

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., September 27, 2016, 2016 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

1. Call to Order

Meeting called to order at 4:00 p.m.

2. Invocation

Led by Mr. Fawn

3. Pledge of Allegiance

Led by Mr. Cole

4. Roll Call

Present:

Bob Bagley
Mark Cole
Harold Posey
Sandy Wagner
Kenn Fawn
Georgette Whatley

Not Present:

Chris Grice

5. Public Comment

There were no comments from the public.

6. Special Recognition –

Field – John Hancock

Medical Director Awards –

- ❖ David Artificavitch, Supervisor was recognized for his actions caring for an asthma patient on 7/26/16.

“Mr. Posey requested that agenda item 26 be moved up in the meeting prior to item no. 7”

- 7. Consider and act on ratification of contracts with additional network providers for indigent care. (Mrs. Wagner, Chair - Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on ratification of contracts with additional network providers for indigent care. Mr. Bagley offered a second and motion passed unanimously.

- 8. CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.**

Mr. Randy Johnson, CEO presented a report to the board.

- 9. Consider and act on the resolution to amend Montgomery County Hospital District Purchasing Policy. (Mr. Grice, Treasurer – MCHD Board) (attached)**

Mr. Posey made a motion to act on the resolution to amend Montgomery County Hospital District Purchasing Policy as set forth in the board packet. Mr. Bagley offered a second.

Mr. Bagley requested an amendment on page 13, item D, 1B to include online and email in this sections language. Mr. Cole offered a second. After board discussion motion passed unanimously.

Ms. Whatley made a motion for a 2nd amendment to be made for Section IV to include language of "Responsible Bidder" Mr. Cole offered a second. After board discussion motion passed unanimously.

- 10. Consider and act on Montgomery County Election Services cost for November 8, 2016. (Mr. Posey, Chairman – MCHD Board) (attached)**

Mrs. Donna Daniel made a presentation to the board

Mr. Bagley approved the payment for the county election services cost for November 8, 2016 election. Mr. Fawn offered a second. After discussion motion passed unanimously.

- 11. EMS Director Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations and fleet.**

Mr. Jared Cosper, EMS Director presented a report to the board.

- 12. Consider and act on approval for one (1) each new ambulance and six (6) each remounts from FY 2016-2017 budgeted capital. (Mr. Fawn, Chair – EMS Committee)**

Mr. Fawn moved that MCHD precede with the purchase of a new ambulance at \$137,500 and 6 remounts for \$480,000 as presented in 2016/2017 budget. Ms. Whatley offered a second and motion passed unanimously.

- 13. Consider and act on purchase of Replacement Servers for EMS and Fire CAD System. (Mr. Fawn, Chair – EMS Committee) (attached)**

Mr. Fawn moved to approve the purchase of listed computer equipment and warranty from CDW-G for \$90,396.71. Ms. Whatley offered a second and motion passed unanimously.

- 14. Consider and act on sole source letter for warranty of Zoll X-Series Monitors. (Mr. Fawn, Chair – EMS Committee) (attached)**

Mr. Fawn moved that MCHD approve Zoll as the sole source provider on these monitors. Ms. Whatley offered a second and motion passed unanimously.

- 15. Consider and act on warranty of Zoll X-Series Monitors. (Mr. Fawn, Chair – EMS Committee) (attached)**

Mr. Fawn moved to approve the warranties from Zoll for the 51 X-Series monitors for \$48,122.75 per the attached quote. Ms. Whatley offered a second and motion passed unanimously.

- 16. COO Report to include updates on infrastructure, facilities, radio system, warehousing, staff activities, community paramedicine, emergency management, and purchasing.**

Mrs. Melissa Miller, COO presented a report to the board.

- 17. Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education, clinical services, epidemiology, and emergency preparedness.**

Mrs. Melissa Miller, COO presented a report to the board.

- 18. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers processed by Boon-Chapman. (Mrs. Wagner, Chair - Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers processed by Boon-Chapman. Ms. Whatley offered a second and motion passed unanimously.

- 19. Consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims processed by Boon Chapman. (Mrs. Wagner, Chair – Indigent Care Committee)**

Mrs. Wagner made a motion to consider and act on ratification of voluntary contributions to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims processed by Boon Chapman. Ms. Whatley offered a second and motion passed unanimously.

- 20. Presentation of preliminary Financial Report for eleven months ended August 31, 2016 – Brett Allen, CFO, report to include Financial Summary, Financial Statements, Supplemental EMS Billing Information, and Supplemental Schedules.**

Mr. Brett Allen, CFO presented financial report to the board.

- 21. Consider act on proposed reduction in bill rate for EMS runs. (Mr. Grice, Treasurer –**

MCHD Board) (attached)

Mr. Posey made a motion to consider act on proposed reduction in bill rate for EMS runs. Mr. Cole offered a second. After board discussion motion passed unanimously.

22. Consider and act on proposal of retirement funds account for the purpose of setting up a retirement parachute for retirees. (Mr. Grice, Treasurer – MCHD Board)

Mr. Randy Johnson, CEO made a presentation to the board.

Mr. Johnson also advised that staff would bring agenda item back to the board in either January or February, 2017 with detailed data from other entities along with recommendations.

Mr. Posey requested the board table agenda item 22 for a future meeting.

23. Consider and act on proposal to fund TCDRS retirement account. (Mr. Grice, Treasurer – MCHD Board) (attached)

Mr. Posey made a motion to consider and act on proposal to fund TCDRS retirement account up to 100% for 2016. Mr. Cole offered a second. After board discussion motion passed unanimously.

24. Consider and act on ratification of payment of District invoices. (Mr. Grice, Treasurer - MCHD Board)

Mr. Posey made a motion to consider and act on ratification of payment of District invoices. Ms. Whatley offered a second and motion passed unanimously.

25. Consider and act on salvage and surplus. (Mr. Grice, Treasurer – MCHD Board)

Mr. Posey made a motion to consider and act on salvage and surplus. Mr. Bagley offered a second and motion passed unanimously.

26. Consider and act upon the renewal of the employee health related benefits, including employee health insurance. (Ms. Whatley, Chair – Personnel Committee) (attached)

Mr. Ian Hitchings with Gallagher gave a presentation to the board.

Ms. Whatley made a motion to consider and act on the renewal of employee health related benefits, including the acceptance of partially self-funded employee health insurance. Mr. Fawn offered a second. After discussion motion passed unanimously.

27. Secretary's Report - Consider and act on minutes for the August 23, 2016 Regular BOD meeting September 6, 2016 Public Budget Hearing and September 6, 2016 Special BOD meeting. (Mrs. Wagner, Secretary - MCHD Board)

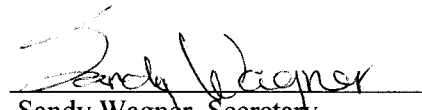
Mrs. Wagner made a motion to consider and act on minutes for the August 23, 2016 Regular BOD Meeting. Mr. Fawn offered a second and motion passed. Mr. Bagley abstained from vote.

Mrs. Wagner made a motion to consider and act on minutes for the September 6, 2016 Public Budget Hearing. Ms. Whatley offered a second and motion passed unanimously.

Mrs. Wagner made a motion to consider and act on minutes for the September 6, 2016 Special BOD meeting. Ms. Whatley offered a second and motion passed unanimously.

28. Adjourn

Meeting adjourned at 5:25 p.m.


Sandy Wagner, Secretary

Agenda item 10 Election Costs:

- Spoke to Suzie Harvey, Montgomery County Elections Administrator on September 26, 2016.
- MCHD proportionate share for November 8, 2016 is \$288,534.00
- Election costs are higher during a Presidential election
 - Due to hiring more workers for higher voter turnout.
 - MCHD did not have an election in 2012 last Presidential election due to all board members running unopposed. Prior to that our elections were in May.
- Only 13 Jurisdictions running versus 16 in 2014 election
 - MCHD share in 2014 was \$162,383
 - Jurisdictions not holding an election in 2016 but did in 2014 and proportionate shares that they carried helped MCHD with costs.
 - Conroe ISD was \$103,309 in 2014
 - City of Conroe was \$34,605
- Mail in ballots going from 6,000 to estimated 15,000 due to a required legislative change.
- Suzie advised that a credit will be done like they did in 2012 that the county takes on more of the costs - could not give a definitive number but could be close to 70K

MONTGOMERY COUNTY ELECTION SERVICES AGREEMENT - November 8, 2016 Exhibit D - Cost Estimate

Estimated Cost													
Jurisdiction	Number of County Precincts	Number of Voting Precincts	Election Day Precincts Pro Rata Share*	Number of Races	Election Programming and Audio	Tally	Voter Programming and Testing (\$100 X # of County Precincts)	Equally Shared Costs (Page 1 Per Precinct Amount X # of County Precincts)	Pro Rata Cost (Page 1 Per Precinct Amount X Election Day Precincts Pro Rata Share)	Shared Costs + Programming and Tally Costs	Plus 10% Admin. Cost	Total Estimated Cost	Deposit (60%)
Montgomery County	90	90	27.443	32	\$2,500	\$500	\$9,000	\$136,620	\$114,684	\$263,304		\$263,304	
Montgomery County Hospital	90	90	27.443	4	\$1,500	\$500	\$9,000	\$136,620	\$114,684	\$262,304	\$26,230	\$288,534	\$173,120
Lone Star College System	80	80	20.776	2	\$1,500	\$500	\$8,000	\$121,440	\$86,824	\$218,264	\$21,826	\$240,090	\$144,054
New Caney ISD	11	11	2.493	2	\$1,500	\$500	\$1,100	\$16,698	\$10,418	\$30,216	\$3,022	\$33,238	\$19,943
Splendora ISD	5	5	0.960	2	\$1,500	\$500	\$500	\$7,590	\$4,010	\$14,100	\$1,410	\$15,510	\$9,306
Tomball ISD	4	4	1.000	3	\$1,500	\$500	\$400	\$6,072	\$4,179	\$12,651	\$1,265	\$13,916	\$8,350
Willis ISD	10	10	2.533	3	\$1,500	\$500	\$1,000	\$15,180	\$10,587	\$28,767	\$2,877	\$31,644	\$18,986
City of Patton Village	2	2	0.310	3	\$1,500	\$500	\$200	\$3,036	\$1,294	\$6,530	\$653	\$7,183	\$4,310
City of Roman Forest	1	1	0.143	3	\$1,500	\$500	\$100	\$1,518	\$597	\$4,215	\$422	\$4,637	\$2,782
The Woodlands Township	24	24	6.000	4	\$1,500	\$500	\$2,400	\$36,432	\$25,074	\$65,906	\$6,591	\$72,497	\$43,498
Blaketree MUD No. 1	2	2	0.500	4	\$1,500	\$500	\$200	\$3,036	\$2,090	\$7,326	\$733	\$8,059	\$4,835
East MC MUD 3	1	1	0.200	2	\$1,500	\$500	\$100	\$1,518	\$836	\$4,454	\$445	\$4,899	\$2,939
Far Hills UD	1	1	0.200	1	\$1,500	\$500	\$100	\$1,518	\$836	\$4,454	\$445	\$4,899	\$2,939
Number of Precincts	321		90.0										
Number of Jurisdictions	13												

November 8, 2016 Joint Election
Montgomery County Election Services Agreement
Exhibit D - Cost Estimate

		Estimated Cost			
		Units	Per Unit	Estimate	Equally Shared Pro Rata
Personnel					
Early Voting Poll Workers		7	\$21,100	\$147,700	\$147,700
Election Day Judges	\$10.00/hour	90	\$240	\$21,600	\$21,600
Election Day Clerks	\$8.50/hour	645	\$170	\$109,650	\$109,650
Full time staff overtime				\$75,000	\$75,000
Temporary/Seasonal workers				\$125,000	\$125,000
Total Personnel Cost				\$478,950	\$347,700
Equipment and Location Rental					
Electronic Election Equipment	eSlate	882	\$250	\$220,500	\$45,250
	DAU	135	\$300	\$40,500	\$13,500
	JBC	145	\$250	\$36,250	\$13,750
Early Voting Cell Phones & Samsung Tablets		19	\$100	\$1,900	\$1,900
Technician, Help Desk, and Election Day Cell Phones and Samsung Tablets		113	\$50	\$5,650	\$1,150
Voter Registration computer, fax, label printer, scanners, card reader, and locking		20	\$300	\$6,000	\$6,000
Election Day polling location rental and charges				\$300	\$300
Total Equipment and Location Rental Cost				\$311,100	\$81,550
Services and Supplies					
Delivery and pickup of equipment by moving company		97	\$120	\$11,640	\$840
Mileage				\$1,500	\$1,500
Publication of legal notices - public test and joint election, election advertising				\$8,000	\$8,000
Supply Kits: Early Voting		7	\$100	\$700	\$700
Election Day including Early Voting Ballot Board and Central Counting		92	\$50	\$4,600	\$100
Ballot By Mail - Ballot By Mail envelopes, forms, printing of ballots, postage		15,000	\$3	\$45,000	\$45,000
Poll Book paper and printing expenses		90	\$6	\$540	\$540
Miscellaneous items				\$1,200	\$1,200
Total Services and Supplies Cost				\$73,180	\$57,880
Total Costs				\$863,230	\$487,130
Adjusted Total Costs*				\$863,230	\$487,130
Divided by Number of Precincts					321 County Precincts
Per Precinct Amount					\$1,518

MONTGOMERY COUNTY ELECTION SERVICES AGREEMENT

Description of Services

Election Programming, Audio, Voter Programming, Testing, and Tally

Election Programming and Audio - Fee for Hart BOSS, BALLOT NOW, and TRANS hardware and software. BOSS programming, ballot formatting and creation of precinct ballot styles, BALLOT NOW programming and testing of paper ballots, English and Spanish audio for DAU units, burning election memory cards and audio cards.

Voter Registration Programming and Testing - Cost per county voting precinct within jurisdictional boundaries of political entity. Programming to assign ballot style and plan code to each voter. Programming to link registered voters to early voting intranet system and poll books. Testing of all plan codes and ballot formats and assignment of all eligible voters to proper jurisdictions, internal round trip testing, and logic and accuracy testing. Web page programming and ivr telephone system programming to link voter database, if applicable.

Tally - Fee for Hart BALLOT NOW, TALLY and SERVO hardware and software. Tabulation of early voting, election day, and provisional ballots. Scanning, resolution and tabulation of paper ballots, including ballot by mail and limited ballots. Printing of ballots for manual count, if applicable. Programming of custom tally reports, early voting reports, absentee reports, election night reports, web reporting, canvassing reports, archiving cast vote records on all three sources, running audits of all equipment.

Personnel Cost

Salaries include applicable social security and retirement chargeback, overtime, training attendance, and fee paid to early voting and election day poll workers for pickup and delivery of JBC and supplies.

Full time staff overtime includes hours worked outside of regular County working hours for election preparation, early voting, election day, and post election.

Temporary/Seasonal workers include personnel for election equipment preparation and backup, election supply and kit preparation, ballot by mail processing, testing, voter registration, administrative assistance, training sessions, Early Voting Ballot Board, field technicians, phone bank, technical help desk, and Central Counting Station.

Equipment and Location Rental

The eSlate is an electronic voting unit without accessible components. DAU is Disabled Accessible Unit. JBC is Judge's Booth Controller. Section 123.032(d) of the Texas Election Code allows a rental fee of 10% of the equipment purchase price per day. The 10% fee is charged once for each piece of equipment used in the election instead of the allowable daily charge.

Voter registration computer, fax, label printer, scanners, card reader, and locking cabinets.

Samsung Tablets are programmed with all necessary information for each eligible registered voter for the election such as DOB, address, ballot style, voting precinct and status such as suspense, voted early, or ballot mailed. These are used at early voting sites and election day polling places in the event of power or computer failures or for voters who arrive at an incorrect precinct. The voter can be researched and told his proper polling location. Cell phone rental and all minutes usage is included.

Services and Supplies

Mileage - For field technicians, early voting setup and training, purchasing, transport of training equipment, post office trips, etc.

Supply Kits - Includes all forms, manuals, reference materials, DVD, signs, custom election maps, postings, envelopes, JBC and DRE seals and supplies, provisional envelopes and ballot bags, poll lists, election paperwork and custom envelopes, pens, name tags, flags, etc.

Early voting kits - Above items for multiple days plus fax paper and cartridges, Dymo label for each voter, nightly seals and paperwork, equipment batteries, and site supplies specific to early voting.

Miscellaneous items - CDs, postage, copies, early voting and temporary payroll expenses, supplies, stationery, sample ballots and other voter education information, check processing and mailing, storage of all official election records for applicable required period pursuant to the Texas Election Code. Election related services from other county departments including IT, Auditor, Treasurer, Human Resources, Custodial, Purchasing, County Attorney. Cost of damaged or lost equipment may be added to this base amount.

Administrative fee - Election Services Contract administration fee per Texas Election Code Section 31.100(d).

Montgomery County Election Services Agreement - November 4, 2014 Exhibit D - Cost Estimate

Estimate Date 9/18/2014

Make Checks Payable To:

Montgomery County Elections Administrator

Deposit Due 10/16/2014

P. O. Box 2646, Conroe, TX 77305-2646

9159 Airport Road, Conroe, TX 77303

Estimated Cost												
Jurisdiction	Number of Voting Precincts	Election Day Precincts Pro Rate Share	Election Programming and Audio	Tally	Voter Programming and Testing (\$100 X # of County Precincts)	Equally Shared Costs (Per Precinct Amount X # of Voting Precincts)	Pro Rata Costs (Per Precinct Amount X Election Day Precincts Pro Rate Share)	Cost Adjustments and Jurisdiction Specific Costs	Shared Costs - Programming and Tally Costs	Plus 10% Admin. Cost	Total Estimated Cost	Deposit (60%)
Montgomery County	89	21.342	\$5,000	\$500	\$8,900	\$56,248	\$71,836		\$142,484		\$142,484	
Montgomery County Hospital District	89	21.342	\$1,500	\$500	\$8,900	\$56,248	\$71,836	\$7,870 ¹	\$146,854	\$14,885	\$161,539	\$96,923
Lone Star College System	82	18.175	\$1,500	\$500	\$8,200	\$51,824	\$61,177	\$7,251 ¹	\$130,452	\$13,045	\$143,497	\$86,098
Conroe ISD	60	12.683	\$1,500	\$500	\$6,000	\$37,920	\$42,692	\$5,305 ¹	\$93,917	\$9,392	\$103,309	\$61,985
New Caney ISD	10	2.092	\$1,500	\$500	\$1,000	\$6,320	\$7,041	\$884 ¹	\$17,245	\$1,725	\$18,970	\$11,382
Richards ISD	1	0.333	\$1,500	\$500	\$100	\$632	\$1,122	\$88 ¹	\$3,942	\$394	\$4,336	\$2,602
Splendora ISD	5	0.892	\$1,500	\$500	\$500	\$3,160	\$3,001	\$442 ¹	\$9,103	\$910	\$10,013	\$6,008
Tomball ISD	4	1.000	\$1,500	\$500	\$400	\$2,528	\$3,366	\$354 ¹	\$8,648	\$865	\$9,513	\$5,708
Willis ISD	10	2.000	\$1,500	\$500	\$1,000	\$6,320	\$6,732	\$884 ¹	\$16,936	\$1,694	\$18,630	\$11,178
City of Conroe	21	3.633	\$1,500	\$500	\$2,100	\$13,272	\$12,230	\$1,857 ¹	\$31,459	\$3,146	\$34,605	\$20,763
City of Patton Village	2	0.325	\$1,500	\$500	\$200	\$1,264	\$1,094	\$177 ¹	\$4,735	\$474	\$5,209	\$3,125
City of Roman Forest	1	0.125	\$1,500	\$500	\$100	\$632	\$421	\$88 ¹	\$3,241	\$324	\$3,565	\$2,139
City of Woodbranch Village	1	0.125	\$1,500	\$500	\$100	\$632	\$421	\$88 ¹	\$3,241	\$324	\$3,565	\$2,139
The Woodlands Township	23	4.567	\$1,500	\$500	\$2,300	\$14,536	\$15,371	\$2,034 ¹	\$36,241	\$3,624	\$39,865	\$23,919
Point Aquarius MUD	1	0.200	\$1,500	\$500	\$100	\$632	\$673	\$88 ¹	\$3,493	\$349	\$3,842	\$2,305
Texas National MUD	1	0.167	\$1,500	\$500	\$100	\$632	\$561	\$88 ¹	\$3,381	\$338	\$3,719	\$2,231
Number of Precincts	400	89.0										
Number of Jurisdictions	16											

¹Cost Adjustments and Jurisdiction Specific Costs See Location/Jurisdiction Specific column on page 1.

al Workers for Contract Elections.

City of Conroe
Conroe ISD
6000 / 15000
Jurisdiction

OK to
Pay
9/17/14

Accounts Payable	
Date Received:	9/17/14
Approved By:	PO #
Station Number:	
Vendor ID Number:	MON/120
Invoice Number:	NOV 14 Election
Period Ending Post Date:	9/14
Date Entered in FE:	9/18/14
G/L Code:	10 - 026 - 54300
Notes:	

PRESIDENTIAL
Election
Ballot by
MAIL
COSTS below

November 4, 2014 Joint Election
Montgomery County Election Services Agreement
Exhibit D - Cost Estimate

Estimate Date 9/18/2014

	Estimated Cost					
	Units	Per Unit	Estimate	Equally Shared	Pro Rata	Location / Jurisdiction Specific*
Personnel						
Early Voting Poll Workers	7	\$13,930	\$97,510	\$97,510		
Election Day Judges \$10.00/hour	89	\$260	\$23,140		\$23,140	
Election Day Clerks \$8.50/hour	391	\$170	\$66,470		\$66,470	
Full time staff overtime			\$40,000	\$40,000		
Temporary/Seasonal workers			\$55,000	\$27,500		\$27,500 ¹
Total Personnel Cost			\$282,120	\$165,010	\$89,610	\$27,500
Equipment and Location Rental						
Electronic Election Equipment rental: eSlate	693	\$250	\$173,250	\$32,750	\$140,500	
DAU	122	\$300	\$36,600	\$9,900	\$26,700	
JBC	129	\$250	\$32,250	\$10,000	\$22,250	
Early Voting Cell Phones & Samsung Tablets	15	\$100	\$1,500	\$1,500		
Technician, Help Desk, and Election Day Cell Phones and Samsung Tablets	108	\$50	\$5,400	\$950	\$4,450	
Voter Registration computer, fax, label printer, scanners, card reader, and locking cabinets	16	\$300	\$4,800	\$4,800		
Election Day polling location rental and charges			\$360		\$360	
Total Equipment and Location Rental Cost			\$254,160	\$59,900	\$194,260	\$0
Services and Supplies						
Delivery and pickup of equipment by moving company	98	\$120	\$11,520	\$840	\$10,680	
Mileage			\$1,425	\$1,425		
Publication of legal notices - public test and joint election, election advertising			\$5,800	\$5,800		
Supply Kits: Early voting	7	\$100	\$700	\$700		
Election Day including Early Voting Ballot Board and Central Counting Station	91	\$50	\$4,550	\$100	\$4,450	
Ballot By Mail - Ballot By Mail envelopes, forms, printing of ballots, postage	6,000	\$3	\$18,000	\$18,000		
Poll Book paper and printing expenses	89	\$6	\$534		\$534	
Miscellaneous items			\$1,200	\$1,200		
Total Services and Supplies Cost			\$43,729	\$28,065	\$15,664	\$0
Total Costs			\$282,979	\$288,834	\$27,500	
Adjusted Total Costs*				\$288,834	\$27,500	
Divided by Number and Type of Precincts				400 Voting Precincts	89 Election Day Precincts	
Per Precinct Amount				\$632	\$3,356	

*Location/Jurisdiction Specific Costs: See Cost Adjustments and Jurisdiction Specific Costs column on page 2.

¹Seasonal Workers for Contract Elections.

MONTGOMERY COUNTY ELECTION SERVICES AGREEMENT

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Tally - Fee for Hart BALLOT NOW, TALLY and SERVO hardware and software. Tabulation of early voting, election day, and provisional ballots. Scanning, resolution and tabulation of paper ballots, including ballot by mail and limited ballots. Printing of ballots for manual count, if applicable. Programming of custom tally reports, early voting reports, absentee reports, election night reports, web reporting, canvassing reports, archiving cast vote records on all three sources, running audits of all equipment.

Personnel Cost

Salaries include applicable social security and retirement chargeback, overtime, training attendance, and fee paid to early voting and election day poll workers for pickup and delivery of JBC and supplies.

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Temporary/Seasonal workers include personnel for election equipment preparation and backup, election supply and kit preparation, ballot by mail processing, testing, voter registration, administrative assistance, training sessions, Early Voting Ballot Board, field technicians, phone bank, technical help desk, and Central Counting Station.

Equipment and Location Rental

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Miscellaneous items - CDs, postage, copies, early voting and temporary payroll expenses, supplies, stationery, sample ballots and other voter education information, check processing and mailing, storage of all official election records for applicable required period pursuant to the Texas Election Code. Election related services from other county departments including IT, Auditor, Treasurer, Human Resources, Custodial, Purchasing, County Attorney. Cost of damaged or lost equipment may be added to this base amount.

Administrative fee - Election Services Contract administration fee per Texas Election Code Section 31.100(d).

Montgomery County Hospital District
Ambulance Fee Schedule Change - Agenda Item 21

Current Fee Schedule

Level of Service	Charge	Average Mileage \$21.00	Total	Run Mix	Weighted Average Charge
ALS-E	\$1,200.00	\$210.00	\$1,410.00	79.4%	\$1,119.54
BLS-E	\$950.00	\$210.00	\$1,160.00	16.8%	\$194.88
ALS-NE	\$1,200.00	\$210.00	\$1,410.00	0.6%	\$8.46
BLSE-NE	\$950.00	\$210.00	\$1,160.00	0.1%	\$1.16
ALS2	\$1,400.00	\$210.00	\$1,610.00	3.0%	\$48.30
SCT	\$1,200.00	\$210.00	\$1,410.00	0.1%	\$1.41
Total Weighted Average Charge				100.0%	\$1,373.75

Fee Schedule Set at 150% of Medicare

Level of Service	Charge	Average Mileage \$10.86	Total	Run Mix	Weighted Average Charge
ALS-E	\$637.20	\$108.60	\$745.80	79.4%	\$592.17
BLS-E	\$536.60	\$108.60	\$645.20	16.8%	\$108.39
ALS-NE	\$335.37	\$108.60	\$443.97	0.6%	\$2.66
BLSE-NE	\$402.44	\$108.60	\$511.04	0.1%	\$0.51
ALS2	\$922.16	\$108.60	\$1,030.76	3.0%	\$30.92
SCT	\$1,086.95	\$108.60	\$1,195.55	0.1%	\$1.20
Total Weighted Average Charge				100.0%	\$735.85

Reduction	\$637.90
Reduction %	46.4%

Expected Average Collection Amount

	Expected Collections per Trip	Billable Trips	Expected Collections
Current Fee Schedule	\$417.00	35,524	\$14,813,508.00
Fee Schedule at 150% of Medicare	\$323.00	35,524	\$11,474,252.00
Reduction	\$94.00		\$3,339,256.00
Reduction %	22.5%		22.5%



PLAN CUSTOMIZER FOR PLAN YEAR 2017

Montgomery County Hospital District

CURRENT AND PROPOSED PLAN COMPARISON

	Current Plan	Lumpsum7
Basic Plan Options		
Employee Deposit Rate	7%	7%
Employer Matching	200%	200%
Application of Matching	Future Only	Future Only
Prior Service Credit	0%	0%
Retirement Eligibility		
Age 60 (Vesting)	5 yrs of service	5 yrs of service
Rule Of	75 yrs total age + service	75 yrs total age + service
At Any Age	30 yrs of service	30 yrs of service
Optional Benefits		
Partial Lump-Sum Payment at Retirement	No	No
Group Term Life	NONE	NONE
COLA	N/A	N/A
Retirement Plan Funding		
Normal Cost Rate	6.91%	6.91%
UAAL/(OAAL) Rate	1.37%	-0.12%
Required Rate	8.28%	6.79%
Elected Rate	0.00%	0.00%
Additional Employer Contribution	\$0.00	\$2,833,136.00
Total Contribution Rate		
Retirement Plan Rate	8.28%	6.79%
Group Term Life Rate	0.00%	0.00%
Total Contribution Rate	8.28%	6.79%
Valuation Results		
Actuarial Accrued Liability	\$20,372,641	\$20,372,641
Actuarial Value of Assets	\$17,749,368	\$20,372,642
Unfunded/(Overfunded) Actuarial Liability	\$2,623,273	(\$1)
Funded Ratio	87.1%	100.0%

Montgomery County Hospital District
Impact of Funding TCDRS to 100%

Reserves on Hand				
	08/31/16	09/30/16	10/31/16	11/30/16
Beginning Cash / Investments	\$35,897,534	\$34,167,534	\$29,604,398	\$30,403,730
EMS Revenue	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000
Payroll	(\$1,400,000)	(\$1,400,000)	(\$1,400,000)	(\$1,400,000)
Accounts Payable	(\$1,200,000)	(\$1,200,000)	(\$1,200,000)	(\$1,200,000)
Benefits	(\$330,000)	(\$330,000)	(\$330,000)	(\$330,000)
ASSPP *			\$2,529,332	
Lump Sum TCDRS - Fund 100%		(\$2,833,136)		
Estimated Ending Cash / Investments	\$34,167,534	\$29,604,398	\$30,403,730	\$28,673,730
Restricted - NACCHO	(\$1,205)	(\$1,205)	(\$1,205)	(\$1,205)
Committed - UC	(\$7,580,000)	(\$7,580,000)	(\$7,580,000)	(\$7,580,000)
Committed - Cap Replace	(\$1,890,760)	(\$1,890,760)	(\$1,890,760)	(\$1,890,760)
Committed - Cap Maint	(\$170,583)	(\$170,583)	(\$170,583)	(\$170,583)
Committed - Catastrophic	(\$5,000,000)	(\$5,000,000)	(\$5,000,000)	(\$5,000,000)
Reserves on Hand	\$19,524,986	\$14,961,850	\$15,761,182	\$14,031,182
Annual Budget	\$52,399,380	\$52,399,380	\$53,200,504	\$53,200,504
Months of Reserves	4.5	3.4	3.6	3.2
* Ambulance Services Supplemental Payment Program				

Impact to Fiscal Year 2017 Budget			
	Without Lump Sum	With Lump Sum	Difference
FY 2017 Budgeted Wages	\$19,855,178	\$19,855,178	\$19,855,178
MCHD Funding Rate	8.28%	6.79%	1.49%
MCHD Funding to TCDRS	\$1,644,009	\$1,348,167	\$295,842



Employee Insurance Benefit Changes CY 2017



Facts

- Medical Insurance
 - 9% Increase
 - Medical and RX Trend is 14%
- Dental
 - 5% Increase
 - Additional Dental Plan Option
- Vision, Life, STD, and LTD
 - No Cost Change



Medical Premium Rates

Health Plan Option	Current Premium			New Premium			Difference		
	Monthly Premium	Employee Monthly Premium	MCHD Monthly Premium	Monthly Premium	Employee Monthly Premium	MCHD Monthly Premium	Monthly Premium	Employee Monthly Premium	MCHD Monthly Premium
HDHP (HSA)	100%	20%	80%	100%	20%	80%	100%	20%	80%
Employee Only	\$564.75	\$112.95	\$451.80	\$615.58	\$123.12	\$492.46	\$50.83	\$10.17	\$40.66
Employee + Spouse	\$1,315.86	\$263.17	\$1,052.69	\$1,434.29	\$286.86	\$1,147.43	\$118.43	\$23.69	\$94.74
Employee + Children	\$1,027.84	\$205.57	\$822.27	\$1,120.35	\$224.07	\$896.28	\$92.51	\$18.50	\$74.01
Employee + Family	\$1,603.88	\$320.78	\$1,283.10	\$1,748.23	\$349.65	\$1,398.58	\$144.35	\$28.87	\$115.48
PPO	100%	36%	70%	100%	36%	70%	100%	36%	70%
Employee Only	\$678.21	\$203.46	\$474.75	\$739.25	\$221.78	\$517.48	\$61.04	\$18.32	\$42.73
Employee + Spouse	\$1,580.21	\$474.06	\$1,106.15	\$1,722.43	\$516.73	\$1,205.70	\$142.22	\$42.67	\$99.55
Employee + Children	\$1,234.33	\$370.30	\$864.03	\$1,345.42	\$403.63	\$941.79	\$111.09	\$33.33	\$77.76
Employee + Family	\$1,926.10	\$577.83	\$1,348.27	\$2,099.45	\$629.84	\$1,469.62	\$173.35	\$52.01	\$121.35



Dental Premium Rates

	<u>Current</u>	<u>New</u>	<u>Difference</u>
<u>Health Plan Option</u>	<u>Employee Monthly Premium</u>	<u>Employee Monthly Premium</u>	<u>Employee Monthly Premium</u>
Employee Only	\$27.80	\$29.19	\$1.39
Employee + Spouse	\$57.31	\$60.18	\$2.87
Employee + Children	\$71.83	\$75.42	\$3.59
Employee + Family	\$109.23	\$114.69	\$5.46



Goals

- Fiscal responsibility to District and taxpayers
- Robust benefit package
- Flexible plan options



Fully Funded vs. Self Funded

Fully Funded

Fixed costs

Low risk

Carrier driven with limited options

Predictable

Partially Self Funded

Potential savings

We manage risk

Flexible plan options

Predictable

Larger Rx network (CVS Access)



Partially Self Funded Provides

- Opportunity for Cost Savings
 - Self managing cost based on previous year claims expectations.
 - Stop loss caps – MCHD liability
- Consistent industry / market trends
 - Self funding savings opportunity for organizations with 150+ employees
- Plan Flexibility
 - Wellness can be added
 - Plan Design
 - Fewer restrictions on provider options (CVS)



Potential Savings

- Fully insured: Plan costs \$4,008,000
- Self insured: Fund plan to \$4,008,000, but may only spend \$3,400,000 creating a cost savings of up to \$600,000.