

**NOTICE OF A FINANCE, BUDGET AND AUDIT COMMITTEE MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY HOSPITAL DISTRICT**

Notice is hereby given to all interested members of the public that the Board of Directors of Montgomery County Hospital District will hold a Budget/Finance/Audit Committee Meeting as follows:

Date: April 22, 2008

Time: 5:00 P.M.

Place: MONTGOMERY COUNTY HOSPITAL DISTRICT
ADMINISTRATIVE BUILDING
200 RIVERPOINTE
SUITE 200
CONROE, MONTGOMERY COUNTY, TEXAS 77304

Open to Public: The meeting will be open to the public at all times during which such subjects are discussed, considered, or formally acted upon as required by Texas Open Meetings Act, Chapter 551 of the Government Code.

This Notice in detail was posted at least 72 hours prior to the beginning of said meeting with the County Clerk's Office and is on the Bulletin Board of the Courthouse and in the District's Administrative Office.

Subject: The agenda for such meeting shall include the consideration of, and if deemed advisable, the taking of action upon:

1. Call to order
2. Discussion with current and potential District fund managers regarding public funds investment options.
3. Consider and act upon recommendations to present to the MCHD Board of Directors regarding District public funds investments (Mr. Posey, Treasurer-MCHD Board)
4. Consider and take action on the budget calendar for fiscal year ending September 30, 2009 (Mrs. Wagner, Chair-Finance, Budget, and Audit Committee)
5. Adjourn

Sandy Wagner, Chair

The Board will announce it will convene into Executive Session, if necessary, pursuant to Chapter 551 of the Texas Government Code, to receive advice from Legal Counsel, to discuss matters of land acquisition, litigation and personnel matters as specifically listed on this agenda. The Board of Directors may also announce it will go into Executive Session, if necessary, to receive advice from Legal Counsel regarding any item on this agenda.

AGENDA ITEM # 4

Montgomery County Hospital District Fiscal Year Ending September 30, 2009 Budget Calendar

			<i>Date Provided to Management</i>	<i>Date Due to CFO</i>	<i>Date Completed</i>
<i>April</i>					
J.R. Moore	15	Send "Request for Verification of Exemption Information" to MCAD			03/19/08
	18	Budget requests for Capital Purchases worksheets	04/18/08	05/05/08	
	18	Budget requests for Personnel worksheets	04/18/08	05/05/08	
<i>May</i>					
J.R. Moore	8	Mailing of notices of appraised value by Chief Appraiser			
	9	Review and distribute Operating Expense worksheets	05/09/08	05/27/08	
	12	Contact Tax Assessor's office for Planning Calendar			
J.R. Moore	14	Deadline for submitting appraisal records to ARB			
	27	Budget Committee meeting			
<i>June</i>					
	2	Review Budget draft - management (Operating Expenses and Capital Expenses)			
	4	Budget worksheets for Payroll Expenses worksheets	06/04/08	06/20/08	
	4	Budget worksheets for Revenue worksheets	06/04/08	06/20/08	
	9 - 20	Department review of Payroll Expenses (Stacy C., Bill D., Mike N., Dept. Mgr)			
	23 - 27	Department review of budgets (Allen J., Kelly C., Allen S., Mike N., Dept. Mgr)			
<i>July</i>					
	1	Finalize all budgets drafts			
	9	Prepare final hearing calendar for Board meeting (agenda for board)			
	15	Meet with Budget Committee to review budget process			
J.R. Moore	21	Deadline for ARB to approve appraisal records			
J.R. Moore	24	Deadline for Chief Appraiser to certify rolls to taxing units.			
J.R. Moore	24	Certification of anticipated collection rate by collector			
J.R. Moore	25	Calculation of effective and rollback tax rate			

AGENDA ITEM # 4

**Montgomery County Hospital District
Fiscal Year Ending September 30, 2009
Budget Calendar**

		<i>Date Provided to Management</i>	<i>Date Due to CFO</i>	<i>Date Completed</i>
29	Meeting of Board or Budget Committee - (a) review and recommend budget (b) recommend tax rate.			

August

J.R. Moore	8 Post public hearing notice 10 days prior to public hearing on budget - See Sec. 7 of the enabling legislation. 19 Board meeting for public hearing. Act on budget. 19 Board meeting for public hearing. Act on tax rate.			
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September

2	Deadline to adopt tax rate in order to be included with 2008 Consolidated Tax			
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Note: Dates are estimates based on last year's Planning Calendar from the Appraisal District.
Planning Calendar is expected to be available in July.

- Notes:
- A. Separate public hearings for budget required by enabling legislation (Sec. 7)
 - B. Separate public hearings for tax rate - See Tax Assessor Collector Planning Calendar.