MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY HOSPITAL DISTRICT

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., February 27, 2018 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

1. Call to Order

   Meeting called to order at 4:00 p.m.

2. Invocation

   Led by Mr. Cole

3. Pledge of Allegiance

   Led by Mrs. Wagner

4. Roll Call

   Present:
   
   Chris Grice
   Mark Cole
   Kenn Fawn
   Sandy Wagner
   Brad Spratt

   Not Present:

   Bob Bagley
   Georgette Whatley

5. Public Comment

   There were no comments from the public.

6. Special Recognition:

   Field - Sean Simmonds

7. CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters. (attached)

   Mr. Randy Johnson, CEO presented report to the board.

8. Presentation review of the FY 2017 Capital and Operational Projects. (Mr. Fawn, Chairman – MCHD Board)

   Mr. Randy Johnson, CEO presented report to the board.
9. EMS Director Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations and fleet.

Mr. Jared Cosper, EMS Director presented a report to the board.

10. COO Report to include updates on infrastructure, facilities, radio system, warehousing, staff activities, community paramedicine, emergency management, and purchasing.

Mrs. Melissa Miller, COO presented a report to the board.

11. Consider and act on purchase of Station 32 water system. (Mr. Cole, Chair – PADCOM Committee)

Mr. Cole made a motion to consider and act on purchase of Station 32 water system. Mrs. Wagner offered a second. After board discussion motion passed unanimously.

12. Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education, clinical services, epidemiology, and emergency preparedness.

Mrs. Ade Moronkeji, HCAP Manager presented a report to the board.

13. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers processed by Boon-Chapman. (Mrs. Wagner, Chair - Indigent Care Committee)

Mrs. Wagner made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers processed by Boon-Chapman. Mr. Spratt offered a second and motion passed unanimously.

14. Resolution to participate in the opioid class action suit; (Mrs. Wagner, Chair – Indigent Care Committee) (attached)

Mr. Greg Hudson, Legal Counsel gave a presentation to the board concerning a potential opioid class action suit.

Mr. Cole made a recommendation to table this agenda item at least until the next board meeting for more information. Mr. Spratt agreed with Mr. Cole’s arguments and recommendations. After board discussion Mr. Fawn made a recommendation to table both agenda items 14 and 15 for a future meeting. Mr. Spratt offered a second and motion passed unanimously.

15. Consider and act on Contingent Fee Contract with McGinnis, Lochridge and Kilgore, LLP for legal services required to prosecute opioid litigation. (Mrs. Wagner, Chair – Indigent Care Committee) (attached)

Combined motion made above in agenda item 14.


Mr. Brett Allen, CFO presented financial report to the board.
17. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2018. (Mr. Grice, Treasurer - MCHD Board) (attached)

Mr. Grice made a motion to consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2018. Mr. Spratt offered a second and motion passed unanimously.

18. Consider and act on ratification of payment of District invoices. (Mr. Grice, Treasurer - MCHD Board)

Mr. Grice made a motion to consider and act on ratification of payment of District invoices. Mrs. Wagner offered a second and motion passed unanimously.

19. Consider and act on salvage and surplus. (Mr. Grice, Treasurer – MCHD Board) (attached)

Mr. Grice made a motion to consider and act on salvage and surplus as listed. Mrs. Wagner offered a second and motion passed unanimously.

20. Secretary’s Report - Consider and act on minutes for the January 31, 2018 Regular BOD meeting. (Mrs. Wagner, Secretary - MCHD Board)

Mrs. Wagner made a motion to consider and act on minutes for the January 31, 2018 Regular BOD Meeting. Mr. Fawn offered a second and motion passed unanimously.

21. Adjourn

Meeting adjourned at 4:37 p.m.

[Signature]
Sandy Wagner, Secretary
# MCHD 2017 Completed Projects

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Project Manager</th>
<th>Objective</th>
<th>Deadline</th>
<th>Completion Date</th>
<th>Budget</th>
<th>Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAAS Survey Application</td>
<td>Jared Cosper</td>
<td>Complete and submit CAAS application</td>
<td>November 2016</td>
<td>January 2017</td>
<td>$15,000.00</td>
<td>$16,424.02</td>
</tr>
<tr>
<td>US Digital-Station Purchase and Installation</td>
<td>Melissa Miller &amp; Justin Evans</td>
<td>Improve station alerting infrastructure</td>
<td>January 2017</td>
<td>March 2017</td>
<td>$690,000.00</td>
<td>$660,967.20</td>
</tr>
<tr>
<td>Hospital BDA</td>
<td>Melissa Miller</td>
<td>Improve radio communications in the hospitals by installing BDAs at MHTW, Methodist and Kingwood hospitals</td>
<td>September 2017</td>
<td>June 2017</td>
<td>$50,000.00</td>
<td>$40,296.38</td>
</tr>
<tr>
<td>Fixed Asset Implementation</td>
<td>Brett Allen &amp; Shannon Woleben</td>
<td>Transfer Assets from Excel to Blackbaud financial system</td>
<td>September 2017</td>
<td>June 2017</td>
<td>$50,000.00</td>
<td>$13,052.11</td>
</tr>
<tr>
<td>Wage &amp; Salary Review</td>
<td>Jodi Andersen</td>
<td>Evaluate the competitiveness and balance of the Wage &amp; Salary Plan</td>
<td>January 2017</td>
<td>August 2017</td>
<td>$23,000.00</td>
<td>$16,050.00</td>
</tr>
<tr>
<td>Station 90</td>
<td>Avery Belue &amp; Melissa Miller</td>
<td>Provide location for transfer trucks.</td>
<td>N/A</td>
<td>October 2017</td>
<td>Unbudgeted</td>
<td>$3,501/Month Lease</td>
</tr>
<tr>
<td>Station 32 Water</td>
<td>Avery Belue &amp; Melissa Miller</td>
<td>Provide potable water to the station</td>
<td>October 2017</td>
<td>September 2017</td>
<td>Unbudgeted</td>
<td>890.00/Month lease to purchase</td>
</tr>
<tr>
<td>Project Name</td>
<td>Project Manager</td>
<td>Objective</td>
<td>Deadline</td>
<td>Completion Date</td>
<td>Budget</td>
<td>Actual</td>
</tr>
<tr>
<td>--------------------------------------</td>
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<td>---------------------------------------------------------------------------</td>
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<td>--------</td>
<td>--------</td>
</tr>
<tr>
<td>Alarm Supervisor Structure</td>
<td>Jared Cosper &amp; Sarah Cottar</td>
<td>Formalize alarm management and supervisory structure.</td>
<td>June 2017</td>
<td>September 2017</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>EMS Command Supervisor Structure: Phase I</td>
<td>Jared Cosper</td>
<td>Reorganize EMS to improve both form and flow</td>
<td>June 2017</td>
<td>September 2017</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>EMS Deployment</td>
<td>Jared Cosper &amp; Matt Walkup</td>
<td>Evaluate current deployment program to determine the most effective and efficient deployment program.</td>
<td>September 2017</td>
<td>November 2017 for 2018 shift bid. Committee meets quarterly.</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>5 Year Plan Update</td>
<td>Randy Johnson</td>
<td>Update the Strategic 5 Year Plan</td>
<td>December 2016</td>
<td>August 2017</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>
Agenda Item # 11

To: Board of Directors
From: Melissa Miller
Date: February 27, 2018
Re: Station 32 Water System

Consider and act on the purchase of the Station 32 Water System for $18,846.41.

Station 32 Culligan Water System has been in place for 6 months with lease and installation payments totaling $6,744.46. At this point, we recommend purchasing the equipment, originally priced at $25,590.87 (including installation fee) minus lease payments of $6,744.46 for $18,846.41. The lease payments for the year were budgeted in Facilities Maintenance and Repairs will be utilized for the purchase.

We will continue to pay monthly for the Total Care Package, a full service plan which includes, quarterly visits, RO, softener, UV, chemical feed, neutralizer and filters checked, all parts and consumables for the life of the agreement for $299.00 per month.

Fiscal Impact:

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>☒</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Budgeted item?

Within budget?

Renewal contract?

Special request?
AGENDA ITEM: 17  
CONSIDER AND ACT UPON RECOMMENDATIONS FOR AMENDMENTS TO  
BUDGET FOR FISCAL YEAR ENDING SEPTEMBER 30, 2018

BUDGET AMENDMENT – SEPTEMBER 30, 2018

THAT WHEREAS, therefore on September 12, 2017 the Board heard and approved the budget for the year 2017/2018 for the benefit of Montgomery County Hospital District; and

WHEREAS, to meet unusual and unforeseen conditions, which could not by reasonable and diligent thought and attention, have been included in the budget for 2017/18 adopted on September 12, 2017, or a line item transfer has been requested with no impact on the original budget, or a line item transfer has been requested with a positive impact on the original budget; and

WHEREAS, the Board by and through this budget amendment intends to reflect the funding provided and expenses incurred as a result of its operation and management of the Montgomery County Hospital District for the year 2017/2018 pursuant to its contractual responsibilities therefore.

NOW, THEREFORE, BE IT RESOLVED that upon motion of ____, seconded by ____, and duly carried by the following vote: AYES: _, NAYS: _,

the following amendment(s) to said budget is/are hereby authorized:

<table>
<thead>
<tr>
<th>Line</th>
<th>Account Number</th>
<th>Account Description</th>
<th>FY 2018 Annual Budget</th>
<th>FY 2018 Amended Budget</th>
<th>Increase / (Decrease) Net Revenue over Expenses</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>10-002-53350</td>
<td>Contractual Obligations-Conroe Regional Med. Ctr.-PA</td>
<td>3,778,308.00</td>
<td>3,647,483.30</td>
<td>(130,824.70)</td>
</tr>
<tr>
<td>2</td>
<td>10-004-52754</td>
<td>Capital Purchase-Equipment-Radio</td>
<td>1,865,189.83</td>
<td>1,996,014.53</td>
<td>130,824.70</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Subtotal - Expenses</td>
<td>5,643,497.83</td>
<td>5,643,497.83</td>
<td>0.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Increase / (Decrease) Net Revenue over Expenses</td>
<td></td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>FY 2018 Annual Budget Change in Fund Balance</td>
<td></td>
<td></td>
<td>(3,562,680.00)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>FY 2018 Amended Budget Change in Fund Balance</td>
<td></td>
<td></td>
<td>(3,562,680.00)</td>
</tr>
</tbody>
</table>

BUDGET AMENDMENT – SEPTEMBER 30, 2018

BOARD MEETING DATE: February 27, 2018

APPROVED BY:

Kenn Fawn, Chairman

Brad Spratt, Member

Mark Cole, Vice-Chairman

Georgette Whatley, Member

Chris Grice, Treasurer

Bob Bagley, Member

Sandy Wagner, Secretary
## Invoice

**MOTOROLA SOLUTIONS, INC.**  
1301 E. Algonquin Road  
Schaumburg, IL 60196

Visit our website at: www.motorola.com

**TOTAL INVOICE AMOUNT:** $130,824.70

**MOTOROLA INVOICE NUMBER:** 41246431

**INVOICE DATE:** 01/29/2018

**PAYMENT DUE:** 02/28/2018

**CUSTOMER ACCOUNT NUMBER:** 1000225848 0002

**PURCHASE ORDER DATE:**

**YOUR P.O. #:** 39860

---

**FEB 07 2018**

**BILL TO:** MONTGOMERY COUNTY HOSPITAL DISTRICT  
PO BOX 478  
CONROE, TX 77305

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**FOR QUESTIONS CONCERNING THIS INVOICE PLEASE CONTACT**  
Motorola at: 1-888-567-7347

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**Payment Terms:** NET 30 DAYS FROM INVOICE DATE

---

### Invoice Detail

<table>
<thead>
<tr>
<th>Item</th>
<th>Model Number</th>
<th>Qty</th>
<th>Description</th>
<th>Unit Price</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>UA00006AASP</td>
<td>1</td>
<td>Add: ISSI +10 additional simultaneous talk group</td>
<td>21,250.00</td>
<td>21,250.00</td>
</tr>
<tr>
<td>2</td>
<td>SPD. Type 3 120V Rack Mount, 15A Plug-In w/(6) 15A NEMA</td>
<td>1</td>
<td></td>
<td>232.20</td>
<td>232.20</td>
</tr>
<tr>
<td>3</td>
<td>Engineering Services</td>
<td>1</td>
<td></td>
<td>24,342.50</td>
<td>24,342.50</td>
</tr>
<tr>
<td>4</td>
<td>ADD: ISSI Automatic Roaming License (for first system)-Split Motorola Solutions - ISSI 8000- Equipment for Interlocal Agreement Harris</td>
<td>1</td>
<td></td>
<td>85,000.00</td>
<td>85,000.00</td>
</tr>
<tr>
<td>5</td>
<td>THANK YOU FOR CHOOSING MOTOROLA SOLUTIONS.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**SUBTOTAL**  
130,824.70

**PLEASE PAY THIS AMOUNT (PAYMENT DUE: 02/28/2018)**  
130,824.70

---

**Payment Coupon**

<table>
<thead>
<tr>
<th>Invoice Total</th>
<th>Amount Paid</th>
</tr>
</thead>
<tbody>
<tr>
<td>$130,824.70</td>
<td></td>
</tr>
</tbody>
</table>

---

**Send Payment To:**

MONTGOMERY COUNTY HOSPITAL DISTRICT  
PO BOX 478  
CONROE, TX 77305

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**Accounts Payable**

<table>
<thead>
<tr>
<th>Station Number</th>
<th>Vendor ID No.</th>
<th>Invoice Number</th>
<th>Date Entered in FE</th>
<th>G/L Code</th>
<th>Processed By</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>90143</td>
<td>41246431</td>
<td>02/13/18</td>
<td>10004 - 5214</td>
<td>3W</td>
</tr>
</tbody>
</table>

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**0401020406040301 1000225848 0002 0000 012416 0013082470 03**
MOTOROLA SOLUTIONS, INC.
P. O. BOX 404059
ATLANTA, GA 30384-4059

Attention:
Phone: 800 247-2346

Montgomery County Hospital District
1300 S. Loop 336 West
Conroe, TX 77304

Attention:

E-mail: accounts payable@mchd-tx.org

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Quantity</th>
<th>Unit Price</th>
<th>Total</th>
</tr>
</thead>
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<td>$21,250.00</td>
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<tr>
<td>SPD. Type 3 120V Rack Mount, 15A Plug-In w/(6) 15A NEMA</td>
<td>2</td>
<td>$232.20</td>
<td>$464.40</td>
</tr>
<tr>
<td>Engineering Services</td>
<td>3</td>
<td>$24,342.50</td>
<td>$72,945.00</td>
</tr>
<tr>
<td>ADD: ISSI Automatic Roaming License (for first system)-Split</td>
<td>4</td>
<td>$85,000.00</td>
<td>$85,000.00</td>
</tr>
<tr>
<td>Motorola Solutions - ISSI 8000- Equipment for Interlocal Agreement Harris Co/Conroe</td>
<td>1</td>
<td></td>
<td>$85,000.00</td>
</tr>
</tbody>
</table>

Total $130,824.70

Authorized Signature 1

Authorized Signature 2
<table>
<thead>
<tr>
<th>Invoice Number</th>
<th>Date</th>
<th>Description</th>
<th>Amount</th>
<th>Subtotal</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>41246431</td>
<td>2/1/18</td>
<td>ROAMING LICENSE/ENG SERVICES/RACK M</td>
<td>$130,824.70</td>
<td>$0.00</td>
<td>$130,824.70</td>
</tr>
</tbody>
</table>