feel free to contact your local Physio-Control sales representative at 800.442.1142.

Sincerely,

PHYSIO-CONTROL, INC.

Matt Van Der Wende, Senior Director, Americas Sales

GDR 3321967_H



Physio-Control, Inc
11811 Willows Road NE
P.O. Box 97006
Redmond, WA 98073-9706 U.S.A.
www.physio-control.com
tel 800.442.1142
Sales Order fax 800.732.0956
Service Plan fax 800.772.3340

To MONTGOMERY CTY HOSP DIST EMS
Attn: Diane Sandel, Medic /Clerk
1300 S LOOP 336 W
CONROE, TX 77304
(936) 521-5622
dsandel@mchd-tx.org

Quote Number 00166523
Revision # 1
Created Date 3/11/2019
Sales Consultant Lauren Kuhner
281-217-9301
lauren.kuhner@stryker.com
FOB Redmond, WA
Terms All quotes subject to credit approval and the following terms and conditions
NET Terms NET 30
Expiration Date 6/9/2019

Product	Product Description	Quantity	List Price	Unit Discount	Unit Sales Price	Total Price
99576-000063	LUCAS 3, v3.1 Chest Compression System INCLUDES HARD SHELL CASE, SLIM BACK PLATE, TWO (2) PATIENT STRAPS, (1) STABILIZATION STRAP, (2) SUCTION CUPS, (1) RECHARGEABLE BATTERY, AND INSTRUCTIONS FOR USE WITH EACH DEVICE. The device can connect wirelessly to the LIFENET® System for setup options, post-event report generation and asset management.	4.00	16,190.00	-2,104.70	14,085.30	56,341.20
11576-000060	LUCAS Battery Desk-Top Charger	4.00	1,235.00	-160.55	1,074.45	4,297.80
11576-000071	LUCAS Power Supply	4.00	391.00	-50.83	340.17	1,360.68
11576-000080	LUCAS 3 Battery - Dark Grey - Rechargeable LiPo	8.00	755.00	-98.15	656.85	5,254.80

Subtotal USD 67,254.48
Estimated Tax USD 0.00
Estimated Shipping & Handling USD 185.00

Current Sales Tax Rates will be applied at the time of Invoice and tax rate is based on the Ship To location

Grand Total USD 67,439.48

Pricing Summary Totals
List Price Total USD 77,304.00
Total Contract Discounts Amount USD 0.00
Total Discount USD -10,049.52
Trade In Discounts USD 0.00

Quote Number: 00166523

Tax + S&H

USD 185.00

GRAND TOTAL FOR THIS QUOTE

USD 67,439.48

Please provide a company issued Purchase Order that includes Billing and Shipping Address.

PO must reference payment terms of Net 30 days.

- OR -

Required information if no Purchase Order is provided

Billing Address <input type="checkbox"/> same as address on quote	Shipping Address <input type="checkbox"/> same as Billing Address
Account Name	Account Name
Address	Address
City	City
State	State
Zip Code	Zip Code
Accounts Payable Contact Information	
Accounts Payable Contact	Accounts Payable Phone Number
Accounts Payable Email	Customer is Tax Exempt? <input type="checkbox"/> Yes <input type="checkbox"/> No
Authorized Customer Signature	
Name	Signature
Title	Date

Optional information:

Special Ship to Address

Comments

For Multiple End Users, please attach a supporting document with End User name, physical location, product type and quantity

Reference Number LK/20902402/197252

Quote Number: 00166523

General Terms for all Products, Services and Subscriptions.

Physio-Control, Inc. ("Physio") accepts Buyer's order expressly conditioned on Buyer's assent to the terms set forth in this document. Buyer's order and acceptance of any portion of the goods, services or subscriptions shall confirm Buyer's acceptance of these terms. Unless specified otherwise herein, these terms constitute the complete agreement between the parties. Amendments to this document shall be in writing and no prior or subsequent acceptance by Seller of any purchase order, acknowledgment, or other document from Buyer specifying different and/or additional terms shall be effective unless signed by both parties.

Pricing. Prices do not include freight insurance, freight forwarding fees, taxes, duties, import or export permit fees, or any other similar charge of any kind applicable to the goods and services. Sales or use taxes on domestic (USA) deliveries will be invoiced in addition to the price of the goods and services unless Physio receives a copy of a valid exemption certificate prior to delivery. Discounts may not be combined with other special terms, discounts, and/or promotions.

Payment. Payment for goods and services shall be subject to approval of credit by Physio. Unless otherwise specified by Physio in writing, the entire payment of an invoice is due thirty (30) days after the invoice date for deliveries in the USA, and sight draft or acceptable (confirmed) irrevocable letter of credit is required for sales outside the USA.

Minimum Order Quantity. Physio reserves the right to charge a service fee for any order less than \$200.00.

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Limited Warranty. Physio warrants its products and services in accordance with the terms of the limited warranties located at <http://www.physio-control.com/Documents/>. The remedies provided under such warranties shall be Buyer's sole and exclusive remedies. Physio makes no other warranties, express or implied, including, without limitation, **NO WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND IN NO EVENT SHALL PHYSIO BE LIABLE FOR INCIDENTAL, CONSEQUENTIAL, SPECIAL OR OTHER DAMAGES.**

Compliance with Confidentiality Laws. Both parties acknowledge their respective obligations to maintain the security and confidentiality of individually identifiable health information and agree to comply with applicable federal and state health information confidentiality laws.

Compliance with Law. The parties agree to comply with any and all laws, rules, regulations, licensing requirements or standards that are now or hereafter promulgated by any local, state, and federal governmental authority/agency or accrediting/administrative body that governs or applies to their respective duties and obligations hereunder.

Regulatory Requirement for Access to Information. In the event 42 USC § 1395x(v)(1)(I) is applicable, Physio shall make available to the Secretary of the United States Department of Health and Human Services, the Comptroller General of the United States General Accounting Office, or any of their duly authorized representatives, a copy of these terms, such books, documents and records as are necessary to certify the nature and extent of the costs of the products and services provided by Physio.

No Debarment. Physio represents and warrants that it and its directors, officers, and employees (i) are not excluded, debarred, or otherwise ineligible to participate in the Federal health care programs as defined in 42 USC § 1320a-7b(f); (ii) have not been convicted of a criminal offense related to the provision of healthcare items or services; and (iii) are not under investigation which may result in Physio being excluded from participation in such programs.

Choice of Law. The rights and obligations of Physio and Buyer related to the purchase and sale of products and services described in this document shall be governed by the laws of the state where Buyer is located. All costs and expenses incurred by the prevailing party related to enforcement of its rights under this document, including reasonable attorney's fees, shall be reimbursed by the other party.

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Delivery. Unless otherwise specified by Physio in writing, delivery shall be FOB Physio point of shipment and title and risk of loss shall pass to Buyer at that point. Partial deliveries may be made and partial invoices shall be permitted and shall become due in accordance with the payment terms. In the absence of shipping instructions from Buyer, Physio will obtain transportation on Buyer's behalf and for Buyer's account. Delivery dates are approximate. Freight is pre-paid and added to Buyer's invoice. Products are subject to availability.

Inspections and Returns. Within 30 days of receipt of a shipment, Buyer shall notify Physio of any claim for product damage or nonconformity. Physio, at its sole option and discretion, may repair or replace a product to bring it into conformity. Return of any product shall be governed by the Returned Product Policy located at <http://www.physio-control.com/Documents/>. Payment of Physio's invoice is not contingent on immediate correction of nonconformities.

No Resale. Buyer agrees that products purchased hereunder will not be resold to third parties and will not be reshipped to any persons or places prohibited by the laws of the United States of America.



VP Imaging, Inc. dba DocuNav Solutions
8501 Wade Blvd., Suite 760
Frisco, TX 75034
800-353-2320

PROPOSAL



Montgomery County
Hospital District

DocuNav Contact:
Ashley Jackson

Date: 4/4/2019
Quote: 14059

SOFTWARE LICENSING (One-Time Cost)

60	ENFPL50	Laserfiche Rio Pilot Named Full Users (Per user; 50-99 users) Named User pricing includes the following features: Unlimited Laserfiche Servers, Workflow, Web Access (including the SharePoint integration and Web Access Light), Advanced Audit Trail, Snapshot, E-mail.	\$833.00	\$49,980.00
60	EFRM	Laserfiche Forms (per user)	\$83.30	\$4,998.00
60	ERM	Laserfiche RIO Records Management Edition	\$83.30	\$4,998.00
1	EPFRM	Laserfiche Forms Portal Add-on	\$7,995.00	\$7,995.00
1	IA	Laserfiche RIO Import Agent	\$1,500.00	\$1,500.00
1	PPM25	Laserfiche RIO Pilot Public Portal License (Includes Laserfiche WebLink and 25 WebLink-only retrieval connections)	\$25,000.00	\$25,000.00
1	MSC01	Laserfiche RIO ScanConnect	\$165.00	\$165.00
1	TK	Laserfiche RIO Toolkit	\$2,500.00	\$2,500.00
1	QFA	Laserfiche RIO Quick Fields Agent	\$10,000.00	\$10,000.00
1	QCX	Laserfiche RIO Quick Fields Complete (Includes Laserfiche RIO Quick Fields Core package plus Document Classification, Forms Alignment, Forms Identification, Forms Extractor, Optical Mark Recognition, and Auto Stamp/Redaction/Bates Num.)	\$15,000.00	\$15,000.00

TRADE-IN CREDIT

1	TRD CREDIT	Trade-In/Up Credits for existing Laserfiche Licensing	\$(75,565.99)	\$(75,565.99)
		(60) Avante named full users	(1) Import Agent	
		(60) Forms Professional	(2) Quick Fields	
		(60) Standard Audit Trail	(1) QF Zone OCR and Validation	
		(60) Web Access	(1) QF Real-Time Look Up and Validation	
		(1) Avante MS SQL Server	(1) Scan Connect	
		(3) Additional Repository for MS SQL	(1) RM Module	
		(1) Starter Public Portal	(1) SDK	
		(1) QF Barcode and Validation		

PRO-RATE SUPPORT CREDIT

1	CREDIT	Pro-Rate Support Credit for 2019 DSA Renewal This amount is based upon the assumption that this quote will be approved on/by <u>April 30th, 2019</u> . If quote is not approved by this time amount is subject to change.	\$(3,751.95)	\$(3,751.95)
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ANNUAL SUPPORT AGREEMENT (Recurring Cost)

1	DSAPR	Priority Annual (DSA) DocuNav Solutions Priority Support Agreement: See attached agreement for details.	\$33,309.00	\$33,309.00
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PROFESSIONAL SERVICES

32	DN-PST-PP	(Hourly) Pre-Purchased Professional Services Time: DocuNav Solutions Installation, Configuration, or Training Time. *Professional Services time estimate is based upon Appendix A: Project Notes* Pre-purchased block of hours billed at time of order and can be used as needed at anytime during the project	\$180.00	\$5,760.00
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DISCOUNTS

1	DN DIR DSC	DocuNav Solutions Discount (9.5%-off software) *Please See DIR Contract # DIR-TSO-3277	\$(4,424.15)	\$(4,424.15)
1	DSA PR3-8 DSC BuyBoard	DSAPriority 3 Year Contract 8% discount to our customer. This is available to you. 3 year contract with DocuNav Solutions, VP Imaging, Inc. * Locked in support rates for term of contract * 3 year contract payable by the year * Price based on existing system, amount would change if you increase your licenses * 8% discounted rate each year	\$(2,664.72)	\$(2,664.72)

**Note: All quotes expire 30 days from above date. Please call your DocuNav contact for any changes.*

Subtotal	\$74,798.19
Tax	EXEMPT
Total	\$74,798.19

Sign Here

Date

Payment Terms: All payments are Net 30 from date of invoice issued. Preferred payment method: check or ACH payment. Subscription terms will renew on the anniversary of the date of your DocuNav Annual Support Agreement unless you provide cancellation notice 45 days before the end of the agreement. On-site Professional Services Time: Plus reasonable travel expenses for flight and hotel costs.

Shopping List

Optional Laserfiche Software Add-Ons

Additional Named Full-User Licenses

		Pr/Unit	Discount	Support	Total
ENFPL50	Laserfiche Rio Pilot Named Full Users (Per user; 50-99 users)	\$999.60	-\$94.96	\$270.00	\$1,174.64
EFRM	Named User pricing includes the following features: Unlimited Laserfiche Servers, Workflow,				
ERM	Web Access, Advanced Audit Trail, Snapshot, E-mail, Forms, & Records Management				

ENF01	Laserfiche Rio Named Full Users (Per user; 100-199 users)	\$840.00	-\$79.80	\$226.80	\$987.00
EFRM	Named User pricing includes the following features: Unlimited Laserfiche Servers, Workflow,				
ERM	Web Access, Advanced Audit Trail, Snapshot, E-mail, Forms, & Records Management				

Connector Licensing

		Pr/Unit	Discount	Support	Total
ECNC	Laserfiche Connector (Per Named-Full User: 50-99 Users)	\$41.65	-\$3.96	\$11.25	\$48.94
ECNC	Laserfiche Connector (Per Named-Full User: 100-199 Users)	\$35.00	-\$3.33	\$9.45	\$41.13

Product Descriptions

Laserfiche Software

Laserfiche Server Software for MS SQL

Laserfiche RIO Named Full User Licensing includes unlimited Laserfiche Server software for MS SQL servers. Laserfiche software for archive, search engine, retrieval, display, mark-up, all text OCR, indexing, and workflow. The Laserfiche SQL Server software offers state-of-the-art n-tier architecture, along with an open architecture that promotes integrations with existing and future technologies. The Laserfiche database resides within the Microsoft SQL Server, Microsoft SQL licensing not provided.

Laserfiche Rio Named Full Users

Named User pricing includes the following features: Unlimited Laserfiche Servers, Workflow, WebAccess, Laserfiche Mobile, Digital signatures, Advanced Audit Trail, Snapshot, E-mail. Each Laserfiche Rio Full User is a named license and has the ability to perform all features in the Laserfiche software depending on security rights. Some features are: scan, make folders, move documents, index template fields, OCR, apply annotations, search, view, snapshot "print to" Laserfiche, Email out, participate in workflow events, etc.

Laserfiche Workflow

Laserfiche Workflow is included in Laserfiche RIO Named Full User Licensing. Workflow increases productivity by automating document-centered work processes. An intuitive graphical interface provides easy work process modeling and streamlining. Routing and notification services guarantee smooth workflow despite user error or absence. The Workflow Suite provides the efficiency and security of rules-based routing and monitoring while also supporting ad hoc participation in the workflow environment.

Laserfiche Web Access

Laserfiche WebAccess is included in Laserfiche Rio Named Full User Licensing. Web Access is a browser-based document management thin client that provides rapid deployment and simplified administration enterprise-wide. It is a secure gateway between your digital archives and your intranet or the Internet at large. You decide which documents to post, and Web Access automatically creates exact Web page copies of those documents without HTML programming. Comprehensive security measures guarantee the safety of your archives while making appropriate documents accessible via quick search to authorized users. Web Access offers virtually all of the document management capabilities of the standard Laserfiche interface. Staff can search, retrieve, create, move, rename and annotate documents as they would with the standard Laserfiche thick client. Laserfiche Web Access Light, designed for Blackberry, Chrome, Opera and Safari mobile browsers, offers a lightweight Web interface for popular mobile devices, enabling users to search and retrieve documents, as well as approve documents and participate in workflow automation processes, while away from their desktop computers.

Laserfiche Mobile

Laserfiche Mobile allows secure, on-the-go access to Laserfiche documents from smartphones and tablets. Laserfiche Mobile enables organizations to create, upload and manage Laserfiche content on their mobile devices from anywhere in the world.

Laserfiche Advanced Audit Trail

Laserfiche Advanced Audit Trail is included in Laserfiche Rio Named Full User Licensing. Laserfiche Audit Trail maximizes document management by enabling precise tracking of all user/document changes. Now, you can easily monitor who has viewed which documents and when. Whether it's monitoring sensitive case documents that need to remain secure, tracking staff productivity or documenting search activity among public records, Audit Trail enables you to do it all. It also ensures that this information is always readily available through easily discernible audit logs. The Advanced edition of Audit Trail is for customers operating in the most demanding regulatory environments. Besides doing everything that the other two versions of Audit Trail do, it also tracks changes in security settings, so not only what a user is looking at or changing is tracked, but who gave them the right to do so. Searches are also tracked. For additional document security, with this edition users can be required to submit reasons for printing and exporting documents. Administrators can force printed documents to have Watermarks applied to them.

Laserfiche Forms

Create custom forms from library of field or selection elements. Apply preset or custom themes, including page logo, colors, buttons, fonts, and more. Configure form elements to dynamically be displayed or hidden depending on user inputs or to be populated with data from external data sources. Automate form-based business processes with decision-making, e-mailing, approvals, and more. Custom form layout and dynamic behavior with CSS and JavaScript. Role-Based Security. Roles allow and restrict access to necessary functions for form submitters, or approvers, form creators, and system administrators. User view of details about all submitted form data. Tasks page allows users to view all of their pending and completed tasks. Administrator views of all submitted forms, process data, and approval history. Publication and Distribution. Distribute forms to audience via login to Forms system, public or secured URL, or embedding into other Web page. Export collected submission data to Microsoft Excel for further analysis or distribution.

Laserfiche Records Management

Laserfiche RIO Records Management Edition unites document management and DoD-5015.2-certified records management in a standard-setting, comprehensive solution. Laserfiche Records Management Edition enables organization-wide implementation of standardized records filing and disposition. With the Records Management module you can easily track records transferred among multiple locations, effortlessly implement your file plan with a customized folder structure, simplify fulfillment of legal obligations with enforced records freezing, and streamline retention and disposition configuration, including support for time, event and time-event dispositions. Physical records alongside scanned, e-mail and electronic records, including digital and video can be managed and then quickly screened for eligibility for destruction and other actions.

Laserfiche Forms Authenticated Participant License

With the forms authenticated participant, we can control access to the forms by making the users authenticate on the domain before they complete the form. Additionally, these users can be part of an approval process, and have access to the forms dashboard. Here's a bulleted list of the forms authenticated user capabilities:

- * Includes Log-In/Authentication
- * No Access To Documents Within Laserfiche Repository
- * Submit Forms & View/Track Previously Submitted Forms
- * View Task List & Approve Form Submissions From Others
- * Limited To One Repository

Laserfiche Import Agent

Laserfiche Rio Import Agent automates document importing and document management within Laserfiche, particularly well-suited to work with multi-function peripherals.

Laserfiche Rio Pilot Public Portal License

Laserfiche Rio Pilot Public Portal license includes Laserfiche WebLink and 25 Concurrent WebLink-only retrieval connections. WebLink is a browser-based document management thin client that provides rapid deployment and simplified administration enterprise-wide. It is a secure gateway between your digital archives and your intranet or the Internet at large. You decide which documents to post, and WebLink automatically creates exact Web page copies of those documents without HTML programming. Comprehensive security measures guarantee the safety of your archives while making appropriate documents accessible via quick search to authorized users.

Laserfiche Rio QuickFields Agent

Laserfiche Rio QuickFields Agent enables scheduled processing sessions to run without operator intervention, reducing labor costs and optimizing business processes.



Shawn Henners
shenners@mchd-tx.org

Laserfiche RIO Quick Fields Complete

Laserfiche RIO QuickFields Complete includes Laserfiche RIO QuickFields, QuickFields Scripting Kit, validation packages for Bar Code, Real-Time Lookup & Zone OCR, Document Classification, Forms Alignment, Forms Identification, Forms Extractor, Optical Mark Recognition, and Auto Stamp/Redaction/Bates Num. Laserfiche Quick Fields will allow you to streamline batch processing, automate document sorting & indexing, and eliminate manual data entry costs.

* Bar-Code Plug-In : reads bar-codes for automatic separation, filing, & indexing of batch scanned documents. Index fields can be populated from external databases or preassigned data, for less manual data entry.

* Zone OCR Plug-In : extracts text from specific zones for automatic sorting & indexing of documents - minimizes repetitive key field entry and streamlines the process of bringing documents into Laserfiche

* Document Classification : allows multiple classes of documents to be processed within a single QuickFields session. The Token Retriever & Collector features allow sending unidentified documents to the repository. With Document Classification, organizations now have the ability to process entire batches of mixed documents in one session.

* Forms Identification & Alignment : identifies an image being imported via a master form and repositions an image so it is aligned with the master form, which increases Zone OCR & data extraction accuracy. With Forms Alignment, Quick Fields can re-align skewed forms coming in from a low quality scanner and make it easier for the OCR engine to generate accurate text from them.

* Optical Mark Recognition : analyzes regions by recognizing markable features and reporting whether they are marked. With Optical Mark Recognition, Quick Fields can process multiple-choice answer sheets with "bubble fields" and translate them to metadata fields.

Optional Software Add-Ons

Laserfiche Connector

Laserfiche Connector provides a streamlined experience for integrating Laserfiche with line of business applications such as CRM and ERP systems. Laserfiche Connector integrates easily through user-defined hotkeys and embedded icons. Laserfiche Connector allows searching the Laserfiche repository based on fields from third-party applications. Both basic and advanced searching is supported. If only one result is found, the document will automatically open in the Laserfiche Client, Laserfiche Web Access or Laserfiche WebLink. Connector is also capable of launching Laserfiche Scanning and automatically populating metadata for the scanned documents with information from a third-party application.

AGENDA ITEM: 16

CONSIDER AND ACT UPON RECOMMENDATIONS FOR AMENDMENTS TO
BUDGET FOR FISCAL YEAR ENDING SEPTEMBER 30, 2019

BUDGET AMENDMENT – SEPTEMBER 30, 2019

THAT WHEREAS, therefore on September 11, 2018 the Board heard and approved the budget for the year 2018/2019 for the benefit of Montgomery County Hospital District; and

WHEREAS, to meet unusual and unforeseen conditions, which could not by reasonable and diligent thought and attention, have been included in the budget for 2018/19 adopted on September 11, 2018, or a line item transfer has been requested with no impact on the original budget, or a line item transfer has been requested with a positive impact on the original budget; and

WHEREAS, the Board by and through this budget amendment intends to reflect the funding provided and expenses incurred as a result of its operation and management of the Montgomery County Hospital District for the year 2018/2019 pursuant to its contractual responsibilities therefore.

NOW, THEREFORE, BE IT RESOLVED that upon motion of Ms. Whatley, seconded by Mr. Spratt and duly carried by the following vote: AYES: 6 NAYS: 0, the following amendment(s) to said budget is/are hereby authorized:

Budget Amendment 3 - September 30, 2019					
Line	Account Number	Account Description	FY 2019 Annual Budget	FY 2019 Amended Budget	Increase / (Decrease) Net Revenue Over Expenses
1	10-015-53050	Computer Software-IT	407,725.00	483,312.00	75,587.00
2	10-026-53050	Computer Software-Records	31,250.00	0.00	(31,250.00)
3	10-043-53050	Computer Software-BAU	186,720.00	142,383.00	(44,337.00)
		Subtotal - Expenses	625,695.00	625,695.00	0.00
		Increase / (Decrease) Net Revenue over Expenses			0.00
		FY 2019 Annual Budget Change in Fund Balance			(11,015,989.32)
		FY 2019 Amended Budget Change in Fund Balance			(11,015,989.32)

AGENDA ITEM: 16

**CONSIDER AND ACT UPON RECOMMENDATIONS FOR AMENDMENTS TO
BUDGET FOR FISCAL YEAR ENDING SEPTEMBER 30, 2019**

BUDGET AMENDMENT – SEPTEMBER 30, 2019

BOARD MEETING DATE: April 23, 2019

APPROVED BY:



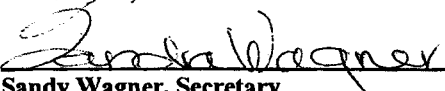
Mark Cole, Chairman



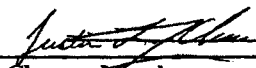
Brad Spratt, Vice-Chairman

~~ABSENT~~

Chris Grice, Treasurer



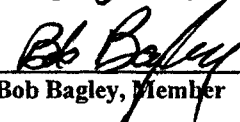
Sandy Wagner, Secretary



Justin Chance, Member



Georgette Whatley, Member



Bob Bagley, Member

AGENDA ITEM: 30**CONSIDER AND ACT UPON RECOMMENDATIONS FOR AMENDMENTS TO
BUDGET FOR FISCAL YEAR ENDING SEPTEMBER 30, 2019****BUDGET AMENDMENT – SEPTEMBER 30, 2019**

THAT WHEREAS, therefore on September 11, 2018 the Board heard and approved the budget for the year 2018/2019 for the benefit of Montgomery County Hospital District; and

WHEREAS, to meet unusual and unforeseen conditions, which could not by reasonable and diligent thought and attention, have been included in the budget for 2018/19 adopted on September 11, 2018, or a line item transfer has been requested with no impact on the original budget, or a line item transfer has been requested with a positive impact on the original budget; and

WHEREAS, the Board by and through this budget amendment intends to reflect the funding provided and expenses incurred as a result of its operation and management of the Montgomery County Hospital District for the year 2018/2019 pursuant to its contractual responsibilities therefore.

NOW, THEREFORE, BE IT RESOLVED that upon motion of Mr. Chavez, seconded by Mr. Spratt and duly carried by the following vote: AYES: 6 NAYS: 0, the following amendment(s) to said budget is/are hereby authorized:

Budget Amendment 4 - September 30, 2019					
Line	Account Number	Account Description	FY 2019 Annual Budget	FY 2019 Amended Budget	Increase / (Decrease) Net Revenue Over Expenses
1	10-004-52754	Capital Purchases Equipment-Radio	3,605,896.71	3,695,896.71	90,000.00
2	10-010-57750	Small Equipment & Furniture-Fleet	108,624.00	131,424.00	22,800.00
3	10-015-53050	Computer Software-IT	407,725.00	327,725.00	(80,000.00)
4	10-015-58310	Telephones-Service-IT	204,180.00	194,480.00	(9,700.00)
5	10-025-57300	Recruit/Investigate-HR	36,800.00	46,607.00	9,807.00
6	10-025-58500	Training/Related Expenses-HR	27,500.00	29,458.00	1,958.00
7	10-026-53150	Conferences-Fees, Travel, and Meals-Records Mgmt	5,660.00	3,702.00	(1,958.00)
8	10-027-56500	Other Services-Emer Mgmt	13,950.00	4,143.00	(9,807.00)
9	10-039-55400	Leases/Contracts-Community Paramedicine	10,300.00	20,000.00	9,700.00
10	10-040-52753	Capital Purchases-Buildings	2,822,500.00	3,012,500.00	190,000.00
11	10-043-52754	Capital Purchases Equipment-BAU	90,000.00	0.00	(90,000.00)
12	10-043-53050	Computer Software-BAU	186,720.00	100,720.00	(86,000.00)
13	10-043-57750	Small Equipment & Furniture-BAU	262,531.16	239,731.16	(22,800.00)
14	10-043-58200	Telephones-Cellular-BAU	69,348.00	45,348.00	(24,000.00)
		Subtotal - Expenses	7,851,734.87	7,851,734.87	0.00
		Increase / (Decrease) Net Revenue over Expenses			0.00
		FY 2019 Annual Budget Change in Fund Balance			(11,015,989.32)
		FY 2019 Amended Budget Change in Fund Balance			(11,015,989.32)

AGENDA ITEM: 30

**CONSIDER AND ACT UPON RECOMMENDATIONS FOR AMENDMENTS TO
BUDGET FOR FISCAL YEAR ENDING SEPTEMBER 30, 2019**

BUDGET AMENDMENT – SEPTEMBER 30, 2019

BOARD MEETING DATE: April 23, 2019

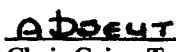
APPROVED BY:




Mark Cole, Chairman




Brad Spratt, Vice-Chairman



Chris Grice, Treasurer




Sandy Wagner, Secretary



Justin Chance, Member



Georgette Whatley, Member



Bob Bagley, Member

MCHD Surplus/Salvage
April 2019

Qty	Serial Number	MCHD Tag	Product Description	S/S	Reason
1	AS08070583		Speed Aire air compressor	Salvage	Compressor is bad
1 each	G26805	9390	EZ IO POWER DRILL	SALVAGE	Not enough power-end of battery life-not repairable
1 each	H10279	NCA20001	EZ IO POWER DRILL	SALVAGE	Not enough power-end of battery life-not repairable
1	QS0634221307	N/A	APC Battery Backup	Salvage	Broken/Out of Warranty
1	QS0633350732	N/A	APC Battery Pack	Salvage	Broken/Out of Warranty
1	FTX1022TORX	N/A	Cisco Wireless Access Point	Salvage	End of Life for Device
1	FTX1146NOLO	7653	Cisco Wireless Access Point	Salvage	End of Life for Device
1	Z4KCHCLCB22076H	N/A	Samsung Monitor	Salvage	Broken screen
1	CN0KU7897161875KCGA1	7509	Dell Monitor	Salvage	Broken screen
1	9819773	N/A	M7100 Radio	Salvage	No Longer supported by vendor, No Longer compatible with current system
1	9326083	N/A	M7100 Radio	Salvage	No Longer supported by vendor, No Longer compatible with current system
1	9215848	N/A	M7100 Radio	Salvage	No Longer supported by vendor, No Longer compatible with current system
1	1269063	N/A	ORION Radio	Salvage	No Longer supported by vendor, No Longer compatible with current system
1	1735158	6897	ORION Radio	Salvage	No Longer supported by vendor, No Longer compatible with current system
1	1813366	N/A	ORION Radio	Salvage	No Longer supported by vendor, No Longer compatible with current system
1	98110006	N/A	ASTRON Power Supply	Salvage	No Longer supported by vendor, No Longer compatible with current system
1	RA50954	6029	CONTROL HEAD (UHF)	Salvage	No Longer supported by vendor, No Longer compatible with current system
1	RE37158	8015	CONTROL HEAD (UHF)	Salvage	No Longer supported by vendor, No Longer compatible with current system
1	N/A	N/A	MOTOROLA MIC	Salvage	Broken, No Longer Works
1	0004APT	6890	LPE-200 Portable Radio	Salvage	No Longer supported by vendor, No Longer compatible with current system
1	N/A	N/A	DESKTOP MIC	Salvage	Broken, No Longer Works
1	N/A	N/A	MONITOR STAND	Salvage	Broken, No Longer Works
1	N/A	N/A	ENHANCED AUDIO ENCLOSURE	Salvage	Broken, No Longer Works
1	N/A	N/A	ERICSSON SPEAKER	Salvage	Broken, No Longer Works
1	N/A	N/A	ERICSSON SPEAKER	Salvage	Broken, No Longer Works
1	N/A	N/A	FOOT PEDAL	Salvage	Broken, No Longer Works
1	N/A	8284	RADIO CONSOLE #4 (DELL)	Salvage	No Longer supported by vendor, No Longer compatible with current system
1	7619802904146	N/A	MICROSOFT KEYBOARD	Salvage	Broken, No Longer Works
1	N/A	6248	Sanyo Refrigerator	Salvage	Broken, No Longer Works
1	manitowc	1101024535	Ice maker	Salvage	unit replaced
1	manitowc	1101000664	Ice maker	Salvage	unit replaced
1	manitowc	110977478	Ice maker	Salvage	unit replaced
1	Maytag	M33211863	Dryer	Salvage	Broken, No longer works
16	n/a	n/a	Long sleeve uniform shirt	Surplus	Old uniform style not currently used
51	n/a	n/a	Short sleeve uniform shirt	Surplus	Old uniform style not currently used
26	n/a	n/a	Pants with cargo pocket	Surplus	Old uniform style not currently used
31	n/a	n/a	Straight leg uniform pants	Surplus	Old uniform style not currently used
4	n/a	n/a	Winter jacket	Surplus	Old uniform style not currently used
17	n/a	n/a	Polo shirt	Surplus	Old uniform style not currently used
20	n/a	n/a	Rain pants	Surplus	Old uniform style not currently used

AGENDA ITEM # 32

Board Mtg.: 4/23/2019

Montgomery County Hospital District

Proceeds from Sale of Assets

10/01/2017 - 03/31/2019

Account Name	Description	Sale Date	Sale of Surplus
Vehicles	2010 Dodge Ram 3500 - 201,234 miles	5/22/2018	8,660.00
Vehicles	2009 Ford F350 - 140,736 miles (trade-in)	7/3/2018	15,000.00
Vehicles	2012 Dodge Ram 3500 SLT - 203,110 miles	7/24/2018	8,305.00
Vehicles	2012 Dodge Ram 3500 ST - 194,983 miles	9/21/2018	8,150.00
Vehicles	2012 Dodge Ram 3500 SLT - 199,930 miles	12/18/2018	8,514.00
Vehicles	2012 Dodge Ram 3500 - 189,761 miles	12/18/2018	8,920.00
Vehicles	2008 Chevy Tahoe LS - 199,172 miles	3/12/2019	3,805.00
Vehicles Total			<u>61,354.00</u>
Total Proceeds			<u><u>61,354.00</u></u>

STATE OF TEXAS §
 §
COUNTY OF MONTGOMERY §

**A RESOLUTION OF THE MONTGOMERY COUNTY HOSPITAL DISTRICT'S
BOARD OF DIRECTORS IN SUPPORT OF H.B. 3890 AND S.B. 2231 PENDING
BEFORE THE TEXAS LEGISLATURE**

WHEREAS, the Montgomery County Hospital District provides Emergency Medical Services to the citizens of Montgomery County, Texas; and

WHEREAS, the Paramedics that serve the citizens Montgomery County, Texas provide quality emergency care that dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the level of complexity of the care provided continues to increase and demands increased education requirements; and

WHEREAS, the Texas Fire Science Tuition Exemption Program has been successful in allowing fire services across the State to meet the educational demands that the Emergency Services are facing; and

WHEREAS, House Bill 3890 and Senate Bill 2231 would add Paramedics to the Tuition Exemption Program; and

WHEREAS, the Legislative Budget Board has stated that there is no significant fiscal implication to the State or Local Governments anticipated and by passage of these bills.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTGOMERY COUNTY HOSPITAL DISTRICT THAT:

1. Approval of Recitals as Findings of Fact. The foregoing recitals, having been found by the Board of Directors to be true and correct, are hereby incorporated into this Resolution as findings of fact.
2. Approval and Support of H.B. 3890 And S.B. 2231. The Board of Directors hereby supports the passage of House Bill 3890 and Senate Bill 2231 by the members of the Texas Legislature; and
3. Notification of Resolution to Legislative Delegation. The Board of Directors further directs that a copy of this Resolution be forwarded to each member of the Texas Legislature who represents Montgomery County, Texas.

BE IT SO RESOLVED.

Passed and Approved this 23rd day of April, 2019, by a vote of 6 in favor and 0 against, 0 abstaining.

**MONTGOMERY COUNTY HOSPITAL
DISTRICT**

By: Mark Cole
Mark Cole, Chairman

Attest:

Sandy Wagner
Sandy Wagner, Board Secretary