

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., February 27, 2018 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

1. Call to Order

Meeting called to order at 4:00 p.m.

2. Invocation

Led by Mr. Cole

3. Pledge of Allegiance

Led by Mrs. Wagner

4. Roll Call

Present:

Chris Grice
Mark Cole
Kenn Fawn
Sandy Wagner
Brad Spratt

Not Present:

Bob Bagley
Georgette Whatley

5. Public Comment

There were no comments from the public.

6. Special Recognition:

Field - Sean Simmonds

7. CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters. (attached)

Mr. Randy Johnson, CEO presented report to the board.

8. Presentation review of the FY 2017 Capital and Operational Projects. (Mr. Fawn, Chairman – MCHD Board)

Mr. Randy Johnson, CEO presented report to the board.

9. **EMS Director Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations and fleet.**

Mr. Jared Cosper, EMS Director presented a report to the board.

10. **COO Report to include updates on infrastructure, facilities, radio system, warehousing, staff activities, community paramedicine, emergency management, and purchasing.**

Mrs. Melissa Miller, COO presented a report to the board.

11. **Consider and act on purchase of Station 32 water system. (Mr. Cole, Chair – PADCOM Committee)**

Mr. Cole made a motion to consider and act on purchase of Station 32 water system. Mrs. Wagner offered a second. After board discussion motion passed unanimously.

12. **Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education, clinical services, epidemiology, and emergency preparedness.**

Mrs. Ade Moronkeji, HCAP Manager presented a report to the board.

13. **Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers processed by Boon-Chapman. (Mrs. Wagner, Chair - Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers processed by Boon-Chapman. Mr. Spratt offered a second and motion passed unanimously.

14. **Resolution to participate in the opioid class action suit; (Mrs. Wagner, Chair – Indigent Care Committee) (attached)**

Mr. Greg Hudson, Legal Counsel gave a presentation to the board concerning a potential opioid class action suit.

Mr. Cole made a recommendation to table this agenda item at least until the next board meeting for more information. Mr. Spratt agreed with Mr. Cole's arguments and recommendations. After board discussion Mr. Fawn made a recommendation to table both agenda items 14 and 15 for a future meeting. Mr. Spratt offered a second and motion passed unanimously.

15. **Consider and act on Contingent Fee Contract with McGinnis, Lochridge and Kilgore, LLP for legal services required to prosecute opioid litigation. (Mrs. Wagner, Chair – Indigent Care Committee) (attached)**

Combined motion made above in agenda item 14.

16. **Presentation of preliminary Financial Report for four months ended January 31, 2018 – Brett Allen, CFO, report to include Financial Summary, Financial Statements, Supplemental EMS Billing Information, and Supplemental Schedules.**

Mr. Brett Allen, CFO presented financial report to the board.

17. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2018. (Mr. Grice, Treasurer - MCHD Board) (attached)

Mr. Grice made a motion to consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2018. Mr. Spratt offered a second and motion passed unanimously

18. Consider and act on ratification of payment of District invoices. (Mr. Grice, Treasurer - MCHD Board)

Mr. Grice made a motion to consider and act on ratification of payment of District invoices. Mrs. Wagner offered a second and motion passed unanimously.

19. Consider and act on salvage and surplus. (Mr. Grice, Treasurer - MCHD Board) (attached)

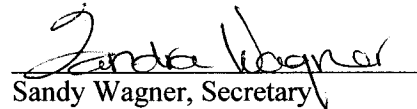
Mr. Grice made a motion to consider and act on salvage and surplus as listed. Mrs. Wagner offered a second and motion passed unanimously.

20. Secretary's Report - Consider and act on minutes for the January 31, 2018 Regular BOD meeting. (Mrs. Wagner, Secretary - MCHD Board)

Mrs. Wagner made a motion to consider and act on minutes for the January 31, 2018 Regular BOD Meeting. Mr. Fawn offered a second and motion passed unanimously.

21. Adjourn

Meeting adjourned at 4:37 p.m.


Sandy Wagner, Secretary

MCHD 2017 Completed Projects

Project Name	Project Manager	Objective	Deadline	Completion Date	Budget	Actual
CAAS Survey Application	Jared Cosper	Complete and submit CAAS application	November 2016	January 2017	\$15,00.00	\$16,424.02
US Digital-Station Purchase and Installation	Melissa Miller & Justin Evans	Improve station alerting infrastructure	January 2017	March 2017	\$690,000.00	\$660,967.20
Hospital BDA	Melissa Miller	Improve radio communications in the hospitals by installing BDAs at MHTW, Methodist and Kingwood hospitals	September 2017	June 2017	\$50,000.00	\$40,296.38
Fixed Asset Implementation	Brett Allen & Shannon Woleben	Transfer Assets from Excel to Blackbaud financial system	September 2017	June 2017	\$50,000.00	\$13,052.11
Wage & Salary Review	Jodi Andersen	Evaluate the competitiveness and balance of the Wage & Salary Plan	January 2017	August 2017	\$23,000.00	\$16,050.00
Station 90	Avery Belue & Melissa Miller	Provide location for transfer trucks.	N/A	October 2017	Unbudgeted	\$3,501/Month Lease
Station 32 Water	Avery Belue & Melissa Miller	Provide potable water to the station	October 2017	September 2017	Unbudgeted	890.00/Month lease to purchase

MCHD 2017 Completed Projects

Project Name	Project Manager	Objective	Deadline	Completion Date	Budget	Actual
Alarm Supervisor Structure	Jared Cospers & Sarah Cottar	Formalize alarm management and supervisory structure.	June 2017	September 2017	N/A	N/A
EMS Command Supervisor Structure: Phase I	Jared Cospers	Reorganize EMS to improve both form and flow	June 2017	September 2017	N/A	N/A
EMS Deployment	Jared Cospers & Matt Walkup	Evaluate current deployment program to determine the most effective and efficient deployment program.	September 2017	November 2017 for 2018 shift bid. Committee meets quarterly.	N/A	N/A
5 Year Plan Update	Randy Johnson	Update the Strategic 5 Year Plan	December 2016	August 2017	N/A	N/A

Agenda Item # 11



To: Board of Directors

From: Melissa Miller

Date: February 27, 2018

Re: Station 32 Water System

Consider and act on the purchase of the Station 32 Water System for \$ 18, 846.41.

Station 32 Culligan Water System has been in place for 6 months with lease and installation payments totaling \$ 6,744.46. At this point, we recommend purchasing the equipment, originally priced at \$ 25,590.87 (including installation fee) minus lease payments of \$ 6,744.46 for **\$18,846.41**. The lease payments for the year were budgeted in Facilities Maintenance and Repairs will be utilized for the purchase.

We will continue to pay monthly for the Total Care Package, a full service plan which includes, quarterly visits, RO, softener, UV, chemical feed, neutralizer and filters checked, all parts and consumables for the life of the agreement for \$ 299.00 per month.

Fiscal Impact:

Yes No N/A

- | | | | |
|-------------------------------------|-------------------------------------|--------------------------|-------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Budgeted item? |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Within budget? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Renewal contract? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Special request? |

AGENDA ITEM: 17

CONSIDER AND ACT UPON RECOMMENDATIONS FOR AMENDMENTS TO
BUDGET FOR FISCAL YEAR ENDING SEPTEMBER 30, 2018

BUDGET AMENDMENT – SEPTEMBER 30, 2018

THAT WHEREAS, therefore on September 12, 2017 the Board heard and approved the budget for the year 2017/2018 for the benefit of Montgomery County Hospital District; and

WHEREAS, to meet unusual and unforeseen conditions, which could not by reasonable and diligent thought and attention, have been included in the budget for 2017/18 adopted on September 12, 2017, or a line item transfer has been requested with no impact on the original budget, or a line item transfer has been requested with a positive impact on the original budget; and

WHEREAS, the Board by and through this budget amendment intends to reflect the funding provided and expenses incurred as a result of its operation and management of the Montgomery County Hospital District for the year 2017/2018 pursuant to its contractual responsibilities therefore.

NOW, THEREFORE, BE IT RESOLVED that upon motion of MR. GRICE, seconded by MR. Spratt and duly carried by the following vote: AYES: 5 NAYS: 0, the following amendment(s) to said budget is/are hereby authorized:

Budget Amendment 3 - September 30, 2018					
Line	Account Number	Account Description	FY 2018 Annual Budget	FY 2018 Amended Budget	Increase / (Decrease) Net Revenue Over Expenses
1	10-002-53350	Contractual Obligations-Conroe Regional Med. Ctr.-PA	3,778,308.00	3,647,483.30	(130,824.70)
2	10-004-52754	Capital Purchase-Equipment-Radio	1,865,189.83	1,996,014.53	130,824.70
		Subtotal - Expenses	5,643,497.83	5,643,497.83	0.00
		Increase / (Decrease) Net Revenue over Expenses			0.00
		FY 2018 Annual Budget Change in Fund Balance			(3,562,680.00)
		FY 2018 Amended Budget Change in Fund Balance			(3,562,680.00)

BUDGET AMENDMENT – SEPTEMBER 30, 2018

BOARD MEETING DATE: February 27, 2018

APPROVED BY:

Kenn Fawn
Kenn Fawn, Chairman

Mark Cole
Mark Cole, Vice-Chairman

Chris Grice
Chris Grice, Treasurer

Sandy Wagner
Sandy Wagner, Secretary

Brad Spratt
Brad Spratt, Member

ABSENT
Georgette Whatley, Member

ABSENT
Bob Bagley, Member

MOTOROLA SOLUTIONS, INC.1301 E. Algonquin Road
Schaumburg, IL 60196Visit our website at: www.motorola.com

FEB 07 2018

TOTAL INVOICE AMOUNT:	\$130,824.70
MOTOROLA INVOICE NUMBER:	41246431
INVOICE DATE:	01/29/2018
PAYMENT DUE:	02/28/2018
CUSTOMER ACCOUNT NUMBER:	1000225848 0002
PURCHASE ORDER DATE:	
YOUR P.O.#:	39860

39

BILL TO MONTGOMERY COUNTY HOSPITAL DISTRICT

PO BOX 478
CONROE, TX 77305

FEB 07 2018

*For questions concerning this invoice please contact
Motorola at: 1-888-567-7347*

00004-00004-00004

Payment Terms: NET 30 DAYS FROM INVOICE DATE

Motorola Solutions, Inc. Federal Tax Id: 36-1115800

Sales Order Number: 0621021860040

Invoice Detail

Item	Model Number	Qty	Description	Unit Price	Amount
1		1	UA00006AASP Add: ISSI +10 additional simultaneous talk group	21,250.00	21,250.00
2		1	SPD. Type 3 120V Rack Mount, 15A Plug-In w/(6) 15A NEMA	232.20	232.20
3		1	Engineering Services	24,342.50	24,342.50
4		1	ADD: ISSI Automatic Roaming License (for first system)-Split Motorola Solutions - ISSI 8000-Equipment for Interlocal Agreement Harris	85,000.00	85,000.00
5			THANK YOU FOR CHOOSING MOTOROLA SOLUTIONS.		
SUBTOTAL					130,824.70
PLEASE PAY THIS AMOUNT (PAYMENT DUE: 02/28/2018)					130,824.70

Detach here and return bottom portion with your payment.

IM1A-1

INVOICE NUMBER	CUSTOMER ACCOUNT NUMBER	PAYMENT DUE
41246431	1000225848 0002	02/28/2018

Please put your Invoice Number and your Customer Account Number on your check for prompt processing.

Payment Coupon

Invoice Total	Amount Paid
\$130,824.70	

Send Payment To:

MONTGOMERY COUNTY HOSPITAL DISTRICT

Accounts Payable**MOTOROLA**PO BOX 478
CONROE, TX 77305

Station Number:	-
Vendor ID No.:	MOT143
Invoice Number:	41246431
Date Entered in FE:	02/13/18
G/L Code:	10-004-52754
Processed By:	3W

MOTOROLA SOLUTIONS, INC.
P.O. BOX 404059
ATLANTA, GA 30384-4059

0401020406040301 1000225848 0002 0000 012918 0013082470 03



PO Box 478
Conroe, TX 77305

		39860
		MOT143
8/4/2016	Page 1	

MOTOROLA SOLUTIONS, INC.

P. O. BOX 404059
ATLANTA, GA 30384-4059

Montgomery County Hospital District
1300 S. Loop 336 West
Conroe, TX 77304

Attention:
Phone: 800 247-2346

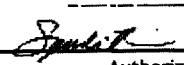
Attention:

E-mail: accounts payable@mchd-tx.org

		Net 30	8/4/2016	Sandi Raimer
Please email all invoices to accounts payable@mchd-tx.org			004 - Radio/Tower System	

Mailing Address: Montgomery County Hospital District
Attn: Accounts Payable/Liz Bedair
PO 478 * Conroe, TX 77305

1				\$21,250.00
UA00006AASP Add: ISSI +10 additional simultaneous talk group		\$21,250.00		
2				\$232.20
SPD. Type 3 120V Rack Mount, 15A Plug-In w/(6) 15A NEMA		\$232.200		
3				\$24,342.50
Engineering Services		\$24,342.500		
4		Each	1	\$85,000.00
ADD: ISSI Automatic Roaming License (for first system)-Split		\$85,000.000		
Motorola Solutions - ISSI 8000- Equipment for Interlocal Agreement Harris				
Co/Conroe				
Total				\$130,824.70


Authorized Signature 1


Authorized Signature 2



Montgomery County Hospital District

1300 S. Loop 336 West
Conroe, TX 77304

Check Date: 2/15/2018
Check Number: 96211

To: MOTOROLA SOLUTIONS, INC.
P. O. BOX 404059
ATLANTA, GA 30384-4059

Vendor ID: MOT143
Tax ID #: XX-XXX5800
Contact:

Phone: 800 247-2346
Email: c.matthieu@motorasoluti

Invoice Number	Date				
41246431	2/1/2018	ROAMING LICENSE/ENG SERVICES/RACK M			
		Totals:	\$130,824.70 \$130,824.70	\$0.00 \$0.00	\$130,824 \$130,824

FEB 15 2018